



**Raadslede van die Raad van die  
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering  
van die Raad van Langeberg Munisipaliteit wat gehou sal word op

**22 AUGUSTUS 2018 om 10H00**

in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson  
om oorweging te verleen aan die items op die aangehegte agenda.

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**Councillors of the Council of the  
Langeberg Municipality**

Notice is hereby given of a Council Meeting  
of the Municipal Council of the Langeberg Municipality to be held on

**22 AUGUST 2018 at 10H00**

in the Council Chamber, Municipal Offices,  
Church Street, Robertson to discuss the items on the appended agenda.

  
**RDH / ALD S.W. VAN EEDEN**  
**SPEAKER**

## BIRTHDAY LIST 2018

<b>JANUARY</b>	
<b>04</b>	Cllr Bulenlani Nteta
<b>05</b>	Mr Maynard Johnson
<b>15</b>	Cllr Esther Bosjan
<b>17</b>	Cllr Kobus DF van Zyl
<b>FEBRUARY</b>	
<b>06</b>	Cllr Atwell Mbi
<b>09</b>	Mr Dave van Schalkwyk
<b>09</b>	Cllr Lettesia M Swanepoel
<b>24</b>	Mr Theuns Carstens
<b>MARCH</b>	
<b>01</b>	Cllr Wilma Strauss
<b>11</b>	Mr Neil Albertyn
<b>23</b>	Mr Peter W Salman
<b>30</b>	Mr Charl Martin
<b>APRIL</b>	
<b>27</b>	Mrs Celeste Matthys
<b>MAY</b>	
<b>12</b>	Mrs Suzette Kotzé
<b>20</b>	Mr Anton Everson
<b>28</b>	Cllr JJ Januarie
<b>30</b>	Ald Kosie D Burger
<b>JUNE</b>	
<b>05</b>	Mr Bradley Brown
<b>14</b>	Mr Daniël Baadjies
<b>16</b>	Cllr Hetta F Mangelengene
<b>19</b>	Cllr Gideon Joubert
<b>24</b>	Ald Schalk van Eeden
<b>30</b>	Mr Kobus Brand

<b>JULY</b>	
<b>29</b>	Cllr Wiseman Nyamana
<b>AUGUST</b>	
<b>11</b>	Cllr Mark van der Merwe
<b>14</b>	Mr Glenn Slingers
<b>19</b>	Mr Eugene Jooste
<b>SEPTEMBER</b>	
<b>05</b>	Ald Henry Jansen
<b>07</b>	Mr Zamuxolo Qhanqisa
<b>10</b>	Mr Corné Franken
<b>18</b>	Mr Izak AB van der Westhuizen
<b>19</b>	Cllr Dendeline B Janse
<b>19</b>	Cllr Samuel du Plessis
<b>24</b>	Cllr Judy Mafilika
<b>OCTOBER</b>	
<b>05</b>	Cllr Eric MJ Scheffers
<b>17</b>	Cllr Pauline Hess
<b>NOVEMBER</b>	
<b>02</b>	Cllr Nicky Beginsel
<b>09</b>	Mr Chris Vorster
<b>18</b>	Cllr Jacques Kriel
<b>22</b>	Mr M Wilson Nel
<b>27</b>	Mr Soyisile A Mokweni
<b>DECEMBER</b>	
<b>05</b>	Mr Sabelo Ngongolo
<b>09</b>	Mr Johan Coetzee
<b>10</b>	Cllr Andile Shibili
<b>26</b>	Cllr Christopher J Grootboom

# AGENDA

~ 22 AUGUST 2018 ~

1. Opening / Opening
2. Bywoning / Attendance
3. Aansoeke vir verlof tot afwesigheid / Applications for leave of absence
4. Goedkeuring van Notule / Approval of Minutes:

- 4.1 Bekragtiging van die Notule van 'n Gewone Vergadering van die Raad van die Langeberg Munisipaliteit wat gehou was op 31 Julie 2018 om 10h00 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson.

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*Confirmation of the Minutes of an Ordinary Meeting of Council of the Langeberg Municipality held on 31 July 2018 at 10h00 in the Council Chambers, Municipal Offices, Church Street, Robertson*

5. Verklarings en Mededelings deur die Speaker / Statements and Announcements by the Speaker
6. Onderhoude met Afvaardigings / Interviews with Delegations

## **6.1 KAROO SMALL TOWN REGENERATION INITIATIVE : Presentation by SALGA Western Cape**

*The Karoo STR Initiative is premised on a regional cross-boundary approach to spatial and economic development, which has the potential to aid municipalities in a sustainable way; helping to diversify the regional economy and subsequently allowing municipalities a degree of protection from various economic, environmental and social challenges. Building a solid understanding about the resources available within the region provides an excellent opportunity for municipal cooperation and joint planning which will allow communities to work together to achieve common goals in the future. Therefore, inter-municipal cooperation and intergovernmental collaboration are a key component within this regional approach.*

7. Verklarings en Mededelings deur die Burgemeester / Statements and Announcements by the Mayor.
8. Dringende Aangeleenthede en Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder. Urgent Matters and Reports, Statements & Announcements submitted by the Municipal Manager.

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| <ol style="list-style-type: none"><li>8.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. <i>Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.</i></li><li>8.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / <i>Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.</i></li><li>8.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / <i>Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.</i></li><li>8.4 Other Matters / <i>Ander Sake</i></li></ol> |
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9. Consideration of Notice of Motions / *Oorweging van Kennisgewing van Mosies*
10. Oorweging van Kennisgewing van Vrae / *Consideration of Notice of Questions*
11. Oorweging van Dringende Mosies / *Consideration of Urgent Motions*
12. Oorweging van Verslae / *Consideration of Reports:*

12.1	Reports submitted to Council for consideration (A Items) <i>Verslae voorgelê aan die Raad vir oorweging (A Items)</i>	23
12.2	Reports submitted to Council for consideration (AA Items) <i>Verslae voorgelê aan die Raad vir oorweging (AA-Items)</i>	---
12.3	Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items) <i>Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B &amp; BB-Items)</i>	46

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**MINUTES OF AN ORDINARY MEETING OF COUNCIL OF THE LANGEBOEG MUNICIPALITY**  
**HELD ON 31 JULY 2018 AT 10H00 IN THE COUNCIL CHAMBERS**  
**MUNICIPAL OFFICES, CHURCH STREET, ROBERTSON**

1. **Opening / Opening**

The Speaker welcomed the Executive Mayor, the Deputy Executive Mayor, Councillors and the Administration to the meeting. He welcomed Reverend Willem Mouries of the Community Church of South Africa in Robertson who opened the meeting with an inspirational reading and message from 2 Corinthians 20: 15 - 17.

2. **Bywoning / Attendance**

Ald Van Eeden, SW .....	Speaker
Ald Jansen, HM.....	Executive Mayor
Cllr Joubert, GD .....	Deputy Executive Mayor
Ald Burger, JD.....	Councillor (Member of the Mayco)
Cllr Janse, DB .....	Councillor (Member of the Mayco)
Cllr Scheffers, EMJ .....	Councillor (Member of the Mayco) (until 12h55)
Cllr Strauss, SW.....	Councillor (Member of the Mayco)

Cllr Beginsel, NJ.....	Councillor
Cllr Bosjan, E .....	Councillor
Cllr Du Plessis, S .....	Councillor
Cllr Grootboom, CJ .....	Councillor
Cllr Hess, P .....	Councillor
Cllr Januarie, JJ .....	Councillor
Cllr Mafilika, JS .....	Councillor (until 12h02)
Cllr Manganengene, HF .....	Councillor
Cllr Mbi, AS .....	Councillor
Cllr Nteta, BH .....	Councillor
Cllr Shibili, AJ .....	Councillor
Cllr Swanepoel, LM .....	Councillor
Cllr Van der Merwe, TM .....	Councillor (until 12h44)
Cllr Van Zyl, JDF .....	Councillor

Mr Mokweni, SA .....	Municipal Manager
Mr Everson, AWJ .....	Director Corporate Services
Mr Brown, B .....	Chief Financial Officer
Ms Matthys, CO .....	Director Strategy & Social Development
Mr Van der Westhuizen, IAB.....	Director Engineering Services
Ms Kotzé, S.....	Manager Administrative Support
Ms Burger, E .....	Chief Clerk General Administration
Mr Qhanqisa, ST .....	Translator

Advocate Koekemoer, JF .....	Legal Advisor
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3. 3.1 **Applications for leave of absence / Aansoek om verlof tot afwesigheid**

Cllr Kriel, J .....	Councillor
Cllr Nyamana, WZ .....	Councillor

3.2 **Absent without leave / Afwesig sonder verlof**

None / Geen

4. **Goedkeuring van Notule / Approval of Minutes:**

- 4.1 Dat die notule van 'n Gewone Vergadering van die Raad van die Langeberg Munisipaliteit wat gehou was op 19 Junie 2018 om 10h00 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson goedgekeur en bekragtig word, onderhewig aan die volgende wysiging:

Dat Rdl TM van der Merwe in die bywoningsregister as "Afwesig met Verskoning" gemerk word.

*That the minutes of an Ordinary Meeting of Council of the Langeberg Municipality held on 19 June 2018 at 10h00 in the Council Chambers, Municipal Offices, Church Street, Robertson be approved and confirmed, subject to the following amendment:*

*That Cllr TM van der Merwe be marked as 'Absent with Leave' in the attendance register.*

5. **Verklarings en Mededelings deur die Speaker / Statements and Announcements by the Speaker**

August being Women's Month, the Speaker encouraged all men to treasure the women in their lives throughout the year and not only on special days. He congratulated Cllr WZ Nyamana who celebrates his birthday in August.

He announced that the Council meeting of 21 August 2018 has been moved to 22 August 2018 due to other pressing engagements.

6. **Onderhoude met Afvaardigings / Interviews with Delegations**

None / Geen

7. **Verklarings en Mededelings deur die Burgemeester / Statements and Announcements by the Mayor**

Die Uitvoerende Burgemeester het sy dank aan raadslede uitgespreek met hul werksaamhede die afgelope maand. Hy maak verskoning dat die groepsfoto van die Raad nie geneem kon word nie weens verskaffersprobleme.

Op 'n vraag deur Rdl JJ Januarie sê die Burgemeester dat hy navraag sal doen oor beskikbare fondse vir 'n moontlike viering van Vrouedag.

8. **Dringende Aangeleenthede en Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder.**  
**Urgent Matters and Reports, Statements & Announcements submitted by the Municipal Manager.**

The Municipal Manager will deal with an urgent report (A3670) as part of the A-items under paragraph 12.1

9. **Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies**

The Speaker requested Council's approval to deal with the following motion later on in the agenda. The request was granted.

9.1	A 3668	SUBMISSION OF MOTION - CLLR S DU PLESSIS – HIGH PRICES OF GRAVES IN ALL OUR TOWNS
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10. **Oorweging van Kennisgewing van Vrae / Consideration of Notice of Questions**

None / Geen

11. Oorweging van Dringende Mosies / Consideration of Urgent Motions

None / Geen

12. Oorweging van Verslae / Consideration of Reports:

12.1 Reports submitted to Council for consideration (A Items)  
Verslae voorgelê aan die Raad vir oorweging (A-Items)

A 3647 APPLICATION TO PURCHASE A PORTION OF MUNICIPAL LAND SITUATED ON ERF 330 - TO THE EASTERN SIDE (±1.97 HA) AND AN EXTRA PORTION TO THE WESTERN SIDE (±1.91 HA), MCGREGOR (7/2/3/2/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the portion of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

Dat dit bevestig word dat die gedeelte grond nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (s14 of the MFMA 2003, Wet 56 van 2003)

2. That the application received from Arnold Theron Land Surveyor on behalf of Ms P Werdmuller von Elgg for the purchase of a portion of municipal land situated on erf 330 to the eastern side, marked portion A (±1.97 ha), McGregor not be approved seeing that the road in question a proclaimed Minor Road No.2 is.

