

**MINUTES OF A SPECIAL MEETING OF THE COUNCIL OF LANGEBOURG MUNICIPALITY
HELD ON 12 JUNE 2020 AT 10H00 AT THE TOWN HALL, MUNICIPAL OFFICES, ROBERTSON**

12. Consideration of Reports / Oorweging van Verslae:

**12.1 Reports submitted to Council for consideration (A Items)
Verslae voorgelê aan die Raad vir oorweging (A-Items)**

**A3988 IMPACT OF COVID-19 PANDEMIC ON THE FINANCIAL VIABILITY OF LANGEBOURG MUNICIPALITY
(ACTING CHIEF FINANCIAL OFFICER)**

**This item served before a Special Meeting of Council on 12 June 2020
Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020
Eenparig Besluit / Unanimously Resolved**

That in light of the uncertainty of how the Covid-19 pandemic will resolve itself, the Municipality take the following actions:

1. Monitor the cash flow daily and limit spending to the actual cash inflow, irrespective of budget.
2. Reduce the capital investment programme annually for the next three financial years, to the level of capital investment funded by capital grants only.
3. Avoid giving ratepayers and customers relief measures that will significantly reduce the cash inflow to the Municipality and where relief measures are granted, it should be in the form of delayed payments granted and no debt forgiveness should be considered.
4. Be cognisant of the highly sensitive impact collection rate has on the liquidity of the Municipality and prioritise decisions and actions that will support and strengthen the collection rate, without a loss of income or undue increases in expenditure.
5. Review this Covid-19 impact assessment at the end of this 2019 / 2020 financial year and update recommendations based on actual cash balances as at 30 June 2020.
6. Amend the 2020 / 2021 budget by freezing Employee Related Expenses to the levels of 2019 / 2020.

A3989 REPORT ON IRREGULAR EXPENDITURE (2019/2020) (ACTING CHIEF FINANCIAL OFFICER)

**This item served before a Special Meeting of Council on 12 June 2020
Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020
Eenparig Besluit / Unanimously Resolved**

That the irregular expenditure amount of R 2 701 848 in terms of Section 32 (2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003), after investigation by a council committee, be certified by Council as irrecoverable and be written off by Council.

A3990 AMENDMENT OF CONTRACT: TENDER 26/2019 GENERAL VALUATION FOR THE PERIOD JULY 2020 TO JUNE 2025, PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBOURG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA (ACTING CHIEF FINANCIAL OFFICER)

**This item served before a Special Meeting of Council on 12 June 2020
Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020
Eenparig Besluit / Unanimously Resolved**

That Council approves that in respect of the AMENDMENT OF CONTRACT - TENDER 26/2019 GENERAL VALUATION FOR THE PERIOD JULY 2020 TO JUNE 2025 PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBOURG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA:

Tender 26/2019: General Valuation for the period JULY 2020 TO JUNE 2025, paragraph 3(12) of the above-mentioned tender, which reads: 3(12) "Tenderer's nominated person/s will be required to

undertake the following functions and/or service: Physical inspection of all properties”.

be amended to read as follows:

- 3(12) “Tenderer’s nominated person/s will be required to undertake the following functions and / or service:
- physical inspection of all properties or where it is impossible due to legal restrictions or any unforeseen circumstances e.g. periods of a disease outbreak such as Covid-19 that requires social distancing to reduce its spread,
 - use other methods like flying drones to take pictures of properties subject to the required legislation and with consent of the owner of the property and the neighbours,
 - doing drives-by to view properties, etc.”

