



**Raadslede van die Raad van die  
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering  
van die Raad van Langeberg Munisipaliteit wat gehou sal word op

**28 JANUARIE 2020 om 10H00**

in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson  
om oorweging te verleen aan die items op die aangehegte agenda.

...

**Councillors of the Council of the  
Langeberg Municipality**

Notice is hereby given of a Council Meeting  
of the Municipal Council of the Langeberg Municipality to be held on

**28 JANUARY 2020 at 10H00**

in the Council Chamber, Municipal Offices,  
Church Street, Robertson to discuss the items on the appended agenda.

**RDH / ALD S.W. VAN EEDEN**  
**SPEAKER**

## BIRTHDAY LIST 2020

<b>JANUARY</b>	
04	Cllr Bulenlani Nteta
05	Mr Maynard Johnson
15	Cllr Esther Bosjan
17	Cllr Kobus DF van Zyl
<b>FEBRUARY</b>	
09	Mr Dave van Schalkwyk
09	Cllr Lettesia M Swanepoel
24	Mr Theuns Carstens
26	Mr Mike Mgajo
<b>MARCH</b>	
01	Cllr Wilma Strauss
11	Mr Neil Albertyn
<b>APRIL</b>	
07	Mr Mava Shude
27	Mrs Celeste Matthys
<b>MAY</b>	
12	Mrs Suzette Kotzé
20	Mr Anton Everson
28	Cllr JJ Januarie
30	Ald Kosie D Burger
<b>JUNE</b>	
05	Mr Bradley Brown
16	Cllr Hetta F Mangelengene
19	Cllr Gideon Joubert
24	Ald Schalk van Eeden
30	Mr Kobus Brand

<b>JULY</b>	
<b>AUGUST</b>	
11	Cllr Mark van der Merwe
14	Mr Glenn Slingers
19	Mr Eugene Jooste
<b>SEPTEMBER</b>	
05	Ald Henry Jansen
07	Mr Zamuxolo Qhangisa
10	Mr Corné Franken
19	Cllr Dendeline B Janse
19	Cllr Samuel du Plessis
22	Cllr Daughwan Kuhn
24	Cllr Judy Mafilika
<b>OCTOBER</b>	
05	Cllr Eric MJ Scheffers
17	Cllr Pauline Hess
<b>NOVEMBER</b>	
02	Cllr Nicky Beginzel
09	Mr Chris Vorster
18	Cllr Jacques Kriel
27	Mr Soyisile A Mokweni
<b>DECEMBER</b>	
05	Mr Sabelo Ngongolo
09	Mr Johan Coetzee
10	Cllr Andile Shibili
26	Cllr Christopher J Grootboom

# AGENDA

~ 28 JANUARY 2020 ~

1. Opening / Opening
2. Attendance / Bywoning
3. Applications for leave of Absence / Aansoeke vir verlof tot afwesigheid
4. Approval of Minutes / Goedkeuring van Notule
  - 4.1 Confirmation of the Minutes of an Ordinary Meeting of Council of the Langeberg Municipality held on 04 December 2019 at 10h00 in the Council Chambers Municipal Offices, Church Street, Robertson 05 - 19  
  
*Bekräftiging van die Notule van 'n Gewone Vergadering van die Raad van die Langeberg Munisipaliteit wat gehou was op 04 Desember 2019 om 10h00 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
5. Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker
6. Interviews with Delegations / Onderhoude met Afvaardigings  
None / Geen
7. Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester
8. Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager  
Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder

- 8.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. *Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.*
  - 8.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / *Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.*
  - 8.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / *Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.*
  - 8.4 Other Matters / *Ander Sake*

9. Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies

None / Geen

10. Consideration of Notice of Questions / Oorweging van Kennisgewing van Vrae

None / Geen

11. Consideration of Urgent Motions / Oorweging van Dringende Mosies

None / Geen

12. Consideration of Reports / Oorweging van Verslae

12.1	Reports submitted to Council for consideration ( <b>A Items</b> ) Verslae voorgelê aan die Raad vir oorweging ( <b>A Items</b> )	21
12.2	Reports submitted to Council for consideration ( <b>AA Items</b> ) Verslae voorgelê aan die Raad vir oorweging ( <b>AA-Items</b> )	---
12.3	Reports dealt with in terms of the delegated powers by the Mayoral Committee ( <b>B &amp; BB Items</b> ) Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede ( <b>B &amp; BB-Items</b> )	242



**MINUTES OF AN ORDINARY MEETING OF COUNCIL OF THE LANGEBERG MUNICIPALITY**  
**HELD ON 04 DECEMBER 2019 AT 10H00 IN THE COUNCIL CHAMBERS**  
**MUNICIPAL OFFICES, CHURCH STREET, ROBERTSON**

**1. Opening**

The Speaker welcomed the Executive Mayor, the Deputy Executive Mayor, Councillors and the Administration to the meeting. Pastor Winile Mabhoko of the Light Christian Family Ministries in Robertson, who opened the meeting with a message and a reading from the book of Colossians 3 verse 14.

**2. Attendance**

Ald Van Eeden, SW	Speaker
Ald Jansen, HM	Executive Mayor
Cllr Joubert, GD	Deputy Executive Mayor
Ald Burger, JD	Councillor (Member of the Mayco)
Cllr Janse, DB	Councillor (Member of the Mayco)
Cllr Scheffers, EMJ	Councillor (Member of the Mayco)
Cllr Strauss, SW	Councillor (Member of the Mayco)
Cllr Beginsel, NJ	Councillor
Cllr Bosjan, E	Councillor
Cllr Du Plessis, S	Councillor (until 11h17)
Cllr Grootboom, CJ	Councillor (from 10h35)
Cllr Hess, P	Councillor
Cllr Januarie, JJ	Councillor
Cllr Kriel, J	Councillor
Cllr Kuhn, DJW	Councillor
Cllr Mafilika, JS	Councillor
Cllr Mangenengene, HF	Councillor
Cllr Nteta, BH	Councillor (until 11h17)
Cllr Shibili, AJ	Councillor
Cllr Simpson, OC	Councillor
Cllr Swanepoel, LM	Councillor
Cllr Van der Merwe, TM	Councillor
Cllr Van Zyl, JDF	Councillor
Mr Mokweni, SA	Municipal Manager
Mr Everson, AWJ	Director Corporate Services
Mr Brown, B	Chief Financial Officer
Ms Matthys, CO	Director Strategy & Social Development
Mr Mgajo, M	Director Community Services
Ms Kotzé, S	Manager Administrative Support
Mr Vorster, CJ	Manager Electrical Engineering Services
Mr Qhanqisa, ST	Translator
Ms Burger, E	Chief Clerk General Administration

**3. 3.1 Applications for leave of absence / Aansoek om verlof tot afwesigheid**

Mr Johnson, M..... Director Engineering Services

**3.2 Absent without leave / Afwesig sonder verlof**

None / Geen

**4. Goedkeuring van Notule / Approval of Minutes:**

4.1 The minutes of the Special Meeting of Council held on 01 October 2019 was already approved at the Council Meeting of 29 October 2019.

4.2 That the Minutes of a Special Meeting of Council of the Langeberg Municipality held on 25 October 2019 at 10h00 in the Council Chambers Municipal Offices, Church Street, Robertson be approved and confirmed.

*Dat die Notule van 'n Spesiale Vergadering van die Raad van die Langeberg Munisipaliteit wat gehou was op 25 Oktober 2019 om 10h00 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson goedgekeur en bekragtig word.*

- 4.3 That the Minutes of an Ordinary Meeting of Council of the Langeberg Municipality held on 29 October 2019 at 10h00 in the Council Chambers Municipal Offices, Church Street, Robertson be approved and confirmed.

*Dat die Notule van 'n Gewone Vergadering van die Raad van die Langeberg Munisipaliteit wat gehou was op 29 Oktober 2019 om 10h00 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson goedgekeur en bekragtig word.*

5. **Verklarings en Mededelings deur die Speaker / Statements and Announcements by the Speaker**

The Speaker congratulated Cllrs Beginsel and Kriel with their birthdays in November and Messrs Mokweni and Vorster. He wished them a year of good health and happiness. He also extended congratulations to Cllrs Shibili and Grootboom with their birthdays coming up in December. He wished all Councillors and their families a blessed Christmas and a happy New Year and implored every person to care for women and children in these *16 Days of Activism ~ No Violence against Women & Children*.

The Speaker announced that Council will be on official recess from today until 11 January 2020.

6. **Onderhoude met Afvaardigings / Interviews with Delegations**

None / Geen

7. **Verklarings en Mededelings deur die Burgemeester / Statements and Announcements by the Mayor.**

The Mayor congratulated the Director Financial Services and his entire directorate with the clean audit that was attained this year. It required hard work and dedication throughout the year and everyone deserved the holiday break.

The Mayor requested that the Councillors' salaries be paid on 13 December 2019.

Cllr AJ Shibili expressed his concern about a group from Montagu who wanted to hand over a petition to the Mayor but that the Mayor's PA did not allow them to do so and referred them to the ward councillor. He said that something is wrong if the PA responds to such a request and not the Mayor. The Mayor said that in the first instance the group requested a meeting with himself, the Municipal Manager, the involved councillor and Mr M Mgajo, the involved Director. The Mayor and the Municipal Manager discussed the request as the group established a housing committee in Mandela Square. Some questions were put to them such as how they got a mandate to establish this committee without the knowledge of the ward councillor. The Committee was then invited to hand over the petition this morning before the start of the Council meeting but they did not show up. The Mayor said that Mr De Jong always acts according to his instructions, as indeed was in this case as well.

8. **Dringende Aangeleenthede en Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder.**  
**Urgent Matters and Reports, Statements & Announcements submitted by the Municipal Manager.**

None / Geen

9. **Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies**

None / Geen

10. **Oorweging van Kennisgewing van Vrae / Consideration of Notice of Questions**

None / Geen

11. Oorweging van Dringende Mosies / Consideration of Urgent Motions

None / Geen

12. Oorweging van Verslae / Consideration of Reports:

12.1 Reports submitted to Council for consideration (A Items)  
Verslae voorgelê aan die Raad vir oorweging (A-Items)

**A3907 LB BRUWER EN SEUNS BOERDERY (PTY) LTD: APPLICATION TO PURCHASE A PORTION OF MUNICIPAL LAND (2.5 HA) SITUATED ON PORTION OF PORTION 22 (PORTION OF PORTION 4) FARM OVER HET ROODEZAND NO 112, ROBERTSON (7/2/3/2/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

Cllr JJ Januarie said that this report was discussed at length in the Portfolio Committee meeting when it was requested that the land should go out on public tender so that everybody, such as the small scale farmers, could have a chance to tender for the land. However, it now seems that the Mayco has made another recommendation and he wished to know why the Mayco changed the Portfolio meeting's recommendation to Council.

Cllr S du Plessis said that when Councillors attend a Portfolio meeting and the meeting makes a recommendation and then the Mayoral Committee changes that recommendation, there is no sense in attending a portfolio meeting. It keeps on happening and he said it previously that when it comes to certain people who wants land, the Mayco will easily say "sell it" but when it comes to certain other people, then the land must go on open tender.

The Mayor said the reason for the Mayco's recommendation is because Mr Bruwer has cultivated the land for close on 30 years: he planted the vineyard, he installed water irrigation systems etc. The land would not have any use for the person purchasing the land because the current owner will not be selling the water and the other assets. The Mayco therefore decided to sell the land directly to Mr Bruwer who has already established himself on the land with crops, electricity, water, etc

Cllr JJ Januarie said this was precisely the problem: that Mr Bruwer has for 30 years benefitted from the land without any benefits to the Municipality. He said that he was totally against the sale of the land. Cllr S du Plessis asked whether the lease agreement created the expectation that he (Mr Bruwer) will in the end become the owner of the land. The Municipal Manager answered that lease agreements do not create expectations that a lessee will become an owner of leased municipal land. When Administration makes a recommendation it looks at the circumstances around that particular piece of land. In this case it was asked whether it would be feasible to farm the unit on its own if you take the water infrastructure away. You are then left with an arid piece of land that are not viable for farming. That was the consideration which Administration took into account when formulating a recommendation. Administration also took into account that although the original contract was for only 1 year, Mr Bruwer claims that he has been paying rent for 30 years. The Municipality cannot find any records of such payments over the years. If Mr Bruwer should however, flip the coin and say that he never paid a cent after the 1 year period lapsed, he would be entitled to a "prescriptive claim" in terms of the Land Relations Act. This claim states that if a person has used a piece of land openly for 30 years without paying rent, such a person is entitled to have that land free of charge. These were the issues which Administration considered from a technical perspective when formulating the recommendation.

Cllr Januarie said that Administration failed to follow up on the contract all those years ago and that he stands with his original recommendation.

Cllr JJ Januarie proposed that the report's recommendation not be accepted and that a portion of municipal land (2.5 ha) situated on portion of portion 22 (portion of portion 4) Farm Over Het Roodezand No 112, Robertson be alienated by way of public tender. The proposal was seconded by Cllr OC Simpson. Proposal 1

Cllr GD Joubert proposed that the report's recommendation be accepted. The proposal was seconded by Cllr SW Strauss. Proposal 2

As there were two proposals on the table, the Speaker requested Council to vote on the proposals.

Result of the voting process		
Proposal	Number of Votes	Voters
Proposal 1	08 Votes	Cllrs E Bosjan, S du Plessis, JJ Januarie, JS Maflika, BH Nteta, AJ Shibili, OC Simpson, TM van der Merwe
Proposal 2	13 Votes	Cllrs NJ Beginsel, Ald JD Burger, P Hess, DB Janse, Ald HM Jansen, GD Joubert, J Kriel, DJW Kuhn, HF Mangelengene, EMJ Scheffers, SW Strauss, Ald SW van Eeden, JDF van Zyl.
Abstained	02	Cllrs CJ Grootboom, LM Swanepoel
Absent	0	

Proposal 2 carried.

1. That it be confirmed that the portions of land are not needed for the provision of the minimum level of basic municipal services. (S14 of MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes grond nie nodig word vir verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of MFMA 2003, Wet 56 van 2003)*

2. That a portion of municipal land (2.5 ha) situated on portion of portion 22 (portion of portion 4) Farm Over Het Roodezand No 112, Robertson be alienated to LB Bruwer & Seuns Boerdery (Pty) Ltd subject to the following conditions:

*Dat 'n gedeelte munisipale grond (2.5 ha) geleë op 'n gedeelte van gedeelte 22 (gedeelte van gedeelte 4) Plaas Over Het Roodezand No.112, Robertson aan LB Bruwer & Seuns Boerdery (Edms) Bpk vervreem word onderhewig aan die volgende voorwaardes:*

- 2.1 That a portion of municipal land (2.5 ha) situated on portion of portion 22 (portion of portion 4) Farm Over Het Roodezand No 112, Robertson be alienated at a market related price. The buyer will be responsible for the cost of the market related certificate.

*Dat 'n gedeelte munisipale grond (2.5 ha) geleë op 'n gedeelte van gedeelte 22 (gedeelte van gedeelte 4) Plaas Over Het Roodezand No.112, Robertson verkoop word teen 'n markverwante prys. Die Koper sal verantwoordelik wees vir die koste verbonde aan die verkryging van die billike markwaarde sertifikaat.*

- 2.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koop-ooreenkoms en dat die restant van die koopsom betaalbaar is by registrasie.*

- 2.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 2.4 That the portion of land be suitably fenced and that the fencing cost as well as the maintenance thereof be for the Buyer.

*Dat die gedeelte grond behoorlik omhein word en die koste hiervan sowel as die instandhouding daarvan deur die Koper gedra word.*

- 2.5 That the buyer obtains the necessary approval from the Department of Agriculture & Department of Environmental Affairs and Development and once approval has been obtained, the buyer must adhere to all the conditions stipulated by the Department of Environmental Affairs and Development.

*Dat die koper die nodige goedkeuring verkry vanaf die Departement Landbou en Departement Omgewingsake en Ontwikkeling en nadat goedkeuring verkry is, moet die koper aan alle voorwaardes voldoen soos uiteengesit deur die Departement Omgewingsake en Ontwikkeling.*

- 2.6 That the buyer be responsible for the cost involved for subdivision, consolidation, surveying, registration of servitudes and registration of the property in his/her name.

*Dat die koper verantwoordelik sal wees vir alle kostes van onderverdeling, konsolidasie, landmeter, registrasie van die servitude en registrasie van die eiendom in sy/haar naam.*

- 2.7 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

**A3909 REDRAFTING OF THE LANGEBERG LOCAL MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK (LSDF): (MANAGER: TOWN PLANNING)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

1. That Council notes that the redrafting of the Langeberg Spatial Development Framework be done in terms of section 28(3) and 29 of the Municipal Systems Act, 2000 (Act 32 of 2000), section 20 of the Spatial Planning and Land Use Act, 2013 (Act 16 of 2013), section 11 of the Western Cape Land Use Planning Act 2014 (Act 13 of 2014) and section 3(2)(a) of the Langeberg Municipality: Land Use Planning By-Law, 2015.
2. That Council notes that the redrafting process of the Langeberg Spatial Development Framework will start during the 2019 / 2020 Financial Year and roll-over for completion during the 2020 / 2021 Financial Year.
3. That Council notes that the redrafted Langeberg Spatial Development Framework will be included as part of the Fifth Generation IDP (2022 – 2027).

**A3910 RESUBMISSION: UMSIZA PLANNING: APPLICATION TO CLOSE AND LEASE A PORTION OF ROBERTSON STREET (561M<sup>2</sup>), ROBERTSON (7/2/3/2/5 17/3/1/6/3/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that a portion of municipal land, a portion of Robertson Street, (561m<sup>2</sup>) Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond 'n gedeelte van Robertsonstraat (561m<sup>2</sup>), Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application received from Umsiza Planning on behalf of Satinsky 139 (Pty) Ltd to lease and close a portion of municipal land, a portion of Robertson Street (561m<sup>2</sup>) Robertson for a period of 9 years 11 months be approved in principle and the intention of the Municipality to lease the property for a period of 9 years 11 months be advertised for comments.

*Dat die aansoek vanaf Umsiza Planning namens Satinsky 139 (Pty) Ltd vir die huur en sluit van 'n gedeelte munisipale grond, 'n gedeelte van Robertsonstraat (561m<sup>2</sup>), Robertson vir 'n periode van 9 jaar 11 maande in beginsel goedgekeur word en dat die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande, geadverteer word vir kommentaar.*

3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were received the lease be proceeded with, subject to the following conditions:

*Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande aan Nasionale Tesourie gekommunikeer word en indien geen geskrewe opinies en besware ontvang word nie, daar voort gegaan word met die verhuring, onderworpe aan die volgende voorwaardes:*

- 3.1 That a portion of municipal land, a portion of Robertson Street (561m<sup>2</sup>), Robertson be leased and closed at a market related price.

*Dat 'n gedeelte munisipale grond, 'n gedeelte van Robertsonstraat (561m<sup>2</sup>), Robertson verhuur en gesluit word teen 'n markverwante prys.*

- 3.2 That the repairs and maintenance of a portion of Robertson Street (561m<sup>2</sup>), Robertson be the lessee responsibility.
- Dat die herstel en onderhoud van 'n gedeelte van Robertsonstraat (561m<sup>2</sup>), Robertson die verantwoordelikheid van die huurder is.*
- 3.3 That the Lessee be responsible for all the connection fees for municipal services rendered to the property.
- Dat die Huurder verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*
- 3.4 That any improvements to be done be in accordance with the minimum specifications set down by Council.
- Dat enige verbeterings wat aangebring word, in ooreenstemming sal wees met minimum spesifikasies deur die Raad daargestel.*
- 3.5 That the area (561m<sup>2</sup>) be fenced off with palisade fencing and that the maintenance and fencing thereof will be for the account of the Lessee.
- Dat die gedeelte (561m<sup>2</sup>) omhein word met palisade heining en dat onderhoud en omheining daarvan vir die rekening van die Huurder sal wees.*
- 3.6 That should it be necessary to upgrade, repair or install, municipal services on the portion of street, the Council then has a right to do so without being liable for damages.
- Dat sou dit noodsaaklik wees om munisipale dienste op te gradeer, te herstel en te installeer op die gedeelte straat, dat die Raad die reg daartoe het, sonder dat die Raad verantwoordelik gehou sal word vir skade.*
- 3.7 That the Lessee be responsible for the cost involved for surveying, closing of a portion of the street (561m<sup>2</sup>), rezoning from Transport zone II to Business zone I (for the use of loading zone) as well as subdivision for the registration of 'n long term lease agreement regarding the said portion.
- Dat die huurder verantwoordelik sal wees vir alle kostes van opmeting, sluiting van die gedeelte straat (561m<sup>2</sup>), hersonering vanaf Vervoersone II na Sakesone I (om te gebruik as laaisone) asook onderverdeling vir die registrasie van 'n langtermyn huurooreenkoms ten opsigte van die betrokke gedeelte.*

**A3911 ESTABLISHMENT OF A GENDER COMMISSION IN LANGEBERG MUNICIPALITY (12/2/1/10) (DIRECTOR STRATEGY & SOCIAL DEVELOPMENT)**

**This item served before an Ordinary Meeting of Council on 04 December 2019**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019**

**Eenparig Besluit / Unanimously Resolved**

1. That Council approves the establishment of a Gender Commission for Langeberg Municipality.
2. That Council approves that all female Councillors and Managers who so wish, may serve on the Gender Commission of Langeberg Municipality.

**A3912 ROBERTSON WINERY (PTY) LTD: APPLICATION TO PURCHASE A PORTION OF MUNICIPAL LAND SITUATED ON ERF2 (±5.5 HA) KNOWN AS "EILANDE", ROBERTSON (7/2/3/2/5: 7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

Cllr JJ Januarie proposed that the report's recommendation not be accepted and that the portion of municipal land, erf 2 (±5.5 ha) known as "Eilande", Robertson be alienated by way of public tender. The proposal was seconded by Cllr S du Plessis.

Proposal 1

Cllr GD Joubert proposed that the report's recommendation be accepted. The proposal was seconded by Cllr JDF van Zyl.  
Proposal 2

As there were two proposals on the table, the Speaker requested Council to vote on the proposals.

Result of the voting process		
Proposal	Number of Votes	Voters
Proposal 1	08 Votes	Cllrs E Bosjan, S du Plessis, JJ Januarie, JS Maflika, BH Nteta, AJ Shibili, OC Simpson, TM van der Merwe
Proposal 2	13 Votes	Cllrs NJ Beginsel, Ald JD Burger, P Hess, DB Janse, Ald HM Jansen, GD Joubert, J Kriel, DJW Kuhn, HF Mangenengene, EMJ Scheffers, SW Strauss, Ald SW van Eeden, JDF van Zyl.
Abstained	02	Cllrs CJ Grootboom, LM Swanepoel
Absent	0	---

Proposal 2 carried.

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Besluit / Resolved

1. That it be confirmed that a portion of municipal land situated on Erf 2 (±5.5 ha) bekend as die "Eilande", Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)  
*Dat dit bevestig word dat 'n gedeelte munisipale grond geleë te Erf 2 (±5.5 ha) bekend as die "Eilande", Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*
2. That the application received from Mr C Swart on behalf of Robertson Winery (Pty) Ltd to purchase a portion of municipal land, Erf 2 (±5.5 ha) known as the "Eilande", Robertson be approved in principle and the intention of the Municipality to alienate the property be advertised for comments.  
*Dat die aansoek van Mnr C Swart namens Robertson Winery (Pty) Ltd vir die koop van 'n gedeelte munisipale grond, Erf 2 (±5.5 ha) bekend as die "Eilande", Robertson goedgekeur word in beginsel en dat die voorneme van die Munisipaliteit om die eiendom te verkoop, geadverteer word vir kommentaar.*
3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to alienate the property be proceeded with, subject to the following conditions:  
*Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eiendom te vervreem voort gegaan word onderworpe aan die volgende voorwaardes:*
  - 3.1 That the portion of municipal land, erf 2 (±5.5 ha) known as "Eilande", Robertson be alienated at a market related price.  
*Dat die gedeelte munisipale grond, erf 2 (±5.5 ha) bekend as „Eilande“, Robertson vervreem word teen 'n markverwante prys.*
  - 3.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.  
*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koopopreënkomst en dat die resant van die koopsom betaalbaar is by registrasie.*
  - 3.3 That the Buyer being in possession of, and compliant with, all authorisations / licences as may be required by the Breede Gouritz Catchment Management Agency (BGCMA) in terms of the National Water Act No. 36 of 1998.  
*Dat die Koper in besit wees en onderhewig wees met alle goedkeurings / lisensies wat moontlik benodig word deur die Breede Gouritz Catchment Management Agency (BGCMA) in terme van die Nasionale Water Wet No 36 van 1998.*

- 3.4 That no pollution of surface or underground water sources may occur seeing that the sites are located within an aquatic Critical Biodiversity Area (Breede River)
- Dat geen besoedeling van die bo-grondse sowel as ondergrondse water mag voorkom nie aangesien die gedeeltes geleë is binne die Kritiese Biodiversiteits Area van die Breede Rivier.*
- 3.5 That the portion of land only be used for the purposes of irrigation of waste water.
- Dat die gedeelte grond alleenlik gebruik word vir die besproeiing van afloopwater.*
- 3.6 That the Buyer be responsible for the payment of all services rendered to the portion of land.
- Dat die Koper verantwoordelik is vir die betaling van alle dienste gelewer aan hierdie gedeelte grond.*
- 3.7 That the portions of land be suitable fenced and that the fencing cost as well as the maintenance thereof be for the Buyer
- Dat die gedeeltes grond behoorlik omhein word en die koste hiervan sowel as die instandhouding daarvan deur die Koper gedra word.*
- 3.8 That the Buyer be responsible for the cost involved for rezoning, subdivision, consolidation, surveying, registration of servitudes and registration of the property in his/her name where applicable.
- Dat die Koper verantwoordelik sal wees vir alle kostes van hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die servitude en registrasie van die eiendom in sy/haar naam waar van toepassing.*
- 3.9 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.
- Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval*

**A3913 RESUBMISSION 2: UMSIZA PLANNING: APPLICATION FOR REGISTRATION OF A FUTURE PIPELINE SERVITUDE OVER MUNICIPAL LAND OVER PORTIONS 44 OF FARM ROODEHOOGTE 47 (±40M LONG) & PORTION 45 OF FARM ROODEHOOGTE 47 (±406M LONG), ROBERTSON (15/4/12/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the portions over municipal land situated over Portion 44 of Farm Roodehoogte 47 (4m wide x ±40m long) & Portion 45 of Farm Roodehoogte 47 (4m wide x ±406m long), Robertson are not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes oor Munisipale grond geleë oor Gedeelte 44 van die Plaas Roodehoogte 47 (4m breed x ±40m lank) & Gedeelte 45 van Plaas Roodehoogte 47 (4m breed x ±406m lank) Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That approval be granted to the owner of Olyvendal Smuts Plase (Pty) Ltd to erect a 4m wide pipeline over municipal land, Portion 44 of Farm Roodehoogte 47 (±40m long) & Portion 45 of Farm Roodehoogte 47 (±406m long), Robertson, subject to the following conditions:

*Dat goedkeuring verleen word aan die eienaar van Olyvendal Smuts Plase (Pty) Ltd om 'n 4m wye pyplyn oor munisipale grond oor Gedeelte 44 van die Plaas Roodehoogte 47 (±40m lank) & Gedeelte 45 van plaas Roodehoogte 47 (±406m lank), Robertson te installeer onderworpe aan die volgende voorwaardes:*



- 2.1 That the applicant registers a water pipeline servitude on portions of municipal land (4m wide x ±40m long) over Portion 44 of Farm Roodehoogte 47 and (4m wide x ±406m long) over Portion 45 of Farm Roodehoogte 47 (as indicated on the plan submitted). The compensation to be paid to Langeberg Municipality for the servitude will be determined as the fair market value of the area of the servitude.

*Dat die aansoeker n water pyplyn serwituut register oor gedeeltes Munisipale grond (4m breed x ± 40m lank) oor Gedeelte 44 van Plaas Roodehoogte 47 en (4m breed x ±406m lank) oor Gedeelte 45 van Plaas Roodehoogte 47. Die vergoeding vir die serwituut betaalbaar, aan Langeberg Munisipaliteit sal bereken word as billike markwaarde van die serwituut area.*

- 2.2 That the permission, to the satisfaction of the Municipality, of all the affected properties by the total pipelines servitude be obtained by the applicant before this resolution becomes effective and that the future maintenance of this servitude area be for the account of the applicant.

*Datdie goedkeuring, tot bevredigend van die Munisipaliteit, van al die geaffekteerde eiendomme van die totale pyplyn serwituut verkry word deur die applicant voordat hierdie besluit van krag word en dat alle toekomstige onderhoud van die serwituut area vir die rekening van die applikant sal wees.*

- 2.3 That the servitude is subject to municipal rates being levied to be paid by the applicant.

*Dat die serwituut onderhewig sal weel aan die heffing van munisipale dienste wat betaalbaar is deur die aansoeker.*

- 2.4 That all costs involved with finalization of this transaction be for the account of the purchaser.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die koper sal wees.*

#### A3914 PROGRAMME OF DATES FOR MEETINGS 2020 – SECTION 79 COMMITTEES, EXECUTIVE MAYORAL COMMITTEE AND COUNCIL ~ JANUARY TO DECEMBER 2020 (3/2/3/1) (DIRECTOR CORPORATE SERVICES)

Cllr AJ Shibili requested that in future, the proceedings of council meetings be transmitted live and that the possibility be explored. The Municipal Manager said that the matter will be investigated.

Cllr GD Joubert said that the DA has no problem with the proposed dates, except for the dates of the Mayoral Committee which should be moved one day later. Cllr CJ Grootboom said that this would create an extra burden on Administration and impact negatively on the delivery of agendas. He proposed that the dates as submitted by the Corporate Services Directorate be approved, as this will afford Administration enough time to prepare proper agendas. Cllr Shibili wished to know why the Mayco dates should be amended and Deputy Mayor said they need the time in order to caucus.

Cllr GD Joubert proposed that the Mayoral Committee's recommendations be accepted but that the dates of the Mayoral Committee be advanced with one day. The proposal was seconded by Cllr JDF van Zyl. Proposal 1

Cllr CJ Grootboom proposed that the recommendations of the Corporate Services Portfolio Committee meeting of 12 November 2019 be accepted. The proposal was seconded by Cllr AJ Shibili. Proposal 2

As there were two proposals on the table, the Speaker requested Council to vote on the proposals.

Result of the voting process		
Proposal	Number of Votes	Voters
Proposal 2	08 Votes	Cllrs E Bosjan, S du Plessis, CJ Grootboom, JJ Januarie, JS Maflika, BH Nteta, AJ Shibili, OC Simpson.
Proposal 1	13 Votes	Cllrs NJ Beginse, Ald JD Burger, P Hess, DB Janse, Ald HM Jansen, GD Joubert, J Kriel, DJW Kuhn, HF Mangenengene, EMJ Scheffers, SW Strauss, Ald SW van Eeden, JDF van Zyl.
Abstained	02	Cllr LM Swanepoel, TM van der Merwe
Absent	0	

Proposal 1 carried.

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Besluit / Resolved

1. That the following dates for the meetings of the Section 79 Committees, MPAC, the Executive Mayoral Committee and Council for 2020 be approved.

*Dat die vergaderingsdatums soos hieronder aangedui, van die Artikel 79 Komitees, MORK, die Uitvoerende Burgemeesterskomitee en Raad vir 2020 goedgekeur word.*

2. That in the event there is a need for a Council meeting in June or December 2020 to address any compliance matters, statutory council meetings be arranged on dates as determined by the Municipal Manager and the Speaker.

<b>ART 79 COMMITTEES : Wednesdays</b> Corporate Services, Strategy + Social Development, Community Services, Engineering Services, MPAC  Financial Services at 10h00 (Wednesdays & Fridays)		<b>EXECUTIVE MAYORAL COMMITTEE</b> Wednesdays at 10h00	<b>COUNCIL MEETING</b> At 10h00	<b>STATUTORY COUNCIL MEETING</b> <i>(Urgent matters)</i> At 10h00
<b>JANUARY 2020</b>				
15 January 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 17 January 2020 = Financial Services Committee (Friday)		22 January 2020	28 January 2020	
01 January 2020 = New Year's Day. Schools reopen on 15 January 2020 for Term 1				
<b>FEBRUARY 2020</b>				
12 February 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 19 February 2020 = Financial Services Committee		19 February 2020	25 February 2020	
<b>MARCH 2020</b>				
11 March 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 18 March 2020 = Financial Services Committee		18 March 2020	31 March 2020	
21 March 2020 = Human Rights Day. Schools close 20 March 2020 and re-open on 31 March 2020 for Term 2				
<b>APRIL 2020</b>				
08 April 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 17 April 2020 = Financial Services Committee (Friday)		15 April 2020	28 April 2020	
Good Friday = 10 April 2020, Family Day = 13 April 2020 (Easter Weekend = 10 - 13 April), Freedom Day = 27 April 2020				

<b>MAY 2020</b>			
13 May 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 20 May 2020 = Financial Services Committee	20 May 2020	26 May 2020	
Workers' Day = 01 May 2020			
<b>JUNE 2020</b>			
No Portfolio meetings in June 2020	No Mayco meeting	No Council meeting in June 2020	12 June 2020
12 June 2020 = Schools close, Youth day = 16 June 2020.			
<b>JULY 2020</b>			
08 July 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 17 July 2020 = Financial Services Committee (Friday)	22 July 2020	28 July 2020	
07 July 2020 = Schools re-open for Term 3			
<b>AUGUST 2020</b>			
12 August 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 19 August 2020 = Financial Services Committee	19 August 2020	25 August 2020	
09 August 2020 = National Women's Day (Monday 10 Aug = Public Holiday)			
<b>SEPTEMBER 2020</b>			
09 September 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 16 September 2020 = Financial Services Committee	16 September 2020	29 September 2020	
24 Sept 2020 = Heritage Day. Schools close on 18 Sept and re-open on 29 September for Term 4.			
<b>OCTOBER 2020</b>			
07 October 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 16 October 2020 = Financial Services Committee (Friday)	21 October 2020	27 October 2020	
Schools reopen on 01 Oct 2020			
<b>NOVEMBER 2020</b>			

11 November 2020 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy + Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC 18 November 2020 = Financial Services Committee	25 November 2020	No Council meeting	
<b>DECEMBER 2020</b>			
December 2020	- - -	01 December 2020	- - -
Schools close on 02 December 2020. 16 Dec 2020 = Day of Reconciliation. 25 Dec 2020 = Christmas Day. 26 Dec 2020 = Day of Goodwill. Schools re-open in mid-January 2021 ( <i>date to be confirmed</i> ).			

**A3915 AMENDMENT OF MIG DETAILED PROJECT IMPLEMENTATION PLAN - 2019 / 2020, 2020 / 2021 AND 2021 / 2022 (17/8/3/5/3) (MANAGER PROJECT MANAGEMENT)**

This item served before an Ordinary Meeting of Council on 04 December 2019  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019  
Eenparig Besluit / Unanimously Resolved

That the *Upgrading of Roads & Stormwater Robertson Project* be included within the MIG DPIP for 2019 / 2020 and that the budget for these projects be amended for 2019 / 2020 and 2020 / 2021 accordingly.

**A3916 PROGRESS REPORT - ASLA ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBOG MUNICIPALITY – OCTOBER 2019 (DIRECTOR COMMUNITY SERVICES)**

Cllr BH Nteta said that in this report, Zolani is excluded in the 5-year plan, as he has stipulated before. The contact person of Zandvliet Farms has also not yet been in touch. The Director said that the Province is busy with the purchasing of the land and they will only release a report once the acquisition has been completed. The Municipal Manager said that Zandvliet is on the Spatial Development Framework, which is currently being redrafted. He gave a brief account of the Minister's visit to the Langebog Municipality earlier this year and the current situation pertaining to the 5-year budget for Human Settlements, where Ashton is not featuring. The national Cost Containment Policy there are a number of housing projects that have been left out of the budget.

Cllr AJ Shibili said that Cllr J Kriel should refrain from mistreating the Director Community Services in public meetings, as happened in Montagu. The Speaker noted Cllr Shibili's comment.

Following a question by Cllr Kriel, the Municipal Manager explained how the investigation and planning of the Stydom Street Housing project has evolved into R1.8 million. When the Minister visited the area he expressed concern about *all* the houses in Montagu and this gave rise to a much larger investigation and planning which will cost R1.8 million.

The Director explained the various attachments of the report to Council.

This item served before an Ordinary Meeting of Council on 04 December 2019  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019  
Eenparig Besluit / Unanimously Resolved

That Council takes cognisance of the October 2019 progress report of the Housing Pipeline for Langebog Municipality.

\* Cllr BH Nteta & S du Plessis left the council chambers at 11h17.

**A3917 EXPENDITURE OF THE 2019 / 2020 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FIRST QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

This item served before an Ordinary Meeting of Council on 04 December 2019  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019  
Eenparig Besluit / Unanimously Resolved

That Council notes the correction and amendment to the KPI's of the First Quarter report and that the report be accepted.

*Dat die Raad kennis neem van regstelling en die gekorrigeerde KPI's van die Eerste Kwartaalverslag en dat die verslag aanvaar word.*

**A3918 RESUBMISSION 2: DRAFT LANGEBERG MUNICIPALITY AIR QUALITY BY-LAW (17/1/5/1) (MANAGER: SOCIAL DEVELOPMENT)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

That the Langeberg Municipality Air Quality By-law be approved and submitted for promulgation.

**A3919 FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – OCTOBER 2019 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

The Executive Mayor presented the Executive Summary to Council.

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**A3920 TABLING OF THE DRAFT ANNUAL REPORT FOR 2018 / 2019 (5/14/1/1) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

That the Draft Annual Report for 2018 / 2019 be approved in principle by Council and that for oversight purposes, the report be advertised for public comment.

*Dat die Konsep Jaarverslag vir 2018 / 2019 in beginsel deur die Raad goedgekeur word en dat dit vir oorsigdoeleindes geadverteer word vir publieke kommentaar.*

**A3921 KEY PERFORMANCE INDICATORS TO BE AMENDED - THE TOP LAYER SDBIP (2019 / 2020) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

That Council approve the amendment to the KPI's on the Top level SDBIP's for 2019 / 2020, as reflected in the report.

**A3922 RESUBMISSION - TENDER T59/2018: UPGRADING OF MCGREGOR / BOESMANSRIVIER 11kV LINE (MANAGER: ELECTRICAL SERVICES)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

That Council Resolution A3877 be revised as follows:

1. That the new McGregor / Boesmansrivier 11 kV line be constructed on the farm Bovlei of Mr J Malherbe near McGregor as per tender T59/2018 specifications.
2. That Mr J Malherbe sign a letter of approval, after the surveyor has pegged the exact pole positions, indicating that his approval is without compensation.

**A3923 COUNCILLORS APPOINTED ON PORTFOLIO COMMITTEES (3/1/2 + 3/1/4) (DIRECTOR CORPORATE SERVICES)**

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

1. That Cllr DJW Kuhn be appointed as Chairperson of the Engineering Services Portfolio Committee as of 01 January 2020.
2. That Cllr J Kriel be appointed as Chairperson of the Financial Services Portfolio Committee as of 01 January 2020.

**A3924 COMPILING OF THE 2019 / 2020 ADJUSTMENT BUDGET ~ DECEMBER 2019 (5/1/1 - 2019 / 2020) (CHIEF FINANCIAL OFFICER)**

The Executive Mayor submitted the 2019 / 2020 adjustment budget.

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

That the Adjustment Budget for 2019 / 2020 as submitted, be approved.

**A3925 DELAYED CLAIMS GUARDRISK – PAYMENT OF PREMIUM: INSURANCE TENDER 1/2019: SHORT TERM INSURANCE PORTFOLIO 01 JULY 2019 – 30 JUNE 2020**

The Director Financial Services explained why the report was being submitted. Alderman JD Burger had some questions which were answered by the Municipal Manager.

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

1. That in terms of Section 116 (3) of the MFMA the tender conditions of Tender 1/2019 be amended and the full balance of the premium paid to Aon South Africa to the amount of R2,001,990.13, even though Aon is the broker and did not take into account the conditions of Guardrisk at the time of tendering and as it will not be feasible to go into litigation based on the conditions of the tender.
2. That all amendments to the policy, where assets are added or removed, be paid by endorsement / invoice received, on a monthly basis.

**A3926 REVIEWING OF THE MAYOR'S DISCRETIONARY FUND POLICY - REWARDING OF TOP MATRIC LEARNERS (OFFICE OF THE MAYOR)**

Cllr AJ Shibili requested that in future the ward councilors be informed when the prizes be handed over to the recipients.

This item served before an Ordinary Meeting of Council on 04 December 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019

Eenparig Besluit / Unanimously Resolved

1. That the Mayor's Discretionary Fund Policy be changed to allow the Mayor to reward the learners personally.
2. That permission be granted that the money be paid directly to the learner / parent / guardian.

3. That the recipient of the money signs a receipt document.
4. That the ward councillor be informed of the date when the money will be presented to the learner / parent / guardian in his ward so that he / she may be present at the event.

**A3927 AUDIT & PERFORMANCE COMMITTEE: – SUBMISSION OF THE QUARTERLY REPORT (5/14/R) (AUDIT & PERFORMANCE COMMITTEE CHAIRPERSON)**

This item served before an Ordinary Meeting of Council on 04 December 2019  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019  
Eenparig Besluit / Unanimously Resolved

That Council takes note of the Quarterly report of the Audit & Performance Committee.

**A3928 RISK MANAGEMENT COMMITTEE - RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 1 AND RISK REGISTER – 2019 / 2020 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

This item served before an Ordinary Meeting of Council on 04 December 2019  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019  
Eenparig Besluit / Unanimously Resolved

That the contents of the Risk Management Committee Report for Quarter 1 of 2019 / 2020 and the updated Risk Register be noted by Council.

**12.2 Reports submitted to Council for consideration (AA Items)**  
**Verslae voorgelê aan die Raad vir oorweging (AA-Items)**

*None / Geen*

**12.3 Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items)**  
**Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B & BB-Items)**

This item served before an Ordinary Meeting of Council on 04 December 2019  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2019  
Eenparig Besluit / Unanimously Resolved

That Council notes the B and BB reports that were dealt with by the Executive Mayoral Committee in terms of the delegated powers.

*Dat die Raad kennis neem van die B en BB verslae wat deur die Uitvoerende Burgemeesterkomitee in terme van gedelegeerde bevoegdhede hanteer is.*

The meeting ended at 11h57

\_\_\_\_\_  
**SPEAKER**

\_\_\_\_\_  
**DATE**

## **A ITEMS**

<b>A3929</b>	<b>BAPTIST COMMUNITY CHURCH MCGREGOR: APPLICATION FOR THE PURCHASE OF ERF 1931, MCGREGOR FOR CHURCH PURPOSES (7/2/3/2/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)</b>	<b>21</b>
<b>A3930</b>	<b>MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – OCTOBER 2019 (12/2/3/3) MANAGER: SOCIAL DEVELOPMENT</b>	<b>27</b>
<b>A3931</b>	<b>SUBMISSION OF THE AUDITED FINANCIAL STATEMENTS AS RECEIVED FROM THE LOCAL TOURISM ASSOCIATIONS, FOR THE PERIOD 1 JULY 2018 TO 30 JUNE 2019 (12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)</b>	<b>28</b>
<b>A3932</b>	<b>DEMARCATON OF INFORMAL TRADING AREA: KANTOOR STREET, MCGREGOR</b>	<b>29</b>
<b>A3933</b>	<b>QUARTERLY REPORTING: LOCAL TOURISM ASSOCIATIONS – TOURISM PROJECTS &amp; SMME DEVELOPMENT IN PRECEDING FINANCIAL QUARTER - 1 OCTOBER 2019 TO 31 DECEMBER 2019. (12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)</b>	<b>34</b>
<b>A3934</b>	<b>QUARTERLY REPORT ON THE TOURISM RELATED EVENTS IN THE LANGEBERG MUNICIPAL AREA – 01 OCTOBER TO 31 DECEMBER 2019 (12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)</b>	<b>35</b>
<b>A3935</b>	<b>PROGRESS REPORT ON ASLA - ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY</b>	<b>38</b>
<b>A3936</b>	<b>MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – NOVEMBER 2019 (12/2/3/3) MANAGER: SOCIAL DEVELOPMENT</b>	<b>39</b>
<b>A3937</b>	<b>PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD OCTOBER-DECEMBER 2019 (LED DEPARTMENT) (9/2/1/9)</b>	<b>40</b>
<b>A3938</b>	<b>FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – NOVEMBER 2019 (9/2/1/3) (CHIEF FINANCIAL OFFICER)</b>	<b>43</b>
<b>A3939</b>	<b>RESUBMISSION: DRAFT LANGEBERG MUNICIPALITY: EVENTS BY-LAW (12/2/3/3) MANAGER: SOCIAL DEVELOPMENT</b>	<b>44</b>
<b>A3940</b>	<b>QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: OCTOBER – DECEMBER 2019 (9/2/1/9), (DIRECTOR STRATEGY &amp; SOCIAL DEVELOPMENT)</b>	<b>48</b>
<b>A3941</b>	<b>COMPILING OF THE 2018 / 2019 ADJUSTMENT BUDGET ~ To be resubmitted in February 2020 ~</b>	<b>---</b>
<b>A3942</b>	<b>RESUBMISSION: ESTABLISHMENT OF A VALUATION APPEAL BOARD: FILLING OF VACANCIES (4/3R) (MANAGER: TOWN PLANNING)</b>	<b>52</b>
<b>A3943</b>	<b>FINANCIAL REPORTING IN TERMS OF SECTION 71 - MONTHLY BUDGET STATEMENT &amp; SECTION 52 (D) FOR THE QUARTERLY BUDGET ASSESSMENT STATEMENT - DECEMBER 2019 (9/2/1/3) (CHIEF FINANCIAL OFFICER)</b>	<b>55</b>
<b>A3944</b>	<b>REQUEST TO WRITE OFF EXCESS WATER CHARGES – L GOOLD, BONNIEVALE (5/12/5) (CHIEF FINANCIAL OFFICER)</b>	<b>56</b>
<b>A3945</b>	<b>EXPENDITURE OF THE 2019 / 2020 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE SECOND QUARTER (MID-YEAR) (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)</b>	<b>58</b>
<b>A3946</b>	<b>FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: OCTOBER – DECEMBER 2019 (3/2/1/3) (MUNICIPAL MANAGER)</b>	<b>68</b>
<b>A3947</b>	<b>COMPILING OF THE 2019 / 2020 ADJUSTMENT BUDGET DUE TO UNFORESEEABLE / UNAVOIDABLE EXPENDITURE (5/1/1 - 2019/2020) (CHIEF FINANCIAL OFFICER)</b>	<b>74</b>
<b>A3948</b>	<b>MID-YEAR PERFORMANCE ASSESSMENT IN TERMS OF SECTION 72 (1) OF THE MFMA FOR 01 JULY 2019 TO 31 DECEMBER 2019 (CHIEF FINANCIAL OFFICER)</b>	<b>80</b>
<b>A3949</b>	<b>AMENDMENT OF MIG DETAILED PROJECT IMPLEMENTATION PLAN - 2019 / 2020, 2020 / 2021 AND 2021 / 2022 (17/8/3/5/3) (MANAGER PROJECT MANAGEMENT)</b>	<b>241</b>



**BAPTIST COMMUNITY CHURCH MCGREGOR: APPLICATION FOR THE PURCHASE OF ERF 1931, MCGREGOR FOR CHURCH PURPOSES (7/2/3/2/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to the Mayoral Committee for consideration regarding an application received from Pastor P Wessels on behalf of Baptist Community Church McGregor.

**Background**

The following letter was received from Pastor P Wessels:

*"Your reference no.7/2/3/2/3, dated 13 June 2018 refers.*

*Your letter states that "for the purchase of municipal land situated in McGregor cannot be adhere to seeing that the masterplan for this development has not been registered. "in the attached, municipal plan for McGregor, the highlighted section has been earmarked for a church. It would be an ideal area for us to build our church as it would be a "spiritual home" for our beloved community of McGregor.*

*We the Baptist Church, McGregor have been serving the community of McGregor for the past fifteen (15) years using the backyard dwelling of one of the residents. The Baptist Church, McGregor forms part of a bigger body, known as the Baptist Union and as such adheres to biblical principles, values and high ethical standards and is also a body that holds each pastor and leadership accountable.*

*For the past fifteen (15) years we have served the community in McGregor in various ways ranging from Pastoral Care, Spiritual upliftment, Conduction Funeral and Marriage ceremonies. We not only care for the community spiritually, we serve them with much needed resources namely, food which is delivered to impoverished families almost daily. Much needed items such as clothes and toiletries are also provided on an ad-hoc basis.*

*We pride ourselves in working relentlessly for the upliftment of the community and in such showing them the love of GOD and will continue to strive to give our people of McGregor a place to call "home". You have the opportunity to partner with us in providing us with the land earmarked for the Church as per the attached McGregor plan.*

*Whilst we are waiting your feedback on the purchase of erf 1931, we would like to request permission to rent that land (erf 1931) for a period of five (5) years. During this time, we will erect a neat tent, as our temporal "spiritual home" for our ongoing Pastoral Care, for the empowerment of the impoverished community in McGregor, through services such as personal development for young and the elderly; feeding the poor and being a pillar of strength within McGregor. Sincerely."*

**Comments**

A location map was attached.

***The Directors and relevant Managers were requested to comment not later than November 2019. The following comments were received:***

**Comments: Manager: Civil Engineering Services**

Water and sewerage connections are available to erf 1931 McGregor.

**Comments: Manager: Town Planning**

Erf 1931 is zoned Community Zone 11 (place of worship e.g. church/mosque, is a primary use)  
Application is supported from a zoning point of view.

#### Comments: Chief Financial Officer

Alienation of any capital asset takes place in compliance with Section 14 of the Municipal Finance Management Act, 2004. The Act states that the municipality may not alienate any capital asset required to provide a minimum level of service. The municipality may alienate any other capital asset, provided the Council has considered the fair market value and the economic and community value to be received in exchange for the asset. In the event of alienation or leasing it must take place in accordance with Section 14 of the MFMA as the asset must not be used to provide a minimum level of service. The process must be fair, open, competitive, transparent and market related rates must be used and

If the lease agreement was done through the SCM process, Section 116 (3) of the MFMA is applicable which states:

- (3) A contract or agreement procured through the supply chain management policy of the municipality or municipal entity may be amended by the parties, but only after—
- (a) the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, in the council of its parent municipality; and
  - (b) the local community—
    - (i) has been given reasonable notice of the intention to amend the contract or agreement; and
    - (ii) has been invited to submit representations to the municipality or municipal entity.

Further if the lease is awarded the lease agreement must stipulate that the erection of the fence is for the account of the lessee, but remains the property of the municipality even after the expiry of the lease.

#### Comments: Manager: Electrical Engineering Services

The Electrical Department has no objection to the application.  
The applicant is responsible for the cost of installing an electrical connection.

#### Comments: Director: Community Services

No objections.

#### Comments: Director: Strategy & Social Development

If the land is not needed by municipality we should consider selling land

#### Comments: Cllr Strauss

Ek beveel hierdie aansoek aan, mits dit aan ALLE wetsaspekte en ordonnansies voldoen.

#### Comments: Manager: Administrative Support

It is recommended that erf 1931, McGregor be alienated by way of public tender subject to the normal conditions applicable.

#### Recommendation/Aanbeveling

1. That it be confirmed that the portion of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeelte grond nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of the MFMA 2003, Wet 56 van 2003)*

2. That the application received from Pastor P Wessels on behalf of Baptist Community Church, McGregor for the purpose of erf 1931, McGregor for church purposes not be approved.

*Dat die aansoek vanaf Pastoor P Wessels namens Baptist Community Church vir die koop van erf 1931, McGregor vir kerk doeleindes nie goedgekeur word nie.*

3. That the municipal land situated on erf 1931, McGregor be alienated by way of public tender for church purposes subject to the following conditions:

*Dat die munisipale grond geleë te erf 1931, McGregor vervreem by wyse van 'n publieke tender vir kerk doeleindes vervreem word onderhewig aan die volgende voorwaardes:*

- 3.1 That the erf be alienated at a market related price.

*Dat die erf verkoop word teen 'n markverwante prys.*

- 3.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koop-ooreenkoms en dat die resant van die koopsom betaalbaar is by registrasie.*

- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 3.4 That the erven only be utilized for the purposes as prescribed in the applicable town- planning scheme.

*Dat die persele slegs aangewend word vir die doeleindes soos voorgeskryf in die toepaslike Dorpaanlegskema.*

- 3.5 That the buyer be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

- 3.6 That the purchaser be responsible for all Town Planning cost involved which may include rezoning, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die servitute waar van toepassing.*

- 3.7 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

- 3.8 That a revisionary clause be included in the deed of sale that if a church is not erected within 2 years after transfer took place, the buyer must transfer the erf back to the Municipality at the original selling price, at the cost of the buyer.

*Dat 'n terugval klousule in die titelakte ingevoeg word dat indien 'n kerk nie binne die volgende 2 jaar na registrasie opgerig is, die koper die erf moet terug transporteer na die Munisipaliteit teen die oorspronklike koopprys vir die rekening van die koper.*

**NOTE:** The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 15 January 2020 (pg. 37)

This item served before the Corporate Services Portfolio Committee on 15 January 2020

Hierdie item het gedien by die Korporatiewe Dienste Portefeulje Komitee op 15 Januarie 2020

Recommendation / Aanbeveling

1. That it be confirmed that the portion of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeelte grond nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of the MFMA 2003, Wet 56 van 2003)*

2. That the application received from Pastor P Wessels on behalf of Baptist Community Church, McGregor for the purpose of erf 1931, McGregor for church purposes not be approved.

*Dat die aansoek vanaf Pastoor P Wessels namens Baptist Community Church vir die koop van erf 1931, McGregor vir kerk doeleindes nie goedgekeur word nie.*

3. That the municipal land situated on erf 1931, McGregor be alienated by way of public tender for church purposes subject to the following conditions:

*Dat die munisipale grond geleë te erf 1931, McGregor vervreem by wyse van 'n publieke tender vir kerk doeleindes vervreem word onderhewig aan die volgende voorwaardes:*

- 3.1 That the erf be alienated at a market related price.

*Dat die erf verkoop word teen 'n markverwante prys.*

- 3.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koopooreenkoms en dat die resant van die koopsom betaalbaar is by registrasie.*

- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 3.4 That the erven only be utilized for the purposes as prescribed in the applicable town- planning scheme.

*Dat die persele slegs aangewend word vir die doeleindes soos voorgeskryf in die toepaslike Dorpaanlegskema.*

- 3.5 That the buyer be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

- 3.6 That the purchaser be responsible for all Town Planning cost involved which may include rezoning, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die servitute waar van toepassing.*

- 3.7 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

- 3.8 That a revisionary clause be included in the deed of sale that if a church is not erected within 2 years after transfer took place, the buyer must transfer the erf back to the Municipality at the original selling price, at the cost of the buyer.

*Dat 'n terugval klousule in die titelakte ingevoeg word dat indien 'n kerk nie binne die volgende 2 jaar na registrasie opgerig is, die koper die erf moet terug transporteer na die Munisipaliteit teen die oorspronklike koopprys vir die rekening van die koper.*

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 22 Januarie 2020  
Recommendation / Aanbeveling

1. That it be confirmed that the portion of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeelte grond nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of the MFMA 2003, Wet 56 van 2003)*

2. That the application received from Pastor P Wessels on behalf of Baptist Community Church, McGregor for the purpose of erf 1931, McGregor for church purposes not be approved.

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- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 3.4 That the erven only be utilized for the purposes as prescribed in the applicable town- planning scheme.

*Dat die persele slegs aangewend word vir die doeleindes soos voorgeskryf in die toepaslike Dorpaanlegskema.*

- 3.5 That the buyer be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

- 3.6 That the purchaser be responsible for all Town Planning cost involved which may include rezoning, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die servitude waar van toepassing.*

- 3.7 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

- 3.8 That a revisionary clause be included in the deed of sale that if a church is not erected within 2 years after transfer took place, the buyer must transfer the erf back to the Municipality at the original selling price, at the cost of the buyer.

*Dat 'n terugval klousule in die titelakte ingevoeg word dat indien 'n kerk nie binne die volgende 2 jaar na registrasie opgerig is, die koper die erf moet terug transporteer na die Munisipaliteit teen die oorspronklike koopprys vir die rekening van die koper.*

**MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – OCTOBER 2019 (12/2/3/3)**  
**MANAGER: SOCIAL DEVELOPMENT**

**Purpose of the Report**

To submit the monthly reports to the Strategy and Social Development Portfolio Committee for notification purposes.

**Background**

In accordance with the amended Memoranda of Agreement between the Local Tourism Associations and Langeberg Municipality, for the period 1 July 2019 to 30 June 2020, the Local Tourism Associations must submit a monthly report by the 10<sup>th</sup> of each month. A template was compiled and provided for this purpose.

**Comments**

The monthly reports for the period October 2019, as received from the Local Tourism Associations, was attached to this report.

**Recommendations**

That the reports from the Local Tourism Associations for October 2019 be noted.

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 15 January 2020 (pg. 6 – 25)

**This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020**  
**Aanbeveling / Recommendation**

That the reports from the Local Tourism Associations for October 2019 be noted.

**This item served before the Executive Mayoral Committee on 22 January 2020**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**  
**Recommendation / Aanbeveling**

That the reports from the Local Tourism Associations for October 2019 be noted.

**SUBMISSION OF THE AUDITED FINANCIAL STATEMENTS AS RECEIVED FROM THE LOCAL TOURISM ASSOCIATIONS, FOR THE PERIOD 1 JULY 2018 TO 30 JUNE 2019 (12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)**

**Purpose of the Report**

To submit the audited financial statements as received from the Local Tourism Associations, for the period 1 July 2018 to 30 June 2019, to Council.

**Background**

In accordance with item 4 of the signed Memoranda of Agreement, for the period 1 July 2019 to 30 June 2020, between the Local Tourism Associations and Langeberg Municipality, the Local Tourism Associations must submit their Audited Financial Statements by the 30 September 2019.

**Comments**

The Audited Financial Statements, for the period 1 July 2018 to 30 June 2019, from the McGregor, Montagu and Robertson Local Tourism Associations was attached to this report.

The Audited Financial Statements were also reviewed by the Chief Audit Executive, Mr. M Shude.

**Comments from the Chief Audit Executive**

After a high level review of the financial statements submitted by the associations, in my opinion the financial statements have been audited and appear to be in order.

**Recommendations / Aanbevelings**

That the Audited Financial Statements as received from the Local Tourism Associations for the period 1 July 2018 to 30 June 2019, be accepted

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 15 January 2020 (pg. 27 – 61)

**This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020**

**Aanbeveling / Recommendation**

That the Audited Financial Statements as received from the Local Tourism Associations for the period 1 July 2018 to 30 June 2019, be accepted.

**This item served before the Executive Mayoral Committee on 22 January 2020**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**

**Recommendation / Aanbeveling**

That the Audited Financial Statements as received from the Local Tourism Associations for the period 1 July 2018 to 30 June 2019, be accepted.



DEMARCATON OF INFORMAL TRADING AREA: KANTOOR STREET, MCGREGORPurpose of report

To get approval from Council to demarcate an area in McGregor for informal trading, in terms of the Langeberg Municipal Informal Trade By-Law.

Background

The Langeberg Municipality's Economic Development identified a need to identify an area in McGregor for informal trading. The Town Planning Department has been requested to assist with the identification and layout of such a site. The former will then declare an informal trading area in terms of the Langeberg Municipal Informal Trade By-law (Section 7). The process included a public participation process.

Comments

The area identified is a portion of erf 330, Kantoor Street, adjacent to erven 140 and 143. The current land use and Zoning is Public Street and Transport I.

Relevant documentation was attached.

Motivation

According to the Langeberg Integrated Zoning Scheme By-law, 2018 (LIZS), a public street also includes Informal trade as primary use right. However, the LIZS requires that the use of the street be subject to the approval of a Site Development Plan, which will also determine the development parameters of the street. Section 15 (2) (g) of the Langeberg Municipality Land Use Planning By-law, 2015 determines that the municipality should first consider an application in terms of this By-Law for any approval required by the Zoning Scheme.

The motivation for this specific Site Development Plan is as follows:

- There is currently no informal trading area in McGregor
- The Department of Economic Development identified that about 8-10 informal trading sites are needed. (attached as annexure 2)
- Office Street is one of the main pedestrian routes between the business district and lower income neighbourhood in McGregor
- The proposed sites are opposite the existing public toilets on erf 2012.
- The proposed area is close to existing businesses, but will not be at or near the businesses' sales areas and will not block their access.

The street reserve is wide enough to create adequate stands (3.5m deep x 4m wide) and still have 1m wide strip for pedestrian movement between the stands and the street.

The trading area's location and layout of sites has been done with the input from the Traffic Department. The requirements were that the sites should be at least 10m from the street corner, no ramps should be blocked and at least 1m walkway for pedestrians should still be available. All these requirements have been met.

The proposed site development plan (attached as annexure 2) shows 10 road stands in the road reserve, as indicated on the attached plan no. MCGsmous-LBM-TP.

An Application in terms of Section 15 (2) (g) of the Langeberg Municipality: Land Use Planning By-law, 2015 was therefor submitted for approval of a site development plan for a portion of a public street, as required by the Langeberg Integrated Zoning Scheme By-law, 2018, for informal trading.

Given the above motivation, approval of the site development plan was recommended for approval, subject to the necessary public participation process being conducted during the informal trading area under the Langeberg Municipal Informal Trade By-Law.

That site development plan for a portion of the public street in Office Street, McGregor was approved by the Director: Engineering Services in terms of his delegated authority in terms of Section 60 of the Langeberg Municipality Land Use Planning By-law, 2015 and in accordance with the Langeberg Municipality Integrated Zoning Scheme By-law, 2018's requirements with regard to Public Street Land Use Parameters, subject to the following:

1. The appointment and promulgation of the informal trading ground shall be made in accordance with the Langeberg Municipal Informal Trade By-law, including public participation, before the land may be used in accordance with the approved site plan.
2. The responsible department must ensure that the sites are demarcated on the ground in accordance with the approved plan.
3. Informal trading activities should be limited to the sites as indicated on the approved plan.
4. No permanent structures may be erected.

A notice regarding the establishment of an informal trading area was placed in the Breederiver Gazette (**attached as annexure 3**) (closing date 12 July 2019); documents could also be viewed at the Municipal Offices, Libraries and also on the Municipal Website.

A request, however was received to extend the closing time for comments/objections until 26 July 2019, which was granted.

**The comments can be summarized as follows:**

**Objections (seven objections/questions were received)**

- The land in front of the existing businesses that should be allocated to parking for those businesses is now being used for this development instead.
- Limited parking for Erf 143.
- Informal trading development would be servicing the residents in the new housing area rather than the residents in the Kantoer/Voortrekker Road proposed area.
- Would impact very negatively on the legitimate businesses in Voortrekker Road.
- Security – there is no walling, just wire fencing between this area and my property.
- No detailing on the plans of the types of structures.
- Noise.
- There are no trading hours stated on the plans.
- Fair business practice, small businesses and pay rentals these businesses to be protected.
- Informal trading will not create jobs or generate income locally.
- Informal traders buy cheap food products.
- Trading areas are normally untidy and dirty rubbish is left on the streets.
- Additional noise being so close to the bottle store, additional drunkenness in the streets.
- Undesirables gathering, sell of drugs.
- Do not take our charming village and destroy it as so many other little villages have been destroyed by bad planning.
- Lot of loiterers.
- Lot of littering in the area.
- The noise people make as they get more drunk increases.
- This trading areas are untidy would create more of an eyesore as tourists enter this lovely town.
- Informal trading areas, are by their nature, not attractive areas not enhance the image the village is trying to portray to visitors and tourists.
- Two bottle stores opposite the proposed trading area increase the degree of loitering.
- As guest accommodation establishment would create a very unsightly area at the entrance to our beautiful village.
- A huge impact on the first impression our guests.
- Do not believe there is any need for it already a number of opportunities for informal trading.
- Already a problem area with loiters, littering.
- Many of it's inhabitants rely on tourism for their livelihood and create more of an eyesore on the main.
- The entrance to McGregor is already a pigsty, literally and figuratively.

