

EXPENDITURE OF THE 2015/2016 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FIRST QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)

Purpose of report

To submit a report to Council regarding the expenditure on the 2015/ 2016 budget for the first quarter as measured by the approved Top level SDBIP

Background

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget.

Comments:

The relevant documentation **will be supplied separately.**

Recommendation/ Aanbeveling

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

Hierdie verslag het voor die Raad gedien op 27 Oktober 2015

This item served before Council on 27 October 2015

Eenparig Besluit / Unanimously Resolved

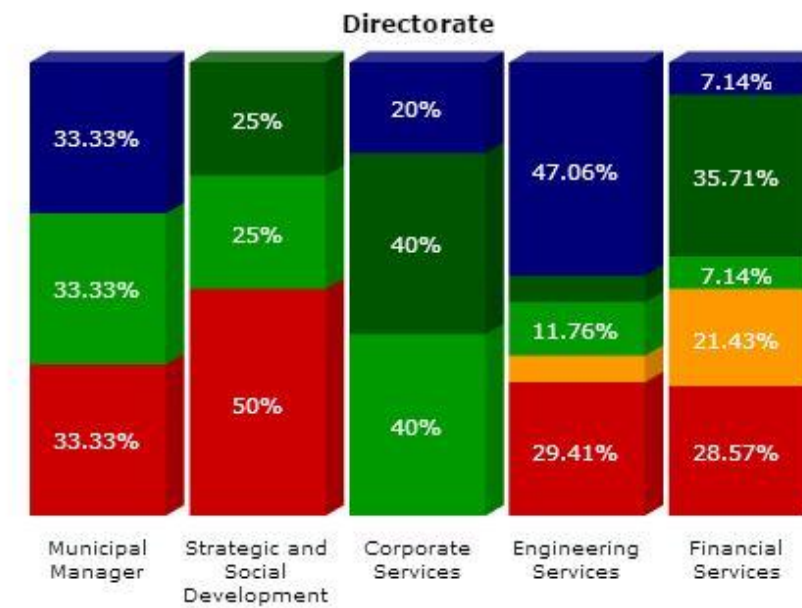
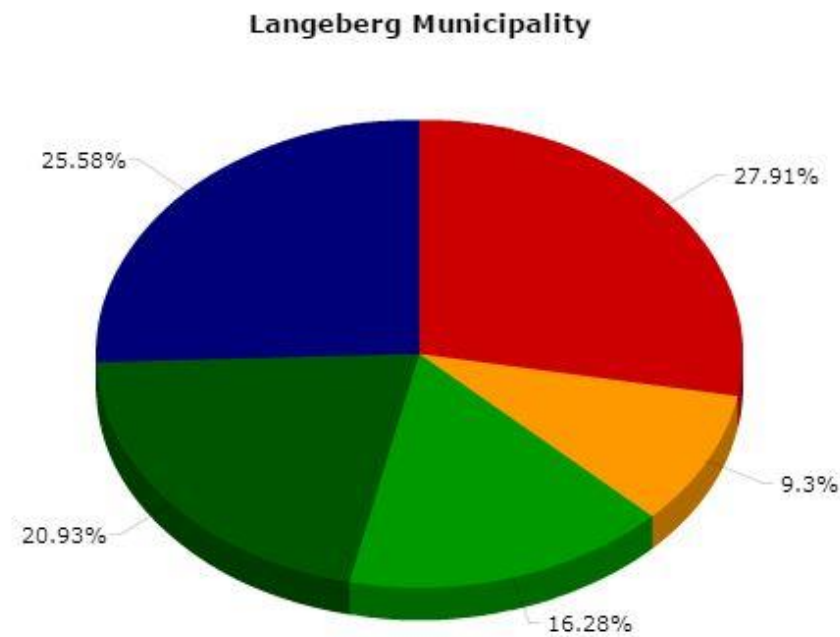
That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

Langeberg Municipality
SDBIP 2015/2016: Top Layer SDBIP Report
First Quarter

Top Layer SDBIP Report

Report drawn on 22 October 2015 at 14:27
for the month of September 2015.



