



**Raadslede van die Raad van die  
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering  
van die Raad van Langeberg Munisipaliteit wat gehou sal word op

**14 DESEMBER 2021 om 10H00**

in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson  
om oorweging te verleen aan die items op die aangehegte agenda.

...

**Councillors of the Council of the  
Langeberg Municipality**

Notice is hereby given of a Council Meeting  
of the Municipal Council of the Langeberg Municipality to be held on

**14 DECEMBER 2021 at 10H00**

in the Town Hall, Municipal Offices,  
Church Street, Robertson to discuss the items on the appended agenda.

*P. Hess*  
**CLLR • RDL P HESS**  
**SPEAKER**

## **BIRTHDAY LIST 2021**

<b>JANUARY</b>	
<b>05</b>	Mr Maynard Johnson
<b>19</b>	Cllr Owenita Simpson
<b>26</b>	Cllr Johnny Steenkamp
<b>FEBRUARY</b>	
<b>09</b>	Mr Dave van Schalkwyk
<b>24</b>	Mr Theuns Carstens
<b>26</b>	Mr Mike Mgajo
<b>MARCH</b>	
<b>11</b>	Mr Neil Albertyn
<b>APRIL</b>	
<b>03</b>	Cllr Yvonne Siegel
<b>07</b>	Mr Mava Shude
<b>16</b>	Mr Albert de Klerk
<b>27</b>	Mrs Celeste Matthys
<b>MAY</b>	
<b>05</b>	Cllr Danie September
<b>12</b>	Mrs Suzette Kotzé
<b>20</b>	Mr Anton Everson
<b>26</b>	Cllr Andisiwe Ndongeni
<b>28</b>	Cllr JJ Januarie
<b>JUNE</b>	
<b>01</b>	Cllr Maria Oostendorff-Kraukamp
<b>19</b>	Cllr Gideon Joubert
<b>19</b>	Cllr Catherin Pokwas
<b>24</b>	Ald Schalk van Eeden
<b>30</b>	Mr Kobus Brand

<b>JULY</b>	
<b>07</b>	Mr Carl Posthumus
<b>11</b>	Cllr Craig Steyn
<b>AUGUST</b>	
<b>14</b>	Mr Glenn Slingers
<b>19</b>	Mr Eugene Jooste
<b>29</b>	Cllr Theuns Coetzee
<b>SEPTEMBER</b>	
<b>02</b>	Cllr Denzil Felix
<b>05</b>	Cllr Lungani Gxowa
<b>07</b>	Mr Zamuxolo Qhanqisa
<b>10</b>	Mr Corné Franken
<b>19</b>	Cllr Dendeline B Janse
<b>23</b>	Cllr Lindiwe Kahla
<b>24</b>	Cllr Judy Mafilika
<b>OCTOBER</b>	
<b>17</b>	Cllr Pauline Hess
<b>NOVEMBER</b>	
<b>02</b>	Cllr Nicklaas Beginzel
<b>DECEMBER</b>	
<b>05</b>	Mr Sabelo Ngongolo
<b>09</b>	Cllr Johan Coetzee
<b>25</b>	Cllr Magdalena Gertse
<b>25</b>	Cllr Rosswell Henn
<b>26</b>	Cllr Christopher J Grootboom



# AGENDA

~ 14 DESEMBER 2021 ~

1. Opening / Opening
2. Attendance / Bywoning
3. Applications for leave of Absence / Aansoeke vir verlof tot afwesigheid
4. Approval of Minutes / Goedkeuring van Notule
  - 4.1 Confirmation of the Minutes of an Special Meeting of the Council of Langeberg Municipality held on 25 August 2021 at 11h00 in the Town Hall, Church Street, Robertson **05 - 07**  
  
*Bekragting van die Notule van 'n Spesiale Vergadering van die Raad van Langeberg Munisipaliteit gehou op 25 Augustus 2021 om 11h00 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
  - 4.2 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 31 August 2021 at 10h00 in the Town Hall, Church Street, Robertson **08 - 17**  
  
*Bekragting van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 31 Augustus 2021 om 10h00 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
  - 4.3 Confirmation of the Minutes of an Inaugural Meeting of the Council of Langeberg Municipality held on 22 November 2021 at 10h00 in the Town Hall, Church Street, Robertson **18 - 25**  
  
*Bekragting van die Notule van 'n Inhoudingsvergadering van die Raad van Langeberg Munisipaliteit gehou op 22 November 2021 om 10h00 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
  - 4.4 Confirmation of the Minutes of an Special Meeting of the Council of Langeberg Municipality held on 01 December 2021 at 13h50 in the Town Hall, Church Street, Robertson **26 - 28**  
  
*Bekragting van die Notule van 'n Spesiale Vergadering van die Raad van Langeberg Munisipaliteit gehou op 01 Desember 2021 om 13h50 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
5. Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker
6. Interviews with Delegations / Onderhoude met Afvaardigings  
None / Geen
7. Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester
8. Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager  
Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder

- 8.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. *Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.*
- 8.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / *Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.*
- 8.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / *Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.*
- 8.4 Other Matters / *Ander Sake*

9. Consideration of Notice of Motions / *Oorweging van Kennisgewing van Mosies*

None / Geen

10. Consideration of Notice of Questions / *Oorweging van Kennisgewing van Vrae*

None / Geen

11. Consideration of Urgent Motions / *Oorweging van Dringende Mosies*

None / Geen

12. Consideration of Reports / *Oorweging van Verslae*

12.1	Reports submitted to Council for consideration (A Items) Verslae voorgelê aan die Raad vir oorweging (A Items)	31
12.2	Reports submitted to Council for consideration (AA Items) Verslae voorgelê aan die Raad vir oorweging (AA-Items)	---
12.3	Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items) Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B & BB-Items)	222

**MINUTES OF AN ORDINARY MEETING OF COUNCIL OF THE LANGEBOEG MUNICIPALITY**  
**HELD ON 31 AUGUST 2021 AT 10H00 IN THE TOWN HALL**  
**MUNICIPAL OFFICES, CHURCH STREET, ROBERTSON**

1. **Opening**

The Speaker welcomed the the Deputy Executive Mayor, Councillors and the Administration to the meeting. Pastor Alex Oosthuizen of the A.F.M, Congregation in Robertson opened the meeting with a scripture and prayer.

2. **Attendance**

Cllr Hess, P .....	Speaker
Ald Van Eeden, SW .....	Executive Mayor
Cllr Joubert, GD .....	Deputy Executive Mayor
Ald Burger, JD.....	Councillor (Member of the Mayco)
Cllr Janse, DB .....	Councillor (Member of the Mayco)
Cllr Scheffers, EMJ .....	Councillor (Member of the Mayco)
Cllr Van Zyl, SW.....	Councillor (Member of the Mayco)
Cllr Beginsel, S.....	Councillor
Cllr Bosjan, E .....	Councillor
Cllr Grootboom, CJ .....	Councillor
Cllr Januarie, JJ .....	Councillor
Cllr Kriel, J .....	Councillor
Cllr Kuhn, DJW.....	Councillor
Cllr Maflika, JS .....	Councillor
Cllr Nteta, BH .....	Councillor
Cllr Prince, LJ.....	Councillor
Cllr Simpson, OC .....	Councillor
Cllr Swanepoel, LM .....	Councillor
Cllr Van der Merwe, TM .....	Councillor
Mr De Klerk, ASA .....	Municipal Manager
Mr Everson, AWJ.....	Director Corporate Services
Ms Matthys, CO .....	Director Strategy & Social Development
Mr Mgajo, M.....	Director Community Services
Mr Shude, M .....	Director Financial Services
Ms Kotzé, S.....	Manager Administrative Support
Mr Van Heerden, S .....	Clerk Administration

3. 3.1 **Applications for leave of absence / Aansoek om verlof tot afwesigheid**

Cllr Du Plessis, S .....	Councillor
Cllr Hohlo, EW.....	Councillor
Cllr Shibili, AJ .....	Councillor
Cllr Van Zyl, JDF .....	Councillor
Mr Johnson, M.....	Director Engineering Services

3.2 **Absent without leave / Afwesig sonder verlof**

None / Geen

4. **Goedkeuring van Notule / Approval of Minutes:**

- 4.1 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 27 July 2021 at 10h25 as Teams meeting

*Bekragtiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 27 Julie 2021 om 10h25 as Teams vergadering.*

**Eenparig Besluit / Unanimously Resolved**

That the minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 27 July 2021 be approved and accepted.

- 4.2 Confirmation of the Minutes of an Special Meeting of the Council of Langeberg Municipality held on 25 August 2021 at 11h00 in the Town Hall, Church Street, Robertson

*Bekragting van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 25 Augustus 2021 om 11h00 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*

**Eenparig Besluit / Unanimously Resolved**

That the minutes of an Special Meeting of the Council of Langeberg Municipality held on 25 August 2021 be approved and accepted subject to the following amendment:

**"Item A4198: Application: The Displaying of election posters 2021 – 2022 (17/3/1/6/5)  
(Municipal Manager)"**

That the decision be amended to read:

.....posters once the registration process .....; be changed to ..... posters once the voter registration process and election has passed.....

5. **Verklarings en Mededelings deur die Speaker / Statements and Announcements by the Speaker**

The Speakder said she would like to congratulate the following Councillors who had their birthday since the last Council meeting and said that she trust that they all had a wonderful day and that they were spoiled by their families:

1. Cllr Mark van der Merwe
2. Cllr Lorinda Prince

The Speaker further said that we have seen people getting infected with Covid19 and as a Council we wish them well and that our citizens will practise safety first. She expressed the Council's condolences to those who have lost a loved one during this difficult time.

Every year, in August, our country marks Women's Month where tribute been paid to the more than 20 000 women who marched to the Union Building on 9 August 1956 in protest against the extension of Pass laws to women. Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women have played an extraordinary role in the history of their countries and communities. The Speaker said taking the aforementioned into consideration, she trusted that every woman has enjoyed this moment and has been pampered.

The Speaker informed Council that the National Deputy Minister of Social Development will pay a visit to Langeberg Municipality on 6 September 2021 in Montagu. She invited all Councillors to attend and said that the invitations will be sent to all Councillors after today's Council meeting. The reason for the visit will be a Foetal Alcohol Syndrome Awareness campaign. The Ward Councillors should take note that ward committees will be asked to distribute pamphlets within their communities for payment. There will be no formal ward committee meetings.