Dat die aansoek vanaf Arnold Theron Landmeters namens Me P Werdmuller von Elgg om 'n gedeelte munisipale grond geleë aan die oostelike kant, gemerkte gedeelte A (±1.97 ha), McGregor te koop nie goedgekeur word nie aangesien die pad ter sprake 'n geproklameerde munisipale Sekondêre Pad No.2 is.

3. That a portion of municipal land situated on erf 330 to the western side, marked portion B (±1.91 ha) which is wedged between erven 1329 and 335, McGregor be alienated by way of public tender subject to the following conditions:

Dat 'n gedeelte van munisipale grond geleë te erf 330 na die westelike kant, gemerkte gedeelte B (±1.91 ha) wat 'n wig tussen erwe 1329 en 335, McGregor is by wyse van openbare tender vervreem word onderhewig aan die volgende voorwaardes:

- 3.1 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koopopreënkomst end at die restant van die koopsom betaalbaar is by registrasie.

- 3.2 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

Dat die koper verantwoordelik salwees vir alle aansluitingsfooe vir munisipale dienste gelewer aan die perseel.

- 3.3 That the purchaser be responsible for the cost involved for surveying, rezoning, subdivision, consolidation, surveying, registration of servitudes and registration of the property in his/her name where applicable.

Dat die koper verantwoordelik sal wees vir alle kostes van opmeting, hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die servitute en die registrasie van die eiendom in sy/haar naam waar van toepassing.

- 3.4 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.

**A 3648 RESUBMISSION: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT OR THE PURCHASE FOR A PORTION OF SKILPADHOOGTE, (2,7 HA), MCGREGOR (7/2/3/1/3) ( PRINCIPAL CLERK: PROP ADMIN)**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018

This item served before an Ordinary Meeting of Council on 31 July 2018

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the portions of land is not needed for the provision of the minimum level of basic municipal services. (S14 of MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes grond nie nodig word vir verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr October to lease a portion of Skilpadhoogte (2.7 ha), McGregor be approved in principle and the intention of the Municipality to lease the property for a period of 9 years 11 months be advertised for comments.

*Dat die aansoek vanaf Mnr October vir die huur van 'n gedeelte van Skilpadhoogte (2.7 ha), McGregor in beginsel goedgekeur word end at die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande, geadverteer word vir kommentaar.*

3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were receive , lease be proceeded with, subject to the following conditions:

*Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande aan Nasionale Tesourie gekommunikeer word en indien geen geskrewe opinies en besware ontvang word nie, daar voort gegaan word met die verhuring, onderworpe aan die volgende voorwaardes:*

- 3.1 That the portions be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determine by the yearly CPIX.

*Dat die gedeeltes verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 3.2 That all cattle be branded and the brand mark with the owner's particulars be submitted to the Municipality for control purposes.

*Dat alle beeste gebrandmerk word en dat die brandmerk met die eienaar se besonderhede by die Munisipaliteit ingedien word vir beheer doeleindes.*

- 3.3 That all animals be kept and cared for in accordance with the requirements set out by the Department Agriculture and the SPCA.



*Dat alle diere aangehou en versorg word volgens die vereistes van die Departement Landbou en die DBV.*

- 3.4 That all animals receive additional feed and not be dependant only on natural grazing and that the SPCA monitor that the cattle do indeed receive the additional feed.

*Dat alle diere bykomstige voiding ontvang en nie afhanklik van natuurlike weiding sal wees nie en dat die DBV monitor dat die beeste wel addisionele voiding ontvang.*

- 3.5 That the portions of land be suitable fenced to ensure that the cattle remain on the land at all times and that the fencing cost as well as the maintenance thereof be for the Lessee.

*Dat die gedeeltes behoorlik omhein word om te verseker dat die beeste ten alle tye op die grond bly en die koste hiervan sowel as die instandhouding daarvan deur die Huurder gedra word.*

- 3.6 That if any Municipal services are utilized, it be for the account of the Lessee.

*Dat indien enige Munisipale dienste gebruik word, dit vir die rekening van die HUurder sal wees.*

- 3.7 That Skilpadhoogte (2.7 ha), McGregor be leased without water or the right to any water sources.

*Dat Skilpadhoogte (2.7 ha), McGregor verhuur word sonder enige water of regte tot enige waterbronne.*

- 3.8 That the Lessee of Skilpadhoogte (2.7 ha), McGregor may utilized the water from the Houtbaai River Canal, but subject to the requirements as strictly stipulated by the Vrolikheid Water Users Association. This water may not be used for irrigation purposes but only as drinking water for the animals.

*Dat die Huurder van Skilpadhoogte (2.7 ha), McGregor die water van die Houtbaai Rivier Kanaal mag gebruik maar onderworpe aan die streng maatreëls van die Vrolikheid Watergebruikers Vereniging. Hierdie water mag nie vir besproeiingdoeleindes gebruik word nie, maar slegs as drinkwater vir die diere.*

4. That the application to purchase the portion of land, Skilpadhoogte (2.7 ha), McGregor not be supported. That an investigation be done into all municipal land that is available for agriculture purposes and that a report in this regard be submitted to Council to take an informed decision in this regard.

*Dat die aansoek vir die koop van 'n gedeelte grond, Skilpadhoogte (2.7 ha), McGregor nie goedgekeur word nie. Dat 'n ondersoek geloods word na alle gedeeltes munisipale grond wat beskikbaar is vir landbou doeleindes eend at 'n verslag in die verband voorgelê word aan die Raad om 'n ingeligte besluit in die verband te neem.*

**A 3649      LANGEBOG ASSOCIATED WINERIES: APPLICATION TO PURCHASE MUNICIPAL LAND, A PORTION OF ERF 2 (±1 HA) ALONG THE MCGREGOR ROAD, ROBERTSON (7/2/3/1/5 (PRINCIPAL CLERK: PROP ADMIN)**

The Municipal Manager requested that the report be referred back.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

That the report be referred back for reconsideration and be dealt with administratively

*Dat die verslag terugverwys word vir heroorweging en dat dit administratief hanteer word.*

A 3650 MONTHLY REPORT FROM THE LOCAL TOURISM ASSOCIATIONS – MAY 2018 (12/2/3/3) MANAGER:  
SOCIAL DEVELOPMENT

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

That the report from the Local Tourism Associations for May 2018 be noted

A 3651 APPLICATION TO PURCHASE ERF 1822, BONNIEVALE (7/2/3/2/2) (PRINCIPAL CLERK: PROP ADMIN)

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that erf 1822, Bonnievale is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat erf 1822, Bonnievale nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Ms H Nomdoe for the purchase of erf 1822, Bonnievale not be approved.

*Dat die aansoek van Me H Nomdoe vir die koop van erf 1822, Bonnievale te koop nie goedgekeur word nie.*

3. That erf 1822, Bonnievale be alienated by way of public tender for residential purposes subject to the following conditions:

*Dat erf 1822, Bonnievale by wyse van publieke tender vir residensiële doeleindes verkoop word onderworpe aan die volgende voorwaardes:*

- 3.1 That the selling price be determined based on a reasonable market value certificate

*Dat die verkoopprijs van die eindom bereken word, baser op 'n billike markwaarde sertifikaat.*

- 3.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaal word by ondertekening van die koop-ooreenkoms end at die restant van die koopprijs teen registrasie betaalbaar is.*

- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 3.4 That the purchaser be responsible for all costs regarding the alienation.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die vervreemding.*

- 3.5 That the purchase deal be finalized within a period of 6 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 6 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

**A 3652 APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR A PORTION OF SKILPADHOOGTE (3.3 HA), MCGREGOR (7/2/3/1/3) ( PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That the application from Mr van Wyk for the renewal of lease agreement for Skilpadhoogte (3.3 ha), McGregor not be approved and that the portion of land be leased by way of public tender subject to the following conditions:

*Dat die aansoek vanaf Mnr van Wyk vir die hernuwing van die huurooreenkoms vir Skilpadhoogte (3.3 ha), McGregor nie goedgekeur word nie en dat die gedeelte grond verhuur word by wyse van openbare tender onderhewig aan die volgende voorwaardes:*

- 1.1 That it be confirmed that the portions of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes grond nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

- 1.2 That the portions be leased at a market related tariff and the Lessee be responsible for the cost of the lease related certificate. The rental amount will escalate annually with 10%.

*Dat die gedeeltes verhuur word teen 'n markverwante tarief en die Huurder verantwoordelik sal wees vir die koste verbonde aan die verkryging van die billikke huurwaarde sertifikaat. Die huurtarief eskaleer met 10% jaarliks.*

- 1.3 That all cattle be branded and the brand mark with the owner's particulars be submitted to the Municipality for control purposes.

*Dat alle beeste gebrandmerk word en dat die brandmerk met die eienaar se besonderhede by die Munisipaliteit ingedien word vir beheer doeleindes.*

- 1.4 That all animals be kept and cared for in accordance with the requirements set out by the Department: Agriculture and the SPCA.

*Dat alle diere aangehou en versorg word volgens die vereistes van die Departement Landbou en die DBV.*

- 1.5 That all animals receive additional feed and not be dependant only on natural grazing and that the SPCA monitor that the cattle do indeed receive the additional feed.

*Dat alle diere bykomstige voeding ontvang en nie net afhanklik van natuurlike weiding sal wees nie en dat die DBV monitor dat die beeste wel addisionele voeding ontvang.*

- 1.6 That the portions of land be suitably fenced to ensure that the cattle remain on the land at all times and that the fencing cost as well as the maintenance thereof be for the Lessee.

*Dat die gedeeltes grond behoorlik omhein word om te verseker dat die beeste ten alle tye op die grond bly en die koste hiervan sowel as die instandhouding daarvan deur die huurder gedra word.*

- 1.7 That if any Municipal services are utilized, it be for the account of the Lessee.

*Dat indien enige Munisipale dienste gebruik word, dit vir die rekening van die Huurder sal wees.*

- 1.8 That Skilpadhoogte be leased without water or the right to any water sources.

*Dat Skilpadhoogte verhuur word sonder enige water of regte tot enige waterbronne.*

- 1.9 That the Lessee for Skilpadhoogte may utilize the water from the Houtbaai River Canal, but subject to the requirements as strictly stipulated by the Vrolikheid Water Users Association. This water may not be used for irrigation purposes but only as drinking water for the animals.

*Dat die Huurder van Skilpadhoogte die water van die Houtbaai River Kanaal mag gebruik, maar onderworpe aan die streng maatreëls van die Vrolikheid Watergebruikers Vereniging. Hierdie water mag nie vir besproeiingdoeleindes gebruik word nie, maar slegs as drinkwater vir die diere.*

**A 3653      PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD APRIL - JUNE 2018  
(LED DEPARTMENT) (9/2/1/9)**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

That Council notes the contents of this report for the period April – June 2018

**A 3654      RESUBMISSION: PROPOSED BREEDE RIVER TOURISM CORRIDOR (12/2/3/3) MANAGER: SOCIAL  
DEVELOPMENT**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

That the following individuals / organizations be nominated to represent Langeberg Municipality in further discussions between Breede Valley and Swellendam Municipalities, regarding the proposed Breede River Tourism Corridor:

- Director: Strategy and Social Development – Ms. C Matthys
- Manager: Social Development – Dave van Schalkwyk
- 1 representative from McGregor Tourism Association
- 1 representative from Montagu Tourism Association
- 1 representative from Robertson Tourism Association
- 1 representative from Robertson Wine Valley
- The following Councillors nominated by the Executive Mayor
  - Deputy Mayor Councillor G Joubert
  - Councillor JD Burger
  - Councillor S van Eeden
  - Councillor J Januarie

**A 3655      REDUCTION OF CONTRIBUTION TO BULK CIVIL ENGINEERING SERVICES: MONTAGU FOODS  
(5/5/1): DIRECTOR ENGINEERING SERVICES**

Cllr S du Plessis said that Montagu Foods are not broad-based black and that ICOSA does not support the recommendation contained in the report. Cllr AS Mbi agreed with Du Plessis' statement and said that the proposed

reduction does not benefit local black people and that Montagu Foods are just playing with figures on paper in order to access funding. Cllr S du Plessis said that there should be a proper BEE status investigation.