- This proposed market can only make things worse.
- Possibility of undesirables gathering.
- Have invested a lot of money into our venture.
- We do not need more hot spots of noise, pollution and crime.

#### Comments/Proposals

- Flexibility is needed regarding the costs of renting trading boys.
- Provide running hot/cold water (cleaning)
- Provision of storage facilities (lockers)
- Equipping boys with electricity.
- Encourage and support traders to sell. Fresh produce and locally produced snacks.
- Looking at "cottage" industries located in permanent buildings such as the defunct Tourism building and adjacent structures.
- Building next to the Municipal offices owned by the Van Der Colffs if the Municipality can purchase that.
- If you want the kind of informal trading listed in point 4, put it near the new housing development.
- That type of informal trading should be next to the taxi rank.
- Not increase the stalls at the Saturday market to accommodate these traders.
- Trading area is not required 7 or even 5 days a week. 2 days would work adequately.
- What review process is in place to monitor the behaviour of traders and review their licences based on their treatment of the area.
- Concerned that the scheme should be properly planned, implemented and successful.
- Municipality may allot traders stands without any prior consultation and planning, nor with the proper infrastructure.
- A construction/charter is drawn up outlining the rights responsibilities.
- Infrastructure is planned and built in advance.
- Call it McGregor Village Market.
- Have proper stalls right from the start with roofs and storage lockers.
- Water and electricity should be available.
- The new market takes full advantage of a village centre location that has the potential to draw in all parts of our community and visitors.
- Standards must be implemented.
- The standards must then be maintained.
- The stall-rental cost and payment options should be realistic.
- Unlikely that there will be sufficient customers to support 7-day trading.
- I would suggest Wednesday, Friday and Saturday.
- Only licenced traders are present.
- To improve the area near the market suggested the removal of duplicate street, repairing and covering leilwater channels, boundary wall is built around the municipal toilets.
- There is little point in having the market if public drinking is not controlled.
- If these are normal retail businesses as is being suggested, then I would expect normal retail trading hours from 08h00 to 17h00, Monday to Saturday (which I would have no exception to).
- What market this informal trading area is focused towards.
- Has an informal trading area every Saturday morning traders are welcome.

#### Questions raised for clarity

- What will any permanent structure look like?
- Will litter bins/drums be placed in the area?
- What will traders be selling?
- What trading hours?
- Who will be responsible for supervising the stall holders?
- What controls will be in place to ensure only local traders can trade.

Four residents withdrew their objections

A petition was also received signed by 162 residents from McGregor in favour of the demarcation of the Informal Trading Area.

### Internal Comments

#### Traffic Services

I have visited the proposed site for the hawkers at McGregor and have no objection. The Law Enforcement offices will monitor the area for all the necessary documents.

#### Solid Waste Management

The Solid Waste Management Department has no objection, subject to the following:

- Informal traders must keep the occupied area / stand clean, and nuisance-free.
- Waste generated during the course of the business day, must be suitably disposed of at the end of the day.
- Refuse receptacles must be of the approved type, quantity and not misused in any way.
- Activities at the stand is not to cause pollution, of any kind.
- The trader may not, other than in a refuse receptacle approved or supplied by the Municipality, accumulate, dump, store or deposit any waste on:
  - any land / premises;
  - any public road / public amenity;
  - or any public / private property.
- The management of waste generated at each stand will remain the responsibility of the relevant trader.

#### Electrical Engineering Services

Die koste per meetpunt om krag te voorsien aan 'n stalletjie sal R2 500 wees. Twee stalletjies sal van een meetpunt gebruik kan maak as hulle bereid is om te deel.

#### Civil Engineering Services

There are public toilets available just opposite the area that has been demarcated, however the toilets were given over to the residents of McGregor. Regarding the supply of water, the network pipeline is in Kantoer road and a connection to install a stand pipe can be made. Precautions must be taken that the public don't used this point for collection of water.

#### Extract from the informal trading by-law

##### **7. DEMARCATION OF AREAS FOR INFORMAL TRADING**

- (1) The municipality may declare any place in its area of jurisdiction to be an area in which informal trading is allowed.
- (2) The municipality must by public notice demarcate areas for informal trading and the notice must contain the boundaries of the area or site set aside for informal trading.
- (3) The municipality may change the areas contemplated in subsection (1) if the needs and circumstances of residents, informal traders or the municipality demand such reconsideration.
- (4) A person who has been granted a permit to trade as an informal trader may only trade in accordance with the conditions set out on the permit.
- (5) A person who carries on the business of an informal trader in contravention of the permit granted by the municipality or a notice contemplated in subsection (2), commits an offence.

### Concluding remark by Town Planning

Most of the objections are based on assumptions for e.g. drunkenness, littering, noise, impact on existing business, undesirable gatherings, untidiness of area, eyesore to tourists, increase in crime. Should the popularity of their Trading area exceed the expectations of the broader community as well as traders, further investment by the Municipality in terms of infrastructure and additional beautification, may be considered.

The enforcement of the conditions of the permit as well as conditions depicted in the By-Law, by Law Enforcement officials from Langeberg Municipality, will ensure that most, if not all, the concerns of the objectors be addressed.

### Recommendation

1. That a portion of Erf 330 Kantoor Street McGregor, adjacent to Erf 140 and Erf 143, as depicted on Plan MCGSmous-LBM-PIC which is currently zoned *Public Street and Transport I*, be demarcated as an area in terms of Section 7 (l) of the Langeberg Municipal Informal Trading By-Law, 2019 on which to conduct informal trading.
2. That the establishment of a demarcated area to conduct informal trading in McGregor be deemed as an amendment (A) of this By-Law.
3. That the approval be subject to the requirements as stipulated in the Informal Trading By-law and requirements by the relevant user departments.

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 15 January 2020 (pg. 67 – 70)

This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020

Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020

### Aanbeveling / Recommendation

1. That a portion of Erf 330 Kantoor Street McGregor, adjacent to Erf 140 and Erf 143, as depicted on Plan MCGSmous-LBM-PIC which is currently zoned *Public Street and Transport I*, be demarcated as an area in terms of Section 7 (l) of the Langeberg Municipal Informal Trading By-Law, 2019 on which to conduct informal trading.
2. That the establishment of a demarcated area to conduct informal trading in McGregor be deemed as an amendment (A) of this By-Law.
3. That the approval be subject to the requirements as stipulated in the Informal Trading By-law and requirements by the relevant user departments.

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

### Recommendation / Aanbeveling

1. That a portion of Erf 330 Kantoor Street McGregor, adjacent to Erf 140 and Erf 143, as depicted on Plan MCGSmous-LBM-PIC which is currently zoned *Public Street and Transport I*, be demarcated as an area in terms of Section 7 (l) of the Langeberg Municipal Informal Trading By-Law, 2019 on which to conduct informal trading.
2. That the establishment of a demarcated area to conduct informal trading in McGregor be deemed as an amendment (A) of this By-Law.
3. That the approval be subject to the requirements as stipulated in the Informal Trading By-law and requirements by the relevant user departments.

**QUARTERLY REPORTING: LOCAL TOURISM ASSOCIATIONS – TOURISM PROJECTS & SMME  
DEVELOPMENT IN PRECEDING FINANCIAL QUARTER - 1 OCTOBER 2019 TO 31 DECEMBER 2019.  
(12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)**

**Purpose of the Report**

To submit a report to the Strategy and Social Development Portfolio Committee regarding the quarterly report by the Local Tourism Associations.

**Background**

The following resolution was taken by Council on the 10 December 2018, per item A3722.

**Hierdie item het gedien voor 'n Gewone Vergadering and die Raad op 10 Desember 2018  
This item served before an Ordinary Meeting of Council on the 10 December 2018  
Eenparig Besluit / Unanimously Resolved**

1. That the audited financial statements of the Local Tourism Associations for the period 01 July 2017 to 30 June 2018 be noted and that the questions raised by the Chief Audit Executive be responded to at the next meeting of the Strategy and Social Development Portfolio Committee meeting
2. That a quarterly presentation be made by the Chairperson of each association to the Strategy and Social Development Portfolio Committee about tourism projects that have been done in the preceding financial quarter and are planned for the next financial quarter.
3. That the quarterly presentation must include a report on the SMME development by the Association in terms of the service level agreement with the Municipality, i.e. what do they do to promote tourism in their previously disadvantaged areas with the funds they are receiving from the Municipality as well as the applicable SLA's

**Comments**

The Local Tourism Offices will present feedback on the last quarter (October, November and December 2019) and the next quarter (January, February and March 2020) with respect to item 2 and 3 of the above resolution.

**Recommendations / Aanbevelings**

That the Local Tourism Offices will present feedback on the last quarter (October, November and December 2019) and the next quarter (January, February and March 2020) with respect to item 2 and 3 of the above resolution.

**This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020  
Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020  
Aanbeveling / Recommendation**

That Council notes the feedback presented by the Local Tourism Offices on the last quarter (October, November and December 2019) and the next quarter (January, February and March 2020).

**This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Recommendation / Aanbeveling**

That Council notes the feedback presented by the Local Tourism Offices on the last quarter (October, November and December 2019) and the next quarter (January, February and March 2020).

**QUARTERLY REPORT ON THE TOURISM RELATED EVENTS IN THE LANGEBERG MUNICIPAL AREA –  
01 OCTOBER TO 31 DECEMBER 2019 (12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)**

**Purpose of the Report**

To submit a report to Council regarding the events which took place during the period 1 October 2019 to 31 December 2019.

**Background**

In terms of the Service Delivery and Budget Implementation Plan (SDBIP), for 2019/2020, a quarterly report must be submitted to Council, listing all the events which took place in the Langeberg Municipal area.

Events attract a large number of visitors to the area and therefore have a significant financial impact on the economies of the various towns. It is therefore important to support and encourage events to take place in the Langeberg Municipal area

**Comments**

The following tourism related events took place in the Langeberg Municipal area during the reporting period, 1 October 2019 to 31 December 2019. Due to the nature of the different events, it was necessary for some to submit a full event application, while in other cases it was not necessary for a full event application.

**Event:** Night Food Market @ Wolfkloof

**Date:** 1<sup>st</sup> Wednesday of each month

**Town:** Robertson

**Event application:** No need to submit an application, purpose built venue

**Event:** Robertson Valley Market

**Date:** 1<sup>st</sup> and last Saturday of each month

**Town:**

**Event application:**

**Event:** Montagu Village Market

**Date:** Every Saturday

**Town:** Montagu

**Event application:** No need to submit an application, purpose built venue

**Event:** McGregor Saturday Morning Market

**Date:** Every Saturday

**Town:** McGregor

**Event application:** No need to submit an application, purpose built venue

**Event:** Wine on the River

**Date:** 11 – 13 October 2019

**Town:** Goudmyn Farm on the R317

**Event application:** Event application submitted and approved

**Event:** JAVA MTB

**Date:** 12 October 2019

**Town:** Van Loveren, Ashton

**Event application:** Event application submitted and approved

**Event:** Herb Festival  
**Date:** 18 – 20 October 2019  
**Town:** Montagu  
**Event application:** No event application submitted as it took place in a purpose built venue

**Event:** The Hills Challenge  
**Date:** 19 October 2019  
**Town:** Doornlaagte, Montagu  
**Event application:** Event application submitted and approved

**Event:** Climb4Hope  
**Date:** 8 & 9 November 2019  
**Town:** Montagu  
**Event application:** Event organizer was unaware of an event application process, but was given permission to use the Montagu Hiking Trails and Mountain reserve

**Event:** Cape Classic 380  
**Date:** 8 – 10 November 2019  
**Town:** Montagu  
**Event application:** Event application submitted and approved

**Event:** Paul Rene Bubbly Festival  
**Date:** 9 November 2019  
**Town:** Wonderfontein, Robertson  
**Event application:** No need to submit an application, purpose built venue

**Event:** Star Gazing in the Koo  
**Date:** 12, 19 & 26 November 2019  
**Town:** Koo, Montagu  
**Event application:** No need to submit an application as people were only watching the stars.

**Event:** Montagu Rose Show  
**Date:** 18 – 20 October 2019  
**Town:** Montagu  
**Event application:** No need to submit an application as individual gardens were used

**Event:** Coronation Double Century  
**Date:** 23 November 2019  
**Town:** Montagu, Ashton, Robertson and Bonnievale  
**Event application:** Event application submitted and approved

**Event:** McGregor Christmas Event (Municipal)  
**Date:** 6 December 2019  
**Town:** McGregor  
**Event application:** No event application needed

**Event:** Kyle Louw Social Event  
**Date:** 7 December 2019  
**Town:** Cogmanskloof, Ashton  
**Event application:** Event application submitted and approved

**Event:** McGregor Christmas Night Market  
**Date:** 13 December 2019  
**Town:** McGregor  
**Event application:** Event application submitted and approved



**Event:** CBR Lounge Family Day  
**Date:** 14 December 2019  
**Town:** Montagu  
**Event application:** Event application submitted and approved

**Event:** Mr A Mbi  
**Date:** 14 & 15 December 2019  
**Town:** Nkqubela, Robertson  
**Event application:** The applicant, Mr. A Mbi, withdrew the application

**Event:** Cosy Cove Street Bash  
**Date:** 15 December 2019  
**Town:** Robertson  
**Event application:** Event application submitted, but the application was not approved

**Event:** Long Street, McGregor Street Bash  
**Date:** 21 December 2019  
**Town:** McGregor  
**Event application:** Event application submitted and approved

#### **Comments**

The Event Application process is still a "work in progress" as there are still events taking place without the necessary approvals.

The approval and promulgation of the Langeberg Event By-law will assist with this matter.

#### **Recommendations / Aanbevelings**

Submitted for information purposes.

**This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020**  
**Aanbeveling / Recommendation**

Submitted for information.

**This item served before the Executive Mayoral Committee on 22 January 2020**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**  
**Recommendation / Aanbeveling**

That the contents of the report be noted

**PROGRESS REPORT ON ASLA - ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY**

**PURPOSE**

To update the Council members of developments on the Langeberg Municipal housing pipeline.

**BACKGROUND**

Council has approved a housing pipeline for the 2016 – 2021 IDP term and beyond to guide planning and implementation in collaboration with the department of human settlements in the province of the Western Cape.

ASLA appointed as implementing agent for the projects as reflected on the housing pipeline was attached.

The priority of the housing projects on the current housing pipeline may be adapted due to restriction on funds from the Department of Human Settlements, project readiness and also the providing of bulk services.

**RECOMMENDATION**

That Council takes cognisance of the current progress housing pipeline report for the Langeberg Municipality, as attached.

**NOTE:** The annexure was distributed as part of the agenda for the Community Services Portfolio Committee meeting of 15 January 2020 (pg. 122 – 124)

**This item served before the Community Services Portfolio Committee on 15 January 2020**  
**Hierdie item het gedien by die Gemeenskapsdienste Portefeulje Komitee op 15 Januarie 2020**  
**Recommendation / Aanbeveling**

That Council takes cognisance of the current progress housing pipeline report for the Langeberg Municipality, as attached.

**This item served before the Executive Mayoral Committee on 22 January 2020**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**  
**Recommendation / Aanbeveling**

That Council takes cognisance of the current progress housing pipeline report for the Langeberg Municipality, as attached.

**MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – NOVEMBER 2019 (12/2/3/3)**  
**MANAGER: SOCIAL DEVELOPMENT**

**Purpose of the Report**

To submit the monthly reports to the Strategy and Social Development Portfolio Committee for notification purposes.

**Background**

In accordance with the amended Memoranda of Agreement between the Local Tourism Associations and Langeberg Municipality, for the period 1 July 2019 to 30 June 2020, the Local Tourism Associations must submit a monthly report by the 10<sup>th</sup> of each month. A template was compiled and provided for this purpose.

**Comments**

The monthly reports for the period November 2019, as received from the Local Tourism Associations, was attached to this report.

**Recommendations**

That the reports from the Local Tourism Associations for November 2019 be noted.

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Developments Portfolio Committee meeting of 15 January 2020 (pg. 76 – 96)

**This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020**  
**Aanbeveling / Recommendation**

That the reports from the Local Tourism Associations for November 2019 be noted.

**This item served before the Executive Mayoral Committee on 22 January 2020**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**  
**Recommendation / Aanbeveling**

That the reports from the Local Tourism Associations for November 2019 be noted.

**PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD OCTOBER- DECEMBER 2019 (LED DEPARTMENT) (9/2/1/9)**

**Purpose of the report:**

To submit a report to Council with regards to work opportunities created for the period October-December 2019  
**Background**

The Municipality in an effort to combat the seasonality of employment, has set aside funds through the Poverty Alleviation budget and the EPWP grant to create temporary work opportunities aimed as a relief to the unemployed. All internal departments are encouraged to employ labour intensive methods to contribute to this endeavour.

This report seeks to inform Council on the number of beneficiaries who benefited from projects for the period October- December 2019. 71 total number of jobs were created during this period.

**CARE TAKERS SPORTFIELD PROJECT (EPWP)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	John	Michaels	M	640203 5107 08 7	4	01/11/2019	29/02/2020
2.	Piet	Slingers	M	670313 5153 08 1	4	01/11/2019	29/02/2020
3.	John	Witbooi	M	760201 5126 08 8	4	01/11/2019	29/02/2020
4.	Grant	Kasper	M	771124 5148 08 0	3	01/11/2019	29/02/2020
5.	Bertram	De Bruin	M	751218 5185 08 6	3	01/11/2019	29/02/2020
6.	Gerald	Stuart	M	740806 5839 08 4	12	01/11/2019	29/02/2020
7.	Philmon	Joseph	M	661029 5232 08 6	3	01/11/2019	29/02/2020
8.	William	Pietersen	M	700830 5703 08 0	3	01/11/2019	29/02/2020
9.	Joseph	Jantjies	M	640605 5191 08 7	1	01/11/2019	29/02/2020
10.	Frans	Adams	M	651025 5251 08 6	3	01/11/2019	29/02/2020
11.	Marius	Geduld	M	621020 5061 08 7	3	01/11/2019	29/02/2020
12.	John	Leonards	M	681213 5266 08 0	1	01/11/2019	29/02/2020
13.	Stephanus	Botha	M	631201 5055 08 3	1	01/11/2019	29/02/2020
14.	Petrus	Dubase	M	660515 5673 08 0	2	01/11/2019	29/02/2020
15.	Arthur	Wales	M	821207 5098 08 0	9	01/11/2019	29/02/2020
16.	Sicelo	Zothe	M	920823 5855 08 7	2	01/11/2019	29/02/2020
17.	Micheal	Pata	M	770528 5937 08 9	2	01/11/2019	29/02/2020
18.	Willem	Manuel	M	950630 5160 08 4	9	01/11/2019	29/02/2020
19.	Thembisile	Matroos	M	780826 5482 08 2	10	26/11/2019	29/02/2020
20.	Jan	Kuhn	M	791019 5070 08 4	4	01/11/2019	29/02/2020
21.	Siphiwo	Tukayi	M	680126 5705 08 2	10	26/11/2019	29/02/2020
22.	Chrishane	Erasmus	M	010130 5299 08 9	9	01/11/2019	29/02/2020
23.	Colin	Kleyn	M	840215 5256 08 4	12	01/11/2019	29/02/2020
24.	Bongani	Buqwana	M	761202 5646 08 9	10	01/11/2019	29/02/2020
25.	Mzobani	Dyani	M	641118 5713 08 1	10	01/11/2019	29/02/2020
26.	Willem	Pieterse	M	800904 5153 08 0	12	01/11/2019	29/02/2020
27.	Lutho	Ngqongwa	M	840319 6029 08 4	2	01/11/2019	29/02/2020
28.	Adam	Thompson	M	670731 5105 08 4	9	01/11/2019	29/02/2020
29.	Andre	Du Toit	M	910909 5325 08 0	12	01/11/2019	29/02/2020
30.	Fagme	Solomons	M	980116 5099 08 8	9	01/11/2019	29/02/2020
31.	Jeremiah	Arnold	M	710515 5272 08 1	4	26/11/2019	29/02/2020
32.	Edward	Jantjies	M	850510 5025 08 4	9	01/11/2019	29/02/2020
33.	Christoffel	Pietersen	M	630706 5209 08 5	4	04/12/2019	29/02/2020

**COMPOST FACILITY PLANTS, ROBERTSON (Line department)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Katrina	Harmse	F	810321 1222 08 2	6	07/10/2019	13/12/2019
2.	Sakuthethwa	Rasi	M	800621 5765 08 1	2	07/10/2019	13/12/2019
3.	Mbongi	Mathimba	M	730408 5287 08 3	2	14/10/2019	13/12/2019
4.	Sindiswa	Speelman	F	980501 0177 08 0	1	21/10/2019	13/12/2019

**CLEANING OF PARKS AND CEMETERIES (Line department)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Nikkie	Tamboer	M	880919 5130 08 9	4	07/10/2019	13/12/2019
2.	Ronald	Johannes	M	800212 5235 08 3	8	07/10/2019	13/12/2019
3.	Enrico	Muller	M	941201 5153 08 1	1	14/10/2019	13/12/2019
4.	Eisabe	Malgas	F	690319 0282 08 6	3	07/10/2019	13/12/2019
5.	Marshallene	Fielies	F	941026 0145 08 3	6	07/10/2019	13/12/2019
6.	Devon	Williams	M	880831 5281 08 7	3	07/10/2019	13/12/2019
7.	Esmereida	Jonkers	F	901118 0123 08 3	6	07/10/2019	13/12/2019
8.	Vuyiseka	Shudula	F	890927 1201 08 3	2	07/10/2019	13/12/2019
9.	Jacqueline	Maritz	F	821013 0850 08 1	7	07/10/2019	13/12/2019
10.	Nonceba	Siwendu	F	870111 0568 08 1	7	07/10/2019	13/12/2019
11.	Zandisile	Calata	M	700605 6702 08 7	10	07/10/2019	13/12/2019
12.	Francois	Conradie	M	820921 5064 08 9	9	07/10/2019	13/12/2019
13.	Prince	Boyana	M	860303 7137 08 3	10	14/10/2019	13/12/2019
14.	William	Mashiya	M	680704 5652 08 0	10	19/11/2019	13/12/2019

**TEMPORARY HOUSING CLERK (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Felicity	Abrahams	F	710507 0302 08 8	3	11/11/2019	11/01/2020

**PUBLIC TOILET PROJECT (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Siziwe	Nguzo	F	701026 0814 08 4	2	07/10/2019	30/06/2020

**GENERAL MAINTENANCE ON THE ROAD AND STORM WATER (EPWP)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Siyabonga	Plaatjies	M	901008 5487 08 0	10	19/11/2019	31/01/2020
2.	Noxolo	Xatoto	F	721104 0536 08 4	10	19/11/2019	31/01/2020
3.	Roche	Swarts	F	781108 0176 08 7	9	04/11/2019	31/01/2020
4.	Thembela	Magobongo	F	830406 1262 08 3	10	04/11/2019	31/01/2020
5.	Dalene	Skippers	F	920110 0501 08 4	12	19/11/2019	31/01/2020
6.	Rachel	Mouries	F	681015 0247 08 4	12	04/11/2019	31/01/2020
7.	Shamonay	Vyfer	F	980330 0225 08 1	12	19/11/2019	31/01/2020
8.	Gail	Stevens	F	791010 0147 08 4	3	11/11/2019	31/01/2020
9.	Shane	Lucas	M	900324 5184 08 5	6	04/11/2019	31/01/2020
10.	Nombulelo	Mlaka	F	860503 1160 08 6	2	04/11/2019	31/01/2020
11.	Elizma	Maritz	F	860222 0371 08 7	8	04/11/2019	31/01/2020
12.	Gregory	Soldaat	M	810810 5150 08 3	4	05/11/2019	31/01/2020
13.	Florina	Flucks	F	890609 0179 08 6	8	04/11/2019	31/01/2020
14.	Thelmarie	Plaajies	F	801204 0201 08 6	4	05/11/2019	31/01/2020

## LIFE GUARD AT THE SWIMMING POOL (EPWP)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Sinny	Cookson	M	690502 5253 08 3	3	13/11/2019	29/03/2020
2.	Giovanni	Harris	M	021205 5215 08 2	3	13/11/2019	29/03/2020
3	Nico	Botha	M	831021 5411 08 8	3	13/11/2019	29/03/2020
4.	Luthando	Khuselo	M	760601 5537 08 4	2	13/11/2019	29/03/2020

GRAND TOTAL: 71 BENEFICIARIES

### Recommendation/ Aanbeveling

That Council notes the contents of the progress report on job opportunities for the period October-December 2019.

This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020  
Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Jan 2020  
Aanbeveling / Recommendation

That Council notes the contents of the progress report on job opportunities for the period October - December 2019.

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Recommendation / Aanbeveling

That Council notes the contents of the progress report on job opportunities for the period October - December 2019.

FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – NOVEMBER 2019 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

Purpose of report

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

Comments

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

Aanbeveling / Recommendation

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**NOTE:** The annexure was distributed as part of the agenda for the Finance Portfolio Committee meeting of 15 January 2020 (pg. 6 – 98)

This item served before the Finance Portfolio Committee on 17 January 2020

Hierdie item het gedien voor die Finansies Portefeulje Komitee op 17 Januarie 2020

Recommendation / Aanbeveling

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Recommendation / Aanbeveling

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**RESUBMISSION: DRAFT LANGEBERG MUNICIPALITY: EVENTS BY-LAW (12/2/3/3) MANAGER: SOCIAL DEVELOPMENT**

**Purpose of the Report**

To resubmit the draft Langeberg Municipality: Events By-law, to Council for approval.

**Background**

The following resolution was taken by Council, per Item A3873

**This item served before an Ordinary Meeting of Council on 25 September 2019**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 25 September 2019**

**Eenparig Besluit / Unanimously Resolved**

1. That Council approves the draft *Langeberg Municipality: Events By-law*.
2. That a public participation process be supported by Council, after which the *Langeberg Municipality: Events By-law* be resubmitted to Council for final adoption.
3. That the following public participation processes be supported by Council:
  - 3.1 Advertising in the local press.
  - 3.2 Making the draft *Langeberg Municipality: Events By-law* available at municipal offices and libraries.
  - 3.3 Providing copies of the draft *Langeberg Municipality: Events By-law* to all Ward Committees and request their comments.
  - 3.4 Provide copies of the draft *Langeberg Municipality: Events By-law* to local event organizers and local tourism offices and request their comments.

**Comments**

In terms of the public participation process, the following processes were undertaken:

1. The draft Langeberg Municipality: Events By-law was advertised in the Breede Rivier Gazette on the 15 October 2019. Date for submitting comments was the 22 November 2019
2. The draft Langeberg Municipality: Events By-law was placed on the Municipal Website on the 7 October 2019.
3. Copies of the draft Langeberg Municipality: Events By-law was made available at all Municipal Offices and libraries, the Local Tourism Offices as well as the Robertson Wine Valley.
4. Copies of the draft Langeberg Municipality: Events By-law were also provided to: Avalon Springs Hotel, Ride2Nowhere / Run2Nowhere, Youth Arts Festival, Montagu Makiti, JAVA MTB, Western Province Breede River Canoe marathon, Cape Classic 360, Michelle Londt, Montagu Mountain Mania. Hills Challenge, Roger Johnson, Robertson Wine Valley, McGregor Magic Gardens, McGregor Poetry Festival and many other event organizers.



The following comments were received:

1. Ms. Emma Schoeman
  - a. Is concerned about the extent of neighbours' written permission to host an event.
2. Mr. Tony Pushman (Cape Classic 380)
  - a. He notes that the Event By-law does not apply to actions falling under the Regulation of Gathering Act, 1993 (Act 205 of 1993)
  - b. He also notes that events regulated by the Safety at Sport and Recreation Events Act, 2010 (Act 2 of 2010) is also exempted. The draft Langeberg Municipality: Event By-law should be amended to include the Safety at Sport and Recreation Events Act, 2010 (Act 2 of 2010)
  - c. Section 2(b) (e) Events with fewer than 50 persons are exempt from applying for an event and proposes that the section be amended as follows – events of fewer than 50 persons where there is no amplified sound or no temporary structures to be used and which is not held in a public place
  - d. Section 2 (c) should be amended from - Notwithstanding the provisions of subsection (2) ... should be amended to – Notwithstanding the provisions of subsection 2 (b)...
  - e. Section 4 (c) regards the advertising of the event and proposes that section 4 (c) be amended as follows – should the event organizer advertise the event before an application has been submitted to and approved by the Event Coordinator, it does so at its own risk should the application be refused or declined for any reason
  - f. Schedule 1 makes provision for both an Application Fee and an Event Deposit and proposes that the Application Fee remain but that the Event Deposit be removed.
3. Internal (Town Planning and other departments)
  - a. That the following be added to section 2 (b) (f) after ... and wedding processions, which fall outside the boundaries of an environmentally protected area.
  - b. That (b) be added after subsection 2 ... of section 2 (c)
  - c. That and deposit... be removed from section 4 (f)
  - d. That the following additions be made under Schedule 2
    - i. Item 5 sentence to commence with Colour
    - ii. Item 17 that Breede Gouritz Catchement Agency be included at the end of the sentence
    - iii. Item 32 that A noise reduction plan in line with The Western Cape Noise Control Regulations, dated 20 June 2013 be included
4. No comments were received from any of the Ward Committees.

All the proposed amendments have been included in red in the draft Langeberg Municipality: Events By-law.

The following documentation was attached to this report:

1. Copy of the advertisement which appeared in the Breede Rivier Gazette on the 15 October 2019
2. E-mail dated 7 October 2019, confirming the placement on the Municipal Website
3. A list of signatures of people who received the draft Langeberg Municipality: Events By-law at the Municipal Offices, libraries, Local Tourism Offices and Robertson Wine Valley.
4. An e-mail, dated 15 October 2019, with a copy of the Langeberg Municipality: Events By-law, sent to event organizers for comment.
5. Letter from Mr. Tony Pushman (Event Organizer)
6. E-mail from Ms. Emma Schoeman (Resident of Robertson)
7. E-mail from Mr. J Coetzee informing that there were no comments from the Ward Committees

The proposed offences and penalties applicable to the Langeberg Municipality: Events By-law are as follows:

**LANGEBERG MUNICIPALITY EVENTS BY-LAW**  
**OFFENCES AND PENALTIES**

<b><u>Section contravened</u></b>	<b><u>Description of Offence</u></b>	<b><u>Proposed fine</u></b>	<b><u>Approved fine</u></b>
Section 15 (a) i	A person who holds an event without a permit as required in terms of section 4 (a)	R2 500.00	R2 500.00
Section 15 (a) ii	An event organizer whose application to host an event has been approved, but fails to comply with any provision of this by-law, any condition made subject to the approval of the event application, or contravenes a provision of any other law for which the municipality is responsible for implementation and enforcement, in contravention of section 7 (a)(i)	R2 500.00	R2 500.00
Section 15 (a) iii	Fails to ensure that the conduct of persons attending an event and the activities undertaken or carried out at an event do not disturb the neighbouring community, residents, or the environment in contravention of section 7(a) ii	R2 500.00	R2 500.00
Section 15 (a) iv	Fails to comply with a compliance notice issued by the Events Co-ordinator or a Law Enforcement Officer in terms of section 8 (a) i or ii, in contravention of section 7 (a) iii	R2 500.00	R2 500.00

The proposed offences and penalties will be submitted to the Local Magistrates for consideration once Council has approved the draft Langeberg Municipality: Event By-law.

**Recommendations / Aanbevelings**

1. That the public participation process to date be approved.
2. That the proposed Offences & Penalties be approved.
3. That the amendments, as received via the public participation process and internally, be approved
4. That the Langeberg Municipality: Events By-law be approved

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 15 January 2020 (pg. 103 – 126)

**This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020**  
**Aanbeveling / Recommendation**

1. That the public participation process to date be approved.
2. That the proposed Offences & Penalties be approved.
3. That the amendments, as received via the public participation process and internally, be approved
4. That the Langeberg Municipality: Events By-law be approved.

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 22 Januarie 2020  
Recommendation / Aanbeveling

1. That the public participation process to date be approved.
2. That the proposed Offences & Penalties be approved.
3. That the amendments, as received via the public participation process and internally, be approved
4. That the Langeberg Municipality: Events By-law be approved.

**QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: OCTOBER – DECEMBER 2019 (9/2/1/9),  
(DIRECTOR STRATEGY & SOCIAL DEVELOPMENT)**

**Purpose of Submission:**

To submit a quarterly progress report on the LED Department to Council for the period October – December 2019.

**Background**

This report seeks to report the progress of the LED Department for the period of October to December 2019.

**1. ENTERPRISE DEVELOPMENT PROGRAMME:**

**1.1 Co-Operatives and Small Businesses**

**David Fluks** – give feedback after we assist with registrations (necessary) documents to submit to Parmalat to become a Service Provider. Client also receive feedback from them regarding possible contract.

**Ruhan Marthinus** – Business consultation for regulatory documents, financial support and legal advice. Currently do windscreen repairs and want to start a take away too.

**Abel Slingers** – Complete BBBEE Certificate, advice on Tax Clearance and to get it in place. We gather business information to do assessment / report on the business further support.

**Moneep Le Roux** – Information on how to start and to buy business. Different business entities and other regulatory information.

**Narson Swanepoel, Susie Beuckman, Danie Beuckman** – Is situated in Robertson they also attended previous outreach in Ashton on 25 September. They were provided with the necessary information on how to start their business, registered as SEDA's Clients but will be transferred to SEDA Worcester Branch. They will in future attend outreach sessions in Robertson.

**Coceka M. Matoti** – Follow up on SARS Tax Clearance Certificate, Client will visit SARS and submit sworn affidavit

**Ansie Jaftha and Joyce Sipambo (Silver Threads)** – In process to help them to register primary co-operative after previous Co-op Information Session held in Ashton.

**Montagu: Business Advisor – Francesco Pheza**

Bronwin (Hair salon), is a client in Montagu. I am busy finalizing the company registration and other documents will follow.

Jacobus & Beatrix (new company registration), wants to start a take away & tuck shop, clients were advised and we (SEDA) meet with next visit

**Ashton: Business Advisor – Francesco Pheza**

Portia & Rachel, follow up on IMEDP R9000 grant plus feedback on their businesses. Joyce (Silver Threats), busy with Co-op registration process. Signed documents shall be collected. –

Business consultation for regulatory documents, financial support and legal advice

SEDA's engagements with SMME's from October – December 2019 is as follows:

- 01 October 2019 – MAG Centre, Montagu
- 08 October 2019 – Town Hall, Ashton
- 15 October 2019 – Happy Valley Side Hall, Bonnievale
- 22 October 2019 – Old Council Chamber, Robertson
- 29 October 2019 – Community Hall, McGregor

- 12 November 2019 – MAG Centre, Montagu
- 19 November 2019 – Town Hall, Ashton
- 05 November 2019 – Happy Valley Side Hall, Bonnievale
- 26 November 2019 – Old Council Chamber, Robertson
- 26 November 2019 – Community Hall, McGregor
- 18 December 2019 – MAG Centre, Montagu
- 03 December 2019 – Town Hall, Ashton
- 17 December 2019 – Happy Valley Side Hall, Bonnievale
- 18 December 2019 – Old Council Chamber, Robertson
- 10 December 2019 – Community Hall, McGregor

### **SEDA ENGAGEMENTS FOR 2020**

Halls has been booked for 2020 SEDA Engagements from January – June 2020, the LED Department is still waiting on confirmation from McGregor and Montagu for availability of the Halls.

#### **1.1.2 SEDA Business training – McGregor**

SEDA Business Advisor gave training on the 28th & 29th of October to identified SMME's that still need basic skills at the McGregor Community Hall. They did Basic Business Operations training that consist of the following:

- Registration
- Finances
- Expenditure
- Tax clearance matters
- Human resources
- UIF
- Tax clearance
- Target Market
- Product Demand

#### **1.1.3 Site visits – SMME & Crafters**

- LED Official did a site visit at Greystone Cottages (Ms. Jolene Hoogenhout) in McGregor. Mrs Hoogenhout is renting these cottages out to local and international Tourist. Currently there are 3 cottages. She is busy reverting these cottages into B&B units quite successfully. All expenditures were out of own pocket. She employed 2 permanents and 1-part time worker. Planning to employ a 3<sup>rd</sup> permanent worker.
- LED office set up a meeting between Ms Hoogenhout and Robertson Tourism office to discuss being part of the Township tours to supply traditional food to the tourists. The agreement will be between the smme and the tourism office. LED office also assisted smme in applying for funding (SEED FUND) from the District Municipality, and applying to be on the Langeberg Municipalities database. Referred this smme to SEDA as well.
- LED office also arranged a meeting between Montagu Crafter and Robertson Tourism office that took place on the 24<sup>th</sup> of October. This crafter successfully sold items she recycled out of different types of plastic bottles. She already has a big client base in Montagu. Robertson Office agreed to give her shelf space to sell her products. Agreement are between the Crafter and the Robertson Tourism office. McGregor Tourism Office also agree to give her shelf space. A meeting with Montagu Tourism Office will still take place. The office put her in contact with Robertson Valley Market and the "Kersmark" where she will also sell her products. She's currently making more products to sell at these markets.

The Small Business in McGregor selling jams and organic dog food products have an agreement with McGregor Tourism Office to sell their products. Arrangement is between the Tourism Office and the SMME's. Robertson Tourism Office doesn't have a shop anymore so we referring the Crafters and SMME's to the other Tourism Offices

#### **1.1.4 Entrepreneurial Seed Fund Programme / Cape Winelands District Municipality**

Langeberg Municipality in collaboration with Cape Winelands District Municipality and Cape Winelands advertised, (Gazette) and provide applications for the SEED FUND 2020 / 2021 to all Municipalities, and CWDM offices. The Entrepreneurial Seed Fund Programme's funding is for emerging and established businesses/ entrepreneurs. Closing date for the SEED FUND applications was Friday 15 November at 14:00 at the CWDM offices.

CWDM put the funding applications of Langeberg area on a CD and send to Langeberg Municipality to be evaluated. 5 Municipalities then discussed and motivated their evaluated applications at an evaluation meeting with CWDM. Site visits then take place at possible successful small business premises. The final list goes to the CWDM Council for evaluation.

Of the 21 SEED FUND applicants, 9 applicants were selected for site visits by CWDM and Langeberg officials on the 11<sup>th</sup> of December 2019. The following applicants were selected for site visits:

1. Greystone Cottages
2. Kitty's Design
3. Ray's R5 Store
4. McGregor Wassery
5. Ommie Draai Enterprises
6. Ukuqweba
7. Keya's Spicy Bites
8. Masema's Spray Painting Business
9. Relax & Renew

Final selection of applicants will be done by Cape Winelands District Municipality.

#### **2. INFORMAL TRADING**

Attached are a list with details of traders that has booked for October - December 2019. Weekly and Monthly bookings are given through to Law Enforcement each Friday for follow up on Saturdays.

#### **3. EXPANDED PUBLIC WORKS PROGRAMME**

6 Projects updated on new EPWP Reporting system from October -- December 2019

- Ignite report for the progress report for job creation (on system)
- Send memo to Mrs. Matthys of the department year planning
- Filling of timesheet per projects on files.
- Approved the business license, Montagu and 2 Robertson
- Capture six projects (business plan and register the participants) on new system
- Update two projects on the Monthly progress on the old system
- Send the application form of the business license to the relevant people for comments

#### **4. ARTS AND CULTURE PROGRAMME**

Attached are the Quarterly Reports for October – December 2019

- RAD Foundation (Mrs. Helen Gooderson),
- Dancescape S.A (Mr. Mitya Sargeant),
- The Mothertongue Project (Synnov Skorge)
- Zolani Youth Choir

## 5. CONSULTATIONS

19 Consultations were done for the month of October - December 2019

### Recommendation / Aanbeveling

That Council notes the contents of the report for the period October to December 2019.

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 15 January 2020 (pg. 6 – 40)

This item served before the Strategy & Social Development Portfolio Committee on 15 January 2020

Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 15 Januarie 2020

### Aanbeveling / Recommendation

That Council notes the contents of the report for the period October to December 2019.

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

### Recommendation / Aanbeveling

That Council notes the contents of the report for the period October to December 2019.

**RESUBMISSION: ESTABLISHMENT OF A VALUATION APPEAL BOARD: FILLING OF VACANCIES (4/3R)**  
**(MANAGER: TOWN PLANNING)**

**Purpose of the report**

To resubmit this report and request permission from Council to proceed with the nomination for members to serve on the Valuation Appeal Board.

**Background**

This report served as A3881 before Council on 25 September 2019 when it was resolved:

That the following members be recommended to the MEC for Local Government and Housing to appoint the Valuation Appeal Board for Langeberg Municipality:

Chairperson	: J Fölscher
Other Members	: E Marais (Professional Valuer)
	: PA Gerber (Professional Valuer)
	: Ms FE Du Toit (member)

**Comments**

The functions of an appeal board are:

*To hear and decide appeals against the decisions of a municipal valuer concerning objections to matters reflected in, or omitted from, the valuation roll of a municipality in the area for which it was established in terms of section 56; and to review decisions of a municipal valuer submitted to it in terms of section 52.*

**Composition**

- 1) An appeal board consist of –
  - (a) A chairperson, who must be a person with legal qualifications and sufficient experience in the administration of justice; and
  - (b) Not fewer than two and not more than four other members with sufficient knowledge of or experience in the valuation of property, of which at least one must be a professional valuer registered in terms of the Property Valuers Profession Act, 2000 (Act No.47 of 2000).
- 2) The chairperson and other members of an appeal board must be appointed by the MEC for local government in the province, taking into account the need for representation, including gender representation.

Applications were invited by means of two advertisements in the local papers (*Die Burger / Cape Times*) and the *Breede River Gazette* for the vacancies (see below) for appropriately qualified and experience individuals.

**Requirements**

**Chairperson:** Applicants must have recognized legally recognized qualifications in terms of the South African Qualifications Authority (SAQA); must be an admitted and practicing attorney/advocate; must have sufficient



experience in the administration of justice; must have extensive knowledge in the property market, case laws on property valuation and the MPRA.

**Valuer(s):** Applicants must have an appropriate qualification in property valuation and be registered in the categories of Professional Valuer or Associated Valuer without restrictions in terms of the Property Valuers Profession Act, Act 47 of 2000. They should have sound knowledge of the principles and methodologies of valuation of all types of property. They should also have sound knowledge of case law on property valuation and the MPRA.

**Other Members:** Applicants must have extensive knowledge of the property market especially within the jurisdiction of Langeberg Municipality.

The following application were received:

**Mr J Fölscher** (Chairperson) was a magistrate for 30 years with extensive knowledge of the law and also previously acted as chairperson of the Board of Appeal in Robertson.

**Ms FE du Toit** (other member) has been an Estate Agent since 2002 and is the principle and owner of Prime Landmark Estates. She has successfully managed the sale of properties in the Langeberg Area.

**Mr PA Gerber** (valuer) is a Professional Valuer and is since 2012 a member of the Langeberg Appeal Board.

**Mr E Marais** (valuer) is registered as a Professional Valuer and is a member of the Stellenbosch and Langeberg Appeal Board.

Mr Gerber, Mr Marais and Ms F du Toit are current members of the Valuation Appeal Board and served with distinction. They all have extensive knowledge of the Langeberg Municipal area which was attained over the past years. They have also acted in an amicable manner during the previous hearings and will be an asset to this process.

#### **Recommendation**

That the following members be recommended to the MEC for Local Government & Housing to appoint the Valuation Appeal Board for Langeberg Municipality:

Chairperson	: J Fölscher
Valuers	: E Marais
	: PA Gerber
Other Members	: Ms F Du Toit

**This item served before an Ordinary Meeting of Council on 25 September 2019**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 25 September 2019**

**Eenparig Besluit / Unanimously Resolved**

That the following members be recommended to the MEC for Local Government & Housing to appoint them on the the Valuation Appeal Board of Langeberg Municipality:

Chairperson	: J Fölscher
Valuers	: E Marais
	: PA Gerber
Other Members	: Ms F Du Toit

#### **Additional Comments: Manager: Town Planning**

Mr Fölscher, who was recommended to the MEC for Local Government & Housing to be appointed as chairperson, indicated in December 2019 that he is no longer available.

The Department also indicated in a letter that was received in December 2019, that the current members' appointments expire in February 2020 and not in April 2020 as the appointment letters were incorrectly dated. It would therefore not be possible to re-advertise, due to the time constraint.

In terms of Section 60 of the Local Government: Municipal Property Rates Act, 2004 current members are eligible to be re-appointed for an additional term of office. All the current members including the chairperson, indicated in writing their willingness to be re-appointed.

#### **Recommendation**

That the following existing members be recommended to the MEC for Local Government & Housing to be re-appointed to the Valuation Appeal Board Langeberg Municipal for a further term of office:

Chairperson:	Mr B Estherhuyse
Valuers:	Mr E Marais
	Mr PA Gerber
	Mr H Wiggins
Other Members:	Ms F du Toit

**This item served before an Engineering Services Portfolio Committee on 15 January 2020**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 15 Januarie 2020**

#### **Recommendation / Aanbeveling**

That the following existing members be recommended to the MEC for Local Government & Housing to be re-appointed to the Valuation Appeal Board Langeberg Municipal for a further term of office:

Chairperson:	Mr B Estherhuyse
Valuers:	Mr E Marais
	Mr PA Gerber
	Mr H Wiggins
Other Members:	Ms F du Toit

**This item served before the Executive Mayoral Committee on 22 January 2020**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**

#### **Recommendation / Aanbeveling**

That the following existing members be recommended to the MEC for Local Government & Housing to be re-appointed to the Valuation Appeal Board Langeberg Municipal for a further term of office:

Chairperson:	Mr B Estherhuyse
Valuers:	Mr E Marais
	Mr PA Gerber
	Mr H Wiggins
Other Members:	Ms F du Toit

**FINANCIAL REPORTING IN TERMS OF SECTION 71 - MONTHLY BUDGET STATEMENT & SECTION 52 (D)  
FOR THE QUARTERLY BUDGET ASSESSMENT STATEMENT - DECEMBER 2019 (9/2/1/3) (CHIEF FINANCIAL  
OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**NOTE:** The annexure was distributed as part of the agenda for the Finance Portfolio Committee meeting of 15 January 2020 (pg. 3 – 97)

**This item served before the Finance Portfolio Committee on 17 January 2020**  
**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 17 Januarie 2020**  
**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 22 January 2020**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**  
**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**REQUEST TO WRITE OFF EXCESS WATER CHARGES – L GOOLD, BONNIEVALE (5/12/5) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report to Council for consideration regarding the write-off of excess water charges on the account of Ms L Goold.

**Background**

A complaint was received by the consumer regarding high water consumption charges to the amount of R 122 299, 16.

An investigation was done that revealed the following:

The meter reader was unable read the water meter of L Goold for a period of nine months as the meter was covered with large quantities of soil caused by the contractor during the upgrade of the main road in Bonnievale. This was also confirmed by the consumer.

**Discussion**

A period of nine months' estimates were used to levy the account and it was in line with the previous months' actual readings and was only picked up when the actual reading was done when the meter was accessible. The meter reader went to take the reading after nine months and the consumption was 12 456 kilolitres, which is equivalent to 1 384 kilolitres per month. This is way above the monthly average water consumption of 26 kilolitres.

Below is the comment of Mr M Johnson of the Engineering Department:

*"We have visited the site on Thursday 17 October 2019. The municipal main line runs along Main Road Bonnievale where the connection and meter are situated (next to the road) to the property of Me Goold. The house of Me Goold is approximately 200m away from the connection point. I was informed by the municipal workers that the feeder line to Me Goold's house was cut about 20m after the connection point, leaking water into a storm water channel. The fact that the meter was buried under soil, apparently dumped by the road contractor, has nothing to do with the leak. The 25mm feeder line (open ended) could will leak at a rate of 20 litres per minute, in Me Goold's case we estimate the leak to be about 15-20 litres per minute. The leak was so substantial that the water pressure at the dwelling was below 1 bar. For the period that the home was not occupied, the water loss is calculated at approximately 170 000kl, however this loss cannot be laid at the door of the municipality."*

The leak was subsequently repaired as the average water consumption for the two months after repairs is 26Kilolitres (Annexure A).

The Credit Control and Debt Collection Policy (paragraph 45) makes provision to grant discount for abnormal water consumption provided that the account holder repairs the water leakage at his/her cost and confirmation is obtained that the water leakage was under the surface (Annexure B).

Confirmation was received from the Civil Engineering Section that indeed the leakage was under the surface (Annexure C).

The excess charges on the account of L Goold are calculated as follows

Period		What we billed	What we should billed - Based on Excess/average calculation	Excess Amount to be written off
December 2018	Estimates	167,37	252,97	- 85,60
January 2019	Estimates	167,37	252,97	- 85,60
February 2019	Estimates	167,37	252,97	- 85,60
March 2019	Estimates	167,37	252,97	- 85,60
April 2019	Estimates	167,37	252,97	- 85,60
May 2019	Estimates	167,37	252,97	- 85,60
June 2019	Estimates	167,37	252,97	- 85,60
July 2019	Estimates	167,37	252,97	- 85,60
August 2019	Actual	122 299,16	252,97	122 046,19
		<b>Total</b>		<b>121 361,43</b>

Based on the above circumstances, it is recommended that the excess charges be written off.

#### **Recommendation**

That the amount of R121 361.43 be regarded as excess water charges for L Goold be written off.

**NOTE:** The annexure was distributed as part of the agenda for the Finance Portfolio Committee meeting of 15 January 2020 (pg. 98 – 104)

**This item served before the Finance Portfolio Committee on 17 January 2020**

**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 17 Januarie 2020**

#### **Recommendation / Aanbeveling**

1. That the amount of R121 361.43 be regarded as excess water charges for L Goold and that it be written off.
2. That in future, if a water meter has not been read for more than 3 months and the reading has only been estimated, the meter must be investigated.

**This item served before the Executive Mayoral Committee on 22 January 2020**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**

#### **Recommendation / Aanbeveling**

1. That the amount of R121 361.43 be regarded as excess water charges for L Goold and that it be written off.
2. That in future, if a water meter has not been read for more than 2 months and the reading has only been estimated, the meter must be investigated.

**EXPENDITURE OF THE 2019 / 2020 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE SECOND QUARTER (MID-YEAR) (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of report**

To submit a report to Council regarding the expenditure on the 2019 / 2020 budget for the second quarter as measured by the approved Top level SDBIP.

**Background**

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget.

**Comments:**

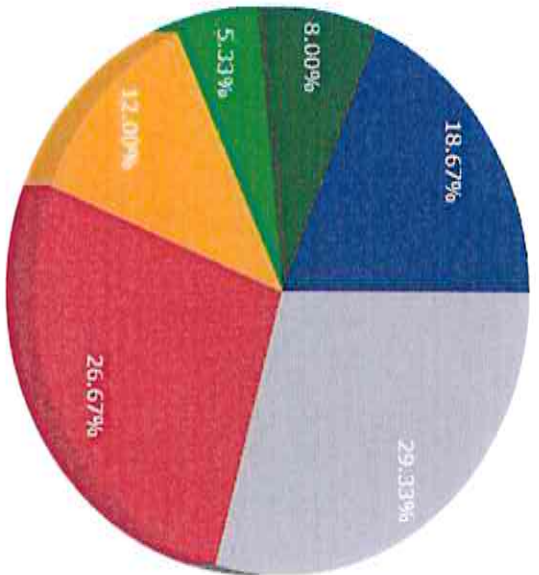
The relevant documentation is attached.

**Recommendation/ Aanbeveling**

That Council notes the contents of the report

*Dat die Raad kennis neem van die inhoud van die verslag*

Langeberg Municipality



(A3945)

Responsible Directorate



Langeberg Municipality	Responsible Directorate					
	Vote 1	Vote 2	Vote 3	Vote 4	Vote 5	Vote 6
Not Yet Applicable	4 (28.57%)	2 (50.00%)	5 (62.50%)	3 (42.86%)	1 (2.94%)	7 (87.50%)
Not Met	20 (26.67%)	-	1 (12.50%)	1 (14.29%)	18 (52.94%)	-
Almost Met	9 (12.00%)	7 (50.00%)	1 (25.00%)	-	-	1 (12.50%)
Met	4 (5.33%)	1 (7.14%)	1 (25.00%)	-	2 (28.57%)	-
Well Met	6 (8.00%)	2 (14.29%)	-	-	4 (11.76%)	-
Extremely Well Met	14 (18.67%)	-	2 (25.00%)	1 (14.29%)	11 (32.35%)	-
Total:	75	14	4	8	7	34
	100%	18.67%	5.33%	10.67%	9.33%	45.33%



Langeberg Municipality				(A3945)														
SDBIP 2019/20: Top Layer KPI Report																		
Vote 1 - Financial Services																		
Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019						Quarter ending December 2019						Overall Performance for Quarter ending September 2019 to Quarter ending December 2019		
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R		
TL55	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for water or have pre paid meters as at 30 June 2020	Number of residential properties which are billed for water or have pre paid meters	MUN837 report from the Promun financial system	14 500	14 179	G				14 500	14 000	G				14 500	14 000	G
TL56	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters as (Excluding Eskom areas) at 30 June 2020	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	MUN837 report from the Promun financial system	15 500	15 163	G				15 500	15 200	G				15 500	15 200	G
TL57	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and which are billed for sanitation/sewerage as at 30 June 2020	Number of residential properties which are billed for sanitation/sewerage	MUN837 report from the Promun financial system	14 500	14 588	G2				14 500	14 405	G				14 500	14 405	G
TL58	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2020	Number of residential properties which are billed for refuse removal	MUN837 report from the Promun financial system	14 500	14 657	G2				14 500	14 242	G				14 500	14 242	G
TL59	Provide free basic water to indigent households as at 30 June 2020	Number of indigent households receiving free basic water	Mun837 report from the Promun financial system	6 000	6 632	G2				6 000	6 600	G2				6 000	6 600	G2
TL60	Provide free basic electricity to indigent households as at 30 June 2020	Number of indigent households receiving free basic electricity	Mun837 report from the Promun financial system	6 800	6 791	G				6 800	6 765	G				6 800	6 765	G
TL61	Provide free basic sanitation to indigent households as at 30 June 2020	Number of indigent households receiving free basic sanitation services	Mun837 report from the Promun financial system	6 800	6 648	G				6 800	6 629	G				6 800	6 629	G
TL62	Provide free basic refuse removal to indigent households as at 30 June 2020	Number of indigent households receiving free basic refuse removal services	Mun837 report from the Promun financial system	6 800	6 713	G				6 800	6 638	G				6 800	6 638	G
TL63	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2020 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue	% of debt coverage	Annual financial statements	0,00%	0,00%	N/A				0,00%	0,00%	N/A				0,00%	0,00%	N/A
TL64	Financial viability measured in terms of the outstanding service debtors as at 30 June 2020 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	Annual financial statements	0,00%	0,00%	N/A				0,00%	0,00%	N/A				0,00%	0,00%	N/A
TL65	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2020 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl	Number of months it takes to cover fix operating expenditure with available cash	Annual financial statements	0	0	N/A				0	0	N/A				0	0	N/A
TL66	Submit the final annual budget to Council by 31 May 2020	Final budget submitted to Council	Minutes of council meeting during which the Budget was submitted for approval	0	0	N/A				0	0	N/A				0	0	N/A
TL67	Submit monthly reports in terms of Section 71 of the MFMA to Council	Number of reports submitted to Council	Minutes of council meeting during which report was discussed	3	3	G				3	3	G				6	6	G
TL68	Achieve a debtor payment percentage of 98% as at 30 June 2020 ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved	Annual financial statements	70,00%	84,00%	G2				80,00%	93,00%	G2				80,00%	93,00%	G2
Summary of Results: Vote 1 - Financial Services																		
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4															
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0															
G	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	7															
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1															
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	2															











TL13	Limit unaccounted electricity to less than 7.5% as at 30 June 2020 ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100)	% unaccounted electricity captured in the report	Electricity losses report generated from an Excel database maintained for the calculation of the electricity losses	7,50%	3,49%	B			7,50%	4,07%	B			7,50%	4,07%	B
TL14	Recycle 2000 tons of domestic waste by 30 June 2020	Number of tons of domestic waste recycled	Weighbridge Report	500	611,81	G2			500	546	G2			1 000	1 157,81	G2
TL15	Spend 95% of the total amount budgeted for the replacement and repair on the electricity network by June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	55,74%	G2			20,00%	65,27%	B			20,00%	65,27%	B
TL16	95% of water samples comply with SANS241 micro biological indicators ((Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100)	% of water samples compliant	Monthly Lab results from AL Abbot	95,00%	100,00%	G2			95,00%	100,00%	G2			95,00%	100,00%	G2
TL17	Spend 95% of the total amount budgeted for the replacement and repair of street lights by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	30,56%	G2			20,00%	63,35%	B			20,00%	63,35%	B
TL18	Limit unaccounted water to less than 15% as at 30 June 2020 ((Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified _ 100)	% unaccounted water captured in the report	Water Losses Excel database maintained by the Manager: Civil Engineering Services	15,00%	15,46%	R			15,00%	14,08%	B			15,00%	14,08%	B
TL19	Spend 95% of the total amount budgeted for new connections by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	65,69%	G2			20,00%	98,27%	B			20,00%	98,27%	B
TL20	Spend 95% of the total amount budgeted for the electrification of Kenana by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	22,59%	G2			20,00%	52,73%	B			20,00%	52,73%	B
TL21	Spend 95% of the total amount budgeted for the electrification of McGregor by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D282] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the Electrification of McGregor. ASLA build the outstanding 70 houses. (July 2019) [D282] Manager: Electrical Engineering Services: ASLA to build the outstanding 70 houses. (August 2019) [D282] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the Electrification of McGregor. ASLA to build the outstanding 68 houses. (September 2019)		20,00%	0,00%	R	[D282] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the Electrification of McGregor. ASLA to build the outstanding 68 houses. (October 2019) [D282] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the Electrification of McGregor. ASLA to build the outstanding 68 houses. (November 2019) [D282] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the Electrification of McGregor. ASLA to build the outstanding 68 houses. (December 2019)		20,00%	0,00%	R
TL22	Complete the review of the SDF and submit to Council for approval by 31 May 2020	SDF submitted to Council	Approved SDF and Agenda of the Council meeting during which SDF was discussed	0	0	N/A			0	0	N/A			0	0	N/A
TL23	80% of effluent samples comply with permit values ((Number of effluent samples that comply with permit values/Number of effluent samples tested)x100)	% of effluent samples compliant	Lab results from AL Abbot	80,00%	84,26%	G2			80,00%	87,20%	G2			80,00%	87,20%	G2



TL24	Spend 95% of the total amount budgeted to replace safety and test equipment by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	5,92%	G2	[D285] Manager: Electrical Engineering Services: 4.14% of the budget was spend for the replacement of safety and test equipment. There will be an order for slings at the end of August. (July 2019) [D285] Manager: Electrical Engineering Services: A requisition was done on 20 August and we are waiting for an official order. Quotations are out for one energy calibration system and one hi resolution thermal imaging camera. (August 2019) [D285] Manager: Electrical Engineering Services: Quotations are out for one energy calibration system and one hi resolution thermal imaging camera. Awaiting for the BAC evaluation. (September 2019)	20,00%	6,33%	R	[D285] Manager: Electrical Engineering Services: The order has been send for one energy calibration system and one he-resolution thermal imaging camera. (Total invoice expenditure - R214 456.95) (October 2019)	20,00%	6,33%	R
TL25	Spend 95% of the total amount budgeted for the upgrading of filters in Montagu WTW by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D286] Manager: Civil Engineering Services: BESTELLING UITGEMAAK VIR ADVERTENSIE WAT GEPLAAS WORD OP SATERDAG 24 AUG 2019 IN DIE BURGER (August 2019) [D286] Manager: Civil Engineering Services: tender het gesluit op 04 Oktober 2019 (September 2019)	20,00%	0,00%	R	[D286] Manager: Civil Engineering Services: tender committee busy with reports (December 2019)	20,00%	0,00%	R
TL26	Spend 95% of the total amount budgeted for the replacement of pre-paid meters by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	5,19%	G2	[D287] Manager: Electrical Engineering Services: 2.10% of the budget was spend for the replacement of pre-paid meters in July 2019. (July 2019) [D287] Manager: Electrical Engineering Services: 2.73% was spend on the budget for the replacement of prepaid meters for August 2019. (August 2019) [D287] Manager: Electrical Engineering Services: 5.19% was spend in September on replacement of prepaid meters bulk supply. Still busy with technical evaluation on Material Tender (Local Content). (September 2019)	20,00%	5,19%	R	[D287] Manager: Electrical Engineering Services: 5.19% was spend in October on replacement of prepaid meters bulk supply. The material tender is still in the appeal period. After this period we could go ahead to purchase. (October 2019) [D287] Manager: Electrical Engineering Services: 64.39% was spend in November on the replacement and repairs of the network. Funds are spend recording to maintenance. (November 2019)	20,00%	5,19%	R
TL28	Spend 95% of the total amount budgeted for the construction of paved roads to upgrade gravel roads by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A		20,00%	0,00%	R	[D289] Manager: Civil Engineering Services: both T43 & T16 has been awarded (December 2019)	20,00%	0,00%	R
TL29	Spend 95% of the total amount budgeted for the rehabilitation/upgrade of existing tar roads in Central Business District of all 5 towns by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A		20,00%	0,00%	R	[D290] Manager: Civil Engineering Services: awarded but has been appealed (December 2019)	20,00%	0,00%	R
TL30	Spend 95% of the total amount budgeted to replace the 11Kv switchgear of Ashton Main Substation by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D291] Manager: Electrical Engineering Services: 0.00% was spend on the budget for the replacement of 11kv switchgear of Ashton Main Substation. The estimate date for the delivering of the Switchgear will be at the end of November 2019. (July 2019) [D291] Manager: Electrical Engineering Services: The estimate date for the delivering of the Switchgear will be at the end of November 2019. (August 2019) [D291] Manager: Electrical Engineering Services: The estimate date for the delivering of the Switch-gear will be at the end of November 2019. (September 2019)	20,00%	0,00%	R	[D291] Manager: Electrical Engineering Services: The estimate date for the delivering of the Switchgear will be at the end of November 2019. There is a delay at customs. (October 2019) [D291] Manager: Electrical Engineering Services: The switchgear was delivered. The project should be completed by May 2020. (November 2019) [D291] Manager: Electrical Engineering Services: The switchgear was delivered. The project should be completed by May 2020 (December 2019)	20,00%	0,00%	R
TL31	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line in Stockwill by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	44,80%	G2		20,00%	85,47%	B		20,00%	85,47%	B