The Speaker also informed Council that the Mayoral and Statutory Council meetings which are scheduled for 22 September 2021 will now be moved to 29 September 2021.

6. **Onderhoude met Afvaardigings / Interviews with Delegations**

None / Geen

7. **Verklarings en Mededelings deur die Burgemeester / Statements and Announcements by the Mayor.**

The Executive Mayor thanked the Councillors and Administration for all their hard work. He also said that although August is officially Woman's month, all twelve month of a year should be celebrated as woman's month.

The Executive Mayor said although the Covid19 cases in Langeberg Municipal area are declining, the community must still adhere to all Covid19 protocols.

8. **Dringende Aangeleenthede en Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder.**  
**Urgent Matters and Reports, Statements & Announcements submitted by the Municipal Manager.**

None / Geen

9. **Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies**

None / Geen

10. **Oorweging van Kennisgewing van Vrae / Consideration of Notice of Questions**

Cllr Grootboom said that during the Council meeting which took place on 22 June 2021, questions were asked about the Youth Day event, which took place in Droëheuwel. The Speaker undertook to apologize in writing for her role she played in the event seeing that it was not permitted due to the lock down regulations.

The Speaker indicated that she did send her apologies to the Municipal Manager, which was confirmed by him.

Cllr Grootboom also wanted to know if the Council meetings are held via Teams, how the public could engage to such meetings.

The Director: Strategy & Social Development said she does not know but perhaps a link can be made available on Facebook.

Cllr Januarie said that the community complained that when they make payments toward their accounts, which are in arrears, it does not show on the account. The Director: Financial Services said it show definitely show on the account and requested Cllr Januarie to provide an account of a community member to enable him to explain the account to him.

11. **Oorweging van Dringende Mosies / Consideration of Urgent Motions**

None / Geen

12. **Oorweging van Verslae / Consideration of Reports:**

- 12.1 **Reports submitted to Council for consideration (A Items)**  
**Verslae voorgelê aan die Raad vir oorweging (A-Items)**

- A4083 **RESUBMISSION 2: LANGEBERG INFORMAL TRADING BY-LAW AND INFORMAL TRADING AREAS (1/3/1/1/3) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

**This item served before an Ordinary Meeting of Council on 31 August 2021**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021**  
**Eenparig Besluit / Unanimously Resolved**

1. That Council approve the list of informal trading area listed in the by law
2. That the Langeberg Municipality: Informal Trading By-law be approved with the amendments and be advertised in the Provincial Gazette

- A4184 **BUSINESS CONTINUITY COMMITTEE: BUSINESS CONTINUITY MANAGEMENT POLICY AND**

**BUSINESS CONTINUITY IMPLEMENTATION PLAN – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved

1. That the Business Continuity Management Policy for 2021/22 be approved by Council.
2. That the approved Business Continuity Implementation Plan for 2021/22 be noted by Council

**A4185 FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 4 AND RISK REGISTER 2020 / 2021 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved

That the contents of the Fraud & Risk Management Committee (FARMCO) Report for Quarter 4 of 2020/21 and the updated Risk Register for 2020/21 be noted by Council.

**A4186 AUDIT & PERFORMANCE COMMITTEE: AUDIT & PERFORMANCE COMMITTEE CHARTER, INTERNAL AUDIT CHARTER, INTERNAL AUDIT METHODOLOGY, QUALITY ASSURANCE & IMPROVEMENT PROGRAMME AND MULTI-YEAR ROLLING INTERNAL AUDIT STRATEGY – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved

1. That the Audit & Performance Committee Charter and Internal Audit Charter for 2021/22 be approved by Council.
2. That the approved Internal Audit Methodology, Quality Assurance & Improvement Programme and Multi-Year Rolling Internal Audit Strategy for 2021/22 be noted by Council.

**A4187 FRAUD & RISK MANAGEMENT COMMITTEE: FRAUD PREVENTION POLICY, FRAUD PREVENTION PLAN & STRATEGY, FRAUD & RISK MANAGEMENT COMMITTEE CHARTER, RISK MANAGEMENT POLICY, RISK MANAGEMENT STRATEGY, RISK IDENTIFICATION & ASSESSMENT METHODOLOGY, AND RISK MANAGEMENT ANNUAL OPERATIONAL PLAN – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved

1. That the Fraud Prevention Policy, Fraud & Risk Management Committee Charter and Risk Management Policy for 2021/22 be approved by Council.
2. That the approved Fraud Prevention Plan & Strategy, Risk Management Strategy, Risk Identification & Assessment Methodology and Risk Management Annual Operational Plan for 2021/22 be noted by Council.

**A4188 REQUEST TO NOMINATE A COUNCILLOR TO SERVE ON THE CLINIC COMMITTEE FOR THE COGMANSKLOOF/ZOLANI CLUSTER (17/1/R)(DIRECTOR CORPORATE SERVICES)**

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved



That Cllr Bosjan served on the Clinic Committee for Cogmanskloof / Zolani cluster.

**A4189      PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD APRIL- JUNE 2021  
(LED DEPARTMENT)**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the Progress Report on Job Opportunities for the period April-June 2021.

**A4190      QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: APRIL – JUNE 2021 (9/2/1/9),  
DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

That Council note the contents of the report for the period April to June 2021.

**A4191      MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – JUNE 2021 (12/2/3/3)  
DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

That the monthly reports, from the Local Tourism Associations, for June 2021, be noted and approved.

**A4192      DU PLESSIS FAMILY FUNERAL SERVICES: APPLICATION TO PURCHASE OR LEASE THE  
MUNICIPAL BUILDING SITUATED ON A PORTION OF ERF1, MONTAGU (7/1/R) (PRINCIPAL  
CLERK: PROPERTY ADMINISTRATION)**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building on a portion of erf1, Montagu is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou geleë op gedeelte van erf 1, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the application received from Mr S Du Plessis on behalf of Du Plessis family Funeral Services to purchase or lease the municipal building situated on a portion of erf1, Montagu not be approved.

*Dat die aansoek ontvang van Mnr S Du Plessis namens Du Plessis Family Funeral Services vir die koop of huur van die munisipale gebou geleë op gedeelte van erf1, Montagu nie goedgekeur word nie:*

3. That the municipal building situated on a portion of erf1, Montagu be alienated "voetstoots" by way of public tender for business purposes subject to the following conditions:

*Dat die munisipale gebou geleë op gedeelte van erf1, Montagu 'voetstoots' vervreem word per publieke tender vir besigheids doeleindes onderhewig aan die volgende voorwaardes:*

- 3.1 That the erf be alienated at a market related price.  
*Dat die erf verkoop word teen 'n markverwante prys.*
- 3.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.  
*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koopvooreenkoms en dat die restant van die koopsom betaalbaar is by registrasie.*
- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.  
*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*
- 3.4 That the buyer be responsible for all costs regarding the property in his/ her name.  
*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*
- 3.5 That the purchaser be responsible for all Town Planning cost involved which may include rezoning of the portion of land, subdivision, surveying, registration of servitudes where applicable.  
*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering van Gedeelte grond, onderverdeling, landmeter, registrasie van die servitude waar van toepassing.*
- 3.6 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.  
*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

**A4193 APPLICATION TO RENEW THE LEASE OF A MUNICIPAL BUILDING SITUATED ON ERVEN 39, 40 AND 41, NKQUBELA (KNOWN AS NKQUBELA BAKERY) (7/1/4/1/5) (DIRECTOR CORPORATE SERVICES)**

Cllr Grootboom requested that the Directors Strategy & Social Development and Financial Services give feedback to point 11 of the recommendation of the report.

The Director: Strategy & Social Development answered that it is due to lock down when the offices closed.

The Director: Financial Services said that the person is still liable for the debt. The account could not be blocked due to Covid19 regulations. All arrears are dealt with in terms of the Credit Control Policy.

**This item served before an Ordinary Meeting of Council on 31 August 2021**

**Hierdie item het gediën voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021**

**Enparig Besluit / Unanimously Resolved**

1. That it be confirmed that the municipal building situated on erven 39, 40 & 41, Nkqubela is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou geleë te erwe 39, 40 & 41, Nkqubela nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of the MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr Jonker on behalf of Ms Ncube to renew the lease for the

Nkqubela Bakery situated on erven 39, 40 & 41, Nkqubela not be approved and that the agreement not be renewed.

*Dat die aansoek vanaf Mnr Jonker namens Me Ncube om die huur vir die Nkqubela Bakkery geleë op erwe 39, 40 & 41, Nkqubela nie goedgekeur word nie en dat die huurooreenkoms nie verleng word nie.*

3. That the municipal building situated on erven 39, 40 & 41, Nkqubela, be alienated by way of public tender at a market related price for business purposes subject to the normal conditions applicable.

*Dat die munisipale gebou geleë te erwe 39, 40 & 41, Nkqubela, per publieke tender teen 'n markverwante prys vervreem word vir besigheidsdoeleindes onderworpe aan die normale voorwaardes soos van toepassing.*

4. That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koop-ooreenkoms en dat die restant van die koopsom betaalbaar is by registrasie.*

5. That the purchaser be responsible for all the connection fees for municipal services rendered to the properties.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die persele.*

6. That the erf only be utilized for the purposes as prescribed in the applicable town- planning scheme.

*Dat die perseel slegs aangewend word vir die doeleindes soos voorgeskryf in die toepaslike Dorpaanlegskema.*

7. That the purchaser be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

8. That the purchaser be responsible for all Town Planning cost involved which may include rezoning, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die servitude waar van toepassing.*

9. That the purchase transaction be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

10. That Ms Ncube be informed that she is still liable to pay the outstanding municipal account.

*Dat Me Ncube ingelig word dat sy nog steeds verantwoordelik is om uitstaande munisipale rekening te betaal.*

11. That the Director: Financial Services and Director: Strategy & Social Development must give reasons for the high outstanding municipal account and how the project and account was monitored.

*Dat die Direkteur: Finansiële Dienste en Direkteur: Strategie & Sosiale Dienste redes voorsien vir die hoë munisipale rekening en hoe die projek en rekening gemoniteer was.*

12. That a report be submitted to the Corporate Services Portfolio Committee indicating all municipal properties leases out that can possibly be considered for alienation.

