

**MINUTES OF A SPECIAL VIRTUAL MEETING
OF THE COUNCIL OF LANGEBOER MUNICIPALITY
HELD ON 26 MAY 2020 AT 16H00 AT VARIOUS MUNICIPAL VENUES**

12. **Consideration of Reports / Oorweging van Verslae:**

12.1 **Reports submitted to Council for consideration (A Items)**
Verslae voorgelê aan die Raad vir oorweging (A-Items)

**A3982 REPORT TO COUNCIL ON BUDGET PRINCIPLES FOR 2020/2021 FINANCIAL YEAR
(MUNICIPAL MANAGER)**

This item served before a Special Meeting of Council on 28 May 2020
Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 28 Mei 2020
Besluit / Resolved

Having regard to the aforementioned principles, it is recommended that:

1. No salary increases be considered for the Senior Managers and Councillors for 2020 / 2021 financial year even if Cogta approves an increase;
2. The Bargaining Council unit being the levels below the Directors should also not get the 6.5% increase from 1 July 2020 alternatively that the increases be implemented from 1 January 2021.
3. That an application be made to SALGA Bargaining Council for exemption in terms of Clause 11 of the Salary and Wage Collective Agreement.
4. That the employer engage with Local Labour to explain the financial position of the municipality and that we intend applying for exemption from Salary and Wage Collective Agreement for 2020/2021 financial year only.
5. It is further proposed that no salary increases be implemented in July 2020 until the Bargaining Council has resolved on our application for exemption.
6. That the total levy due to SALGA for the 2020/2021 financial year to the amount of R 2.4m according to the provisional invoice submitted to us not be paid;
7. That SALGA be informed in writing that the municipality cannot afford the levy due to revenue loss, as a result of Covid-19.

**A3983 FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT:
MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – APRIL 2020 (9/2/1/3) (CHIEF FINANCIAL
OFFICER)**

The Mayor submitted the Monthly Budget Statement for April 2020.

This item served before a Special Meeting of Council on 28 May 2020
Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 28 Mei 2020
Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

**A3984 SUBMISSION OF THE 2020/2021 TO 2022/2023 OPERATING AND CAPITAL BUDGET, IDP
AND POLICY DOCUMENTS (5/1/1–2020/2021) (CHIEF FINANCIAL OFFICER)**

This item served before a Special Meeting of Council on 28 May 2020
Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 28 Mei 2020

Besluit / Resolved

1. That the Consolidated Operating budget of R 777 861 851, Capital budget of R 79 801 866, and budgeted cash flows, as set out in the Municipal Budget be adopted and approved by Council and that it constitutes the Budget of the Council for 2020/2021 financial year as well as the medium term (indicative) budgets for the 2021/2022 and 2022/2023 financial years.
2. That the Integrated Development Plan and related documents and any amendments thereto, be approved.
3. That the Spatial Development Framework and any amendments thereto, be approved.
4. That the tariffs for property rates be approved.
5. That the rates and tariffs for water, electricity and other municipal services be approved.
6. That all other matters prescribed in sections 17(1) (a-e); 17(2) and 17(3) (a-m) of the Municipal Finance Management Act are included in or accompany the budget document be approved.
7. That the measurable performance objectives for 2020/2021 for operating revenue by source and by vote be approved.
8. All relevant documents be made available for public comment and be forward to all relevant National and Provincial departments.
9. That the following budget related policies be approved and that the ICT policies be noted:
 - Asset Management Policy
 - Credit Control and Debt Collection Policy (Amended)
 - Cash Management and Investment Policy
 - Tariff Policy (Amended)
 - Rates Policy (Amended)
 - Supply Chain Management Policy (Amended)
 - Virement Policy (Amended)
 - Borrowing, Funds and Reserves Policy
 - Liquidity Policy

A3985 FINANCIAL REPORTING IN TERMS OF SECTION 71 AND SECTION 52 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – MARCH 2020 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

This item served before a Special Meeting of Council on 28 May 2020

Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 28 Mei 2020

Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

A3986 AMENDMENT OF CONTRACTS PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBOEG MUNICIPALITY AND IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA.(CHIEF FINANCIAL OFFICER)