	Langeberg Municipality	Directorate				
		Municipal Manager	Strategic and Social Development	Corporate Services	Engineering Services	Financial Services
KPI Not Met	12 (27.9%)	1 (33.3%)	2 (50%)	-	5 (29.4%)	4 (28.6%)
KPI Almost Met	4 (9.3%)	-	-	-	1 (5.9%)	3 (21.4%)
KPI Met	7 (16.3%)	1 (33.3%)	1 (25%)	2 (40%)	2 (11.8%)	1 (7.1%)
KPI Well Met	9 (20.9%)	-	1 (25%)	2 (40%)	1 (5.9%)	5 (35.7%)
KPI Extremely Well Met	11 (25.6%)	1 (33.3%)	-	1 (20%)	8 (47.1%)	1 (7.1%)
Total:	43	3	4	5	17	14

Municipal Manager

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Sep-15				
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL1	Conduct two (2) formal evaluations of directors in terms of their signed agreements	No of formal evaluations completed	Evaluation report and signed scoring sheets	2	Accumulative	1	0	R	[D27] Municipal Manager: No evaluations conducted (September 2015)	[D27] Municipal Manager: Evaluations will be conducted in November 2015 (September 2015)
TL2	Oversee the compilation of he IDP and the submission to Council for approval by end of May 2016	IDP submitted to Council	Minutes of council meeting during which reviewed IDP was discussed	1	Carry Over	0	0	N/A		
TL3	Oversee the compilation of the annual budget and the submission to Council for approval by end of May 2016	Budget submitted to council for approval	Minutes of council meeting during which the Budget was submitted for approval	1	Carry Over	0	0	N/A		
TL4	Oversee the submission of monthly reports in terms of Sect 71 of the MFMA before the 10th of the following month	No of Sect 71 reports submitted	Sect 71 reports submitted	12	Accumulative	3	3	G		
TL5	Oversee the submission of the Mid-Year Performance Report in terms of Sect 72 of the MFMA by end of January	Mid-Year report submitted to Council	Report and minutes of Council meetings during which the report was discussed	1	Carry Over	0	0	N/A		
TL6	Oversee the submission of the Annual and Oversight Report to Council by March 2016	Annual report and Oversight Report submitted to Council	Minutes of council meeting during which report was discussed	1	Carry Over	0	0	N/A		
TL7	Submit the Top Layer SDBIP to the Mayor for approval within 14 days after the annual budget has been approved	Top Layer SDBIP submitted to the Mayor	Acknowledgement of receipt from the Mayor	1	Carry Over	0	0	N/A		
TL8	Develop an Audit Action Plan by end of January 2016	Management Action Plan developed and updated	Progress report submitted to AG and Province	1	Carry Over	0	0	N/A		
TL9	% of Capital Budget Spent on capital projects as identified in the SDBIP	95% of Capital Budget spent excl orders	Financial Statements	95%	Carry Over	10%	17.42%	B	1	

Summary of Results: Municipal Manager		
	KPI Not Yet Measured	6
	KPI Not Met	1
	KPI Almost Met	0
	KPI Met	1
	KPI Well Met	0
	KPI Extremely Well Met	1
Total KPIs		9

Strategic & Social Development

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Sep-15					Departmental SDBIP Comments	Departmental Corrective Measures
						Target	Actual	R				
TL10	Create job opportunities through Implementing an expanded public works programme	Number of temporary job opportunities created	Names & ID's of temporary workers	400	Accumulative	100	103	G2				
TL11	Review and submit the Disaster Management Plan for assessment by the District by end May annually	Plan reviewed	Minutes of meeting where Plan was submitted	1	Carry Over	0	0	N/A				
TL12	Spend the total amount budgeted for the Upgrade of the ICT Infrastructure	Total amount budgeted for the upgrade of the ICT Infrastructure spent	Upgraded ICT Infrastructure and budget spent (R824 570)	100%	Carry Over	0%	0%	N/A				
TL13	Spend the total amount budgeted for the purchasing of general ICT equipment	% of budget spent on the purchasing of ICT equipment	% of budget spent (R1 200 000)	100%	Carry Over	10%	0.08%	R	[D131] Senior Network Administrator: 0.08% of budget spent on the purchasing of ICT equipment (September 2015)		[D131] Senior Network Administrator: Spending will increase after tender is awarded (September 2015)	
TL14	Acquisition of 3ton Trucks (Replacement CCD 14442 and CCD 13025)	2 x 3 ton trucks purchased	Trucks purchased and invoices	2	Accumulative	0	0	N/A				
TL15	Facilitate Ward Committee projects	Number of ward committee projects facilitated	Projects completed and budget spent (R1 200 000)	12	Accumulative	3	3	G				
TL16	Spend the total amount budgeted for the purchase of equipment	100% of the Capital budget for Equipment spent	Budget spent	100%	Carry Over	10%	7.30%	R	[D134] Director: Strategy & Social Development: 7.30% of the Capital budget for Equipment spent (September 2015)		[D134] Director: Strategy & Social Development: spending will increase (September 2015)	
TL78	Purchasing of Nissan UD35A Truck	% of roll-over capital amount budgeted spent by 30 June 2016		100%	Carry Over	0%	0%	N/A				