*Dat 'n verslag aan die Korporatiewe Dienste Portefeulje Komitee voorgehou word met al die munisipale eiendomme wat verhuur word wat moontlik oorweeg kan word om vervreem te word.*

**A4194 SUBMISSION OF THE 2022 / 2023 BUDGET AND IDP TIME-SCHEDULE (5/1/1) (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

That the submitted 2022 / 2023 Budget and IDP Time-schedule be approved.

**A4195 ROBERTSON TOURISM HERITAGE FESTIVAL (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

1. That the contents of the report be noted
2. That the Robertson Tourism Heritage Festival be supported subject to the approval of Transnet for the property.
3. That the Executive Mayor accept the invitation to open the festival at 09h00 on Friday, 24 September 2021
4. That the following free Municipal services be provided to the Robertson Tourism Heritage Festival
  - a. The removal of solid waste on a daily basis
  - b. The cleaning of Voortrekker Road and sidewalk prior to the festival
  - c. The marketing of the festival on the Municipal social media platforms
  - d. The provision of traffic services during the festival
  - e. That the event application fees and the fees applicable for road closures be waived

**A4196**

*Was  
previously  
B5711*

**RENEWAL OF LEASE AGREEMENT FOR MUNICIPAL LAND SITUATED AT KEURKLOOF (1.6HA), ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the portions of land is not needed for the provision of the minimum level of basic municipal services. (S14 of MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes grond nie benodig word vir verskaffing van die minimum vi van basiese munisipale dienste nie. (S14 of MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr HE Du Plessis for the renewal of lease agreement for 1.6ha of land situated in Keurkloof, Robertson be approved in principle and the intention of the Municipality to lease the property for a period of 9 years 11 months be advertised for comments.

*Dat die aansoek vanaf Mnr HE Du Plessis vir die hernuwing van huurooreenkoms vir 1.6ha grond geleë te Keurkloof, Robertson in beginsel goedgekeur word en dat die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande, geadverteer word vir kommentaar.*

3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were received, lease be proceeded with, subject to the following conditions:

*Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande aan Nasionale Tesourie gekommunikeer word en indien geen geskrewe opinies en besware ontvang word nie, daar voort gegaan word met die verhuring, onderworpe aan die volgende voorwaardes:*

- 3.1 That the portion be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.

*Dat die gedeeltes verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 3.2 That if any Municipal services are utilized it be for the account of the Lessee.

*Dat indien enige Munisipale dienste gebruik word, dit vir die rekening van die Huurder sal wees.*

- 3.3 That no structures may be erected on the premises without the written approval of the Municipality and may the portion not be used for any form of occupation.

*Dat geen strukture op die perseel opgerig mag word sonder die skriftelike goedkeuring van die Munisipaliteit nie en mag die gedeelte nie gebruik word vir enige vorm van bewoning nie.*

- 3.4 That the Lessee may not sublet the premises without the written consent of the Lessor.

*Dat die Huurder mag nie enige gedeeltes onderverhuur sonder die goedkeuring van die Verhuurder nie.*

- 3.5 That the Lessee must apply for irrigation water supply from the Keurkloof water users association for their own account.

*Dat die Huurder aansoek moet doen om besproeiingswater van die Keurkloof water gebruikers vereniging en verantwoordelik sal wees vir die koste hieraan verbonde.*

- 3.6 That the portions of land be suitably fenced to ensure that the cattle remain on the land at all times and that the fencing cost as well as the maintenance thereof be for the Lessee.

*Dat die gedeeltes behoorlik omhein word om te verseker dat die beeste ten alle tye op die grond bly en die koste hiervan sowel as die instandhouding daarvan deur die Huurder gedra word.*

- 3.7 That all cattle be branded and the brand mark with the owner's particulars be submitted to the Municipality for control purposes.

*Dat alle beeste gebrandmerk word en dat die brandmerk met die eienaar se besonderhede by die Munisipaliteit ingedien word vir beheer doeleindes.*

- 3.8 That all animals be kept and cared for in accordance with the requirements set out by the Department Agriculture and the SPCA.

*Dat alle diere aangehou en versorg word volgens die vereistes van die Departement Landbou en die DBV.*

- 3.9 That all animals receive additional feed and not be dependant only on natural grazing and that the SPCA monitor that the cattle do indeed receive the additional feed.

*Dat alle diere bykomstige voeding ontvang en nie afhanklik van natuurlike weiding sal wees nie en dat die DBV monitor dat die beeste wel addisionele voeding ontvang.*

**A4197 FINANCIAL REPORTING IN TERMS OF SECTION 71 FOR THE MONTHLY BUDGET STATEMENT & SECTION 52(d) FOR THE QUARTERLY BUDGET ASSESSMENT FOR JUNE 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

The Executive Mayor gave a summary of the report.

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**A4201 FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: APRIL – JUNE 2021 (3/2/1/3) (MUNICIPAL MANAGER)**

This item served before an Ordinary Meeting of Council on 31 August 2021  
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021  
Eenparig Besluit / Unanimously Resolved

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

The meeting ended at 10h30.

\_\_\_\_\_  
SPEAKER

\_\_\_\_\_  
DATE



**MINUTES OF THE INAUGURAL MEETING**  
**OF THE LANGEBERG MUNICIPAL COUNCIL HELD ON THURSDAY, 22 NOVEMBER 2021 AT 10:00**  
**IN THE TOWN HALL, CHURCH STREET, ROBERTSON**

**OPENING**

The Municipal Manager, Mr A de Klerk, welcomed the elected councillors, all honourable guests and the Langeberg community to the meeting. He requested that all cell phones be put on silent and also indicate where the evacuation sides and toilets are. The Municipal Manager, Mr de Klerk requested that all stand and observe a moment of silence.

**NATIONAL ANTHEM**

The Zolani Youth Choir sang the national anthem.

**A4211 - COUNCILLORS TAKING THE PRESCRIBED OATH OR AFFIRMATION**

All Councillors were called to the front one by one where Attorney B Esterhuyse assisted each in turn to read the oath / affirmation out loud and sign the appropriate legal document.

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**  
***This item served before a Special Meeting of Council on 22 November 2021***  
**Eenparig Besluit / Unanimously Resolved**

1. That the oath and affirmation attached to the report as Annexures A and B respectively, be approved as Council's prescribed oath and affirmation.
2. That all Councillors take either the prescribed oath or solemn affirmation.

**SIGNING OF ATTENDANCE REGISTER & LEAVE OF ABSENCE**

The attendance register was circulated for signature.

Cllr / Rdl Beginsel, NJ  
Cllr / Rdl Coetzee, JCJ  
Cllr / Rdl Coetzee, T  
Cllr / Rdl Felix, DAT  
Cllr / Rdl Gxowa, L  
Cllr / Rdl Grootboom, CJ  
Cllr / Rdl Henn, RC  
Cllr / Rdl Hess, P  
Cllr / Rdl Janse, DB  
Cllr / Rdl Januarie, JJS  
Cllr / Rdl Joubert, GD  
Cllr / Rdl Kahla, L  
Cllr / Rdl Mafilika, JS  
Cllr / Rdl Ndongeni, A  
Cllr / Rdl Oostendorff-Kraukamp, MG  
Cllr / Rdl Pokwas, C  
Cllr / Rdl Siegel, Y  
Cllr / Rdl Simpson, OC  
Cllr / Rdl Steenkamp, JG

Cllr / Rdl Steyn, C  
Ald / Rdh Van Eeden, SW

Mr / Mnr De Klerk, AJA ..... Municipal Manager  
Mr / Mnr Everson, AWJ ..... Director Corporate Services  
Mr / Mnr Shude, M ..... Director Financial Services  
Mr / Mnr Mgajo, M ..... Director Community Services  
Ms / Me Matthys, CO ..... Director Strategy & Social Development  
Mr / Mnr Johnson, M ..... Director Engineering Services  
Ms / Me Kotzé, S ..... Manager Administrative Support

Other

Mr / Mnr B Esterhuyse ..... Attorney  
Ms / Me Fielies, F ..... Official, Independent Electoral Commission  
Ms / Me Prins, S ..... Official, Independent Electoral Commission  
Ms / Me M Ntulini ..... Official, Independent Electoral Commission  
Mr / Mnr Peloeng, V ..... Official, Independent Electoral Commission

1. **Applications for leave of absence / vacancies / Aansoek om verlof tot afwesigheid / vakatures**

Good - vacancy  
LIP - vacancy

2. **A4212 - ELECTION OF SPEAKER (1/2/1/1) (DIRECTOR CORPORATE SERVICES)**

The Municipal Manager explained the procedures to be followed with the election of the Speaker. He then requested the parties to submit the names of their nominees.

Nomination 1: Ald SW van Eeden for the DA, nominated Cllr P Hess as their candidate for Speaker, seconded by Cllr GD Joubert.

Nomination 2: Cllr JJ Januarie for the ANC, nominated Cllr OC Simpson as their candidate for Speaker, seconded by Cllr JS Maflika.

No other nominations were submitted.

As there were two proposals on the table, Council had to vote on it by means of a secret ballot paper which was completed and collected. The Municipal Manager said that one representative from each political party may observe the counting of the votes. The Municipal Manager declared that two properly completed, signed nominations had been submitted.

Outcome of the voting:

Nomination 1: 13 votes for Cllr P Hess  
Nomination 2: 08 votes for Cllr OC Simpson  
Spoiled ballot papers: 0

The Municipal Manager declared Cllr P Hess duly elected as Speaker of the Council of Langeberg Municipality.

Cllr P Hess was invited to take the front where she was officially endowed with her robe as prescribed in the formal dress code. She then proceeded as Chairperson with the remainder of the meeting and addressed those present:

*'This moment I would like to give all the glory to our Heavenly Father for affording me this great opportunity. My husband for always believing in me and supporting me in all my wordk. My family and friends for always helping me and being there for me when I need them.*

*However this moment won't be possible without the support of the community. Thanking you for the support and trust that you have put into me and all the elected leaders. I will always serve you to the best of my ability. I will always have an open door for the whole community.*

*Aan elke Raadslid in hierdie Raad, ek is vandag verkies as u Voorsitter. Ek is nie die Voorsitter van my party nie, maar die Voorsitter van hierdie Raad. So ek sal altyd luister na u almal ongeag u party."*

She then took the chair.