TL32	Spend 95% of the total amount budgeted for the installation of the 11Kv switchgear in Brinks Substation by 30 June 2020 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D293] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the installation of the 11kV switchgear in Brinks Substation. Waiting for the delivery of the switch- gear. (July 2019) [D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. (August 2019) [D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switch-gear. (September 2019)		20,00%	0,00%	R	[D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. There is a delay at customs. The estimate time is middle of December 2019. (October 2019) [D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. There is a delay at customs. The project should be completed by March 2020. (November 2019) [D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. There is a delay at customs. The project should be completed by March 2020. (December 2019)		20,00%	0,00%	R
TL33	Spend 95% of the total amount budgeted to replace 11Kv Oil Insulated Switchgears by 30 June 2020 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0	0	N/A			20	54,71	B			20	54,71	B
TL34	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line to Poortjieskloof by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	24,68%	G2			20,00%	53,64%	B			20,00%	53,64%	B
TL35	Spend 95% of the total amount budgeted to replace the 66Kv Switchgear (Goudmyn and Le Chasseur Substations) by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	2,70%	G2	[D296] Manager: Electrical Engineering Services: 0.00% of the budget was spend to replace the 66kV Switchgear at Goudmyn/LeChasseur Substations. Switchgear will be delivered by the end of September 2019. (July 2019) [D296] Manager: Electrical Engineering Services: Switch-gear will be delivered by the end of September 2019. (August 2019) [D296] Manager: Electrical Engineering Services: The two 66kV Breakers should be delivered on 19 October 2019 in SA. Installation is scheduled on the 4/6 of November and the project should be completed on the 13th of November 2019. (Reporting amended as per Performance Verification Report) (September 2019)		20,00%	5,04%	R	[D296] Manager: Electrical Engineering Services: The two 66 kV Breakers should be delivered by the end of November 2019 in SA. Both vote numbers added. 9/132-30122-116 9/132-30124-118 (October 2019) [D296] Manager: Electrical Engineering Services: The switchgear was delivered. The project should be completed by May 2020. (November 2019) [D296] Manager: Electrical Engineering Services: The switchgear was delivered. The project should be completed by May 2020 (December 2019)		20,00%	5,04%	R
TL36	Spend 95% of the total amount budgeted to upgrade Bonnievale Main Substation by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A			20,00%	48,58%	B			20,00%	48,58%	B
TL37	Spend 95% of the total amount budgeted to upgrade the 11Kv Cable Feeder from White Street Substation to Van Zyl Street Hospital Substation by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	2,11%	G2			20,00%	23,42%	G2			20,00%	23,42%	G2
TL38	Spend 95% of the total amount budgeted to replace the 66Kv Transformers at Robertson Main Substation by 30 June 2020 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D299] Manager: Electrical Engineering Services: 0.00% of the budget was spend to replace the 66kV Transformers at Robertson Main Substation. Tender closed on 2 July 2019. Tender documents are in for technical evaluation. (July 2019) [D299] Manager: Electrical Engineering Services: The technical evaluation is completed and submitted to the BID Committee for recommendation to be approved. (August 2019) [D299] Manager: Electrical Engineering Services: Tender not yet awarded. (Reporting amended as per Performance Verification Report) (September 2019)		20,00%	0,86%	R	[D299] Manager: Electrical Engineering Services: The tender is still in the appeal period. Vote numbers added together. 9/132-30123-117 9/132-30125-119 (October 2019) [D299] Manager: Electrical Engineering Services: VE Reticulation is appointed as Contractor. They are waiting for the transformer to be delivered. (November 2019) [D299] Manager: Electrical Engineering Services: VE Reticulation is appointed as Contractor. They are waiting for the transformer to be delivered. (December 2019)		20,00%	0,86%	R



TL39	Spend 95% of the total amount budgeted for the upgrade of the 11kV Line at Goedemoed by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,77%	62	[D300] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the upgrade of the 11kV line at Goedemoed. The line material and poles has been received for the project. (July 2019) [D300] Manager: Electrical Engineering Services: The line material and poles has been received for the project and the contractor is on site. (August 2019) [D300] Manager: Electrical Engineering Services: ADENCO is on site. Power shut downs will start from the 9th of October - as far as possible then every Wednesday there after till the 6th of November. This project should be completed by the 15th of November 2019. (September 2019)	20,00%	3,73%	R	[D300] Manager: Electrical Engineering Services: ADENCO is on site. Power shut downs started from the 9th of October and every Wednesday there after till the 20th of November. This project should be completed by the end of November 2019. (October 2019) [D300] Manager: Electrical Engineering Services: The Goedemoed line is 95% completed. The project will be completed by end of April, beginning of May 2020. (November 2019) [D300] Manager: Electrical Engineering Services: The Goedemoed line is 95% completed. The project will be completed by end of April, beginning of May 2020. (December 2019)	20,00%	3,73%	R	
TL40	Spend 95% of the total amount budgeted for the upgrade of the 11kV Line at Mc Gregor / Boesmansrivier by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D301] Manager: Electrical Engineering Services: 0.00% of the budget was spend for the upgrade of the 11kV line at McGregor/Boesmansrivier. The line material has been received for the project but the poles are still to be delivered. (July 2019) [D301] Manager: Electrical Engineering Services: The line material has been received for the project but the poles are still to be delivered (August 2019) [D301] Manager: Electrical Engineering Services: ADENCO will start with the project in October 2019. (September 2019)	20,00%	0,00%	R	[D301] Manager: Electrical Engineering Services: Council decided that the existing route must be followed. (October 2019) [D301] Manager: Electrical Engineering Services: Council decided that the existing route must be followed. The project will start in February 2020. (November 2019) [D301] Manager: Electrical Engineering Services: Council decided that the existing route must be followed. The project will start February 2020. (December 2019)	20,00%	0,00%	R	
TL41	Spend 95% of the total amount budgeted for the upgrade of the 11kV Line at Bultekantstraat in McGregor by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A	[D302] Manager: Electrical Engineering Services: 0.00% was spend of the budget of the 11kV line at Bultekant Street in McGregor. (July 2019) [D302] Manager: Electrical Engineering Services: Waiting for poles to be delivered. (August 2019) [D302] Manager: Electrical Engineering Services: Poles were delivered. Contractor must start with project. (September 2019)	20,00%	0,00%	R	[D302] Manager: Electrical Engineering Services: ADENCO will finish the project middle December 2019. (October 2019) [D302] Manager: Electrical Engineering Services: The contractor started with project. 60% of the work is done. Work should be completed by March 2020. (November 2019) [D302] Manager: Electrical Engineering Services: The project will be completed by end of April, beginning of May 2020. (December 2019)	20,00%	0,00%	R	
TL42	Spend 95% of the total amount budgeted for the installation of basic services (water) for informal settlements by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A		20,00%	0,00%	R	[D303] Manager: PMU: zero (December 2019)	[D303] Manager: PMU: funds are to be utilized elsewhere after the adjustment budget (December 2019)	20,00%	0,00%	R
TL43	Spend 95% of the total amount budgeted for the installation of bulk services for housing projects by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A		20,00%	0,00%	R	[D304] Manager: PMU: zero funds utilized (December 2019)	[D304] Manager: PMU: funds to be utilized elsewhere after adjustment budget (December 2019)	20,00%	0,00%	R
TL44	Spend 95% of the total amount budgeted for the upgrade of the public drop-off (McGregor) by 30 June 2020 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	N/A		20,00%	78,26%	B			20,00%	78,26%	B
TL45	Spend 95% of the total amount budgeted for the reconstruction of the Bonnievale Stores by 30 June 2020 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0	0	N/A		20	0	R	[D306] Manager: PMU: zero funds utilized as tender exceeds available budget (December 2019)	[D306] Manager: PMU: to discuss with Director Engineering Services (December 2019)	20	0	R
TL46	Spend 95% of the total amount budgeted for the upgrading of Muiskraalkop sewerage outflow by 30 June 2020 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	0	0	N/A		20	0	R	[D307] Manager: PMU: ZERO FUNDS UTILIZED (December 2019)	[D307] Manager: PMU: AWAIT APPROVAL OF "CALL FOR PROPOSAL (December 2019)	20	0	R



TL47	Spend 95% of the total amount budgeted for the upgrade of the Ashton MRF by 30 June 2020 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	Monthly CAPEX report received from the Finance Department	0	0	N/A			20	0	R	[D308] Manager: Solid Waste Management: Advertisement was placed on 10 September 2019, indicating the closing date as 04 October 2019. The tender was cancelled and we need to re-advertise. (December 2019)	[D308] Manager: Solid Waste Management: The tender was cancelled and we need to re-advertise. (December 2019)	20	0	R
<b>Summary of Results: Vote 5 - Engineering Services</b>																
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.		1												
R	KPI Not Met	0% <= Actual/Target <= 74.999%		18												
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%		0												
G	KPI Met	Actual meets Target (Actual/Target = 100%)		0												
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%		4												
B	KPI Extremely Well Met	150.000% <= Actual/Target		11												
	<b>Total KPIs:</b>			34												
<b>Vote 6 - Community Services</b>																
Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019					Quarter ending December 2019					Overall Performance for Quarter ending September 2019 to Quarter ending December 2019		
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
TL69	Review the Disaster Management Plan and submit the draft for assessment to the District Municipality by 31 March 2020	Plan reviewed and submitted	Proof of submission to the District	0	0	N/A			0	0	N/A			0	0	N/A
TL70	Submit 150 completed signed offer to purchase contracts to the attorneys for registration of title deeds by 30 June 2020	Number of completed signed offer to purchase registered	Proof of submission to attorneys	40	25	R			40	54	G2			80	79	O
TL71	Upgrade the ablution facilities at Van Zyl Street Sports field by 30 June 2020	Ablution facilities at Van Zyl Street Sports field upgraded	Completion certificate	0	0	N/A			0	0	N/A			0	0	N/A
TL72	Upgrade the sports ground in McGregor by 30 June 2020	Facilities upgraded at McGregor Sports field constructed	Completion certificate	0	0	N/A			0	0	N/A			0	0	N/A
TL73	Replace Sand Filter System at Dirty Uys Swimming Pool by 30 June 2020	Sand Filter System at Dirty Uys Swimming Pool replaced	Completion certificate	0	0	N/A			0	0	N/A			0	0	N/A
TL74	Submit the Sport and Recreation Framework to Council by 30 June 2020	Sport and Recreation Framework submitted	Proof of submission	0	0	N/A			0	0	N/A			0	0	N/A
TL75	Submit the Sport Policy to Council by 30 June 2020	Sport Policy submitted	Proof of submission	0	0	N/A			0	0	N/A			0	0	N/A
TL76	Submit the Land Invasion Policy to Council by 30 June 2020	Land Invasion Policy submitted	Proof of submission	0	0	N/A			0	0	N/A			0	0	N/A
<b>Summary of Results: Vote 6 - Community Services</b>																
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.		7												
R	KPI Not Met	0% <= Actual/Target <= 74.999%		0												
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%		1												
G	KPI Met	Actual meets Target (Actual/Target = 100%)		0												
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%		0												
B	KPI Extremely Well Met	150.000% <= Actual/Target		0												
	<b>Total KPIs:</b>			8												
<b>Overall Summary of Results</b>																
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.		22												
R	KPI Not Met	0% <= Actual/Target <= 74.999%		20												
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%		9												
G	KPI Met	Actual meets Target (Actual/Target = 100%)		4												
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%		6												
B	KPI Extremely Well Met	150.000% <= Actual/Target		14												
	<b>Total KPIs:</b>			75												
Report generated on 21 January 2020 at 15:40																

FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: OCTOBER – DECEMBER 2019  
(3/2/1/3) (MUNICIPAL MANAGER)

PURPOSE OF THE REPORT

To submit a report to Council on the quarterly execution of Council resolutions.

BACKGROUND

Feedback is given to Council about the progress with all decisions taken by Council over the period October to December 2019.

See the attached annexures in this regard.

Recommendation / Aanbeveling

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*



(A3946)

**EXECUTION OF COUNCIL RESOLUTIONS: OCTOBER TO DECEMBER 2019****Special Council meeting – 1 October 2019**

<b>ITEM NR</b>	<b>ITEM</b>	<b>FINALIZATION</b>	<b>COMMENTS</b>
A3884	COST CONTAINMENT POLICY (1/1/B) (MUNICIPAL MANAGER)	SA MOKWENI	Translated and workshopped with all staff.
A3885	VARIOUS DEVELOPMENTAL & INFRASTRUCTURAL CHALLENGES (16/3) (MUNICIPAL MANAGER)	SA MOKWENI	MIG presentation done to Council for noting
A3886	UTILIZATION OF MIG FUNDING FOR 2020/ 2021 AND 2021 / 2022 (17/8/3/5/3) (MANAGER PROJECT MANAGEMENT)	N ALBERTYN	Completed
A3900	SALGA WESTERN CAPE CIRCULAR 13 OF 2019 / 2020 - MUNICIPAL COUNCILLORS' PENSION FUND	H JANSEN	Council mandated SALGA to investigate

**Council Meeting – 22 October 2019**

<b>ITEM NR</b>	<b>ITEM</b>	<b>FINALIZATION</b>	<b>COMMENTS</b>
B5543	VODACOM: APPLICATION FOR RENEWAL OF LEASE AGREEMENT SITUATED ON A PORTION OF ERF 1, MUSKRALSLOP, ROBERTSON (7/23/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Waiting for the acceptance of the conditions.
B5544	Sien A3902	-	-
B5545	RAIMONDIS: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR A PORTION OF MUNICIPAL LAND WHICH FORMS PART OF THE ROAD RESERVE ADJACENT TO ERF 4540, ROBERTSON FOR THE USE OF A PARKING AREA (7/1/4/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Acceptance of the conditions is awaited.
B5546	RODEZANDT WINERY: APPLICATION FOR THE ERECTION OF A PIPELINE BRIDGE STRUCTURE BETWEEN ERF 6910 AND ERF 2597, ROBERTSON (16/1/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Awaiting acceptance of the condition.
B5547	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR SEPTEMBER 2019 – DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	AWJ EVERSON	Noted
B5548	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR SEPTEMBER 2019 – DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	M JOHNSON	Completed
B5549	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR SEPTEMBER 2019 – (9/2/1) CHIEF FINANCIAL OFFICER	B BROWN	Noted

(A3946)

Mayoral Committee meeting – 29 October 2019

ITEM NR	ITEM	FINALIZATION	COMMENTS
A3887	QUARTERLY REPORTING: LOCAL TOURISM ASSOCIATIONS – TOURISM PROJECTS & SMME DEVELOPMENT IN PRECEDING FINANCIAL QUARTER – 01 JULY 2019 TO 30 SEPTEMBER 2019 (12/23/3) (MANAGER: SOCIAL DEVELOPMENT)	D VAN SCHALKWYK	Noted
A3888	MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – AUGUST 2019 (12/23/3) MANAGER: SOCIAL DEVELOPMENT	D VAN SCHALKWYK	Noted
A3889	QUARTERLY REPORT - TOURISM RELATED EVENTS IN THE LANGEBERG MUNICIPAL AREA FROM 01 JULY 2019 TO 30 SEPTEMBER 2019 (12/23/3) (MANAGER: SOCIAL DEVELOPMENT)	D VAN SCHALKWYK	Noted
A3890	CLOSING OF MUNICIPAL OFFICES: DECEMBER 2019 / JANUARY 2020 (4/7/1) (DIRECTOR CORPORATE SERVICES)	AWJ EVERSON	Noted
A3891	QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: JULY - SEPTEMBER 2019 (9/21/9) (DIRECTOR STRATEGY & SOCIAL DEVELOPMENT)	O RICHARD-LIEMENS	Reporting to Council on LED activities.
A3892	RESUBMISSION: PERMISSION REQUESTED TO BURY THE SKULL OF MR KOOS SAS IN DONKERLOOF, MONTAGU MOUNTAIN RESERVE (ACT. MANAGER: PARKS & AMENITIES)	M HUCKLESBY	Waiting for legal opinion on approved by-law.
A3893	CLOSURE OF DIRKIE UYS SWIMMING POOL ON 30 MARCH 2020 & CLOSURE OF THE POOL ON PUBLIC HOLIDAYS IN DECEMBER 2019 & JANUARY 2020 (MANAGER: COMMUNITY FACILITIES)	L APRIL	Ongoing
A3894	PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD JULY- SEPTEMBER 2019 (LED DEPARTMENT) (9/21/9)	O RICHARD-LIEMENS	Reporting to inform Council
A3895	RESUBMISSION: DRAFT LANGEBERG MUNICIPALITY AIR QUALITY BY-LAW (17/15/1) (MANAGER: SOCIAL DEVELOPMENT)	D VAN SCHALKWYK	Resubmitted to include fines and Afrikaans version in November
A3896	PROGRESS REPORT ON ASLA ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY	M MGAJO	Ongoing
A3897	MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – SEPTEMBER 2019 (12/23/3) MANAGER: SOCIAL DEVELOPMENT	D VAN SCHALKWYK	Noted
A3898	REPORT FROM THE MAYOR'S OFFICE REGARDING HIS DISCRETIONARY FUND SPENDING FOR THE PERIOD 01 JULY 2018 TO 30 JUNE 2019	HIM JANSEN	Submitted to Council – Council accepted report
A3899	FINANCIAL REPORTING IN TERMS OF SECTION 71 FOR THE MONTHLY BUDGET STATEMENT & SECTION 52 (D) FOR THE QUARTERLY BUDGET ASSESSMENT STATEMENT FOR SEPTEMBER 2019 (9/21/13) (CHIEF FINANCIAL OFFICER)	B BROWN	The necessary documents (soft copies) have been distributed to the relevant governmental departments and was placed on the municipal website.
A3901	EXPENDITURE OF THE 2019/2020 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FIRST QUARTER (MID YEAR) (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)	CO MATTHYS	Placed on website and send to all government departments

<b>A3902</b> (Mas B5544)	APPLICATION TO LEASE DASSIESHOEK HOUSE 2 SITUATED IN DASSIESHOEK, ROBERTSON (7/23/15) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Advertisement to be placed in newspaper in next weeks.
<b>A3903</b>	COMPLING OF THE 2019 / 2020 ADJUSTMENT BUDGET (2019/2020) (CHIEF FINANCIAL OFFICER)	B BROWN	The necessary documents (soft and hard copies) have been distributed to the relevant governmental departments and was placed on the municipal website.
<b>A3904</b>	KEY PERFORMANCE INDICATORS TO BE AMENDED - THE TOP LAYER SDBP (2019 / 2020) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)	CO MATTHYS	Changes will be implemented and placed on website
<b>A3905</b>	ADDITIONAL INFORMATION REGARDING INCREASE ON INDUSTRIAL / BULK CONSUMER ELECTRICITY TARIFFS BASED ON NERSA APPLICATION APPROVED IN JULY 2019(CHIEF FINANCIAL OFFICER)	B BROWN	The finance directorate implemented the resolution made by Councillor Kriel and seconded by the majority of the DA councillors.
<b>A3906</b>	FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: JULY - SEPTEMBER 2019 (3/21/3) (MUNICIPAL MANAGER)	SA MOKWENI	Noted

**Mayoral Committee Meeting – 27 November 2019**

ITEM NR	ITEM	FINALIZATION	COMMENTS
<b>B5550</b>	APPLICATION TO TRANSFER RDP HOUSE: ERF 321, ZOLANI, ASHTON FROM ANGELINA NOZIGIGABA NOTHWALANA TO PHUMLANI NOTHWALANA (17/5/8/21) (SNR HOUSING CLERK: ASHTON)	J WIESE	Completed
<b>B5551</b>	APPLICATION TO TRANSFER RDP HOUSE: ERF 666/1541, ZOLANI, ASHTON FROM NOBUALI GLADYS MALOYI TO MANDLONKE GIDEON MOLOYI (17/5/8/21) (SNR HOUSING CLERK: ASHTON)	J WIESE	Completed
<b>B5552</b>	REQUEST FROM FLORALAND TO HARVEST JACARANDA PODS OFF ROBERTSON STREET TREES (ACT. MANAGER: PARKS AND AMENITIES)	M HUCKLESBY	Completed
<b>B5553</b>	REQUEST FOR PERMISSION TO KEEP SNAKES AT 3 VICTORIA STREET, ROBERTSON (NATURE CONSERVATION OFFICER: PARKS AND AMENITIES)	M HUCKLESBY	Follow up with Cape Winelands
<b>B5554</b>	APPLICATION TO TRANSFER RDP HOUSE: ERF 6181, ROBERTSON FROM LENA JOSEPH TO NELLIE JOSEPH (17/5/8/5/2) (SNR HOUSING CLERK: ROBERTSON)	B SMITH	Completed
<b>B5556</b>	APPLICATION TO PURCHASE A REMAINDER OF ERF 4403 (1, 887 HA) A PORTION OF ERF1, MONTAGU (7/21/1) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	The applicant has been informed of the decision.
<b>B5557</b>	MTN SITE 16359: APPLICATION FOR RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF 2567, SITUATED AT WATERWORKS, ROBERTSON (7/23/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	The applicant has been informed of the decision.
<b>B5558</b>	APPLICATION FOR A ONE-WAY STREET IN FREEMANS AVENUE, ROBERTSON (16/3/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	The applicant has been informed of the decision. Intention will now be advertised.
<b>B5559</b>	APPLICATION TO TRANSFER RDP HOUSE: ERF 1638, ASHTON FROM MARIA ABRAHAMS TO LIZETTA MARONETTA ABRAHAMS (17/5/8/1/2) (SNR HOUSING CLERK: ASHTON)	J WIESE	Completed

B5560	RAIMONDI'S: APPLICATION FOR THE LEASE OF MUNICIPAL LAND ADJACENT TO ERF 4540 (ASHTON SIDE OF PROPERTY) & FENCING OF THE LEASED PARKING AREA IN CHURCH STREET, ROBERTSON (7/14/15) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision.
B5561	RESUBMISSION: ROBERTSON SMALL SCALE FARMER ASSOCIATION: APPLICATION FOR THE PURCHASE OF THE DAM SITUATED ON A PORTION OF ERF 2, ROBERTSON FOR IRRIGATION PURPOSES (7/23/25) PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision.
B5562	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR OCTOBER 2019 - DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	AWJ EVERSON	Noted
B5563	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR OCTOBER 2019 - DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	M JOHNSON	Completed
B5564	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR OCTOBER 2019 - (9/2/1) CHIEF FINANCIAL OFFICER	B BROWN	Noted
BB712	REPORTING ON LITIGATION - OCTOBER + NOVEMBER 2019 (7/1/R + 7/2/R) (DIRECTOR CORPORATE SERVICES)	AWJ EVERSON	Noted

**Council Meeting – 4 December 2019**

ITEM NR	ITEM	FINALIZATION	COMMENTS
A3907	LB BRUWER EN SEUNS BOERDERY (PTY) LTD: APPLICATION TO PURCHASE A PORTION OF MUNICIPAL LAND (2.5 HA) SITUATED ON PORTION OF PORTION 22 (PORTION OF PORTION 4) FARM OVER HET ROODEZAND NO 112, ROBERTSON (7/23/25) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Awaiting acceptance of the conditions.
A3908	APPLICATION FOR THE PURCHASE OF A PORTION OF MUNICIPAL PAVEMENT SITUATED IN FRONT OF ERF 1671, ROBERTSON (7/2/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. A site inspection will be arranged in January 2020.
A3909	REDRAFTING OF THE LANGEBERG LOCAL MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK (LSDF): (MANAGER: TOWN PLANNING)	JV BRAND	In progress.
A3910	RESUBMISSION: UMSIZA PLANNING: APPLICATION TO CLOSE AND LEASE A PORTION OF ROBERTSON STREET (561M <sup>2</sup> ), ROBERTSON (7/23/25 17/31/6/3/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Awaiting acceptance of the conditions.
A3911	ESTABLISHMENT OF A GENDER COMMISSION IN LANGEBERG MUNICIPALITY (12/24/10) (DIRECTOR STRATEGY & SOCIAL DEVELOPMENT)	CO MATTHYS	Establishment of commission to be driven by Cllr Strauss
A3912	ROBERTSON WINERY (PTY) LTD: APPLICATION TO PURCHASE A PORTION OF MUNICIPAL LAND SITUATED ON ERF2 (±5.5 HA) KNOWN AS 'EILANDE', ROBERTSON (7/23/25: 7/23/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	S ROSSOUW	Applicant has been informed of the decision. Awaiting acceptance of the conditions.
A3913	RESUBMISSION 2: UMSIZA PLANNING: APPLICATION FOR REGISTRATION OF A FUTURE PIPELINE SERVITUDE OVER MUNICIPAL LAND OVER PORTIONS 44 OF FARM ROODEHOOGTE 47 (±40M LONG) & PORTION 45 OF FARM ROODEHOOGTE 47	S ROSSOUW	Applicant has been informed of the decision. Awaiting acceptance of the conditions.

	{406M LONG), ROBERTSON (15/4/12/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)		
A3914	PROGRAMME OF DATES FOR MEETINGS 2020 ~ SECTION 79 COMMITTEES, EXECUTIVE MAYORAL COMMITTEE AND COUNCIL ~ JANUARY TO DECEMBER 2020 (3/23/1) (DIRECTOR CORPORATE SERVICES)	E BURGER S KOITZÉ AWJ EVERSON	Program has been placed on the Municipal Website.
A3915	AMENDMENT OF MIG DETAILED PROJECT IMPLEMENTATION PLAN - 2019 / 2020, 2020 / 2021 AND 2021 / 2022 (17/8/3/5/3) (MANAGER PROJECT MANAGEMENT)	NW ALBERTYN	Completed
A3916	PROGRESS REPORT - ASLA ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY - OCTOBER 2019 (DIRECTOR COMMUNITY SERVICES)	M MGAJO	Ongoing
A3917	EXPENDITURE OF THE 2019 / 2020 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FIRST QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)	CO MATTHYS	Resubmitted for changes to be approved. Changes made to audited 1st quarter report.
A3918	RESUBMISSION 2: DRAFT LANGEBERG MUNICIPALITY AIR QUALITY BY-LAW (17/1/5/1) (MANAGER: SOCIAL DEVELOPMENT)	D VAN SCHALKWYK	Will be promulgated
A3919	FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 - OCTOBER 2019 (9/2/1/3) (CHIEF FINANCIAL OFFICER)	B BROWN	Noted
A3920	TABLING OF THE DRAFT ANNUAL REPORT FOR 2018 / 2019 (5/14/1/1) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)	CO MATTHYS	Report placed on website for public comments.
A3921	KEY PERFORMANCE INDICATORS TO BE AMENDED - THE TOP LAYER SDBIP (2019 / 2020) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)	CO MATTHYS	Amendments made - new report placed on website.
A3922	RESUBMISSION - TENDER T59/2018: UPGRADING OF MCGREGOR / BOESMANSRIVER 11kV LINE (MANAGER: ELECTRICAL SERVICES)	CJ VORSTER	Once on site, the contractor will be instructed where the line must be build. Estimated date April 2020.
A3923	COUNCILLORS APPOINTED ON PORTFOLIO COMMITTEES (3/1/2 + 3/1/4) (DIRECTOR CORPORATE SERVICES)	E BURGER S KOITZÉ	Has been dealt with.
A3924	COMPILING OF THE 2019 / 2020 ADJUSTMENT BUDGET - DECEMBER 2019 (5/1/1 - 2019 / 2020) (CHIEF FINANCIAL OFFICER)	B BROWN	The necessary documents (soft and hard copies) have been distributed to the relevant governmental departments and was placed on the municipal website.
A3925	DELAYED CLAIMS GUARDRISK - PAYMENT OF PREMIUM: INSURANCE TENDER 1/2019: SHORT TERM INSURANCE PORTFOLIO 01 JULY 2019 - 30 JUNE 2020	K MEIRING	That tender conditions for TE 01/2019 be amended and all amendments to the policy where assets are removed/added, be paid by endorsement/invoices received, on a monthly basis.
A3926	REVIEWING OF THE MAYOR'S DISCRETIONARY FUND POLICY - REWARDING OF TOP MATRIC LEARNERS (OFFICE OF THE MAYOR)	HM JANSEN	Submitted to Council - amendments accepted
A3927	AUDIT & PERFORMANCE COMMITTEE - SUBMISSION OF THE QUARTERLY REPORT (5/14/R) (AUDIT & PERFORMANCE COMMITTEE CHAIRPERSON)	M SHUDE	Finished
A3928	RISK MANAGEMENT COMMITTEE - RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 1 AND RISK REGISTER - 2019 / 2020 (5/14/R) (CHIEF AUDIT EXECUTIVE)	M SHUDE	Finished

**COMPILING OF THE 2019 / 2020 ADJUSTMENT BUDGET DUE TO UNFORESEEABLE / UNAVOIDABLE EXPENDITURE (5/1/1 - 2019/2020) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

The purpose of the report is to submit an adjustment budget for 2019 / 2020 to Council for consideration.

**Background**

During a meeting with the Municipality, Robertson Uitbreiding 9 (Pty) Ltd (RU9) proposed the cancellation of the Memorandum of Understanding between Langeberg Municipality and Robertson Uitbreiding 9 (Pty) Ltd for the delivery of certain works for the benefit of Langeberg Municipality, instead of payment for BICLs and connected services. To date some work has been completed by the consulting engineer and contractors and part payment has been made to the consulting engineer and contractors by RU9.

RU9 proposed that the Langeberg Municipality takes over the responsibility for the settlement of the outstanding balance owed to the contractors.

**Attach as Annexure A** is the report dated 27 November 2019 where the Mayor in terms of section 29 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) authorised the unforeseeable and unavoidable expenditure for which no provision was made in the approved budget.

Furthermore, section 29 (3) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) states that the expenditure must be reported to the municipal council at the next meeting within 60 days and must it be appropriated in an adjustment budget.

The budget in terms of the Schedule B format as prescribed by the Municipal Budgeting and Regulations will be distributed to council at least 3 days before the council meeting of 28 January 2020.

**Legal Framework**

Section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

**Municipal adjustments budgets**

- 28.**
- (1) A municipality may revise an approved annual budget through an adjustments budget.
  - (2) An adjustments budget —
    - (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the budget year;
    - (b) may appropriate additional revenues that have become available, over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
    - (c) **may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;**
    - (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;
    - (e) may authorise the spending of funds that were unspent at the end of the financial year preceding the budget year, where the under-spending could not reasonably have been foreseen at the time when the annual budget for the budget year was approved by the council;
    - (f) may correct any errors in the annual budget; and
    - (g) may provide for any other expenditure within a prescribed framework.

Section 23(4) of the Municipal Budget and Reporting Regulation reads as follows:

*"An adjustment budget referred to in section 28(2)(c) of the Act must be tabled at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set in section 29(3) of the Act. (60days)"*

#### Comments

The following adjustments to the 2019 / 2020 are proposed:

#### **CAPITAL EXPENDITURE**

Description	Amount Incl VAT	Amount Excl VAT	Funding Source	Department
Robertson Ext 9 - Bulk Water Services	869 006.79	755 658.08	CRR	Water Distribution
Robertson Ext 9 - Bulk Sewer Upgrades	1 977 978.35	1 650 870.12	CRR	Sewerage
Contrib Asset_Rob Ext 9 - Bulk Water Services	549 300.78	477 652.85	Allocation In-Kind	Water Distribution
Contrib Asset_Rob Ext 9 - Bulk Sewer Upgrades	1 201 129.81	1 044 460.71	Allocation In-Kind	Sewerage

**Total Capital Adjustments**

**3 928 641.76**

#### **OPERATING REVENUE**

Description	Amount Excl VAT	Funding Source	Department
Revenue Contrib Asset - Water	- 477 652.85	Allocation In-Kind	Water Distribution
Revenue Contrib Asset - Sewerage	- 1 044 460.71	Allocation In-Kind	Sewerage

**Total Operating Adjustments**

**- 1 522 113.56**

The adjustment budget for 2019 / 2020 is referred to Council to ensure that the Municipality complies with Section 23 of the Municipal Budget and Reporting Regulations, which indicates the timeframes for the tabling of adjustment budgets.

#### Aanbeveling / Recommendation

Dat die Aansuiweringsbegroting vir 2019 / 2020 soos voorgelê, goedgekeur word.

*That the Adjustment budget for 2019 / 2020 as submitted, be approved.*

**ROBERTSON UITBREIDING 9 (PTY) LTD**

**Purpose of Report**

To obtain approval from the Executive Mayor that the amount of R 2 896 985.14 be authorized as unforeseen and unavoidable expenditure in terms of section 29 of the Municipal Finance Management Act (MFMA) and section 72 (c) of the Municipal Budgeting and Reporting Regulations.

**Background**

During a meeting with the municipality Robertson Uitbreiding 9 (Pty) Ltd (RU9) proposed the cancellation of the Memorandum of Understanding between Langeberg Municipality and Robertson Uitbreiding 9 (Pty) Ltd for the delivery of certain works for the benefit of Langeberg Municipality instead of payment for BICLs and connected services. To date work as per the attached schedule has been completed by the consulting engineer and contractors and part payment has been made to the consulting engineer and contractors by RU9.

RU9 proposed that the Langeberg Municipality takes over the responsibility for payment of the outstanding R3,081,207.50 less the consulting engineers fees of R184,222.36 giving a nett amount of R2,896,985.14. RU9 will pay the consulting engineers fees as part of the BICLs payable.

**Legal Context**

Section 29 of the Municipal Finance Management Act (MFMA) provides for unforeseen and unavoidable expenditure as follow:

***29. Unforeseen and unavoidable expenditure.***





1. *The mayor of a municipality may in an emergency and other exceptional circumstances authorize unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.*
2. *Any such expenditure-*
  - a. *must be in accordance with any framework prescribed;*
  - b. *may not exceed a prescribed percentage of the approved annual budget;*
  - c. *must be reported by the mayor to the municipal council at its next meeting;*  
*and*
  - d. *must be appropriated in an adjustments budget.*
3. *If such adjustments budget is not passed within 60 days after the expenditure was incurred, the expenditure is unauthorized and section 32 (unauthorized, irregular or fruitless and wasteful expenditure) applies.*

### **Discussion**

#### **Comments from Director Engineering Services:**

A revised land use application was approved on the 31 July 2015 indicating that the developer must make a contribution to bulk services in a form of a levy (BICL). The application of the RU9 development BICL amount was calculated from the total services needed for the development as 237 opportunities. BICL amounts is payable before transfer of the properties can take place as describe in the approval of the land use. To enable maximum opportunity for the development, certain bulk connector services needed upgrading of which the RU9 development is only contributing a portion of the capacity to these services. A service level agreement was entered between the municipality and RU9 stipulation the implementation conditions of the BICL levies. The agreement made provision for sewer as well as water line upgrades.

Element Consulting Engineers, appointed by the developer, called for tenders after which contractors were appointed on the municipality's supply chain conditions. The following contracts were executed:



- Bulk Services for Extension 9 Robertson Sewer Upgrade: SHAR Civils: R  
3 151 463.74
- Bulk Services for Extension 9 Robertson Water Upgrade: Alpha Civil: R  
1 382 849.88

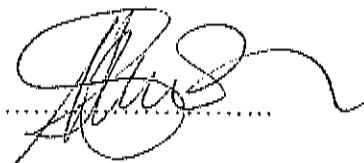
Practical Completion was issued for the Sewer Upgrade on the 21 July 2019 and the Water Upgrade on 16 July 2019.

**Comments from CFO:**

Section 29 of the MFMA and Section 72 of the Municipal Budgeting and Reporting Regulations is applicable, the mayor can approve up to the limit of R 15 M as section 72 (c) of the Municipal Budgeting and Reporting Regulations is applicable on Langeberg Municipality, but there must still go an adjustments budget to council within 60 days as prescribed by section 29 of the MFMA.

**Recommendation by the Municipal Manager:**

1. That the amount of R 2 896 985.14 be authorized by the Executive Mayor as unforeseen and unavoidable expenditure in terms of section 29 of the Municipal Finance Management Act (MFMA) and section 72 (c) of the Municipal Budgeting and Reporting Regulations.




S A Mokweni  
Municipal Manager

2019/11/27 -

Date

**Authorized by the Executive Mayor:**

1. The amount of R 2 896 985.14 is authorized as unforeseen and unavoidable expenditure in terms of section 29 of the Municipal Finance Management Act (MFMA) and section 72 (c) of the Municipal Budgeting and Reporting Regulations.

.....

H Jansen  
Executive Mayor

28.11.2019

Date

**MID-YEAR PERFORMANCE ASSESSMENT IN TERMS OF SECTION 72 (1) OF THE MFMA FOR 01 JULY 2019 TO 31 DECEMBER 2019 (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit to the Executive Mayor an assessment report on the Municipality's performance covering the period 01 July 2019 to 31 December 2019, where after the Mayor must submit the report to Council by 31 January 2020.

**Background**

**1. Executive summary**

In terms of Section 72 (1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), the accounting officer of a municipality must, by 25 January of each year, assess the performance of the municipality during the first half of the financial year and submit a report on such assessment to the mayor of the municipality, the National Treasury and the relevant provincial treasury. The mayor must, in turn, comply with the provisions of Section 54, which includes submitting the report to council by 31 January of each year.

**2 Constitutional and Policy Implications**

The process is currently driven by legislation.

**3 Legal Implications**

3.1 Section 72 (1), Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (hereinafter referred to as the MFMA).

**MFMA**

In terms of Section 72 (1) of the MFMA, the accounting officer of a municipality must by 25 January of each year-

- (a) assess the performance of the municipality during the first half of the financial year, taking into account-
  - (i) the monthly statements referred to in section 71 for the first half of the financial year;
  - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
  - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
  - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
- (b) submit a report on such assessment to-
  - (i) the mayor of the municipality
  - (ii) the National Treasury; and
  - (iii) the relevant provincial treasury.

4.2 Thereafter, the mayor must, in terms of Section 54. (1)-

- (a) consider the report;
- (b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;
- (d) issue any appropriate instructions to the accounting officer to ensure-
  - (i) that the budget is implemented in accordance with the service delivery and budget implementation plan; and
  - (ii) that spending of funds and revenue collection proceed in accordance with the budget;
- (e) identify any financial problems facing the municipality, including any emerging or impending financial problems; and
- (f) submit the report to the council by 31 January of each year.

#### **Comments**

The Section 72(1) report could only be prepared / compiled after the section 71 monthly report for December 2019 was compiled and provided to National and Provincial Treasury on 15 January 2020.

**The attached document** (annexure A) is the Mid-Year Budget & Performance Assessment for the period 01 July 2019 to 31 December 2019.

#### **Recommendation**

That the contents of the report in terms of section 72(1) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) be noted.



## **In-Year Report of the Municipality**

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

## **Mid Year Budget and Performance Assessment for the Period 01 July 2019 to 31 December 2019**

## Table of Contents

<b>Glossary</b> .....	3
Section 1 - Introduction.....	5
Section 2 - Report of the Executive Mayor.....	7
Section 3 - Financial Performance .....	11
Section 4 - Service Delivery Performance .....	30
Section 5 - Progress on resolving problems identified in the 2018/2019 Annual Report .....	39
Section 6 - Recommendations .....	40
Section 7 - Municipal manager's quality certification .....	41
Appendix 1: Service Delivery Performance Report .....	42
Appendix 2: Financial Statements for the period 01 July 2019 to 31 December 2019.....	43
Appendix 3: Uniform Financial Ratios in terms of MFMA Circular 71 .....	44
Appendix 4: Detailed Capital Expenditure as at 31 December 2019.....	45
Appendix 5: Draft Auditor's Report of the Auditor General on the consolidate financial statements.....	46
Appendix 6: Action Plan to address the 2018/2019 audit findings as raised by the Auditor General.....	47

## List of figures

Figure 1 Electricity: Purchases vs Sales.....	7
Figure 2 Water: Purchases vs Sales .....	8
Figure 3 Total Cash and Cash Equivalents.....	9
Figure 4 Current month levies against Current month payment received.....	21
Figure 5 Total Debtors.....	22
Figure 6 Total Creditors .....	23

## Glossary

**Adjustments budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

**Cash flow statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003); Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.



**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years' budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, is spending without, or in excess of, an approved budget or vote, expenditure from a vote unrelated to the department or functional area covered by the vote, expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose, spending of an allocation not in accordance with the conditions of the allocations.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Langeberg Municipality this means at directorate level.

## Section 1 - Introduction

### 1.1 Purpose

To inform Council of progress made in the implementation of the budget and the performance outcomes in respect of the first six months of the 2019/2020 financial year, and to recommend whether an adjustments budget is necessary.

### 1.2 Legal requirements

In terms of Section 72 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

- (1) The accounting officer of a municipality must by 25 January of each year –
  - (a) assess the performance of the municipality during the first half of the financial year, taking into account –
    - (i) the monthly statements referred to in section 71 for the first half of the financial year;
    - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
    - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and
    - (iv) the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and
  - (b) submit a report on such assessment to –
    - (i) the mayor of the municipality
    - (ii) the National Treasury; and
    - (iii) the relevant Provincial Treasury.
- (2) The statement referred to in section 71(1) for the sixth month of a financial year may be incorporated into the report referred to in subsection (1) (b) of this section.
- (3) The accounting officer must, as part of the review -
  - (a) make recommendations as to whether an adjustments budget is necessary; and
  - (b) recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Thereafter, the mayor must, in terms of Section 54(1):

- (a) Consider the report;
- (b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;

- (d) Issue any appropriate instructions to the accounting officer to ensure-
  - (i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
  - (ii) That spending of funds and revenue collection proceed in accordance with the budget;
- (e) Identify any financial problems facing the municipality, including any emerging or impending financial problems; and
- (f) Submit the report to the council by 31 January of each year.

### **1.3 Contents of this report**

With the concurrence of the Director: Strategy and Social Development, it was agreed that:

- (a) A report on the performance assessment of service delivery against the SDBIP and the Capital Program following the performance reviews is attached as Appendix 1.
- (b) The outcomes from these reports form the basis of this mid-year budget and performance assessment.

## Section 2 - Report of the Executive Mayor

### 2.1 High level assessment of MFMA s71 financial reports for the past 6 months

#### 2.1.1 Against annual budget (original approved and latest adjustments)

##### Revenue by Source

Rates were levied in July 2019 for the 2019/2020 financial year. The amounts for rates and service charges do not represent cash received but levied amounts.

Total revenue to date is R 373 102 M compared to total revenue budget to date of R 371 016 M which brings about a positive variance of 1%. Please refer to table C4 on page 14 for breakdown of Revenue by Source.

When comparing the year to date revenue collected to the year to date budget there is a material under collection in various revenue sources, therefore an adjustments budget must be prepared that adjusts the revenue and expenditure estimates downwards due to the material under-collection of revenue projected for the current year, in terms of section 28 (2)(a) of the MFMA.

Service Charges in relation to Electricity Revenue does not have to be adjusted downwards, having a positive impact on the municipality's expenditure and cash flow budget.

The graph below illustrates the movement in Electricity Purchases and Electricity Sales from July 2017 to December 2019:

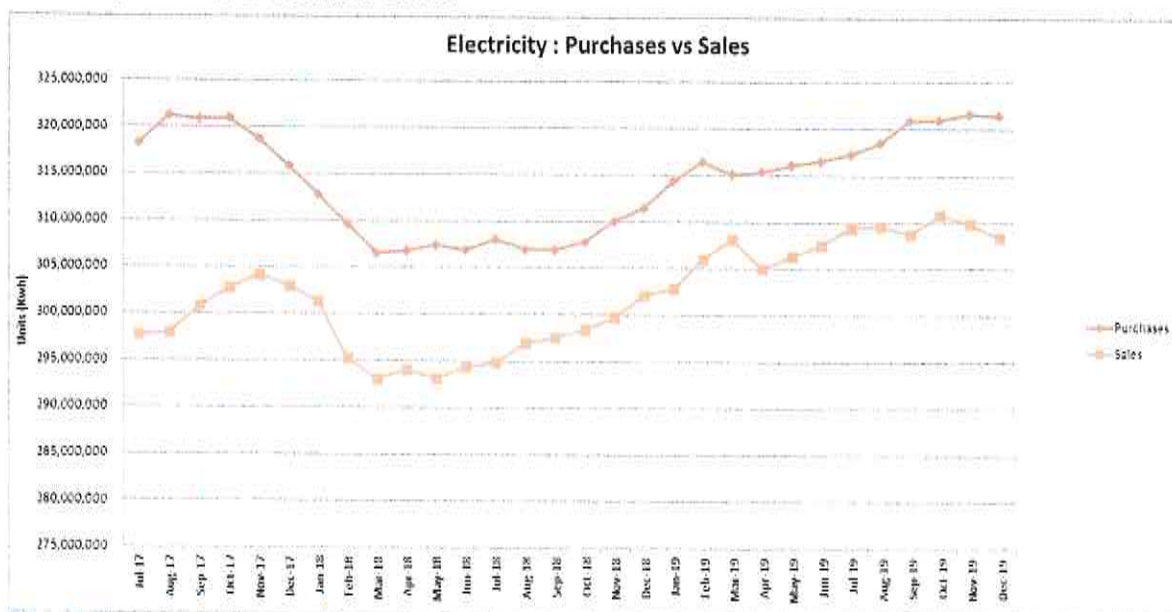


Figure 1 Electricity: Purchases vs Sales

Taking into account the high cost of electricity, there has been an increase in the sale of electricity units compared to the same period in 2018/2019 with reference to [Figure 1 Electricity: Purchases vs Sales](#).

The graph below illustrates the movement in Water Purchases and Water Sales from July 2017 to December 2019:

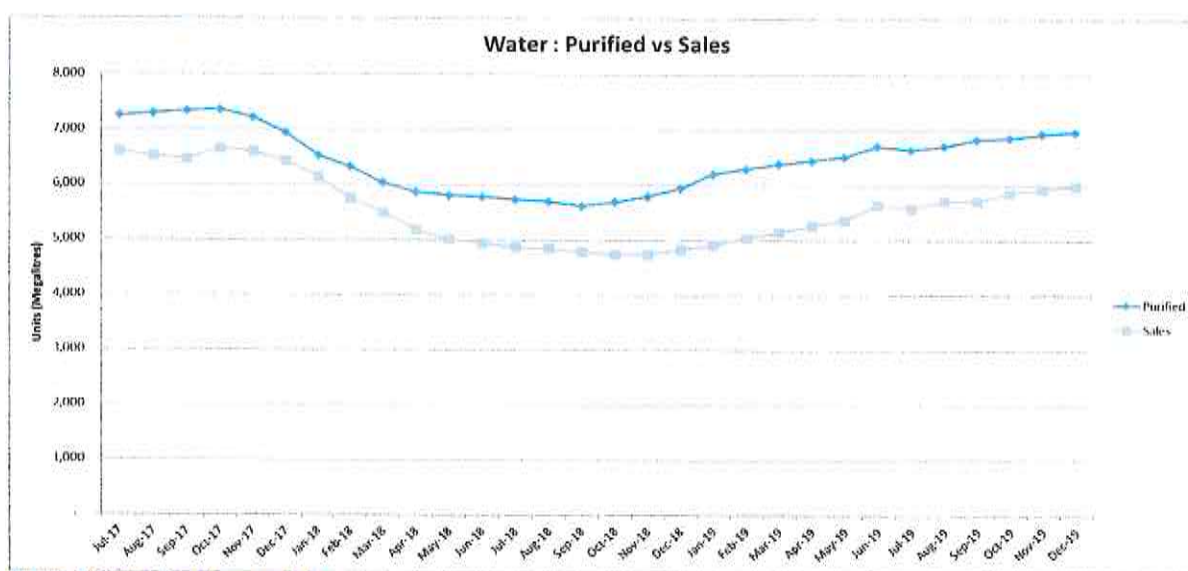


Figure 2 Water: Purchases vs Sales

The water sales are at the lowest it has been compared to the same period in 2016/17 & 2017/2018 with reference to [Figure 2 Water: Purchases vs Sales](#), which is mainly attributable to the water restrictions implemented due to the drought the Western Cape is experiencing. This is currently having a negative impact on water revenue as can be seen in table C4 on page 14.

### Operating expenditure by type

Total expenditure to date is R 336 548 M compared to total expenditure budget to date of R 378 019 M which brings about a negative variance of 11%. The variance is mainly attributable to under expenditure on Employee related costs, Other material, Contracted services and Transfers and subsidies. Please refer to table C4 on page 14 for Breakdown of Expenditure by Type.

## Cash flows

The cash flow is currently positive, however it is likely to be placed under stress towards the financial year end, as water revenues will decrease towards year-end, whilst expenditure is expected to increase for the same period. This requires that cut backs on expenditure will have to be put in place to prevent the cash flow position from deteriorating substantially.

The graph below illustrates the Total Cash and Cash Equivalents at the end of each month from June 2018 to December 2019.

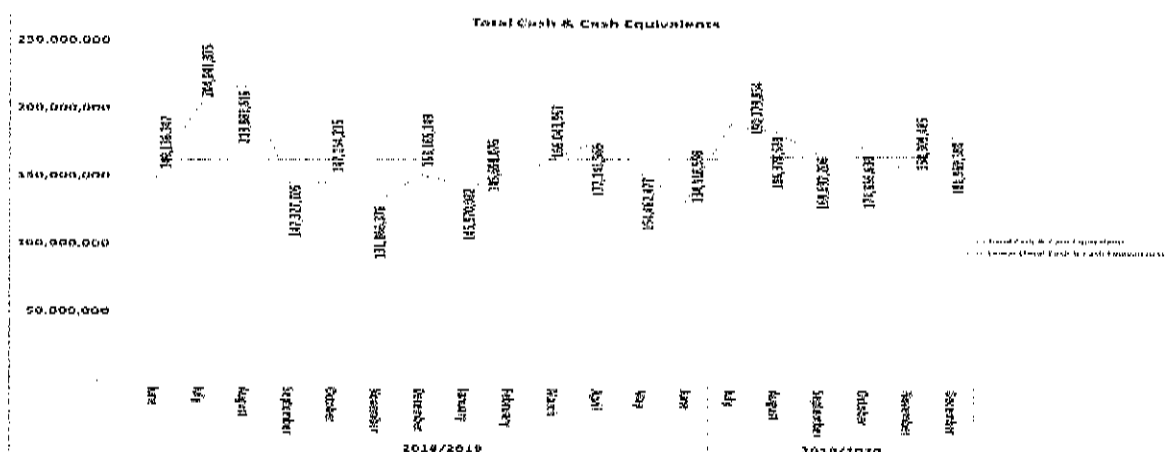


Figure 3 Total Cash and Cash Equivalents

The increase in the Total Cash and Cash Equivalents of the municipality from 2018/2019 to 2019/2020 is directly attributable to the tariff increases in the sale of electricity; and water, sanitation, and refuse tariffs that increased in 2019/2020 to recover the total cost of rendering the specific service. As, at the end of December 2019 Electricity, water, sewerage and refuse removal trading services generated a surplus as can be seen in Table C2: Monthly Budget Statement - Financial Performance (standard classification) on page 12.

Below are commitments against Cash and Cash equivalents as at 31 December 2019:

Commitments against Cash and Cash Equivalents		
Item	Previous Month	Current Month
Cash and Cash Equivalents	158,309,485	181,969,580
Commitments	125,777,680	133,082,473
Loan repayments	2,252,285	458,189
Capital Replacement Reserve - Roads	10,000,000	10,000,000
Valuation Roll Reserve	6,500,000	6,500,000
Capital Replacement Reserve - Rehabilitation Landfill	3,000,000	3,000,000
Capital Replacement Reserve - Capital Budget	31,835,447	31,088,550
Transfer to CRR	8,000,000	8,000,000
Trade and other payables		
- Unspent conditional transfers	17,032,216	25,063,159
- Creditor Payments	47,157,731	48,982,576
Surplus/(Deficit)	32,531,806	48,887,107

## 2.2 Impact of the national and provincial adjustments budget

The provincial adjustment budgets have impacted on the municipality's adjustment budget of December 2019 as follows:

	R
<b>National Government</b>	
Neighbourhood Development Partnership Grant (Capital)	-2,000,000
<b>Provincial Government</b>	
Community Development Workers Grant	57,000
Human Settlement Development Grant (Beneficiaries)	-3,839,900.00
	<b>-5,782,900</b>

## 2.3 Impact of the national and provincial conditional grant roll over process


The provincial 2018/2019 unspent roll over process have impacted on the municipality's adjustment budget of December 2019 as follows:

	R
<b>National Government</b>	
Municipal Infrastructure Grant	1,258,075
	<b>1,258,075</b>
<b>Provincial Government</b>	
Western Cape Financial Management Capacity Building Grant	360,000
Human Settlement Development Grant (Beneficiaries)	1,357,357
Title-deeds Restoration Grant	3,537,920
	<b>5,255,277</b>
<b>District</b>	
Bakery Project	168,875
CWDM: Upgrade of King Edward Sport Grounds)	207,688
CWDM: Construction of Boundary Walls of Sportsfields	32,199
	<b>408,762</b>
	<b>6,922,113</b>

## 2.4 Conclusion

The mid-year budget and performance assessment indicates that:

- an adjustments budget for 2019/2020 will be required; and this must be approved by council by no later than 28 February 2020.
- the revised SDBIP, which forms the basis of the mid-year assessment and must include any adjustments as a result of the adjustments budget, must be approved.

  
.....

H Jansen  
Executive Mayor

22-01-2020



## Section 3 - Financial Performance

### 3.1 Monthly budget statements

The tables included in Section 3 are from the section 71, December 2019 in-year monthly budget statements.

#### 3.1.1 Table C1: S71 Monthly Budget Statement Summary

WC026 Langeberg - Table C1 Monthly Budget Statement Summary - M06 December

Description	2018/19	Budget Year 2019/20							
	Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	52,679	57,373	57,373	5	56,602	28,687	27,915	97%	57,373
Service charges	453,723	526,517	526,517	43,209	233,256	263,259	(30,001)	-11%	526,517
Investment revenue	13,099	9,494	9,494	1,133	7,215	4,747	2,469	52%	9,494
Transfers and subsidies	103,330	118,319	119,963	27,567	67,620	59,428	8,192	14%	119,963
Other own revenue	52,919	29,791	29,791	1,054	8,407	14,895	(6,488)	-44%	29,791
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>675,749</b>	<b>741,494</b>	<b>743,138</b>	<b>72,969</b>	<b>373,102</b>	<b>371,016</b>	<b>2,087</b>	<b>1%</b>	<b>743,138</b>
Employee costs	186,765	209,989	209,989	11,769	95,778	104,588	(8,810)	-8%	209,989
Remuneration of Councilors	10,538	11,250	11,250	887	5,324	5,625	(301)	-5%	11,250
Depreciation & asset impairment	25,054	25,081	25,081	2,386	14,164	12,541	1,623	13%	25,081
Finance charges	11,296	4,133	4,133	667	2,215	2,067	149	7%	4,133
Materials and bulk purchases	311,176	357,430	357,616	28,374	178,100	182,101	(4,001)	-2%	357,616
Transfers and subsidies	1,765	3,104	3,464	40	1,322	2,056	(735)	-36%	3,464
Other expenditure	86,314	129,092	131,323	7,183	39,644	69,041	(29,397)	-43%	131,323
<b>Total Expenditure</b>	<b>632,909</b>	<b>740,980</b>	<b>742,857</b>	<b>51,307</b>	<b>336,548</b>	<b>378,019</b>	<b>(41,471)</b>	<b>-11%</b>	<b>742,857</b>
<b>Surplus/(Deficit)</b>	<b>42,840</b>	<b>514</b>	<b>282</b>	<b>21,662</b>	<b>36,554</b>	<b>(7,004)</b>	<b>43,558</b>	<b>-622%</b>	<b>282</b>
Transfers and subsidies - capital (monetary allocations)	56,307	32,659	32,254	1,120	7,028	16,819	(9,791)	-58%	32,254
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>99,147</b>	<b>33,173</b>	<b>32,536</b>	<b>22,782</b>	<b>43,582</b>	<b>9,815</b>	<b>33,766</b>	<b>344%</b>	<b>32,536</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>99,147</b>	<b>33,173</b>	<b>32,536</b>	<b>22,782</b>	<b>43,582</b>	<b>9,815</b>	<b>33,766</b>	<b>344%</b>	<b>32,536</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>93,290</b>	<b>95,434</b>	<b>97,371</b>	<b>3,213</b>	<b>17,840</b>	<b>45,891</b>	<b>(28,050)</b>	<b>-61%</b>	<b>97,371</b>
Capital transfers recognised	56,307	32,659	32,254	1,212	7,184	14,870	(7,686)	-52%	32,254
Public contributions & donations	-	-	-	-	-	-	-	-	-
Borrowing	5,961	27,088	29,039	2,346	5,666	13,853	(8,187)	-59%	29,039
Internally generated funds	31,023	35,687	36,079	(347)	4,990	17,168	(12,178)	-71%	36,079
<b>Total sources of capital funds</b>	<b>93,290</b>	<b>95,434</b>	<b>97,371</b>	<b>3,213</b>	<b>17,840</b>	<b>45,891</b>	<b>(28,050)</b>	<b>-61%</b>	<b>97,371</b>
<b>Financial position</b>									
Total current assets	238,836	194,988	185,752		254,993				185,752
Total non current assets	743,593	813,725	815,663		749,230				815,663
Total current liabilities	128,162	130,670	124,209		149,305				124,209
Total non current liabilities	115,421	164,461	164,481		112,582				164,481
<b>Community wealth/Equity</b>	<b>738,846</b>	<b>713,362</b>	<b>712,724</b>		<b>782,336</b>				<b>712,724</b>
<b>Cash flows</b>									
Net cash from (used) operating	101,316	64,572	57,274	27,850	40,654	17,562	(23,092)	-131%	57,274
Net cash from (used) investing	(92,103)	(91,423)	(93,361)	(2,531)	(19,097)	(45,144)	(26,047)	58%	(93,361)
Net cash from (used) financing	(3,645)	24,834	24,834	(1,659)	5,709	1,500	(4,209)	-281%	24,834
<b>Cash/cash equivalents at the month/year end</b>	<b>154,704</b>	<b>117,157</b>	<b>107,920</b>	<b>-</b>	<b>181,970</b>	<b>93,091</b>	<b>(88,878)</b>	<b>-95%</b>	<b>107,920</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys- 1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	38,345	2,463	1,801	4,343	1,256	1,027	17,597	16,478	83,311
<b>Creditors Age Analysis</b>									
Total Creditors	34,000	-	-	-	-	-	-	-	34,000



### 3.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist in the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

The main functions are Governance and Administration; Community and Public Safety; Economic and Environmental Services; and Trading services.

It is for this reason that Financial Performance is reported in standard classification in Table C2 and by municipal vote in Table C3.

WC026 Langeberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	Ref	2018/19	Budget Year 2019/20							
		Pra-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		118,156	136,633	135,050	16,892	101,653	68,568	33,085	48%	135,050
Executive and council		5,201	17,578	15,576	1,890	5,344	8,788	(3,444)	-39%	15,576
Finance and administration		112,955	119,057	119,474	15,002	95,309	59,780	36,530	61%	119,474
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		52,705	32,520	33,815	754	5,315	16,498	(11,183)	-68%	33,815
Community and social services		10,798	10,712	10,712	651	4,160	5,356	(1,196)	-22%	10,712
Sport and recreation		1,568	825	1,065	(97)	(267)	552	(919)	-141%	1,065
Public safety		89	81	81	11	41	41	0	0%	81
Housing		40,250	20,902	21,957	180	1,382	10,450	(9,068)	-87%	21,957
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		41,377	34,911	38,338	8,186	38,445	17,624	20,821	118%	38,338
Planning and development		30,688	2,621	2,790	7,852	34,113	1,479	32,634	2206%	2,790
Road transport		10,889	32,280	33,548	334	4,332	16,145	(11,813)	-73%	33,548
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		535,953	570,087	570,087	48,258	234,716	785,044	(50,328)	-16%	570,087
Energy sources		412,619	444,981	444,981	32,041	178,871	222,490	(45,619)	-21%	444,981
Water management		52,051	52,429	52,429	4,011	15,007	26,215	(11,208)	-43%	52,429
Waste water management		39,022	38,331	38,331	7,023	24,907	19,165	5,742	30%	38,331
Waste management		32,264	34,347	34,347	5,183	17,931	17,173	758	4%	34,347
<i>Other</i>	<b>4</b>	<b>2</b>	<b>2</b>	<b>102</b>	<b>-</b>	<b>1</b>	<b>101</b>	<b>(101)</b>	<b>-99%</b>	<b>102</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>748,196</b>	<b>774,153</b>	<b>775,392</b>	<b>74,090</b>	<b>380,130</b>	<b>387,835</b>	<b>(7,705)</b>	<b>-2%</b>	<b>775,392</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		101,022	133,078	133,495	7,402	57,402	67,977	(10,574)	-16%	133,495
Executive and council		24,498	24,613	24,613	1,292	9,645	12,052	(2,408)	-20%	24,613
Finance and administration		73,414	105,124	105,541	5,959	46,245	54,254	(8,009)	-15%	105,541
Internal audit		3,110	3,342	3,342	151	1,513	1,671	(158)	-9%	3,342
<i>Community and public safety</i>		52,235	74,386	75,586	3,271	24,809	37,753	(12,944)	-34%	75,586
Community and social services		22,715	15,903	15,903	797	7,045	8,240	(1,195)	-15%	15,903
Sport and recreation		20,820	24,453	24,588	1,842	11,741	12,382	(642)	-5%	24,588
Public safety		1,023	6,796	6,796	460	3,019	3,509	(489)	-14%	6,796
Housing		7,576	27,242	28,297	371	3,004	13,822	(10,818)	-78%	28,297
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		67,753	72,884	73,053	4,308	28,816	37,607	(8,791)	-23%	73,053
Planning and development		22,758	27,918	28,087	1,022	9,603	15,071	(5,468)	-36%	28,087
Road transport		44,996	44,966	44,966	3,286	19,213	22,536	(3,323)	-15%	44,966
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		427,305	459,449	459,449	36,315	224,839	233,581	(8,741)	-4%	459,449
Energy sources		318,475	368,372	368,372	28,851	183,551	188,922	(5,371)	-2%	368,372
Water management		47,164	27,961	27,961	3,142	13,810	14,425	(615)	-4%	27,961
Waste water management		30,864	31,760	31,760	2,112	12,461	16,554	(4,093)	-25%	31,760
Waste management		29,802	31,357	31,357	2,210	15,018	15,681	(663)	-4%	31,357
<i>Other</i>		735	1,172	1,272	12	682	1,102	(420)	-38%	1,272
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>649,049</b>	<b>740,980</b>	<b>742,857</b>	<b>51,307</b>	<b>336,548</b>	<b>378,019</b>	<b>(41,471)</b>	<b>-11%</b>	<b>742,857</b>
<b>Surplus/ (Deficit) for the year</b>		<b>99,147</b>	<b>33,173</b>	<b>32,535</b>	<b>22,782</b>	<b>43,582</b>	<b>9,815</b>	<b>33,766</b>	<b>344%</b>	<b>32,535</b>

### 3.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

The operating expenditure budget is approved by Council on the municipal vote level.

The municipal votes reflect the organisational structure of the municipality which is made up of the following directorates: Finance, Executive and Council, Strategy and Social Development, Corporate Services and Engineering Services.