The Municipal Manager gave clarity about the type of discount that the Municipality is proposing to give to Montagu Foods. He also recounted the company's establishment and the recent big developments as well as its future prospects. The Municipal Manager was also of the opinion that a policy should be drawn up to address and guide similar proposals and requests in future.

Cllr S du Plessis proposed that the report's recommendation not be accepted. The proposal was seconded by Cllr JJ Januarie. Proposal 1

Cllr GD Joubert proposed that the report's recommendation be accepted. The proposal was seconded by Cllr JDF van Zyl. Proposal 2

As there were two proposals on the table, the Speaker requested Council to vote on the proposals.

**Result of the voting process**

<b><u>Proposal</u></b>	<b><u>Number of Votes</u></b>	<b><u>Voters</u></b>
Proposal 1	08 Votes	Cllrs E Bosjan, S du Plessis, JJ Januarie, JS Maflika, AS Mbi, BH Nteta, AJ Shibili, TM van der Merwe
Proposal 2	11 Votes	Cllrs NJ Beginsel, Ald JD Burger, P Hess, DB Janse, Ald HM Jansen, GD Joubert, HF Mangenengene, EMJ Scheffers, SW Strauss, Ald SW van Eeden, JDF van Zyl.
Abstained	2	Cllrs CJ Grootboom, LM Swanepoel
Absent	2	Cllrs J Kriel, WZ Nyamana

Proposal 1 carried.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Besluit / Resolved**

That the contribution to bulk civil engineering services caused by the expansion of the existing food processing plant of Montagu Foods in Montagu be reduced by 50% because of the overall positive impact of the expansion of the plant on the Langeberg municipal area.

A 3656

**RESUBMISSION: PROPOSAL FOR DEVELOPMENT OF ERF 4024, ROBERTSON – AP KRAUKAMP BUILDERS (7/2/3/2/5) (MANAGER: ADMINISTRATIVE SUPPORT)**

Cllr CJ Grootboom said that he originally queried the size of the land ( ± 3000 m<sup>2</sup> ) It was subsequently found that the land is approximately 7 times bigger and this has serious risks as the public would have tendered for a larger portion resulting in loss off income for the Municipality. The Manager Administrative Support said that there are various built-in measures that would have picked up on the incorrect size before the tender would have been opened to the public. In the meantime these measures have been improved in order to prevent a similar mistake in future.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That the application received from Mr A Kraukamp to purchase municipal land situated on erf 4024, Robertson not be approved.

*Dat die aansoek ontvang vanaf Mnr A Kraukamp om munisipale grond geleë te erf 4024, Robertson nie goedgekeur word nie.*

2. That it be confirmed that the municipal land situated on erf 4024, Robertson (2.3321ha) is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 van 2003).

*Dat dit bevestig word dat die munisipale grond geleë te erf 4024, Robertson (2.3321ha) aangrensend erf nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of the MFMA 2003, Wet 56 of 2003)*

3. That erf 4024, Robertson be alienated to be developed for GAP housing by way of public tender at a market related price by inviting development proposals subject to the normal conditions applicable when inviting development proposals.

*Dat erf 4024, Robertson vervreem word om ontwikkel te word vir GAP behuising by wyse van 'n publieke tender teen 'n markverwante prys deur ontwikkelingsvoorstelle aan te vra onderhewig oaan die standard voorwaardes wanneer ontwikkelingsvoorstelle aangevra word.*

4. That this process be dealt with as fast as possible.

**A 3657      RESUBMISSION 2: UMSIZA PLANNING: APPLICATION TO CLOSE AND BUY A PORTION OF ROBERTSON STREET(819M<sup>2</sup>), ROBERTSON (7/2/3/2/5 17/3/1/6/3/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that a portion of municipal land, a portion of Robertson Street, (±819m<sup>2</sup>) Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond 'n gedeelte van Robertsonstraat (±819m<sup>2</sup>), Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie.(S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Statinsky 139 (Pty) Ltd to close and purchase a portion of municipal land, a portion of Robertson Street (±819m<sup>2</sup>) Robertson be approved in principle, subject to the following conditions:

*Dat die aansoek van Statinsky 139 (Pty) Ltd om 'n gedeelte munisipale grond, 'n gedeelte van Robertsonstraat (±819m<sup>2</sup>) Robertson te sluit en te koop goedgekeur word in beginsel onderworpe aan die volgende voorwaardes:*

- 2.1 That written notices have been served on all adjoining property owners and that the Municipality's intention to alienate this portion of Robertson Street be advertised in a local newspaper in order to inform all the resident in the Langeberg municipal area.

*Dat geskrewe kennisgewings aan al die aanliggende eienaars bedien word en dat die Munisipaliteit se voorneme om hierdie gedeelte van Robertsonstraat te vervreem, in 'n plaaslike koerant geadverteer word ten einde alle inwoners van die Langeberggebied in te lig.*

- 2.2 That if no legal and / or valid objections have been received, permission be granted to the applicant to submit a land use application in terms of the relevant sections of the Langeberg Municipal: Land Use Planning By-Law, 2015 and that once the aforementioned process has been finalized, the application referred back to Council for a formal decision in this regard.

*Dat indien geen geldige / wettige besware ontvang is nie, toestemming aan die aansoeker verleen word om 'n grondgebruik aansoek voor te lê in terme van die relevante afdelings van die "Langeberg Munisipaliteit: Land Use Planning By-Laws, 2015" en nadat die voorgemelde proses afgehandel is die aansoek terug verwys word na die Raad vir 'n formele besluit in die verband.*

**A 3658 RECONSTRUCTION OF MUNICIPAL STORES AT BONNIEVALE (7/1/4/2/2): DIRECTOR ENGINEERING SERVICES**

Cllr AS Mbi said that he is in favour of a store for Bonnievale but is of the opinion that if it is built on the same terrain as the previous store, it will only be a matter of time before the new store is also burnt down by disgruntled squatters. The Municipal Manager explained that 3 different sites were considered but that each one had its own problems. The Municipality will be providing basic services at Boekenhoutskloof and this will hopefully stop the residents from toyi-toying again.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

1. That the municipal stores in Bonnievale be rebuild on the existing site.
2. That the required building control processes (drafting and approval of building plans) be finalized in order to obtain a cost estimate of the works where after the required funding be finalized.

**A 3659 BURSARIES AWARDED TO THE TOP ACHIEVERS OF 2017 - ALL SECONDARY SCHOOLS IN LANGEORG (OFFICE OF THE MAYOR)**

Cllr AJ Shibili asked the Mayor whether the children of wealthy residents, councillors or senior official also receive bursaries. The Mayor said that any student who excelled in his/her final school year is eligible. Some Councillors also felt that regardless whether learners intends to further their studies or not, they should still be rewarded for their good work.

After a long discussion Council is of the opinion that the name of the fund is incorrect – it should not be a bursary but rather an award for an achievement. The Municipal Manager said that the opinions expressed are relevant and that a policy should be drawn up to guide future funding.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

1. That the contents of the report is noted .  
  
*Dat kennis geneem word van die inhoud van die verslag.*
2. That a policy be drafted to guide the Bestowing of Awards to the Top Academic Achievers in Langeberg Secondary Schools.

A comfort break was granted from 11h11 – 11h20

**A 3660 QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: APRIL - JUNE 2018 (9/2/1/9), DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

That Council notes the contents of the report for the period April – June 2018

A 3661 **FINANCIAL REPORTING IN TERMS OF SECTION 71 FOR THE MONTHLY BUDGET STATEMENT & SECTION 52 (D) FOR THE QUARTERLY BUDGET ASSESSMENT STATEMENT FOR JUNE 2018 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

*The Executive Mayor presented the Executive Summary to Council.*

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

A 3662 **CHANGING OF TIMES OF PORTFOLIO COMMITTEE MEETINGS (3/2/3/1) (DIRECTOR CORPORATE SERVICES)**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**  
**This item served before an Ordinary Meeting of Council on 31 July 2018**  
**Eenparig Besluit / Unanimously Resolved**

1. That from August 2018 the times of meetings of the Portfolio Committees be as follows:

- 1.1 Corporate Services.....08h00 – 08h45
- 1.2 Strategy & Social Development .....08h45 – 09h30
- 1.3 Community Services .....09h30 – 10h45
- 1.4 Engineering Services .....10h45 – 11h30
- 1.5 MPAC Committee.....11h30 – 12h15

2. That the meetings of the Financial Services Portfolio Committee be set for dates later in each month in order to capture and submit those financial reports which become available only later in the month

- 2.1 16 August 2018 at 09h00
- 2.2 19 September 2018 at 14h00
- 2.3 19 October 2018 at 09h00
- 2.4 21 November 2018 at 14h00

A 3663 **REMOVAL OF ILLEGAL ELECTRICITY CONNECTIONS (16/2/1/6): DIRECTOR ENGINEERING SERVICES**

A discussion took place about a plan of action, the policing of the removals etc. Grave concerns were expressed because the Municipality was not offering any alternatives to affected residents. It was also acknowledged that there will be unrest, toyi-toying etc.

Cllr CJ Grootboom called Council's attention to the fact that removal of the electricity connections will inevitably lead to a loss of income for the Municipality, which is a very important factor to consider. He called on Council to have a special session on this very important matter and to not make a hasty decision.

Cllr AS Mbi said that safety measures are very important and that the Municipality must act to ensure the safety of its residents and consumers. Politically, electrical theft must be curbed and there should be a political will to budget for the provision of electrical services to all its people in *registered* informal settlements. As an activist he understands that the people will toyi-toyi, but said that such protests are not always the right and wise way.

The Speaker requested that a councillor take over the speaker's chair so that he can debate this point. Council appointed Cllr Van Zyl to act as interim speaker (11h41). Alderman Van Eeden then proceeded to say that should a person step on one of these illegal electricity connections, *Cóúncil* is responsible. If however, Council takes this decision as recommended in the report, *Administration* will be responsible and not Council. He also asked why the people that allowed their electricity to be tapped, not be given a letter to sign whereby this person takes responsibility



should his illegal electric connections lead to a death. The Municipal Manager said that this latter step would not be feasible, as the municipal by-law does not allow it. Alderman Van Eeden retook the Speaker's chair at 11h43.

The Deputy Mayor said that the matter was thoroughly discussed in the Executive Mayoral Committee, including the legal implications and that the recommendations of the report should be accepted. Cllr AS Mbi said that the issues must be debated and alternatives must be put forward. The report and its recommendations should not just be rubber-stamped and there cannot be a blanket approach to these issues. Council as a collective should visit these areas and explain the situation and the solutions.

The Municipal Manager said that any electric connection not done by a registered electrician, is illegal. This report is not addressing stolen electricity or referring to "izinyoka". This report is addressing people who provide from their meters electricity illegally. Council has taken several resolutions that instructs the Administration to disconnect illegal electricity connections. The municipal by-law also prohibits such illegal connections and the Occupational Health and Safety Act holds the accounting officer responsible. Legally, on 3 fronts, the Municipality must act now. He has already consulted with the SA Police Service for a workable action plan and one town at a time will be done. He warned Council again, as he did in 2015, that when the connections are removed a toyi-toyi will take place the like of which has never been seen here before.