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**  
**This item served before a Special Meeting of Council on 22 November**  
**Besluit / Resolved**

That Cllr P Hess is elected in terms of the stipulations of Section 36 of the Local Government Municipal Structure Act, 1998 (Act no 117 of 1998)(as amended) as Speaker of the Council of Langeberg Municipality for the term of the present Council until a next Council has been declared elected or when the position of Speaker is vacated in terms of the stipulations of sections 39 of the Local Government Municipal Structures Act (Act 117 of 1998)(as amended).

*Dat P Hess in terme van die voorskrifte van Artikel 36 van die Plaaslike Regering : Munisipale Strukture Wet, 1998 (Wet Nr 117 van 1998)(soos gewysig) as Speaker van die Raad van Langeberg Munisipaliteit verkies word vir die termyn van die Raad, totdat 'n volgende Raad behoorlik verkose verklaar is, of in terme van Artikel 39 van die Plaaslike Regering : Munisipale Strukture Wet, 1998 (Wet Nr 117 van 1998)(soos gewysig) die amp van Speaker ontruim word.*

3. **A4213 - ELECTION OF EXECUTIVE MAYOR & ANNOUNCEMENT OF EXECUTIVE MAYORAL COMMITTEE (1/2/1/1) (DIRECTOR CORPORATE SERVICES)**

The Speaker explained the procedures to be followed with the election of the Executive Mayor. She then requested the parties to submit the names of their nominees.

Nomination 1: Cllr C Steyn for the DA, nominated Ald SW van Eeden as their candidate for Executive Mayor, seconded by Cllr JG Steenkamp.

Nomination 2: Cllr JS Mafilika for the ANC, nominated Cllr JJ Januarie as their candidate for Executive Mayor, seconded by Cllr A Ndongeni.

No other nominations were submitted.

As there were two proposals on the table, Council had to vote on it by means of a secret ballot paper which was completed and collected. The Speaker said that one representative from each political party may observe the counting of the votes. The Speaker declared that two properly completed, signed nominations had been submitted.

Outcome of the voting:

Nomination 1: 13 votes for Ald SW van Eeden  
Nomination 2: 07 votes for Cllr JJ Januarie

Spoiled ballot papers: 01

The Speaker declared Ald SW van Eeden duly elected as Executive Mayor of the Council of Langeberg Municipality. Ald SW van Eeden was officially endowed with his mayoral robe and chain as prescribed in the formal dress code, where after he addressed those present.

*"Madam Speaker, before I start let me first congratulate you on being selected as Speaker for this term.*

*Mevrou die Speaker gun my die tyd om net die volgende persone te verwelkom in die Raadsaal vandag:*

*Hooggeplaastes, Gaste, Raadslede en gades raadslede*

*Mevrou die Speaker, op hierdie oomblik voel ek nederig en dankbaar, dankbaar teenoor my hemelse Vader wat dit moontlik gemaak het dat ek in die posisie verkies is. Dankie Vader want sonder U is ek niks.*

*Dankie aan my mede raadslede vir die vertroue in my gestel om my weer in die posisie te verkies.*

*Dankie aan my politieke party wat my aangewys het as Burgemeesters-kandidaat vir Langeberg munisipale area.*

*En dan laaste maar definitief nie die minste dankie aan my vrou en kinders vir julle ondersteuning en moed inpraat tydens hierdie stresvolle tyd. Vir die laaste 21 jaar wat ek in die Raad is moes julle soms terugstaan vir my aandag, maar julle volgehoue ondersteuning het dit vir my moontlik gemaak om voort te gaan en is ek julle vir ewig dankbaar. Baie dankie, ek is lief vir julle. Dankie aan almal wat my ondersteun en moed ingepaat het, julle weet wie julle is.*

*Madam Speaker, in this term we will strive to get the basics right, by providing cost effective quality services to all citizens, exercising good leadership, ensuring accountable governance, maintain sound financial management and ensure a safe environment.*

*With this in place we hope to bring jobs and investments to the local economy to better the lives of every citizen.*

*Mevrou die Speaker, ons wil seker maak dat onderhoud op alle bestaande infrastruktuur soos byvoorbeeld paaie, waterwerke, rioolwerke, elektriese netwerke ensovoorts betyds gedoen word. Dat opgraderings gedoen word waar nodig sodat ons dienste aan alle inwoners kan verskaf. As all of us are only human, faults will be made but we will strive to rectify it immediately.*

*From today we as Council, does not matter from which political party or background, must work together for our community. My door will be open for any councillor who want to speak to me.*

*Geagte Speaker, ek sluit af met die volgende woorde van Tom Vilsack. I quote: "People working together in a strong community with a shared goal and common purpose can make the impossible possible." Un quote."*

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**

**This item served before a Special Meeting of Council on 22 November 2021**

**Besluit / Resolved**

That Ald SW van Eeden is elected as Executive Mayor of the Langeberg Municipality in terms of the stipulations of Sections 57, 58 and 59 of the Local Government Municipal Structures Act, Act 117 of 1998, as amended.

*Dat Ald SW van Eeden as Uitvoerende Burgemeester van die Langeberg Munisipaliteit verkies word ooreenkomstig die bepalings van Artikels 57, 58 en 59 van die Wet op Plaaslike Regering, Munisipale Strukture, Wet 117 van 1998, soos gewysig.*

4. **A4214 - ELECTION OF DEPUTY EXECUTIVE MAYOR (1/2/1/1) (DIRECTOR CORPORATE SERVICES)**

The Speaker explained the procedures to be followed with the election of the Deputy Executive Mayor. She then requested the parties to submit the names of their nominees.

Nomination 1: Cllr RC Henn for the FF+, nominated Cllr JG Steenkamp as their candidate for Deputy Executive Mayor, seconded by Cllr DAT Felix.

Nomination 2: Cllr L Gxowa for the ANC, nominated Cllr NJ Beginsel as their candidate for Deputy Executive Mayor, seconded by Cllr L Kahla.

No other nominations were submitted.

As there were two proposals on the table, Council had to vote on it by means of a secret ballot paper which was completed and collected. The Speaker said that one representative from each political party may observe the counting of the votes. The Speaker declared that two properly completed, signed nominations had been submitted.

Outcome of the voting:

Nomination 1: 13 votes for Cllr JG Steenkamp

Nomination 2: 08 votes for Cllr NJ Beginsel

Spoiled ballot papers: 0

The Speaker declared Cllr JG Steenkamp duly elected as Deputy Executive Mayor of the Council of Langeberg Municipality. Cllr Steenkamp was officially endowed with his deputy mayoral robe and chain as prescribed in the formal dress code. Cllr Steenkamp thanked his heavenly Father as well as all the FF+ supporters for their support. He stated that his wish for this term is that all Councillors would work together to serve the community of Langeberg Municipal area.

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**

**This item served before a Special Meeting of Council on 22 November 2021**

**Besluit / Resolved**

That Cllr JG Steenkamp is elected as Deputy Executive Mayor of the Langeberg Municipality in terms of the stipulations of Section 57, 58 and 59 of the Local Government Municipal Structures Act, Act 117 of 1998, as amended.

*Dat Rdl JG Steenkamp verkies word as Uitvoerende Onderburgemeester van die Langeberg Munisipaliteit ooreenkomstig die bepalings van Artikels 57, 58 en 59 van die Wet op Plaaslike Regering, Munisipale Strukture, Wet 117 van 1998, soos gewysig.*

5. **A4215 - APPOINTMENT OF FULL-TIME COUNCILLORS (1/2/1/1) (MUNICIPAL MANAGER)**

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**

**This item served before a Special Meeting of Council on 22 November 2021**

**Eenparig Besluit / Unanimously Resolved**

That the positions of Speaker, Executive Mayor, Deputy Executive Mayor and that of the four (4) Executive Mayoral Committee Members be full-time councillors and that the members in such positions be appointed as full-time councillors.

*Dat die ampte van Speaker, Uitvoerende Burgemeester, Uitvoerende Onderburgemeester en dié van die vier (4) Uitvoerende Burgemeesterskomiteeëde voltydse raadslede sal wees en dat die raadslede in dié posisies as voltydse raadslede aangestel word.*

6. **A4216 - ELECTION OF REPRESENTATIVES TO THE CAPE WINELANDS DISTRICT MUNICIPALITY (3/1/4) (MUNICIPAL MANAGER)**

The representatives of the IEC dealt with this item. After the councillors voted for the 2 lists, it was declared that there will be 2 representatives of Langeberg Municipality on the Cape Winelands District Municipality council are one on the DA list and one on the ANC list.

The final determination and proclamation of the two names / councillors will be done by the IEC.

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 18 Augustus 2016**  
**This item served before a Special Meeting of Council on 18 August 2016**  
**Besluit / Resolved**

That one (01) DA councillor and one (01) ANC councillor are elected as representatives of the Langeberg Municipality on the Council of the Cape Winelands District Municipality. The names will be still be declared by the IEC.