WC026 Langeberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - FINANCIAL SERVICES		109,325	115,059	115,419	15,001	96,696	57,531	39,166	68.1%	115,419
Vote 2 - EXECUTIVE & COUNCIL		5,201	5,177	5,177	1,725	3,860	2,589	1,291	49.9%	5,177
Vote 3 - STRATEGY & SOCIAL DEVELOPMENT		1,935	13,142	11,411	90	1,284	7,090	(5,805)	-81.9%	11,411
Vote 4 - CORPORATE SERVICES		14,646	12,536	12,593	179	2,382	6,268	(3,886)	-62.0%	12,593
Vote 5 - ENGINEERING SERVICES		564,912	595,352	596,610	56,266	270,392	297,676	(27,284)	-9.2%	596,610
Vote 6 - COMMUNITY SERVICES		52,177	32,886	34,181	829	5,495	16,681	(11,186)	-67.1%	34,181
Total Revenue by Vote	2	748,196	774,153	775,392	74,090	380,130	387,835	(7,705)	-2.0%	775,392
Expenditure by Vote	1									
Vote 1 - FINANCIAL SERVICES		30,923	49,998	50,358	3,725	22,575	27,514	(4,939)	-18.0%	50,358
Vote 2 - EXECUTIVE & COUNCIL		28,616	17,908	17,908	1,197	8,230	8,828	(598)	-6.8%	17,908
Vote 3 - STRATEGY & SOCIAL DEVELOPMENT		17,383	26,313	26,582	615	8,590	13,839	(5,249)	-37.9%	26,582
Vote 4 - CORPORATE SERVICES		50,698	66,717	66,774	3,218	27,215	32,479	(5,263)	-16.2%	66,774
Vote 5 - ENGINEERING SERVICES		469,738	503,881	503,881	39,226	244,328	256,796	(12,468)	-4.9%	503,881
Vote 6 - COMMUNITY SERVICES		51,692	76,162	77,353	3,326	25,610	38,564	(12,955)	-33.6%	77,353
Total Expenditure by Vote	2	649,049	740,980	742,857	51,307	336,548	378,019	(41,471)	-11.0%	742,857
Surplus/ (Deficit) for the year	2	99,147	33,173	32,536	22,782	43,582	9,815	33,766	344%	32,536

### 3.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC026 Langeberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		52,679	57,373	57,373	5	56,602	28,687	27,915	97%	57,373
Service charges - electricity revenue		369,411	431,200	431,200	35,802	192,041	215,600	(23,560)	-11%	431,200
Service charges - water revenue		39,576	48,122	48,122	3,811	19,601	24,061	(4,460)	-19%	48,122
Service charges - sanitation revenue		23,558	24,380	24,380	3,083	18,740	12,190	6,549	54%	24,380
Service charges - refuse revenue		21,178	22,814	22,814	513	2,877	11,407	(8,530)	-75%	22,814
Rental of facilities and equipment		3,163	3,310	3,310	284	1,425	1,654	(229)	-14%	3,310
Interest earned - external investments		13,099	9,494	9,494	1,133	7,215	4,747	2,469	52%	9,494
Interest earned - outstanding debtors		2,736	3,127	3,127	262	1,461	1,564	(102)	-7%	3,127
Dividends received		3	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		5,044	4,019	4,019	68	560	2,009	(1,449)	-72%	4,019
Licences and permits		1,454	1,053	1,053	30	385	526	(141)	-27%	1,053
Agency services		4,145	5,231	5,231	88	1,868	2,616	(748)	-29%	5,231
Transfers and subsidies		103,330	118,319	119,963	27,567	67,620	59,428	8,192	14%	119,963
Other revenue		34,890	11,559	11,559	323	2,708	5,781	(3,072)	-53%	11,559
Gains on disposal of PPE		1,483	1,492	1,492	-	-	746	(746)	-100%	1,492
Total Revenue (excluding capital transfers and contributions)		675,749	741,494	743,138	72,969	373,102	371,016	2,087	1%	743,138
Expenditure By Type										
Employee related costs		186,765	209,989	209,989	11,769	95,778	104,588	(8,810)	-8%	209,989
Remuneration of councillors		10,538	11,250	11,250	887	5,324	5,625	(301)	-5%	11,250
Debt impairment		-	8,972	8,972	-	-	4,486	(4,486)	-100%	8,972
Depreciation & asset impairment		25,054	25,081	25,081	2,386	14,164	12,541	1,623	13%	25,081
Finance charges		11,296	4,133	4,133	667	2,216	2,067	149	7%	4,133
Bulk purchases		293,000	334,828	334,828	26,846	170,630	170,204	426	0%	334,828
Other materials		18,177	22,602	22,788	1,528	7,470	11,897	(4,427)	-37%	22,788
Contracted services		23,462	67,420	68,651	4,178	18,991	36,074	(17,083)	-47%	68,651
Transfers and subsidies		1,765	3,104	3,464	40	1,322	2,056	(735)	-36%	3,464
Other expenditure		62,852	53,601	53,701	3,005	20,653	28,481	(7,828)	-27%	53,701
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Expenditure		632,909	740,980	742,857	51,307	336,548	378,019	(41,471)	-11%	742,857
Surplus/(Deficit)		42,840	514	282	21,662	36,554	(7,004)	43,558	-622%	282
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		56,307	32,659	32,254	1,120	7,028	16,819	(9,791)	-58%	32,254
Surplus/(Deficit) after capital transfers & contributions		99,147	33,173	32,536	22,782	43,582	9,815			32,536
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		99,147	33,173	32,536	22,782	43,582	9,815			32,536
Attributable to minorities		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality		99,147	33,173	32,536	22,782	43,582	9,815			32,536
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year		99,147	33,173	32,536	22,782	43,582	9,815			32,536

#### Property rates

Annual property rates and fixed service charges are billed to consumers in July and reflect as accrued revenue in the Statement of Financial Performance.



### 3.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC026 Langeberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Capital expenditure (municipal vote, functional classification and funding) - mid December										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - FINANCIAL SERVICES		-	-	-	-	-	-	-		-
Vote 2 - EXECUTIVE & COUNCIL		-	-	-	-	-	-	-		-
Vote 3 - STRATEGY & SOCIAL DEVELOPMENT		457	-	-	-	-	-	-		-
Vote 4 - CORPORATE SERVICES		316	-	-	-	-	-	-		-
Vote 5 - ENGINEERING SERVICES		38,826	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	39,599	-	-	-	-	-	-		-
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - FINANCIAL SERVICES		184	-	-	-	-	-	-		-
Vote 2 - EXECUTIVE & COUNCIL		115	1,000	1,000	-	-	439	(439)	-100%	1,000
Vote 3 - STRATEGY & SOCIAL DEVELOPMENT		882	11,736	10,235	25	1,830	5,676	(3,845)	-68%	10,235
Vote 4 - CORPORATE SERVICES		1,302	650	650	69	181	286	(105)	-37%	650
Vote 5 - ENGINEERING SERVICES		8,090	78,032	81,100	3,030	15,352	37,355	(22,003)	-59%	81,100
Vote 6 - COMMUNITY SERVICES		43,119	4,016	4,387	89	478	2,135	(1,658)	-78%	4,387
Total Capital single-year expenditure	4	53,692	95,434	97,371	3,213	17,840	45,891	(28,050)	-61%	97,371
Total Capital Expenditure		93,290	95,434	97,371	3,213	17,840	45,891	(28,050)	-61%	97,371
<b>Capital Expenditure - Functional Classification</b>										
Governance and administration		2,603	13,236	11,735	94	2,011	6,335	(4,324)	-68%	11,735
Executive and council		115	10,196	8,554	-	120	4,577	(4,457)	-97%	8,554
Finance and administration		2,488	3,040	3,182	94	1,891	1,758	133	8%	3,182
Internal audit		-	-	-	-	-	-	-		-
Community and public safety		43,627	4,166	4,537	89	478	2,201	(1,723)	-78%	4,537
Community and social services		1,786	945	945	17	44	415	(372)	-90%	945
Sport and recreation		13,483	2,715	3,086	73	422	1,563	(1,142)	-73%	3,086
Public safety		129	506	506	-	12	222	(210)	-94%	506
Housing		28,229	-	-	-	-	-	-		-
Economic and environmental services		18,755	35,091	36,185	-	4,528	16,512	(11,984)	-73%	36,185
Planning and development		868	4,500	4,500	-	-	1,977	(1,977)	-100%	4,500
Road transport		17,887	30,591	31,685	-	4,528	14,535	(10,007)	-69%	31,685
Trading services		28,305	42,941	44,915	3,030	10,824	20,843	(10,019)	-48%	44,915
Energy sources		12,892	36,021	37,995	2,995	9,660	17,803	(8,143)	-46%	37,995
Water management		11,225	2,500	2,500	-	-	1,099	(1,099)	-100%	2,500
Waste water management		297	1,120	1,120	-	147	492	(345)	-70%	1,120
Waste management		3,890	3,300	3,300	35	1,017	1,450	(433)	-30%	3,300
Total Capital Expenditure - Functional Classification	3	93,290	95,434	97,371	3,213	17,840	45,891	(28,050)	-61%	97,371
<b>Funded by:</b>										
National Government		22,996	32,159	31,514	1,120	6,820	14,130	(7,310)	-52%	31,514
Provincial Government		32,551	-	-	-	-	-	-		-
District Municipality		760	500	740	92	364	740	(376)	-51%	740
Transfers recognised - capital		56,307	32,659	32,254	1,212	7,184	14,870	(7,686)	-52%	32,254
Public contributions & donations	5	-	-	-	-	-	-	-		-
Borrowing	6	5,961	27,088	29,039	2,348	5,666	13,853	(8,187)	-59%	29,039
Internally generated funds		31,023	35,687	36,079	(347)	4,990	17,168	(12,178)	-71%	36,079
Total Capital Funding		93,290	95,434	97,371	3,213	17,840	45,891	(28,050)	-61%	97,371

### 3.1.6 Table C6: Monthly Budget Statement - Financial Position

WC026 Langeberg - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2018/19	Budget Year 2019/20			
		Pre-Audit Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		24,653	17,157	7,920	76,919	7,920
Call investment deposits		130,051	100,000	100,000	105,050	100,000
Consumer debtors		56,132	36,454	36,454	51,968	36,454
Other debtors		1,568	15,127	15,127	35,767	15,127
Current portion of long-term receivables		623	819	819	720	819
Inventory		25,810	25,432	25,432	24,570	25,432
<b>Total current assets</b>		<b>238,836</b>	<b>194,988</b>	<b>185,752</b>	<b>294,993</b>	<b>185,752</b>
<b>Non current assets</b>						
Long-term receivables		951	3,996	3,996	2,749	3,996
Investments		113	125	125	113	125
Investment property		28,345	26,795	26,795	28,318	26,795
Property, plant and equipment		713,333	782,077	784,015	717,254	784,015
Intangible assets		575	471	471	520	471
Other non-current assets		275	260	260	275	260
<b>Total non current assets</b>		<b>743,593</b>	<b>813,725</b>	<b>815,663</b>	<b>749,230</b>	<b>815,663</b>
<b>TOTAL ASSETS</b>		<b>982,429</b>	<b>1,008,713</b>	<b>1,001,414</b>	<b>1,044,223</b>	<b>1,001,414</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Borrowing		3,199	3,021	3,021	8,086	3,021
Consumer deposits		12,215	12,457	12,457	12,574	12,457
Trade and other payables		78,033	76,101	69,440	93,931	69,440
Provisions		34,715	39,291	39,291	34,715	39,291
<b>Total current liabilities</b>		<b>128,162</b>	<b>130,870</b>	<b>124,209</b>	<b>149,305</b>	<b>124,209</b>
<b>Non current liabilities</b>						
Borrowing		12,210	45,920	45,920	12,672	45,920
Provisions (NC)		103,211	118,561	118,561	99,909	118,561
<b>Total non current liabilities</b>		<b>115,421</b>	<b>164,481</b>	<b>164,481</b>	<b>112,582</b>	<b>164,481</b>
<b>TOTAL LIABILITIES</b>		<b>243,583</b>	<b>295,351</b>	<b>288,690</b>	<b>261,887</b>	<b>288,690</b>
<b>NET ASSETS</b>	<b>2</b>	<b>738,846</b>	<b>713,362</b>	<b>712,724</b>	<b>782,336</b>	<b>712,724</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		675,925	658,362	657,724	719,415	657,724
Reserves		62,921	55,000	55,000	62,921	55,000
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>738,846</b>	<b>713,362</b>	<b>712,724</b>	<b>782,336</b>	<b>712,724</b>

It should be noted that not all 'cash and investments' reflected in the statement of financial position are available for use as there are certain commitments against cash and cash equivalents.



### 3.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC026 Langeberg - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2018/19	Budget Year 2019/20							Full Year Forecast
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		46,891	55,078	55,078	1,132	30,353	27,540	2,813	10%	55,078
Service charges		435,279	515,987	515,987	36,031	234,664	257,994	(23,330)	-9%	515,987
Other revenue		29,016	21,968	21,968	23,425	58,896	10,904	47,992	440%	21,968
Government - operating		97,152	118,319	114,375	32,361	77,822	59,259	18,563	31%	114,375
Government - capital		56,307	32,659	30,920	4,348	14,957	16,579	(1,623)	-10%	30,920
Interest		13,099	12,544	12,544	1,395	8,676	6,279	2,398	38%	12,544
Dividends		3	-	-	-	-	-	-		-
<b>Payments</b>										
Suppliers and employees		(573,006)	(684,745)	(686,000)	(70,135)	(381,176)	(356,869)	24,307	-7%	(686,000)
Finance charges		(1,658)	(4,133)	(4,133)	(667)	(2,216)	(2,067)	149	-7%	(4,133)
Transfers and Grants		(1,765)	(3,104)	(3,464)	(40)	(1,322)	(2,056)	(735)	36%	(3,464)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>101,316</b>	<b>64,572</b>	<b>57,274</b>	<b>27,850</b>	<b>40,654</b>	<b>17,562</b>	<b>(23,092)</b>	<b>-131%</b>	<b>57,274</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		2,133	1,492	1,492	-	-	746	(746)	-100%	1,492
Decrease (increase) other non-current receivables		-	-	-	614	(1,085)	-	(1,085)	100%	-
<b>Payments</b>										
Capital assets		(94,236)	(92,915)	(94,853)	(3,145)	(18,012)	(45,891)	(27,878)	61%	(94,853)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>(92,103)</b>	<b>(91,423)</b>	<b>(93,361)</b>	<b>(2,531)</b>	<b>(19,097)</b>	<b>(45,144)</b>	<b>(26,047)</b>	<b>58%</b>	<b>(93,361)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Borrowing long term/refinancing		-	27,129	27,129	-	7,912	-	7,912	100%	27,129
Increase (decrease) in consumer deposits		1,128	705	705	136	360	-	360	100%	705
<b>Payments</b>										
Repayment of borrowing		(4,772)	(3,000)	(3,000)	(1,794)	(2,563)	1,500	4,063	271%	(3,000)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>(3,645)</b>	<b>24,834</b>	<b>24,834</b>	<b>(1,659)</b>	<b>5,709</b>	<b>1,500</b>	<b>(4,209)</b>	<b>-281%</b>	<b>24,834</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>5,569</b>	<b>(2,017)</b>	<b>(11,253)</b>	<b>23,660</b>	<b>27,266</b>	<b>(26,082)</b>			<b>(11,253)</b>
Cash/cash equivalents at beginning:		149,135	119,174	119,174		154,704	119,174			119,174
Cash/cash equivalents at monthly year end:		154,704	117,157	107,920		181,970	93,091			107,920

Table C7 includes the balance of the Cashbook and Current Investment Deposits.

### 3.1.8 Supporting Table SC9: Monthly Budget Statement – Actual and revised targets for cash receipts and cash flows

This supporting table gives a detailed breakdown of information summarised in Table C7.

WC026 Langeberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M05 December

Description	Ref	Budget Year 2019/20												2019/20 Medium Term Revenue & Expenditure Framework		
		July	August	Sept	October	Nov	Dec	January	Feb	March	April	May	June	Budget Year 2019/20	Budget Year +1 2020/21	
<b>R thousands</b>																
<b>Cash Receipts by Source</b>																
Property rates		57,093	(454)	(38)	(5)	—	—	4,590	4,590	4,590	4,590	4,590	(24,474)	55,078	59,750	
Service charges - electricity revenue		30,134	25,775	35,075	31,880	33,374	35,802	35,215	35,215	35,215	35,215	35,215	42,542	422,576	452,157	
Service charges - water revenue		4,027	2,835	3,058	3,387	3,482	3,811	3,930	3,930	3,930	3,930	3,930	7,908	47,190	50,932	
Service charges - sanitation revenue		3,073	1,924	4,454	3,073	3,118	3,033	1,991	1,991	1,991	1,991	1,991	(4,803)	23,892	25,925	
Service charges - refuse		451	1,694	(853)	556	516	513	1,853	1,853	1,853	1,853	1,853	10,165	22,356	25,041	
Service charges - other		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Rental of facilities and equipment		224	226	197	207	276	284	270	270	270	270	270	409	3,243	3,471	
Interest earned - external investments		1,222	1,344	1,222	1,163	1,131	1,133	791	791	791	791	791	(1,677)	9,484	10,869	
Interest earned - outstanding debits		220	208	254	267	250	255	255	255	255	255	255	312	3,050	3,264	
Dividends received		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Fines, penalties and forfeits		121	90	111	90	90	68	60	60	60	60	60	20	881	1,009	
Licences and permits		87	64	64	69	71	30	88	88	88	88	88	230	1,053	1,205	
Agency services		121	584	653	132	289	88	436	436	436	436	436	1,182	5,231	5,597	
Transfer receipts - operating		34,242	1,968	1,013	1,451	1,378	27,557	9,860	9,860	9,860	9,860	9,860	(2,543)	114,375	138,813	
Other revenue		820	332	416	421	366	323	953	953	953	953	953	4,035	11,559	12,386	
<b>Cash Receipts by Source</b>		<b>131,876</b>	<b>36,593</b>	<b>44,606</b>	<b>42,897</b>	<b>44,362</b>	<b>72,849</b>	<b>60,313</b>	<b>60,313</b>	<b>60,313</b>	<b>60,313</b>	<b>60,313</b>	<b>45,287</b>	<b>719,951</b>	<b>787,556</b>	
<b>Other Cash Flows by Source</b>																
Transfer receipts - capital		1,943	349	46	793	2,777	1,120	2,680	2,680	2,680	2,680	2,680	10,493	30,920	26,529	
Contributions & Combined assets		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Proceeds on disposal of PPE		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Short term loans		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Borrowing long term/financing		7,912	—	—	—	—	—	—	—	—	—	—	—	—	—	
Increase in consumer deposits		156	24	(74)	102	16	135	—	—	—	—	—	—	44	46	
Receipt of non-current assets		—	—	—	—	—	—	—	—	—	—	—	—	705	747	
Receipt of non-current receivables		(4)	17	(39)	(1,831)	33	27	—	—	—	—	—	—	—	—	
Change in non-current investments		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
<b>Total Cash Receipts by Source</b>		<b>141,883</b>	<b>36,942</b>	<b>44,539</b>	<b>41,761</b>	<b>47,187</b>	<b>74,252</b>	<b>63,117</b>	<b>63,117</b>	<b>63,117</b>	<b>63,117</b>	<b>63,117</b>	<b>78,069</b>	<b>816,471</b>	<b>864,732</b>	
<b>Cash Payments by Type</b>																
Employee related costs		13,436	14,353	22,118	16,392	17,708	11,789	17,683	17,995	17,431	17,431	17,431	22,577	206,327	219,090	
Remuneration of councillors		887	887	887	887	887	887	938	938	938	938	938	1,238	11,250	11,587	
Interest paid		116	122	953	183	175	667	168	168	1,222	1,222	168	24	4,133	5,538	
Bulk purchases - Electricity		36,244	35,150	22,012	23,879	25,911	26,611	27,066	27,066	27,066	27,066	27,066	18,167	321,301	337,297	
Bulk purchases - Water & Sewer		21	21	21	319	205	235	372	372	372	372	372	2,009	4,999	5,327	
Other materials		613	1,176	2,231	1,053	869	1,528	1,617	2,041	1,869	2,118	1,730	5,341	23,482	25,022	
Contracted services		386	3,731	3,879	3,989	2,829	4,178	5,073	5,590	5,429	5,084	5,169	21,553	66,888	69,430	
Grants and subsidies paid - other municipalities		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Grants and subsidies paid - other		610	35	394	132	111	40	155	255	155	183	155	1,240	3,464	3,719	
General expenses		2,810	2,769	5,024	2,554	3,511	3,005	4,082	3,862	3,856	3,608	4,803	11,343	52,286	55,319	
<b>Cash Payments by Type</b>		<b>55,123</b>	<b>54,225</b>	<b>58,518</b>	<b>49,387</b>	<b>52,209</b>	<b>46,921</b>	<b>57,152</b>	<b>58,395</b>	<b>58,337</b>	<b>57,026</b>	<b>57,821</b>	<b>81,491</b>	<b>692,516</b>	<b>742,120</b>	
<b>Other Cash Flows/Payments by Type</b>																
Capital assets		2,441	1,194	1,756	4,250	5,076	3,213	3,227	5,610	7,746	8,369	9,733	42,328	94,853	45,680	
Repayment of borrowing		—	—	—	—	—	—	—	—	—	—	—	—	—	—	
Other Cash Flows/Payments		48,242	(17,945)	183	(17,042)	6,469	(3,356)	60,371	—	750	—	—	(313)	3,000	3,000	
<b>Total Cash Payments by Type</b>		<b>105,807</b>	<b>41,384</b>	<b>61,226</b>	<b>31,596</b>	<b>63,734</b>	<b>56,592</b>	<b>68,371</b>	<b>63,915</b>	<b>66,834</b>	<b>65,395</b>	<b>67,553</b>	<b>108,037</b>	<b>791,451</b>	<b>791,959</b>	
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>		<b>36,076</b>	<b>(4,491)</b>	<b>(16,686)</b>	<b>5,164</b>	<b>(16,247)</b>	<b>23,660</b>	<b>2,739</b>	<b>(798)</b>	<b>(3,717)</b>	<b>(2,278)</b>	<b>(4,437)</b>	<b>(20,028)</b>	<b>(11,253)</b>	<b>24,512</b>	
Cash/cash equivalents at the month/year beginning		154,704	150,740	166,379	169,892	174,857	156,309	181,708	184,708	183,910	180,153	177,915	173,478	119,478	107,920	132,433
Cash/cash equivalents at the month/year end		190,780	186,249	149,692	175,056	158,610	180,369	184,447	183,910	179,193	177,875	173,478	153,450	108,225	132,433	156,945



### 3.1.9. Supporting Table SC2 Performance Indicators

WC026 Langeberg - Supporting Table SC2 Monthly Budget Statement - performance indicators - M06 December

Wes20 Langeberg - Supporting Table 3:2 Monthly Budget Statement - performance indicators - M06 December							
Description of financial Indicator	Basis of calculation	Ref	2018/19	Budget Year 2019/20			
			Pre-Audit Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b><u>Borrowing Management</u></b>							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		1.0%	3.9%	3.9%	0.7%	3.9%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		6.4%	28.4%	29.8%	31.8%	29.8%
<b><u>Safety of Capital</u></b>							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		12.6%	17.5%	16.6%	14.7%	16.6%
Gearing	Long Term Borrowing/ Funds & Reserves		19.4%	83.5%	83.5%	20.1%	83.5%
<b><u>Liquidity</u></b>							
Current Ratio	Current assets/current liabilities	1	186.4%	149.0%	149.5%	197.6%	149.5%
Liquidity Ratio	Monetary Assets/Current Liabilities		120.7%	89.5%	86.9%	121.9%	86.9%
<b><u>Revenue Management</u></b>							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		8.8%	7.6%	7.6%	24.4%	7.6%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0.0%	0.0%	0.0%	0.0%	0.0%
<b><u>Creditors Management</u></b>							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))						
<b><u>Funding of Provisions</u></b>							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
<b><u>Other Indicators</u></b>							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		27.6%	28.3%	28.3%	25.7%	28.3%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		2.8%	3.7%	3.7%	2.5%	3.7%
Interest & Depreciation	I&D/Total Revenue - capital revenue		5.4%	3.9%	3.9%	0.6%	3.9%
<b><u>IDP regulation financial viability indicators</u></b>							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)						
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Av ailable cash + Investments)/monthly fixed operational expenditure						

Refer to [Appendix 3: Uniform Financial Ratios in terms of MFMA Circular 71](#) for a comprehensive list of financial ratios.



### 3.1.10. Debtors Information

#### 3.1.10.1 Debtors Age Analysis as at 31 December 2019

WC026 Langeberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description		Budget Year 2019/20											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.e. Council Policy
NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Days	151-180 Days	181 Days-1 Yr	Over 1 Yr	Total	Total over 90 days				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	2,467	640	459	453	377	219	2,346	2,179	9,170	5,573	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	28,499	498	235	146	111	76	1,023	642	31,430	2,197	-	272	
Receivables from Non-exchange Transactions - Property Rates	1400	2,604	236	219	3,052	143	122	5,217	3,927	15,520	12,461	-	356	
Receivables from Exchange Transactions - Waste Water Management	1500	2,235	433	359	292	262	219	2,462	2,401	8,694	9,657	-	48	
Receivables from Exchange Transactions - Waste Management	1600	2,103	393	320	264	237	195	2,036	1,790	7,339	4,522	-	15	
Receivables from Exchange Transactions - Property Rental Debtors	1700	118	73	44	25	24	34	506	873	1,697	1,462	-	(8)	
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-	
Recoverable unauthorised, regular, hultess and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	319	190	134	111	102	161	3,988	4,466	9,471	8,828	-	981	
Total By Income Source	2000	38,345	2,463	1,801	4,343	1,256	1,027	17,597	16,478	83,311	40,701	-	1,672	
2018/19 - totals only		35,831	3,201	2,561	3,558	1,629	708	9,198	16,572	78,155	33,562	-	1,527	
Debtors Age Analysis By Customer Group														
Organs of State	2200	552	34	13	1,330	5	5	878	164	2,760	2,181	-	57	
Commercial	2300	8,755	225	101	199	77	70	924	915	11,266	2,185	-	114	
Households	2400	10,862	1,901	1,507	1,967	1,077	870	13,575	13,606	45,384	31,095	-	1,189	
Other	2500	18,157	303	180	847	97	83	2,421	1,793	23,881	5,241	-	302	
Total By Customer Group	2600	38,345	2,463	1,801	4,343	1,256	1,027	17,597	16,478	83,311	40,701	-	1,672	

The value reflected in the Financial Position will not reconcile to the Debtors Age Analysis shown on Supporting Table SC3. The financial position includes the total annual billing to date and some debtor classifications which do not form part of the consumer debtors, whereas the age analysis only includes those consumer amounts which have become due and not the 'future' amounts which will only fall due in coming months for consumers who have chosen to pay property rates and annual charges on an instalment basis.

#### 3.1.10.2 Payment Levels

Payment Ratio's			
Payment Ratio			
	LEVIED	PAYMENT RECEIVED	% PAYMENT
DECEMBER 2018	42,233,875	35,213,131	83.38%
JULY 2019	108,543,607	39,411,484	36.31%
AUGUST 2019	44,247,528	43,382,711	98.05%
SEPTEMBER 2019	47,219,443	41,491,915	87.87%
OCTOBER 2019	43,148,043	45,003,055	104.30%
NOVEMBER 2019	44,867,789	37,380,467	83.31%
DECEMBER 2019	48,219,454	42,962,869	89.10%

Based on past trends it is common that the payment % rates drops during December as many customers opt to pay during the first week of January. The payment rate is monitored continuously. The reason for the drop in the collection rate is attributable to the following:

- Higher levy run than previous months as the seasonal factory activities started.
- Lower cash collection relating to services in December 2019.

### 3.1.10.3 Summary of billed revenue against actual revenue for the past six months:

LEVIED	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Rates	67,713,747	42,327	42,149	66,928	58,903	57,320
Electricity	30,167,599	35,271,069	36,427,673	31,955,814	33,638,358	36,432,084
Water	4,107,406	5,064,908	4,188,154	4,553,373	4,588,917	5,143,942
Sewerage	3,414,478	1,976,075	3,418,409	3,424,805	3,424,169	3,426,483
Refuse	3,140,377	1,893,149	3,143,059	3,147,124	3,157,441	3,159,645
	108,543,607	44,247,528	47,219,443	43,148,043	44,867,789	48,219,454
RECEIPT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Rates	5,981,672	8,188,162	4,779,420	5,470,973	3,543,694	3,414,904
Electricity	26,020,758	28,038,375	30,035,405	31,986,793	27,218,941	31,233,515
Water	4,299,090	3,708,436	3,498,174	3,805,136	3,740,326	4,795,671
Sewerage	1,586,863	1,758,466	1,613,994	1,908,458	1,617,992	1,791,713
Refuse	1,523,102	1,689,272	1,564,922	1,831,695	1,259,515	1,727,065
	39,411,484	43,382,711	41,491,915	45,003,055	37,380,467	42,962,869

The graph below illustrates the amount levied against consumer accounts and payments received in respect of accounts levied.

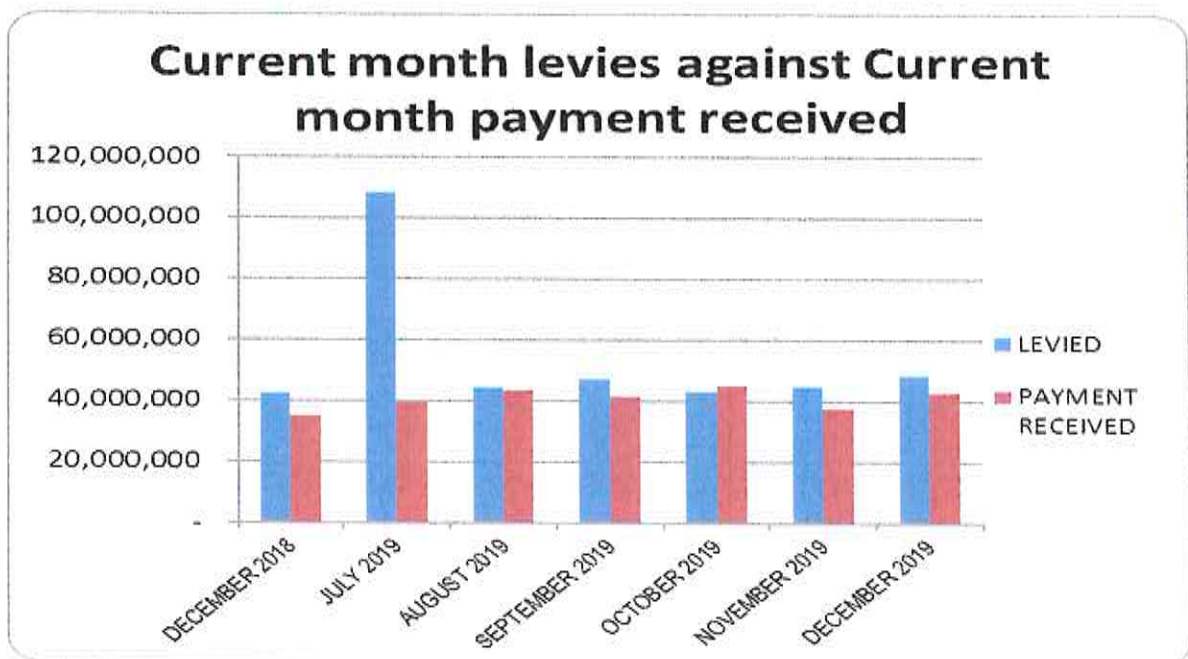


Figure 4 Current month levies against Current month payment received

When comparing the levied amounts to actual amounts it can be seen that current accounts are settled and that the municipality must put in stricter measures to recover outstanding debt, the comparison as well as payment levels will be closely monitored and credit control measures will remain firm, a reduction in cash revenues will be factored into the adjustments budget that follows the mid-year review. The credit control and debt collection will also be reviewed as part of the budget process for 2020/2021.

The graph below illustrates the movement in the Total Debtors outstanding at month end from July 2018 to December 2019.

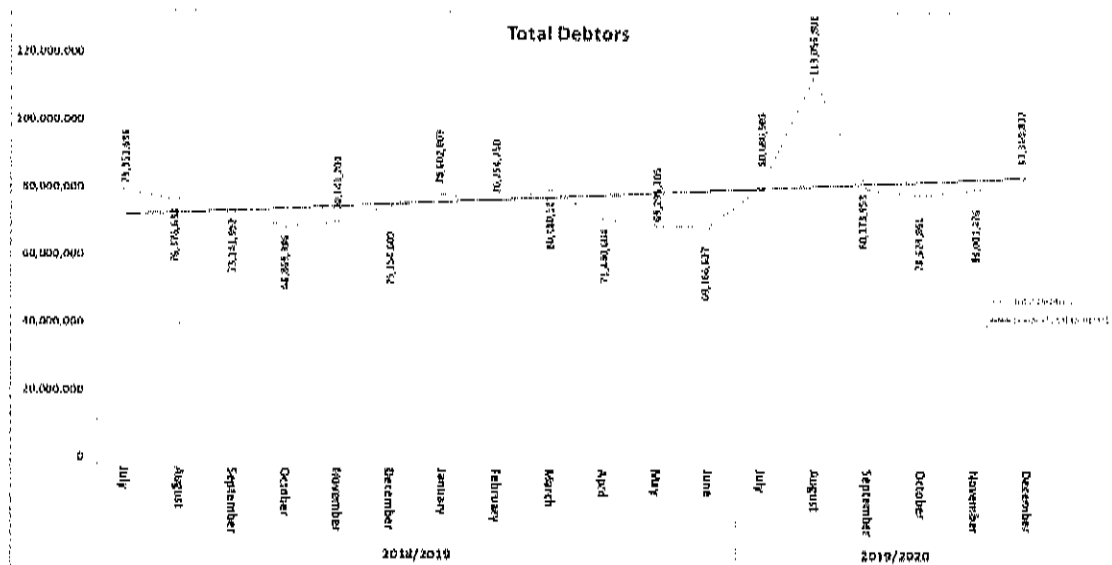


Figure 5 Total Debtors



### 3.1.11. Creditors Information

WC026 Langeberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2019/20									Prior year
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	totals for chart (same period)
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	30,599	-	-	-	-	-	-	-	30,599	26,403
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	3,401	-	-	-	-	-	-	-	3,401	1,212
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	34,000	-	-	-	-	-	-	-	34,000	27,615

The graph below illustrates the movement in the Total Creditors outstanding at month end from July 2018 to December 2019.

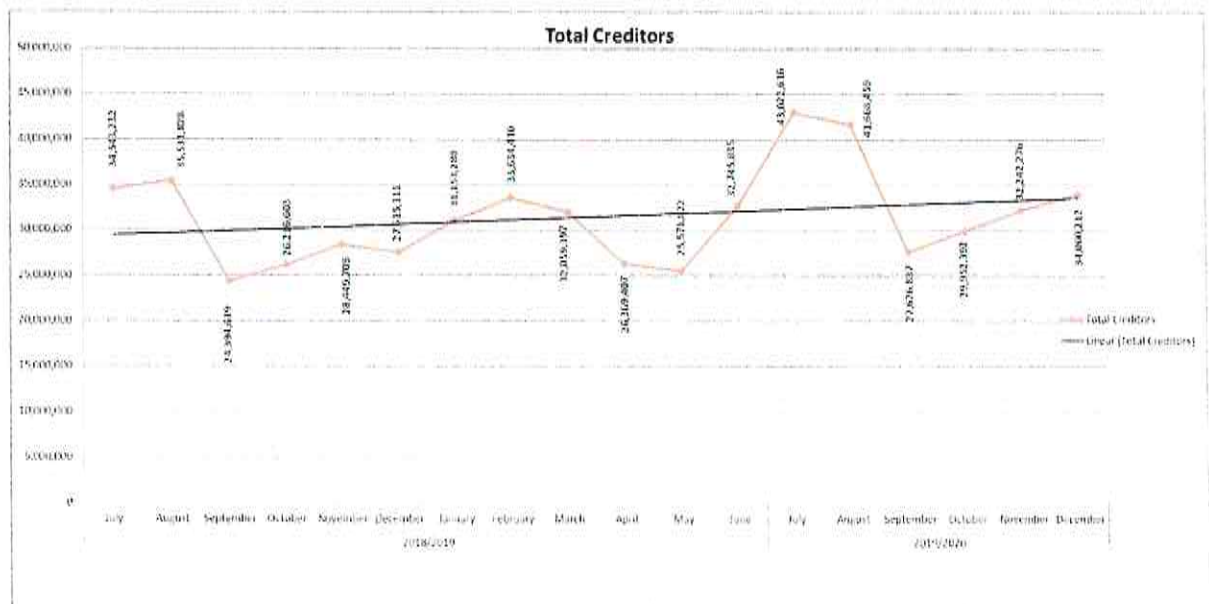


Figure 6 Total Creditors

### 3.1.12. Cash and Investments

WC026 Langeberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of Institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued Interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
<b>Municipality</b>									
ABSA 9299946707			Depositor plus		137		25,046	4	25,050
STANDARD BANK 28 847 690 5-003		86 days	Call Deposit	06/11/2019		7.46%	-	-	-
NEBDANK 03/7881034971/000043		87 days	Call Deposit	22/11/2019		7.45%	-	-	-
ABSA 4 053 302 752		66 days	Call Deposit	13/12/2019	86	7.50%	35,000	(35,000)	-
STANDARD BANK 28 847 690 5-004		86 days	Call Deposit	07-02-2020	255	7.50%	40,000	-	40,000
NEBDANK 03/7881034971/000043		86 days	Call Deposit	21-02-2020	251	7.4%	40,000	-	40,000
<b>TOTAL INVESTMENTS AND INTEREST</b>	<b>2</b>				<b>730</b>		<b>140,046</b>	<b>(34,996)</b>	<b>105,050</b>

### 3.1.13. Allocation and Grant Receipts and Expenditure

#### 3.1.13.1. Allocation and Grant Receipts

WC026 Langeberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
National Government:		81,237	87,607	87,346	27,052	64,617	14,601	50,016	342.6%	87,346
Local Government Equitable Share		73,093	79,200	79,200	26,400	59,400	13,200	46,200	350.0%	79,200
Municipal Infrastructure Grant (MIG)		2,819	2,867	2,867	-	939	478	461	96.5%	2,867
Financial Management Grant		1,550	1,550	1,550	-	1,550	258	1,292	500.0%	1,550
EPWP incentive		1,740	2,033	2,033	-	1,424	339	1,085	320.3%	2,033
Integrated National Electrification Programme (Municipal Grant)	3	2,035	652	652	-	652	109	543	500.0%	652
Neighbourhood Development Partnership Grant (Technical Assistance)		-	1,304	1,043	652	652	217	435	200.0%	1,043
Provincial Government:		23,734	30,712	26,929	5,308	13,205	5,119	8,086	158.0%	26,929
Library Services		3,210	3,370	3,370	-	2,262	562	1,690	301.0%	3,370
Library services:MRF		5,700	6,019	6,019	-	5,136	1,003	4,133	412.0%	6,019
Municipal Maintenance and construction of Transport Infrastructure		-	124	124	-	-	21	(21)	-100.0%	124
Human Settlements Development Grant (Title Deed Restoration)		801	-	-	-	-	-	-	-	-
Human Settlements Development Grant (Beneficiaries)		13,003	20,490	16,650	5,308	5,487	3,415	2,072	60.7%	16,650
Municipal Capacity Building Grant		-	-	-	-	-	-	-	-	-
Financial Management Capacity Building Grant		360	379	379	-	-	63	(63)	-100.0%	379
WC Financial Management Support Grant		330	330	330	-	330	55	275	500.0%	330
Community Development Workers Grant		-	-	57	-	-	-	-	-	57
District Municipality:		-	-	100	-	-	-	-	-	100
CDWM - Tourism Route Development Project		-	-	100	-	-	-	-	-	100
Other grant providers:		-	-	-	-	-	-	-	-	-
<b>Total Operating Transfers and Grants</b>	5	104,971	118,319	114,375	32,361	77,822	19,720	58,102	294.6%	114,375
<b>Capital Transfers and Grants</b>										
National Government:		19,758	32,159	30,420	4,348	14,957	5,360	3,075	57.4%	30,420
Municipal Infrastructure Grant (MIG)		18,793	19,116	19,116	-	6,261	3,186	3,075	96.5%	19,116
Integrated National Electrification Programme (Municipal Grant)		955	4,348	4,348	-	4,348	725	-	-	4,348
Neighbourhood Development Partnership Grant (Capital)		-	8,696	6,957	4,348	4,348	1,449	-	-	6,957
Provincial Government:		28,229	-	-	-	-	-	-	-	-
Human Settlements Development Grant (Beneficiaries)		28,229	-	-	-	-	-	-	-	-
District Municipality:		500	500	500	-	-	-	-	-	500
Construction of Boundary Walls at Sportsfields		500	-	-	-	-	-	-	-	-
Councillors laptops		-	500	500	-	-	-	-	-	500
Other grant providers:		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	5	48,487	32,659	30,920	4,348	14,957	5,360	3,075	57.4%	30,920
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	153,458	150,978	145,295	36,708	92,779	25,080	61,177	243.9%	145,295



### 3.1.13.2. Allocation and Grant Expenditure

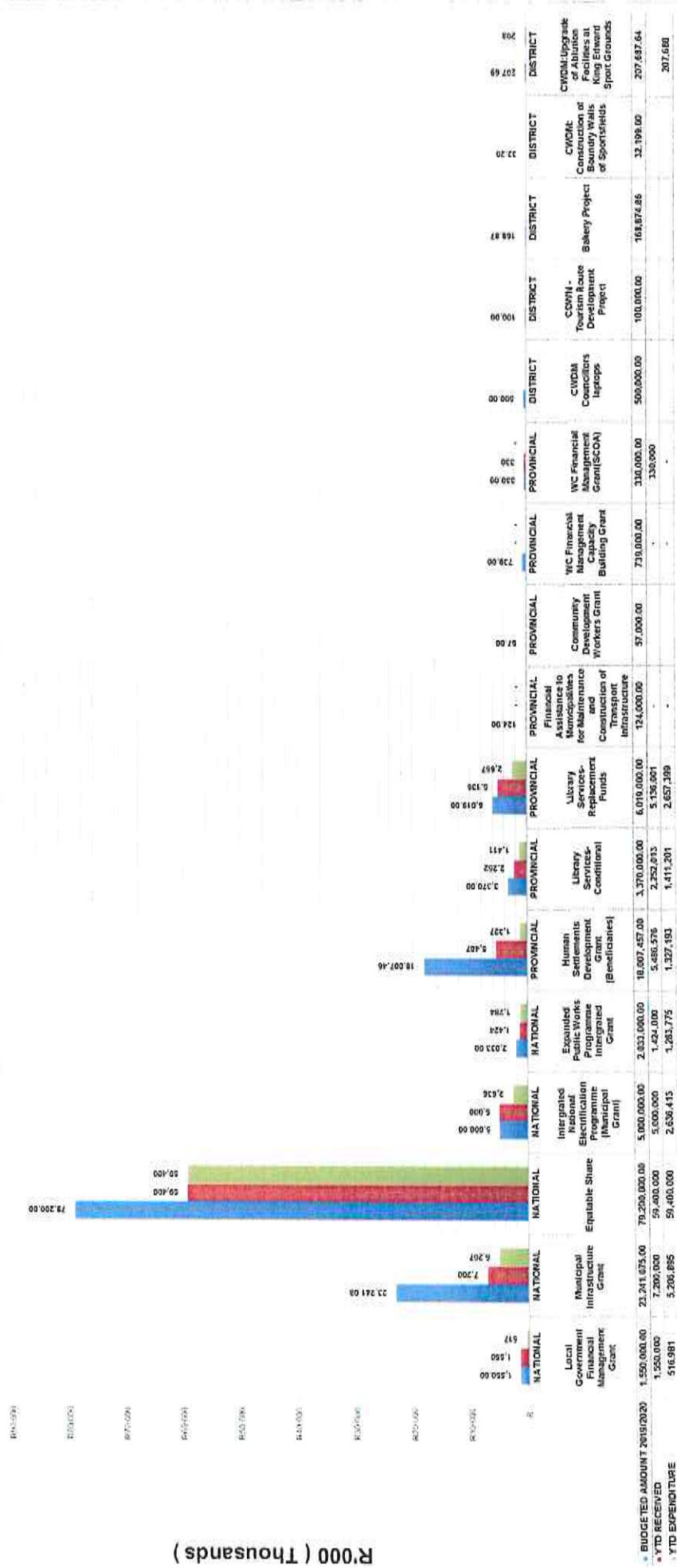
WC026 Langeberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Ref	2018/19	Budget Year 2019/20						
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	Full Year Forecast
R thousands								%	
<b>EXPENDITURE</b>									
<b>Operating expenditure of Transfers and Grants</b>									
National Government:		81,722	87,607	87,510	26,727	62,224	43,803	18,421	42.1%
Local Government Equitable Share		73,093	79,200	79,200	26,400	59,400	39,600	19,800	50.0%
Municipal Infrastructure Grant (MIG)		3,305	2,857	3,031	93	679	1,433	(754)	-52.6%
Financial Management Grant		1,550	1,550	1,550	69	517	775	(258)	-33.3%
EPWP Incentive		1,740	2,033	2,033	90	1,284	1,016	267	26.3%
Integrated National Electrification Programme (Municipal Grant)		2,035	652	652	76	344	326	18	5.5%
Neighbourhood Development Partnership Grant (Technical Assistance)		-	1,304	1,043	-	-	652	(652)	-100.0%
Provincial Government:		21,569	30,712	32,184	841	5,396	15,356	(9,960)	-64.9%
Library Services		3,210	3,370	3,370	230	1,411	1,685	(274)	-16.2%
Library services:MRF		5,700	6,019	6,019	432	2,657	3,010	(352)	-11.7%
Municipal Maintenance and construction of Transport Infrastructure			124	124	-	-	62	(62)	-100.0%
Human Settlements Development Grant (Title Deed Restriction)		231	-	3,538	-	-	-	-	3,538
Human Settlements Development Grant (Beneficiaries)		11,645	20,490	18,007	178	1,327	10,245	(8,918)	-87.0%
Financial Management Capacity Building Grant		122	379	739	-	-	190	(190)	-100.0%
WC Financial Management Support Grant		330	330	330	-	-	165	(165)	-100.0%
Community Development Workers Grant			-	57	-	-	-	-	57
District Municipality:		39	-	269	-	-	269	(269)	-100.0%
CDWM - Tourism Route Development Project			-	100	-	-	100	(100)	-100.0%
Bakery Project			-	169	-	-	169	(169)	-100.0%
CDWM Cultural Events		39	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-
<b>Total operating expenditure of Transfers and Grants:</b>		<b>103,330</b>	<b>118,319</b>	<b>119,963</b>	<b>27,567</b>	<b>67,620</b>	<b>59,428</b>	<b>8,192</b>	<b>13.8%</b>
<b>Capital expenditure of Transfers and Grants</b>									
National Government:		22,996	32,159	31,514	1,120	6,820	16,079	(9,259)	-57.6%
Municipal Infrastructure Grant (MIG)		22,030	19,116	20,210	617	4,528	9,558	(5,030)	-52.6%
Integrated National Electrification Programme (Municipal Grant)		965	4,348	4,348	503	2,293	2,174	119	5.5%
Neighbourhood Development Partnership Grant (Capital)			8,696	6,957	-	-	4,348	(4,348)	-100.0%
Provincial Government:		32,551	-	-	-	-	-	-	-
Fire Services Capacity Building Grant		122	-	-	-	-	-	-	-
Drought Relief		4,200	-	-	-	-	-	-	-
Human Settlements Development Grant (Beneficiaries)		28,229	-	-	-	-	-	-	-
District Municipality:		760	500	740	-	208	740	(532)	-71.9%
Construction of Boundary Walls at Sportsfields		468	-	32	-	-	32	(32)	-100.0%
CWDM: King Edward upgrade		292	-	208	-	208	208	(0)	0.0%
Councillors laptops			500	500	-	-	500	-	500
Other grant providers:		-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		<b>56,307</b>	<b>32,659</b>	<b>32,254</b>	<b>1,120</b>	<b>7,028</b>	<b>16,819</b>	<b>(9,791)</b>	<b>-58.2%</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		<b>159,636</b>	<b>150,978</b>	<b>152,217</b>	<b>28,687</b>	<b>74,648</b>	<b>76,247</b>	<b>(1,599)</b>	<b>-2.1%</b>

The graph below illustrates and compares the Budgeted Amount, Allocation received till 31 December 2019 and Expenditure on the allocation till 31 December 2019.

## Grants Received vs Expenditure till December 2019

■ BUDGETED AMOUNT 2019/2020 ■ YTD RECEIVED ■ YTD EXPENDITURE



## DORA LEGISLATED GRANT

MID YEAR BUDGET AND PERFORMANCE ASSESSMENT 2019/2020



The graph below illustrates the Total Expenditure on Grant Allocation as a %.



# LANEBERG MUNICIPALITY

## 3.1.14 Expenditure on councillor allowances and employee benefits

WC026 Langeberg • Supporting Table SC8 Monthly Budget Statement • councillor and staff benefits • M06 December

Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20						
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
R thousands									
	1	A	B	C					D
<b>Councillors (Political Office Bearers plus Other)</b>									
Basic Salaries and Wages		-	-	-	-	-	-	-	-
Pension and UIF Contributions		-	-	-	84	506	-	506	100%
Medical Aid Contributions		-	-	-	7	40	-	40	100%
Motor Vehicle Allowance		-	-	-	43	261	-	261	100%
Cellphone Allowance		1,008	1,126	1,126	85	511	563	(52)	-9%
Housing Allowances		-	-	-	0	1	-	1	100%
Other benefits and allowances		9,530	10,124	10,124	668	4,005	5,062	(1,057)	-21%
<b>Sub Total - Councillors</b>		<b>10,538</b>	<b>11,250</b>	<b>11,250</b>	<b>887</b>	<b>5,324</b>	<b>5,625</b>	<b>(301)</b>	<b>-5%</b>
<b>% Increase</b>	4		<b>6.8%</b>	<b>6.8%</b>					<b>6.8%</b>
<b>Senior Managers of the Municipality</b>									
Basic Salaries and Wages		6,947	7,591	7,591	593	3,391	3,796	(405)	-11%
Pension and UIF Contributions		1,250	1,366	1,366	109	614	683	(69)	-10%
Medical Aid Contributions		84	108	108	8	38	54	(16)	-29%
Overtime		-	-	-	-	-	-	-	-
Performance Bonus		739	885	815	-	-	-	-	-
Motor Vehicle Allowance		434	437	437	51	246	218	27	13%
Cellphone Allowance		275	275	275	27	130	138	(8)	-5%
Housing Allowances		-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	-	-	-	-	-	-	-
<b>Sub Total - Senior Managers of Municipality</b>		<b>9,730</b>	<b>10,662</b>	<b>10,593</b>	<b>788</b>	<b>4,419</b>	<b>4,889</b>	<b>(470)</b>	<b>-10%</b>
<b>% Increase</b>	4		<b>9.6%</b>	<b>8.9%</b>					<b>8.9%</b>
<b>Other Municipal Staff</b>									
Basic Salaries and Wages		112,213	129,961	130,030	9,374	57,220	65,015	(7,795)	-12%
Pension and UIF Contributions		20,054	24,137	24,137	1,764	10,721	12,069	(1,348)	-11%
Medical Aid Contributions		5,840	6,052	6,052	506	3,053	3,026	27	1%
Overtime		8,175	6,424	6,424	656	3,553	3,212	341	11%
Performance Bonus		8,940	10,671	10,671	779	5,303	5,336	(33)	-1%
Motor Vehicle Allowance		5,076	6,548	6,548	377	2,334	3,273	(940)	-29%
Cellphone Allowance		489	683	683	37	230	341	(111)	-33%
Housing Allowances		1,831	1,599	1,599	152	944	800	144	18%
Other benefits and allowances		5,615	5,079	5,079	371	2,065	2,540	(475)	-19%
Payments in lieu of leave		5,827	1,575	1,575	(3,647)	2,261	787	1,474	187%
Long service awards		889	965	965	102	614	482	132	27%
Post-retirement benefit obligations		2,085	5,634	5,634	510	3,060	2,817	242	9%
<b>Sub Total - Other Municipal Staff</b>		<b>177,036</b>	<b>199,327</b>	<b>199,396</b>	<b>10,981</b>	<b>91,359</b>	<b>99,699</b>	<b>(8,341)</b>	<b>-8%</b>
<b>% Increase</b>	4		<b>12.6%</b>	<b>12.6%</b>					<b>12.6%</b>
<b>Total Parent Municipality</b>		<b>197,303</b>	<b>221,239</b>	<b>221,239</b>	<b>12,657</b>	<b>101,102</b>	<b>110,213</b>	<b>(9,111)</b>	<b>-8%</b>
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		<b>197,303</b>	<b>221,239</b>	<b>221,239</b>	<b>12,657</b>	<b>101,102</b>	<b>110,213</b>	<b>(9,111)</b>	<b>-8%</b>
<b>% Increase</b>	4		<b>12.1%</b>	<b>12.1%</b>					<b>12.1%</b>
<b>TOTAL MANAGERS AND STAFF</b>		<b>186,765</b>	<b>209,989</b>	<b>209,989</b>	<b>11,769</b>	<b>95,778</b>	<b>104,588</b>	<b>(8,810)</b>	<b>-8%</b>



# LANEBERG MUNICIPALITY

## Section 4 - Service Delivery Performance

### 4.1.1 Introduction

The SDBIP is essentially the municipality's operational plan and is an integral part of the financial planning, implementation and measurement process. The SDBIP functions as the connection between the strategic plan "IDP", budget and management performance agreements, and includes detailed information on how the budget will be implemented, by means of forecast cash flows, service delivery targets and performance indicators. Please refer to Appendix 1: Service Delivery Performance Report

### 4.1.2 Progress on implementation of the operating expenditure and revenue budgets 2019/2020

Financial performance as indicated in the section 71 high level monthly budget statement of 31 December 2019 indicates that actual operating revenue are not in line against budgeted revenue. In terms therefore, any performance indicators using operating revenue measurement must be adjusted.

### Projected revenue and operating expenditure

Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure)									
Description	2018/19	Budget Year 2019/20							
	Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Estimated Full Year Forecast
<b>R thousands</b>									
<b>Revenue By Source</b>									
Property rates	52 679 405	57 372 930	57 372 930	5 156	56 602 344	28 087 200	27 915	87%	56 602 350
Service charges - electricity revenue	369 410 647	431 200 360	431 200 360	36 802 264	192 040 670	215 600 400	(23 559)	-11%	431 200 360
Service charges - water revenue	39 576 041	46 122 100	46 122 100	3 810 931	19 600 820	24 061 200	(4 460)	-19%	47 041 970
Service charges - sanitation revenue	23 558 149	24 300 040	24 300 040	3 082 952	18 739 694	12 190 200	6 549	54%	24 300 040
Service charges - refuse revenue	21 177 723	22 814 370	22 814 370	513 285	2 876 840	11 407 200	(8 530)	-75%	22 814 370
Rental of facilities and equipment	3 103 208	3 309 660	3 309 660	284 351	1 424 516	1 653 600	(229)	-14%	2 849 040
Interest earned - external investments	13 088 507	9 493 780	9 493 780	1 133 351	7 215 328	4 746 600	2 469	52%	9 493 780
Interest earned - outstanding debtors	2 736 239	3 128 550	3 128 550	261 632	1 461 168	1 563 600	(102)	-7%	3 128 550
Dividends received	2 660	-	-	-	-	-	-	-	-
Fines	5 044	4 019	4 019	68	580	2 009	(1 449)	-72%	4 019 370
Licences and permits	1 453 966	1 053 300	1 053 300	30 046	384 848	525 600	(141)	-27%	1 053 300
Agency services	4 144 683	5 230 620	5 230 620	87 965	1 666 351	2 616 000	(748)	-29%	4 230 620
Transfers recognised - operational	103 329 611	118 318 870	119 963 232	27 567 075	67 619 599	59 427 600	8 192	14%	119 963 232
Other revenue	34 890 133	11 559 370	11 559 370	322 594	2 708 138	5 780 520	(3 072)	-53%	11 559 370
Gains on disposal of PPE	1 483 295	1 492 440	1 492 440	-	-	746 400	(746)	-100%	1 492 440
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>675 748 851</b>	<b>741 493 760</b>	<b>743 138 122</b>	<b>72 969 309</b>	<b>373 192 211</b>	<b>371 615 600</b>	<b>2 087</b>	<b>1%</b>	<b>739 826 792</b>
<b>Expenditure By Type</b>									
Employee related costs	188 765 085	209 886 970	209 886 970	11 769 242	95 777 885	104 588 340	(8 810)	-8%	203 680 301
Remuneration of councillors	10 537 992	11 250 120	11 250 120	887 372	5 324 231	5 625 060	(301)	-5%	10 571 400
Debt impairment	-	8 971 620	8 971 620	-	-	4 405 600	(4 405)	-100%	4 971 620
Depreciation & asset impairment	25 054 379	25 081 480	25 081 480	2 395 349	14 164 254	12 541 000	1 623	13%	23 581 480
Finance charges	11 295 649	4 133 370	4 133 370	667 242	2 219 208	2 067 140	149	7%	-366 630
Bulk purchases	292 999 544	334 827 658	334 827 658	26 846 227	170 629 936	170 203 708	426	0%	334 827 658
Other materials	18 176 815	22 802 240	22 788 120	1 527 992	7 469 799	11 897 008	(4 427)	-37%	-
Contracted services	23 462 325	67 419 870	68 650 567	4 178 125	18 991 402	36 074 096	(17 083)	-47%	68 650 567
Transfers and grants	1 785 021	3 104 000	3 464 000	40 000	1 321 701	2 058 340	(735)	-36%	3 464 000
Other expenditure	62 851 970	53 600 600	53 700 600	3 004 849	20 852 884	28 481 206	(7 628)	-27%	53 700 600
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>	<b>632 908 783</b>	<b>740 979 928</b>	<b>742 856 505</b>	<b>51 307 399</b>	<b>336 548 403</b>	<b>378 019 498</b>	<b>(41 471)</b>	<b>-11%</b>	<b>703 029 996</b>
<b>Surplus/(Deficit)</b>	<b>42 840 068</b>	<b>513 872</b>	<b>281 617</b>	<b>21 661 911</b>	<b>36 553 809</b>	<b>-7 003 828</b>	<b>43 556</b>	<b>(0)</b>	<b>36 736 796</b>
Transfers recognised - capital	56 308 600	32 659 130	32 253 900	1 120 378	7 027 955	16 819 300	(9 791)	(0)	32 253 900
Contributions recognised - capital	-	-	-	-	-	-	-	-	-
Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>99 146 668</b>	<b>33 172 962</b>	<b>32 535 517</b>	<b>22 782 289</b>	<b>43 581 764</b>	<b>9 815 402</b>	<b>33 766</b>	<b>0</b>	<b>68 990 696</b>
Taxation	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>	<b>99 146 668</b>	<b>33 172 962</b>	<b>32 535 517</b>	<b>22 782 289</b>	<b>43 581 764</b>	<b>9 815 402</b>	<b>33 766</b>	<b>0</b>	<b>68 990 696</b>
Attributable to minorities	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>	<b>99 146 668</b>	<b>33 172 962</b>	<b>32 535 517</b>	<b>22 782 289</b>	<b>43 581 764</b>	<b>9 815 402</b>	<b>33 766</b>	<b>0</b>	<b>68 990 696</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>99 146 668</b>	<b>33 172 962</b>	<b>32 535 517</b>	<b>22 782 289</b>	<b>43 581 764</b>	<b>9 815 402</b>	<b>33 766</b>	<b>0</b>	<b>68 990 696</b>

## LANEBERG MUNICIPALITY

### 4.1.3 Progress on the implementation of the capital program 2019/2020

Total actual capital expenditure as at December 2019 is R 17 840 M (18.32%) of the total capital budget of R 97 371 M. Capital commitments as at December 2019 is R5 473 M (5.62%) of the total capital budget of R97 371 M. Total capital expenditure inclusive of capital commitments as at December 2019 is 23.94% of the total capital budget.

Please refer to table C5 (page 15) for Capital Expenditure per Government Finance Statistics and table SC12 (page 32) for the monthly Capital Expenditure Trend.

Below is breakdown of Capital Expenditure as at 31 December 2019:

	ACTUAL	ORDERS	EXP/MONTH	BUDGET	BALANCE
HOUSING	0.00	0.00	0.00	0.00	0.00
WATER	0.00	0.00	0.00	2,500,000.00	2,500,000.00
ELECTRICAL SERVICES	9,660,463.66	3,885,705.64	2,994,642.98	37,995,080.00	24,648,910.70
SEWERAGE	145,639.13	186,666.36	0.00	1,120,000.00	806,694.51
ROADS	4,527,734.78	0.00	0.00	31,684,650.00	27,156,915.22
<b>Sub-Total at Service Level</b>	<b>14,334,837.56</b>	<b>3,862,372.00</b>	<b>2,994,642.98</b>	<b>73,299,730.00</b>	<b>65,112,620.46</b>
	ACTUAL	ORDERS	EXP/MONTH	BUDGET	BALANCE
EXECUTIVE & COUNCIL	0.00	0.00	0.00	1,000,000.00	1,000,000.00
CORPORATE SERVICES	180,554.40	33,640.62	69,154.07	600,000.00	385,804.98
STRATEGY AND SOCIAL DEVELOPMENT	119,967.1	361,791.39	0.00	7,553,720.00	7,072,061.50
FINANCE	0.00	0.00	0.00	0.00	0.00
COMMUNITY SERVICES	437,195.11	10,848.85	108,732.48	4,288,500.00	3,838,455.04
TRAFFIC	0.00	0.00	0.00	50,000.00	50,000.00
ENVIRONMENTAL SERVICES	40,328.36	0.00	-19,527.83	100,000.00	59,671.64
INFORMATION & COMMUNICATION TECHNOLOGY	1,710,312.68	946,312.96	24,500.00	2,681,500.00	24,874.36
INFRASTRUCTURE DEVELOPMENT	0.00	0.00	0.00	4,500,000.00	4,500,000.00
CLEANSING	1,017,390.60	268,008.34	35,427.22	3,300,000.00	2,014,601.08
TOWN PLANNING	0.00	0.00	0.00	0.00	0.00
<b>Sub-Total at Department Level</b>	<b>3,605,649.26</b>	<b>1,620,602.16</b>	<b>218,285.92</b>	<b>24,071,720.00</b>	<b>18,945,468.68</b>
	<b>17,840,486.81</b>	<b>5,472,974.16</b>	<b>3,212,928.90</b>	<b>97,371,450.00</b>	<b>74,057,989.03</b>

Below the progress on the capital program as at 31 December 2018:

Total actual capital expenditure as at December 2018 is R 58, 348 M (49.63%) of the total capital budget of R 117, 558 M. Capital commitments as at December 2018 is R 19, 939 M (16.96%) of the total capital budget of R 117, 558 M. Total capital expenditure inclusive of capital commitments as at December 2018 is 66.59% of the total capital budget.