Summary of Results: Strategic & Social Development		
	KPI Not Yet Measured	4
	KPI Not Met	2
	KPI Almost Met	0
	KPI Met	1
	KPI Well Met	1
	KPI Extremely Well Met	0
Total KPIs		8

Corporate Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Sep-15				
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL17	% of the municipal budget spent on implementing its WSP by June 2016	100 % of the municipal budget spent on implementing its WSP by June 2016	Financial Statements	95%	Carry Over	10%	61.39%	B		
TL18	Number of people from the EE target groups employed in the 3 highest levels of management in compliance with the approved EE plan	Number of people from the EE target groups employed in the highest 3 levels of management	Appointment letter and approval dates for the filling of the vacancy	1	Accumulative	0	0	N/A		
TL19	Report monthly to the Municipal Manager on all property contracts	Monthly reports on the property contracts submitted to the Municipal Manager	Monthly reports on the property contracts submitted to the Municipal Manager and billing evidence	12	Accumulative	3	3	G		
TL20	Conduct monthly ward committee meetings to ensure a functional ward committee system	Number of monthly ward committee meetings	Minutes of Ward Committee meetings	120	Accumulative	36	36	G		
TL21	Build a new Library: Ashbury (Montagu) by 30 June 2016	New library built by 30 June 2016	New library built and budget spent	1	Carry Over	0	0	N/A		

TL22	Spend the total amount budgeted for upgrading and alternating the municipal offices	100% of the budgeted amount spent (R300 000)	Budget spent	100%	Carry Over	25%	25.54%	G2		
TL23	Spend the total amount budgeted for the purchase of office equipment	100% of the budgeted amount spent (R300 000)	Budget spent	100%	Carry Over	25%	35.31%	G2		
TL77	100% Spent of the total roll-over capital amount budgeted for vehicles (Sewage Tanker,1600 LAV bakkie, Nissan NP200, Nissan UD35A Truck, 2x standard 2L Petrol bakkie) by 30 June 2016	% of roll-over capital amount budgeted spent by 30 June 2016	Report from the financial system	100%	Carry Over	0%	0%	N/A		

Summary of Results: Corporate Services

	KPI Not Yet Measured	3
	KPI Not Met	0
	KPI Almost Met	0
	KPI Met	2
	KPI Well Met	2
	KPI Extremely Well Met	1
Total KPIs		8