*Dat een (01) DA raadslid en een (01) ANC raadslid verkies word as verteenwoordigers van die Langeberg Munisipaliteit op die Raad van die Kaapse Wynland Distriksmunisipaliteit. Die name sal nog deur die OVK verklaar word.*

7. **A4217 - HAND-OVER REPORT TO NEWLY ELECTED COUNCIL ~ NOVEMBER 2021 (CHIEF FINANCIAL OFFICER)**

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**  
**This item served before a Special Meeting of Council on 22 November 2021**  
**Eenparig Besluit / Unanimously Resolved**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

8. **A4218 - COMMITTEE STRUCTURE OF COUNCIL AND THE ELECTION OF REPRESENTATIVES (3/1/2 & 3/1/4) (MUNICIPAL MANAGER)**

**Hierdie verslag het voor 'n Spesiale Vergadering van die Raad gedien op 22 November 2021**  
**This item served before a Special Meeting of Council on 22 November 2021**  
**Eenparig Besluit / Unanimously Resolved**

The Executive Mayor announced the councillors appointed as members of the Executive Mayoral Committee. The Councillors and the portfolios they are responsible for are as follows:



Cllr C Steyn .....	Corporate Services Portfolio
Cllr JG Steenkamp.....	Strategy & Social Development Portfolio
Cllr RC Henn.....	Community Services Portfolio
Cllr DAT Felix.....	Financial Services Portfolio
Cllr JCJ Coetzee .....	Engineering Services Portfolio

## **SECTION 80 COMMITTEE'S:**

### **CORPORATE SERVICES PORTFOLIO COMMITTEE**

Cllr C Steyn (Mayoral Committee member) - (Chairperson)  
 Cllr DB Janse  
 Cllr NJ Beginsel  
 Cllr OC Simpson  
 Cllr of LIP

### **FINANCE PORTFOLIO COMMITTEE**

Cllr DAT Felix (Mayoral Committee member) - (Chairperson)  
 Cllr C Pokwas  
 Cllr Dr GD Joubert  
 Cllr JS Mafilika  
 Cllr CJ Grootboom

### **COMMUNITY SERVICES PORTFOLIO COMMITTEE**

Cllr RC Henn (Mayoral Committee member) - (Chairperson)  
 Cllr C Pokwas  
 Cllr MG Oostendorff-Kraukamp  
 Cllr OC Simpson  
 Cllr Good

### **STRATEGY AND SOCIAL DEVELOPMENT PORTFOLIO COMMITTEE**

Cllr JG Steenkamp (Mayoral Committee member) - (Chairperson)  
 Cllr Y Siegel  
 Cllr MG Oostendorff-Kraukamp  
 Cllr L Kahla  
 Cllr A Ndongeni

### **ENGINEERING SERVICES PORTFOLIO COMMITTEE**

Cllr JCJ Coetzee (Mayoral Committee member) - (Chairperson)  
 Cllr Dr GD Joubert  
 Cllr T Coetzee  
 Cllr JJ Januarie  
 Cllr L Gxowa

## **SECTION 79 COMMITTEE:**

### **MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

Cllr of LIP (Mayoral Committee member) - (Chairperson)

Cllr DB Janse  
Cllr Dr GD Joubert  
Cllr T Coetzee  
Cllr JJ Januarie

The meeting concluded at 11h46

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**SPEAKER**

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**DATE**

## **A ITEMS**

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**RESUBMISSION - APPLICATION OF REGULATION 14 OF THE MILITARY VETERANS (17/5/1) (DIRECTOR: COMMUNITY SERVICES)**

**PURPOSE**

*At an Ordinary Meeting of Council on 27 July 2021, Council resolved that report A4174*

*That the report be referred back to be updated with the names of the military veterans as well as the criteria which has been used to identify the military veterans.*

**ADDITIONAL INFORMATION**

The matter was referred back at the council meeting, 27 July 2021 for more information to be provided.

In terms of POPIA act the municipality may no longer provide personal details of applicants. Previously attached to this report the Guidelines for the application of Regulation 14 of Military Veterans Benefit Regulations 2014 that details the criteria applicable.

Specific attention is drawn to the following:

The content of this circular must be brought to the attention of all employees involved in the administration of housing benefits for Military Veterans.

Provinces are to thoroughly investigate the issues of a decline, do a submission to the Minister with clear recommendations based on the investigations and attach all the supporting documentation for Minister's attention whether to approve or decline and override.

All cases should be investigated timeously so that no Military Veteran is disadvantaged.

It should be noted that no Province will develop their own beneficiary lists. All the list will come from Department of Military Veterans to DHS and the department will in turn dispatch to Provinces.

Information provided by Province indicate that there are 18 military veterans residing in our area. This information can be verified with the DOHS

Eighteen (18) military veterans residing in Langeberg area.

- Robertson – 5
- Montagu – 7
- Ashton – 4
- Bonnievale – 2

Fifteen (15) from SADF and three (3) MK veterans.

**RECOMMENDATIONS**

1. That council take cognisance of the requirement to accommodate military veterans residing in Langeberg area on projects currently underway.
2. Langeberg municipality consult with department of military veterans to confirm status of each applicant before submission to the department of human settlement for housing opportunity consideration.
3. Consult affected military veterans to determine their status and their choices for allocation of housing opportunities.

**This item served before a Community Services Portfolio Committee on 11 August 2021**

**Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 11 Augustus 2021**

**Aanbeveling / Recommendation**

1. That council take cognisance of the requirement to accommodate military veterans residing in Langeberg area on projects currently underway.
2. Langeberg municipality consult with department of military veterans to confirm status of each applicant before submission to the department of human settlement for housing opportunity consideration.
3. Consult affected military veterans to determine their status and their choices for allocation of housing opportunities.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

1. That council take cognisance of the requirement to accommodate military veterans residing in Langeberg area on projects currently underway.
2. Langeberg municipality consult with department of military veterans to confirm status of each applicant before submission to the department of human settlement for housing opportunity consideration.
3. Consult affected military veterans to determine their status and their choices for allocation of housing opportunities.



**(A4174)**



human settlements  
military veterans

# **APPLICATION OF REGULATION 14 OF THE MILITARY VETERANS BENEFIT REGULATIONS, 2014**

**GUIDELINES**

To	Provincial Department of Human Settlements
Revision Date	None
Issue	1.0
Approval Date	

## 1. BACKGROUND AND DISCUSSION

- 1.1. Pursuant to the various engagements and discussions between the Department of Military Veterans and the Department of Human Settlement, and noting the dissatisfaction from the military veterans sector pertaining to the high rate of rejections when the military veterans applications are assessed for housing subsidy on the "Housing Subsidy System" (HSS), it was resolved that a circular be issued to support and advise the provinces and municipalities with the management of the housing assistance program for Military Veterans.
- 1.2. This circular is therefore, the product of extensive consultations with the various stakeholders and is underpinned by the principle of balancing the need for compliance with the legislation including the regulations, maintaining efficiency in the administration of beneficiaries, and being responsive to the needs of our Military Veterans.

## 2. LEGAL FRAMEWORK

- 2.1. Military Veterans Act, (Act no 18 of 2011)  
2.2. Military Veterans Benefit Regulations, 2014

## 3. APPLICABLE QUALIFYING CRITERIA FOR MILITARY VETERANS HOUSING BENEFIT

QUALIFYING CRITERIA AS PER REGULATIONS 14 (1) OF THE MILITARY VETERANS REGULATIONS, 2014	CURRENT PRACTICE	RECOMMENDED GUIDELINES
A Military Veterans must be unemployed and receives a pension from the State.	The current practice is to treat "pension" (including Special Pensions) as income and consequently disqualify those pensioners whose annuities are more than R125000.00 per annum.	Pension earned by Military Veterans should be excluded from income when accessing eligibility for housing benefit.
Where employed, the Military Veterans must not earn an annual income exceeding R125000.00	The current practice is to combine the incomes of the Military Veterans and his or her spouse, and where the income joint income exceed R125000.00 per annum, such applications are disqualified.	The income of the Military Veteran should be dissociated from that of his or her spouse. The income of the spouse is not taken into consideration as he/she cannot access the housing benefit if they themselves are not military veterans.
A Military Veteran must not own a house	The current practice is to establish whether the Military Veteran owns a property (whether currently or previously) and where the outcome is affirmative, to decline the application for housing benefits.	<ul style="list-style-type: none"><li>• <b>Previous property ownership:</b></li><li>Where a Military Veteran owned a property in the past, and does not currently own any property, such veterans should not be disqualified, where there's proof that the previous property was:<ul style="list-style-type: none"><li>• Sold under duress or</li><li>• Repossessed by the bank.</li></ul></li><li>• <b>Family Houses</b></li></ul>

QUALIFYING CRITERIA AS PER REGULATIONS 14 (1) OF THE MILITARY VETERANS REGULATIONS,2014	CURRENT PRACTICE	RECOMMENDED GUIDELINES
		<p>Most Military Veterans have "family homes" registered in their names but they do not "own" these properties. As a result, when there are family quarrels, the Military Veterans gets thrown out of the house and becomes homeless.</p> <p>Provinces and municipalities should exercise care and solicit the assistance of a qualified social worker to establish whether, in "inherited family properties" the Military Veteran has security of tenure, if not, then an appropriate intervention should be made.</p>
The Military Veteran must not have previously received a housing benefit from the state.	The practice is to reject all applications where it is established that the Military Veteran has previously accessed a government housing subsidy in the past.	<p>Some Military Veterans owned government subsidised houses at some stage of their lives but have lost those houses during their long absence while in political exile during the apartheid era.</p> <p>In other instances Military Veterans applied for an "RDP" but were only allocated empty sites with no house built. In this instance the military veteran can apply for a house as the provision of a stand is not a house.</p>
The spouse of the Military Veteran must not have received a housing benefit from government	The practice is to reject Military Veterans applications where it is established that the spouse of the Military veterans has previously accessed a housing subsidy from the state before.	<p>Where it is established that the spouse of the Military Veteran has previously accessed a housing subsidy from the state, municipalities and provinces should solicit the assistance of a qualified social worker to assess and verify whether or not the Military Veteran has security of tenure, and if not, then an appropriate intervention must be initiated.</p> <p><i>The Military Veterans Associations have presented examples in which the Military Veteran and his spouse have separated and because the "government subsidised house" was acquired by the spouse, the Military</i></p>


QUALIFYING CRITERIA AS PER REGULATIONS 14 (1) OF THE MILITARY VETERANS REGULATIONS,2014	CURRENT PRACTICE	RECOMMENDED GUIDELINES
		<p><i>Veteran get thrown out, instantly becoming homeless.</i></p> <p><i>In most instances where the Military Veteran and the spouse have separated, the Military Veteran is unequipped to institute divorce proceedings.</i></p>

The content of this circular must be brought to the attention of all employees involved in the administration of housing benefits for Military Veterans.