This item served before a Special Meeting of Council on 28 May 2020

Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 28 Mei 2020

Eenparig Besluit / Unanimously Resolved

That in respect of the Amendment of the Following Contracts procured through the Supply Chain

Management Policy of Langeberg Municipality in Compliance with Section 116(3) of the MFMA:

1. Tender 19/2013 Third Party Vending Services (Syntell)
 2. Tender 19/2013 Third Party Vending Services (Easypay)
 3. Tender 53/2019 Cash-In Transit Services (Fidelity Cash Solutions)
 4. Tender 1/2019 Short Term Insurance Portfolio (Aon South Africa Pty Ltd)
 5. Tender 32/2017 Supply & Delivery of Safety Clothing for the Langeberg Municipality, for the period of three (3) consecutive years (TR Supply Cc T/A Trf Sport V & M Logistics)
1. Council notes that in compliance with section 116(3) of the Municipal Finance Management Act 56 of 2003, the following contracts be amended to allow the current service providers to deliver the services to the Municipality for the periods stated above:
1. Tender 19/2013 Third Party Vending Services (Syntell)
 2. Tender 19/2013 Third Party Vending Services (Easypay)
 3. Tender 53/2019 Cash-In Transit Services (Fidelity Cash Solutions)
 4. Tender 1/2019 Short Term Insurance Portfolio (Aon South Africa Pty Ltd)
 5. Tender 32/2017 Supply & Delivery of Safety Clothing for the Langeberg Municipality, for the period of three (3) consecutive years (TR Supply Cc T/A Trf Sport V & M Logistics)
2. Council notes that reasonable notice will be given to the local community of Council's intention to amend the two contracts as set out in (1) above and;
3. That the local community will be invited to submit representations to the Municipality on the intended amendment of the above contracts within 14 days from the date the notice appears in the Langeberg Municipality's website on 29 May 2020.
4. The Municipal Manager is authorised to evaluate the representation received, if any, and make a final decision on the amendment of the contracts as per (1) above.

A3987 DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF COUNCILLORS FOR THE 2019 / 2020 FINANCIAL YEAR (4/5/1) (DIRECTOR CORPORATE SERVICES)

This item served before a Special Meeting of Council on 28 May 2020

Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 28 Mei 2020

Eenparig Besluit / Unanimously Resolved

1. That the following allowances in terms of the proclamation of Government Notice 475 in Government Gazette 43246 of 24 April 2020 be approved and made applicable to members of the Municipal Council of Langeberg Municipality, retrospective from 1 July 2019:

Dat die onderstaande toelaes soos afgekondig in terme van kennisgewing 475 in Staatskoerant 43246 van 24 April 2020 goedgekeur en terugwerkend vanaf 1 Julie 2019 op raadslede van Langeberg Munisipaliteit van toepassing gemaak word:

<u>OFFICE</u>	<u>TOTAL REMUNERATION</u>
Executive Mayor	893 850
Speaker	715 078
Deputy Executive Mayor	715 078
Mayoral Committee Member	670 387
Chairperson Sect. 79 Committee	363 017
Councillor	282 870

2. That the monthly cell phone allowances of R3 400.00 be paid.

Dat die maandelikse selfoontoelae van R3 400.00 betaal word.

3. That a monthly data bundle allowance of R 300.00 be paid.

Dat 'n maandelikse data bundel toelaag van R 300.00 betaal word.

4. That it be confirmed that the necessary funds have been budgeted for in the 2019 / 2020 budget to pay the allowances.

Dat dit bevestig word dat die voormelde verhogings en gepaardgaande uitgawes wel voor begroot is in die 2019 /2020 begroting.

5. That the necessary consultation with the MEC for Local Government in the Western Cape be done in order to obtain approval for the allowances to be implemented.

Dat die nodige konsultering met die LUR vir Plaaslike Regering gedoen word ten einde goedkeuring te verkry vir implementering van die toelaes.

12.2 Reports submitted to Council for consideration (AA Items)
Verslae voorgelê aan die Raad vir oorweging (AA-Items)

Confidential / Vertroulik

12.3 Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items)
Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdheid (B & BB-Items)

None / Geen