Councillors JJ Januarie, S du Plessis and AS Mbi all said that political leadership and alternative solutions must be found and be presented to affected residents.

The DA requested a caucus break at 12h02, which was granted until 12h09. Upon return, Cllr GD Joubert said that the DA propose to go with the report and that no illegal electricity connections be disconnected before an alternative solution is available.

The Municipal Manager said that the Minister of Human Settlements might be approached to assist with funding.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That the prepaid electricity meters of houses from where illegal electricity connections are made, be blocked until all such illegal connections are removed, but that the process only commence once there is a suitable alternative solution.
2. That the Minister of Human Settlements be engaged to assist with funding for the possible electrification of informal settlements.
3. That a workshop be arranged as soon as possible for Councillors to discuss this matter and to put forward suitable alternative solutions.
4. That after a decision has been received from the Minister of Human Settlements, the communities be informed of Council's decisions in this regard at public meetings.

**A 3664 IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR 2017/18 FINANCIAL YEAR (6/1/B) CHIEF FINANCIAL OFFICER**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Eenparig Besluit / Unanimously Resolved**

That the content of the report regarding the implementation of the Supply Chain Management Policy of the Langeberg Municipality be noted.

**A 3665      QUARTERLY REPORT FOR THE PERIOD 1 APRIL 2018 TO 30 JUNE 2018 FOR THE BREËRIVIER WYNLAND LANDELIKE ONTWIKKELINGS VERENIGING (12/2/3/24) MANAGER: SOCIAL DEVELOPMENT**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

That the quarterly report submitted by the Breërivier Wynland Landelike Ontwikkelings Vereniging, for the period 01 April 2018 to 30 June 2018, be accepted

**A 3666      MONTHLY REPORTS FROM THE LOCAL TOURISM ASSOCIATIONS – JUNE 2018 (12/2/3/3) MANAGER: SOCIAL DEVELOPMENT**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

That the report from the Local Tourism Associations for June 2018 be noted.

**A 3667      EXPENDITURE OF THE 2017 / 2018 BUDGET MEASURED BY THE TOP LEVEL SDBIP ~ FOURTH QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the report

*Dat die Raad kennis neem van die inhoud van die verslag.*

**A3668      SUBMISSION OF MOTION - CLLR S DU PLESSIS – HIGH PRICES OF GRAVES IN ALL OUR TOWNS**

The difference between an indigent burial and a pauper burial is made clear as well as the difference in price between a built-up (pre-built) grave and an unprepared (unbuilt) grave. The tariffs for the various graves are also available on the municipal website as are all tariffs. There are SMME's and private individuals who may be contracted to prepare a grave.

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

1. That the motion did not carry as it was established that the tariff is not in line with the motion.
2. That there are other cheaper options available to the public to buy and build out graves.

**A 3669      ADDITIONAL FUNDING FOR HOUSING PROJECTS TO BE IMPLEMENTED IN THE 2018/19 FINANCIAL YEAR (17/5/8/5) (DIRECTORS: ENGINEERING SERVICES & STRATEGY AND SOCIAL DEVELOPMENT)**

An amendment to the Housing Pipeline was distributed.

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

1. That applications be submitted to DoHS for the available additional funding for the housing projects on Erf 136, Nkqubela (176 top structures as well as upgrading of gravel streets to tarred streets) and Robertson Heights (188 top structures and all required internal civil engineering services) as well as for the required bulk services for Robertson Heights.
2. That the attached waiting list for Nkqubela as received from the Department of Human Settlements be used for the identification of the beneficiaries for the housing project on Erf 136, Nkqubela and for the Kenana UISP housing project according to the applicable criteria for each project.
3. That this waiting list be published for public comments for a period of 14 days in order to ensure transparency.
4. That the following Council resolutions regarding these housing projects be rescinded and amended as follow:
  - A3625 (29 May 2018)– REMOVAL OF PROJECTS FROM THE HUMAN SETTLEMENTS HOUSING PIPELINE

1) That the following projects be removed from the approved Housing pipeline :

<u>Project Number &amp; Name of Town/Suburb</u>	<u>Number of units</u>	<u>Erf Number</u>	<u>Ward</u>	<u>Council Resolution</u>
Ashton Uitspan	22	1869-1870 E&T	9	Yes
Nkqubela GAP & CRU	150: 148 residential, 1 business, 1 community facilities	Part of erf 136	2	Yes
Erf 4024 (Robertson)	68	4024	3	Yes
Erf 313 + 314 (Ashton, c/o Bruwer & Fuller Streets)	53	Erf 313+314 E&T	9	Yes
(Ashton Industrial) Remainder of farm 158/71	161	Rem of farm 158/71 E&T	9	Yes

2) That Corporate Services proceed to go on tender, to alienate

- Ashton Uitspan (erf 1869 - 1870)
- Nkqubela GAP & CRU (Portion of Erf 136)
- Erf 4024 Robertson (erf 4024)
- Ashton Erf 313 + 314

**That Erf 136, Nkqubela not be removed from the human settlements Housing Pipeline and not alienated by tender. ATTACHED HOUSING PIPELINE BE APPROVED AND SUBMITTED TO DOHS**

- A3392 (25 April 2017) - RESUBMISSION - MATTERS TO BE DISCUSSED BY THE AD HOC COMMITTEE FOR URGENT MATTERS.
  - 1 That the contents of the report be noted and referred back to the Ad Hoc Committee where all processes and projects must be unpacked one by one and then be referred to Council for consideration.
  2. That all illegal electricity connections be removed as stipulated in the relevant by-law to prevent any claims against the Council in terms of Section 9 of the Occupational Health and Safety Act due to injuries/deaths caused by any such illegal electricity connections.

3. That 40 of the serviced erven on Erf 136, Nkqubela, be allocated (if approved by the Human Settlements Department, Western Cape Government), to households from Nkqubela who qualify with an income of R 3 501 – R 7 000, or if differently approved.
4. That the other 108 serviced erven on Erf 136, Nkqubela, be sold to residents of Langeberg Municipality of which at least 50% must be to residents of Nkqubela, subject to the approval of the corresponding change in the Langeberg Human Settlements Plan by the Human Settlements Department, Western Cape Government.

**That points 3 & 4 be removed from the resolution AND IT BE AMENDED TO READ**

- A3392 (25 April 2017) - RESUBMISSION - MATTERS TO BE DISCUSSED BY THE AD HOC COMMITTEE FOR URGENT MATTERS.
  1. That the contents of the report be noted and referred back to the Ad Hoc Committee where all processes and projects must be unpacked one by one and then be referred to Council for consideration.
  2. That all illegal electricity connections be removed as stipulated in the relevant by-law to prevent any claims against the Council in terms of Section 9 of the Occupational Health and Safety Act due to injuries/deaths caused by any such illegal electricity connections.

**A 3670 INVITATION TO ATTEND A WINTER SCHOOL FOR COUNCILLORS – 15 TO 16 AUGUST 2018 (3/3/4) (MANAGER: GOVERNANCE SUPPORT)**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

1. That approval be granted for the Councillors to attend the Winter School for Councillors from 15 to 16 August 2018 at Ashanti Wine Estate, Paarl.
2. That Councillors make use of official transport to attend the Winter School.

**A 3671 AUDIT AND PERFORMANCE COMMITTEE: APPROVAL OF CHARTER - 2018 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

That the reviewed AC Charter be approved by Council.

**A 3672 INTERNAL AUDIT: QUALITY ASSURANCE & IMPROVEMENT PROGRAM (QAIP) - JULY 2018 (5/14/R) (INTERNAL AUDIT)**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018  
Eenparig Besluit / Unanimously Resolved

That the approved Quality Assurance and Improvement Program (QAIP) be noted by Council.

**A 3673 INTERNAL AUDIT: INTERNAL AUDIT CHARTER – 2018 2019 (5/14/R) (INTERNAL AUDIT)**

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018  
This item served before an Ordinary Meeting of Council on 31 July 2018

**Eenparig Besluit / Unanimously Resolved**

That the approved Internal Audit Charter be noted by Council.

**A 3674 CHRISTMAS LIGHTS FESTIVITIES 2016: ADMINISTRATIVE REPORT BY ADV JF KOEKEMOER**

Advocate Koekemoer presented this administrative report and said the biggest problem was that from the beginning the application was being referred to as a business plan instead of an proposal. Varous and varied questions were asked by Councillors and answered by Adv Koekemoer.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018**

**This item served before an Ordinary Meeting of Council on 31 July 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That non-compliance with previous resolutions of Council regarding Christmas Lights events be condoned;
2. That the following grants to the organisations mentioned be condoned:-  
  
R20 000 to Montagu Tourism Organisation;  
R15 000 to McGregor Tourism Organisation;  
R40 000 to Robertson Tourism Organisation; and  
R15 000 to Valleys and Mountains Development Foundation;
3. That the transfer of the grant by the Montagu Tourism Organisation to the Angels Haven Foundation be condoned;
4. That the Municipal Manager be delegated to liaise with the district municipality to ensure that the matter is regarded as finalised insofar as the Christmas Lights events of 2016 are concerned.

**12.2 Reports submitted to Council for consideration (AAItems)**  
**Verslae voorgelê aan die Raad vir oorweging (AA-Items)**

None / Geen

**12.3 Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items)**  
**Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B & BB-Items)**

That Council note the B and BB reports that were dealt with by the Executive Mayoral Committee in terms of the delegated powers.

*Dat die Raad kennis neem van die B en BB verslae wat deur die Uitvoerende Burgemeesterkomitee in terme van gedelegeerde bevoegdhede hanteer is.*

The meeting ended at 13h27

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SPEAKER

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DATE

## **A ITEMS**

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**STORM WATER DRAINAGE IN DU TOIT STREET, MONTAGU & DU PREEZ STREET HOUSES, MONTAGU  
(16/3/5/4) DIRECTOR ENGINEERING SERVICES**

**Purpose of Report**

To submit a report to Council regarding the storm water drainage in Du Toit Street, Montagu and the condition of houses in Du Preez Street, Montagu.

**Background**

The attached motion was submitted by Councillor S du Plessis to Council on 27 March 2018 and was it resolved as per Council Resolution A3595 that the matter regarding the storm water drainage situation in Du Toit Street, Montagu be referred to Engineering Services for investigation and that a report be submitted regarding the condition of the pre-1994 houses in Du Preez Street, Montagu.

There is not an adequate storm water drainage system in this area in Montagu and this was addressed in the update of the Montagu Storm Water Master Plan in 2015/16. The estimated cost for the required upgrading of this storm water system is R 4 600 000 and is subject to the availability of funding.

The houses in the area of Du Preez Street was part of a pre-1994 housing scheme and some of the houses have been transferred to the owners while some have not yet been transferred and are still registered as municipal property.

All these houses that are in bad conditions did qualify to be rectified under the Rectification Programme of the Department of Human Settlements (DoHS). The Rectification Programme was, however, terminated by the DoHS and the rectification of all such houses is currently being discussed with DoHS.

**NOTE:** Annexures were distributed as part of the agenda for the Engineering Services Portfolio Committee meeting of 06 August 2018 (pg 05)

**This item served before an Engineering Services Portfolio Committee on 06 August 2018**  
**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 06 Augustus 2018**  
**Recommendation / Aanbeveling**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 14 August 2018**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**  
**Aanbeveling / Recommendation**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag*

## **NAMING OF NEW STREETS IN NKQUBELA, ROBERTSON (15/1/12/5) ASSISTANT TOWN AND REGIONAL PLANNER**

### **Purpose of report**

To submit a report, for the consideration of Council, relating to the naming of the twenty four (24) new streets in the proposed new residential extension of Nkqubela, known as Nkanana.