Provinces are to thoroughly investigate the issue of a decline, do a submission to the Minister with clear recommendations based on the investigations and attach all the supporting documentation for Minister's attention whether to approve or decline an override

All cases should be investigated timeously so that no Military Veteran is disadvantaged

It should be noted that no Province will develop their own beneficiary lists. All the lists will come from Department of Military Veterans to DHS and the Department will in turn dispatch to Provinces

  
**MS TSHANGANA**  
**DIRECTOR GENERAL**  
**DATE:** 25/04/2014



**MILITARY VETERANS DATABASE INFORMATION  
FORM**  
CONFIDENTIAL WHEN COMPLETED

**BARCODE:**  
**DMVF-**

☒ - Where applicable

**1. MILITARY VETERAN PERSONAL INFORMATION:**

**FORCE NUMBER:**  **IDENTITY NUMBER:**

**SURNAME:**

**FULL NAMES:**

**GENDER:** ☐ Male ☐ Female **RACE:**        
*African, White, Coloured, Indian, Other (Specify)*

**MARITAL STATUS:** ☐ Single ☐ Married ☐ Customary Marriage ☐ Divorced  
☐ Separated ☐ Widow/er ☐ Life Partners

**FORMER FORCE:** ☐ MK ☐ SADF ☐ TDF ☐ VDF  
☐ APLA ☐ SANDF ☐ BDF ☐ CDF  
☐ AZANLA ☐ UDF (World War 2)

**TRANSPORT:** ☐ Own Vehicle ☐ Public Transport

**DRIVERS LICENCE:** ☐ Yes ☐ No **Code:**

**VETERAN:** ☐ Alive ☐ Deceased

If the veteran is deceased, please supply the following info:

Date of death:

Name of Cemetery:

Town/City:

**2. MILITARY VETERAN'S CONTACT DETAIL:** (If military veteran is deceased, supply contact detail of dependants)

**CURRENT RESIDENTIAL ADDRESS:** (INCLUDE PROVINCE)

**CURRENT POSTAL ADDRESS:**

**TYPE OF HOUSING:** ☐ Informal Dwelling (Shack) ☐ Other  
☐ Brick House ☐ Specify:   
☐ Flat

**OWNERSHIP OF HOUSING:** ☐ Owner ☐ Boarding with people  
☐ Rented/Tenant ☐ Other  
☐ Specify:

**CONTACT NUMBERS:**

Home Phone:	<input type="text"/>
Work Phone:	<input type="text"/>
Home Fax:	<input type="text"/>
Work Fax:	<input type="text"/>
Cell:	<input type="text"/>
Alternative Cell:	<input type="text"/>
E-Mail:	<input type="text"/>

**3. MILITARY VETERAN EDUCATION:** (Attach information on additional pages if the number of courses exceeds the above allotted space)

**LAST SCHOOL:**

**HIGHEST GRADE:**

**DATE OBTAINED:**

**DIPLOMA/DEGREE:**

**EDUCATIONAL INSTITUTION:**

**DATE OBTAINED:**

**COURSE/SKILL:**

**EDUCATIONAL INSTITUTION:**

**DATE OBTAINED:**



**MILITARY VETERANS DATABASE INFORMATION  
FORM**  
CONFIDENTIAL WHEN COMPLETED

BARCODE:  
DMVF-

☒ - Where applicable

**4. MILITARY VETERAN'S FURTHER EDUCATION/SKILL TRAINING REQUIREMENT:**

Do you require further education or skill training?

SCHOOLING: ☐ Yes ☐ No  
SKILL TRAINING: ☐ Yes ☐ No

What Education or Skill Training would you like to receive? Put in order of preference

1)
2)
3)
4)
5)

**5. MILITARY VETERAN'S EMPLOYMENT STATUS:**

EMPLOYED BY COMPANY ☐ Name of Employer: \_\_\_\_\_  
UNEMPLOYED ☐  
PENSIONER ☐  
SELF EMPLOYED ☐ Business Name: \_\_\_\_\_  
Registration Number: \_\_\_\_\_

SHORT COMPANY PROFILE:


**6. MILITARY VETERAN'S MEDICAL INFORMATION:**

HEALTH STATUS:	
CHRONIC ILLNESSES YOU SUFFER FROM:	
DISABILITY YOU SUFFER FROM:	

IS YOUR DISABILITY AS A RESULT OF INJURY ON MILITARY DUTY? ☐ Yes ☐ No

DO YOU RECEIVE A MILITARY PENSION FOR YOUR DISABILITY? ☐ Yes ☐ No

DID YOU RECEIVE COMPENSATION AS A RESULT OF YOUR INJURY? ☐ Yes ☐ No

PARTICULARS OF INJURY ON DUTY:	

REMARKS:	

DO YOU UTILISE MILITARY HEALTH FACILITIES? ☐ Yes ☐ No

HOW DO YOU PAY FOR MEDICAL EXPENSES? \_\_\_\_\_

**7. MILITARY VETERAN'S GOVERNMENT COMPENSATION/PENSION:**

DID YOU RECEIVE A LUMP SUM IN RESPECT OF NSF LONG SERVICE? ☐ Yes ☐ No

ARE YOU IN RECEIPT OF ONE OR MORE OF THE FOLLOWING?

War Veterans' Grant (World War 2 Veterans) ☐  
Special Pension ☐  
Civil Pension ☐  
Other Social Grant ☐ Specify \_\_\_\_\_

**8. MILITARY VETERANS' ORGANISATIONS YOU ARE A MEMBER OF:**

NAME OF MILITARY VETERANS ASSOCIATION/ORGANISATION	MEMBERSHIP DATE							
	Y	Y	Y	Y	M	M	D	D







# MILITARY VETERANS DATABASE INFORMATION FORM

CONFIDENTIAL WHEN COMPLETED

**BARCODE:**  
*DMVF-*

☒ - Where applicable

5. **No fees are payable** to obtain or submit this form. The form is supplied **free of charge** by the Department of Military Veterans. Please report any irregularities to the Department of Military Veterans asap.
6. Certified copies (not older than 3 months) of required documents must be attached to the completed form.

*IT IS A CRIMINAL OFFENCE TO COMPLETE FALSE INFORMATION ON THE REGISTRATION FORM AND ANY PERSON FAILING TO PROVIDE TRUE INFORMATION MAY BE FOUND GUILTY OF A CRIMINAL OFFENCE OR MAY BE LIABLE TO A FINE.*

*I DECLARE THAT ALL THE INFORMATION PROVIDED (INCLUDING ANY ATTACHMENTS) ARE COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE, AND THAT THE INFORMATION IS SUPPLIED VOLUNTARILY.*

\_\_\_\_\_  
MILITARY VETERAN/DEPENDANT SIGNATURE

\_\_\_\_\_  
DATE

**FOR OFFICE USE ONLY:**

COMPILER:	DATA CAPTURER:	CHECKER
NO: _____ RANK: _____ INITIALS & SURNAME: _____	NO: _____ RANK: _____ INITIALS & SURNAME: _____	NO: _____ RANK: _____ INITIALS & SURNAME: _____
VENUE/UNIT WHERE FORM WAS COMPLETED: _____	I CONFIRM THAT DATA CAPTURED IS ACCURATE AND MIRRORS DATA PROVIDED IN THE MILITARY VETERANS' REGISTRATION FORM:	I CONFIRM THAT DATA CAPTURED IS ACCURATE AND MIRRORS DATA PROVIDED IN THE MILITARY VETERANS' REGISTRATION FORM:
	<div style="display: flex; justify-content: space-around;"> <span>YES</span> <span>NO</span> </div>	<div style="display: flex; justify-content: space-around;"> <span>YES</span> <span>NO</span> </div>
DATE: _____	DATE: _____	DATE: _____
SIGNATURE: _____	SIGNATURE: _____	SIGNATURE: _____



**RE-SUBMISSION OF THE 2022 / 2023 BUDGET AND IDP TIME SCHEDULE (5/1/1/) (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of the report**

To re-submit the 2022/ 2023 amended Budget and IDP Time schedule to Council for consideration.

**Legal Framework**

Relevant documentation was attached to this report

Section 21 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

**21. Budget preparation process**

(1) The mayor of a municipality must—

- (a) co-ordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible;
- (b) at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for—
  - (i) the preparation, tabling and approval of the annual budget;
  - (ii) the annual review of—
    - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
    - (bb) the budget-related policies;
  - (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and
  - (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii).

Section 29 of the Local government: Municipal Systems Act, 2000 (Act No. 32 of 2000) stipulates as follows:

**29. Process to be followed**

(1) The process followed by a municipality to draft its integrated development plan, including its consideration and adoption of the draft plan, must—

- (a) be in accordance with a predetermined programme specifying time-frames for the different steps;
- (b) through appropriate mechanisms, processes and procedures established in terms of Chapter 4, allow for—
  - (i) the local community to be consulted on its development needs and priorities;
  - (ii) the local community to participate in the drafting of the integrated development plan; and
  - (iii) organs of state, including traditional authorities, and other role players to be identified and consulted on the drafting of the integrated development plan;

- (c) provide for the identification of all plans and planning requirements binding on the municipality in terms of national and provincial legislation; and
- (d) be consistent with any other matters that may be prescribed by regulation.

Section 34 of the Local government: Municipal Systems Act, 2000 (Act No. 32 of 2000) stipulates as follows:

**34. Annual review and amendment of integrated development plan — a municipal council—**

- (a) must review its integrated development plan—
  - (i) annually in accordance with an assessment of its performance measurements in terms of section 41; and
  - (ii) to the extent that changing circumstances so demand; and
- (b) may amend its integrated development plan in accordance with a prescribed process

Section 27 of the Local government: Municipal Systems Act, 2000 (Act No. 32 of 2000) stipulates as follows:

**27. Framework for integrated development planning**

- (1) Each district municipality, within a prescribed period after the start of its 40 elected term and after following a consultative process with the local municipalities within its area, must adopt a framework for integrated development planning in the area as a whole.
- (2) A framework referred to in subsection (1) binds both the district municipality and the local municipalities in the area of the district municipality, and must at least—
  - (a) identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or on any specific municipality;
  - (b) identify the matters to be included in the integrated development plans of the district municipality and the local municipalities that require alignment;
  - (c) specify the principles to be applied and co-ordinate the approach to be adopted in respect of those matters;
  - (d) and determine procedures—
    - (i) for consultation between the district municipality and the local municipalities during the process of drafting their respective integrated development plans; and
    - (ii) to effect essential amendments to the framework

**Recommendation**

That the submitted 2022 / 2023 Budget and IDP Time schedule be approved.