Below is breakdown of Capital Expenditure as at 31 December 2018:

	ACTUAL	ORDERS	EXP/MONTH	BUDGET	BALANCE
HOUSING	0.00	0.00	0.00	1,016,010.00	1,016,010.00
WATER	5,097,183.01	0.00	750,084.47	5,335,000.00	237,810.98
ELECTRICAL SERVICES	3,148,204.26	1,245,148.81	474,662.37	28,117,440.00	23,723,698.83
SEWERAGE	0.00	0.00	0.00	0.00	0.00
ROADS	3,508,452.49	12,632,843.50	1,244,645.38	17,298,580.00	1,060,484.01
<b>Sub-Total at Service Level</b>	<b>11,841,929.76</b>	<b>13,877,790.31</b>	<b>2,472,392.20</b>	<b>51,767,030.00</b>	<b>26,047,309.93</b>
	ACTUAL	ORDERS	EXP/MONTH	BUDGET	BALANCE
EXECUTIVE & COUNCIL	0.00	0.00	-	0.00	0.00
CORPORATE SERVICES	257,328.63	278,438.90	78,268.7	1,000,000.00	464,236.47
STRATEGY AND SOCIAL DEVELOPMENT	110,792.45	131,184.77	9,188.0	500,000.00	298,042.76
FINANCE	183,782.00	0.00	-	4,500,000.00	4,316,218.00
COMMUNITY SERVICES	27,068,037.21	9,500.00	3,735,285.0	31,394,889.00	4,317,291.79
TRAFFIC	492,830.46	188,680.28	3,033.5	732,000.00	50,489.26
ENVIRONMENTAL SERVICES	0.00	0.00	-	150,000.00	150,000.00
INFORMATION & COMMUNICATION TECHNOLOGY	0.00	1,508,810.97	-	1,800,000.00	293,189.03
INFRASTRUCTURE DEVELOPMENT	17,324,717.51	1,925,894.81	3,669,059.7	21,176,862.00	1,926,189.68
CLEANSING	825,979.84	2,020,751.30	-	4,358,780.00	1,410,048.86
TOWN PLANNING	142,897.82	0.00	-	180,000.00	37,102.18
<b>Sub-Total at Department Level</b>	<b>46,346,403.92</b>	<b>4,061,329.03</b>	<b>7,412,835.92</b>	<b>65,790,551.00</b>	<b>13,222,808.05</b>
	<b>58,348,333.68</b>	<b>15,939,129.34</b>	<b>9,885,228.12</b>	<b>117,557,581.00</b>	<b>39,270,117.98</b>

## LANGEBERG MUNICIPALITY

### 4.1.4 Capital expenditure trend

WC026 Langeberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

Month	2018/19	Budget Year 2019/20							
	Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<b>Monthly expenditure performance trend</b>									
July	243	2,127	2,127	2,441	2,441	2,127	(315)	-14.8%	3%
August	2,669	2,391	6,068	1,104	3,545	8,194	4,649	56.7%	4%
September	22,227	14,054	14,054	1,756	5,301	22,248	16,947	76.2%	6%
October	11,088	7,594	7,594	4,250	9,551	29,842	20,291	68.0%	10%
November	12,236	10,207	10,207	5,076	14,628	40,049	25,422	63.5%	15%
December	9,885	5,841	4,102	3,213	17,840	44,152	26,311	59.6%	19%
January	1,115	3,227	3,227	-	-	47,378	-	-	-
February	6,137	5,610	5,610	-	-	52,988	-	-	-
March	2,526	7,746	7,746	-	-	60,735	-	-	-
April	7,039	8,369	8,369	-	-	69,103	-	-	-
May	6,203	9,733	9,733	-	-	78,836	-	-	-
June	11,922	18,536	18,536	-	-	97,371	-	-	-
<b>Total Capital expenditure</b>	<b>93,290</b>	<b>95,434</b>	<b>97,371</b>	<b>17,840</b>					

Chart C1 2019/20 Capital Expenditure Monthly Trend: actual v target

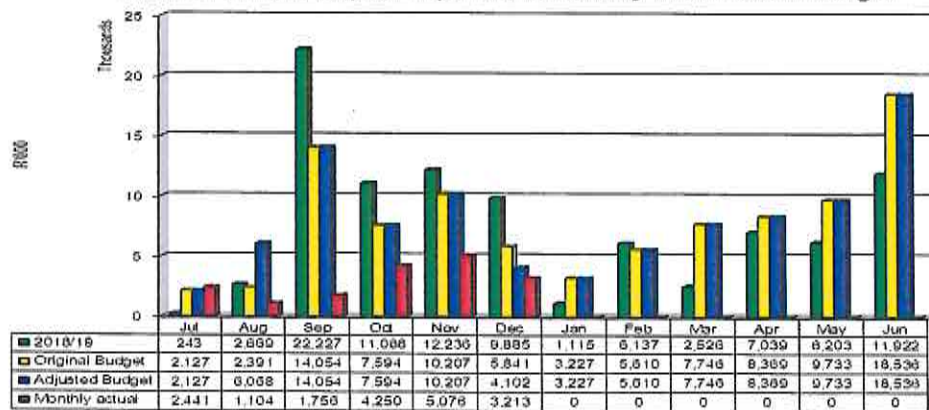
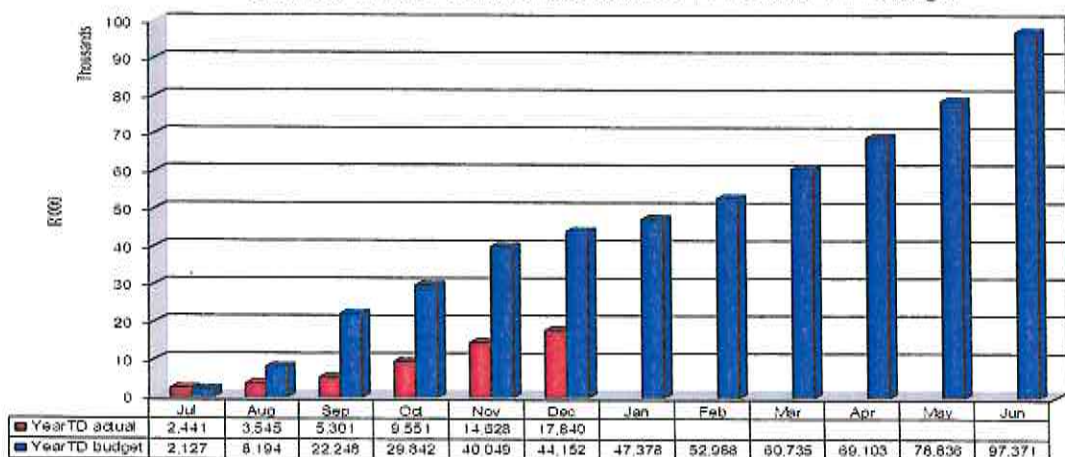


Chart C2 2019/20 Capital Expenditure: YTD actual v YTD target





# LANEBERG MUNICIPALITY

## 4.1.5 Capital expenditure on new assets by asset class

WC026 Langeberg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M06 December

Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		44,664	30,525	30,698	704	5,788	13,587	7,799	57.4%	30,698
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		4,908	26,005	26,178	704	5,770	11,601	5,831	50.3%	26,178
HV Substations		-	9,274	9,278	27	129	4,081	3,952	95.8%	9,278
MV Switching Stations		-	9,284	9,446	57	1,690	4,241	2,551	60.1%	9,446
MV Networks		3,894	-	1	-	-	1	1	100.0%	1
LV Networks		1,014	7,446	7,454	620	3,951	3,279	(672)	-20.5%	7,454
Water Supply Infrastructure		39,327	4,500	4,500	-	-	1,977	1,977	100.0%	4,500
Boreholes		4,435	-	-	-	-	-	-	-	-
Bulk Mains		-	4,500	4,500	-	-	1,977	1,977	100.0%	4,500
Distribution		34,893	-	-	-	-	-	-	-	-
Sanitation Infrastructure		297	20	20	-	18	8	(9)	-109.5%	20
Waste Water Treatment Works		-	20	20	-	18	8	(9)	-109.5%	20
Toilet Facilities		297	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		132	-	-	-	-	-	-	-	-
Landfill Sites		132	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Community Assets		933	-	243	92	364	243	(121)	-49.8%	243
Community Facilities		459	-	-	-	-	-	-	-	-
Halls		459	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		474	-	243	92	364	243	(121)	-49.8%	243
Indoor Facilities		6	-	-	-	-	-	-	-	-
Outdoor Facilities		468	-	243	92	364	243	(121)	-49.8%	243
Heritage assets		-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
Other assets		-	200	200	14	26	88	62	70.6%	200
Operational Buildings		-	200	200	14	26	88	62	70.6%	200
Municipal Offices		-	200	200	14	26	88	62	70.6%	200
Housing		-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
Computer Equipment		830	2,540	2,682	25	1,710	1,538	(172)	-11.2%	2,682
Computer Equipment		830	2,540	2,682	25	1,710	1,538	(172)	-11.2%	2,682
Furniture and Office Equipment		508	910	1,007	55	294	497	203	40.8%	1,007
Furniture and Office Equipment		508	910	1,007	55	294	497	203	40.8%	1,007
Machinery and Equipment		3,110	2,659	2,659	(3)	229	1,169	939	80.4%	2,659
Machinery and Equipment		3,110	2,659	2,659	(3)	229	1,169	939	80.4%	2,659
Transport Assets		3,165	1,000	1,000	-	-	439	439	100.0%	1,000
Transport Assets		3,165	1,000	1,000	-	-	439	439	100.0%	1,000
Land		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
Total Capital Expenditure on new assets	1	53,210	37,834	38,489	887	8,411	17,561	9,149	52.1%	38,489

# LANGEBERG MUNICIPALITY

## 4.1.6 Capital expenditure on renewal of existing assets by asset class

WC026 Langeberg - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M06 December

Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		9,268	19,104	20,904	2,290	3,874	10,195	6,320	62.0%	20,904
Roads Infrastructure		5,762	8,140	8,140	-	-	3,577	3,577	100.0%	8,140
Roads		5,762	8,140	8,140	-	-	3,577	3,577	100.0%	8,140
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		3,505	9,763	11,564	2,290	3,874	6,091	2,216	36.4%	11,564
HV Substations		515	-	93	-	-	93	93	100.0%	93
HV Switching Station		-	4,284	4,319	2,098	2,098	1,917	(181)	-9.4%	4,319
MV Substations		901	-	-	-	-	-	-	-	-
MV Networks		1,665	5,479	7,152	192	1,776	4,080	2,304	56.5%	7,152
LV Networks		424	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	1,000	1,000	-	-	439	439	100.0%	1,000
Reticulation		-	1,000	1,000	-	-	439	439	100.0%	1,000
Solid Waste Infrastructure		-	200	200	-	-	88	88	100.0%	200
Waste Processing Facilities		-	200	200	-	-	88	88	100.0%	200
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
<b>Community Assets</b>		-	-	-	-	-	-	-	-	-
Community Facilities		-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		-	475	475	-	-	209	209	100.0%	475
Operational Buildings		-	475	475	-	-	209	209	100.0%	475
Stores		-	475	475	-	-	209	209	100.0%	475
Housing		-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on renewal of existing assets</b>	1	9,268	19,579	21,379	2,290	3,874	10,403	6,529	62.8%	21,379



# LANGEBERG MUNICIPALITY

## 4.1.7 Expenditure on repairs and maintenance by asset class

WC026 Langeberg - Supporting Table 5C13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M06 December

Description	Ref	2017/18	Budget Year 2019/20							Full Year Forecast
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>	<b>1</b>									
<b>Repairs and maintenance expenditure by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		12,179	14,212	14,212	2,427	6,051	7,481	1,430	19.1%	14,212
Roads Infrastructure		1,503	2,124	2,124	565	817	1,124	307	27.3%	2,124
Roads		1,903	2,124	2,124	565	817	1,124	307	27.3%	2,124
Storm water Infrastructure		1	650	650	28	127	400	273	88.3%	650
Drainage Collection		-	650	650	28	127	400	273	88.3%	650
Storm water Conveyance		1	-	-	-	-	-	-	-	-
Electrical Infrastructure		1,847	3,449	3,449	124	1,052	1,725	673	39.0%	3,449
HV Substations		13	40	40	22	104	20	(84)	-423.0%	40
HV Transmission Conductors		16	17	17	-	-	9	9	100.0%	17
MV Substations		318	447	447	19	69	224	154	69.0%	447
MV Switching Stations		5	227	227	-	19	113	94	82.9%	227
MV Networks		343	845	845	8	199	422	223	52.9%	845
LV Networks		1,252	1,874	1,874	75	860	937	277	29.5%	1,874
Water Supply Infrastructure		5,267	3,596	3,596	978	2,238	1,920	(318)	-16.6%	3,596
Dams and Weirs		206	123	123	86	98	62	(37)	-60.1%	123
Reservoirs		1	-	-	-	-	-	-	-	-
Pump Stations		1,496	3,343	3,343	884	2,081	1,769	(312)	-17.6%	3,343
Water Treatment Works		14	-	-	-	-	-	-	-	-
Bulk Mains		147	-	-	-	-	-	-	-	-
Distribution		3,428	130	130	6	59	90	31	34.3%	130
Sanitation Infrastructure		2,569	3,740	3,740	730	1,810	1,985	175	8.8%	3,740
Pump Station		1,290	2,690	2,690	276	1,352	1,450	108	7.4%	2,690
Reticalation		294	-	-	-	-	-	-	-	-
Waste Water Treatment Works		985	1,050	1,050	454	458	525	67	12.7%	1,050
Solid Waste Infrastructure		844	213	213	0	6	107	101	94.4%	213
Landfill Sites		844	107	107	0	6	53	47	88.7%	107
Waste Processing Facilities		-	106	106	0	0	54	54	99.9%	106
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		27	440	440	1	1	220	220	99.7%	440
Data Centres		-	150	150	-	-	75	75	100.0%	150
Core Layers		-	260	260	1	1	130	129	99.5%	260
Distribution Layers		27	30	30	-	-	15	15	100.0%	30
<b>Community Assets</b>		<b>892</b>	<b>3,848</b>	<b>3,983</b>	<b>130</b>	<b>429</b>	<b>2,137</b>	<b>1,708</b>	<b>79.9%</b>	<b>3,983</b>
Community Facilities		769	2,728	2,728	124	280	1,441	1,161	80.6%	2,728
Halls		67	640	640	2	30	335	305	90.9%	640
Centres		7	60	60	1	4	30	26	66.4%	60
Fire/Ambulance Stations		-	340	340	-	0	178	177	99.7%	340
Libraries		128	75	75	19	45	75	30	40.3%	75
Cemeteries/Crematoria		10	42	42	-	1	38	37	97.6%	42
Public Open Space		562	193	193	3	12	97	65	87.9%	193
Nature Reserves		-	927	927	96	178	464	285	61.5%	927
Public Abkblon Facilities		-	450	450	1	9	225	216	95.9%	450
Sport and Recreation Facilities		113	1,120	1,255	6	149	695	546	78.6%	1,255
Outdoor Facilities		113	1,120	1,255	6	149	695	546	78.6%	1,255
<b>Religious Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment properties</b>		<b>-</b>	<b>124</b>	<b>124</b>	<b>8</b>	<b>106</b>	<b>72</b>	<b>(34)</b>	<b>-47.7%</b>	<b>124</b>
Revenue Generating		-	124	124	8	106	72	(34)	-47.7%	124
Unimproved Property		-	124	124	8	106	72	(34)	-47.7%	124
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other Assets</b>		<b>921</b>	<b>1,706</b>	<b>1,706</b>	<b>62</b>	<b>283</b>	<b>853</b>	<b>570</b>	<b>66.8%</b>	<b>1,706</b>
Operational Buildings		921	1,206	1,206	62	283	603	320	53.1%	1,206
Municipal Offices		918	1,206	1,206	62	283	603	320	53.1%	1,206
Workshops		2	-	-	-	-	-	-	-	-
Housing		-	500	500	-	-	250	250	100.0%	500
Social Housing		-	500	500	-	-	250	250	100.0%	500
<b>Biological or Cultivated Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Intangible Assets</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		<b>107</b>	<b>80</b>	<b>80</b>	<b>-</b>	<b>-</b>	<b>40</b>	<b>40</b>	<b>100.0%</b>	<b>80</b>
Computer Equipment		107	80	80	-	-	40	40	100.0%	80
<b>Furniture and Office Equipment</b>		<b>996</b>	<b>419</b>	<b>419</b>	<b>12</b>	<b>314</b>	<b>217</b>	<b>(99)</b>	<b>-44.4%</b>	<b>419</b>
Furniture and Office Equipment		996	419	419	12	314	217	(99)	-44.4%	419
<b>Machinery and Equipment</b>		<b>307</b>	<b>982</b>	<b>982</b>	<b>39</b>	<b>80</b>	<b>497</b>	<b>407</b>	<b>82.0%</b>	<b>982</b>
Machinery and Equipment		307	982	982	39	80	497	407	82.0%	982
<b>Transport Assets</b>		<b>3,234</b>	<b>5,968</b>	<b>5,968</b>	<b>222</b>	<b>2,041</b>	<b>2,985</b>	<b>944</b>	<b>31.6%</b>	<b>5,968</b>
Transport Assets		3,234	5,968	5,968	222	2,041	2,985	944	31.6%	5,968
<b>Land</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Zoo's, Marine and Non-biological Animals</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Repairs and Maintenance Expenditure</b>	<b>1</b>	<b>18,626</b>	<b>27,338</b>	<b>27,474</b>	<b>2,902</b>	<b>9,314</b>	<b>14,202</b>	<b>4,968</b>	<b>34.8%</b>	<b>27,474</b>

# LANGEBERG MUNICIPALITY

## 4.1.8 Depreciation by asset class

WC026 Langeberg - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M06 December

Description	Ref	2019/20		Budget Year 2019/20						Full Year Forecast
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
<b>R thousands</b>	<b>1</b>									
<b>Depreciation by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		16,245	16,145	16,145	1,520	9,019	8,072	(947)	-11.7%	16,145
Roads Infrastructure		3,434	3,764	3,764	330	1,957	1,882	(75)	-4.0%	3,764
Roads		3,101	3,424	3,424	301	1,785	1,712	(74)	-4.3%	3,424
Road Structures		218	224	224	19	113	112	(1)	-0.5%	224
Road Furniture		116	116	116	10	58	58	(0)	-0.4%	116
Storm water Infrastructure		921	586	586	102	604	293	(311)	-106.1%	586
Drainage Collection		921	586	586	102	604	293	(311)	-2.3%	586
Electrical Infrastructure		3,439	3,723	3,723	297	1,761	1,862	100	5.4%	3,723
HV Substations		211	657	657	50	296	328	32	9.7%	657
HV Switching Station		377	19	19	2	9	9	0	0.9%	19
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		809	831	831	71	421	416	(6)	-1.3%	831
MV Switching Stations		19	-	-	-	-	-	-	-	-
MV Networks		1,144	1,297	1,297	97	577	649	72	11.1%	1,297
LV Networks		878	919	919	77	458	460	2	0.5%	919
Water Supply Infrastructure		4,032	4,116	4,116	380	2,253	2,058	(195)	-9.5%	4,116
Dams and Weirs		218	219	219	18	110	110	(0)	-0.2%	219
Boreholes		5	20	20	3	17	10	(7)	-67.9%	20
Reservoirs		667	671	671	57	336	336	(1)	-0.2%	671
Pump Stations		656	648	648	72	429	324	(105)	-32.5%	648
Water Treatment Works		861	877	877	73	434	438	4	1.0%	877
Distribution		1,626	1,680	1,680	156	927	840	(87)	-10.3%	1,680
Distribution Points		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		3,325	2,842	2,842	318	1,890	1,421	(469)	-33.0%	2,842
Pump Station		356	189	189	44	280	94	(166)	-176.8%	189
Retreatment		912	599	599	100	592	284	(308)	-108.2%	599
Waste Water Treatment Works		1,997	2,023	2,023	170	1,008	1,012	4	0.4%	2,023
Toilet Facilities		59	62	62	5	30	31	1	3.5%	62
Solid Waste Infrastructure		1,074	1,087	1,087	92	545	544	(1)	-0.3%	1,087
Landfill Sites		155	165	165	14	82	83	1	1.1%	165
Waste Transfer Stations		919	922	922	78	463	461	(2)	-0.5%	922
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		20	26	26	2	10	13	3	25.4%	26
Cable Layers		-	26	26	-	-	13	13	100.0%	26
Distribution Layers		20	-	-	2	10	-	(10)	100%	-
<b>Community Assets</b>		1,854	1,928	1,928	221	1,314	984	(330)	-36.3%	1,928
Community Facilities		1,388	1,407	1,407	120	711	703	(8)	-1.1%	1,407
Halls		203	207	207	118	103	103	(13)	-12.6%	207
Centres		305	306	306	26	154	153	(1)	-0.5%	306
Crèches		7	8	8	1	3	4	0	13.1%	8
Clinics/Care Centres		45	45	45	4	23	23	(0)	-0.5%	45
Fire/Ambulance Stations		46	46	46	4	23	23	(0)	-0.7%	46
Museums		4	4	4	0	2	2	(0)	-0.5%	4
Libraries		454	464	464	39	229	232	3	1.3%	464
Cemeteries/Crematoria		78	79	79	7	39	40	0	0.6%	79
Parks		111	110	110	9	58	55	(1)	-1.6%	110
Public Open Space		1	1	1	0	0	0	0	2.4%	1
Nature Reserves		30	30	30	3	15	15	(0)	-0.8%	30
Public Ablution Facilities		24	32	32	2	12	16	4	23.5%	32
Airports		5	-	-	0	0	-	(0)	100%	-
Taxi Ranks/Bus Terminals		75	75	75	6	38	38	(0)	-0.6%	75
Sport and Recreation Facilities		465	522	522	102	603	261	(342)	-131.0%	522
Outdoor Facilities		465	522	522	102	603	261	(342)	-131.0%	522
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		51	50	50	-	-	-	-	-	50
Revenue Generating		51	50	50	-	-	-	-	-	50
Improved Property		51	50	50	-	-	-	-	-	50
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		601	621	621	60	354	335	(19)	-5.6%	621
Operational Buildings		577	591	591	53	315	295	(20)	-6.7%	591
Municipal Offices		479	492	492	45	265	246	(18)	-7.5%	492
Workshops		14	14	14	1	7	7	(0)	0.0%	14
Stores		84	84	84	7	44	42	(1)	-3.5%	84
Housing		24	30	30	7	39	40	1	2.9%	30
Social Housing		24	30	30	7	39	40	1	2.5%	30
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		129	368	368	9	55	184	129	70.2%	368
Licences and Rights		129	368	368	9	55	184	129	70.2%	368
Computer Software and Applications		129	368	368	9	55	184	129	70.2%	368
<b>Computer Equipment</b>		1,218	1,445	1,445	110	653	723	70	9.7%	1,445
Computer Equipment		1,218	1,445	1,445	110	653	723	70	9.7%	1,445
<b>Furniture and Office Equipment</b>		1,089	712	712	127	755	356	(399)	-112.0%	712
Furniture and Office Equipment		1,089	712	712	127	755	356	(399)	-112.0%	712
<b>Machinery and Equipment</b>		1,150	1,261	1,261	112	663	630	(33)	-5.2%	1,261
Machinery and Equipment		1,150	1,261	1,261	112	663	630	(33)	-5.2%	1,261
<b>Transport Assets</b>		2,558	2,552	2,552	228	1,351	1,276	(75)	-5.9%	2,552
Transport Assets		2,558	2,552	2,552	228	1,351	1,276	(75)	-5.9%	2,552
<b>Land</b>		161	-	-	-	-	-	-	-	-
Land		161	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
<b>Total Depreciation</b>	<b>1</b>	<b>25,054</b>	<b>25,081</b>	<b>25,081</b>	<b>2,386</b>	<b>14,164</b>	<b>12,541</b>	<b>(1,623)</b>	<b>-12.9%</b>	<b>25,081</b>



# LANEBERG MUNICIPALITY

## 4.1.9 Capital expenditure on upgrading of existing assets by asset class

WC026 Langeberg - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - M06 December

Description	Ref	2018/19	Budget Year 2019/20							
		Pre-Audit Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on upgrading of existing assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		16,240	25,775	26,869	35	5,545	12,419	6,874	55.3%	26,869
Roads Infrastructure		11,982	21,975	23,069	-	4,528	10,749	6,221	57.9%	23,069
Roads		11,982	21,975	23,069	-	4,528	10,749	6,221	57.9%	23,069
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		4,257	-	-	-	-	-	-	-	-
HV Substations		445	-	-	-	-	-	-	-	-
MV Substations		72	-	-	-	-	-	-	-	-
MV Networks		3,741	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	2,500	2,500	-	-	1,099	1,099	100.0%	2,500
Water Treatment Works		-	2,500	2,500	-	-	1,099	1,099	100.0%	2,500
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		1	1,300	1,300	35	1,017	571	(446)	-78.1%	1,300
Waste Drop-off Points		1	1,300	1,300	35	1,017	571	(446)	-78.1%	1,300
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
<b>Community Assets</b>		12,862	3,550	3,678	-	10	1,687	1,677	99.4%	3,678
Community Facilities		-	750	750	-	-	329	329	100.0%	750
Halls		-	750	750	-	-	329	329	100.0%	750
Sport and Recreation Facilities		12,862	2,800	2,928	-	10	1,358	1,348	99.3%	2,928
Indoor Facilities		5	-	-	-	-	-	-	-	-
Outdoor Facilities		12,857	2,800	2,928	-	10	1,358	1,348	99.3%	2,928
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		1,711	8,696	6,957	-	-	3,821	3,821	100.0%	6,957
Operational Buildings		1,711	8,696	6,957	-	-	3,821	3,821	100.0%	6,957
Municipal Offices		1,711	8,696	6,957	-	-	3,821	3,821	100.0%	6,957
Housing		-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on upgrading of existing assets</b>	1	30,813	38,021	37,503	35	5,555	17,927	12,372	69.0%	37,503

## LANGEBERG MUNICIPALITY

The progress of the capital program for 2019/2020 financial year deteriorated in comparison with the same period in 2018/2019. The year to date cash flow approved with the SDBIP for 2019/2020 indicated a projection of 45.34% by 31 December 2019. On assessment the program has achieved 18.32% which indicates an under-performance of 27.02% at 31 December 2019 in relation to the approved cash flows at the beginning of the financial year.

The progress on capital programmes are not on track, however various capital programs have not been implemented and the reason amongst others were identified as:

- (a) Delay in the awarding of MIG funded projects; and

### RECOMMENDATION:

- (a) That options for the implementation of the capital program be reviewed to ensure the effective and timeous implementation of the projects;
- (b) That internal project management processes be improved to ensure effective implementation of the capital program;

## **Section 5 - Progress on resolving problems identified in the 2018/2019 Annual Report**

### **5.1 Introduction**

The draft annual report served before council in December 2019 and is currently available on the municipal website; the closing date for public comment is 31 January 2020 and the recommendation to the Oversight Committee on 12 February 2020 will be that the annual report be considered and adopted by Council without reservations.

### **5.2 Shortcomings and recommendations to address shortcomings**

The Auditor-General's report on the consolidated financial statements for 2016/2017 is attached as Appendix 5 and included in Chapter 6 of the Draft Annual Report. Attached as Appendix 6 is the Action Plan to address the 2018/2019 audit findings as raised by the Auditor-General.

### **5.3 Conclusion**

Some measures and controls to be investigated for immediate implementation are those that are risk related.

## Section 6 - Recommendations

### 6.1 Motivations

#### 6.1.1 Adjustment Budget

As required by section 72(3) of the MFMA, an adjustments budget is needed to deal with items listed in section 28(2) of the MFMA. The adjustments budget will have to adjust the revenue and expenditure estimates downwards due to the material shortfall in projected revenue of various services.

#### 6.1.2 SDBIP Top Layer

Revisions to the SDBIP will have to be made taking into consideration the review of performance indicators and the effects of the adjustments budget. These revisions must be approved following the approval of the adjustments budget as required by section 54(1) of the MFMA.

### ***RECOMMENDATION:***

That:

- (1) An adjustments budget for 2019/2020 be prepared and approved by Council by no later than 28 February 2020;
- (2) Projections for revenue and expenditure be revised downwards as a result of the projected revenue shortfall;
- (3) Following the approval of the adjustments budget the revised SDBIP which forms the basis of the mid-year assessments be approved by Council.

## Section 7 - Municipal manager's quality certification

I, Soyisile A Mokweni, the municipal manager of Langeberg Municipality, hereby certify that

11/11/2019



X

for the month of December 2019 of 2019/2020 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name Soyisile A Mokweni

Municipal Manager of Langeberg Municipality (WC026)

Signature



Date \_\_\_\_\_

2020/01/21



## **Appendix 1: Service Delivery Performance Report**

## Vote 1 - Financial Services

Summary of Results: Vote 1 - Financial Services		
	100 Fed Vet. Applicable	0% with no targets or status in the selected period
	100 Fed Vet. 1001	2% vs. Actual/Target vs. 24.955%
	100 Interest Rate	25.002% vs. Actual/Target vs. 91.545%
	100 Fed Vet.	Actual meets Target (Actual/Target = 100%)

## Vote 1 - Financial Services

## Vote 2 - Executive & Council

Summary of Results: Vote 2 - Executive & Council

Table 3 - Strategy & Social Development

-125-

Langeberg Municipality  
SDRP 2019/20: Top Layer KPI Report

Vote 1 - Financial Services

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Target	Actual
TL10	Spent 55% of the total amount budgeted for the neighbourhood development Partnership (Business Hub) by June 2020 (Actual expenditure / Approved budget Allocation) x 100	% of budget spent by 30 June 2020	Monthly section 71 reports submitted and annual financial statements.	0,00%	0,00%				20,00%	0,00%		20,00%	0,00%
TL11	Spent the Top Layer SDRP in the Mayor's report approved within 14 days after the annual budget has been approved	Top Layer SDRP submitted to the Mayor for approval within 14 days after the annual budget has been approved	Acknowledgement of receipt from the Mayor and approved Top Layer SDRP	0	0				0	0		0	0
TL12	Spent 55% of the total amount budgeted for upgrade ICT infrastructure by June 2020 (Actual expenditure / Approved budget Allocation) x 100	% of budget spent by 30 June 2020	Monthly section 71 reports submitted and annual financial statements.	0,00%	0,00%				20,00%	39,32%		20,00%	56,33%

Summary of Results: Vote 1 - Strategic & Social Development

SP1	SP1 For Yr Applicable	KPI with weight of 100% in the SP1 and 100% in the SP1	5
SP2	SP2 For Yr Applicable	KPI with weight of 100% in the SP2 and 100% in the SP2	1
SP3	SP3 For Yr Applicable	KPI with weight of 100% in the SP3 and 100% in the SP3	0
SP4	SP4 For Yr Applicable	KPI with weight of 100% in the SP4 and 100% in the SP4	0
SP5	SP5 For Yr Applicable	KPI with weight of 100% in the SP5 and 100% in the SP5	0
SP6	SP6 For Yr Applicable	KPI with weight of 100% in the SP6 and 100% in the SP6	0
SP7	SP7 For Yr Applicable	KPI with weight of 100% in the SP7 and 100% in the SP7	0
SP8	SP8 For Yr Applicable	KPI with weight of 100% in the SP8 and 100% in the SP8	0
SP9	SP9 For Yr Applicable	KPI with weight of 100% in the SP9 and 100% in the SP9	0
SP10	SP10 For Yr Applicable	KPI with weight of 100% in the SP10 and 100% in the SP10	0
SP11	SP11 For Yr Applicable	KPI with weight of 100% in the SP11 and 100% in the SP11	0
SP12	SP12 For Yr Applicable	KPI with weight of 100% in the SP12 and 100% in the SP12	0
SP13	SP13 For Yr Applicable	KPI with weight of 100% in the SP13 and 100% in the SP13	0
SP14	SP14 For Yr Applicable	KPI with weight of 100% in the SP14 and 100% in the SP14	0
SP15	SP15 For Yr Applicable	KPI with weight of 100% in the SP15 and 100% in the SP15	0
SP16	SP16 For Yr Applicable	KPI with weight of 100% in the SP16 and 100% in the SP16	0
SP17	SP17 For Yr Applicable	KPI with weight of 100% in the SP17 and 100% in the SP17	0
SP18	SP18 For Yr Applicable	KPI with weight of 100% in the SP18 and 100% in the SP18	0
SP19	SP19 For Yr Applicable	KPI with weight of 100% in the SP19 and 100% in the SP19	0
SP20	SP20 For Yr Applicable	KPI with weight of 100% in the SP20 and 100% in the SP20	0
SP21	SP21 For Yr Applicable	KPI with weight of 100% in the SP21 and 100% in the SP21	0
SP22	SP22 For Yr Applicable	KPI with weight of 100% in the SP22 and 100% in the SP22	0
SP23	SP23 For Yr Applicable	KPI with weight of 100% in the SP23 and 100% in the SP23	0
SP24	SP24 For Yr Applicable	KPI with weight of 100% in the SP24 and 100% in the SP24	0
SP25	SP25 For Yr Applicable	KPI with weight of 100% in the SP25 and 100% in the SP25	0
SP26	SP26 For Yr Applicable	KPI with weight of 100% in the SP26 and 100% in the SP26	0
SP27	SP27 For Yr Applicable	KPI with weight of 100% in the SP27 and 100% in the SP27	0
SP28	SP28 For Yr Applicable	KPI with weight of 100% in the SP28 and 100% in the SP28	0
SP29	SP29 For Yr Applicable	KPI with weight of 100% in the SP29 and 100% in the SP29	0
SP30	SP30 For Yr Applicable	KPI with weight of 100% in the SP30 and 100% in the SP30	0
SP31	SP31 For Yr Applicable	KPI with weight of 100% in the SP31 and 100% in the SP31	0
SP32	SP32 For Yr Applicable	KPI with weight of 100% in the SP32 and 100% in the SP32	0
SP33	SP33 For Yr Applicable	KPI with weight of 100% in the SP33 and 100% in the SP33	0
SP34	SP34 For Yr Applicable	KPI with weight of 100% in the SP34 and 100% in the SP34	0
SP35	SP35 For Yr Applicable	KPI with weight of 100% in the SP35 and 100% in the SP35	0
SP36	SP36 For Yr Applicable	KPI with weight of 100% in the SP36 and 100% in the SP36	0
SP37	SP37 For Yr Applicable	KPI with weight of 100% in the SP37 and 100% in the SP37	0
SP38	SP38 For Yr Applicable	KPI with weight of 100% in the SP38 and 100% in the SP38	0
SP39	SP39 For Yr Applicable	KPI with weight of 100% in the SP39 and 100% in the SP39	0
SP40	SP40 For Yr Applicable	KPI with weight of 100% in the SP40 and 100% in the SP40	0
SP41	SP41 For Yr Applicable	KPI with weight of 100% in the SP41 and 100% in the SP41	0
SP42	SP42 For Yr Applicable	KPI with weight of 100% in the SP42 and 100% in the SP42	0
SP43	SP43 For Yr Applicable	KPI with weight of 100% in the SP43 and 100% in the SP43	0
SP44	SP44 For Yr Applicable	KPI with weight of 100% in the SP44 and 100% in the SP44	0
SP45	SP45 For Yr Applicable	KPI with weight of 100% in the SP45 and 100% in the SP45	0
SP46	SP46 For Yr Applicable	KPI with weight of 100% in the SP46 and 100% in the SP46	0
SP47	SP47 For Yr Applicable	KPI with weight of 100% in the SP47 and 100% in the SP47	0
SP48	SP48 For Yr Applicable	KPI with weight of 100% in the SP48 and 100% in the SP48	0
SP49	SP49 For Yr Applicable	KPI with weight of 100% in the SP49 and 100% in the SP49	0
SP50	SP50 For Yr Applicable	KPI with weight of 100% in the SP50 and 100% in the SP50	0
SP51	SP51 For Yr Applicable	KPI with weight of 100% in the SP51 and 100% in the SP51	0
SP52	SP52 For Yr Applicable	KPI with weight of 100% in the SP52 and 100% in the SP52	0
SP53	SP53 For Yr Applicable	KPI with weight of 100% in the SP53 and 100% in the SP53	0
SP54	SP54 For Yr Applicable	KPI with weight of 100% in the SP54 and 100% in the SP54	0
SP55	SP55 For Yr Applicable	KPI with weight of 100% in the SP55 and 100% in the SP55	0
SP56	SP56 For Yr Applicable	KPI with weight of 100% in the SP56 and 100% in the SP56	0
SP57	SP57 For Yr Applicable	KPI with weight of 100% in the SP57 and 100% in the SP57	0
SP58	SP58 For Yr Applicable	KPI with weight of 100% in the SP58 and 100% in the SP58	0
SP59	SP59 For Yr Applicable	KPI with weight of 100% in the SP59 and 100% in the SP59	0
SP60	SP60 For Yr Applicable	KPI with weight of 100% in the SP60 and 100% in the SP60	0
SP61	SP61 For Yr Applicable	KPI with weight of 100% in the SP61 and 100% in the SP61	0
SP62	SP62 For Yr Applicable	KPI with weight of 100% in the SP62 and 100% in the SP62	0
SP63	SP63 For Yr Applicable	KPI with weight of 100% in the SP63 and 100% in the SP63	0
SP64	SP64 For Yr Applicable	KPI with weight of 100% in the SP64 and 100% in the SP64	0
SP65	SP65 For Yr Applicable	KPI with weight of 100% in the SP65 and 100% in the SP65	0
SP66	SP66 For Yr Applicable	KPI with weight of 100% in the SP66 and 100% in the SP66	0
SP67	SP67 For Yr Applicable	KPI with weight of 100% in the SP67 and 100% in the SP67	0
SP68	SP68 For Yr Applicable	KPI with weight of 100% in the SP68 and 100% in the SP68	0
SP69	SP69 For Yr Applicable	KPI with weight of 100% in the SP69 and 100% in the SP69	0
SP70	SP70 For Yr Applicable	KPI with weight of 100% in the SP70 and 100% in the SP70	0
SP71	SP71 For Yr Applicable	KPI with weight of 100% in the SP71 and 100% in the SP71	0
SP72	SP72 For Yr Applicable	KPI with weight of 100% in the SP72 and 100% in the SP72	0
SP73	SP73 For Yr Applicable	KPI with weight of 100% in the SP73 and 100% in the SP73	0
SP74	SP74 For Yr Applicable	KPI with weight of 100% in the SP74 and 100% in the SP74	0
SP75	SP75 For Yr Applicable	KPI with weight of 100% in the SP75 and 100% in the SP75	0
SP76	SP76 For Yr Applicable	KPI with weight of 100% in the SP76 and 100% in the SP76	0
SP77	SP77 For Yr Applicable	KPI with weight of 100% in the SP77 and 100% in the SP77	0
SP78	SP78 For Yr Applicable	KPI with weight of 100% in the SP78 and 100% in the SP78	0
SP79	SP79 For Yr Applicable	KPI with weight of 100% in the SP79 and 100% in the SP79	0
SP80	SP80 For Yr Applicable	KPI with weight of 100% in the SP80 and 100% in the SP80	0
SP81	SP81 For Yr Applicable	KPI with weight of 100% in the SP81 and 100% in the SP81	0
SP82	SP82 For Yr Applicable	KPI with weight of 100% in the SP82 and 100% in the SP82	0
SP83	SP83 For Yr Applicable	KPI with weight of 100% in the SP83 and 100% in the SP83	0
SP84	SP84 For Yr Applicable	KPI with weight of 100% in the SP84 and 100% in the SP84	0
SP85	SP85 For Yr Applicable	KPI with weight of 100% in the SP85 and 100% in the SP85	0
SP86	SP86 For Yr Applicable	KPI with weight of 100% in the SP86 and 100% in the SP86	0
SP87	SP87 For Yr Applicable	KPI with weight of 100% in the SP87 and 100% in the SP87	0
SP88	SP88 For Yr Applicable	KPI with weight of 100% in the SP88 and 100% in the SP88	0
SP89	SP89 For Yr Applicable	KPI with weight of 100% in the SP89 and 100% in the SP89	0
SP90	SP90 For Yr Applicable	KPI with weight of 100% in the SP90 and 100% in the SP90	0
SP91	SP91 For Yr Applicable	KPI with weight of 100% in the SP91 and 100% in the SP91	0
SP92	SP92 For Yr Applicable	KPI with weight of 100% in the SP92 and 100% in the SP92	0
SP93	SP93 For Yr Applicable	KPI with weight of 100% in the SP93 and 100% in the SP93	0
SP94	SP94 For Yr Applicable	KPI with weight of 100% in the SP94 and 100% in the SP94	0
SP95	SP95 For Yr Applicable	KPI with weight of 100% in the SP95 and 100% in the SP95	0
SP96	SP96 For Yr Applicable	KPI with weight of 100% in the SP96 and 100% in the SP96	0
SP97	SP97 For Yr Applicable	KPI with weight of 100% in the SP97 and 100% in the SP97	0
SP98	SP98 For Yr Applicable	KPI with weight of 100% in the SP98 and 100% in the SP98	0
SP99	SP99 For Yr Applicable	KPI with weight of 100% in the SP99 and 100% in the SP99	0
SP100	SP100 For Yr Applicable	KPI with weight of 100% in the SP100 and 100% in the SP100	0

Vote 4 - Corporate Services

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Target	Actual
TL48	Percentage of municipality's personnel budget actually spent on implementing its workplace safety plan measured as at 30 June 2020 (Total Actual Training Expenditure / Total Personnel Budget) x 100	% of municipality's personnel budget actually spent on implementing its workplace safety plan	HR/OD/HR Financial system Annual Budget Variance report (Refer to Personnel Safety report number)	0,00%	0,00%				0,00%	0,00%		0,00%	0,00%
TL49	Arranged and attend the monthly meetings of ward committees	Number of monthly ward committee meetings held	Minutes of Ward Committee meetings	36	34	0			34	24		34	60
TL50	Spent 55% of the total amount budgeted for the upgrade and renovation of the municipal offices by 30 June 2020 (Actual expenditure / Approved budget Allocation) x 100	% of budget spent	Report from the Premier financial system	0,00%	0,00%				20,00%	1,21%		20,00%	12,57%
TL51	Spent 55% of the total amount budgeted for the purchase of office furniture & office equipment by 30 June 2020 (Actual expenditure / Approved budget Allocation) x 100	% of budget spent	Report from the Premier financial system	0,00%	5,91%	0,2			20,00%	5,53%		20,00%	51,54%



**Langeberg Municipality**  
SDBIP 2019/20: Top Layer KPI Report

**Vote 3 - Financial Services**

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R		
TL52	Number of people from the EE target groups employed in the 3 highest levels of management in accordance with the approved EE Plan	Number of people from the EE target groups employed in the 3 highest levels of management	Appointment letter and approval ratio for the filling of the vacancy	0	0	0			0	0	0		
TL53	Report received from the Municipal Manager	Number of reports submitted to the Municipal Manager	Proof of submission to the MM	3	3	0			3	3	0		
TL54	Spent 95% of the amount budgeted for the purchase of a ProStar 4 Speed Camera by 30 June 2020 (Actual expenditure / Approved budget allocation x 100)	% of the budget spent	Report from the Premier financial system	9,00%	9,00%	0,00%			9,00%	9,00%	0,00%		

**Summary of Results: Vote 3 - Corporate Services**

KPI Not Yet Applicable		100% with no targets or actuals in the financial period	3
A	KPI Not Met	Actual performance is less than 75,00%	3
B	SAHIS 100%	25,00% or Actual/Target is 99,99%	0
C	KPI Met	Actual meets Target (Actual/Target = 100%)	2
D	KPI Well Met	100,00% or Actual/Target is 100,00%	0
E	KPI Extremely Well Met	150,00% or Actual/Target	1
Total KPIs:			7

**Vote 5 - Engineering Services**

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R		
TL13	100% unaccounted electricity to less than 10% by 30 June 2020 (Number of electricity lines purchased and/or generated - Number of Electricity units Sold (net free basic electricity) / Number of Electricity Units Purchased and/or Generated x 100)	% unaccounted electricity captured in the report	Electricity losses report generated from an Excel database maintained for the calculation of the electricity losses	7,50%	3,49%	0			7,50%	4,07%	0		
TL14	Recycle 2000 tons of domestic waste by 30 June 2020	Number of tons of domestic waste recycled	Wingbridge Report	500	611,81	12			500	549	10		
TL15	Spent 95% of the total amount budgeted for the replacement and repair on the electricity network by June 2020 (Total actual expenditure to the project / Total amount budgeted for the project x 100)	% of budget spent	Monthly CAPEX report received from the Finance Department	9,00%	55,14%	13			20,00%	63,37%	0		
TL16	95% of water samples comply with SAHIS 4 metro biological indicators (Number of water samples that comply with SAHIS 4 metro biological indicators / Number of water samples tested x 100)	% of water samples compliant	Monthly Lab results from AL Abbot	95,00%	100,00%	13			95,00%	100,00%	13		
TL17	Spent 95% of the total amount budgeted for the replacement and repair of street lighting by 30 June 2020 (Total actual expenditure for the project / Total amount budgeted for the project x 100)	% of budget spent	Monthly CAPEX report received from the Finance Department	9,00%	39,56%	10			20,00%	63,30%	0		
TL18	100% unaccounted water to less than 15% by 30 June 2020 (Number of Meters Water Purchased or Purified - Number of Meters Water Sold (net free basic water) / Number of Meters Water Purchased or Purified x 100)	% unaccounted water captured in the report	Water Losses Excel database maintained by the Manager: Civil Engineering Services	15,00%	15,46%	0			15,00%	14,00%	0		



Langeberg Municipality  
SDBIP 2015/20: Top Layer RPI Report

Table 3 – Financial Services

Ref	RPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Target	Actual	R	Departmental KPI: Corrective Measures	Target	Actual
TL19	Spent 95% of the total amount budgeted for new connections by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(TL100)	% of budget spent	Monthly CAFES report received from the Finance Department	0.00%	95.63%	0.00%		20.00%	96.27%	0.00%		20.00%	96.27%
TL20	Spent 95% of the total amount budgeted for the replacement of boxes by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(TL100)	% of budget spent	Monthly CAFES report received from the Finance Department	0.00%	27.99%	0.00%		20.00%	53.27%	0.00%		20.00%	53.27%
TL21	Spent 95% of the total amount budgeted for the electrification of McGregor by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(TL100)	% of budget spent	Monthly CAFES report received from the Finance Department	0.00%	0.00%	0.00%	[D182] Manager: Electrical Engineering Services: 0.00% of the budget was spent for the electrification of McGregor. (August 2019) [D182] Manager: Electrical Engineering Services: ASJA to build the outstanding 70 boxes. (August 2019) [D182] Manager: Electrical Engineering Services: 0.00% of the budget was spent for the electrification of McGregor. ASJA to build the outstanding 50 boxes. (September 2019)	20.00%	0.00%	0.00%	[D182] Manager: Electrical Engineering Services: 0.00% of the budget was spent for the electrification of McGregor. ASJA to build the outstanding 60 hours. (October 2019) [D182] Manager: Electrical Engineering Services: 0.00% of the budget was spent for the electrification of McGregor. ASJA to build the outstanding 60 hours. (November 2019) [D182] Manager: Electrical Engineering Services: 0.00% of the budget was spent for the electrification of McGregor. ASJA to build the outstanding 60 hours. (December 2019)	20.00%	0.00%
TL22	Complete the review of the SOP and submit to Council for approval by 31 May 2020	100% submitted to Council	Approved SOP and agenda of the Council meeting during which SOP was discussed	0	0	0		0	0	0		0	0
TL23	80% of effluent samples comply with permit values (Number of effluent samples that comply with permit values/Number of effluent samples tested)(TL100)	% of effluent samples compliant	Lab results from AL about	80.00%	84.31%	0.00%		80.00%	87.30%	0.00%		80.00%	87.30%
TL24	Spent 95% of the total amount budgeted to replace safety and test equipment by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(TL100)	% of budget spent	Monthly CAFES report received from the Finance Department	0.00%	5.57%	0.00%	[D185] Manager: Electrical Engineering Services: 4.1% of the budget was spent for the replacement of safety and test equipment. There will be an order for shop at the end of August. (July 2019) [D185] Manager: Electrical Engineering Services: A requisition was done on 20 August and we are waiting for an official order. Quotations are out for one energy calibration system and one in resolution thermal imaging camera. (August 2019) [D185] Manager: Electrical Engineering Services: Quotations are out for one energy calibration system and one in resolution thermal imaging camera. Awaiting for the BAC resolution. (September 2019)	20.00%	6.33%	0.00%	[D185] Manager: Electrical Engineering Services: The order has been sent for one energy calibration system and one in resolution thermal imaging camera. (Total purchase expenditure - R274 456.96) (October 2019)	20.00%	6.33%
TL25	Spent 95% of the total amount budgeted for the upgrading of filters in Mankapa WTW by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(TL100)	% of budget spent	Monthly CAFES report received from the Finance Department	0.00%	0.00%	0.00%	[D186] Manager: Civil Engineering Services: BESTELLING UITERMAK VRIJ ADVERTENSE WAT GEFARMS WERD OP SATERDAG 24 AUG 2019 IN DE BURGERS (August 2019) [D186] Manager: Civil Engineering Services: Order was placed on 19/04 October 2019 (September 2019)	20.00%	0.00%	0.00%	[D186] Manager: Civil Engineering Services: tender committee busy with reports. (December 2019)	20.00%	0.00%

**Langeberg Municipality**  
SDBIP 2019/20: Top Layer KPI Report

**Vote 1 - Financial Services**

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019			
				Target	Actual	R	Departmental KPI: Performance Comment	Target	Actual	R	Departmental KPI: Performance Comment	Target	Actual	R	
TL26	Spend 95% of the total amount budgeted for the replacement of pre-paid meters by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(100)	% of budget spent	Monthly CAPEx report received from the Finance Department	0,00%	5,13%	✓	[D26] Manager: Electrical Engineering Services: 2,10% of the budget was spent for the replacement of pre-paid meters in July 2019 (July 2019). [D26] Manager: Electrical Engineering Services: 2,73% was spent on the budget for the replacement of pre-paid meters for August 2019 (August 2019). [D26] Manager: Electrical Engineering Services: 5,33% was spent in September on replacement of pre-paid meters bulk supply. Staff busy with technical evaluation on Material Tender (Local Centre). (September 2019)	20,00%	5,13%	✓	[D26] Manager: Electrical Engineering Services: 5,13% was spent in October on replacement of pre-paid meters bulk supply. The material tender is still in the appeal process. The tender was awarded to go ahead to purchase (October 2019). [D26] Manager: Electrical Engineering Services: 64,37% was spent in November on the replacement and repairs of the network. Funds are spent according to maintenance. (November 2019)	20,00%	5,13%	✓	
TL28	Spend 95% of the total amount budgeted for the replacement of existing tar roads in Central Business District of all 5 towns by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(100)	% of budget spent	Monthly CAPEx report received from the Finance Department	0,00%	0,00%	✓	[D28] Manager: Civil Engineering Services: Both T43 & T16 has been awarded (December 2019)	20,00%	0,00%	✓	[D28] Manager: Civil Engineering Services: awarded but has been awarded (December 2019)	20,00%	0,00%	✓	
TL29	Spend 95% of the total amount budgeted for the replacement of existing tar roads in Central Business District of all 5 towns by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(100)	% of budget spent	Monthly CAPEx report received from the Finance Department	0,00%	0,00%	✓	[D29] Manager: Civil Engineering Services: awarded but has been awarded (December 2019)	20,00%	0,00%	✓	[D29] Manager: Civil Engineering Services: awarded but has been awarded (December 2019)	20,00%	0,00%	✓	
TL30	Spend 95% of the total amount budgeted for the replacement of existing tar roads in Central Business District of all 5 towns by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(100)	% of budget spent	Monthly CAPEx report received from the Finance Department	0,00%	0,00%	✓	[D30] Manager: Civil Engineering Services: awarded but has been awarded (December 2019)	20,00%	0,00%	✓	[D30] Manager: Civil Engineering Services: awarded but has been awarded (December 2019)	20,00%	0,00%	✓	
TL31	Spend 95% of the total amount budgeted for the upgrade of the 11kV Line in Sishulu by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)(100)	% of budget spent	Monthly CAPEx report received from the Finance Department	0,00%	44,00%	✓	[D31] Manager: Electrical Engineering Services: The estimate date for the delivery of the Switchgear will be at the end of November 2019. (July 2019) [D31] Manager: Electrical Engineering Services: The estimate date for the delivery of the Switchgear will be at the end of November 2019. (August 2019) [D31] Manager: Electrical Engineering Services: The estimate date for the delivery of the Switchgear will be at the end of November 2019. (September 2019)	20,00%	44,00%	✓	[D31] Manager: Electrical Engineering Services: The estimate date for the delivery of the Switchgear will be at the end of November 2019. (October 2019) [D31] Manager: Electrical Engineering Services: The estimate date for the delivery of the Switchgear will be at the end of November 2019. (November 2019) [D31] Manager: Electrical Engineering Services: The estimate date for the delivery of the Switchgear will be at the end of November 2019. (December 2019)	20,00%	44,00%	✓	

Langeberg Municipality  
SDBIP 2019/20: Top Layer KPI Report

Vote 1 - Financial Services

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Target	Actual
TL13	Spend 95% of the total amount budgeted for the installation of the 11kV switchgear in Grade Substation by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)x100	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	0	[D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. There is a delay at customs. The estimated time is middle of December 2020. (September 2019) [D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. There is a delay at customs. The project should be completed by March 2020. (November 2019) [D293] Manager: Electrical Engineering Services: Waiting for the delivery of the switchgear. There is a delay at customs. The project should be completed by March 2020. (December 2019)		20,00%	0,00%	0	20,00%	0,00%
TL13	Spend 95% of the total amount budgeted to replace 11kV Oil Immersed Switchgear by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)x100	% of budget spent	Monthly CAPEX report received from the Finance Department	0	0	0			20	54,71	0	20	54,71
TL14	Spend 95% of the total amount budgeted for the upgrade of the 11kV Line to Four (inlet) by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)x100	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	24,60%	-0,7			20,00%	53,64%	0	20,00%	53,64%
TL15	Spend 95% of the total amount budgeted to replace the 660V Switchgear (Goudkyn's) for the 660V Switchgear (Goudkyn's) by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)x100	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	2,70%	-0,7	[D294] Manager: Electrical Engineering Services: 0,00% of the budget was spent to replace the 660V Switchgear at Goudkyn's/Chumbe Substation. Switchgear will be delivered by the end of September 2019. (July 2019) [D294] Manager: Electrical Engineering Services: Switchgear will be delivered by the end of September 2019. (August 2019) [D294] Manager: Electrical Engineering Services: Switchgear will be delivered by the end of September 2019. (September 2019) [D294] Manager: Electrical Engineering Services: Switchgear will be delivered by the end of September 2019. (October 2019) [D294] Manager: Electrical Engineering Services: Switchgear will be delivered by the end of September 2019. (November 2019) [D294] Manager: Electrical Engineering Services: Switchgear will be delivered by the end of September 2019. (December 2019)		20,00%	5,04%	0	20,00%	5,04%
TL16	Spend 95% of the total amount budgeted to upgrade Basemore-Mean Substation by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)x100	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	0,00%	0			20,00%	48,33%	0	20,00%	48,33%
TL17	Spend 95% of the total amount budgeted to upgrade the 11kV Cable Feeder from White Street Substation to Van N Street Hospital Substation by 30 June 2020 (Total actual expenditure for the project/Total amount budgeted for the project)x100	% of budget spent	Monthly CAPEX report received from the Finance Department	0,00%	23,13%	-0,7			20,00%	23,47%	-0,7	20,00%	23,47%



## Langeberg Municipality

Vote 1 - Financial Services

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019	
				Target	Actual	R	Departmental KPI: Performance Comment	Target	Actual	R	Departmental KPI: Performance Comment	Target	Actual
TL18	Spend 95% of the total amount budgeted for the upgrade of the 110kV line at Robertson Main Substation by 30 June 2020 [(Total actual expenditure for the project)/Total amount budgeted for the project]x100	% of budget spent	Monthly CAPEx report received from the Finance Department	0.00%	0.00%		(D1059) Manager: Electrical Engineering Services: 0.00% of the budget was spent to replace the 66kV Transformers at Robertson Main Substation. Tender closed on 2 July 2020. Tender documents are in for technical evaluation. (July 2019)	20.00%	0.0%		(D1059) Manager: Electrical Engineering Services: VE tenders are waiting for the tender documents to be delivered. (November 2019)	20.00%	0.0%
TL19	Spend 95% of the total amount budgeted for the upgrade of the 110kV line at Glenferrie Substation by 30 June 2020 [(Total actual expenditure for the project)/Total amount budgeted for the project]x100	% of budget spent	Monthly CAPEx report received from the Finance Department	0.00%	0.7%		(D1060) Manager: Electrical Engineering Services: The tender was issued for the upgrade of the 110kV line at Glenferrie Substation. The tender documents are in for technical evaluation. (July 2019)	20.00%	3.7%		(D1060) Manager: Electrical Engineering Services: The tender was issued for the upgrade of the 110kV line at Glenferrie Substation. The tender documents are in for technical evaluation. (July 2019)	20.00%	3.7%
TL20	Spend 95% of the total amount budgeted for the upgrade of the 110kV line at Glenferrie Substation by 30 June 2020 [(Total actual expenditure for the project)/Total amount budgeted for the project]x100	% of budget spent	Monthly CAPEx report received from the Finance Department	0.00%	0.00%		(D1061) Manager: Electrical Engineering Services: The tender was issued for the upgrade of the 110kV line at Glenferrie Substation. The tender documents are in for technical evaluation. (July 2019)	20.00%	0.0%		(D1061) Manager: Electrical Engineering Services: The tender was issued for the upgrade of the 110kV line at Glenferrie Substation. The tender documents are in for technical evaluation. (July 2019)	20.00%	0.0%
TL21	Spend 95% of the total amount budgeted for the upgrade of the 110kV line at Glenferrie Substation by 30 June 2020 [(Total actual expenditure for the project)/Total amount budgeted for the project]x100	% of budget spent	Monthly CAPEx report received from the Finance Department	0.00%	0.00%		(D1062) Manager: Electrical Engineering Services: The tender was issued for the upgrade of the 110kV line at Glenferrie Substation. The tender documents are in for technical evaluation. (July 2019)	20.00%	0.0%		(D1062) Manager: Electrical Engineering Services: The tender was issued for the upgrade of the 110kV line at Glenferrie Substation. The tender documents are in for technical evaluation. (July 2019)	20.00%	0.0%

Langeberg Municipality  
SDBIP 2019/20: Top Layer KPI Report

Vote 1 - Financial Services

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019					
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	
T1.42	Spend 95% of the total amount budgeted for the installation of basic services (water) for informal settlements by 30 June 2020 (Total actual expenditure for the projects/Total amount budgeted for the projects)(x100)	% of budget spent	Monthly CAPS report received from the Finance Department	0,00%	0,00%					20,00%	0,00%		[D393] Manager: PMU: Funds are to be utilized elsewhere after the adjustment budget (December 2019)		20,00%	0,00%	
T1.43	Spend 95% of the total amount budgeted for the installation of bulk services for housing projects by 30 June 2020 (Total actual expenditure for the projects/Total amount budgeted for the projects)(x100)	% of budget spent	Monthly CAPS report received from the Finance Department	0,00%	0,00%					20,00%	0,00%		[D394] Manager: PMU: Funds to be utilized elsewhere after adjustment budget (December 2019)		20,00%	0,00%	
T1.44	Spend 95% of the total amount budgeted for the upgrade of the public drop off (Watering) by 30 June 2020 (Total actual expenditure for the projects/Total amount budgeted for the projects)(x100)	% of budget spent	Monthly CAPS report received from the Finance Department	0,00%	0,00%					20,20%	76,30%				20,00%	74,35%	
T1.45	Spend 95% of the total amount budgeted for the reconstruction of the Besebese Station by 30 June 2020 (Total actual expenditure for the projects/Total amount budgeted for the projects)(x100)	% of budget spent	Monthly CAPS report received from the Finance Department	0	0					20	0		[D395] Manager: PMU: Funds utilized as tender exceeds available budget (December 2019)		20	0	
T1.46	Spend 95% of the total amount budgeted for the upgrading of landrappings sewerage outflow by 30 June 2020 (Total actual expenditure for the projects/Total amount budgeted for the projects)(x100)	% of budget spent	Monthly CAPS report received from the Finance Department	0	0					20	0		[D397] Manager: PMU: ZEAO FUNDS UTILISED (December 2019)		20	0	
T1.47	Spend 95% of the total amount budgeted for the upgrade of the Acheson MRF by 30 June 2020 (Total actual expenditure for the projects/Total amount budgeted for the projects)(x100)	% of budget spent	Monthly CAPS report received from the Finance Department	0	0					25	0		[D398] Manager: Solid Waste Management: Advertisement was placed on 03 September 2019, indicating the closing date as 04 October 2019. The tender was cancelled and we need to re-advertise. (December 2019)		25	0	

Summary of Results: Vote 5 - Engineering Services

KPI Not Yet Applicable	0%	with no target or actual in the referred period.	3
KPI Met	100% <= Actual/Target <= 26,999%		18
KPI Almost Met	75,000% <= Actual/Target <= 99,999%		0
KPI Not Met	Actual meets Target (Actual/Target = 100%)		0
KPI Not Met	100,001% <= Actual/Target <= 149,999%		4
KPI Extremely Not Met	150,000% <= Actual/Target		11
Total KPIs			34

Vote 6 - Community Services

Note 6 - Community Services																
Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending September 2019				Quarter ending December 2019				Overall Performance for Quarter ending September 2019 to Quarter ending December 2019				
				Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
T1.59	Review the Disaster Management Plan and submit the draft for assessment to the District Municipality by 31 March 2020	Plan reviewed and submitted	Proof of submission to the District	0	0				0	0				0	0	



## Vote 1 - Financial Services

Summary of Results: Votes & - Constructively Served		
	100% Not Yet Applicable	#PBs with no target or actual in the selected period
	100% Not Yet Applicable	#PBs with target or actual < 24,500%
	100% Not Yet Applicable	#PBs with target or actual < 30,000%
	100% Not Yet Applicable	Actual metric: Target/Actual/TARGET = 100%
	100% Not Yet Applicable	100% 100% or Actual/TARGET < 348,500%
	100% Not Yet Applicable	100% 100% or Actual/TARGET < 348,500%
	100% Not Yet Applicable	100% 100% or Actual/TARGET < 348,500%

Overall Summary of Results		
Not Yet Applicable	% with no targets or actual in the selected period	22
DOT Best Match	5% $\leq$ Actual/Target $\leq$ 24.999%	20
DOT Alternate Match	25.0000000% $\leq$ Actual/Target $\leq$ 49.999%	30
DOT Best	Actual meets Target (Actual/Target = 100%)	4
DOT Worst Match	100.000% $\leq$ Actual/Target $\leq$ 149.999%	14
DOT Exceeds Worst Match	150.000% $\leq$ Actual/Target	20

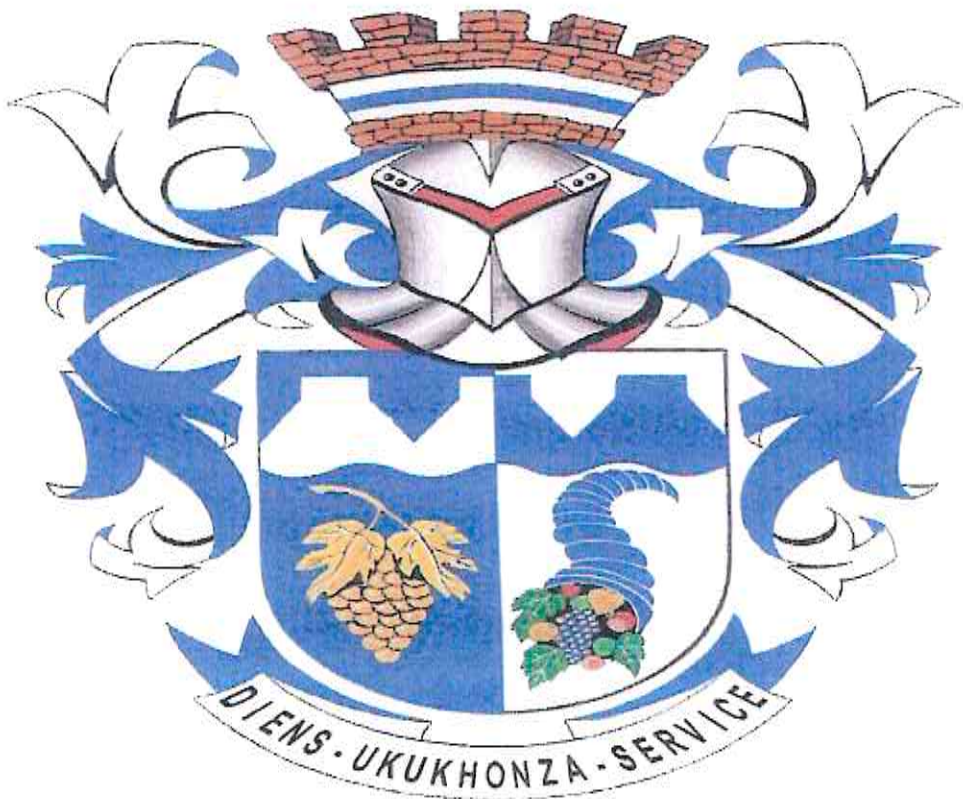
LANGEBERG MUNICIPALITY

## **Appendix 2: Financial Statements for the period 01 July 2019 to 31 December 2019**



# LANGEBERG

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[These financial statements have not been audited]