The following documents, as attached to this report, refer:

- Layout Plan dated March 2018.
- Minutes of Ward Committee meetings held on 23 April and 8 May 2018.
- Council's "Policy for Naming and Numbering of Streets" (Council ResIn No. A2926).

### **Background**

Twenty four new streets are being established as part of a new housing project to the south-east of Nkqubela. These streets need to be named as soon as possible to facilitate the proposed development of this residential area and the related housing allocation process.

The Ward 2 Committee considered this matter at its meetings held on 23 April and 8 May 2018. The following names were proposed, read in conjunction with the attached plan referenced NKQ-REM/2ROB&136,490&491 NKQ-NKANANA-LBM-SN3(MARCH 2018):

<b><u>STREET NO. ON PLAN NKANANA-LBM-SN3 (MARCH 2018)</u></b>	<b><u>STREET NAME PROPOSED BY WARD COMMITTEE</u></b>	<b><u>REASON GIVEN FOR PROPOSED NAME</u></b>
1	Sisulu Street	National freedom fighter
2	Black Eagle Street	Oldest rugby club
3	Sangele Street	First school Principal
4	Foloti Street	First resident of Nkqubela
5	Agripa Gxowa Street	First resident of Nkqubela
6	Nogorha Street	Local freedom fighter
7	Maliti Street	Local freedom fighter
8	Du Plessis Street	First Principal of High School
9	Soko Street	Former Councillor
10	Mandela Street	Former State President
11	Shibili Street	Ward Councillor
12	Tsulelo Street	Prominent Sportman & Community Development Leader
13	Gqabi Street	Community Development Leader
14	Sterkspruit Street	Contribution elders from this farm
15	Lady Frere Street	Contribution elders from this farm
16	Mhobo Street	Community Development & businessman
17	Phumla Nokonya Street	Female freedom fighter
18	Cala Street	Contribution elders from this farm
19	Sobukhwe Street	National freedom fighter
20	Mkhosi Street	Sports personality & community leader
21	Liwani Street	Prominent religious leader, local freedom fighter and founding member of burial society
22	Dudumashe Street	Church leader
23	Tsomo Street	Contribution elders from this farm
24	Lucy Mase Street	Businesswoman & community leader



### **Comment : Assistant Town and Regional Planner**

The procedure for naming of streets, as set out in Section II of Council's "Policy for Naming and Numbering of Streets", has been correctly followed.

The proposed names comply with the following rules for naming streets as set out in Section III of Council's "Policy for Naming and Numbering of Streets":

- ✓ The proposed names do not duplicate any existing names.
- ✓ The proposed names are unlikely to cause confusion in terms of similar existing street names – the closest similarities are Nogorha (existing: Nokhonya) and Mhobo (existing Mabambo). Should Council consider that these names may cause confusion with existing names, it may be advisable to use the person's first name together with their surname for these streets.
- ✓ The proposed names are in keeping with the theme of the street names in the adjoining established residential area.
- ✓ The two long continuous Streets maintain the same street name throughout the length of these streets.

Council's attention is drawn to rule 14 in Section III of Council's "Policy for Naming and Numbering of Streets", and the discretion which Council may exercise in this regard, namely: *"No streets shall be named after countries or living people, except in exceptional circumstances as the Council may agree. Any proposals to name after people must be accompanied by a detailed motivation indicating why the person is worthy of the honor. In rare instances where a person's name is used, the person's name and surname must be used, as a reflection of the honor bestowed upon them"*. In this regard, it is recommended that the road proposed as "Mandela Street" be named Nelson Mandela Street. It is further recommended that this name be used for Street No. 7 (a main loop road through the area) and Maliti Street be used for Street No. 10.

### **Recommendation**

That the following street names in Nkqubela, Robertson be approved, as shown on the plan referenced NKQ-REM/2ROB&136,490&491 NKQ-NKANANA-LBM-SN3(MARCH 2018):

1. Sisulu Street, 2. Black Eagle Street, 3. Sanqele Street, 4. Foloti Street, 5. Agripa Gxowa Street, 6. Nogorha Street, 7 Nelson Mandela Street, 8. Du Plessis Street, 9. Soko Street, 10. Maliti Street, 11. Shibili Street, 12. Tsulelo Street, 13. Gqabi Street, 14. Sterkspruit Street, 15. Lady Frere Street, 16. Mhobo Street, 17. Phumla Street, 18. Cala Street, 19. Sobukhwe Street, 20. Mkhosi Street, 21. Liwani Street, 22. Dudumashe Street, 23. Tsomo Street, 24. Lucy Mase Street.

**NOTE:** Annexures were distributed as part of the agenda for the Engineering Services Portfolio Committee meeting of 06 August 2018 (pg 09 - 32)

**This item served before an Engineering Services Portfolio Committee on 06 August 2018**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 06 Augustus 2018**

**Recommendation / Aanbeveling**

That the following street names in Nkqubela, Robertson be approved, as shown on the plan referenced NKQ-REM/2ROB&136,490&491 NKQ-NKANANA-LBM-SN3(MARCH 2018):

1. Sisulu Street, 2. Black Eagle Street, 3. Sanqele Street, 4. Foloti Street, 5. Agripa Gxowa Street, 6. Nogorha Street, 7. Nelson Mandela Street, 8. Du Plessis Street, 9. Soko Street, 10. Maliti Street, 11. Shibili Street, 12. Tsulelo Street, 13. Gqabi Street, 14. Sterkspruit Street, 15. Lady Frere Street, 16. Mhobo Street, 17. Phumla Street, 18. Cala Street, 19. Sobukhwe Street, 20. Mkhosi Street, 21. Liwani Street, 22. Dudumashe Street, 23. Tsomo Street, 24. Lucy Mase Street.

This item served before the Executive Mayoral Committee on 14 August 2018

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018

Aanbeveling / Recommendation

That the following street names in Nkqubela, Robertson be approved, as shown on the plan referenced NKQ-REM/2ROB&136,490&491 NKQ-NKANANA-LBM-SN3(MARCH 2018):

- |                           |                         |
|---------------------------|-------------------------|
| 1. Sisulu Street          | 13. Gqabi Street,       |
| 2. Black Eagle Street     | 14. Sterkspruit Street, |
| 3. Sanqele Street         | 15. Lady Frere Street,  |
| 4. Foloti Street,         | 16. Mhobo Street,       |
| 5. Agripa Gxowa Street,   | 17. Phumla Street,      |
| 6. Nogorha Street,        | 18. Cala Street,        |
| 7. Nelson Mandela Street, | 19. Sobukhwe Street,    |
| 8. Du Plessis Street,     | 20. Mkhosi Street,      |
| 9. Soko Street,           | 21. Liwani Street,      |
| 10. Maliti Street,        | 22. Dudumashe Street,   |
| 11. Shibili Street,       | 23. Tsomo Street,       |
| 12. Tsulelo Street,       | 24. Lucy Mase Street.   |

**CONSTRUCTION OF BICYCLE LANE IN MUSCADEL STREET, ASHBURY MONTAGU:(16/3/5/4): DIRECTOR ENGINEERING SERVICES.**

**Purpose of Report**

To inform Council on the available options for the construction of a bicycle lane in Muscadel Street between Ashbury and the Montagu town centre.

**Background**

The attached motion was submitted by Councillor S du Plessis to Council on 29 May 2018 and was it resolved as per Council Resolution A3640 that the possibility be investigated to construct a bicycle lane in Muscadel Road, between Ashbury and Montagu town centre.

The total length of this section is 3,03 km. of which 1,88 km. is along Muscadel Road from Wilger Avenue in Ashbury to the intersection of Muscadel Road with Main Road (R318) and 1,15 km. from this intersection to the intersection of Main Road and Cross Street in the town centre of Montagu.

The standards for lane widths in streets with bicycle lanes are as per the attached drawings (Annexure B) where Class 3 (only painted lanes) and Class 2 (two-way segregated) bicycle lanes are shown. The total required street width for Class 3 bicycle lanes are 10,40m and 10,65m for Class 2 whilst Muscadel Road is only 7,1m wide. It is therefore not possible to accommodate bicycle lanes on the street surface of Muscadel Road and the only alternative is therefore to construct a 2,5m wide two-way bicycle lane on the southern sidewalk of Muscadel Road. The bicycle lane must consist of a permanent surface to cater for wet conditions during rainfall as well as for storm water drainage.

The existing sidewalk on the northern side of Muscadel Road was paved with paving blocks during the reconstruction of Muscadel Road but many of the paving blocks have since been removed and it is therefore recommended that paving blocks not be used for the construction of the proposed bicycle lane on the southern sidewalk of Muscadel Road and that the bicycle lane therefore be constructed with a bitumen surface layer.

The estimated cost for the construction of a 1,88 km. long by 2,5 m wide bicycle lane with a bitumen surface layer is R 2 450 000.

The 1,15 km. section of Main Road (R318) from the intersection with Muscadel Road to the intersection of Main Road and Cross Street in the town centre of Montagu is wide enough to accommodate painted bicycle lanes. This is however a Provincial Road and permission for the implementation of bicycle lanes must be obtained from the Western Cape Department of Transport.

**NOTE:** Annexures were distributed as part of the agenda for the Engineering Services Portfolio Committee meeting of 06 August 2018 (pg 34 - 37)

**This item served before an Engineering Services Portfolio Committee on 06 August 2018**  
**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 06 Augustus 2018**  
**Recommendation / Aanbeveling**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

This item served before the Executive Mayoral Committee on 14 August 2018

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 14 Augustus 2018

Aanbeveling / Recommendation

1. That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

2. That the cost for the construction of a bicycle lane in Muscadel Street, Ashbury Montagu be included in the 2019 / 2020 IDP

**IDENTIFICATION OF NEW CEMETERY SITES IN THE LANGEBERG MUNICIPAL AREA - PHASE 1. REPORT BY CONSULTANT CK RUMBOLL - TENDER 09/2016 (ASST. MANAGER: PARKS AND AMENITIES)**

**PURPOSE**

To submit a report to the Council about the identification of new cemetery sites in the Langeberg municipal area, phase 1. Report by consultant CK Rumboll as appointed by tender 09/2016

**BACKGROUND**

Tender 09/2016 was advertised to appoint a suitably qualified service provider to submit a report to the Langeberg Municipality identifying suitable cemetery sites for the Langeberg municipal area, including Ashton, Bonnievale, McGregor, Montagu and Robertson.

The special conditions were:

1. An overview of the existing provision for cemeteries within the Langeberg Municipality and the current capacity of these cemeteries.
2. The identification of the scale of need for the next 10 years for additional cemetery space i.e. how much land is needed per annum.
3. The identification of alternate burial options, e.g. the feasibility of a crematorium, options for memorial gardens etc.
4. The identification and assessment of two alternate sites within each of the 5 towns and two alternate regional sites within the Langeberg municipal boundaries to serve all towns. Recommendations must be made regarding the preferred sites.
5. Phase 2 will commence once the preferred sites are accepted.