**LANGEBERG MUNICIPALITY**  
**2022 / 2023**  
**IDP & BUDGET TIME SCHEDULE**

Nr	Activities	Responsible Person	Date
<b>JULY 2021</b>			
1	Compile the IDP & Budget draft Time schedule with time schedule	Financial Services / Strategic Services	30/07/2021
<b>AUGUST 2021</b>			
2	Submit to SMT	Financial Services / Strategic Services	20/08/2021
3	Council to approve 2022 / 2023 Budget and IDP Time Schedule	Financial Services / Strategic Services	31/08/2021
4	2020 / 2021 Financial Statements submitted to Auditor-General	Financial Services	31/08/2021
<b>SEPTEMBER 2021</b>			
5	Notice to PGWC	Strategic Services	3/09/2021
6	Public Notices of Time schedule	Strategic Services	10/09/2021
7	District IDP Managers Forum engagement to ensure integrated development planning for the district as a whole	Strategic Services	2/9/2021
8	Provincial IDM Managers Forum	Western Cape Government	9-10/9/2021
<b>OCTOBER 2021</b>			
9	Call for Public Inputs on the IDP needs by Electronic and Social Media and Ward Committees	Strategic Services	01/10/2021 - 28/01/2022
<b>NOVEMBER 2021</b>			
10	Public Sector Participation - Business/Health/Safety & Security etc.	Strategic Services	30/11/2021
11	Priorities from CWDM	Strategic Services	30/11/2021
12	Ward Based Plan Review	Strategic Services	30/11/2021
13	Priorities from Directors	Strategic Services	30/11/2021
<b>DECEMBER 2021</b>			
14	Item to new Council on the process as adopted in August 2021	Strategic Services	15/12/2021
15	As part of item to Council obtain decision as to adoption of predecessors IDP with or without amendment	Strategic Services	15/12/2021
16	IDP Managers Forum	Strategic Services	9-10/12/2021
Nr.	Activities	Responsible Person	Date

JANUARY 2022			
17	Drafting of IDP Strategic Objectives	Strategic Services	28/01/2022
18	Inputs for Operational Budget (Directors & OMT's)	Financial Services	21/01/2022
19	Approval of Organizational Structure for Budgetary Purpose by MM	Municipal Manager	28/01/2022
20	Submit Electricity Tariffs to NERSA	Financial Services	28/01/2022
FEBRUARY 2022			
21	Compiling of a Draft Budget for Discussion	Financial Services	18/02/2022
22	Compile Draft Budget	Financial Services	25/02/2022
23	IDP Office to provide draft IDP document for scrutiny by departments	Strategic Services	14/02/2022
24	Departments provide inputs on draft IDP	Strategic Services	25/02/2022
25	Project alignment between Provincial, District and Local municipalities. Prepare draft IDP document	Strategic Services	25/02/2022
26	Identify all plans and planning requirements binding on the municipality in terms of national and provincial legislation as per section 29(1)(c) of the MSA	Strategic Services	25/02/2022
27	Technical Integrated Municipal Engagement (TIME)	Senior Management	28/02/2022
MARCH 2022			
28	IDP Office to consolidate all information received and to compile the draft IDP	Strategic Services	04/03/2022
29	Meeting with Mayor and MM on the draft budget and DRAFT IDP	Municipal Manager/Executive Mayor	11/03/2022
30	Workshop Draft Budget with budget Steering Committee	Financial Services	11/03/2022
31	The Mayor tables the draft Budget, draft IDP and Budget Policies in Council	Executive Mayor	31/03/2022
32	IDP Managers Forum	Strategic Services	10-11/03/2022
APRIL 2022			
33	Advertise the Budget, IDP and Budget Policies in News paper	Strategic Services	08/04/2022
34	Submit tabled budget to National and Provincial Treasury	Financial Services	08/04/2022
35	Ward based meetings on Budget and IDP	Financial Services / Strategic Services	29/04/2022
MAY 2022			
36	Submit inputs received with comments to CFO and MM	Financial Services / Strategic Services	06/05/2022
37	Submit inputs received with comments to Mayor	Municipal Manager	06/05/2022

Nr.	Activities	Responsible Person	Date
38	LG MTEC - consider recommendations on Draft IDP for inclusion in final IDP Review 2022/2023	Senior Management	20/05/2022
39	Council consider approval of the Budget, IDP and Budget Policies	Council	31/05/2022
40	Compile Annual performance plans	Municipal Manager	31/05/2022
JUNE 2022			
41	Submit approved budget to National and Provincial Treasury	Financial Services	10/06/2022
42	Advertise approved tariffs in media and Provincial Gazette	Financial Services	10/06/2022
43	IDP Managers Forum	Strategic Services	2-3/06/2022
44	Sign performance plans	Municipal Manager	10/06/2022
45	Disclosure of performance plans	Municipal Manager	13/06/2022
46	Submission of plans to PGWC	Strategic Services	18/06/2022
47	Compile SDBIP	Strategic Services	3/06/2022
48	Submit SDBIP to SMT	Strategic Services	03/06/2022
49	Submit SDBIP to EMT	Strategic Services	03/06/2022
50	SDBIP approve by Mayor	Executive Mayor	10/06/2022
51	Submit SDBIP PGWC	Strategic Services	13/06/2022

**This item served before the Strategy & Social Development Portfolio Committee on 01 December 2021.**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 01 Desember 2021**  
**Aanbeveling / Recommendation**

That the submitted 2022 / 2023 Budget and IDP Time schedule be approved.

**This item served before the Executive Mayoral Committee on 07 December 2021**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**  
**Aanbeveling / Recommendation**

That the submitted 2022 / 2023 Budget and IDP Time schedule be approved.

**APPLICATION TO PURCHASE ERF 1821, BONNIEVALE (7/2/3/2/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to the Mayoral Committee for consideration regarding an application received from Mr J & C Witbooi.

**Background**

The following letter was received from Mr J & C Witbooi:

*"Ek Jumat Witbooi en my vrou het onlangs erf 1822 gekoop en dus stel ons baie belang om erf 1821 ook te koop. Dit lê net langs erf 1822 en dit sal net my grondarea net meer vergemaklik.*

*Huidiglik loop die mense oor dit en gooi hulle huishoudelike rommel daar, so as ons dit te koop kan kry skakel dit sommer die deurloop van mense en die gooi van huishoudelike Rommel ook uit.*

*Hoop om gou van u te hoor."*

**Comments**

A location map was attached.

The size of the erf is 257m<sup>2</sup>.

***The Directors were requested to comment not later than 30 July 2021. The following comments were received:***

**Comments: Director: Strategy and Social Development**

This Directorate has no objection to the sale of erf 1821 via public tender

**Comments: Director: Engineering Services**

Engineering Directorate – no objection

**Comments: Director: Community Services**

Alienation of assets process be followed in this regard.

**Comments: Chief Financial Officer**

In terms of section 14 of the MFMA. Disposal of capital assets.—

(1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.

(2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection

(1), but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

Should council decide to sell the property, this should be done via open market tender.

### Comments: Cllr Januarie

Ondersteun mits dit op openbare tender gaan waar almal geleentheid kry.

### Recommendation/Aanbeveling

1. That it be confirmed that erf 1821, Bonnievale is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat erf 1821, Bonnievale nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Mr J & C Witbooi for the purchase of erf 1821, Bonnievale not be approved.

*Dat die aansoek van Mnr J & C Witbooi vir die koop van erf 1821, Bonnievale te koop nie goedgekeur word nie.*

3. That erf 1821, Bonnievale be alienated by way of public tender for residential purposes subject to the following conditions:

*Dat erf 1821, Bonnievale by wyse van publieke tender vir residensiële doeleindes verkoop word onderworpe aan die volgende voorwaardes:*

- 3.1 That the selling price be determined based on a reasonable market value certificate.

*Dat die verkoopprys van die eiendom bereken word, baseer op 'n billike markwaarde sertifikaat.*

- 3.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaal word by ondertekening van die koop-ooreenkoms en dat die restant van die koopprys teen registrasie betaalbaar is.*

- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 3.4 That the purchaser be responsible for all costs regarding the alienation.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die vervreemding.*

- 3.5 That the purchase deal be finalized within a period of 6 months after allocation of the property failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 6 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan die aanbod onherroeplik verval.*

**This item served before the Corporate Services Portfolio Committee on 08 September 2021**

**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 08 September 2021**

Due to the fact that there was no quorum the meeting could not proceed. On recommendation from the Director Corporate Services, the chairperson referred all reports to the Mayco, 21 September 2021.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

1. That it be confirmed that erf 1821, Bonnievale is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat erf 1821, Bonnievale nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Mr J & C Witbooi for the purchase of erf 1821, Bonnievale not be approved.

*Dat die aansoek van Mnr J & C Witbooi vir die koop van erf 1821, Bonnievale te koop nie goedgekeur word nie.*

3. That erf 1821, Bonnievale be alienated by way of public tender for residential purposes subject to the following conditions:

*Dat erf 1821, Bonnievale by wyse van publieke tender vir residensiële doeleindes verkoop word onderworpe aan die volgende voorwaardes:*

- 3.1 That the selling price be determined based on a reasonable market value certificate.

*Dat die verkoopprijs van die eiendom bereken word, baseer op 'n billike markwaarde sertifikaat.*

- 3.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaal word by ondertekening van die koop-ooreenkoms en dat die restant van die koopprijs teen registrasie betaalbaar is.*

- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 3.4 That the purchaser be responsible for all costs regarding the alienation.