**ANNUAL FINANCIAL STATEMENTS FOR THE PERIOD ENDED**

**31 DECEMBER 2019 (6 MONTHS)**

# LANGEBERG MUNICIPALITY

## Index

Contents	Page
Statement of Financial Position	1
Statement of Financial Performance	2
Statement of Changes in Net Assets	3
Cash Flow Statement	4
Notes to the Financial Statements	5 - 37
<b>APPENDICES</b>	
A     Schedule of External Loans	38
C     Disclosure of Grants and Subsidies In Terms of Section 123 of MFMA, 56 of 2003	39

**LANGEBERG MUNICIPALITY**  
**STATEMENT OF FINANCIAL POSITION FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)**

	Notes	2020 (6 Months) R	2019 (12 Months) R
<b>ASSETS</b>			
<b>Non-Current Assets</b>		<b>749,229,930</b>	<b>743,584,157</b>
Property, Plant and Equipment	2	717,254,115	713,324,189
Investment Property	3	28,318,133	28,345,034
Intangible Assets	4	520,057	574,890
Heritage Assets	5	275,448	275,448
Investments	6	113,289	113,289
Non-Current Receivables from Exchange Transactions	7	1,948,212	390,039
Non-Current Receivables from Non-Exchange Transactions	8	800,675	561,269
<b>Current Assets</b>		<b>285,022,564</b>	<b>238,752,868</b>
Inventory	9	24,569,628	25,809,676
Receivables from Exchange Transactions	10	44,883,710	45,833,068
Receivables from Non-exchange Transactions	11	32,880,064	10,216,301
Operating Lease Asset		97,014	97,014
Taxes	21	-	1,470,582
Current Portion of Non-Current Receivables	7,8	622,569	622,569
Cash and Cash Equivalents	12	181,969,580	154,703,659
<b>Total Assets</b>		<b>1,034,252,494</b>	<b>982,337,025</b>
<b>NET ASSETS AND LIABILITIES</b>			
<b>Non-Current Liabilities</b>		<b>123,319,936</b>	<b>115,420,814</b>
Long-term Borrowings	13	17,559,109	12,209,550
Non-current Provisions	14	44,960,495	44,960,495
Non-current Employee Benefits	15	60,800,332	58,250,768
<b>Current Liabilities</b>		<b>128,596,409</b>	<b>128,161,733</b>
Consumer Deposits	16	12,574,208	12,214,563
Provisions	17	15,327,335	15,327,336
Current Employee Benefits	18	13,535,910	19,387,364
Trade and Other Payables from Exchange Transactions	19	57,608,164	70,617,902
Unspent Transfers and Subsidies	20	25,239,961	7,415,488
Taxes	21	1,111,750	-
Current Portion of Long-term Borrowings	13	3,199,081	3,199,081
<b>Total Liabilities</b>		<b>251,916,345</b>	<b>243,582,546</b>
<b>Net Assets</b>		<b>782,336,149</b>	<b>738,754,478</b>
Capital Replacement Reserve	22	62,921,000	62,921,000
Accumulated Surplus/(Deficit)		719,415,149	675,833,478
<b>Total Net Assets and Liabilities</b>		<b>1,034,252,494</b>	<b>982,337,025</b>



**LANGEBERG MUNICIPALITY**

**STATEMENT OF FINANCIAL PERFORMANCE FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)**

	Notes	2020 (6 Months) R	2019 (12 Months) R
<b>REVENUE</b>			
Revenue from Non-exchange Transactions		133,733,416	230,683,883
Taxation Revenue		56,602,344	52,679,495
Property Rates	23	56,602,344	52,679,495
Transfer Revenue		74,647,544	169,636,211
Government Grants and Subsidies - Capital	24	7,027,955	56,306,600
Government Grants and Subsidies - Operating	24	67,619,589	103,329,611
Other Revenue		2,483,528	18,368,177
Actuarial Gains	15	-	9,772,402
Dividends	6	-	2,660
Fines, Penalties and Forfeits		559,906	5,476,744
Interest Earned - Non-exchange Transactions	30	309,750	558,892
Availability fees		1,613,871	2,557,480
Revenue from Exchange Transactions		246,345,584	500,290,175
Service Charges	26	230,425,413	453,722,561
Sales of Goods and Rendering of Services	27	3,538,961	15,749,511
Rental from Fixed Assets	28	1,424,516	3,163,208
Interest Earned - External Investments	29	7,215,328	13,098,597
Interest Earned - Exchange Transactions	30	1,151,418	2,177,347
Licences and Permits		384,848	1,453,966
Agency Services		1,868,351	4,144,683
Operational Revenue	31	336,749	6,780,302
<b>Total Revenue</b>		<b>380,079,000</b>	<b>730,974,058</b>
<b>EXPENDITURE</b>			
Employee related costs	32	93,593,941	186,765,088
Remuneration of Councillors		5,324,231	10,537,992
Bad Debts Written Off	33	7,824	18,669,283
Contracted Services	34	18,991,402	23,462,325
Depreciation and Amortisation	35	14,164,254	25,054,379
Actuarial Losses	15	-	2,615,533
Finance Charges	36	4,400,253	11,295,649
Bulk Purchases	37	170,629,936	292,999,544
Inventory Consumed	9	7,469,799	18,176,815
Transfers and Subsidies	38	1,321,701	1,765,021
Operational Costs	39	20,645,061	39,152,797
<b>Total Expenditure</b>		<b>336,548,403</b>	<b>630,494,425</b>
<b>Operating Surplus/(Deficit) for the Year</b>		<b>43,530,597</b>	<b>100,479,633</b>
Inventories: (Write-down)/Reversal of Write-down to Net Realisable Value	9	51,167	30,438
Reversal of Impairment Loss/(Impairment Loss) on Receivables	40	-	(2,853,528)
Gains/(Loss) on disposal of Property, Plant and Equipment		-	1,483,255
Reversal of Impairment Loss/(Impairment Loss) on Assets	41	-	(71,313)
Profit/(Loss) on Fair Value Adjustments	42	-	(13,353)
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>43,581,764</b>	<b>99,055,133</b>

**LANGEBERG MUNICIPALITY**  
**STATEMENT OF CHANGES IN NET ASSETS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)**

	Capital Replacement Reserve R	Accumulated Surplus/ (Deficit) R	Total R
Balance at 1 July 2018	56,421,002	583,278,343	639,699,346
Restated balance	56,421,002	583,278,343	639,699,346
Net Surplus/(Deficit) for the year	-	99,055,133	99,055,133
Net Surplus/(Deficit) previously reported	-	99,055,133	99,055,133
Transfer to/from CRR	37,522,722	(37,522,722)	-
Property, Plant and Equipment purchased	(31,022,724)	31,022,724	-
Balance at 30 June 2019	62,921,000	675,833,478	738,754,478
Net Surplus/(Deficit) for the year	-	43,581,764	43,581,764
Effects of Correction of Errors	-	(94)	(94)
Balance at 30 June 2020	62,921,000	719,415,149	782,336,149

**LANGEBERG MUNICIPALITY**

**CASH FLOW STATEMENT FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)**

	Notes	2020 (6 Months) R	2019 (12 Months) R
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Cash receipts			
Taxation		34,358,860	46,891,034
Service Charges		234,140,060	435,279,223
Other Revenue		6,197,399	29,015,870
Government - Operating		85,937,437	97,151,624
Government - Capital		7,027,955	56,306,600
Interest		7,215,328	13,098,597
Dividends		-	2,660
Cash payments			
Suppliers and Employees		(332,301,009)	(573,006,057)
Finance Charges		(1,685,166)	(1,658,073)
Transfers and Grants		(1,321,701)	(1,765,021)
<b>Net Cash from Operating Activities</b>	<b>43</b>	<b>39,569,162</b>	<b>101,316,457</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Purchase of Property, Plant and Equipment		(18,012,445)	(93,907,109)
Proceeds on Disposal of Fixed Assets		-	2,133,456
Purchase of Investment Properties		-	(201,841)
Purchase of Intangible Assets		-	(112,000)
Purchase of Heritage Assets		-	(15,448)
<b>Net Cash from Investing Activities</b>		<b>(18,012,445)</b>	<b>(92,102,941)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
Borrowing - Long term/Refinancing		7,912,430	-
Increase/(Decrease) in Consumer Deposits		359,646	1,127,690
Repayment of Borrowing		(2,562,872)	(4,772,378)
<b>Net Cash from Financing Activities</b>		<b>5,709,204</b>	<b>(3,644,688)</b>
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<b>27,265,922</b>	<b>5,568,828</b>
Cash and Cash Equivalents at the beginning of the year		154,703,659	149,134,832
Cash and Cash Equivalents at the end of the year	<b>44</b>	<b>181,969,580</b>	<b>154,703,659</b>
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<b>27,265,920</b>	<b>5,568,828</b>

LANGUAGES MINORITY

## 31 DECEMBER 2013 JIN ET AL.

[illegible]

2. PROPERTY, PLANT AND EQUIPMENT

[illegible]



LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>2</b>		
<b>PROPERTY, PLANT AND EQUIPMENT (CONTINUE)</b>		
<b>2.3</b>		
<b>Expenditure incurred to repair and maintain Property, Plant and Equipment:</b>		
Employee related costs	-	-
Other materials	2,944,307	7,715,453
Contracted Services	6,369,474	10,166,182
Other Expenditure	276	653,554
<b>Total Repairs and Maintenance</b>	<b>9,314,057</b>	<b>18,535,190</b>

Langeberg Municipality does not have a costing system in place in order to allocate employee related costs to repairs and maintenance.

**2.4 Assets pledged as security:**

A bond is registered on the Town Hall of Ashlon in favour of the Development Bank of South Africa as security for the following loans:

- Vehicle Testing Station
- Paving

	2020 (6 Months) R	2019 (12 Months) R
<b>3.</b>		
<b>INVESTMENT PROPERTY</b>		
<b>3.1</b>		
<b>Net Carrying amount at 1 July</b>	<b>28,345,034</b>	<b>28,485,321</b>
Cost	30,279,321	30,368,740
Accumulated Depreciation	(1,934,287)	(1,883,419)
Additions	-	201,841
Transfers from Investment Property	-	(273,260)
Disposals	-	(18,000)
Depreciation for the year	(26,801)	(50,868)
Impairment loss	-	-
<b>Net Carrying amount at 30 June</b>	<b>28,318,133</b>	<b>28,345,034</b>
Cost	30,279,321	30,279,321
Accumulated Depreciation	(1,961,188)	(1,934,287)

There is no Investment Property which is in the process of being constructed or developed.

There is no Investment Property that is taking a significantly longer period of time to complete than expected.

There is no Investment Property where construction or development has been halted.

There are no restrictions on the realisability of Investment Property or the remittance of revenue and proceeds of disposal.

There are no contractual obligations to purchase, construct or develop investment property or for the repairs, maintenance or enhancements thereof.

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
4.	<b>INTANGIBLE ASSETS</b>		
4.1	<b>Net Carrying amount at 1 July</b>	<b>574,890</b>	<b>592,105</b>
	Cost	1,017,125	905,125
	Accumulated Amortisation	(442,236)	(313,020)
	Accumulated Impairment Loss	-	-
	Additions	-	112,000
	Amortisation	(54,833)	(129,218)
	Disposals	-	-
	Impairment Loss/ Reversal of Impairment Loss	-	-
	<b>Net Carrying amount at 30 June</b>	<b>520,087</b>	<b>574,890</b>
	Cost	1,017,125	1,017,125
	Accumulated Amortisation	(497,068)	(442,236)
	Accumulated Impairment Loss	-	-

		2020 (6 Months) R	2019 (12 Months) R
4.2	<b>Material Intangible Assets included in the carrying value:</b>		
	<u>Description</u>		Carrying value
	Internal Audit and Risk Management Software	393,121	393,121
	Website Costs	112,000	112,000
	Servitude Bonnievale	53,000	53,000
		<b>558,121</b>	<b>558,121</b>

Only the Bonnievale Servitude was assessed as an intangible asset having an indefinite useful life. As it is a right to use a piece of land impairment assessment annually is considered but not deemed necessary.

There are no internally generated intangible assets at reporting date.

There are no intangible assets whose title is restricted.

There are no intangible assets pledged as security for liabilities.

There are no contractual commitments for the acquisition of intangible assets.

There are no Intangible Assets which is in the process of being constructed or developed.

There are no Intangible Assets that is taking a significantly longer period of time to complete than expected.

There are no Intangible Assets where construction or development has been halted.

**LANGEBERG MUNICIPALITY**

**NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)**

	2020 (6 Months) R	2019 (12 Months) R
<b>5. HERITAGE ASSETS</b>		
<b>5.1 Net Carrying amount at 1 July</b>	<b>275,448</b>	<b>260,000</b>
Cost	664,448	649,000
Accumulated Impairment Loss	(389,000)	(389,000)
Additions	-	15,448
Disposals	-	-
<b>Net Carrying amount at 30 June</b>	<b>275,448</b>	<b>275,448</b>
Cost	664,448	664,448
Accumulated impairment loss	(389,000)	(389,000)

The Museum collapsed on 26 August 2014 when maintenance work was done by a contractor. The municipality instituted legal proceedings against the contractor to recover costs to reinstate the building.

There are no restrictions on the realisability of Heritage Assets or the remittance of revenue and proceeds of disposal.

There are no contractual obligations to purchase, construct or develop Heritage Assets or for repairs, maintenance or enhancements.

There are no Heritage Assets pledged as security for liabilities

There are no Heritage Assets that are used by the municipality for more than one purpose.

According to the South African Heritage Resources Agency(SAHRA), the following assets are declared as heritage sites. However, Langeberg Municipality classifies such assets as follows based on their use:

Montagu Municipal Offices	Administrative Use	Property, Plant and Equipment
Hofmeyer Hall	Community Hall	Property, Plant and Equipment
Robertsons Old Library	Administrative Use	Property, Plant and Equipment
McGregor Municipal Offices	Mixed Use	Investment Property

	2020 (6 Months) R	2019 (12 Months) R
<b>6. INVESTMENTS</b>		
<b>Listed</b>	<b>109,948</b>	<b>109,948</b>
Listed Shares	109,948	109,948
Unlisted	3,341	3,341
Unlisted Shares	3,341	3,341
<b>Total Investments</b>	<b>113,289</b>	<b>113,289</b>
	2020 (6 Months) R	2019 (12 Months) R
Listed shares are held in public companies. No specific maturity dates and interest rates are applicable to those shares.		
Listed investments represent 270 Santam Shares and 685 Distell Shares.		
The market value per share at year end: Santam Shares	78.16	78.16
The market value per share at year end: Distell Shares	129.70	129.70
Unlisted investments comprise 1028 KVV Shares (LA Concorde) held at fair value, available for sale. Valuations of investments supplied by council are:		
The market value per share at year end: La Concorde Holdings Ltd	3.25	3.25
Dividends earned on listed and unlisted shares for the year.	-	2,660

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>7 NON-CURRENT RECEIVABLES FROM EXCHANGE TRANSACTIONS</b>		
Services connections - At amortised cost	530,452	662,507
Short-term Installments	340,289	330,436
Receivables with repay arrangements - At amortised cost	11,003,902	9,323,508
<u>Less:</u> Current portion transferred to Receivables from Exchange Transactions	(602,904)	(602,904)
	11,271,720	9,713,547
<u>Less:</u> Provision for Debt Impairment	(9,323,508)	(9,323,508)
<b>Total Non-Current Receivables from Exchange Transactions</b>	<b>1,948,212</b>	<b>390,039</b>

	2020 (6 Months) R	2019 (12 Months) R
<u>Reconciliation of Provision for Debt Impairment</u>		
Balance at beginning of year	9,323,508	11,679,321
Contribution to provision/(Reversal of provision)	-	(2,355,813)
<b>Balance at end of year</b>	<b>9,323,508</b>	<b>9,323,508</b>

**SERVICES CONNECTIONS**

The Services connections are receivable from various customers. When tested for impairment; management determined; that none of the financial assets are individually significant therefore impairment was performed on a group basis.

**RECEIVABLES WITH REPAY ARRANGEMENTS**

The agreements with consumer debtors are receivable from various customers. When tested for impairment; management determined; that none of the financial assets are individually significant therefore impairment was performed on a group basis.

	2020 (6 Months) R	2019 (12 Months) R
<b>8 NON-CURRENT RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS</b>		
Provincial Government Housing Loans - At amortised cost	638,231	382,455
Staff bursaries and other advances - At amortised cost	182,110	198,479
Receivables with repay arrangements - At amortised cost	1,499,436	1,499,436
	2,319,777	2,080,370
<u>Less:</u> Current portion transferred to Receivables from Non-Exchange Transactions	(19,665)	(19,665)
	2,300,112	2,060,705
<u>Less:</u> Provision for Debt Impairment	(1,499,437)	(1,499,437)
<b>Total Non-Current Receivables from Non-Exchange Transactions</b>	<b>800,675</b>	<b>661,269</b>

	2020 (6 Months) R	2019 (12 Months) R
<u>Reconciliation of Provision for Debt Impairment</u>		
Balance at beginning of year	1,499,437	1,728,683
Contribution to provision/(Reversal of provision)	-	(229,247)
<b>Balance at end of year</b>	<b>1,499,437</b>	<b>1,499,437</b>

**HOUSING LOANS**

The Provincial Government Housing Loans are receivable from various customers. When tested for impairment management determined that none of the financial assets are individually significant therefore impairment was performed on a group basis.

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
9	<b>INVENTORY</b>		
	Maintenance Materials - At cost	8,883,990	10,124,046
	Compost – at cost	206,556	206,556
	Other Inventory	1,302,760	1,302,760
	Water – at cost	136,594	136,594
	Low Cost Housing	14,039,720	14,039,720
	<b>Total Inventory</b>	<b>24,569,628</b>	<b>25,809,676</b>
	The municipality recognised only purification costs in respect of non-purchased purified water inventory.		
	Consumable stores materials written down due to damages as identified during the annual stores	-	5,839
	Consumable stores materials (shortages)/surpluses identified during the annual stores counts.	-	(47,554)
	Inventory recognised as an expense during the year	7,409,799	18,176,815
	Write down of inventory to the lower of Cost or Net Realisable Value	-	51,167
	No inventories were pledged as security for liabilities.		
		2020 (6 Months) R	2019 (12 Months) R
10	<b>RECEIVABLES FROM EXCHANGE TRANSACTIONS</b>		
	Electricity	31,430,656	24,595,168
	Water	9,169,995	9,573,271
	Property Rentals	1,351,029	1,449,935
	Waste Management	7,338,959	6,466,705
	Waste Water Management	8,683,743	7,737,929
	Other Arrears	3,903,038	14,360,479
	Other Receivables	3,776,824	1,400,234
	Prepayments and Advances	207,129	1,227,009
	<b>Total: Receivables from exchange transactions (before provision)</b>	<b>65,861,372</b>	<b>66,810,730</b>
	<b>Less: Provision for Debt Impairment</b>	<b>(20,977,662)</b>	<b>(20,977,662)</b>
	<b>Total: Receivables from exchange transactions (after provision)</b>	<b>44,883,710</b>	<b>45,833,068</b>



LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

10

	2020 (6 Months) R	2019 (12 Months) R
RECEIVABLES FROM EXCHANGE TRANSACTIONS (CONTINUE)		
<u>Reconciliation of Provision for Debt Impairment</u>		
Balance at beginning of year	20,977,662	17,704,374
Contribution to provision	-	3,273,288
Balance at end of year	20,977,662	20,977,662
	2020 (6 Months) R	2019 (12 Months) R
The total amount of this provision consists of:		
Services		
Electricity	3,271,775	3,271,775
Water	5,351,745	5,351,745
Waste Management	4,246,773	4,246,773
Waste Water Management	5,348,397	5,348,397
Other Debtors	2,758,972	2,758,972
Total Provision for Debt Impairment on Receivables from exchange transactions	20,977,662	20,977,662
<u>Summary of Receivables from Exchange transactions</u>		
	Gross balance	Provision for Debt Impairment
30 June 2020		Net balance
Electricity	31,430,656	(3,271,775)
Water	9,169,995	(5,351,745)
Waste Management	7,338,959	(4,246,773)
Waste Water Management	8,683,743	(5,348,397)
Other	9,238,019	(2,758,972)
Balance at end of year	66,861,372	(20,977,662)
	Gross balance	Provision for Debt Impairment
30 June 2019		Net balance
Electricity	24,595,168	(3,271,775)
Water	9,573,271	(5,351,745)
Waste Management	6,466,705	(4,246,773)
Waste Water Management	7,737,929	(5,348,397)
Other	18,437,656	(2,758,972)
Balance at end of year	66,810,730	(20,977,662)

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>11 RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS</b>		
Rates	35,271,959	12,726,548
Fines	3,998,016	4,032,948
Other Receivables	12,508,124	12,354,839
Accrued Interest	691,805	673,899
Availability charges	6,962,602	6,708,959
Other	4,853,717	4,971,982
	51,778,098	29,114,335
<u>Less:</u> Provision for Debt Impairment	(18,898,034)	(18,898,034)
<b>Total Receivables from non-exchange transactions</b>	<b>32,880,064</b>	<b>10,216,301</b>
	2020 (6 Months) R	2019 (12 Months) R
<u>Reconciliation of Provision for Debt Impairment</u>		
Balance at beginning of year	18,898,034	16,136,115
Contribution to provision	-	2,781,919
Reversal of provision	-	-
Balance at end of year	18,898,034	18,898,034
	2020 (6 Months) R	2019 (12 Months) R
The total amount of this provision consists of:		
Rates	8,922,286	8,922,286
Fines	3,698,909	3,698,909
Other	6,276,839	6,276,839
<b>Total Provision for Debt Impairment on Trade Receivables from non-exchange transactions</b>	<b>18,898,034</b>	<b>18,898,034</b>

LANGE BERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R	
11	RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS (CONTINUE)			
	<u>Summary of Receivables from Non-Exchange transactions</u>			
		Gross balance	Provision for Debt Impairment	Net balance
	30 June 2020			
	Rates	35,271,959	(8,922,286)	26,349,673
	Fines	3,998,018	(3,698,909)	299,107
	Other	12,508,124	(6,276,839)	6,231,285
	Balance at end of year	51,778,098	(18,898,034)	32,880,064
		Gross balance	Provision for Debt Impairment	Net balance
	30 June 2019			
	Rates	12,726,548	(8,922,286)	3,804,262
	Fines	4,032,948	(3,698,909)	334,039
	Other	12,354,839	(5,276,839)	6,078,000
	Balance at end of year	29,114,335	(18,898,034)	10,216,301

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
12	<b>BANK ACCOUNTS</b>		
12.1	<b>Cash and Cash Equivalents</b>		
	Current Accounts	76,908,217	24,642,305
	Call Deposits and Investments	105,050,362	130,051,054
	Cash On-hand	11,000	10,300
	<b>Total Cash and Cash Equivalents - Assets</b>	<b>181,969,580</b>	<b>154,703,659</b>

The Municipality does not have a bank overdraft facility. Management did not deem it necessary.

	2020 (6 Months) R	2019 (12 Months) R
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The municipality has the following bank accounts:

Current Accounts

ABSA Bank Limited - Account Number 1050 000 008 Montagu (Primary Bank Account): 76,908,217 24,642,305

ABSA Bank Limited - Account Number 406 272 8351 Montagu (Secondary Traffic Bank Account):  
76,908,217 24,642,305

	2020 (6 Months) R	2019 (12 Months) R
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Call Deposits and Investments

Investec Private Bank	Account Number 1 100 458 195 450 (Cash Account)	-	35,000,000
Nedbank	Account Number 03/7881034971/000042 (Cash Account)	40,000,000	35,000,000
Standard Bank	Account Number 28 847 690 5 - 004/003 (Cash Accounts)	40,000,000	35,000,000
Absa Bank Limited - Account Number 1 048 000 802 (Cash Account):		-	-
Absa Bank Limited	Account Number 92 99946707 (Depositor Plus)	25,050,362	25,051,054
ABSA Bank Limited - Account Number 4 053 302 752		-	-
		<b>105,050,362</b>	<b>130,051,054</b>

Details of current accounts are as follow:

	2020 (6 Months) R	2019 (12 Months) R
<b>ABSA Bank Limited - Account Number 1050 000 008 Montagu (Primary Bank Account):</b>		
Cash book balance at beginning of year	24,642,305	19,089,790
Cash book balance at end of year	76,908,268	24,642,305
Bank statement balance at beginning of year	23,692,245	18,694,120
Bank statement balance to date	76 150 660.64	23,692,245

	2020 (6 Months) R	2019 (12 Months) R
<b>ABSA Bank Limited - Account Number 406 272 8351 Montagu (Secondary Traffic Bank Account):</b>		
Cash book balance at beginning of year	-	-
Cash book balance at end of year	-	-
Bank statement balance at beginning of year	-	-
Bank statement balance at end of year	-	-

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
13	<b>LONG-TERM BORROWINGS</b>		
	Annuity Loans - At amortised cost	19,190,103	13,840,544
	Capitalised Lease Liability - At amortised cost	2,185,638	2,165,638
		<b>21,375,741</b>	<b>16,026,182</b>
	<b>Less:</b> Current Portion transferred to Current Liabilities	<b>3,199,081</b>	<b>3,199,081</b>
	Annuity Loans - At amortised cost	2,383,587	2,383,587
	Capitalised Lease Liability - At amortised cost	815,494	815,494
		<b>18,176,660</b>	<b>12,827,102</b>
	Unamortised charges on loans	(617,552)	(617,552)
	Balance 1 July	(617,552)	(676,157)
	Adjustment for the period	-	58,605
	<b>Total Long-term Borrowings</b>	<b>17,559,109</b>	<b>12,209,550</b>
		2020 (6 Months) R	2019 (12 Months) R
13.1	The obligations under annuity loans are scheduled below:		Minimum payments
	Amounts payable under annuity loans:		
	Payable within one year	11,692,398	3,779,968
	Payable within two to five years	11,193,619	11,193,619
	Payable after five years	3,343,000	3,343,000
		<b>26,229,016</b>	<b>18,316,586</b>
	<b>Less:</b> Future finance obligations	<b>(7,038,914)</b>	<b>(4,476,042)</b>
	<b>Present value of annuity loans obligations</b>	<b>19,190,103</b>	<b>13,840,544</b>
	<b>Assets pledged as security:</b>		
	A bond is registered on the Town Hall of Ashton in favour of the Development Bank of South Africa as security for the following loans:		
	- Vehicle Testing Station		
	- Paving		



LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
13	<b>LONG-TERM BORROWINGS (CONTINUE)</b>		
13.2	The obligations under finance leases are scheduled below:		Minimum payments
	Amounts payable under finance leases:		
	Payable within one year	815,494	815,494
	Payable within two to five years	1,306,803	1,306,803
	Payable after five years	-	-
		<u>2,122,297</u>	<u>2,122,297</u>
	<u>Less:</u> Future finance obligations	<u>63,341</u>	<u>63,341</u>
	<b>Present value of finance lease obligations</b>	<b><u>2,185,638</u></b>	<b><u>2,185,638</u></b>

Hire Purchases and Leases are secured by property, plant and equipment - Note 2

A bond is registered on the Town Hall of Ashton in favour of the Development Bank of South Africa as security for the following loans:

- Vehicle Testing Station
- Paving

		2020 (6 Months) R	2019 (12 Months) R
14.	<b>NON-CURRENT PROVISIONS</b>		
	Provision for Rehabilitation of Landfill-sites	44,960,495	44,960,495
	<b>Total Non-current Provisions</b>	<b><u>44,960,495</u></b>	<b><u>44,960,495</u></b>
		2020 (6 Months) R	2019 (12 Months) R
14.1	<u>Landfill Sites</u>		
	Balance 1 July	60,287,831	60,976,688
	Contribution for the year	-	-
	Change in Provision for Rehabilitation Cost	-	(4,438,924)
	Expenditure for the year	-	3,750,066
	<b>Total provision 30 June</b>	<b><u>60,287,831</u></b>	<b><u>60,287,831</u></b>
	<u>Less:</u> Transfer of Current Portion to Current Provisions - Note 17	<u>(15,327,335)</u>	<u>(15,327,335)</u>
	<b>Balance 30 June</b>	<b><u>44,960,495</u></b>	<b><u>44,960,495</u></b>

The estimated rehabilitation costs for each of the existing sites are based on the current rates for construction costs. The municipality has an obligation to rehabilitate landfill sites after the end of the expected useful life of the asset. The details are as follows:

				2020 (6 Months) R	2019 (12 Months) R
Location	Area (m <sup>2</sup> )	Actual/ Estimated closure date	Estimated decommission date		
Montagu	17,190	2015	2020	9,670,775	9,670,775
Bonnievale	28,890	2056	2061	8,395,747	8,395,747
McGregor	35,752	2015	2020	19,621,283	19,621,283
Ashton	44,685	2019	2024	22,600,026	22,600,026
				<u>60,287,831</u>	<u>60,287,831</u>

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>15. NON-CURRENT EMPLOYEE BENEFITS</b>		
Provision for Post Retirement Health Care Benefits	48,010,158	46,021,870
Provision for Long Service Awards	12,790,174	12,228,899
<b>Total Non-current Employee Benefits</b>	<b>60,800,332</b>	<b>58,250,768</b>
	2020 (6 Months) R	2019 (12 Months) R
<u><b>Post Retirement Health Care Benefits</b></u>		
Balance 1 July	48,271,585	53,056,050
Contribution for the year	1,042,645	2,085,290
Interest Cost	2,492,647	4,985,294
Expenditure for the year	(1,547,003)	(2,082,647)
Actuarial Loss/(Gain)	-	(9,772,402)
<b>Total provision 30 June</b>	<b>50,259,873</b>	<b>48,271,585</b>
<u><b>Less:</b></u> Transfer of Current Portion - Note 18	<u>(2,249,715)</u>	<u>(2,249,715)</u>
<b>Balance 30 June</b>	<b>48,010,158</b>	<b>46,021,870</b>
	2020 (6 Months) R	2019 (12 Months) R
<u><b>Long Service Awards</b></u>		
Balance 1 July	13,647,706	10,633,381
Contribution for the year	444,674	889,347
Interest Cost	418,736	837,472
Expenditure for the year	(302,134)	(1,328,027)
Actuarial Loss/(Gain)	-	2,515,533
<b>Total provision 30 June</b>	<b>14,208,981</b>	<b>13,647,708</b>
<u><b>Less:</b></u> Transfer of Current Portion - Note 18	<u>(1,418,807)</u>	<u>(1,418,807)</u>
<b>Balance 30 June</b>	<b>12,790,174</b>	<b>12,228,899</b>

LANGE BERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2018 (12 Months) R
<b>16. CONSUMER DEPOSITS</b>		
Municipal Services	12,574,208	12,214,563
<b>Total Consumer Deposits</b>	<b>12,574,208</b>	<b>12,214,563</b>

The fair value of consumer deposits approximate their carrying value. Interest is not paid on these amounts.

	2020 (6 Months) R	2019 (12 Months) R
<b>Guarantees held in lieu of Electricity and Water Deposits</b>	<b>2,414,449</b>	<b>2,414,449</b>

	2020 (6 Months) R	2019 (12 Months) R
<b>17. PROVISIONS</b>		
Current Portion of Rehabilitation of Landfill Sites - Note 14	15,327,335	15,327,335
<b>Total Provisions</b>	<b>15,327,335</b>	<b>15,327,335</b>

LANGE BERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>18. CURRENT EMPLOYEE BENEFITS</b>		
Performance Bonuses	815,109	815,109
Staff Bonuses	840,432	4,760,650
Staff Leave	8,211,847	10,143,082
Current Portion of Non-Current Provisions	3,668,522	3,668,522
Current Portion of Post Retirement Benefits - Note 15	2,249,715	2,249,715
Current Portion of Long-Service Provisions - Note 15	1,418,807	1,418,807
<b>Total Provisions</b>	<b>13,535,910</b>	<b>19,387,364</b>

Refer to Correction of error note 48,9 for the prior year error that has a zero net effect.

The movement in current provisions are reconciled as follows:

	2020 (6 Months) R	2019 (12 Months) R
<b>18.1 Performance Bonuses</b>		
Balance at beginning of year	815,109	433,989
Contribution to current portion	-	738,831
Expenditure incurred	-	(357,710)
<b>Balance at end of year</b>	<b>815,109</b>	<b>815,109</b>

Performance bonuses are being paid to the Municipal Manager and Directors after an evaluation of performance by the council. There is no possibility of reimbursement.

	2020 (6 Months) R	2019 (12 Months) R
<b>18.2 Staff Bonuses</b>		
Balance at beginning of year	4,760,650	4,532,480
Contribution to current portion	5,296,713	8,940,171
Expenditure incurred	(9,216,932)	(8,712,001)
<b>Balance at end of year</b>	<b>840,432</b>	<b>4,760,650</b>

Bonuses are being paid to all municipal staff, excluding section 57 employees. The balance at year end represent the portion of the bonus that have already vested for the current salary cycle. There is no possibility of reimbursement.

	2020 (6 Months) R	2019 (12 Months) R
<b>18.3 Staff Leave</b>		
Balance at beginning of year	10,143,082	9,294,129
Contribution to current portion	2,235,625	5,827,339
Expenditure incurred	(4,166,859)	(4,978,385)
<b>Balance at end of year</b>	<b>8,211,847</b>	<b>10,143,082</b>

Staff leave accrued to employees according to collective agreement. Provision is made for the full cost of accrued leave at reporting date. This provision will be realised as employees take leave. There is no possibility of reimbursement.

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>19. TRADE AND OTHER PAYABLES FROM EXCHANGE TRANSACTIONS</b>		
Trade Payables	38,322,973	48,615,202
Advance Payments	-	4,683,060
Other Payables	1,330,445	1,011,959
Sundry Deposits	13,320,645	11,779,521
Retentions	4,634,100	4,548,160
<b>Total Trade Payables</b>	<b>57,608,164</b>	<b>70,617,902</b>

Payables are being recognised net of any discounts.

Payables are being paid within 30 days as prescribed by the MFMA. This credit period granted is considered to be consistent with the terms used in the public sector, through established practices and legislation. Discounting of trade and other payables on initial recognition is not deemed necessary.

The carrying value of trade and other payables approximates its fair value.

All payables are unsecured.

Sundry deposits include Hall, Builders and other general deposits.

	2020 (6 Months) R	2019 (12 Months) R
<b>20. UNSPENT TRANSFERS AND SUBSIDIES</b>		
Unspent Transfers and Subsidies	25,239,961	7,415,488
National Government Grants	11,788,011	1,258,075
Provincial Government Grants	13,250,876	5,748,651
District Municipality	201,074	408,762
Other Sources	-	-
<b>Less: Unpaid Transfers and Subsidies</b>	<b>(0)</b>	<b>-</b>
National Government Grants	(0)	-
Provincial Government Grants	-	-
District Municipality	-	-
Other Sources	-	-
<b>Total Unspent Transfers and Subsidies</b>	<b>25,239,961</b>	<b>7,415,488</b>

See appendix "C" for reconciliation of grants from other spheres of government. The Unspent Grants are cash-backed by term deposits. The municipality complied with the conditions attached to all grants received to the extent of revenue recognised. No grants were withheld.

Unspent grants can mainly be attributed to projects that are work in progress on the relevant financial year-ends. An application was sent to National Treasury that the unspent grants at 30 June 2019 be approved for roll-over and when it is approved it will be taken up in the second adjustments budget of the 2019/2020 financial year.

Unspent grants can mainly be attributed to projects that are work in progress on the relevant financial year-ends.

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
21.	<b>TAXES</b>		
21.1	VAT Payable	5,231,511	636,279
	VAT Output in Suspense	10,647,408	8,978,109
	<u>Less:</u> Contribution to Provision for Doubtful Debt Impairment	(4,796,387)	(4,796,387)
	<b>Total VAT Payable</b>	<b>11,082,533</b>	<b>4,818,002</b>
		2020 (6 Months) R	2019 (12 Months) R
21.2	VAT Receivable	4,947,438	94,344
	VAT Input in Suspense	5,023,345	6,194,240
	<b>Total VAT Receivable</b>	<b>9,970,783</b>	<b>6,288,584</b>
		2020 (6 Months) R	2019 (12 Months) R
21.3	<b>Net VAT (Payable)/Receivable</b>	<b>(1,111,750)</b>	<b>1,470,582</b>
	VAT is payable on the receipts basis. VAT is paid over to SARS only once payment is received from debtors.		
		2020 (6 Months) R	2019 (12 Months) R
22.	<b>NET ASSET RESERVES</b>		
	RESERVES	62,921,000	62,921,000
	Capital Replacement Reserve	62,921,000	62,921,000
	<b>Total Net Asset Reserve and Liabilities</b>	<b>62,921,000</b>	<b>62,921,000</b>
22.1	The Capital Replacement Reserve is used to finance future capital expenditure from own funds.		
		2020 (6 Months) R	2019 (12 Months) R
23.	<b>PROPERTY RATES</b>		
	<u>Actual</u>		
	Rateable Land and Buildings	67,551,935	62,339,585
	Residential, Commercial Property, State	67,551,935	62,339,585
	<u>Less:</u> Revenue Forgone	(10,949,591)	(9,660,080)
	<b>Total Property Rates</b>	<b>56,602,344</b>	<b>52,679,495</b>



LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>24. GOVERNMENT GRANTS AND SUBSIDIES</b>		
<b>Government Grants and Subsidies - Operating</b>	<b>67,619,589</b>	<b>103,329,611</b>
Equitable Share	59,400,000	73,093,000
Neighbourhood Development Partnership Grant	-	-
Expanded Public Works Programme Integrated Grant	1,283,775	1,740,000
Integrated National Electrification Programme	343,880	2,034,546
Local Government Financial Management Grant	516,981	1,550,000
Municipal Infrastructure Grant	679,160	3,304,575
Human Settlements Development Grant (Beneficiaries)	1,327,193	11,645,238
Title deed registration grant	-	231,148
Library Services	1,411,201	3,210,000
Library services:MRF	2,657,399	5,700,000
Western Cape Financial Management Capacity Building	-	122,000
CDWM Cultural Events	-	38,622
Training	-	330,482
Western Cape Financial Management Support Grant	-	330,000
<b>Government Grants and Subsidies - Capital</b>	<b>7,027,955</b>	<b>56,306,600</b>
Integrated National Electrification Programme Grant	2,292,533	965,454
Municipal Infrastructure Grant	4,527,735	22,030,497
Neighbourhood Development Partnership Grant	-	-
Fire Service Capacity Building Grant	-	121,672
Municipal Drought Relief	-	4,200,000
Human Settlements Development Grant (Beneficiaries)	-	28,228,863
CWDM: Construction of Boundary Walls of Sportsfields	-	467,801
CWDM:King Edward Sport Grounds Upgrade	207,688	292,312
<b>Total Government Grants and Subsidies</b>	<b>74,647,544</b>	<b>159,636,211</b>
Included in above are the following grants and subsidies received:		
<b>Unconditional</b>	<b>59,400,000</b>	<b>73,093,000</b>
Equitable Share	59,400,000	73,093,000
<b>Conditional</b>	<b>15,247,544</b>	<b>86,543,211</b>
Expanded Public Works Programme Integrated Grant	1,283,775	1,740,000
Integrated National Electrification Programme	343,880	2,034,546
Local Government Financial Management Grant	516,981	1,550,000
Municipal Infrastructure Grant	5,206,895	25,335,072
Human Settlements Development Grant (Beneficiaries)	1,327,193	39,874,102
Title deed registration grant	-	231,148
Library Services	1,411,201	3,210,000
Library services:MRF	2,657,399	5,700,000
Western Cape Financial Management Capacity Building	-	122,000
CDWM Cultural Events	-	38,622
Training	-	330,482
Western Cape Financial Management Support Grant	-	330,000
CWDM:King Edward Sport Grounds Upgrade	207,688	292,312
Integrated National Electrification Programme Grant	2,292,533	965,454
Fire Service Capacity Building Grant	-	121,672
Municipal Drought Relief	-	4,200,000
CWDM: Construction of Boundary Walls of Sportsfields	-	467,801
Neighbourhood Development Partnership Grant	-	-
<b>Total Government Grants and Subsidies</b>	<b>74,647,544</b>	<b>159,636,211</b>

Based on the allocations set out in the Division of Revenue Act (DoRA), no significant changes in the level of government funding are expected over the forthcoming 3 financial years.

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>25. GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>		
<b>25.1 <u>Equitable Share</u></b>		
Opening balance	-	-
Grants received	59,400,000	73,093,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(59,400,000)	(73,093,000)
Conditions met - Capital	-	-
Conditions still to be met	-	-

*The Equitable Share is the unconditional share of the revenue raised nationally and is being allocated in terms of Section 214 of the Constitution (Act 108 of 1996) to the municipality by the National Treasury.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.2 <u>Local Government Financial Management Grant (FMG)</u></b>		
Opening balance	-	-
Grants received	1,550,000	1,550,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(516,981)	(1,550,000)
Conditions met - Capital	-	-
Conditions still to be met	1,033,019	-

*The Financial Management Grant is paid by National Treasury to municipalities to help implement the financial reforms required by the Municipal Finance Management Act (MFMA), 2003. The FMG Grant also pays for the cost of the Financial Management Internship Programme (e.g. salary costs of the Financial Management Interns).*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.3 <u>Municipal Infrastructure Grant (MIG)</u></b>		
Opening balance	1,258,075	4,981,146
Grants received	7,200,000	21,612,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(679,160)	(3,304,575)
Conditions met - Capital	(4,527,735)	(22,030,497)
Conditions still to be met	3,251,180	1,258,075

*The Municipal Infrastructure Grant was used to upgrade infrastructure in previously disadvantaged areas.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.4 <u>Integrated National Electrification Grant</u></b>		
Opening balance	-	-
Grants received	5,000,000	3,000,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(343,880)	(2,034,546)
Conditions met - Capital	(2,292,533)	(955,454)
Conditions still to be met	2,363,587	-

*The National Electrification Grant is used to address the electrification backlog of all existing and planned residential dwellings (including the upgrading informal settlements, new and normalisation of existing dwellings) and the installation of relevant bulk infrastructure.*

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>25. GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>		
<b>25.5 <u>Expanded Public Works Grant</u></b>		
Opening balance	-	-
Grants received	1,424,000	1,740,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(1,283,775)	(1,740,000)
Conditions met - Capital	-	-
Conditions still to be met	<u>140,225</u>	<u>-</u>

*The Expanded Public Works Grant is used to incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.6 <u>Human Settlements Development Grant (Beneficiaries), Title Deed Registration Grant and Acceleration of Housing Delivery</u></b>		
Opening balance	5,251,622	3,324,130
Grants received	5,486,576	42,032,742
Interest received	-	-
Repaid to National Revenue Fund	(356,346)	-
Conditions met - Operating	(1,327,193)	(11,876,387)
Conditions met - Capital	-	(20,228,863)
Transfer	-	-
Conditions still to be met	<u>9,054,659</u>	<u>5,251,622</u>

*To provide funding for the creation of sustainable and integrated human settlements.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.7 <u>Community Library Services Grant</u></b>		
Opening balance	-	-
Grants received	2,252,013	3,210,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(1,411,201)	(3,210,000)
Conditions met - Capital	-	-
Conditions still to be met	<u>840,812</u>	<u>-</u>

*The Community Library Services Grant is used to pay costs relating to library services. Eg: Employee related costs of library staff*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.8 <u>Community Library Services - MRF</u></b>		
Opening balance	-	-
Grants received	5,138,001	5,700,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	(2,657,399)	(5,700,000)
Conditions met - Capital	-	-
Conditions still to be met	<u>2,478,602</u>	<u>-</u>

*The Community Library services MRF grant is used to transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial level in support of local government and national initiatives. (example of expenditure: salaries and operational costs)*

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>25. GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>		
<b>25.9 Western Cape Financial Management Support Grant</b>		
Opening balance	-	-
Grants received	330,000	330,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	(330,000)
Conditions met - Capital	-	-
<b>Conditions still to be met</b>	<b>330,000</b>	<b>-</b>

*To provide financial assistance to municipalities to improve the overall financial governance within municipalities inclusive of optimising and administration of revenue, improving credibility and responsiveness of municipal budgets, improving of municipal audit outcomes and addressing institutional challenges.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.10 Western Cape Financial Management Capacity Building Grant</b>		
Opening balance	478,000	240,000
Grants received	-	360,000
Interest received	-	-
Repaid to National Revenue Fund	(118,000)	-
Conditions met - Operating	-	(122,000)
Conditions met - Capital	-	-
<b>Conditions still to be met</b>	<b>360,000</b>	<b>478,000</b>

*The purpose of this grant is to develop financial human capacity within municipal areas to enable a sustainable local financial skills pipeline that is responsive to the municipality's requirements to enable sound and sustainable financial management and good financial governance.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.11 Local Government Graduate Internship</b>		
Opening balance	-	60,000
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	(60,000)
Conditions met - Operating	-	-
Conditions met - Capital	-	-
<b>Conditions still to be met</b>	<b>-</b>	<b>-</b>

*This grant is used to provide financial assistance to municipalities in support of capacity building for the future by means of internship programme.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.12 Fire Services Capacity Building Grant</b>		
Opening balance	19,029	140,702
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	(19,029)	-
Conditions met - Operating	-	-
Conditions met - Capital	-	(121,672)
<b>Conditions still to be met</b>	<b>0</b>	<b>19,029</b>

*This grant is used to ensure functional emergency communication, mobilisation systems and fire services.*

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>25. GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>		
<b>25.13 <u>Emergency Drought Relief</u></b>		
Opening balance	-	-
Correction of Error	-	-
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	-
Conditions met - Capital	-	-
<b>Conditions still to be met</b>	<b>-</b>	<b>-</b>

*This grant is for the development of municipal water infrastructure with the purpose of augmenting water supply in drought stricken municipalities.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.14 <u>Municipal Drought Relief Grant</u></b>		
Opening balance	-	4,200,000
Correction of Error	-	-
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	-
Conditions met - Capital	-	(4,200,000)
<b>Conditions still to be met</b>	<b>-</b>	<b>-</b>

*This grant is used for drought relief financial assistance to municipalities to augment water supply, bulk infrastructure capacity and demand reduction in drought stricken municipalities.*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.15 <u>CWDM: Upgrade of Ablution Facilities at King Edward Sport Grounds</u></b>		
Opening balance	-	-
Correction of Error	-	-
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	-
Conditions met - Capital	-	-
<b>Conditions still to be met</b>	<b>-</b>	<b>-</b>
<b>Balance previously reported</b>		<b>50,000</b>
<b>Correction of Error - Refer to Note 48.24.4</b>		<b>(50,000)</b>
<b>Restated balance</b>		<b>-</b>

*This grant is used for maintenance, repair and alterations to the King Edwards Sports Ground ablution facilities*

	2020 (6 Months) R	2019 (12 Months) R
<b>25.16 <u>Bakery Project</u></b>		
Opening balance	168,875	168,875
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	-
Conditions met - Capital	-	-
<b>Conditions still to be met</b>	<b>168,875</b>	<b>168,875</b>

*Funds were received from the Cape Winelands District Municipality to roll out a bakery project to assist communities in the Langeberg area.*

LANEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
25. GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)		
25.17 <u>CWDM Cultural Events</u>		
Opening balance	0	38,622
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	(38,622)
Conditions met - Capital	-	-
Conditions still to be met	0	0

The purpose of the grant is to provide funding in order to facilitate cultural events, sport events and the Christmas Lights event in the area of Langeberg Municipality.

	2020 (6 Months) R	2019 (12 Months) R
25.18 <u>CWDM: King Edward Sport Grounds Upgrade</u>		
Opening balance	207,688	500,000
Grants received	-	-
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	-
Conditions met - Capital	(207,688)	(292,312)
Conditions still to be met	-	207,688

This grant is used for maintenance, repair and alterations to the King Edwards Sports Ground facilities

	2020 (6 Months) R	2019 (12 Months) R
25.19 <u>CWDM: Construction of Boundary Walls of Sportsfields</u>		
Opening balance	32,199	-
Correction of Error	-	-
Grants received	-	500,000
Interest received	-	-
Repaid to National Revenue Fund	-	-
Conditions met - Operating	-	-
Conditions met - Capital	-	(467,801)
Transfer/Write-off	-	-
Conditions still to be met	32,199	32,199

This grant is an initiative for the erection and maintenance of boundary walls for the Langeberg sportsfields and community walls.



LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

		2020 (6 Months) R	2019 (12 Months) R
25.	<b>GOVERNMENT GRANTS AND SUBSIDIES (CONTINUE)</b>		
25.20	<u>Other Grants</u>		
	Opening balance	-	-
	Grants received	5,186,802	330,482
	Interest received	-	-
	Repaid to National Revenue Fund	-	-
	Conditions met - Operating	-	(330,482)
	Conditions met - Capital	-	-
	Transfer/Write-off	-	-
	Conditions still to be met	<u>5,186,802</u>	<u>-</u>
		2020 (6 Months) R	2019 (12 Months) R
25.21	<u>Total Grants</u>		
	Opening balance	7,415,488	13,653,475
	Grants received	92,965,392	153,458,224
	Interest received	-	-
	Repaid to National Revenue Fund	(493,375)	(60,000)
	Conditions met - Operating	(87,619,589)	(103,329,611)
	Conditions met - Capital	(7,027,955)	(56,306,600)
	Transfer/Write-off	-	-
	Conditions still to be met/(Grant expenditure to be recovered)	<u>25,239,961</u>	<u>7,415,488</u>
		2020 (6 Months) R	2019 (12 Months) R
	<u>Disclosed as follows:</u>		
	Unspent Conditional Government Grants and Receipts	25,239,961	7,415,488
	Unpaid Conditional Government Grants and Receipts	(0)	-
	<b>Total</b>	<u><b>25,239,961</b></u>	<u><b>7,415,488</b></u>

LANGE BERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>26. SERVICE CHARGES</b>		
Electricity	176,841,571	369,410,647
Water	20,545,622	44,391,373
Waste Management	14,464,108	29,635,935
Waste Water Management	18,240,072	33,526,298
	<u>230,091,373</u>	<u>476,964,253</u>
Less: Rebates	334,040	(23,241,692)
	<u>230,425,413</u>	<u>453,722,561</u>

Revenue Forgone can be defined as any income that the Municipality is entitled by law to levy, but which has subsequently been forgone by way of rebate or remission.

	2020 (6 Months) R	2019 (12 Months) R
<b>27. SALES OF GOODS AND RENDERING OF SERVICES</b>		
Application Fees for Land Usage	"	1,083,050
Building Plan Approval	465,120	1,076,516
Building Plan Clause Levy	9,244	66,510
Cemetery and Burial	196,177	571,201
Connection Fees	1,218,381	4,896,118
Development Charges	547,702	5,012,895
Fire Services	40,915	89,215
Photocopies and Faxes	46,017	105,397
Re-connection fees	359	462,673
Rendering of Services	911,149	2,203,048
Valuation Services	85,510	161,089
<b>Total Sales of Goods and Rendering of Services</b>	<u>3,538,961</u>	<u>15,749,511</u>

	2020 (6 Months) R	2019 (12 Months) R
<b>28. RENTAL FROM FIXED ASSETS</b>		
Investment Property	"	1,619,767
Property, Plant and Equipment	1,424,516	1,543,441
<b>Total Rental from Fixed Assets</b>	<u>1,424,516</u>	<u>3,163,208</u>

	2020 (6 Months) R	2019 (12 Months) R
<b>29. INTEREST EARNED - EXTERNAL INVESTMENTS</b>		
Bank	2,320,768	4,327,686
Financial assets	4,864,560	8,770,910
<b>Total Interest Earned - External Investments</b>	<u>7,215,328</u>	<u>13,098,597</u>

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>30. INTEREST EARNED FROM EXCHANGE AND NON-EXCHANGE TRANSACTIONS</b>		
<b>30.1 <u>Interest Earned - Exchange Transactions</u></b>		
Trade and Other Receivables	1,151,418	2,177,347
<b>30.2 <u>Interest Earned - Non-exchange Transactions</u></b>		
Trade and Other Receivables	309,750	558,892
<b>Total Interest Earned - Outstanding Receivables</b>	<b>1,461,168</b>	<b>2,736,239</b>
	<b>2020 (6 Months) R</b>	<b>2019 (12 Months) R</b>
<b>31. OPERATIONAL REVENUE</b>		
Administrative Handling Fees	-	-
Arbor City Awards Competition	-	-
Bad Debts Recovered	-	-
Bottle Ke Botho Cleaning and Greening Award	-	-
Breakages and Losses Recovered	1,000	-
Bursary Repayment	-	-
Collection Charges	-	-
Commission	137,165	261,626
Contribution to Provision	-	5,505,930
Discounts and Early Settlements	-	-
Incidental Cash Surpluses	-	-
Inspection Fees	-	-
Insurance Refund	140,267	781,778
Merchandising, Jobbing and Contracts	-	-
Public Contributions and Donations	-	32,367
Recovery Infrastructure Maintenance	-	-
Registration Fees	-	-
Request for Information	-	-
Sale of refuse bags	-	-
Staff Recoveries	58,316	198,602
Departmental charges	0.00	-
Sale of Property	-	-
Skills Development Levy Refund	-	-
<b>Total Operational Revenue</b>	<b>336,749</b>	<b>6,780,302</b>
	<b>2020 (6 Months) R</b>	<b>2019 (12 Months) R</b>
<b>32. EMPLOYEE RELATED COSTS</b>		
<b>Permanent Employee Related Cost</b>	<b>91,138,770</b>	<b>181,681,926</b>
Basic Salaries and Wages	58,269,918	114,477,263
Pension and UIF Contributions	11,311,472	21,255,702
Medical Aid Contributions	3,091,173	5,924,847
Overtime	3,463,082	7,995,442
Bonuses	5,303,404	9,879,002
Motor Vehicle Allowance	2,578,808	5,509,980
Cell Phone Allowance	360,294	764,628
Housing Allowances	943,897	1,831,258
Long service awards	614,356	889,347
Other benefits and allowances	2,064,655	4,518,556
Leave reserve fund	2,261,016	5,654,519
Workmen's Compensation Fund	-	1,098,091
Post-retirement Benefit Obligations	875,696	2,085,290
<b>Temporary Employee Related Cost</b>	<b>2,455,171</b>	<b>5,063,162</b>
Basic Salaries and Wages	2,341,040	4,682,079
Pension and UIF Contributions	24,164	48,328
Overtime	89,762	178,524
Leave reserve fund	-	172,820
Other benefits and allowances	206	411
<b>Total Employee Related Costs</b>	<b>93,593,941</b>	<b>186,765,088</b>

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>33. BAD DEBTS WRITTEN OFF</b>		
Receivables from Exchange Transactions - Note 10	-	14,244,600
Receivables from Non-exchange Transactions - Note 11	7,824	4,424,683
	<u>7,824</u>	<u>18,689,283</u>
	2020 (6 Months) R	2019 (12 Months) R
<b>34. CONTRACTED SERVICES</b>		
Outsourced Services	4,730,034	4,667,250
Business and Advisory	330,405	3,180,267
Other outsourced services	4,399,628	1,486,984
Consultants and Professional Services	3,946,046	5,643,511
Business and Advisory	3,380,951	2,917,380
Infrastructure and Planning	-	-
Laboratory Services	-	-
Legal Cost	277,438	626,270
Other consultants and professional services	307,658	2,099,862
Contractors	10,293,222	13,151,564
Maintenance of assets	7,489,325	9,906,987
Other contractors	2,803,897	3,244,577
<b>Total Contracted Services</b>	<u>18,969,302</u>	<u>23,462,325</u>

Other outsourced services consists of services related to burials, clearing and grass cutting, hygiene services, translators and scribes, transport services and other outsourced services.

Other consultants and professional services consists of services related to infrastructure and planning, laboratory services and other professional services.

Other contractors consist of services related to security and safeguarding, management of informal settlements, catering services, employee wellness and other incidental services provided.