The final *Phase 1 Report of Tender 09/2016* was presented to the SMT on 18 July 2018 and is attached to this report

CK Rumboll made the following recommendations of preferred sites:

**Ashton:**

- Expansion of Green Street, Zolani and Silo's cemeteries;
- Reburials and multi-interments in Cogmanskloof cemetery;
- Establishment of a new cemetery across Zolani's old cemetery on a portion of land earmarked as a new development area in the Langeberg SDF

**Bonnievale:**

- Happy Valley (Milners and Cross Streets) – The lifespan of this cemetery can be extended should reburials and multi-interments be advocated.
- New cemetery started across the road from the Old Town cemetery in Forrest Street. (Portion of Erf RE 462)

**McGregor:**

- The lifespan of the existing cemeteries could be extended should reburials and multi-interments be advocated.
- Cemeteries have the capacity to expand to form one site

**Montagu:**

- Old Ashbury, and the Park Street cemeteries - The lifespan of these cemeteries can be extended should reburials and multi-interments be advocated.
- Golf course cemetery - this cemetery has the capacity to expand

Robertson:

- Droëheuvel - The lifespan of this cemetery can be extended should reburials and multi-internments be advocated. Some of the roads between the graves in Droëheuvel cemetery will be used to make space for more burial ground as decided by Langeberg Municipality.
- South cemetery (White Street) - this cemetery has the capacity to expand. An application for the expansion of the cemetery with 2500m<sup>2</sup> has been submitted to Langeberg Municipality and is being considered.
- Establishment of a new cemetery on a portion of the properties north of White Street Cemetery belonging to Mr Heyl

Regional site:

- Site 43: This site is identified as the land currently being acquired by Langeberg Municipality north-west of Ashton. Since no regional cemetery site was further considered, it is recommended that a portion of this land could be made available for the establishment of a regional cemetery

Scale of need for the next 10 years

The scale of the need for the next 10 years for additional cemetery space was determined by considering the death rate and land required based on traditional burials. At an approximated death rate of 1% per 100 000 population per annum  $\pm$  6ha will be required over the next 10 years. An 18ha – 20ha regional site should provide sufficient cemetery space for the next 30 years. The need for burial land equals a quarter of the need for land for subsidized housing or expressing it differently, Langeberg Municipality requires annually one soccer field ( $\pm$ 0.75ha) to provide for the number of deaths per annum

**FINANCIAL IMPLICATIONS**

These will form part of the Phase 2 report of the tender.

**SMT RECOMMENDATION / SMT AANBEVELING**

That the recommendations in the CK Rumboll Phase 1 report be accepted and that CK Rumboll should do a presentation to the Council for their information and comments.

**Recommendation / Aanbeveling**

That the Council considers the contents of the report.

*Dat die Raad die inhoud van die verslag oorweeg*

**NOTE:** Annexures were distributed as part of the agenda for the  
Community Services Portfolio Committee meeting of 06 August 2018 (pg 09 - 43)

**This item served before the Community Services Portfolio Committee on 06 August 2018.**  
**Hierdie item het gedien by die Gemeenskapsdienste Portefeulje Komitee op 06 Augustus 2018**  
**Recommendation / Aanbeveling**

That Council notes the contents of the report.

*Dat die Raad kennis neem van die inhoud van die verslag.*

This item served before the Executive Mayoral Committee on 14 August 2018  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 14 Augustus 2018  
Aanbeveling / Recommendation

That Council notes the contents of the report.

*Dat die Raad kennis neem van die inhoud van die verslag.*

This item served before the Executive Mayoral Committee on 14 August 2018  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 14 Augustus 2018  
Aanbeveling / Recommendation

That Council notes the contents of the report.

*Dat die Raad kennis neem van die inhoud van die verslag.*

**STATUS REPORT - MCGREGOR HOUSING PROJECT & REQUEST FOR THE ALLOCATION OF THE OUTSTANDING UNITS TO BE BUILT : 17/5/R (MANAGER: HOUSING ADMINISTRATION)**

**Purpose of report**

To submit a report to Council in the above-mentioned matter for consideration.

**Background**

The McGregor Housing project was approved for the building of 496 (four hundred and ninety-six) units and only 418 (four hundred and eighteen) units have been completed and handed over to the qualifying beneficiaries.

68 (sixty-eight) of these units could not be built because there were no approved beneficiaries available at that stage for these houses. Before the contractor left the site there were 13 (thirteen) new applications, 7(seven) of which have already been approved.

Due to the conditions applicable to this project that people should be 3 years and longer on the waiting list, some beneficiaries could not be accommodated at the stage of construction.

Some beneficiaries who were invited did not turn up but only came to apply at a later stage and the 7 (seven) approved subsidies are for these beneficiaries.

The outstanding 68 (sixty-eight) units to be built, minus the 7 approved and 6 new applications leaves us with a balance of 55 applicants who must still come to apply and these can be extracted or sourced from the original list of McGregor taking into consideration those 35 beneficiaries that were left out that are still residing in the squatter camp and who are longer than three years on the waiting list for McGregor.

The following is the breakdown of people originally invited to participate in the housing project.

1. Total original waiting list of 571 identified and approved by Council beneficiaries who were invited to take part in the housing project
2. Total beneficiaries (418) who so far have received houses in the project.
3. Beneficiaries (119) from the Informal Settlement (Plakkerskamp) who received houses
4. Beneficiaries (9) not approved from the Informal Settlement (Plakkerskamp)
5. Beneficiaries (5) who did not respond on time and came afterwards
6. Approved (7) beneficiaries who still awaits to be provided with a house in the project.
7. Backyarders no stats available as this is a difficult process to identify.
8. Survey McGregor Informal Settlement backyarders not approved because of the criteria of 3years on waiting list and those above R3 500.00.

**Relevant documentation is attached to this report**

**Recommendation**

1. That all beneficiaries who were originally invited be re invited by public notice at the Municipal offices in Mc Gregor, the link be advertised on the social media platforms with the invitation to complete subsidy forms given 30 (thirty) days to do so.
2. That where subsidies were declined those applicants be invited as well to determine whether their personal status has changed or not.
3. That the (35) original Informal Settlement residents who have missed out previously because of the 3 year waiting list requirement be invited to apply in order for the municipality to fulfil to the condition of the Department of Environmental Affairs and Development Planning.



4. That the housing officials visit those that have not come out to ascertain their interest.
5. That should the beneficiaries as stated in Point 1,2 and 3 status stay the same, that we move on with the waiting list up until 30 June 2016
6. That the applicants be made aware that they need to fulfil to the same criteria as laid down by the Department of Human Settlements.

**NOTE:** Annexures were distributed as part of the agenda for the Community Services Portfolio Committee meeting of 06 August 2018 (pg 46 – 81 and emailed)

**This item served before the Community Services Portfolio Committee on 06 August 2018.**

**Hierdie item het gedien by die Gemeenskapsdienste Portefeulje Komitee op 06 Augustus 2018**

**Recommendation / Aanbeveling**

1. That all beneficiaries who were originally invited, be re-invited by public notice at the Municipal offices in McGregor, the link be advertised on the social media platforms with the invitation to complete subsidy forms given 30 (thirty) days to do so.
2. That where subsidies were declined those applicants be invited as well to determine whether their personal status has changed or not.
3. That the (35) original Informal Settlement residents who have missed out previously because of the 3 year waiting list requirement be invited to apply in order for the municipality to fulfil to the condition of the Department of Environmental Affairs and Development Planning.
4. That the housing officials visit those that have not come out to ascertain their interest.
5. That should the beneficiaries as stated in Point 1,2 and 3 status stay the same, that we move on with the waiting list up until 30 June 2016
6. That the applicants be made aware that they need to fulfil to the same criteria as laid down by the Department of Human Settlements.

**This item served before the Executive Mayoral Committee on 14 August 2018**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**

**Aanbeveling / Recommendation**

1. That all beneficiaries who were originally invited, be re-invited by public notice at the Municipal offices in McGregor, the link be advertised on the social media platforms with the invitation to complete subsidy forms given 30 (thirty) days to do so.
2. That where subsidies were declined those applicants be invited as well to determine whether their personal status has changed or not.
3. That the (35) original Informal Settlement residents who have missed out previously because of the 3 year waiting list requirement be invited to apply in order for the municipality to fulfil to the condition of the Department of Environmental Affairs and Development Planning.
4. That the housing officials visit those that have not come out to ascertain their interest.
5. That should the beneficiaries as stated in Point 1,2 and 3 status stay the same, that we move on with the waiting list up until 30 June 2016
6. That the applicants be made aware that they need to fulfil to the same criteria as laid down by the Department of Human Settlements.

This item served before the Executive Mayoral Committee on 14 August 2018

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018

Aanbeveling / Recommendation

1. That all beneficiaries who were originally invited, be re-invited by public notice at the Municipal offices in Mc Gregor, the link be advertised on the social media platforms with the invitation to complete subsidy forms given 30 (thirty) days to do so.
2. That where subsidies were declined those applicants be invited as well to determine whether their personal status has changed or not.
3. That the (35) original Informal Settlement residents who have missed out previously because of the 3 year waiting list requirement be invited to apply in order for the municipality to fulfil to the condition of the Department of Environmental Affairs and Development Planning.
4. That the housing officials visit those that have not come out to ascertain their interest.
5. That should the beneficiaries as stated in Point 1,2 and 3 status stay the same, that we move on with the waiting list up until 30 June 2016
6. That the applicants be made aware that they need to fulfil to the same criteria as laid down by the Department of Human Settlements.

**LIST OF PROPERTY RATES EXEMPTIONS, REBATES AND REDUCTIONS GRANTED BY THE MUNICIPALITY FOR THE 2017/2018 FINANCIAL YEAR (6/1/3) CHIEF FINANCIAL OFFICER**

**Purpose of Report**

To submit a report to Council regarding the property rates exemptions, rebates and reductions that were granted for the 2017/2018 financial year.

**Background**

**Legal Context:**

Section 15 (3) (a) of the Local Government : Municipal Property Rates Act 6 of 2004 states that:

*The municipal manager must annually table in the council of the municipality a list of all exemptions, rebates, and reductions granted by the municipality in terms of subsection (1) during the previous year.*

The Council's approved Rates Policy paragraph 3.1 makes provision for section 15(3) (a) of the Local Government Municipal Property Rates Act 6 of 2004, which states:

*In determining the annual rate, the council shall grant the exemptions, rebates and reduction to the categories of properties and owners as indicated below:*

the first R80 000 of the valuation of a residential property is exempted from rates.		
Tariff	Description	2017/2018 REBATES
1404	Property used for bona-fide agriculture purposes;	0%
1403	Small holdings used for bona-fide agriculture purposes in municipal area ;	0%
1404	Property used for bona-fide agriculture purposes where the owner/tenant supply free basic services to farm workers;	0%
1412	Property zoned as agriculture which is not used for agriculture purposes;	50%
1400	State owned property: Residential;	0%
1413	State owned property : Public Infrastructure;(as per Act)	20%
1402	Other state owned property;	85%
1414	Municipal property used for municipal purpose;	100%
1401	Municipal property not used for municipal purpose (RDP houses)	0%
1407	Municipal property - Rural	100%
1416	State owned property : Schools;	20%
1417	State trust land;	0%
1418	Protected areas (as per Act);	0%
1419	Properties on which national monuments are situated and used for residential purposes;	0%
1420	Properties on which national monuments are situated and used for business and commercial purposes;	0%
1421	Properties owned by a land reform beneficiary or his/her heirs for the first ten years as from date of the first registration of the title deed in the Deeds Office;(as per Act)	0%
1428	Properties owned by a land reform beneficiary or his/her heirs for the eleventh year as from date of the first registration of the title deed in the Deeds Office;(as per Act)	75%
1429	Properties owned by a land reform beneficiary or his/her heirs for the twelfth year as from date of the first registration of the title deed in the Deeds Office;(as per Act)	50%
1430	Properties owned by a land reform beneficiary or his/her heirs for the thirteenth year as from date of the first registration of the title deed in the Deeds Office;(as per Act)	25%
1422	Property registered in the name of a religious body or organisation and primarily used as a place of worship	0%
1423	Property registered in the name of a religious body or organisation and primarily used as the official dwelling of a minister or employee of that organisation who officiates at services;	0%
1416	Property registered in the name of a private school which is registered in terms of an act;	20%
1425	Property situated in the rural area which is zoned as non-agriculture;	30%
1422	Property registered in the name of a charitable organisation and/or church that house the poor and are subsidized by the state	100%
1406	Rural General	0%
1408	State: Rural	0%
1415	Golf Clubs	100%
1426	Silverstrand Development	100%
1432	Sport: Exempted	100%

## Discussion

Below is the summary of all the exemptions, rebates and reductions that were granted for the 2017/2018 financial year which corresponds to the audited annual financial statements submitted 31 August 2018.