Engineering Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Sep-15				
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures
TL24	Report quarterly on compliance with the National Waste Management Strategy	Number of reports submitted	Reports submitted	4	Accumulative	1	1	G		
TL25	Increase tonnage of domestic waste recycled	Tonnage of domestic waste recycled	Weigh bridge report	900	Accumulative	225	519	B		
TL26	Limit unaccounted electricity to 7%	% of electricity unaccounted for	Sale of electricity statistics from Finance department and the monthly report	7.50%	Reverse Stand-Alone	7.50%	6.40%	B		
TL27	Achieve Blue Drop Status	Blue Drop Status achieved	Blue Drop Status report	50%	Last Value	0%	0%	N/A		
TL28	Microbiological quality of water comply with SANS standards	% of water quality	Lab Results	90%	Last Value	90%	100%	G2		
TL29	Limit unaccounted water to 18%	% of water unaccounted for	Sale of water statistics from Finance department and the monthly report	18%	Reverse Stand-Alone	18%	11.60%	B		
TL30	Quality of effluent in terms of SANS standards	% quality	Lab Results	80%	Last Value	80%	77%	O	[D361] Director: Engineering Services: Lab analysis certificate (September 2015)	[D361] Director: Engineering Services: Upgrade of Montagu WWTW in process. (September 2015)
TL31	Achieve Green Drop Status	Green Drop Status achieved	Green Drop Status Report	50%	Last Value	0%	0%	N/A		
TL32	Spend 100% of budget on the installation of services : Uitsig	% of Budget Spent on the installation of services - Uitsig (R1 000 000)	Certificate from the engineer and budget statements	100%	Carry Over	0%	0%	N/A		
TL33	Report monthly on the implementation according to the reporting requirements on MIG funds spending	12 Reports submitted according MIG requirements on implementation and spending of MIG funds.	Copies of MIG reports submitted	12	Accumulative	3	3	G		
TL34	Spend the total amount budgeted for Sewerage Capital Projects	% of Sewerage Capital Budget Spent	Financial Statements	100%	Carry Over	10%	56%	B		
TL35	Spend the total amount budgeted for the maintenance / rehabilitation /upgrading of existing roads	% of Budget spent on the maintenance / rehabilitation /upgrading of existing roads	Financial Statements	100%	Carry Over	0%	0%	N/A		
TL36	Spend the total amount budgeted for Water Capital Projects	% of Water Capital Budget Spent	Financial Statements	100%	Carry Over	10%	3.90%	R	[D367] Manager: Civil Engineering Services : Capex report (September 2015)	[D367] Manager: Civil Engineering Services : In process (September 2015)

TL37	Spend the total amount budgeted for Solid Waste Capital Projects	% of Cleansing Capital Budget Spent	Financial Statements	100%	Carry Over	10%	0%	R	[D368] Manager: Solid Waste Management : nothing spent of budget <i>(September 2015)</i>	[D368] Manager: Solid Waste Management : spending will increase once tender is awarded <i>(September 2015)</i>
TL38	Spend the total amount budgeted for Electrical Engineering Capital Projects	% of Electrical Engineering Capital Budget spent	Financial Statements	100%	Carry Over	10%	5.17%	R	[D369] Manager: Electrical Engineering Services: Capex report <i>(September 2015)</i>	[D369] Manager: Electrical Engineering Services: Awaiting approval of loan <i>(September 2015)</i>
TL39	Spend the total amount budgeted for Housing Capital Projects	% of Housing Capital Budget Spent	Financial Statements	100%	Carry Over	10%	55.55%	B		
TL40	Purchase 1 x New Sewerage Tanker by 30 June 2016	1 new sewerage tanker purchased	1 new sewerage tanker and invoice	1	Carry Over	0	0	N/A		
TL41	Spend the total amount budgeted for the rehabilitation of Municipal Roads Robertson (R1 628 780) by June 2016	% of budget spent on the rehabilitation of Municipal roads in Robertson	Rehabilitated roads and budget spent	100%	Carry Over	0%	0%	N/A		
TL42	Spend the total amount budgeted for the upgrade of the storm water system Bonnievale Phase 1	% of budget spent for the upgrade of the storm water system in Bonnievale Phase 1 (R3 230 000)	Budget spent and upgraded storm water system in Bonnievale	100%	Carry Over	10%	100%	B		
TL43	Reconstruct 3 bridges	% of the Budget spent	Reconstructed bridges	100%	Carry Over	0%	0%	N/A		
TL44	Fence the water and sewerage installations	Water and sewerage installations fenced	Fencing at the water and sewerage installation	1	Carry Over	0	0	N/A		
TL45	Spend the total amount budgeted for the supply bulk water to Nkqubela	% of budget spent for the supply of bulk water to Nkqubela (R2 368430)	Budget spent on the project	100%	Carry Over	10%	0%	R	[D376] Director: Engineering Services: Capex report <i>(September 2015)</i>	[D376] Director: Engineering Services: Awaiting MIG approval <i>(September 2015)</i>
TL46	Construct a new Transfer Station Ashton by June 2016	New transfer station in Ashton constructed by June 2016	Constructed transfer station	1	Carry Over	0	0	N/A		
TL47	Construct a new Transfer Station Bonnievale	New transfer station in Bonnievale constructed by June 2016	Constructed transfer station	1	Carry Over	0	0	N/A		
TL48	Spend the total amount budgeted for the installation of basic services for Robertson TRA	100% of budget spent for the installation of basic services for Robertson TRA	Budget expenditure	100%	Carry Over	10%	0%	R	[D379] Manager: Housing: Capex report <i>(September 2015)</i>	[D379] Manager: Housing: Awaiting final approval from DoHS <i>(September 2015)</i>
TL49	Spend the total amount budgeted for new connections	100% of budget spent for new connections	Budget spent	100%	Carry Over	0%	0%	N/A		
TL50	Spend the total amount budgeted for the replacement of prepaid and bulk supply meters to reduce energy losses	100% of budget spent for the replacement of prepaid and bulk supply meters replaced (R400 000)	Budget spent	100%	Carry Over	0%	0%	N/A		