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>35. DEPRECIATION AND AMORTISATION</b>		
Property, Plant and Equipment	-	24,874,295
Intangible Assets	54,833	129,216
Investment Property carried at cost	26,901	50,868
<b>Total Depreciation and Amortisation</b>	<b>81,733</b>	<b>25,054,379</b>
	2020 (6 Months) R	2019 (12 Months) R
<b>36. FINANCE CHARGES</b>		
Long-term Borrowings	1,685,160	1,658,073
Non-current Provisions	-	3,750,066
Non-current Employee Benefits	2,715,088	5,828,904
Unamortised Discount - Interest	-	58,605
<b>Total Finance Charges</b>	<b>4,400,253</b>	<b>11,295,649</b>
	2020 (6 Months) R	2019 (12 Months) R
<b>37. BULK PURCHASES</b>		
Electricity	169,806,547	289,899,530
Water	823,389	3,100,014
<b>Total Bulk Purchases</b>	<b>170,629,936</b>	<b>292,999,544</b>
	2020 (6 Months) R	2019 (12 Months) R
<b>38. TRANSFERS AND SUBSIDIES</b>		
Capital	-	-
Allocations In-kind	-	-
Monetary Allocations	-	-
Operational	1,321,701	1,765,021
Allocations In-kind	37,414	13,034
Foreign Government and International Organisations	15,000	-
Households	22,414	13,034
Monetary Allocations	1,284,287	1,751,986
Households	30,155	838,292
Non-profit Institutions	1,254,132	728,054
Private Enterprises	-	187,640
<b>Total Transfers and Subsidies</b>	<b>1,321,701</b>	<b>1,765,021</b>

LANGE BERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>39. OPERATIONAL COSTS</b>		
Achievements and Awards	-	-
Advertising, Publicity and Marketing	588,715	1,590,807
Audit Fees	4,627,521	4,462,503
Bank Charges, Facility and Card Fees	458,613	1,124,375
Bursaries (Employees)	36,029	112,927
Cleaning Services	276	2,725
Commission	73,958	3,305,539
Cost relating to the Sale of Houses	-	141,429
Courier and Delivery Services	587	2,039
Communication	1,029,711	2,172,948
Deeds	-	42,241
Entertainment	870	22,630
External Computer Service	1,902,029	4,048,239
Full Time Union Representative	70,151	141,569
Hire Charges	58,089	416,759
Insurance Underwriting	3,551,002	3,798,851
Land Alienation Costs	64,346	1,397,969
Licences and Permits	219,356	588,480
Office Decorations	-	2,795
Operating lease expenditure	-	663,799
Printing, Publications and Books	460,463	433,406
Professional Bodies, Membership and Subscription	2,089,517	2,199,023
Registration Fees	22,103	47,075
Remuneration to Section 79 Committee Members	-	-
Remuneration to Ward Committees	300,000	611,000
Search Fees	-	98,162
Servitudes and Land Surveys	-	79,058
Signage	-	52,278
Skills Development Fund Levy	821,211	1,590,375
System Access and Information Fees	54,804	-
Transport Provided as Part of Departmental Activities	-	9,000
Travel and Subsistence	231,077	647,613
Uniform and Protective Clothing	486,710	1,292,710
Vehicle Tracking	63,244	153,872
Warranties and Guarantees	-	-
Wet Fuel	3,432,392	7,993,233
Witness Fees	2,208	270
<b>Total Operational Costs</b>	<b>20,645,061</b>	<b>39,152,797</b>
Balance previously reported		33,765,165
Correction of Error - Refer to Note 48.20		387,577
<b>Restated balance</b>		<b>34,152,741</b>
	2020 (6 Months) R	2019 (12 Months) R
<b>40. REVERSAL OF IMPAIRMENT LOSS/ (IMPAIRMENT LOSS) ON RECEIVABLES</b>		
Non-Current Receivables from Exchange Transactions - Note 7	-	2,355,813
Non-Current Receivables from Non-Exchange Transactions - Note 8	-	229,247
Receivables from Exchange Transactions - Note 10	-	(3,273,288)
Receivables from Non-exchange Revenue - Note 11	-	(2,761,919)
Vat Portion on receivables	-	596,619
<b>Total Reversal of Impairment Loss/ (Impairment Loss) on Receivables</b>	<b>-</b>	<b>(2,853,528)</b>
	2020 (6 Months) R	2019 (12 Months) R
<b>41. REVERSAL OF IMPAIRMENT LOSS/ (IMPAIRMENT LOSS) ON ASSETS</b>		
Property, Plant and Equipment	-	(71,313)
<b>Total Reversal of Impairment Loss/ (Impairment Loss) on Assets</b>	<b>-</b>	<b>(71,313)</b>
	2020 (6 Months) R	2019 (12 Months) R
<b>42. PROFIT/ (LOSS) ON FAIR VALUE ADJUSTMENTS</b>		
Other Financial Assets	-	(13,353)
<b>Total Profit/ (Loss) on Fair Value Adjustments</b>	<b>-</b>	<b>(13,353)</b>



LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
<b>43. RECONCILIATION BETWEEN NET SURPLUS/(DEFICIT) FOR THE YEAR AND CASH GENERATED/(ABSORBED) BY OPERATIONS</b>		
Surplus/(Deficit) for the year	43,581,704	99,055,133
<b>Adjustments for:</b>		
Depreciation and Amortisation	-	25,054,378
Loss/(Gain) on Sale of Fixed Assets	-	(1,483,255)
Impairment Loss/(Reversal of Impairment Loss)	-	62,904
Contributed Property, Plant and Equipment	-	-
Fair Value Adjustments	-	13,353
Government Grants and Subsidies received	92,965,392	153,458,224
Government Grants and Subsidies recognised as revenue	(74,647,544)	(159,636,211)
Repaid to Revenue Fund	-	(60,000)
Write-off of Grants	-	-
Contribution to provisions - Non-Current Provisions	-	3,750,066
Non-cash change in landfill site obligation due to discount rate	-	(5,505,930)
Contribution from/to provisions - Non-Current Employee Benefits	2,549,564	5,386,728
Contribution from/to provisions - Non-Current Employee Benefits - Actuarial losses	-	2,615,533
Contribution from/to provisions - Non-Current Employee Benefits - Actuarial gains	-	(9,772,402)
Contribution from/to - Current Employee Benefits	(5,851,454)	1,458,244
Contribution to provisions - Bad Debt	-	4,923,161
Reversal of Provision for Bad Debt	-	(2,585,060)
Bad Debts written off	7,824	18,669,283
Debt Impairment	-	-
Unamortised Discounts	-	58,605
Operating lease income accrued	(94)	5,143
Inventories: (Write-down)/Reversal of Write-down to Net Realisable Value	(51,167)	(30,438)
Operating Surplus/(Deficit) before changes in working capital	58,554,286	135,437,460
Changes in working capital	(32,656,002)	(34,212,538)
Increase/(Decrease) in Trade and Other Payables	(13,009,738)	6,155,343
Increase/(Decrease) in Taxes	2,562,332	1,043,072
(Increase)/Decrease in Inventory	1,291,214	(10,065,978)
(Increase)/Decrease in Trade Receivables from Exchange Transactions	949,358	(23,178,165)
(Increase)/Decrease in Other Receivables from Non-Exchange Transactions	(22,671,588)	(10,391,429)
(Increase)/Decrease in Non-current Receivables from exchange and non-exchange	(1,797,580)	2,224,619
<b>Cash generated/(absorbed) by operations</b>	<b>25,898,284</b>	<b>101,224,922</b>
	<b>2020</b>	<b>2019</b>
	<b>(6 Months)</b>	<b>(12 Months)</b>
	<b>R</b>	<b>R</b>
<b>44. CASH AND CASH EQUIVALENTS</b>		
Cash and cash equivalents included in the cash flow statement comprise the following:		
Current Accounts - Note 12	76,908,217	24,642,305
Call Deposits and Investments - Note 12	105,050,362	130,051,054
Cash Floats - Note 12	11,000	10,300
<b>Total cash and cash equivalents</b>	<b>181,969,580</b>	<b>154,703,659</b>
	<b>2020</b>	<b>2019</b>
	<b>(6 Months)</b>	<b>(12 Months)</b>
	<b>R</b>	<b>R</b>
<b>45. RECONCILIATION OF AVAILABLE CASH AND INVESTMENT RESOURCES</b>		
Cash and Cash Equivalents - Note 12	181,969,580	154,703,659
Investments	113,289	113,289
<b>Less:</b>	<b>(25,239,961)</b>	<b>(7,415,488)</b>
Unspent Transfers and Subsidies - Note 21	(25,239,961)	(7,415,488)
Net cash resources available for internal distribution	156,842,908	147,401,461
Allocated to:		
Capital Replacement Reserve	(62,921,000)	(62,921,000)
Current Provisions	(31,112,961)	(36,964,415)
Current Portion of Long-term Borrowings	(3,199,081)	(3,199,081)
<b>Resources available for working capital requirements</b>	<b>59,609,867</b>	<b>44,316,965</b>

LANEGERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

	2020 (6 Months) R	2019 (12 Months) R
46. UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED		
46.1 <u>Unauthorised expenditure</u>		
Reconciliation of unauthorised expenditure:		
Opening balance	9,532,122	6,462,562
Unauthorised expenditure current year - operational	-	9,532,122
Unauthorised expenditure current year - capital	-	-
Approved by Council or written off	-	(6,462,562)
Transfer to receivables for recovery	-	-
Unauthorised expenditure awaiting authorisation	9,532,122	9,532,122
	2020 (6 Months) R	2019 (12 Months) R

Unauthorised expenditure can be summarised as follow:

Incident	Disciplinary steps/criminal proceedings		
Over expenditure of Operating Budget - 2019	None	9,532,122	-
Over expenditure of Operating Budget on Corporate Services - 2019	None	-	7,929,032
Over expenditure of Operating Budget on Engineering Services - 2019	None	-	1,603,090
		9,532,122	9,532,122

The over expenditure incurred by the Corporate Services department on their operating budgets during the year is attributable to the following non-cash items:

- Bad Debts written off on traffic Fines
- Contribution to debt impairment on traffic fines
- Depreciation

The over expenditure incurred by the Engineering Services department on their operating budgets during the year is attributable to the following cash items:

- Bulk purchases

	2020 (6 Months) R	2019 (12 Months) R
46.2 <u>Fruitless and wasteful expenditure</u>		
Reconciliation of fruitless and wasteful expenditure:		
Opening balance	61,852	15,115
Fruitless and wasteful expenditure current year	5,158	99,820
Written off by Council	-	-
Transfer to receivables for recovery - not written off	(14,887)	(53,083)
Fruitless and wasteful expenditure awaiting further action	52,123	61,852
	2020 (6 Months) R	2019 (12 Months) R
46.3 <u>Irregular expenditure</u>		
Reconciliation of Irregular expenditure:		
Opening balance	35,725	836,508
Irregular expenditure current year	-	35,725
Expenditure authorised i.t.o. Section 32 of MFMA	-	-
Write-offs supported by council	-	(836,508)
Transfer to receivables for recovery - not written off	-	-
Irregular expenditure awaiting further action	35,725	15,725

LANGEBERG MUNICIPALITY

NOTES ON THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)

47. ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT

47.1 Disclosures in terms of the Municipal Supply Chain Management Regulations - Promulgated by Government Gazette 27636 dated 30 May 2005

Regulation 36(2) - Details of deviations approved by the Accounting Officer in terms of Regulation 36(1)(a) and (b)

2019/2020	Amount	Type of Deviation		
		Single Supplier	Impractical	Emergency
July	97,650.00	0	1	0
August	634,578.40	3	1	4
September	734,987.85	2	0	3
October	971,607.67	4	1	3
November	397,121.34	2	8	4
December	167,672.13	3	2	3
January	-	0	0	0
February	-	0	0	0
March	-	0	0	0
April	-	0	0	0
May	-	0	0	0
June	-	0	0	0
	<b>3,003,617</b>	<b>14</b>	<b>13</b>	<b>17</b>

2018/2019	Amount	Type of Deviation		
		Single Supplier	Impractical	Emergency
July	639,789	5	3	3
August	950,652	7	11	2
September	40,050	0	3	1
October	610,434	2	4	2
November	205,132	1	3	2
December	164,728	5	1	0
January	40,607	0	2	2
February	632,883	2	1	13
March	180,782	3	1	0
April	303,783	3	2	1
May	865,885	3	4	1
June	303,594	0	2	1
	<b>4,938,309</b>	<b>31</b>	<b>37</b>	<b>28</b>

**APPENDIX A - Unaudited  
LANGEBERG MUNICIPALITY  
SCHEDULE OF EXTERNAL LOANS FOR THE PERIOD ENDED 31 DECEMBER 2019 (6 MONTHS)**

EXTERNAL LOANS	Rate	Account Number	Contract Number	Releasable	Balance at 30 June 2019	Correction of Error	Interest Payable 01/01/2020	Balance at 30 June 2019	Received during the period	Interest Paid during the period	Redeemed written off during the period	Interest Payable till 30/06/2020	Adjustments	Balance at 30 June 2020	Current Liability
<b>LONG-TERM LOANS</b>															
Stock Loan	15.00%	10422201	61001048	30/06/2016	-0	-	-	-	-	-	-	-	-	-	-
Stock Loan	14.00%	111241103	61001464	30/06/2019	-0	-	-	-	-	-	-	-	-	-	-
Stock Loan	16.00%	111741102	61001426	31/12/2016	0	-	-	-	-	-	-	-	-	-	-
Stock Loan	16.50%	111502101	61001436	31/12/2015	331,466	-	-	331,466	-	-	(331,466)	-	-	0	331,466
Stock Loan	15.75%	133411102	61003137	31/12/2019	115,062	-	-	115,062	-	-	(115,062)	-	-	0	115,062
Stock Loan	15.50%	134521102	61003178	30/06/2020	77,416	-	-	77,416	-	-	(77,416)	-	-	0	77,416
Stock Loan	16.81%	134521101	61003178	31/12/2019	69,784	-	-	69,784	-	-	(69,784)	-	-	0	69,784
Stock Loan	16.81%	134521101	61003229	31/12/2020	311,460	-	-	311,460	-	-	(311,460)	-	-	0	311,460
Stock Loan	10.15%	137661101	61004211	31/12/2024	2,371,501	-	-	2,371,501	-	-	(2,371,501)	-	-	0	2,371,501
Stock Loan	9.68%	10022001	61005517	31/12/2022	12,371,501	-	-	12,371,501	-	-	(12,371,501)	-	-	0	12,371,501
Stock Loan	10.32%	A 3577	-	2019-2024	-	-	-	-	7,912,430	-	-	-	277,101	6,745,763	1,537,560
<b>Standard Bank</b>															
<b>Total Annuity Loans</b>					13,845,544	-	(277,401)	13,568,143	7,912,430	-	(12,562,372)	-	277,101	19,190,103	2,383,587
<b>HIRE PURCHASE</b>															
<b>ABSA</b>															
<b>Total Hire Purchases</b>															
<b>LEASE LIABILITY</b>															
Starlin	16.50%	15267449	5	25/01/2019	-0.30	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	05341432100021	2	25/01/2019	0.30	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0581144	3	25/02/2019	0.30	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0570642485705437	4	25/01/2019	-0.30	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0570642485705437	5	25/11/2016	0.30	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0570642485705437	6	25/03/2019	0.30	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0570642485705437	7	25/03/2019	-0.01	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0570642485705437	8	25/02/2020	19,515.37	-	-	19,515.37	-	-	-	-	-	19,515.37	17,839
Starlin	16.50%	0570642485705437	9	27/07/2019	2,647.33	-	-	2,647.33	-	-	-	-	-	2,647.33	1,480
Starlin	16.50%	0570642485705437	10	25/01/2020	24,239.59	-	-	24,239.59	-	-	-	-	-	24,239.59	21,317
Starlin	16.50%	0570642485705437	11	25/09/2019	130,340.18	-	-	130,340.18	-	-	-	-	-	130,340.18	90,560
Starlin	16.50%	0570642485705437	12	01/11/2020	56,794.03	-	-	56,794.03	-	-	-	-	-	56,794.03	39,009
Starlin	16.50%	0570642485705437	13	25/06/2021	133,305.11	-	-	133,305.11	-	-	-	-	-	133,305.11	99,614
Starlin	16.50%	0570642485705437	14	25/06/2021	17,614.11	-	-	17,614.11	-	-	-	-	-	17,614.11	15,913
Starlin	16.50%	0570642485705437	15	25/03/2022	1,304,396.43	-	-	1,304,396.43	-	-	-	-	-	1,304,396.43	481,461
Starlin	16.50%	0570642485705437	16	25/03/2022	19,352.87	-	-	19,352.87	-	-	-	-	-	19,352.87	5,951
Starlin	16.50%	0570642485705437	17	25/03/2022	46,754.08	-	-	46,754.08	-	-	-	-	-	46,754.08	15,505
Starlin	16.50%	0570642485705437	18	25/03/2022	345,028.49	-	-	345,028.49	-	-	-	-	-	345,028.49	114,420
Starlin	16.50%	0570642485705437	19	01/10/2018	-0.05	-	-	-	-	-	-	-	-	-	-
Starlin	16.50%	0570642485705437	20	01/10/2018	6.09	-	-	6.09	-	-	-	-	-	6.09	10,796
Starlin	16.50%	0570642485705437	21	25/03/2022	52,554.57	-	-	52,554.57	-	-	-	-	-	52,554.57	17,596
Starlin	16.50%	0570642485705437	22	25/03/2022	51,056.21	-	-	51,056.21	-	-	-	-	-	51,056.21	17,596
<b>Total Lease Liabilities</b>					2,885,635	-	-	2,885,635	-	-	-	-	-	2,885,635	615,494
<b>TOTAL EXTERNAL LOANS</b>					16,731,179	-	(277,401)	16,453,778	7,912,430	-	(12,562,372)	-	277,101	21,375,741	3,000,081

**APPENDIX C - Unaudited  
LANGENSBERG MUNICIPALITY  
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003**

Grant Description	Balance 30 June 2019	Correction of Error	Revised Balance 30 June 2019	Commitments during the year	Repayment to National Revenue Fund	Operating Expenditure during the year Transferred to Revenue	Capital Expenditure during the year Transferred to Revenue	Balance 30 June 2020	Unsettled 30 June 2020 (Creditors)	Unsettled 30 June 2020 (Debitors)
<b>National Government Grants</b>										
Equitable Share	-	-	-	56,400,000	-	(56,400,000)	-	-	-	-
Financial Management Grant	-	-	-	1,550,000	-	(1,550,000)	-	1,037,019	1,037,019	-
Municipal System Improvement Grant	-	-	-	-	-	-	-	-	-	-
Municipal Infrastructure Grant	1,758,076	-	1,758,076	7,200,000	-	(630,160)	(4,527,734)	3,281,190	3,281,190	-
Integrated Municipal Electrification Grant	-	-	-	5,000,000	-	(543,000)	(2,381,513)	2,381,513	2,381,513	-
Expanded Public Works Programme	-	-	-	1,424,000	-	(1,213,275)	-	180,725	180,725	-
Metropolitan Development Partnership Grant	-	-	-	2,000,000	-	-	-	2,000,000	2,000,000	-
<b>Total National Government Grants</b>	<b>1,758,076</b>	<b>-</b>	<b>1,758,076</b>	<b>78,674,000</b>	<b>-</b>	<b>(162,233,745)</b>	<b>(6,909,247)</b>	<b>11,786,611</b>	<b>11,786,611</b>	<b>-</b>
<b>Provincial Government Grants</b>										
Community Library Services Grant	-	-	-	2,292,019	-	(1,411,201)	-	880,818	880,818	-
Community Library Services - RUP	-	-	-	5,130,001	-	(2,457,329)	-	2,672,672	2,672,672	-
Human Settlements Development Grant (Boulevard)	1,440,002	-	1,440,002	6,486,876	(87,840)	(1,327,157)	-	5,518,748	5,518,748	-
Free Basic Water Supply Grant	5,537,819	-	5,537,819	-	-	-	-	5,537,819	5,537,819	-
Provision of Housing Delivery	273,700	-	273,700	-	(273,700)	-	-	-	-	(0)
Western Cape Financial Management Support Grant	-	-	-	330,000	-	-	-	330,000	330,000	-
Western Cape Financial Management Oversight Grants	478,090	-	478,090	-	(116,000)	-	-	362,090	362,090	-
Local Government Infrastructure Internship	-	-	-	-	-	-	-	-	-	-
Fire Service Capacity Building Grant	19,028	-	19,028	-	(19,028)	-	-	0	0	-
Community Grants Refund	-	-	-	-	-	-	-	-	-	-
Municipal Grants Refund	-	-	-	-	-	-	-	-	-	-
Municipal Maintenance and Rehabilitation of Transport Infrastructure	-	-	-	188,802	-	-	-	188,802	188,802	-
<b>Total Provincial Government Grants</b>	<b>8,748,911</b>	<b>-</b>	<b>8,748,911</b>	<b>12,581,393</b>	<b>(162,378)</b>	<b>(6,397,179)</b>	<b>-</b>	<b>13,259,876</b>	<b>13,259,876</b>	<b>(0)</b>
<b>Other Grants</b>										
Other Municipality										
Water Project	168,875	-	168,875	-	-	-	-	168,875	168,875	-
COVIM Cultural Events	0	-	0	-	-	-	-	0	0	-
COVIM Area Ed-mat Sport Grounds Upgrade	207,678	-	207,678	-	-	-	-	207,678	207,678	-
COVIM Completion of Boundary Walls of Sportsfields	32,199	-	32,199	-	-	-	-	32,199	32,199	-
<b>Total Other Grants</b>	<b>408,752</b>	<b>-</b>	<b>408,752</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(207,608)</b>	<b>281,014</b>	<b>281,014</b>	<b>-</b>
<b>Other Grant Providers</b>										
<b>Total Other Grant Providers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Grants</b>	<b>2,615,839</b>	<b>-</b>	<b>2,615,839</b>	<b>81,255,393</b>	<b>(162,378)</b>	<b>(167,830,924)</b>	<b>(7,209,247)</b>	<b>25,336,361</b>	<b>25,336,361</b>	<b>(0)</b>

LANGEBERG MUNICIPALITY

## **Appendix 3: Uniform Financial Ratios in terms of MFMA Circular 71**





**Annexure 2**

**Interpretation of results**

The green colour indicates that the result is within the norm and is acceptable
The red colour indicates that the result is not acceptable and corrective actions should be put in place to improve the results
Data should be captured in the data column as to calculate a ratio

**Template for Calculation of Uniform Financial Ratios and Norms**

Ratio	Formula	Data Source	Interpretation	Input Data/Formula	Data Inputs and Results	Interpretation	Additional Comments (if any)
<b>1. FINANCIAL POSITION</b>							
<b>A. Asset Management/Utilization</b>							
1 Capital Expenditure to Total Operating Expenditure	$\frac{\text{Total Capital Expenditure}}{\text{Total Operating Expenditure} + \text{Capital expenditure}} \times 100$	Statement of Financial Position, Notes to the AFS, Budget, In-Year Reports, IDP and AR	10% - 20%	Total Operating Expenditure Twofold Expense Total Capital Expenditure	336,546,400 - 17,840,437	3%	SF Performance (Total Expenditure) Please refer to page 2 of MFMA Circular No. 71 Acquisitions/Debtors (Notes 2.1.3.4.5)
2 Repairs and Maintenance as a % of Property, Plant and Equipment (Carrying Value)	$\frac{\text{Property, Plant and Equipment Investment} + \text{Intangible Assets Impairment} + \text{Total Property, Plant and Equipment Investment} + \text{Intangible Assets}}{\text{Property} + \text{Intangible Assets}} \times 100$	Statement of Financial Position, Notes to the AFS and AR	0%	PPE, Investment Property and Intangible Impairment PPE at carrying value Investment at carrying value Intangible Assets at carrying value	- 717,254,115 28,318,133 520,057	0%	SF Performance (Impairments) SF Position (Property, Plant & Equipment) SF Position (Investment Property) SF Position (Intangible assets)
3 Repairs and Maintenance as a % of Property, Plant and Equipment (Carrying Value)	$\frac{\text{Total Repairs and Maintenance Expenditure} + \text{Property, Plant and Equipment Investment} + \text{Intangible Assets}}{\text{Property} + \text{Intangible Assets}} \times 100$	Statement of Financial Position, IDP, Budgets and In-Year Reports	8%	Total Repairs and Maintenance Expenditure PPE at carrying value Investment Property at Carrying value	9,314,057 717,254,115 28,318,133	1%	Notes to the AFS, Note 2.3 Note 2 Note 3
<b>B. Debtors Management</b>							
1 Collection Rate	$\frac{\text{Gross Debtors Closing Balance} + \text{Billed Revenue} - \text{Gross Debtors Opening Balance} - \text{Bad Debts Written Off}}{\text{Billed Revenue}} \times 100$	Statement of Financial Position, Notes to the AFS, Budget, In-Year Reports, IDP and AR	95%	Gross Debtors closing balance Gross Debtors opening balance Bad debts written off Billed Revenue	117,638,470 95,925,064 7,824 292,037,219	95%	Notes to AFS (Note 10 + 11 - Total receivables from exchange and non-exchange transactions, 2019) Notes to AFS (Note 10 + 11 - Total receivables from exchange and non-exchange transactions, 2019) SF Performance (Bad Debts written off) [SF Performance (Service Charges)] + [Notes to AFS (Note 2) Actual Total Assessment Rates] - [SF Performance (Rental of facilities)] - [SF Performance (Availability charges)] - [SF Performance (Fines)] - [SF Performance (Interest earned exchange & non-exchange)]
2 Bad Debts Written-off as % of Provision for Bad Debt	$\frac{\text{Bad Debts Written-off}}{\text{Provision for Bad Debt}} \times 100$	Statement of Financial Position, Notes to the AFS, Budget and AR	100%	Consumer Debtors Bad debts written off Consumer Debtors Current bad debt Provision	- 20,977,662	8%	Notes to AFS (Note 33 - Bad debts written off 2019) Notes to AFS (Note 10 - Contribution to provision/Reversal of provision) 2019
3 Net Debtors Days	$\frac{\text{Gross Debtors} - \text{Bad debt Provision} + \text{Actual Billed Revenue}}{\text{Revenue}} \times 365$	Statement of Financial Position, Statement of Financial Performance, Notes to the AFS, Budget and AR	30 days	Gross debtors Bad debts Provision Billed Revenue	117,638,470 39,875,096 292,037,219	27 days	Notes to AFS (Note 10 + 11 - Total receivables from exchange and non-exchange transactions, 2019) Notes to AFS (Note 10 + 11 - Reconciliation of Provision for Bad Debts - Balance at year end) [SF Performance (Service Charges)] + [Notes to AFS (Note 2) Actual Total Assessment Rates] - [SF Performance (Rental of facilities)] - [SF Performance (Availability charges)] - [SF Performance (Fines)] - [SF Performance (Interest earned exchange & non-exchange)]

Ratio	Formula	Data Source	Measurement	Input Description	Data Inputs and Results	Interpretation	Managerial Comments (if)
<b>C. Liquidity Management</b>							
1	Cash / Cost Coverage Ratio (Excl. Unspent Conditional Grants)	(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)	Statement of Financial Position, Statement of Cash Flows, Statement of Financial Performance, Budget, IDP and AR	1 - 3 Months	Cash and cash equivalents 181,983,580 Unspent Conditional Grants 25,239,361 Overdraft - Short Term Investments - Total Annual Operational Expenditure 644,763,298	SF Position SF Position (Unspent Transfer and Subsidies) Please refer to page 7 of MFMA Circular No. 71 SF Performance (Total Expenditure - Depreciation & Amortisation - Impairments) / 126	
2	Current Ratio	Current Assets / Current Liabilities	Statement of Financial Position, Budget, IDP and AR	1.5 - 2.1	Current Assets 285,022,564 Current Liabilities 128,596,400	Please refer to page 7 of MFMA Circular No. 71 SF Position (Current Assets) SFP (Current Liabilities)	
<b>D. Liability Management</b>							
1	Capital Cost (Interest Paid and Redemption) / Total Operating Expenditure	Capital Cost (Interest Paid and Redemption) / Total Operating Expenditure x 100	Statement of Financial Position, Statement of Cash Flows, Statement of Financial Performance, Budget, IDP, In-Year Reports and AR	0% - 6%	Interest Paid 4,400,253 Redemption -2,502,872 Total Operating Expenditure 396,548,400 Taxation Expense -	SF Performance (Finance Charges) Cash Flow Statement (Loans Repaid) SF Performance (Total Expenditure) Please refer to page 8 of MFMA Circular No. 71	
2	Debt (Total Borrowings) / Revenue	(Overdraft + Current Finance Lease Obligation + Non-current Finance Lease Obligation + Short Term Borrowings + Long term borrowing) / (Total Operating Revenue - Operational Conditional Grants) x 100	Statement of Financial Position, Statement of Financial Performance, Budget, IDP and AR	45%	Total Debt 20,753,181 Total Operating Revenue 360,075,000 Operational Conditional Grants 8,219,589	SF Position (LT Liabilities + Current Portion of LT Liabilities) SF Performance (Total Revenue) SF Performance (Government Grants & Subsidies - Operating LESS Equitable share note 25.1)	
<b>Equity</b>							
1	Level of Cash Backed Reserves (Surplus - Accumulated Surplus)	(Cash and Cash Equivalents - Bank overdraft - Short Term Investment - Long Term Investment - Unspent Grants - Net Assets - Share Premium - Share Capital - Provision Reserve - Fair Value Adjustment Reserve - Accumulated Surplus) x 100	Statement Financial Position, Budget and AR	100%	Cash and cash equivalents 181,983,580 Bank Overdraft - Short Term Investment - Long Term Investment 113,289 Unspent Grants 25,239,361 Net Assets 782,336,148 Share Premium - Share Capital - Provision Reserve - Fair Value Adjustment Reserve - Accumulated Surplus 719,415,149	SF Position SF Position (Unspent Transfer and Subsidies) SF Position Please refer to page 9 of MFMA Circular No. 71 SF Position	



Ratio	Formula	Data Source	Measure	Input Description	Values and Results	Interpretation	Additional Comments (if any)
<b>2. FINANCIAL PERFORMANCE</b>							
<b>A. Efficiency</b>							
1	Net Operating Surplus Margin (Total Operating Revenue - Total Operating Expenditure) / Total Operating Revenue	Statement of Financial Performance, Budget, IDP, In-Year reports and AR Statement of Financial Performance, Budget, IDP, In-Year reports and AR Changes in Net Asset	$\geq 0\%$	Total Operating Revenue  Depreciation - Residual Portion (Only provide a depreciation line item in the Statement of Financial Performance is based on the residual portion only)  Total Operating Expenditure  Taxation Expense	11% 330,079,000  - 335,548,403 -	SF Performance (Total Revenue)  Calculation based on Historical Cost  SF Performance (Total Expenditure)	
2	Net Surplus (Deficit) Electricity Total Electricity Revenue less Total Electricity Expenditure / Total Electricity Revenue * 100	Statement of Financial Performance, Notes to AFS, Budget, IDP, In-Year reports and AR	0% - 15%	Total Electricity Revenue Total Electricity Expenditure	-4% 178,870,730 183,551,062	Please refer to page 10 of MFMA Circular No. 71	WC005_SCHEDULE_C_2019_MS-C2 WC005_SCHEDULE_C_2019_MS-C2
3	Net Surplus (Deficit) Water Total Water Revenue less Total Water Expenditure / Total Water Revenue * 100	Statement of Financial Performance, Budget, IDP, In-Year reports and AR	$\geq 0\%$	Total Water Revenue Total Water Expenditure	0% 15,007,451 13,869,737	Please refer to page 11 of MFMA Circular No. 71	WC005_SCHEDULE_C_2019_MS-C2 WC005_SCHEDULE_C_2019_MS-C2
4	Net Surplus (Deficit) Refuse Total Refuse Revenue less Total Refuse Expenditure / Total Refuse Revenue * 100	Statement of Financial Performance, Budget, IDP, In-Year reports and AR	$\geq 0\%$	Total Refuse Revenue Total Refuse Expenditure	15% 17,301,051 15,017,518	Please refer to page 12 of MFMA Circular No. 71	WC005_SCHEDULE_C_2019_MS-C2 WC005_SCHEDULE_C_2019_MS-C2
5	Net Surplus (Deficit) Sanitation and Waste Water Total Sanitation and Waste Water Revenue less Total Sanitation and Waste Water Expenditure / Total Sanitation and Waste Water Revenue * 100	Statement of Financial Performance, Notes to AFS, Budget, IDP, In-Year reports and AR	$\geq 0\%$	Total Sanitation and Waste Water Revenue Total Sanitation and Waste Water Expenditure	50% 24,906,892 12,450,894	Please refer to page 12 of MFMA Circular No. 71	WC005_SCHEDULE_C_2019_MS-C2 WC005_SCHEDULE_C_2019_MS-C2
2	Revenue Growth (%) (Period under review's Total Revenue - previous period's Total Revenue) / previous period's Total Revenue * 100	Statement of Financial Performance, Budget, IDP, In-Year reports and AR	$\geq CPI$	CPI Total Revenue (Previous) Total Revenue (Current)	4.70% 365,487,023 380,079,000	December 2017 Y/I (STATSSA) (SF Performance 2019 Retained - Total Revenue) %12 (SF Performance 2020 - Total Revenue)	
3	Revenue Growth (%) - Excluding capital grants (Period under review's Total Revenue Excluding capital grants - previous period's Total Revenue Excluding capital grants) / previous period's Total Revenue Excluding capital grants * 100	Statement of Financial Performance, Notes to AFS, Budget, IDP, In-Year reports and AR	$\geq CPI$	CPI Total Revenue Excl Capital (Previous) Total Revenue Excl Capital (Current)	11% 4.70% 337,333,729	December 2017 Y/I (STATSSA) (SF Performance 2019 Retained - Total Revenue) %12 (SF Performance 2020 - Total Revenue)	

FORMULA	FORMULA	DATA SOURCE	MEASURE VALUE	REPORT DESCRIPTION	DATA INPUTS AND RESULTS	INTERPRETATION	REMARKS/COMMENTS (If)						
D. Expenditure Management													
1	Creditors Payment Period (Trade Creditors)	Statement of Financial Performance, Notes to AFS Budget, In-Year reports and AR	30 days	Trade Creditors Contracted Services Repairs and Maintenance General expenses Bulk Purchases Capital Credit Purchases (Capital) Credit Purchases refers to additions of Investment Property and Property, Plant and Equipment	<table><tr><td>30 days</td></tr><tr><td>44,287,518</td></tr><tr><td>12,621,928</td></tr><tr><td>9,314,057</td></tr><tr><td>25,170,277</td></tr><tr><td>170,628,936</td></tr><tr><td>17,840,487</td></tr></table>	30 days	44,287,518	12,621,928	9,314,057	25,170,277	170,628,936	17,840,487	Notes to AFS (Note 19 - Trade Payables & Guarantees & Sundry Creditors) SF Performance SF Performance SF Performance SF Performance Notes to AFS (Note 2.1 - Cost - Additions Original Cost + Additions Residual Value)
30 days													
44,287,518													
12,621,928													
9,314,057													
25,170,277													
170,628,936													
17,840,487													
2	Irregular, Frictionless and Wasteful and Unauthorised Expenditure / Total Operating Expenditure	Statement Financial Performance, Notes to Annual Financial Statements and AR	0%	Irregular, Frictionless and Wasteful and Unauthorised Expenditure Total Operating Expenditure Taxation Expenses	<table><tr><td>2%</td></tr><tr><td>9,619,370</td></tr><tr><td>336,549,403</td></tr><tr><td>-</td></tr></table>	2%	9,619,370	336,549,403	-	Notes to Monthly AFS (Note 46.1 + 46.2 + 46.3) SF Performance (Total Expenditure)			
2%													
9,619,370													
336,549,403													
-													
3	Remuneration as % of Total Operating Expenditure	Statement of Financial Performance, Budget, IDP, In-Year reports and AR	25% - 40%	Employees/Personnel related cost Councilors Remuneration Total Operating Expenditure Taxation Expenses	<table><tr><td>25%</td></tr><tr><td>93,583,341</td></tr><tr><td>5,324,231</td></tr><tr><td>336,549,403</td></tr><tr><td>-</td></tr></table>	25%	93,583,341	5,324,231	336,549,403	-	SF Performance (Employee related cost) SF Performance (Remuneration of Councilors) SF Performance (Total Expenditure)		
25%													
93,583,341													
5,324,231													
336,549,403													
-													
1	Contracted Services % of Total Operating Expenditure	Statement of Financial Performance, Budget, IDP, In-Year reports and AR	2% - 5%	Contracted Services Total Operating Expenditure Taxation Expenses	<table><tr><td>5.6%</td></tr><tr><td>18,951,402</td></tr><tr><td>336,549,403</td></tr><tr><td>-</td></tr></table>	5.6%	18,951,402	336,549,403	-	SF Performance (Contracted Services) SF Performance (Total Expenditure)			
5.6%													
18,951,402													
336,549,403													
-													
E. Grant Dependency													
1	Own funded Capital Expenditure (Internally generated funds + Borrowings) / Total Capital Expenditure	Statement of Financial Position, Budget, AFS Appendices, Notes to the Annual Financial Statements (Statement of Comparative and Actual Information), Budget, IDP, In-Year reports and AR	None	Internally generated funds Borrowings Total Capital Expenditure	<table><tr><td>65%</td></tr><tr><td>4,990,050</td></tr><tr><td>5,666,340</td></tr><tr><td>17,840,487</td></tr></table>	65%	4,990,050	5,666,340	17,840,487	WC026_SCHEDULE_C_2019_M6 - CS WC026_SCHEDULE_C_2019_M6 - CS WC026_SCHEDULE_C_2019_M6 - CS			
65%													
4,990,050													
5,666,340													
17,840,487													
2	Own funded Capital Expenditure (Internally generated funds) / Total Capital Expenditure	Statement of Financial Position, Budget, AFS Appendices, Notes to the Annual Financial Statements (Statement of Comparative and Actual Information), Budget, IDP, In-Year reports and AR	None	Internally generated funds Total Capital Expenditure	<table><tr><td>28%</td></tr><tr><td>4,990,050</td></tr><tr><td>17,840,487</td></tr></table>	28%	4,990,050	17,840,487	WC026_SCHEDULE_C_2019_M6 - CS WC026_SCHEDULE_C_2019_M6 - CS				
28%													
4,990,050													
17,840,487													
3	Own Source Revenue (Total revenue - Government grants and Subsidies - Public Contributions and Donations) / Total Operating Revenue (including agency services) x 100	Statement Financial Performance, Budget, IDP, In-Year reports and AR	None	Total Revenue Government grant and subsidies Public contributions and Donations Capital Grants	<table><tr><td>84%</td></tr><tr><td>388,079,000</td></tr><tr><td>67,519,559</td></tr><tr><td>-</td></tr><tr><td>7,027,955</td></tr></table>	84%	388,079,000	67,519,559	-	7,027,955	SF Performance (Total Revenue) SF Performance (Government Grants & Subsidies - Operating) SF Performance (Public contributions & Donations) SF Performance (Government Grants & Subsidies - Capital)		
84%													
388,079,000													
67,519,559													
-													
7,027,955													

RATIO	FORMULA	DATA SOURCE	MEASUREMENT	PERIOD DESCRIPTION	DATA INPUTS AND RESULTS	INTERPRETATION	ADDITIONAL COMMENTS (M)
<b>3. BUDGET IMPLEMENTATION</b>							
1	Capital Expenditure Budget Implementation Indicator	Actual Capital Expenditure / Budget Capital Expenditure x 100	Statement of Financial Position, Budget, AFS Appendices, In-Year reports and AR	95% - 100%	Actual Capital Expenditure Budget Capital Expenditure	30% Please refer to page 19 of MFMA Circular No. 71	WC026_SCHEDULE_C_2019_M6 - C5 WC026_SCHEDULE_C_2019_M6 - C5
2	Operating Expenditure Budget Implementation Indicator	Actual Operating Expenditure / Budgeted Operating Expenditure x 100	Statement of Financial Position, Budget, AFS Appendices, IDP, In-Year reports and AR	95% - 100%	Actual Operating Expenditure Budget Operating Expenditure	82% Please refer to page 20 of MFMA Circular No. 71	WC026_SCHEDULE_C_2019_M6 - C4 WC026_SCHEDULE_C_2019_M6 - C4
3	Operating Revenue Budget Implementation Indicator	Actual Operating Revenue / Budget Operating Revenue x 100	Statement of Financial Position, Budget, AFS Appendices, IDP, In-Year reports and AR	95% - 100%	Actual Operating Revenue Budget Operating Revenue	101% Please refer to page 26 of MFMA Circular No. 71	WC026_SCHEDULE_C_2019_M6 - C4 WC026_SCHEDULE_C_2019_M6 - C4
4	Service Charges and Property Rates Revenue Budget Implementation Indicator	Actual Service Charges and Property Rates Revenue / Budget Service Charges and Property Rates Revenue x 100	Statement of Financial Position, Budget, AFS Appendices, IDP, In-Year reports and AR	95% - 100%	Actual Service Charges and Property Rates Revenue Budget Service Charges and Property Rates Revenue	99% Please refer to page 27 of MFMA Circular No. 71	WC026_SCHEDULE_C_2019_M6 - C4 WC026_SCHEDULE_C_2019_M6 - C4

LANGEBERG MUNICIPALITY

## **Appendix 4: Detailed Capital Expenditure as at 31 December 2019**



# CAPITAL EXPENDITURE REPORT

## 31 DECEMBER 2019

Vote number	Project	Ward	Annual / Adjusted Budget	Expenditure for the Month	Year to Date Actual	Orders	Total Expenditure	Total Expenditure vs Budget	Balance	Planned YTD Expenditure (i.e. SDBIP Cashflows)	Actual Expenditure vs Budget	SOURCE
<b>VOTE 2: EXECUTIVE &amp; COUNCIL</b>												
Municipal Manager												
9/108-53901-101	Vehicles	All	1,000,000	0.00	0.00	0.00	0.00	0.00%	1,000,000	29.92%	0.00%	CRR
	<b>Total Municipal Manager</b>		<b>1,000,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>1,000,000</b>	<b>29.92%</b>	<b>0.00%</b>	
	<b>TOTAL: EXECUTIVE &amp; COUNCIL</b>		<b>1,000,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>1,000,000</b>	<b>29.92%</b>	<b>0.00%</b>	
<b>VOTE 3: STRATEGY &amp; SOCIAL DEVELOPMENT DIRECTORATE</b>												
<b>Strategy &amp; Social Development</b>												
9/110-52101-103	Equipment	All	597,200	0.00	119,867.11	361,791.39	481,658.50	80.65%	115,541.50	55.58%	20.07%	CRR
9/110-44502-102	Neighbourhood Development Partnership (Business Hub)	All	6,956,520	0.00	0.00	0.00	0.00	0.00%	6,956,520.00	53.08%	0.00%	NDPS
	<b>Total Strategy &amp; Social Development</b>		<b>7,553,720</b>	<b>0.00</b>	<b>119,867.11</b>	<b>361,791.39</b>	<b>481,658.50</b>	<b>6.38%</b>	<b>7,072,061.50</b>	<b>108.66%</b>	<b>1.59%</b>	
<b>Information Technology</b>												
9/113-52001-104	General ICT Needs	All	681,500	24,500.00	235,595.50	490,239.58	725,765.08	106.50%	-44,265.08	43.94%	34.56%	CRR
9/113-52002-105	Upgrade ICT Infrastructure	All	1,500,000	0.00	1,474,787.18	21,230.77	1,496,077.95	99.74%	3,922.05	100.00%	98.32%	CRR
3-52003-190	IT Equipment Councilors - CWDIM Grant	All	500,000	0.00	0.00	434,782.61	434,782.61	86.95%	65,217.39	43.93%	0.00%	CWDIM
	<b>Total Information Technology</b>		<b>2,681,500</b>	<b>24,500.00</b>	<b>1,710,312.68</b>	<b>946,312.96</b>	<b>2,656,625.64</b>	<b>99.07%</b>	<b>24,874.36</b>	<b>92.62%</b>	<b>63.78%</b>	
	<b>TOTAL: STRATEGY &amp; SOCIAL DEVELOPMENT DIRECTORATE</b>		<b>10,235,220</b>	<b>24,500.00</b>	<b>1,830,179.79</b>	<b>1,308,104.35</b>	<b>3,138,284.14</b>	<b>30.66%</b>	<b>7,096,935.86</b>	<b>85.64%</b>	<b>17.88%</b>	
<b>VOTE 4: CORPORATE SERVICES DIRECTORATE</b>												
<b>Traffic</b>												
9/123-53801-107	Probaker 4 speed camera	All	150,000	0.00	0.00	0.00	0.00	0.00%	150,000.00	43.90%	0.00%	CRR
	<b>Total Traffic</b>		<b>150,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>150,000.00</b>	<b>43.90%</b>	<b>0.00%</b>	
<b>Property Building and Maintenance</b>												
9/125-50601-106	Alterations/Upgrading of Municipal Offices	All	200,000	14,064.20	25,825.07	0.00	25,825.07	12.91%	174,174.93	43.94%	12.91%	CRR
	<b>Total Property Building and Maintenance</b>		<b>200,000</b>	<b>14,064.20</b>	<b>25,825.07</b>	<b>0.00</b>	<b>25,825.07</b>	<b>12.91%</b>	<b>174,174.93</b>	<b>43.94%</b>	<b>12.91%</b>	
<b>Corporate Services</b>												
9/120-52101-105	Office Furniture & Equipment	All	300,000	55,089.87	154,729.33	33,640.62	188,369.95	62.79%	111,630.05	43.93%	51.58%	CRR
	<b>Total Corporate Services</b>		<b>300,000</b>	<b>55,089.87</b>	<b>154,729.33</b>	<b>33,640.62</b>	<b>188,369.95</b>	<b>62.79%</b>	<b>111,630.05</b>	<b>43.93%</b>	<b>51.58%</b>	
	<b>TOTAL: CORPORATE SERVICES DIRECTORATE</b>		<b>650,000</b>	<b>69,154.07</b>	<b>180,554.40</b>	<b>33,640.62</b>	<b>214,195.02</b>	<b>32.95%</b>	<b>435,804.98</b>	<b>43.92%</b>	<b>27.78%</b>	

# CAPITAL EXPENDITURE REPORT

## 31 DECEMBER 2019

Vote number	Project	Ward	Annual / Adjusted Budget	Expenditure for the Month	Year to Date Actual	Orders	Total Expenditure	Total Expenditure vs Budget	Balance	Planned YTD Expenditure (i.e. SDBP Cashflows)	Actual Expenditure vs Budget	SOURCE
<b>VOTE 5: ENGINEERING SERVICES DIRECTORATE</b>												
<b>Water</b>												
9/146-22901-150	Upgrading fillers in Montagu WTW	7, 11, 12	2,500,000	0.00	0.00	0.00	0.00	0.00%	2,500,000.00	0.00%	0.00%	CRR
	<b>Total Water</b>		<b>2,500,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>2,500,000.00</b>	<b>0.00%</b>	<b>0.00%</b>	
<b>Sewerage</b>												
9/140-33701-143	Purchase submersible pumps for WWTW Ashton	9, 10	5,000	0.00	4,400.00	0.00	4,400.00	88.00%	600.00	42.00%	88.00%	CRR
9/140-33702-144	Purchase submersible pumps for WWTW Robertson	12, 3, 6	5,000	0.00	4,400.00	0.00	4,400.00	88.00%	600.00	42.00%	88.00%	CRR
9/140-33703-145	Purchase submersible pumps for WWTW Montagu	7, 11, 12	5,000	0.00	4,400.00	0.00	4,400.00	88.00%	600.00	42.00%	88.00%	CRR
9/140-33704-146	Purchase submersible pumps for WWTW Bonnievale	4, 8	5,000	0.00	4,400.00	0.00	4,400.00	88.00%	600.00	42.00%	88.00%	CRR
9/140-33805-147	Purchase high pressure jetting machine Montagu	7, 11, 12	100,000	0.00	129,039.13	0.00	129,039.13	129.04%	-29,039.13	0.00%	129.04%	CRR
9/140-13605-142	Upgrading Muisvraalkop Sewerage outflow	2	1,000,000	0.00	166,666.36	0.00	166,666.36	16.67%	833,333.64	0.00%	0.00%	CRR
	<b>Total Sewerage</b>		<b>1,120,000</b>	<b>0.00</b>	<b>146,639.13</b>	<b>166,666.36</b>	<b>313,305.49</b>	<b>27.97%</b>	<b>806,694.51</b>	<b>28.33%</b>	<b>13.09%</b>	
<b>Cleansing</b>												
9/137-53801-138	Purchase of wheelie bins - Montagu	7, 11, 12	1,500,000	0.00	0.00	0.00	0.00	0.00%	1,500,000.00	43.93%	0.00%	CRR
9/137-53802-139	Purchase Of Skips For Transfer Stations - Whole of Mun	All	300,000	0.00	0.00	0.00	0.00	0.00%	300,000.00	43.90%	0.00%	CRR
9/138-11102-140	Upgrading Of Ashton Material Recovery Facility	All	200,000	0.00	0.00	0.00	0.00	0.00%	200,000.00	43.94%	0.00%	CRR
9/138-21203-141	Upgrading Of Public Drop Off/Mogregor	5	1,300,000	35,427.22	1,017,390.60	268,008.34	1,285,398.94	98.89%	14,601.06	0.00%	78.26%	CRR
	<b>Total Cleansing</b>		<b>3,300,000</b>	<b>35,427.22</b>	<b>1,017,390.60</b>	<b>268,008.34</b>	<b>1,285,398.94</b>	<b>38.95%</b>	<b>2,014,601.06</b>	<b>32.94%</b>	<b>30.83%</b>	
<b>Roads &amp; Storm Water</b>												
9/135-14101-134	The Rehabilitation/Upgrading of existing tar roads in 5 loc	All	8,140,460	0.00	0.00	0.00	0.00	0.00%	8,140,460.00	43.94%	0.00%	CRR
9/135-24110-191	Upgrading of Roads & Stormwater: Ashbury Montagu - M	12	13,043,480	0.00	2,968,757.82	0.00	2,968,757.82	22.76%	10,074,722.18	43.94%	22.76%	MIG
9/135-24111-192	Upgrading of Roads & Stormwater: Ashton (Cogmanskl	9, 10	4,049,000	0.00	480,363.00	0.00	480,363.00	11.87%	3,568,637.00	43.93%	11.87%	MIG
9/135-24112-193	Upgrading of Roads & Stormwater: Bonnievale (Happy V	4	2,024,170	0.00	461,688.67	0.00	461,688.67	22.81%	1,562,481.33	43.94%	22.81%	MIG
9/135-24113-194	Upgrading of Roads & Stormwater: Ashbury Montagu - C	12	1,956,530	0.00	0.00	0.00	0.00	0.00%	1,956,530.00	43.93%	0.00%	CRR
9/135-24114-195	Upgrading of Roads & Stormwater: Ashton (Cogmanskl	9, 10	599,380	0.00	0.00	0.00	0.00	0.00%	599,380.00	43.94%	0.00%	CRR
9/135-24115-196	Upgrading of Roads & Stormwater: Bonnievale (Happy V	4	303,630	0.00	0.00	0.00	0.00	0.00%	303,630.00	43.94%	0.00%	CRR
9/135-38905-137	Reconstruction of Bonnievale Stores	4	475,000	0.00	0.00	0.00	0.00	0.00%	475,000.00	43.94%	0.00%	CRR
9/135-24117-220	Robertson: Upgrading of Roads		1,094,000	616,925.27	616,925.27	0.00	616,925.27	56.39%	477,074.73	43.94%	56.39%	MIG
9/135-24116-212	Robertson: Upgrading of Roads & Stormwater in Robertson		-	-616,925.27	0.00	0.00	0.00	0.00%	0.00	100.00%	0.00%	CRR
	<b>Total Roads &amp; Storm Water</b>		<b>31,684,650</b>	<b>0.00</b>	<b>4,527,734.76</b>	<b>0.00</b>	<b>4,527,734.76</b>	<b>14.29%</b>	<b>27,156,915.24</b>	<b>45.15%</b>	<b>14.29%</b>	



# CAPITAL EXPENDITURE REPORT

## 31 DECEMBER 2019

Vote number	Project	Ward	Annual / Adjusted Budget	Expenditure for the Month	Year to Date Actual	Orders	Total Expenditure	Total Expenditure vs Budget	Balance	Planned YTD Expenditure (I.t.o. SDBIP Cashflows)	Actual Expenditure vs Budget		SOURCE
Electrical Engineering													
9/132-30703-126	Electrification McGregor	5	361,250	0.00	2,292,533.04	0.00	2,292,533.04	0.00%	361,250.00	0.00%	0.00%	0.00%	CRR
9/132-30705-128	Electrification Kenana	2	4,347,830	503,453.10	2,292,533.04	0.00	2,292,533.04	52.73%	2,055,296.96	0.00%	52.73%	0.00%	INEP
9/132-53810-133	Replace Safety Test Equipment,ladders,linksladders,earthl	All	253,270	0.00	16,030.03	214,456.95	230,486.98	91.00%	22,763.02	100.00%	6.33%	0.00%	CRR
9/132-30711-129	New Elect Connections	All	535,000	90,788.27	525,731.01	4,825.29	530,556.30	99.17%	4,443.70	43.94%	98.27%	0.00%	CRR
9/132-30712-130	Replacement and Repairs Network	All	1,440,820	12,633.83	940,352.17	22,487.32	962,839.49	66.83%	477,980.51	43.94%	65.27%	0.00%	CRR
9/132-30713-131	Replacements and Repairs Street Lights	All	262,150	13,019.32	166,070.73	39,200.00	205,270.73	78.30%	56,879.27	43.95%	63.35%	0.00%	CRR
9/132-30714-110	Upgrade 11kV line to Bulekanistraat, McGregor	5	768,080	0.00	0.00	0.00	0.00	0.00%	768,080.00	56.07%	0.00%	0.00%	CRR
9/132-30715-132	Replacement of Prepaid Meters Bulk Supply Meters to re	All	506,540	0.00	26,271.67	0.00	26,271.67	5.19%	480,268.33	0.00%	5.19%	0.00%	CRR
9/132-30516-120	Install 11kV Switchgear in Brinks Substation	6,7	778,440	0.00	0.00	0.00	0.00	0.00%	778,440.00	43.95%	0.00%	0.00%	EFF
9/132-30517-121	Replace 11kV Oil Insulated Switchgear 1	9	448,000	8,894.94	226,970.72	0.00	226,970.72	50.66%	221,029.28	46.24%	50.66%	0.00%	EFF
9/132-30518-122	Replace 11kV Oil Insulated Switchgear 2	6,7	615,640	14,124.93	454,241.32	0.00	454,241.32	73.78%	161,398.68	46.54%	73.78%	0.00%	EFF
9/132-30519-123	Replace 11kV Oil Insulated Switchgear 3	1,2,3,4,5	1,674,020	34,299.86	1,009,102.80	0.00	1,009,102.80	60.28%	664,917.20	45.98%	60.28%	0.00%	EFF
9/132-30520-124	Replace 11kV Oil Switchgear	4,8	351,660	0.00	0.00	0.00	0.00	0.00%	351,660.00	43.94%	0.00%	0.00%	EFF
9/132-30521-125	Replace 11kV Switchgear Ashton Main Substation	9,10,11	5,578,300	0.00	0.00	2,207,845.79	2,207,845.79	39.58%	3,370,454.21	0.00%	0.00%	0.00%	EFF
9/132-30122-116	Replace 66kV Switchgear (Goudmyn Le Chasseur Sub	5	1,128,680	0.00	31,354.29	0.00	31,354.29	2.76%	1,097,325.71	43.94%	2.76%	0.00%	EFF
9/132-30124-118	Replace 66kV Switchgear (Goudmyn Le Chasseur Sub	5	30,910	27,134.86	27,134.86	0.00	27,134.86	87.79%	3,775.14	43.96%	87.79%	0.00%	CRR
9/132-30125-117	Replace 66kV Transformers at Robertson Main Substatio	1	7,668,490	0.00	70,460.24	0.00	70,460.24	0.92%	7,598,029.76	50.47%	0.52%	0.00%	EFF
9/132-30125-119	Replace 66kV Transformers at Robertson Main Substatio	1	449,680	0.00	0.00	0.00	0.00	0.00%	449,680.00	47.23%	0.00%	0.00%	CRR
2-10624-111	Upgrade 11kV Cable Feeder from White Str Substation to	5	1,086,580	28,681.52	254,526.41	0.00	254,526.41	23.42%	832,053.59	78.66%	23.42%	0.00%	EFF
2-10625-112	Upgrade 11kV Line to Poortjeskloof	11	699,570	24,440.42	597,869.65	18,177.37	616,067.02	88.06%	83,502.96	48.78%	85.47%	0.00%	EFF
2-10626-113	Upgrade Bonnievale Main Substation	12	1,644,930	106,316.19	882,267.75	440,321.44	1,322,589.19	80.40%	322,340.81	54.76%	53.64%	0.00%	EFF
2-10227-109	Upgrade Goudmose 11kV Line	4,8	4,318,720	2,097,825.20	2,097,825.20	0.00	2,097,825.20	48.58%	2,220,894.80	45.01%	48.58%	0.00%	EFF
9/132-10628-114	Upgrade McGregor/Bosmansrivier 11kV Line	6	1,119,290	33,040.52	41,701.77	335,593.89	377,295.66	33.71%	741,994.34	53.32%	3.73%	0.00%	EFF
9/132-10629-115	Re-route McGregor 11kV Line at McGregor Sportfields	5,8	1,443,610	0.00	0.00	332,337.35	332,337.35	23.02%	1,111,272.65	44.11%	0.00%	0.00%	EFF
9/132-30631-211	Electrification of Kenana		389,800	0.00	0.00	0.00	0.00	0.00%	389,800.00	100.00%	0.00%	0.00%	EFF
9/132-30633-218	Replace 66kV Transformers at Robertson Main Substation		93,210	0.00	0.00	70,460.24	70,460.24	75.59%	22,749.76	100.00%	0.00%	0.00%	CRR
9/132-10134-219	Total Electrical Engineering		37,995,080	2,994,642.98	9,660,463.66	3,685,705.64	13,346,169.30	35.13%	24,648,910.70	45.36%	25.43%		
Infrastructure Development													
9/144-33001-148	Installation of Bulk Services	All	3,500,000	0.00	0.00	0.00	0.00	0.00%	3,500,000.00	43.94%	0.00%	0.00%	CRR
9/144-33002-149	Installation of Basic Services for Informal Settlements - V	All	1,000,000	0.00	0.00	0.00	0.00	0.00%	1,000,000.00	43.94%	0.00%	0.00%	CRR
Total Infrastructure Development			4,500,000	0.00	0.00	0.00	0.00	0.00%	4,500,000.00	43.94%	0.00%		
TOTAL - ENGINEERING SERVICES DIRECTORATE			81,089,730	3,030,070.20	15,352,228.15	4,120,380.34	19,472,608.49	24.01%	61,627,121.51	32.62%	18.93%		



# CAPITAL EXPENDITURE REPORT

## 31 DECEMBER 2019



Vote number	Project	Ward	Annual / Adjusted Budget	Expenditure for the Month	Year to Date Actual	Orders	Total Expenditure	Total Expenditure vs Budget	Balance	Planned YTD Expenditure (i.e. SDBIP Cashflows)	Actual Expenditure vs Budget	SOURCE
<b>VOTES: COMMUNITY SERVICES DIRECTORATE</b>												
<b>Community Halls</b>												
9/156-53805-165	4x Fridges	All	25,000	16,692.17	16,692.17	0.00	16,692.17	66.77%	8,307.83	44.00%	66.77%	CRR
9/156-53806-166	1x Geyser	All	15,000	3,910.96	3,910.96	0.00	3,910.96	26.07%	11,089.04	44.29%	26.07%	CRR
9/156-53807-167	1x Welding Machine	All	35,000	0.00	3,421.05	0.00	3,421.05	9.77%	31,578.95	45.00%	9.77%	CRR
9/156-52108-163	40x Tables Community Halls	All	60,000	0.00	0.00	0.00	0.00	0.00%	60,000.00	44.20%	0.00%	CRR
9/156-52109-164	50 Chairs	All	50,000	0.00	19,564.00	0.00	19,564.00	39.13%	30,436.00	43.60%	39.13%	CRR
9/156-53810-168	1x Floor scrub machine	All	10,000	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00%	0.00%	CRR
9/156-42011-169	Security fencing for Happy Valley Community Hall	Bonni	400,000	0.00	0.00	0.00	0.00	0.00%	400,000.00	43.91%	0.00%	CRR
9/156-42012-170	Security fencing for Willem Thys Community Hall	Monia	350,000	0.00	0.00	0.00	0.00	0.00%	350,000.00	44.00%	0.00%	CRR
	<b>Total Community Halls</b>		<b>945,000</b>	<b>16,692.17</b>	<b>43,588.18</b>	<b>0.00</b>	<b>43,588.18</b>	<b>4.61%</b>	<b>901,411.82</b>	<b>38.63%</b>	<b>4.61%</b>	
<b>Fire Services</b>												
9/154-53801-159	6 portable two-way radio's	All	25,000	0.00	12,300.00	0.00	12,300.00	49.20%	12,700.00	43.93%	49.20%	CRR
9/154-53802-160	Air Conditioners - Fire Services	All	56,000	0.00	0.00	0.00	0.00	0.00%	56,000.00	44.00%	0.00%	CRR
9/154-53803-161	3 X PPE (Protective Personal Ensemble)	All	75,000	0.00	0.00	0.00	0.00	0.00%	75,000.00	0.00%	0.00%	CRR
9/154-44304-158	Alterations to Ablution Building (Gender friendly)	All	200,000	0.00	0.00	0.00	0.00	0.00%	200,000.00	43.60%	0.00%	CRR
	<b>Total Fire Services</b>		<b>356,000</b>	<b>0.00</b>	<b>12,300.00</b>	<b>0.00</b>	<b>12,300.00</b>	<b>3.46%</b>	<b>343,700.00</b>	<b>32.88%</b>	<b>3.46%</b>	
<b>Environmental Services</b>												
53-53801-157	Equipment - Nature Reserves	All	100,000	-19,527.83	40,328.36	0.00	40,328.36	40.33%	59,671.64	43.90%	40.33%	CRR
	<b>Total Environmental Services</b>		<b>100,000</b>	<b>-19,527.83</b>	<b>40,328.36</b>	<b>0.00</b>	<b>40,328.36</b>	<b>40.33%</b>	<b>59,671.64</b>	<b>43.90%</b>	<b>40.33%</b>	
<b>Community Facilities</b>												
9/150-44327-213	Installation of Safety Gates at Callie de Wet Robertson		3,000	0.00	0.00	0.00	0.00	0.00%	3,000.00	100.00%	0.00%	CRR
9/150-44328-214	CWDM: King Edward upgrade		207,700	92,040.29	363,818.93	4,248.85	368,067.78	177.21%	-160,367.78	100.00%	173.17%	CWDM
9/150-44329-215	Upgrading of Cloak Rooms at Cogmanskloof Sports Grounds		100,000	0.00	0.00	0.00	0.00	0.00%	100,000.00	100.00%	0.00%	CRR
9/150-44330-216	Upgrading of Ablution Facilities Happy Valley Sports Grounds		27,600	0.00	0.00	0.00	0.00	0.00%	27,600.00	100.00%	0.00%	CRR
9/150-50431-217	CWDM: Construction of Boundary Walls		32,200	0.00	0.00	0.00	0.00	0.00%	32,200.00	44.00%	0.00%	CWDM
	<b>Total Community Facilities</b>		<b>370,500</b>	<b>92,040.29</b>	<b>363,818.93</b>	<b>4,248.85</b>	<b>368,067.78</b>	<b>99.34%</b>	<b>2,432.22</b>	<b>88.80%</b>	<b>98.20%</b>	
<b>Sportsfields</b>												
9/150-44311-151	Van Zyl Upgrading ablution facilities	All	300,000	0.00	9,900.00	6,600.00	16,500.00	5.50%	283,500.00	43.93%	3.30%	CRR
9/150-44312-152	Upgrading of sports ground McGregor	5	400,000	0.00	0.00	0.00	0.00	0.00%	400,000.00	43.93%	0.00%	CRR
9/150-44313-153	Bonneville Boundary Walls & Gates	4,8	600,000	0.00	0.00	0.00	0.00	0.00%	600,000.00	44.00%	0.00%	CRR
9/150-44314-154	Zolani ablution facilities upgrading	10	100,000	0.00	0.00	0.00	0.00	0.00%	100,000.00	43.93%	0.00%	CRR
9/150-44315-155	Replace Sand Filter System Dirty Oys Swimming Pool	All	1,200,000	0.00	0.00	0.00	0.00	0.00%	1,200,000.00	0.00%	0.00%	CRR
9/150-53816-156	Fire Extinguisher x2	All	15,000	0.00	7,589.00	0.00	7,589.00	50.59%	7,411.00	100.00%	50.59%	CRR
	<b>Total Sportsfields</b>		<b>2,615,000</b>	<b>0.00</b>	<b>17,489.00</b>	<b>6,600.00</b>	<b>24,089.00</b>	<b>0.92%</b>	<b>2,590,911.00</b>	<b>45.97%</b>	<b>0.67%</b>	
<b>TOTAL: COMMUNITY SERVICES DIRECTORATE</b>												
			<b>4,386,500</b>	<b>89,204.53</b>	<b>477,524.47</b>	<b>10,848.85</b>	<b>485,373.32</b>	<b>11.13%</b>	<b>3,898,126.68</b>	<b>50.03%</b>	<b>10.89%</b>	
<b>GRAND TOTAL</b>												
			<b>97,371,450</b>	<b>3,212,928.90</b>	<b>17,840,486.81</b>	<b>5,472,974.16</b>	<b>23,313,460.97</b>	<b>23.94%</b>	<b>74,057,989.03</b>	<b>48.43%</b>	<b>18.32%</b>	

Legend:
Under Expenditure
Over Expenditure
Budget 100% Spent

## **Appendix 5: Auditor's Report of the Auditor General on the consolidate financial statements**

# Report of the auditor-general to the Western Cape Provincial Parliament and council on the Langeberg Municipality

## Report on the audit of the financial statements

### Opinion

1. I have audited the financial statements of the Langeberg Municipality set out on pages 5 to 154, which comprise the statement of financial position as at 30 June 2019, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget and actual amounts for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Langeberg Municipality as at 30 June 2019, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act no. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2018 (Act no. 1 of 2018) (Dora).

### Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.
4. I am independent of the municipality in accordance with sections 290 and 291 of the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants*, and parts 1 and 3 of the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA codes), as well as the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA codes.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.



#### Restatement of corresponding figures

7. As disclosed in note 48 to the financial statements, the corresponding figures for 30 June 2018 were restated as a result of errors in the financial statements of the municipality at, and for the year ended, 30 June 2019.

#### Material losses/impairments

8. As disclosed in note 11 to the financial statements, the municipality provided for the impairment of receivables from exchange transactions amounting to R21 million (2017-18: R17,7 million).
9. As disclosed in note 12 to the financial statements, the municipality provided for the impairment of receivables from non-exchange transactions amounting to R18,4 million (2017-18: R16,1 million).
10. As disclosed in note 37 to the financial statements, material losses of R18,7 million (2017-18: R9,1 million) were incurred as a result of a write-off of trade debtors.

#### Other matter

11. I draw attention to the matter below. My opinion is not modified in respect of this matter.

#### Unaudited disclosure notes

12. In terms of section 125(2)(e) of the MFMA the municipality is required to disclose particulars of non-compliance with the MFMA. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on note 55 to the financial statements.

#### Responsibilities of the accounting officer for the financial statements

13. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
14. In preparing the financial statements, the accounting officer is responsible for assessing the Langeberg Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

## **Auditor-general's responsibilities for the audit of the financial statements**

15. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
16. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

## **Report on the audit of the annual performance report**

### **Introduction and scope**

17. In accordance with the Public Audit Act of South Africa, 2004 (Act no. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for the selected strategic objective presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
18. My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance measures included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
19. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected strategic objective presented in the annual performance report of the municipality for the year ended 30 June 2019:

<b>Strategic objective</b>	<b>Pages in the annual performance report</b>
Strategic objective 5 – adherence to all laws and regulations applicable to local government	82 – 85



20. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
21. I did not raise any material findings on the usefulness and reliability of the reported performance information for this strategic objective:
- Adherence to all laws and regulations applicable to local government

### **Other matter**

22. I draw attention to the matter below.

### **Achievement of planned targets**

23. Refer to the annual performance report on pages 70 to 85 for information on the achievement of planned targets for the year.

## **Report on the audit of compliance with legislation**

### **Introduction and scope**

24. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the municipality with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
25. I did not raise material findings on compliance with the specific matters in key legislation set out in the general notice issued in terms of the PAA.

### **Other information**

26. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report, which includes the audit committee's report. The other information does not include the financial statements, the auditor's report and the selected objective presented in the annual performance report that have been specifically reported in this auditor's report.
27. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
28. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements

and the selected objective presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

29. If, based on the work I have performed on the other information that I obtained prior to the date of this auditor's report, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

#### Internal control deficiencies

30. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it. I did not identify any significant deficiencies in internal control.

#### Other reports

31. I draw attention to the following engagements conducted by various parties that had, or could have, an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
32. The Hawks are investigating allegations of fraud and corruption by employees of the Langeberg Municipality, as well as public persons, for the period 2005 to 2018. These proceedings were still in progress at the date of this auditor's report.

*Auditor-General*  
Cape Town

30 November 2019



*Auditing to build public confidence*



## Annexure – Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for the selected objective and on the municipality's compliance with respect to the selected subject matters.

### Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:
  - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
  - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
  - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.
  - conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Langeberg Municipality's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease continuing as a going concern
  - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

### Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and, where applicable, related safeguards.