Category	Amount
Rebate-Residential	-5 708 935.40
Rebate-Municipal	-2 975 952.72
Rebate-Government	-990 712.72
Rebate-Agriculture	-402 545.77
Rebate-Developers	-238 649.24
Rebate-Church	-65 640.00
<b>Total Rebate</b>	<b>-10 382 435.85</b>

## Aanbeveling / Recommendation

That Council notes all the property rates exemptions, rebates and reductions that were granted for the 2017/2018 financial year.

**NOTE:** The report (pg 4 - 5) served at the Finance Services Portfolio Committee meeting of 17 August 2018.

The recommendation of the Committee will be provided at the Council Meeting of 22 August 2018.

**SUBMISSION OF THE 2019 / 2020 BUDGET & IDP PROCESS PLAN (5/1/1/) (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of the report**

To submit the 2019/ 2020 Budget and IDP Process Plan to Council for consideration.

**Legal Framework**

Relevant documentation is attached to this report

Section 21 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

**21. Budget preparation process**

(1) The mayor of a municipality must—

- (a) co-ordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible;
- (b) at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for—
  - (i) the preparation, tabling and approval of the annual budget;
  - (ii) the annual review of—
    - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
    - (bb) the budget-related policies;
  - (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and
  - (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii).

Section 29 of the Local government: Municipal Systems Act, 2000 (Act No. 32 of 2000) stipulates as follows:

**29. Process to be followed**

(1) The process followed by a municipality to draft its integrated development plan, including its consideration and adoption of the draft plan, must—

- (a) be in accordance with a predetermined programme specifying time-frames for the different steps;
- (b) through appropriate mechanisms, processes and procedures established in terms of Chapter 4, allow for—

- (i) the local community to be consulted on its development needs and priorities;
  - (ii) the local community to participate in the drafting of the integrated development plan; and
  - (iii) organs of state, including traditional authorities, and other role players to be identified and consulted on the drafting of the integrated development plan;
- (c) provide for the identification of all plans and planning requirements binding on the municipality in terms of national and provincial legislation; and
- (d) be consistent with any other matters that may be prescribed by regulation.

Section 34 of the Local government: Municipal Systems Act, 2000 (Act No. 32 of 2000) stipulates as follows:

**34. Annual review and amendment of integrated development plan — a municipal council—**

- (a) must review its integrated development plan—
  - (i) annually in accordance with an assessment of its performance measurements in terms of section 41; and
  - (ii) to the extent that changing circumstances so demand; and
- (b) may amend its integrated development plan in accordance with a prescribed process

**Recommendation**

That the submitted 2019 / 2020 Budget and IDP Process Plan be approved.

*Dat die voorgelegde 2019 / 2020 Begroting en GOP Prosesplan goedgekeur word.*

**NOTE:** Annexures were distributed as an addendum to the agenda for the Strategy & Social Services Portfolio Committee meeting of 06 August 2018. (pg 03)

**This item served before the Strategy & Social Development Portfolio Committee on 06 August 2018.**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 06 Aug 2018.**  
**Aanbeveling / Recommendation**

That the submitted 2019 / 2020 Budget and IDP Process Plan be approved.

*Dat die voorgelegde 2019 / 2020 Begroting en GOP Prosesplan goedgekeur word.*

**This item served before the Executive Mayoral Committee on 14 August 2018**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**  
**Aanbeveling / Recommendation**

That the submitted 2019 / 2020 Budget and IDP Process Plan be approved.

*Dat die voorgelegde 2019 / 2020 Begroting en GOP Prosesplan goedgekeur word.*

# RENEWAL ON INSURANCE PORTFOLIO – 2018 / 2019 FINANCIAL YEAR (5/13/2) (DIRECTOR FINANCIAL SERVICES)

## Background

Aon Risk Services was appointed to arrange the necessary insurance cover for Langeberg Municipality for a three-year period, starting 1 July 2016 ending 30 June 2019.

## Discussion

The base price for the second and third year premium was calculated by Guardrisk/Aon on the actual sum insured on 1 July 2016 and estimated CPI, attached as Annexure A. The sum insured varies all the time as the municipality purchase new assets that needs cover and the replacement cost of assets increase, thus the cost of cover increase. Insurance premiums are primarily based on the specific risks that is associated with the assets insured.

There are several factors that have an influence on insurance premiums, but one of the biggest currently is the effect of crime and the subsequent losses suffered by the municipality due to vandalism to property and infrastructure.

There also is an increasing trend in political riots that causes massive losses of infrastructure and damage to buildings and other assets of the municipality, which are claimed under the Sasria Section.

We are now in the situation that as a result of the ongoing theft of municipal property, that tariffs have increased and certain excess payments are increased on certain sections of the insurance portfolio.

Please see a complete list of all insurance claims from 1 July 2016 to 30 June 2018 per Annexure A and summary below:

	Data			
Description	Sum of Excess	Sum of Claims Paid	Sum of Claims Outstanding	Sum of Total Claims
ALL RISK	13 000.00	18 412.71	0.00	18 412.71
BUILDING COMBINED (CA)	188 250.74	383 007.68	928 108.38	1 311 116.06
ELECTRONIC	8 500.00	12 695.07	0.00	12 695.07
HOUSEOWNERS	12 500.00	257 717.32	15 000.00	272 717.32
MOTOR	108 000.00	328 346.51	153 437.23	481 783.74
PUBLIC LIABILITY	0.00	26 614.51	632 452.43	659 066.94
THEFT/VANDALISM	270 643.77	1 333 003.68	425 137.10	1 758 140.78
Grand Total	600 894.51	2 359 797.48	2 154 135.14	4 513 932.62

TOTAL CLAIMS	226
ALL RISK	11
BUILDING COMBINED	33
ELECTRONIC	4
HOUSEOWNERS	8
MOTOR	71
PUBLIC LIABILITY	22
THEFT/VANDALISM	77

The following premiums were paid, which included all endorsements during the said years:

2016/2017 ..... R 1 367 667.49

2017/2018 ..... R 2 386 345.33

Due to the Municipality's claims history explained in this report, the insurance premium for the 2018/2019 year without any additional endorsement, will be as follows:

<b>2018 / 2019</b>	<b>Total Cost</b>	<b>Vat Excl</b>	<b>Vat Portion</b>
Insurance Premiun	2 846 382.78	2 475 115.46	346 516.16
Sasria	183 160.02	159 269.58	22 297.74
Directors & Officials	12 348.32	10 737.67	1 503.27
Aerodrome	13 680.00	11 895.65	1 665.39
	<b>3 055 571.12</b>	<b>2 657 018.37</b>	<b>371 982.57</b>

There are not much that we can do about this matter as there are only two insurer underwriters in South Africa that are willing to insure municipalities, and these companies are *The Lion of African* and *Guardrisk*. The possibility to consider to budget for a self-insurance on certain sections will be investigated to save some cost with specific reference to Machinery Breakdown.

#### **Recommendation**

1. That Council notes the report and the increase in insurance premiums.
2. That Council notes that the possibility of a self-insurance reserve will be investigated for certain items.

**NOTE:** The report and its annexures (pg 6 – 8) served at the Finance Services Portfolio Commttee meeting of 17 August 2018.

The recommendation of the Committee will be provided at the Council Meeting of 22 August 2018.



**STOCKTAKING 2017 / 2018 FINANCIAL YEAR ~ OPERATING STORES (6/1/1) (DIRECTOR FINANCIAL SERVICES)**

**Purpose of report**

To submit a report to Council regarding the stocktaking at the Municipal Stores for the 2017/2018 financial year.

**Background**

The stocktaking was carried out at the Langeberg Municipality's Central Store from 18 June 2018 to 29 June 2018, attached is the stock take report.

The Auditor-General was informed of the dates of the stock take by Internal Audit. The Internal Auditor and his officials were present for certain periods during the actual stock take. The stock take was done by six independent counters, one data capturer and managed by an independent Stock Controller.

Where discrepancies were identified, the specific stock was counted again by another group of counters. All discrepancies were corrected by journal entries in the electronic system and stock cards were adjusted accordingly. The total difference (surplus/shortage) is 0.02% of the total stock value.

The following procedures were performed:

- Slow moving stock was identified.
- The 20 highest value stock items were identified.
- Damaged and unusable stock was identified.
- Dormant Stock was identified.
- Stock Surplus and Shortages were identified.

Relevant documentation is **attached to this report.**

**Comments**

Please note that there are capital spares for Infrastructure that are held at the stores to the value of R 4,811,367.04 that do not form part of the stock value.

On 1 March 2018 an electronic stock requisitions system was implemented. All issues that need to be made from the centralised Store, is requested and approved electronically before it is issued to any official. This brought about certain challenges, system errors and changes needed to be addressed and resolved, but much progress has been made on this matter. The benefits of this system are:

- Forward planning which will lead to a more effective approach to general maintenance and activities.
- Improved control of the physical use of materials and supplies within the section.
- Improved budget management.
- Information that can be generated of materials issued, requester and location etc. for reporting purposes.

**Recommendation / Aanbeveling**

That the stock take report of the Municipal Stores for the 2017/2018 financial year be accepted.

*Dat die voorraadopname verslag van die Munisipale Store vir die 2017/2018 finansiële jaar aanvaar word.*

**NOTE:** The report and its annexures (pg 9 – 37) served at the Finance Services Portfolio Committee meeting of 17 August 2018.

The recommendation of the Committee will be provided at the Council Meeting of 22 August 2018.

**COMPILING OF THE 2018 / 2019 ADJUSTMENT BUDGET ~ AUGUST 2018 (5/1/1 - 2018 / 2019) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

The purpose of the report is to submit an adjustment budget for 2018 / 2019 to Council for consideration.

**Background**

Some votes on the 2018 / 2019 budget need to be adjusted as a result of projects that need to be carried forward from the 2017 / 2018 budget.

The budget document in terms of the *Municipal Budgeting & Reporting Regulations (Schedule B)* **will be emailed** prior to the Council meeting.

**Legal Framework**

Section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

**Municipal adjustments budgets**

28. (1) A municipality may revise an approved annual budget through an adjustments budget.
- (2) An adjustments budget —
- (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the budget year;
  - (b) may appropriate additional revenues that have become available, over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
  - (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
  - (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;
  - (e) **may authorise the spending of funds that were unspent at the end of the financial year preceding the budget year, where the under-spending could not reasonably have been foreseen at the time when the annual budget for the budget year was approved by the council;**
  - (f) may correct any errors in the annual budget; and
  - (g) may provide for any other expenditure within a prescribed framework.