TL51	Spend the total amount budgeted for the replacement and repairs: street lights	100% of budget spent on the replacement and repairs of street lights (R1 500 000)	Budget spent	100%	Carry Over	0%	0%	N/A		
TL52	Spend the total amount budgeted for the replacement and repairs on the network	% of budget spent on the replacement and repairs on the network	Budget spent	100%	Carry Over	0%	0%	N/A		
TL53	Purchase metering testing equipment	Metering testing equipment purchased	Equipment and invoices	1	Carry Over	0	0	N/A		
TL73	100% Spent of the total roll-over capital amount budgeted for the upgrade of the McGregor Sport Facilities by 30 June 2016	% of roll-over capital amount budgeted spent by 30 June 2016	Report from the financial system	100%	Carry Over	0%	0%	N/A		
TL74	100% spent of the total roll-over capital amount budgeted for the new Sewer Pump Station in Main Road by 30 June 2016	% of roll-over capital amount budgeted spent by 30 June 2016	Report from the financial system	100%	Carry Over	0%	0%	N/A		
TL75	Purchase of Jet Vac machine by 31 March 2016	Jet Vac machine purchased	Delivery Note	1	Carry Over	1	1	G		
TL76	Purchase of a new high pressure jetting SPUIT by 31 March 2016	New high pressure jetting SPUIT purchased	Delivery Note	1	Carry Over	1	1	G		
TL79	Purchasing of Sewage Tanker	% of roll-over capital amount budgeted spent by 30 June 2016		100%	Carry Over	0%	0%	N/A		

Summary of Results: Engineering Services

	KPI Not Yet Measured	18
	KPI Not Met	5
	KPI Almost Met	1
	KPI Met	2
	KPI Well Met	1
	KPI Extremely Well Met	8
Total KPIs		35

Financial Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Sep-15					Departmental SDBIP Comments	Departmental Corrective Measures
						Target	Actual	R				
TL54	Maintain the asset register in terms of GRAP	Quarterly reports submitted to CFO on the progress / maintenance of the asset register	Quarterly reports submitted to Municipal Manager	3	Accumulative	0	0	N/A				
TL55	Maintain a clean audit opinion	Clean Audit Opinion	Report of the Auditor General	1	Carry Over	0	0	N/A				
TL56	Resolve all audit issues	% of audit queries for which an action plan was submitted	Updated action plan	100%	Carry Over	100%	100%	G				
TL57	Provide 6kl free basic water per indigent household per month in terms of the equitable share requirements	Number of HH receiving free basic water	Statistics submitted to National Treasury	6,000	Last Value	6,500	3,770	R	[D462] Manager: Revenue Services: Indigent HH receive free water (September 2015)	[D462] Manager: Revenue Services: A new 3 year indigent cycle began from July 2015 and will the figures increase as indigents will apply for free basic services (September 2015)		
TL58	Provide free basic sanitation to indigent households in terms of the equitable share requirements	Number of HH receiving free basic sanitation	Statistics submitted to National Treasury	6,000	Last Value	6,500	3,797	R	[D463] Manager: Revenue Services: Indigent HH receive free basic sanitation (September 2015)	[D463] Manager: Revenue Services: A new 3 year indigent cycle began from July 2015 and will the figures increase as indigents will apply for free basic services (September 2015)		
TL59	Provide 50kwh free basic electricity per indigent household per month in terms of the equitable share requirements	Number of HH receiving free basic electricity	Statistics submitted to National Treasury	6,000	Last Value	6,500	3,918	R	[D464] Manager: Revenue Services: Indigent HH receive free basic electricity (September 2015)	[D464] Manager: Revenue Services: A new 3 year indigent cycle began from July 2015 and will the figures increase as indigents will apply for free basic services (September 2015)		
TL60	Provide free basic refuse removal to indigent households in terms of the equitable share requirements	Number of HH receiving free basic refuse removals	Statistics submitted to National Treasury	6,000	Last Value	6,500	3,802	R	[D465] Manager: Revenue Services: Indigent HH receive free basic refuse removal (September 2015)	[D465] Manager: Revenue Services: A new 3 year indigent cycle began from July 2015 and will the figures increase as indigents will apply for free basic services (September 2015)		
TL61	Number of formal households with access to the basic level of water	Number of formal households with access to water	Statistics submitted to National Treasury	14,800	Last Value	14,600	14,929	G2				
TL62	Number of formal households with access to the basic level of sanitation	Number of formal households with access to sanitation	Statistics submitted to National Treasury	14,950	Last Value	14,930	14,892	O	[D467] Director: Finance: Formal HH with access to sanitation (September 2015)	[D467] Director: Finance: 14892 HH with access to sanitation (September 2015)		