LANGEBERG MUNICIPALITY

## **Appendix 6: Action Plan to address the 2018/2019 audit findings as raised by the Auditor General**

LANGEBERG MUNICIPALITY

DRAFT AUDIT ACTION PLAN ON 2018/2019 EXTERNAL AUDIT FINDINGS

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
35	Non-compliance to MSA	During the audit of Strategic objective 5: Adherence to all laws and regulations applicable to local government, it was identified that for indicators where the municipality underperformed, management did not include measures taken to improve performance as required in terms of the above stated requirement.	It is recommended that management adjust the APR to ensure compliance with the above stated legislative requirements. Furthermore, management should enhance their review control processes to ensure that errors, misstatements and non-compliance with applicable legislation is prevented, detected and corrected by the systems of internal controls.	In agreement	Ms C Matthys  Mr D Lakey	Immediately  Monthly	Management will adjust the APR to ensure compliance with the above stated legislative requirements.  Management will enhance our review control processes to ensure that errors, misstatements and non-compliance with applicable legislation is prevented, detected and corrected by the systems of internal controls.
38	Inconsistency of mSCOA codes and SOP and POE	During the audit of Strategic objective 5: adherence to all laws and regulations applicable to local government, inconsistencies were identified between the mSCOA vote numbers to be used as per the standard operating procedure (SOP) and those used in the portfolio of evidence for indicators listed.	Management should regularly review and update standard operating procedures relating to the collection, collation and reporting of performance information to ensure the accuracy and relevance thereof.	a) Management disagrees with items 1 and 2 as the correct SOPs were provided to AG  b) management agrees that the incorrect vote number is used on item 3 but the correct vote number is 9/111-36-36 according	PMS officer	Immediately	Management will review and update standard operating procedures relating to the collection, collation and reporting of performance information to ensure the accuracy and relevance thereof

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
41	Strategic objective 5 – actual performance vs source	During the audit of the performance information for Strategic objective 5: Adherence to all laws and regulations applicable to local government, it was identified that the reported actual performance in respect of the following indicators was not reliable when compared to the source information and resulted in audit differences.	Management should ensure that each the reported amount in the portfolio of evidence for each indicator is reconciled to the annual performance report (APR) submitted for audit to ensure that the APR is correct. Management should amend the APR to agree with the source documents.	to CAPEX and not 9/180-193-193 as referred to in the COMAF. c) Management agrees the correct MSCOA vote numbers for item 4 & 5 are referred to per POE but incorrectly reflected in SOPs In agreement	C. Matthys D. Lakey	Oct 2019 Ongoing monitoring	Management will amend the APR to agree with the source documents. Management will ensure that each of the reported amount in the portfolio of evidence for the indicator is reconciled to the annual performance report (APR) submitted for audit to ensure that the APR is correct

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
43	Non-compliance with Municipal Supply Chain Regulation 32	Non-compliance with Municipal Supply Chain Regulation 32	<p>Management should review its interpretation and implementation of SCM regulation 32 and implement the principles as clarified by the courts in the matters of Blue Nighthale Trading 397 (Pty) Ltd t/a Siyenza Group v Amathole District Municipality and Kwadukuza Municipality v Skilful 1169 CC and Another as it has the force of law and must form the basis against which the application of regulation 32 is measured. The outcomes of the court judgement are to be applied retrospectively and applies to contracts where expenditure has been incurred in the 2018-19 financial year. Management should investigate all regulation 32 contracts on which expenditure was incurred in 2018-19 to identify any other instances where the prescribed requirements were not complied with, or alternatively, provide audit with evidence, obtained from the other organ of state, confirming that that expenditure was incurred on a forfeited portion of the original award. Evidence of any such investigation, as well as the</p>	Management disagree with finding	Municipal Manager/CFO	Not provided	We will obtain further legal advice on the matter and if necessary we will amend our policy accordingly.

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
			outcome thereof, should be provided for auditing. Management is advised to review their existing SCM policies and effect the necessary amendments where appropriate for approval by the municipal council.				

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
52	Procurement and contract management – Local content	During the review of compliance, specifically for local content requirements, it was identified that the invitation for tenders did not specify the minimum threshold for local content production.	On receipt of a requisition for goods and services, the procurement staff and/or specifications committee should consider whether the procurement needs are classified under "designated commodities". It must be ensured that the bid specification documents specify the minimum local content and that it is also evaluated during the evaluation process where necessary.	We disagree with the finding due to the below reasons: 1. Our tender specifications indicated the non-designated product for local content because the product we require is an "anti-cut" steel fencing. Not the one designated under steel product, because under designated product there is no mention of an "Anti-Cut steel fencing, this is special type of fencing which is new in SA market and is not yet designated for local content. It is not the wire fencing as stipulated in the designated sectors. 2. For instance,	N/A	N/A	N/A



Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				<p>under steel product the "steel gutters are designated for local product, but you also get other types of gutters like aluminium and plastic gutters which are not designated for local content although they are similar products. Therefore, it cannot be correct to include "Anti-Cut" steel fencing under steel fencing because their durability and capabilities are not the same.</p> <p>3. Furthermore, despite the above not being specified, the winning supplier did furnish the municipality with a declaration on local production and content and</p>			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				thus the winning bidder would not have failed to meet the minimum stipulated threshold even if this tender was a designated sector.			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
54	Procurement and contract management – Contract extension	During the completion of risk assessment procedures on the municipality's procurement and contract management system description, specifically contract management requirements, it was identified that a request for an expansion of contract 40/2018 awarded to Amabamba was submitted to accommodate existing security fencing requirements at the following facilities. Although the rates offered by Aburec were lower than that of Amabamba, they did not submit a B-BBEE certificate with the original tender 40/2018, whilst Amabamba are level 1 contributor and therefore scored higher. At this stage the municipality did not decide to go out on tender, although it had been proven that there were no exceptional economic benefits for expansion. Upon inspection of the original tender submission by Aburec, it was confirmed that they had declared that they are a level 1 contributor. When a quote was sourced from them with respect to the above economic advantage of expansion, their B-BBEE was not requested. Although the rates offered by Aburec Fencing CC were lower than that of Amabamba Fencing, their quote was not accepted resulting in the process not being fair. Based on the above considerations, the extension of contract of the above mentioned	(i) Management should implement adequate processes and controls to ensure that the prescripts of the SCM regulations are adhered to. The municipality should implement stringent review controls to ensure that when contract extensions are approved, the reasons are validated before approval. ii) The financial statements should be amended to include the amount of expenditure relating to the contract extension as irregular expenditure.	Management disagrees with the finding as follows: When extending an existing contract, we had performed a due diligence exercise accordingly because quotes where sourced from 3 suppliers to give a fair chance as well as ascertain if there are economic benefits to the process. However, the report described clearly that 2 out of the 3 quotes that we received were in the same range and therefore the expansion amount was acceptable. There were economic advantages as well because if we went out on	N/A	N/A	N/A

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
		contract is not justifiable in that it was either impractical to procure a new contract or there were exceptional benefits/ discounts for extending the existing contract. Therefore, the above extension award did not comply with Regulation 36(1) of the Municipal Supply Chain Management Regulations and results in irregular expenditure		tender steel rates would have increased 3 times by the time we complete a tender process as a tender process takes months to complete, also taking into account other expenditures such as advertisement and expenditure and appointment of a neutral legal person for in case of disputes, etc. We further followed MFMA section 116, to notify the municipal council as well as allowing the public to comment on the intention to extend the existing contract.			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
57	Procurement and contract management – SCM Policy	During the audit work performed to assess whether the SCM policy implemented by the municipality is in line with the MFMA and the SCM regulations it was identified that the requirements were not explicitly provided for in the municipality's SCM policy and that the municipality's SCM Policy refers to a 7 day period, whereas SCM reg 49 allows persons aggrieved by the decisions or actions taken by the municipality in the implementation of its SCM system, to lodge within 14 days of the decision or action a written objection or complaint to the municipality or municipal entity against the decision or action.	It is recommended that management update the SCM policy to include the above requirements to ensure compliance with the regulations.	Management agrees with the audit finding	Manager: SCM	30-May-20	Management will update its SCM policy so that it is aligned to the act and regulations.

59	Incomplete recognition of investments and misstatement in dividends	<p>Finding 1: Recognition of Investment in Hosken Passenger Ltd. Dividends were received from Hosken Passengers Ltd. However, through further inquiry, it was identified that no investment was recognised for the shareholding in Hosken Passenger Ltd to the value of R5 694,15 at year-end. Finding 2: Misstatement of dividends income Sanlam Ltd declared and paid a dividend (dividend no. 21) of R3,13 per share during 2018-19. However, the dividend income was not recognised. The financial impact is understatement of dividend income of R676,08 net of dividend tax.</p>	<p>It is recommended that management improve controls to ensure investments and dividend income received from the shareholding investments are recognised in a timely manner and at the correct amounts. In terms of the Income Tax Act 58 of 1962 section 64, Langeberg Municipality can apply to the companies invested in for a dividends tax exemption.</p>	<p>Management notes the findings brought to our attention by the Auditor General Finding 1: Recognition of Investment in Hosken Passenger Ltd Langeberg Municipality holds an investment in LA Concorde, as disclosed in the Annual financial statement in note 6. LA Concorde in turn held an investment in the company named Hosken Passenger Logistics and Rail Limited (Referred to further as "HPLR"). In 2018 HPLR decided to list on the JSE, and at that time LA Concorde decided to allocate all of its shares in the company to its shareholders, as a dividend in</p>	B Brown	05-Nov-19	<p>Should the Auditor General allow us to amend our financial statements, we will disclose the investment in Hosken Passenger Ltd, as well as the Sanlam dividend income as soon as a third-party confirmation is received.</p>
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Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
63	Incorrect classification of work in progress (WIP)	During the audit of Property, Plant and Equipment it was identified that Note 2 to the financial statements list a class of asset named work in progress under Infrastructure, Community assets and Other assets. The work-in-progress was not disclosed to the line items in the asset class to which it belongs to for infrastructure, community assets and other assets.	Management should amend note 2 of the financial statements to correctly present the classes of asset according to GRAP 17. The review of the financial statements should be improved to ensure compliance with the requirements of GRAP.	There are elements of this finding that management disagrees with, and ones where management will concede. Firstly, referring to paragraph 42 of GRAP 17 that states: Property plant and equipment (PPE) requires that an entity groups assets of a similar nature or function together. GRAP 17 paragraph 42 refers to examples of separate asset classes. This list of examples is not exhaustive, it also does not refer to water, sanitation, refuse or several other classes of assets. Work in progress is referred to separately to	G Fielies	29-Oct-19	The property, plant and equipment note will be amended as per note 2.3.

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				<p>inform the users of the AFS that these assets are not completed and therefore not in use. Furthermore, the work in progress was grouped within the main asset class of note 2.1, namely Infrastructure, Community Assets and Other Assets. Even though the work in progress was not split into the different classes, overall the main class is not under- or overstated. Property, plant and equipment's disclosure is encompassed by note 2 in the annual financial statements. This note consists of various sub-notes all making up the</p>			



Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				<p>disclosure requirements for the balance sheet line item of property, plant and equipment. Management does not feel that the users of the financial statements were in any way misled as breakdowns of work in progress are disclosed in note 2.3. We do not agree that the different Work in Progress line items for the infrastructure, Community assets and other assets are overstated, as when the break down for each asset class from note 2.3 is taken into account in conjunction with note 2.1 for Work in progress, the</p>			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				user will still be able to see the total Carrying value per asset class. Furthermore, work in progress is an element of the cost of the PPE and should be taken into account when calculating the book value of the PPE. Refer to GRAP 17 par. 22 Examples of directly attributable costs. Excluding the work in progress would result in the understatement of PPE. We do however concede that we could disclose it differently in note 2.1, but work in progress is not overstated, and the relevant classes of assets are not understated in			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				<p>totality when taking into account note 2.3. This is a disclosure disagreement; our figures are still accurate overall.</p>			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
67	Other assets - assets not impaired	<p>During the audit of Property, Plant and Equipment, it was identified that a jackhammer, with asset code 9130, was broken and as a result was not being currently used by the auditee.</p> <p>However, no evidence was received to confirm that the asset was assessed for impairment nor was it considered for write off in the financial statements. Furthermore, the auditor could not obtain evidence that the jackhammer was in working order or in use at 30 June 2019, neither that it was scheduled for repairs. As a result, no documented evidence could be obtained for the calculation of recoverable amount or value in use thus the misstatement is based on the carrying amount.</p>	It is recommended that management revisit and assess other assets for indicators of impairment and adjust the amounts of the assets accordingly.	Management agrees with the audit finding.	G Fielies B Brown	08-Nov-19	Asset register will be adjusted and AFS updated.

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
70	Information technology governance	<p>The following weaknesses were identified in the management of IT Governance:- The ICT Governance Framework Policy did not outline project management principles and processes for IT benefits realisation. As stipulated in the IT Steering Committee terms of reference, meetings are to be held quarterly or as determined by the Municipal Manager. No IT Steering Committee meetings were held for the period under review. The ICT Strategic Plan did not outline resource requirements and the services the IT department has to deliver. Without an adequately documented (IT) Governance Framework, the organisation might not understand and manage all significant IT risk types, may not be able to ensure that IT value is realised and may not be able to ensure that IT enables/improves service delivery. Lack of oversight over the IT environment could result in misalignment between IT and business. An inadequately documented IT Strategic Plan could result in IT goals and objectives not being aligned with the organisation's strategy. This could result in unnecessary IT expenditure and applications not meeting user needs.</p>	<p>Management should ensure that the ICT Governance Framework Policy is updated to include project management principles and processes for IT benefits realisation. The updated policy should be approved and communicated to all stakeholders to ensure compliance thereto. The IT Steering Committee terms of reference should be updated to stipulate that meetings should be held at least once a year. The updated terms of reference should be communicated to all stakeholders to ensure compliance thereto. Management should ensure that the ICT Strategic Plan is updated to include the resource requirements and the services rendered by the IT department. The updated plan should be approved and communicated to all stakeholders to ensure compliance thereto.</p>	<p>Management is in agreement with finding.</p>	Z Prins	01-May-20	<p>Management will ensure that the Governance Framework Policy be updated to include project management principles and processes for IT benefits realisation. The updated policy will be approved and communicated to all stakeholders to ensure compliance thereto. The IT Steering Committee terms of reference will be updated to stipulate that meetings should be held at least once a year. The updated terms of reference should be communicated to all stakeholders to ensure compliance thereto. Management will ensure that the ICT Strategic Plan be updated to include resource requirements and the services the IT department has to deliver. The updated plan will be approved and communicated to all stakeholders to ensure compliance thereto.</p>

Management report ref;	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
73	Information technology service continuity	<p>The following weaknesses were identified in the management of backups for S3:</p> <p>The backup and restore procedures did not include procedures for the frequency of backup restoration testing.</p> <p>Backups were not tested for restoration for the period under review.</p> <p>Without adequate backup processes in place the municipality may not be able to recover critical applications and data in the event of a disaster or disruption in service.</p> <p>If backups are not tested, in the event data is lost, the municipality may not be certain of its ability to reliably retrieve that data should the need arise.</p>	<p>Management should ensure that the backup and restore procedure for S3 is updated to include procedures for the frequency of backup restorations to be performed. In addition, the frequency and type of backups should be clearly defined and documented.</p> <p>Backups should be tested on a regular basis to ensure that data can be restored accurately, completely and in a timely manner. Evidence of this should be maintained for audit purposes.</p>	Management is in agreement with the finding.	B Brown Z Qhanqisa	As from Jan 2020	<p>Ensure that the backup and restore procedure for S3 be updated to include procedures for the frequency of backup restorations to be performed.</p> <ul style="list-style-type: none"> <li>Service Provider will be requested to submit updated backup and restore procedure for S3.</li> <li>In addition, the frequency and type of backups will be clearly defined and documented.</li> <li>Ensure that evidence of successful backups performed is monitored and maintained for audit purposes.</li> <li>Reasons for failed backups will be investigated and resolved.</li> <li>Backups will be tested on a regular basis to ensure that data can be restored accurately, completely and in a timely manner.</li> <li>Evidence of the above will be maintained for audit purposes.</li> </ul>



Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
75	Security management	<p>The following weaknesses were identified in the management of IT Security: No processes were in place for applying security patches to workstations on the network. The Firewall Management Standard Operating Procedure did not outline procedures for firewall backups/ redundancy and recovery process. There were no comments documented for the firewall rule base. An attacker could exploit vulnerabilities to gain access to the network/ applications and thus obtain access to sensitive information, cause malicious damage or take complete control of network devices/ applications. This could also impact the integrity of the business data. An inadequately developed Firewall procedure may result in the lack of a basis on how to manage firewalls and this may affect the confidentiality, integrity and availability of financial applications and subsequent business activities.</p>	<p>Management should investigate the feasibility of implementing a patch management application which could centrally distribute and monitor the patch levels on workstations throughout the organisation. Where this is not feasible and a decision is taken to accept the risk, management should update the Information Security Policy accordingly and include this in the municipality's risk acceptance register. The Firewall Management Standard Operating Procedure should be updated to include procedures for the firewall backup/ redundancy and recovery process. The updated procedure should be communicated to all relevant stakeholders to ensure compliance thereto. Furthermore, management should ensure that there is clear, consistent and detailed commenting of firewall access rules.</p>	<p>Management is in agreement with the finding.</p>	Z Prins	01-May-20	<p>Management will investigate the feasibility of implementing a patch management system which could centrally distribute and monitor the patch levels on workstations throughout the organisation. Where this is not feasible and a decision is taken to accept the risk management will update the Information Security Policy accordingly and will include the risk in the risk register. The Firewall Management Standard Operating Procedure will be updated to include procedures for the firewall backup/ redundancy and recovery process. The updated procedure will be communicated to all relevant stakeholders to ensure compliance thereto. Furthermore, management will ensure that there is clear, consistent and detailed commenting of firewall access rules.</p>

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
77	Programme change management	<p>An Information Security Policy had been designed and implemented which included procedures to be followed when making changes to Promun. As previously reported it was found that these procedures have not been adhered to since user acceptance testing of changes was not performed and signed off prior to the change being migrated to the production environment.</p> <p>Without performing user acceptance testing a consistent approach might not be followed when operational changes are made, which could lead to unauthorised changes being promoted to production.</p>	<p>Management should implement monitoring and tracking controls to ensure that prior year findings have been addressed.</p> <p>Finance management should comply with the Information Security Policy and ensure that all changes made to the production environment go through the necessary user acceptance testing. Evidence of this should be in the form of a signoff of these changes. In addition, management should implement controls to ensure compliance to approved policies and hold users accountable for all instances of non-compliance.</p>	<p>Management is in agreement with the finding.</p>	Z Prins	01-Jan-20	<p>Management will implement monitoring and tracking controls to ensure that prior year findings have been addressed.</p> <ul style="list-style-type: none"> <li>Finance management will ensure that they comply with the Information Security Policy and ensure that all changes made to the production environment go through the necessary user acceptance testing.</li> <li>Evidence of this will be in the form of a signoff of these changes.</li> <li>In addition, management will implement controls to ensure compliance to approved policies and hold users accountable for all instances of non-compliance</li> </ul>

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
79	Deficiencies in program change management for S3	As previously reported, the following weaknesses were identified in the management of program changes for S3:- The vendor SYNTeLL is responsible for hosting and supporting the S3 application. It was found that SYNTeLL has unrestricted access to the production environment. In addition, it was found that the vendor had nine administrator accounts on the S3 application to perform user ID maintenance. The activities of these administrator accounts were logged but not monitored. A complete list of changes made to the S3 application during the 2018/2019 financial year could not be obtained. Therefore, no testing of program changes could be performed on the S3 application. Without monitoring the application activities of the service provider, the municipality is at risk of unauthorised changes being made to master data or fraudulent activity by the service provider not being detected. Without a comprehensive change control log, unauthorised changes might be made. This could result in the integrity and availability of data on the application being compromised.	Management should ensure that:- Monitoring and tracking controls to ensure that prior year findings have been addressed are implemented. Where developer access to the production environment is required, adequate monitoring controls have been implemented to ensure that only authorised changes are made. Provision for the monitoring of vendor access to the production environment is included in the SYNTeLL service level agreement. Evidence of vendor activity monitoring should be maintained for audit purposes. They investigate whether the vendor is able to address the system limitation through the development and implementation of additional application functionality. Alternatively, where this is not feasible a manual log of all the changes that are requested, approved, tested and migrated to the production environment should be maintained by the municipality.	Management is in agreement with the finding.	B Brown ChangisaZ PrinsB Brown ChangisaB Brown ChangisaB Brown Changisa	Nov 2019 Nov 2019 May 2020 Feb 2020 June 2020	Management will implement monitoring and tracking controls to ensure that prior year findings have been addressed. Z Prins will share the current procedure with Z Changisa to review the nine administrators. Management will ensure that where developer access to the production environment is required, adequate monitoring controls have been implemented to ensure that only authorised changes are made. In addition, management will ensure that provision for the monitoring of vendor access to the production environment is included in the SYNTeLL service level agreement. Evidence of vendor activity monitoring should be maintained for audit purposes. Management will investigate whether the vendor is able to address the system limitation through the development and implementation of additional system functionality. If this is not feasible a manual log of all the changes that are requested, approved, tested and migrated to the production environment should be maintained by the municipality.

81	User access control	<p>1. Inconsistent user access reviews for IGNITE Employee functions may change with time and new skill sets acquired. Newly acquired functions may result in current access no longer being required and/or additional application access being needed. An adequate process for reviewing the current user base assists management in obtaining an up-to-date picture of the validity of the current user base, and the appropriateness of individual and collective users' access footprints. User access reviews were not performed as required by the Information Security Policy. During the review it was noted that although the application controller sent user access lists to all directorates no responses were received by line managers to confirm that access was valid and appropriate for one user from each of the directorates below:- Community Services Directorate (Personal Assistant), Strategy and Social Development Directorate (IDP Co-ordinator) 2. Lack of evidence of system administrator activity reviews for IGNITE and ActiveDirectory (AD). During the review, it was found that while the audit trails of system administrator activities were reviewed for both IGNITE and AD, no evidence could be obtained to verify this for the period under review.</p>	<p>1. Line managers should ensure that all users' access and privileges on the IGNITE application is reviewed as per the requirement of the Information Security Policy to confirm that users' access and privileges are valid and appropriate. Evidence of these reviews should be maintained for audit purposes. Line managers should be held accountable for all instances of non-compliance. 2. Management should ensure that the application generated audit trails of application administrator activities (new user creation, password resets, amendment of access and deletion of accounts) are reviewed and matched back to the relevant access requests and approvals. Evidence of this review should be maintained for audit purposes.</p>	Management is in agreement with the findings.	D LakeyC Matthys	Nov 2019 Oct 2019	<p>Line managers will ensure that users' access and privileges on the IGNITE application is reviewed as per the requirement of the Information Security Policy to confirm that users' access and privileges are valid and appropriate. Evidence of these reviews will be maintained for audit purposes. Line managers will be held accountable for all instances of non-compliance. Management will ensure that the system generated audit trails of system administrator activities (new user creation, password resets, amendment of access and deletion of accounts) are reviewed and matched back to the relevant access requests and approvals. Evidence of this review should be maintained for audit purposes. Monthly reports to be reviewed and signed off.</p>
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Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
85	Application controls review	During the audit the following user was found to have conflicting access to certain Promun menus which allowed the user access to add/amend and authorise creditor banking details (refer to the table below). In addition, it was found that Promun audit trails drawn at the time of the audit could not be drawn due to incomplete database audit files. Therefore, it could not be determined whether both transactions were executed by the user.	Finance Management should ensure that adequate segregation of duties is implemented between adding/amending creditor banking details and the authorisation thereof. The Creditor Bank Details Maintenance menu access should be removed from user 119. In addition, the Creditor Bank Details Maintenance menu should be assigned to an additional clerk in the event that the clerk who is responsible for this function is unavailable. <ul style="list-style-type: none"> <li>IT Management should ensure that the application generated audit trails of service provider's activities (new user creation, amendment of access and deletion of accounts) are reviewed and matched back to the relevant access requests and approvals. Evidence of this review will be maintained for audit purposes.</li> <li>Mechanisms should also be implemented to hold the service provider accountable for non-compliance to the Municipality's policies and procedures.</li> </ul>	Management is in agreement with the finding.	B Brown Z Prins B Brown	Oct 2019 Oct 2019 Nov 2019	The Creditor Bank Details Maintenance menu access will be removed from user 119. <ul style="list-style-type: none"> <li>In addition, the Creditor Bank Details Maintenance menu will be assigned to an additional clerk in the event that the clerk who is responsible for this function is unavailable.</li> <li>IT Management will ensure that the system generated audit trails of service provider's activities (new user creation, password resets, amendment of access and deletion of accounts) are reviewed and matched back to the relevant access requests and approvals.</li> <li>Evidence of this review will be maintained for audit purposes.</li> <li>Mechanisms will also be implemented to hold the service provider accountable for non-compliance to the Municipality's policies and procedures.</li> </ul>

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
89	Traffic fines – completeness	During the audit of Traffic Fines, it was identified that the following provincial and municipal traffic fines selected from the duplicate fine books were not recorded in the fine listing for theyear.	Management should perform a review on all fines issued during the financial year paying attention to the dates as when the fines were issued to ensure that all the fines that were issued within the financial year are recorded. Management should furthermore, ensure that all the fine books (Provincial and Municipal) that were used in the financial year are reviewed before the financial statements are authorised for issue to ensure that all the fines that should be accounted for has been accounted for.	Management is in agreement with the finding.	B Brown	06-Nov-19	Management will correct the misstatements agreed and provide supporting documentation for the corrections made.
93	Revenue and Receivables not complete (Indigents)	Information was requested and submitted for CAATs for the validity of indigents and the results received identified exceptions.	Management should perform a review on all the CAATs files provided to assess the validity of the indigents to ensure that all revenue and receivables are for the financial year are recorded.	Management disagrees with the audit finding based on the following: 1. It cannot be determined in this short space of time if all the exceptions raised by the CAATS are really valid exceptions and whether the database consulted by the AGSA is a reliable	Z Qhangisa	31-Mar-20	All the exceptions listed by the AGSA will be investigated



Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				<p>source and the municipality picked up the following discrepancies in this short space of time:</p> <ul style="list-style-type: none"> <li>On CAATS 3 out of the 668 exceptions raised only 154 have invalid ID numbers hence 514 must be removed.</li> <li>Revenue and Receivables from Non-Exchange Transactions are understated by R1 626 684,70</li> </ul>			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
97	Internal audit quality control assessment not conducted	<p>During the audit in testing the municipality's compliance with this requirement, we identified that the internal audit function performed a MGRO maturity assessment via provincial treasury.</p> <p>This is done through completing the questionnaire on the system and uploading a portfolio of evidence. The results were obtained for 2017/18 financial year and those results only commented on the assurance level of internal audit function and Audit Committee.</p> <p>The maturity assessment performed, does not provide us with sufficient and appropriate audit evidence that confirms that it constitutes an external quality assurance assessment by a qualified reviewer as required above.</p> <p>Furthermore, based on inquiries held with the Chief Audit Executive, we could not establish that an independent qualified reviewer performed such an assessment in the last five years.</p> <p>In addition, a request for information was issued to management to provide evidence regarding the person who performed the MGRO assessment. At the time of issuing this finding no</p>	<p>Management should ensure that an external assessment of the internal audit function is performed at least once in five years</p>	<p>Management disagrees with the audit finding based on the following reasons:</p> <ul style="list-style-type: none"> <li>- Section 1312 requires that an external assessment of the internal audit department be conducted at least once every five years by a qualified, independent assessor from outside the organization. This external assessment evaluates the internal audit department's conformance with the Standards and assesses the efficiency and effectiveness of the internal audit department.</li> <li>- The assessment can take on two forms. The first is</li> </ul>	N/A	N/A	N/A

Management report ref;	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
		<p>response has been received in this regard.</p> <p>This assessment is imperative to ensure compliance with laws and regulations as well as giving the accounting officer assurance on the level of effectiveness and efficiency of the municipality's internal audit function.</p>		<p>a self-assessment conducted by the internal audit department and then validated by an external party, defined by the IIA as a Self-Assessment with Independent Validation. The second is a fully outsourced external assessment. Each has advantages and disadvantages as compared to each other, however both require the independent reviewer to be qualified. A qualified assessor or assessment team demonstrates competence in two areas: the professional practice of internal auditing and the external</p>			

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				<p>assessment process.</p> <p>Competence can be demonstrated through a mixture of experience and theoretical learning.</p> <p>Experience gained in organizations of similar size, complexity, sector or industry, and technical issues is more valuable than less relevant experience. In the case of an assessment team, not all members of the team need to have all the competencies; it is the team as a whole that is qualified. The chief audit executive uses professional judgment when assessing whether an assessor or</p>			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				<p>assessment team demonstrates sufficient competence to be qualified. As per International Standards for the Professional Practice of Internal Auditing 1312, Langeberg Municipality conducted a self-assessment and submitted it for external validation on the 05 November 2018 but had not received the results of the assessment yet (Find submission attached). As per the ISPPA 1312 this qualifies as an external assessment. Over and above the submission mentioned above the Municipality</p>			

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
				also completed assessments done by the treasury. This was further illustrated to the AGSA and the results were provided to the AGSA.			



100	Nkqubela sports facility in Robertson	<p>1.1 Delays of more than six months were experienced in the completion of the Nkqubela Sports Facility. The delay was due to financial constraints and poor progress by the contractor, hard rock encountered and unforeseen weather conditions. 1.2 The project commenced on 5 February 2018. However, as early as 27 March 2018 concerns were noted in progress meeting minute no. 2 regarding slow progress by the contractor. 1.3 The consulting engineers (Element Consulting Engineers) issued poor progress notices on 9 May 2018, 28 June 2018 and 6 March 2019 in terms of clause 9.2.1.3 of GCC 2010 and 9.2.1.3.3 which states that: "After giving effect to clause 3.1.2 the Engineer certifies, in writing, to the Employer and to the Contractor, with specific reference to this Clause, that the Contractor has failed to proceed with the works in accordance with the approved programme or in the absence of an approved programme, in the Engineer's opinion" respectively. "then the Employer may, after giving fourteen (14) days written notice to the Contractor, (with specific reference to this Clause) to remedy the default, terminate the Contract and order the contractor to vacate the site and hand it over to the employer". 1.4 The contract was only terminated on 21 May 2019, more than five months after the due completion date of 14 December 2018. It was noted in the termination letter that numerous attempts were made by the municipality</p>	<p>The municipality should ensure that the following is implemented with regards to infrastructure risk management: (a) potential inherent risks are identified and response plans are developed during the project planning to mitigate such risks during the execution phase of the project, and (b) potential deviation analysis is conducted to develop effective, efficient and economical contingency plans to address any material risks which might arise. 2. The municipality should ensure that they manage projects according to contractual clauses. 3. The municipality must ensure that where practical completion is not reached and extension of time claims were not approved, penalties be imposed for the late completion of works.</p>	Management agrees with the findings	<p>Bid Specifications Committee and the User Department Sabelo Ngcongolo</p>	<p>Ongoing when a tender is compiled.</p>	<p>We will review our procurement processes to ensure that the specifications of the tender clearly spell out that contractors who do not meet certain financial requirements are disqualified.</p>
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103	In-Quest – performance of a supplier not effective	<p>1.1 The municipality did not adequately manage and monitor the contract with the service provider to ensure that all deliverables/services as specified in the tender and the Service Level Agreement (SLA) were provided with regards to the collection of debt. 1.2 The municipality did not on a regular basis instruct the service provider to collect debt. The municipality provided the service provider with only one debtors listing on 11 June 2018 amounting to R8 248 882. 1.3 Paragraph 4.1.1 of the SLA states that the Client (municipality) shall from time to time and at its discretion instruct the service provider to collect any debt by delivering to the service provider, electronically or any other form reasonably acceptable details of debt and debtor details as reflected on the clients' financial system to enable the service provider to collect such debt. 1.4 It was noted from information provided by the municipality that the service provider only collected an amount of R353 619.61 of the R8 248 882 debt handed over from June 2018 to July 2019. From this it was evident that the service provider was not effective in collecting outstanding debt. The SLA did not include any target collection rate for debt collection for the service provider to achieve or penalties if the target collection rate was not achieved. As a result, there was no incentives for the</p>	<p>The municipality must ensure that when SLA's are concluded with service providers that the SLA are comprehensive and specific with regards to the deliverables and have sufficient measures to monitor performance. The municipality should ensure that appropriate monitoring and control is exercised throughout the contract period to ensure that the conditions of the SLA are complied with. The municipality must ensure that penalties are included in the SLA and where the service provider does not comply with the requirements of the SLA, penalties should be imposed. Monitoring guidelines and training on contract management should be developed for officials responsible to manage and monitor service providers. This will enable proper monitoring of the work of service providers to verify their performance. The municipality must ensure that all deliverables/services as specified in the tender/ contract is met/provided. The municipality should ensure that proper communication channels are developed/implemented to ensure open communication</p>	Management agrees with the findings	Z Qhanqisa	30 January 2020 11 November 2019	<p>Review the SLA as per recommendations Investigates all the payments that was made to In-Quest Develop a reconciliation between In-Quest and the Financial System A letter with intention to terminate the contract will be sent to In-Quest</p>
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Management report ref;	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
		<p>service provider to perform better.</p> <p>Furthermore, the municipality did not from their side ensure that the service provider performed better in the collection of debts as limited communication occurred between the municipality and the service provider. 1.5</p>	<p>between the municipality and the service providers The municipality should ensure that when they enter into an agreement that the contract period is for a specific contract period which is not open to different interpretations.</p>				

<p>The municipality did not perform any reconciliations between the outstanding debt handed over to the service provider, deposits/payments received from the service provider and the outstanding debt balance reflected in the municipality's financial system. It was indicated that the municipality relied on the information provided by the service provider and did not perform any further verifications. Furthermore, the municipality did not always update the individual debtors account with the money received. The municipality was also not in a position to provide accurate detail of the amount of debt recovered by the service provider since the debt was handed over. The Manager:Revenue Services indicated that just over R1 million was collected over the period from June 2018 to June 2019. Debt to the value of R8 248 882.24 was handed over in June 2018 and the debtors listing in June 2019 was R7 095 325.98. However, the debtors listing provided by the service provider for debt collected in the same period only amounted to R353 619.61. The variance of R799 936.65 could not be explained by the municipality. 1.6 The audit team was not able to verify whether all amounts listed in the deposit listings were paid over to the municipality as only two proof of payments to the value of R91 473 were</p>	<p>Action should be taken against service providers that under performs and/or who do not comply with contract conditions. This includes termination of the contract in the event of material breach of the SLA. The municipality should investigate and report on whether the service provider paid all monies received from debtors to the municipality. The municipality should ensure that when new debt collecting contracts are awarded, that debtors should not make payments into the bank account of the service provider, but directly into a bank account in the name of the municipality.</p>
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Action should be taken against service providers that under performs and/or who do not comply with contract conditions. This includes termination of the contract in the event of material breach of the SLA. The municipality should investigate and report on whether the service provider paid all monies received from debtors to the municipality. The municipality should ensure that when new debt collecting contracts are awarded, that debtors should not make payments into the bank account of the service provider, but directly into a bank account in the name of the municipality.

Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
		<p>sent in support of debtors' listings. 1.7 The audit team selected 16 debtor payments from the deposit listings provided by the service provider and traced it to the debtors account to verify whether accounts were credited with the payments received. In only two cases was it possible to verify and trace the deposits to the debtors account and cash book. 1.8 The Manager: Revenue Services indicated that if the payments could not be traced to the cashbook, the service provider may not have made the payment as per the deposit listing. Due to the municipality not performing a monthly reconciliation, it was not easy to determine what was received from the service provider as the service provider did not always attach a proof of payment to the deposit listing. The municipality also did not have any insight into the service providers trust account, that should have been opened for all the debt collected. 1.9 A payment of R74 113,22 that was made to the service provider by a debtor (a deceased estate) was not paid over to the municipality and did not reflect in the debtors account. This was only identified when the lawyers of the deceased estate queried the matter. Without proper controls in place, the municipality will not be in a position to ensure that all debt recovered by the service provider are</p>					



Management report ref:	Audit Finding Title	Audit Finding	AG Recommendation	Management Response	Responsible Person	Proposed date when COMAF will be addressed	Action taken/ Progress to Date/ Additional Comments, if any
		<p>paid over to the municipality. Depending on debtor queries to ensure that all payments were paid over to the municipality is not regarded as a sufficient control measure. 1.10 The municipality did not ensure that the service provider adhered to all the conditions as stipulated in the SLA as the service provider did not: - always pay over the monies received on a weekly basis; account on a monthly basis on all successful collections of the debt, including monthly status reports; - submission of detailed monthly progress reports in respect of individual matters; - liaise and communicate with the Client's representative to the extent that the performance of the services may reasonably require. 1.11 The municipality also did not monitor the performance of the service provider in collecting of debts handed over. The Manager: Revenue Services did not inform the Accounting Officer that the service provider was delivering poor services. Paragraph 35(7) - Contractor's not performing of the municipality's Supply Chain Management Policy stipulates that: In the case where contractors are not performing in terms of the tender conditions or contract or are delivering a poor service, the relevant Manager must provide the Accounting Officer with a written report, together with a letter that</p>					

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		<p>informed the contractor as well as the response of the contractor. 2.1 The SLA contained conflicting contract period and termination date. Tender 06/2017 stipulated that the appointment of a service provider was required from the date of signing the contract from 1 July 2017 until 30 June 2019. The SLA was signed on 15 April 2018. Therefore, the contract with the service provider should have ended on 30 June 2019. 2.2 The Chief Financial Officer (CFO) indicated that the contract is valid from the last signature date (15 April 2018) and for a period of two financial years. The contract will, therefore, remain in force until 15 April 2020 as there was a delay in signing the SLA. 2.3 On recommendation from the municipality, the audit team conversed with the municipality's lawyer on 26 September 2019 to clarify the correctness of the contract period as indicated in the SLA with the service provider. The lawyer indicated that he gave input to the municipality on 23 January 2018 on the SLA concluded with the service provider. With respect to clause 2.1 of the SLA it was advised that the municipality should not enter into an agreement with an indefinite term, but to stipulate a fixed term. 2.4 In an email to the municipality on 17 September 2019, the lawyer indicated that the contract was not</p>					

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		<p>referred back to him after it was amended. He also indicated that he cannot find any correspondence regarding the termination of the contract in April 2020. He further indicated the following: The contract was only entered into in April 2018 and was supposed to be in operation for 2 years, but the termination date of 30 June 2019 was not deleted or amended when the final contract was drafted. The definitions show the inception date of the contract was the date it was signed by the last party, so the 30 June 2019 date was supposed to be 30 June 2020 to cover 2 financial years 2018/19 and 2019/20. The contract, as it stands, is conflicted as it reads that it will be in operation for two financial years, but it states a termination date of 30 June 2019. This is an obvious mistake and should be rectified by either the deleting of the date of 30 June 2019, or amending it to 30 June 2020.2.5 The lawyer indicated in our telephonic conversation on 26 September 2019, that he advised the municipality to change/amend the SLA by deleting "ending June 2019" in clause 2 of the SLA and have all relevant parties sign the change/amendment of the SLA.2.6 No evidence was provided by the municipality that changes were made to</p>					

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		the SLA and signed by all relevant parties.					

**AMENDMENT OF MIG DETAILED PROJECT IMPLEMENTATION PLAN - 2019 / 2020, 2020 / 2021 AND 2021 / 2022 (17/8/3/5/3) (MANAGER PROJECT MANAGEMENT)**

**Purpose of report**

To obtain approval from Council for the amendment of the Langeberg Municipality MIG Detailed Project Implementation Plan (DPIP) utilization of MIG funding for the 2019 / 2020, 2020 / 2021 and 2021 / 2022 financial years.

**Background**

The allocated MIG funding for Langeberg Municipality for the 2019 / 2020, 2020 / 2021 and 2021 / 2022 financial years as published in the DORA are as follows:

2019 / 2020.....R 21 983 000  
 2020 / 2021.....R 23 008 000  
 2021 / 2022.....R 24 482 000

Relevant documentation was attached to an email.

Approved MIG projects for 2019 / 2020 and 2020 / 2021 to be implemented as per council decision A3800 are as follows:

PROJECT	MIG AMOUNT REGISTERED
Upgrading of Roads & Stormwater - Montagu: Ashbury	R21 983 000.01
Upgrading of Roads & Stormwater - Ashton: Zolani & Cogmanskloof	R7 255 200.01
Upgrading of Roads & Stormwater - Bonnievale: Happy Valley & Mountain View	R6 584 819.10

The before mentioned projects are to be implemented within 2019/20 and completed with 2020/21

It is the intention that the MIG DPIP 2019/20 and subsequent budget be amended to match projected cash flows presented by the contractors.:

PROJECT	2019 / 2020
Upgrading of Roads & Stormwater - Montagu: Ashbury	R8 329 390.91
Upgrading of Roads & Stormwater - Ashton: Zolani & Cogmanskloof	R5 508 329.00
Upgrading of Roads & Stormwater - Bonnievale: Happy Valley & Mountain View	R6 584 819.10
Upgrading of Roads & Stormwater Robertson	R 1 560 461.00
<b>2019 / 2020 MIG BUDGET</b>	<b>R21 983 000.01</b>
<b>ROLL OVER 2018/2019</b>	<b>R1 269 202.01</b>
<b>TOTAL</b>	<b>R23 252 202.02</b>

As per council decision A3800, the other identified projects remain unchanged.

**Recommendation**

That the project budget of the MIG DPIP for 2019 / 2020 be amended accordingly.

## **SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

### **B & BB ITEMS**

B5565	ASHTON PRIMARY SCHOOL: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT OF MUNICIPAL LAND SITUATED BETWEEN ERVEN 361 AND 1986, ASHTON (7/2/3/2/1) (PROPERTY ADMINISTRATION)	243
B5566	HAPPY VALLEY SERVICE CENTRE: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING AT THE BACK SITUATED ON ERF 776, NEWCROSS STREET BONNIEVALE (7/2/3/1/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	244
B5567	APPLICATION FOR THE LEASE AND PERMISSION TO FENCE ERF 4250, ROBERTSON (7/2/1/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	245
B5568	APPLICATION TO TRANSFER RDP HOUSE ON ERF 1371, 7 RANONKEL STREET, ASHTON FROM KENNETH JOHAN SEPTEMBER TO HENRY JOHANNES ABRAHAMS (17/5/8/1/1) (HOUSING ADMINISTRATOR)	246
B5569	APPLICATION TO TRANSFER MUNICIPAL SELF BUILD SCHEME HOUSE: ERF 3086, 37 NERINA STREET, ROBERTSON FROM DANTJIE DANSTER TO JACOBUS JOHANNES AND DANIEAL LETECIEA NAOMI DANSTER (17/5/7/5/1) (SNR HOUSING CLERK: ROBERTSON)	247
B5570	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 – DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	247
B5571	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 - (9/2/1) CHIEF FINANCIAL OFFICER	247
B5572	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 – DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	247
B5573	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 – DIRECTORATE: COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	248
B5574	LEASING OF TEACHERS COTTAGES ON ERVEN 47, 68, 72, 75 AND 79, NKQUBELA, ROBERTSON (17/5R) (HOUSING ADMINISTRATOR)	248
B5575	PRIMEDIA OUTDOOR (PTY) LTD: APPLICATION FOR THE RENEWAL OF LEASE OF ILLUMINATED STREET SIGNS IN THE MUNICIPAL AREA (17/3/1/5/1; 2; 3;4;5) (PROPERTY ADMINISTRATION)	248
B5576	APPLICATION FOR SUBDIVISION OF FAMILY HOSTELS ON ERVEN 234 & 257, ZOLANI, ASHTON (17/5/5/4) (HOUSING ADMINISTRATOR)	250
B5577	APPLICATION TO TRANSFER RENTAL SCHEME HOUSE: ERF 2360, 17 WILHELM THYS AVENUE, MONTAGU - FROM FRANSCINA HOUTSAMER (PHILANDER) TO BERENICE LYZANNE PHILANDER (17/5/6/4/1) (DIRECTOR: COMMUNITY SERVICES)	250
B5578	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2019 – DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	251
B5579	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2019 – DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	251
B5580	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2019 – DIRECTORATE: COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	251
B5581	RESUBMISSION OF REQUEST FROM FLORALAND TO HARVEST JACARANDA PODS OFF ROBERTSON STREET TREES (ACT. MANAGER: PARKS AND AMENITIES)	251

**B & BB ITEMS**

B5565 ASHTON PRIMARY SCHOOL: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT OF MUNICIPAL LAND SITUATED BETWEEN ERVEN 361 AND 1986, ASHTON (7/2/3/2/1) (PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that a portion of municipal land situated between erven 361 & 1986, Ashton is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeelte munisipale grond tussen erwe 361 & 1986, Ashton nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the application received from Mr JC Burger on behalf of Ashton Primary School for the renewal of the lease agreement for a portion of municipal land situated between erven 361 & 1986, Ashton for a drop-off zone and parking area be approved for a period of three (3) years subject to the following conditions:

*Dat die aansoek ontvang van Mnr JC Burger namens Laerskool Ashton vir die hernuwing van die huurooreenkoms vir 'n gedeelte van munisipale grond geleë tussen erwe 361 & 1986, Ashton te huur vir 'n aflaai sone en parkering goedgekeur word vir 'n periode van drie (3) jaar onderworpe aan die volgende voorwaardes:*

- 2.1 That the portion of land be leased at a minimum rental of R398.00 per annum which will escalate yearly with 10%.

*Dat die gedeelte grond verhuur word teen 'n minimale huur van R398.00 per jaar met 'n jaarlikse eskalasie van 10%.*

- 2.2 The Lessee will not, without prior written consent from the Lessor, be entitled to make any changes, improvements or additions to the property. No structures may be erected on the portion of land.

*Dat die Huurder geen veranderings, verbeterings of nuwe strukture mag aanbring op die eiendom sonder die nodige goedkeuring van die Huurder nie. Geen strukture mag op die gedeelte grond opgerig word nie.*

- 2.3 That when services need to be repaired, replaced or installed on the portion of land it will be the responsibility of Lessee to restore the improved area on the portion of land such as paving, plants and grasses.

*Dat wanneer dienste op die gedeelte grond herstel, vervang of installer word, die opknapping van die verbeterde gedeelte soos byvoorbeeld plaveisel, plante en gras die verantwoordelikheid van die aansoeker sal wees.*

- 2.4 That the Lessee be responsible for the maintenance of the portion of land.

*Dat die Huurder verantwoordelik is vir die instandhouding van die gedeelte grond.*

- 2.5 The Lessee indemnifies the Lessor for any responsibility and also any liability that may arise from any action, lawsuits, judicial steps, claims or collections, costs, damage compensation or any other action of whatever nature which might occur from the leasing



of the property to Ashton Primary School, as well as any transaction, action, omission or negligence by the Lessee, his workers or any person under his control and supervision. This indemnity will also be in effect in respect of third parties and/or their property.

*Die Huurder vrywaar die Verhuurder teen enige eise wat mag voortspruit uit enige aksies, vervolgings, geregtelike aksies, aansprake, invorderings, kostes, skadevergoeding of enige ander aksie van watter aard ookal wat mag ontstaan uit die verhuring van die eiendom aan Ashton Laerskool asook enige transaksie, aksie, versuim of nalatigheid deur die Huurder, sy werkers of enige persoon onder sy beheer/toesig. Hierdie vrywaring sal van krag wees vir alle derde partye en/of eiendom.*

**B5566 HAPPY VALLEY SERVICE CENTRE: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING AT THE BACK SITUATED ON ERF 776, NEWCROSS STREET BONNIEVALE (7/2/3/1/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building at the back situated on erf 776, Bonnievale is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou aan die agterkant geleë op erf 776, Bonnievale nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the application from Mr RHJ Theunissen on behalf of Happy Valley Service Centre for the renewal of lease agreement for the municipal building situated at the back on erf 766, Bonnievale be approved for a period of three (3) years subject to the following conditions:

*Dat die aansoek ontvang vanaf Mnr RJJ Theunissen namens Happy Valley Dienssentrum vir die hernuwing van die munisipale gebou aan die agterkant geleë op erf 776, Bonnievale goedgekeur word vir 'n periode van drie (3) jaar onderworpe aan die volgende voorwaardes:*

- 2.1 That the portion of land be leased at a minimum rental of R358.00 per annum which will escalate yearly with 10%.

*Dat die gedeelte grond verhuur word teen 'n minimale huur van R358.00 per jaar met 'n jaarlikse eskalasie van 10%.*

- 2.2 That the maintenance and upgrading work to be done to the municipal buildings be for the account of the lessees.

*Dat die instandhouding en opgradering van die munisipale geboue vir die rekening van die huurder sal wees.*

- 2.3 That no alterations may be done to the building without the written consent from the Municipality.

*Dat geen veranderinge aan die gebou aangebring mag word sonder dat skriftelike goedkeuring van die Munisipaliteit verkry is nie.*

- 2.4 That the lessee be responsible for the payment of all services rendered to the facility.

*Dat die huurder verantwoordelik is vir die betaling van alle dienste na die perseel.*

- 2.5 That the lessee complies with all the conditions as contained in the Health by-laws and further conditions set by the Cape Winelands District Municipality from time to time.

*Dat die huurder voldoen aan al die vereistes soos vervat in die gesondheidsverordeninge en verdere vereistes wat van tyd tot tyd deur die Kaapse Wynland Distriksmunisipaliteit gestel word.*

- 2.6 That the Lessee complies with all the conditions as contained in the Health By- laws, National Building Regulations and Standards, fire emergency requirements, Health Regulations and any other conditions applicable for the usage of this building for a service centre.

*Dat die Huurder voldoen aan al die vereistes soos vervat in die Gesondheidsverordeninge, Nasionale Bouregulasies en Bou Standaarde, nood brand vereistes  
Gesondheidsregulasies enige ander vereiste van toepassing vir die gebruik van hierdie gebou as 'n dienssentrum.*

- 2.7 That the Lessee shows proof of the facilities Certificate of Acceptability issues by the Cape Winelands District Municipality as meals are prepared, served and consumed on the premises before the lease agreement is signed by the Municipal Manager.

*Dat die Huurder bewys lewer van die "facilities Certificate of Acceptability" soos uitgereik deur die Kaapse Wynlandse Distriks Munisipaliteit aangesien etes, voorberei, bedien en verbruik word op die perseel voordat die huurooreenkoms deur die Munisipale Bestuurder onderteken word.*

**B5567 APPLICATION FOR THE LEASE AND PERMISSION TO FENCE ERF 4250, ROBERTSON (7/2/1/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal land situated on erf 4250 (624m<sup>2</sup>), Robertson is not needed for the provision of the minimum level of basic services, S14 of the MFMA 2003, act 56 of 2003)

*Dat dit bevestig word dat die munisipale grond, geleë te erf 4250 (624m<sup>2</sup>), Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the application received from Mr HE & E Calvin for the lease and permission to fence erf 4250 (624m<sup>2</sup>), Robertson not be approved and that the portion of land be leased by way of public tender for a 3 year period for beautification purposes subject to the following conditions:

*Dat die aansoek van Mnr HE & E Calvin vir die huur en toestemming vir omheining van erf 4250 (624m<sup>2</sup>), Robertson nie goedgekeur word nie en dat die gedeelte grond verhuur word by wyse van publieke tender vir 'n 3 jaar periode vir verfraaiing doeleindes onderhewig aan die volgende voorwaardes:*

- 2.1 That erf 4250 (624m<sup>2</sup>), Robertson be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determine by the yearly CPIX.

*Dat erf 4250 (624m<sup>2</sup>), Robertson verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 2.2 That erf 4250 (624m<sup>2</sup>), Robertson be suitably fenced and that the fencing cost as well as the maintenance thereof be for the Lessee. Building plans needs to be submitted to the Building Department of the Municipality if applicable.

*Dat erf 4250 (624m²), Robertson behoorlik omhein word en die koste hiervan sowel as die instandhouding daarvan deur die Huurder gedra word. Bouplanne moet by die Boubesker Departement ingedien word indien van toepassing.*

- 2.3 That the Municipality have 24 hour access to erf 4250, Robertson.

*Dat die Munisipaliteit 24 uur toegang tot erf 4250, Robertson moet verkry.*

- 2.4 That should it be necessary to upgrade, repair or install municipal services on the piece of land, the Municipality then has a right to do so without being liable for damages.

*Dat sou dit noodsaaklik wees om munisipale dienste op te gradeer, te herstel en te installeer op die gedeelte, dat die Munisipaliteit die reg daartoe het, sonder dat die Raad verantwoordelik gehou sal word vir skade.*

- 2.5 That the applicants indemnify the Municipality against any claims due to pipe damages they might experience.

*Dat die aansoekers die Munisipaliteit vrywaar teen enige eise wat moontlik deur hulle ingestel kan word as gevolg van pypbreke wat ondervind kan word.*

- 2.6 That no structure (permanent or non-permanent) may be erected on the property.

*Dat geen structure (permanent of nie-permanent) op die eiendom opgerig mag word nie.*

**B5568 APPLICATION TO TRANSFER RDP HOUSE ON ERF 1371, 7 RANONKEL STREET, ASHTON FROM KENNETH JOHAN SEPTEMBER TO HENRY JOHANNES ABRAHAMS (17/5/8/1/1) (HOUSING ADMINISTRATOR)**

**This item served before the Executive Mayoral Committee on 22 January 2020**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020**

**Eenparig Besluit / Unanimously Resolved**

That the RDP house situated on erf 1371, 7 Ranonkel Street, Ashton be allocated to Henry Johannes Abrahams on the following conditions.

*Dat die HOP woning geleë te erf 1371, Ranonkelstraat 7, Ashton op die volgende voorwaardes aan Henry Johannes Abrahams toegeken word.*

1. That a housing subsidy application be submitted to the Provincial Department of Human Settlements for consideration on behalf of Henry Johannes Abrahams.

*Dat 'n behuisingssubsidie aansoek namens Henry Johannes Abrahams aan die Provinsiale Departement van Menslike Nedersettings voorgelê word ter oorweging.*

2. That once the housing subsidy as mentioned in point 1 above, is approved, the property be transferred into the name of Henry Johannes Abrahams.

*Dat nadat die behuisingssubsidie soos in punt 1 gemeld, goedgekeur is die eiendom in Henry Johannes Abrahams se naam getransporeer word.*

3. That Henry Johannes Abrahams enter into a lease agreement with the Municipality until the housing subsidy has been approved after which a deed of sale be entered into between himself and the Municipality.

*Dat Henry Johannes Abrahams 'n huurkontrak sluit met die Munisipaliteit totdat die behuisingssubsidie aansoek in sy naam goedgekeur is waarna 'n koopkontrak met homself gesluit word.*

B5569

APPLICATION TO TRANSFER MUNICIPAL SELF BUILD SCHEME HOUSE: ERF 3086, 37 NERINA STREET, ROBERTSON FROM DANTJIE DANSTER TO JACOBUS JOHANNES AND DANIEAL LETECIEA NAOMI DANSTER (17/5/7/5/1) (SNR HOUSING CLERK: ROBERTSON)

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

That the Municipal Self build house situated on erf 3086, 37 Nerina Street, Robertson be allocated to Jacobus Johannes & Danieal Leteciea Naomi Danster on the following conditions:

*Dat die Munisipale Selfbou woning geleë te erf 3086, Nerinastraat 37, Robertson op die volgende voorwaardes aan Jacobus Johannes & Danieal Leteciea Naomi Danster toegeken word:*

1. That the house on erf 3086, Robertson be sold to Jacobus Johannes & Danieal Leteciea Naomi Danster for R21 861.00 in respect of the Enhanced Extended Discount Benefit Scheme (EEDBS).

*Dat die woning te erf 3086, Robertson verkoop word aan Jacobus Johannes & Danieal Leteciea Naomi Danster vir die bedrag van R21 861.00 ingevolge die Verbeterde Uitgebreide Afslag Voordeelskema (EEDBS).*

2. That once the subsidy mentioned in point 1 is approved, a deed of sale be entered into between Jacobus Johannes & Danieal Leteciea Naomi Danster where after registration of the property in their name will take place.

*Dat nadat die behuisingsubsidie soos in punt 1 gemeld goedgekeur is, 'n koopkontrak deur Jacobus Johannes & Danieal Leteciea Naomi Danster onderteken word, waarna registrasie van die eiendom in hulle naam sal plaasvind.*

B5570

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 – DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

B5571

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 - (9/2/1) CHIEF FINANCIAL OFFICER

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

B5572

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 – DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5573 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR NOVEMBER 2019 – DIRECTORATE: COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5574 LEASING OF TEACHERS COTTAGES ON ERVEN 47, 68, 72, 75 AND 79, NKQUBELA, ROBERTSON (17/5R) (HOUSING ADMINISTRATOR)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

1. That the application for subletting not be supported.
2. That each housing unit be shared by two people of the same gender and that application be applied for accordingly.
3. That an account be levied to those teachers / occupants as per approved and signed agreement with the Municipal Manager.
4. That the Department Housing, through the Director Community Services, be authorized / delegated to approve requests from the governing body and principal for allocation as per terms and conditions of the agreements when any vacancy(ies) occurs.

**B5575 PRIMEDIA OUTDOOR (PTY) LTD: APPLICATION FOR THE RENEWAL OF LEASE OF ILLUMINATED STREET SIGNS IN THE MUNICIPAL AREA (17/3/1/5/1; 2; 3;4;5) (PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal area is not needed for the provision of the minimum level of basic services, S14 of the MFMA 2003, act 56 of 2003)

*Dat dit bevestig word dat die munisipale area nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the application received from Mr S van Wyk on behalf of Primedia Outdoor (Pty) Ltd. for the renewal of lease of Illuminated Street signs in the municipal area be approved and that the municipal area be leased for a 3-year period subject to the following conditions:

*Dat die aansoek van Mnr S van Wyk namens Primedia Outdoor (Pty) Ltd vir die hernuwing van huurooreenkoms van verligte straattekens in die munisipale area goedgekeur word vir 'n 3 jaar periode onderhewig aan die volgende voorwaardes:*

- 2.1 That the municipal area be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determine by the yearly CPIX and that the Lessee be responsible for the payment of insurance for the signs.

*Dat munisipale area verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI en dat die Huurder verantwoordelik is vir die betaling van versekering vir die tekens.*

- 2.2 That no new signs be erected until all existing municipal services have been declared.

*Dat geen nuwe tekens opgerig word alvorens alle bestaande munisipale dienste nie uitgeklaar is nie.*

- 2.3 The Lessee will be responsible to arrange with the Municipality for the electrical connection or disconnection of each sign.

*Dat die Huurder verantwoordelik is om met die Munisipaliteit te skakel vir elektriese aansluitings of ont koppeling van alke teken.*

- 2.3.1 That the Lessee, to the satisfaction of the Municipality, lay and connect the cable to the sign and will be responsible for making good the pavement/ surface.

*Dat die Huurder die kabel lê en konnekteer tot by die teken tot bevrediging van die Munisipaliteit end at die Huurder verantwoordelik is om die sypaadjie/ area netjies te maak.*

- 2.3.2 That the Municipality will complete the mains connection by connecting the cable to an electricity supply from the street lighting or other systems. The Lessee will pay a connection fee in respect thereof provided that the work is completed within 15 days of erection.

*Dat die Munisipaliteit die hoof konneksie sal voltooi deur die kabel te konnekteer na 'n elektriese toevoer van die straatlig of ander stelsels. Die Huurder is verantwoordelik om 'n konneksie te betaal op voorwaarde dat die werk binne 15 dae van oprigting voltooi is.*

- 2.3.3 That the Lessee installs all isolating fuses and an isolating switches to each sign. The Lessee must ensure that all electrical switchgear used will bear the approval of SABS.

*Dat die Huurder alle isolerende sekerings en skakelaars na elke teken installeer. Die Huurder moet verseker dat alle elektriese toebehore aan die SABS standaarde voldoen.*

- 2.3.4 The Lessee is responsible to pay for all electricity charges in connection with the electricity consumed by the sign taking into account number of hours the street lights are illuminated annually. Such charges will be based on an installed capacity of 320 watts per each illuminated sign erected and calculated in terms of the average rate of electricity as applicable from time to time to domestic municipal electricity users.

*Die Huurder is verantwoordelik vir alle elektrisiteits verbruikskoste van die tekens wat bereken word die ure wat die straatligte verlig word. Hierdie kostes sal bereken word 'n kapasiteit van 320 watt per verligte teken in terme van die gemiddelde tarief van elektrisiteit soos van toepassing op huishoudelike munisipale gebruikers.*

- 2.4 That the Lessee be responsible for the monitoring and maintenance of the signs and where applicable the maintenance be done within one (1) week.

*Dat die Huurder verantwoordelik is vir die monetering en onderhoud van die tekens en waar nodig die onderhoud binne een (1) week afgehandel word.*

- 2.5 That the Lessee be responsible for all claims that might arise due to any defects/ damage which may occur as a result of the signs.

*Dat die Huurder verantwoordelik is vir alle eise wat moontlik mag ontstaan as gevolg van enige defekte / skade van watter aard ookal wat aangerig mag word deur die betrokke tekens.*

- 2.6 That the Lessee must apply for approval from the Town Planning Department of the Municipality his intension to display, erect or alter an outdoor advertisement or sign subject to the signage regulations / policy of Council.

*Dat die Huurder by die Stadsbeplanningsdepartement van die Munisipaliteit aansoek doen om goedkeuring om sy intensie om te adverteer, op te rig of te verander van enige buitelig advertensies of tekens onderhewig aan die aanwysings/ reklame regulasies en/of beleid van die Raad.*

**B5576 APPLICATION FOR SUBDIVISION OF FAMILY HOSTELS ON ERVEN 234 & 257, ZOLANI, ASHTON (17/5/5/4) (HOUSING ADMINISTRATOR)**

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

That the report be referred back to be corrected as directed by the Municipal Manager.

**B5577 APPLICATION TO TRANSFER RENTAL SCHEME HOUSE: ERF 2360, 17 WILHELM THYS AVENUE, MONTAGU - FROM FRANSINA HOUTSAMER (PHILANDER) TO BERENICE LYZANNE PHILANDER (17/5/6/4/1) (DIRECTOR: COMMUNITY SERVICES)**

This item served before the Executive Mayoral Committee on 22 January 2020

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020

Eenparig Besluit / Unanimously Resolved

That Council upholds its original resolution B4097 of 20 November 2012, i.e.

That the municipal rental scheme house situated on erf 2360, 17 Wilhelm Thys Avenue, Montagu be allocated to Berenice Lyzanne Philander on the following conditions.

*Dat die Munisipale huurskema-woning geleë tde erf 2360, Wilhelm Thyslaan 17, Montagu op die volgende voorwaardes aan Berenice Lyzanne Philander oorgedra word.*

1. That Berenice Lyzanne Philander pays a consumer deposit of R470.00 in advance.  
(There's no existing deposit)  
*Dat Bernice Lyzanne Philander 'n verbruikersdeposito van R470.00 vooruit betaal. (Daar is geen bestaande deposito nie).*
2. That Berenice Lyzanne Philander be responsible for the payment of all outstanding as well as future municipal charges in respect of erf 2360, 17 Wilhelm Thys Avenue, Montagu.

*Dat Berenice Lyzanne Philander aanspreeklik is vir die betaling van alle uitstaande sowel as toekomstige munisipale heffings met betrekking tot erf 2360, Wilhelm Thyslaan 17, Montagu.*

3. That the property on erf 2360 Montagu be sold to Berenice Lyzanne Philander for the amount of R3 517.15 in terms of the Enhanced Extended Discount Benefit Scheme (EEDBS)

*Dat die woning te erf 2360 Montagu vir die bedrag van R3 517.15 aan Berenice Lyzanne Philander vervreem word in terme van die Verbeterde Uitgebreide Afslag Voordeelskema (EEDBS)*

4. That Berenice Lyzanne Philander be responsible for the payment of the transfer costs in respect of the registration of the property into her name.

*Dat Berenice Lyzanne Philander aanspreeklik is vir die betaling van die oordragkoste met betrekking tot die registrasie van die eiendom in haar naam.*



5. That Berenice Lyzanne Philander enter into a Lease Agreement with the municipality until her subsidy for discount (EEDBS) is approved by the Department of Human Settlements, whereafter she will enter into a Deed of Sale with the municipality.

*Dat Berenice Lyzanne Philander 'n huurkontrak sluit met die munisipaliteit totdat haar subsidie vir die verbeterde afslag (EEDBS) deur die Departement Menslike Nedersettings goedgekeur is waarna 'n koopkontrak tussen haarself en die munisipaliteit gesluit sal word*

**B5578 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2019 –  
DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5579 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2019 –  
DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5580 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2019 –  
DIRECTORATE: COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5581 RESUBMISSION OF REQUEST FROM FLORALAND TO HARVEST JACARANDA PODS OFF  
ROBERTSON STREET TREES (ACT. MANAGER: PARKS AND AMENITIES)**

This item served before the Executive Mayoral Committee on 22 January 2020  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 22 Januarie 2020  
Eenparig Besluit / Unanimously Resolved

1. That the period of permission for harvesting, which was until 31 December 2019, be extended to 31 March 2020.

2. That the permission for harvesting, which is currently only valid for Robertson, be extended to include Montagu and Bonnievale.