Section 23(5) of the Municipal Budget and Reporting Regulation read as follows:

*"An adjustment budget referred to in section 28(2)(e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council by 25 August of the financial year following the financial year to which the roll-overs relate."*

## Comments

### Roll over projects

The following adjustments to the 2018 / 2019 budget are proposed:

- **Projects to be rolled over to 2018 / 2019**

The following projects must be rolled forward from the 2017 / 2018 financial year. Section 28 (2) (e) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) refers:

DIRECTORATE	DEPARTMENT	OLD VOTE	MSCO VOTE	PROJECT DISTRIBUTION	AMOUNT	CAPITAL
Service Engineering	Electricity	900874070	9/130-135-135	Electrification	338,000.00	Project not completed
Service Engineering	Water Distribution	900874087	9/160-299-291	Boreholes	4,200,000.00	Project not completed, approval from PT.
Corporate Services	Property	900874013	9/112-40-40	Alterations/Upgrading of Ashton Traffic Offices	162,000.00	Project not completed
Corporate Services	Property	900874000	9/101-4-4	Car ports, fencing and shading	260,000.00	Project not completed
Community Services	Sport field	900874009	9/105-22-22	Upgrading of Cloack Rooms at Cogmansloof Sports Grounds	100,000.00	Project not completed
Community Services	Sport field	900874082	9/105-28-59	CWDM: Upgrade of Ablution Facilities at King Edward Sport Grounds	50,000.00	Project not completed
Service Engineering	Swerage	900874064	9/120-49-49	Ablution Facilities	301,780.00	Project not completed
Community Services	Sport field	900874008	9/105-20-20	Upgrading of Ablution Facilities Happy Valley Sports Grounds	32,540.00	Project not completed
					<b>5,444,320.00</b>	
DIRECTORATE	DEPARTMENT	OLD VOTE	MSCO VOTE	PROJECT DISTRIBUTION	AMOUNT	OPERATING
Service Engineering	Electricity	340102780	9/490-412-2380	Supply study and update asset register	132,090.00	Project not completed
Finance	Finance	62102780	9/240-412-2340	Supply study and update asset register	319,230.00	Project not completed
					<b>451,320.00</b>	

### Sundry Tariffs

After the approval of the budget it was realized that some of the sundry tariffs were incorrect as it reflected a reduction in the tariffs from the previous year and the VAT portion was also incorrect.

This is a mistake that needs to be rectified and it is not an increase in the tariff.

The list of corrections **is attached to this report**

### Aanbeveling / Recommendation

1. That the adjustment budget for 2017 / 2018 as submitted, be approved.
2. That the correction of the sundry tariffs be approved.

**NOTE:** The report and its annexures (pg 38 - 41) served at the Finance Services Portfolio Commtee meeting of 17 August 2018.

The recommendation of the Committee will be provided at the Council Meeting of 22 August 2018.

**FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JULY 2018 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, **is attached to this report.**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**NOTE:** The report and its annexures (from pg 42) served at the Finance Services Portfolio Committee meeting of 17 August 2018.

The recommendation of the Committee will be provided at the Council Meeting of 22 August 2018.

**SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

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## **SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

### **B & BB ITEMS**

- B 5419     DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR JUNE 2018 – DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 14 August 2018  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018  
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

- B 5420     DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR JUNE 2018 – DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 14 August 2018  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018  
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

- B 5421     MTN SITE T1070 : RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF 1, MUISKRAALSKOP, ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 14 August 2018  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018  
Eenparig Besluit / Unanimously Resolved

That the application of MTN Site T1070 to renew the lease agreement be approved subject to the following conditions:

*Dat die aansoek van MTN Site T1070 om die huurooreenkoms te hernu goedgekeur word onderworpe aan die volgende voorwaardes:*

1. That it be confirmed that a portion of erf 1, Muiskraalskop, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte van erf 1, Muiskraalskop, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That a portion of erf 1, Muiskraalskop, Robertson be leased to MTN for a period of 3 years.

*Dat 'n gedeelte van erf 1, Muiskraalskop, Robertson aan MTN verhuur word vir 'n periode van 3 jaar.*

3. That the lease amount be R68 474.50 (VAT included) per year. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.

*Dat die huurbedrag R68 474.50 (BTW ingesluit) per jaar sal wees. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

4. That the cost for the supply of electricity will be for the account of MTN.

*Dat MTN verantwoordelik sal wees vir die betaling van die voorsiening van elektrisiteit na die perseel.*

5. That MTN be responsible for the maintenance of the access road to the premises.

*Dat MTN verantwoordelik sal wees vir die instandhouding van die toegangspad tot die perseel.*

6. That the Lessee be responsible for the fencing of the property and the maintenance thereof.

*Dat die Huurder verantwoordelik sal wees vir die omheining van die eiendom en die instandhouding daarvan.*

**B 5422 VODACOM: APPLICATION FOR RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF 387, ASHTON (7/2/3/1/1) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 14 August 2018**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that a portion of erf 387, Ashton is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte van erf 387, Ashton nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr F Steyn on behalf of VODACOM to lease a portion of erf 387, Ashton be approved subject to the following conditions:

*Dat die aansoek ontvang vanaf Mnr F Steyn namens VODACOM vir die huur van 'n gedeelte van erf 387, Ashton goedgekeur word onderworpe aan die volgende voorwaardes:*

- 2.1 That a portion of erf 387, Ashton be leased to VODACOM for a period of 3 years.

*Dat 'n gedeelte van erf 387, Ashton aan VODACOM verhuur word vir 'n tydperk van 3 jaar.*

- 2.2 That the lease amount be R62 753.40 (VAT included) per year. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.

*Dat die huurbedrag R62 753.40 (BTW ingesluit) per jaar sal wees. Die huurtarief eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 2.3 That the cost for the supply of electricity will be for the account of VODACOM.

*Dat VODACOM verantwoordelik sal wees vir die betaling van die voorsiening van elektrisiteit na die perseel.*

- 2.4 That VODACOM be responsible for the maintenance of the access road to the premises.

*Dat VODACOM verantwoordelik sal wees vir die instandhouding van die toegangspad tot die perseel.*

- 2.5 That the Lessee be responsible for the fencing of the property and the maintenance thereof.

*Dat die Huurder verantwoordelik sal wees vir die omheining van die eiendom en die instandhouding daarvan.*

**B 5423 VAN NIEKERK & LINDE: APPLICATION TO ERECT A BOUNDARY FENCE ON ERF 531, BONNIEVALE 7/2/3/1/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 14 August 2018**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that erf 531, Bonnievale is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat erf 531, Bonnievale nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr AP Rossouw on behalf of Van Niekerk & Linde for the erection of a boundary fence on erf 531, Bonnievale be approved subject to the following conditions:

*Dat die aansoek ontvang vanaf Mnr AP Rossouw namens Van Niekerk & Linde vir die oprigting van 'n grensheining op erf 531, Bonnievale goedgekeur word onderhewig aan die volgende voorwaardes:*

- 2.1 That the portion of land for the erection of the boundary fence on erf 531, Bonnievale be leased at a nominal rental of R360.00 per annum and that the rental be increased yearly with 10%.

*Dat die gedeelte grond vir die oprigting van 'n grensheining op erf 531, Bonnievale verhuur word teen 'n nominale huur van R360.00 per jaar en dat die huur jaarliks eskaleer met 10%.*

- 2.2 That the applicant be responsible for submission of the required building plan application to the Municipality's Building Control Section.

*Dat die applikant verantwoordelik sal wees vir die indiening van die voorgeskrewe bouplan aansoek aan die Boubeheer Afdeling van die Munisipaliteit.*

- 2.3 That the applicant be responsible to erect a fence on the erf boundary, with a 30cm wide gap between the fence and the retaining wall in the road reserve.

*Dat die applikant verantwoordelik sal wees vir die oprigting van 'n heining op die erfgrans, met 'n 30cm wye gaping tussen die heining en die steunmuur in die padreserwe.*

- 2.4 That the Lessee be responsible for the maintenance of the portion of land.

*Dat die Huurder verantwoordelik is vir die instandhouding van die gedeelte grond.*

- 2.5 That the Municipality will have unrestricted access to the property.

*Dat die Munisipaliteit onbeperkte toegang tot die eiendom sal hê.*

- 2.6 That in the event where the equipment need to be removed for whatever reason, it be for the account of the applicant.

*Dat in die geval die toerusting vir watter rede ookal verwyder moet word, dit vir die rekening van die applikant sal wees*

**B 5424 CALTEX ROBERTSON: APPLICATION FOR THE USAGE OF MUNICIPAL LAND, ROBERTSON (7/2/3/1/5)  
(PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 14 August 2018**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that a portion of municipal land, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr W Le Roux on behalf of Caltex Robertson for the usage of a portion of municipal land, Robertson be approved subject to the following conditions:

*Dat die aansoek ontvang vanaf Mnr W Le Roux namens Caltex Robertson vir die gebruik van 'n gedeelte munisipale grond, Robertson goedgekeur word onderhewig aan die volgende voorwaardes:*

- 2.1 That written notices have been served on all adjoining property owners.

*Dat geskrewe kennisgewings aan al die aanliggende eienaars bedien word*

- 2.2 That the portion of land for the erection of a Caltex™ (Trademark sign), establishing of paved parking and broadening of the driveway from Church Street, Robertson be leased at a market



related tariff. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.

*Dat die gedeelte grond vir die oprigting van 'n Caltex TM (Trademark sign), skep van geplaveisde parkering en verbreding van die oprit vanaf Kerkstraat, Robertson verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 2.3 That the applicant be responsible for submission of the required building plan application to the Municipality's Building Control Section.

*Dat die applikant verantwoordelik sal wees vir die indiening van die voorgeskrewe bouplan aansoek aan die Boubeheer Afdeling van die Munisipaliteit.*

- 2.4 That before any construction can commence, Mr. N Swanepoel must be contacted at Langeberg Municipality. Any damage to any municipal services will be for the account of the applicant.

*Dat voordat enige konstruksie in aanvang neem, Mnr N Swanepoel gekontak moet word by Langeberg Munisipaliteit. Enige skade aan enige munisipale dienste sal vir die rekening van die applikant wees.*

- 2.5 That the Lessee be responsible for the maintenance of the portion of land.

*Dat die Huurder verantwoordelik is vir die instandhouding van die gedeelte grond.*

- 2.6 That the Municipality will have unrestricted access to the property.

*Dat die Munisipaliteit onbeperkte toegang tot die eiendom sal hê.*

- 2.7 That in the event where the equipment need to be removed for whatever reason, it be for the account of the applicant.

*Dat in die geval die toerusting vir watter rede ookal verwyder moet word, dit vir die rekening van die applikant sal wees*

**B 5425 RESUBMISSION: APPLICATION FOR THE CLOSURE OF THE SERVITUDE SITUATED ON ERF 537 BETWEEN WILLIE MEYERSINGEL AND HARTZENBERG STREET MCGREGOR (7/2/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 14 August 2018**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**

**Eenparig Besluit / Unanimously Resolved**

1. That approval not be granted for the closure of the public open space situated on erf 537 between Willie Meyersingel and Hartzenberg Street, McGregor due to the precedent which approval in this regard will create.

*Dat goedkeuring nie verleen word vir die sluiting van die publieke oop spasie geleë te erf 537 tussen Willie Meyersingel en Hartzenbergstraat, McGregor gegewe die presedent wat goedkeuring hierdeur sal skep.*

2. That the possibility be investigated to open Hartzenberg Street McGregor to traffic, should it form part of the official street plan of McGregor.

*Dat die moontlikheid ondersoek word om Hartzenbergstraat McGregor vir verkeer oop te stel, sou dit deel uitmaak van die amptelike straatuitlegplan van McGregor.*

**B 5426 REQUEST : ERECTION OF A COMMEMORATIVE SIGN IN MONTAGU - IN REMEMBRANCE OF THE VICTIMS OF THE FLU EPIDEMIC (GROOT GRIEP) OF 1918**

**This item served before the Executive Mayoral Committee on 14 August 2018**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 14 Augustus 2018**

**Eenparig Besluit / Unanimously Resolved**

That the Director Strategy & Social Development compile a report on suitable commemorative plaques / signs in remembrance of the 100 years since the flu epidemic of 1918, as well as the costs associated with it.

*Dat die Direkteur Strategie & Sosiale Ontwikkeling 'n verslag saamstel wat paslike vorme van herdenkingstekens ondersoek ter nagedagtenis aan die 100 jaar sedert die Groot Griep van 1918, sowel as die kostes verbonde daaraan.*

~ oOo ~