TL63	Number of formal households with access to the basic level of electricity	Number of formal households with access to electricity	Statistics submitted to National Treasury	17,500	Last Value	17,100	17,089	O	[D468] Director: Finance: Formal HH with access to electricity (<i>September 2015</i>)	[D468] Director: Finance: 17089 HH with access to electricity (<i>September 2015</i>)
TL64	Number of formal households with access to the basic level of refuse removal	Number of formal households with access to refuse removal	Statistics submitted to National Treasury	17,500	Last Value	17,100	14,843	O	[D469] Director: Finance: Formal HH with access to refuse removal (<i>September 2015</i>)	[D469] Director: Finance: This is a new KPI. Target is wrong and will be adjusted with the Adjustment Budget of 2015/2016 (<i>September 2015</i>)
TL65	Number of informal households with access to the basic level of water	Number of informal households with access to water	Statistics submitted to National Treasury	400	Last Value	400	442	G2		
TL66	Number of informal households with access to the basic level of sanitation	Number of informal households with access to sanitation	Statistics submitted to National Treasury	400	Last Value	400	442	G2		
TL67	Number of informal households with access to the basic level of electricity	Number of informal households with access to electricity	Statistics submitted to National Treasury	200	Last Value	200	244	G2		
TL68	Number of informal households with access to the basic level of refuse removal	Number of informal households with access to refuse removal	Statistics submitted to National Treasury	200	Last Value	200	1,564	B	[D473] Director: Finance: Informal HH with access to refuse removal (<i>September 2015</i>)	[D473] Director: Finance: Hierdie is 'n nuwe KPI. Gemeenskaplike vullisverwydering vind nie plaas nie. Die KPI sal reggestel word met die Aansuiweringsbegroting (<i>September 2015</i>)
TL69	Financial viability measured in terms of the available cash to cover fixed operating expenditure	Cost coverage (Available cash+ investments)/ Monthly fixed operating expenditure	Financial statements	2.2	Last Value	0	0	N/A		
TL70	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations	Debt coverage (Total operating revenue- operating grants received)/debt service payments due within the year)	Financial statements	60	Last Value	0	0	N/A		
TL71	Financial viability measured in terms of the outstanding service debtors	Service debtors to revenue – (Total outstanding service debtors/ revenue received for services)	Financial statements	12	Reverse Stand-Alone	0	0	N/A		
TL72	Achievement of a debtors payment percentage of at least 100%	Payment %	Financial reports submitted to Council	100%	Last Value	75%	79.56%	G2		

Summary of Results: Financial Services

	KPI Not Yet Measured	5
	KPI Not Met	4
	KPI Almost Met	3
	KPI Met	1
	KPI Well Met	5
	KPI Extremely Well Met	1
Total KPIs		19

Summary of Results

	KPI Not Yet Measured	36
	KPI Not Met	12
	KPI Almost Met	4
	KPI Met	7
	KPI Well Met	9
	KPI Extremely Well Met	11
Total KPIs		79