A3991 AMENDMENT OF THE LISTED CONTRACTS, PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBERG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA (CHIEF FINANCIAL OFFICER)

1. Tender Q 23/2018 Renewal of Sophos Anti-Virus 2 Year Subscription - *KamComputing*
2. Tender T28/2018 Renewal of Veeam Backup and Replication 2 Year Subscription - *Bytes*
3. Tender T27/2018 Renewal Mimecast Unified Email Management Enterprise 2 Year Subs - *ImperaTech*
4. Quotation Q24/2018 Renewal of Dell Sonicwall Support 2 Year Subscription - *Destiny Global Tech*
5. Quotation Q25/2018 Renewal of Citrix Annual 2 Year Subscription - *Awarded to KamComputing*
6. Quotation Q29/2018 Monitoring of alarm systems of all libraries (excluding Ashbury) – FAM & Genote

This item served before a Special Meeting of Council on 12 June 2020

Hierdie item het gedien voor ‘n Spesiale Vergadering van die Raad op 12 Junie 2020

Eenparig Besluit / Unanimously Resolved

That in respect of the amendment of the following listed contracts,

1. Council notes that in compliance with section 116(3) of the Municipal Finance Management Act 56 of 2003 the following listed contracts be amended to allow the current service providers to deliver the services to the Municipality for the periods stated.
2. Council notes that reasonable notice will be given to the local community of Council’s intention to amend the two contracts as set out in (1) above and;
3. The local community will be invited to submit representations to the Municipality on the intended amendment of the contracts below within 14 days from the date the notice appears in the Langeberg Municipality’s website on 27 May 2020.
4. The Municipal Manager is authorised to evaluate the representations received if any, and make a final decision on the amendment of the contracts as per (1) above.
 - Quotation **Q 23/2018** : Renewal of Sophos Anti-Virus 2 Year Subscription
(Awarded to KamComputing Expire September 2020. Extend for 1 Year)
 - Tender **T28/2018** : Renewal of Veeam Backup and Replication 2 Year Subscription
(Awarded to Bytes Expire January 2021. Extend for 1 Year)
 - Tender **T27/2018** : Renewal of Mimecast Unified Email Management Enterprise 2 Year Subscription
(Awarded to ImperaTech Expire December 2020. Extend for 1 Year)
 - Quotation **Q24/2018** : Renewal of Dell Sonicwall Support 2 Year Subscription
(Awarded to Destiny Global Technology Expire January 2021. Extend for 1 Year)
 - Quotation **Q25/2018** : Renewal of Citrix Annual 2 Year Subscription
(Awarded to KamComputing Expire August 2020. Extend for 1 Year)
 - Quotation **Q29/2018** : Monitoring of alarm systems of all libraries (excluding Ashbury)
(Awarded to FAM & Genote. Expire June 2020. Extend for 1 Year)

A3992 COMPILING OF THE JUNE 2020 ADJUSTMENT BUDGET (5/1/1 - 2019/2020) (ACTING CHIEF FINANCIAL OFFICER)

This item served before a Special Meeting of Council on 12 June 2020

Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020

Eenparig Besluit / Unanimously Resolved

That the Adjustment budget for 2019 / 2020 as submitted, be approved.

A3993 REQUEST BY COUNCILLOR CJ GROOTBOOM - VARIOUS COVID-19 RELATED POINTS FOR CONSIDERATION HE WANTED DISCUSSED AT THE MEETING OF 28 MAY 2020

This item served before a Special Meeting of Council on 12 June 2020

Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020

Eenparig Besluit / Unanimously Resolved

1. That councillors over 60 or those with comorbidities inform Council in writing of such health problems before the next Council meeting.
2. That councillors who sit on NGO boards involved with food distribution during lockdown, inform the Speaker in writing before the next Council meeting.

A3994 UNFORESEEN & UNAVOIDABLE EXPENDITURE DUE TO THE CORONA COVID-19 PANDEMIC (SENIOR MANAGER EXECUTIVE SUPPORT SERVICES)

This item served before a Special Meeting of Council on 12 June 2020

Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020

Eenparig Besluit / Unanimously Resolved

The amount of R 1 000 000 is authorized as unforeseen and unavoidable expenditure in terms of section 29 of the Municipal Finance Management Act (MFMA) and section 72 (c) of the Municipal Budgeting and Reporting Regulations.

12.2 Reports submitted to Council for consideration (AA Items)

Verslae voorgelê aan die Raad vir oorweging (AA-Items)

None / Geen

12.3 Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items)

Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B & BB-Items)

None / Geen