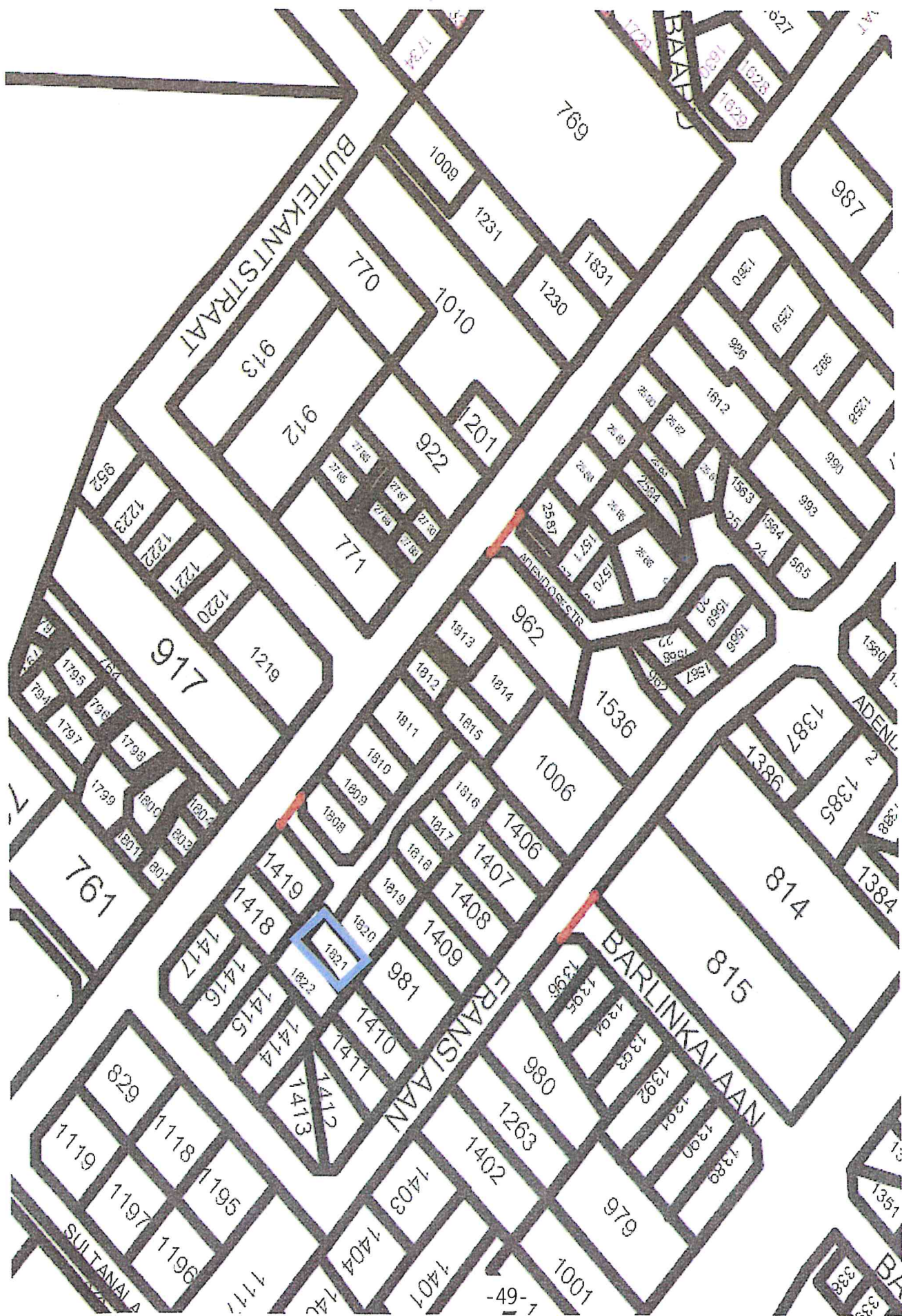
*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die vervreemding.*

- 3.5 That the purchase deal be finalized within a period of 6 months after allocation of the property failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 6 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan die aanbod onherroeplik verval.*



(A4202)



**MCGREGOR COMMUNITY SERVICES PROJECTS: APPLICATION TO LEASE ROOILANDE (43.5HA),  
MCGREGOR (7/2/3/1/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to the Mayoral Committee for consideration regarding an application received from Mr JP Du Plessis on behalf of McGregor Community Services Projects.

The following letter was received from Mr JP Du Plessis:

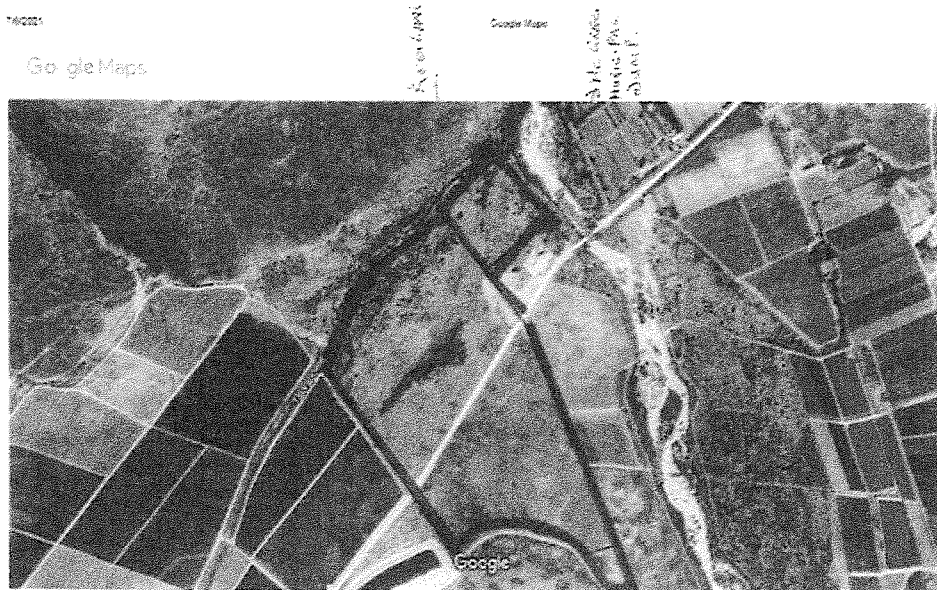
***“Application to lease, Rooilande McGregor (see location map).***

***Purpose of lease:*** to provide the McGregor stock (cattle) owners with permanent pastureland.

***Management & Control:*** MCSP will provide management and administrative control and oversight as well as running a mentorship programme in good animal husbandry and farming practices.

***Period of lease:*** 5 years with option to renew every 5 years.

*McGregor Community Services Projects is a registered NPO with audited Annual Financial Statements.*



**Comments:**

A location map was attached

***The Directors were requested to comment no later than 30 July 2021. The following comments were received:***

**Comments: Director: Strategy and Social Development**

The application to lease the Rooilande is hereby supported subject to the following:

1. That the entire portion of the Rooilande (19.7 ha below and 23.8 ha above the gravel road) must be suitably fenced to ensure that livestock do not roam on private and public land.
2. That all livestock be branded and a record kept of all the owners and addresses for each brand
3. That all livestock must be kept in a healthy condition
4. That the Rooilande must be kept in a nuisance (odours, flies etc.) free condition

Mr JP du Plessis has been appointed by the McGregor Small Scale Farmers to manage the organizations administration.

A ground water potential investigation, for the Rooilande, was concluded by AGES Omega (PTY) Ltd, in May 2019. The initial investigation has been concluded but the McGregor Small Scale Farmers need a letter from Langeberg Municipality, allowing the organization to apply to the Department: Agriculture, for funding, to complete the process. (Drilling and the determination of quantity and quality and infrastructure)

The McGregor Small Scale Farmers should be permitted to continue with this process and provided with a letter in this regard

**Comments: Chief Financial Officer**

In terms of section 14 of the MFMA. Disposal of capital assets.—(1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.

(2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

Should council decide to lease the property, this should be done via open market tender.

**Comments: Director: Community Services**

No objection, on condition that the McGregor Community Services Projects also take responsibility for the Alien Invader Plants species control (mainly Port Jacksons and Sesbania sp. ) along the Takkap and Houtbaai river sections bordering on the proposed stretch of land and that the MCSP allow Friends of Care to supervise and educate the livestock owners in basic animal care.

**Comments: Director Engineering Services**

The engineering directorate has no objection towards the lease application. The applicant will be responsible to make provision, at his cost, for civil services to the property.

**Comments: Cllr Van Zyl**

Ek neem kennis hiervan. Beveel so aan.

**Recommendation/ Aanbeveling**

1. That it be confirmed that the portions of land is not needed for the provision of the minimum level of basic municipal services. (S14 of MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes grond nie benodig word vir verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr JP Du Plessis on behalf of McGregor Community Services to lease Rooilande (43.5Ha), McGregor not be approved and the intention of the Municipality to lease the property by public tender for a period of 9 years 11 months be advertised for comments.



*Dat die aansoek vanaf Mnr JP Du Plessis vir die huur van Rooilande (43.5 ha), McGregor nie goedgekeur word nie en dat die voorneme van die Munisipaliteit om die eiendom per publieke tender te verhuur vir 'n periode van 9 jaar 11 maande, geadverteer word vir kommentaar.*

3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were received, lease be proceeded with, subject to the following conditions:

*Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande aan Nasionale Tesourie gekommunikeer word en indien geen geskrewe opinies en besware ontvang word nie, daar voort gegaan word met die verhuring, onderworpe aan die volgende voorwaardes:*

- 3.1 That the portions be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determined by the yearly CPI.

*Dat die gedeeltes verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 3.2 That if any Municipal services are utilized it be for the account of the Lessee.

*Dat indien enige Munisipale dienste gebruik word, dit vir die rekening van die Huurder sal wees.*

- 3.3 That the portions of land (19.7 ha below and 23.8 ha abutting to the gravel road) be suitably fenced to ensure that the livestock remain on the land at all times and that the fencing cost as well as the maintenance thereof be for the Lessee.

*Dat die gedeeltes grond (19.7 ha onder en 23.8 ha aangrensend die gruispad) behoorlik omhein word om te verseker dat die lewende hawe ten alle tye op die grond bly en die koste hiervan sowel as die instandhouding daarvan deur die huurder gedra word.*

- 3.4 That the Lessee be responsible to ensure that all livestock be branded and the brand mark with the owner's particulars be submitted to the Municipality for control purposes.

*Dat die Huurder verantwoordelik is om te verseker dat alle lewende hawe gebrandmerk word en dat die brandmerk met die eienaar se besonderhede by die Munisipaliteit ingedien word vir beheer doeleindes.*

- 3.5 That all animals be kept and cared for in accordance with the requirements set out by the Department: Agriculture and the SPCA.

*Dat alle diere aangehou en versorg word volgens die vereistes van die Departement Landbou en die DBV.*

- 3.6 That all animals receive additional feed and not be dependant only on natural grazing and that the SPCA monitor that the livestock do indeed receive the additional feed.

*Dat alle diere bykomstige voeding ontvang en nie net afhanklik van natuurlike weiding sal wees nie en dat die DBV monitor dat die lewende hawe wel addisionele voeding ontvang.*

- 3.7 That Rooilande must be kept in a nuisance (odours, flies etc.) free condition.

*Dat Rooilande in 'n plaagvrye kondisie (reuke, vlieë, ens.) gehou moet word.*

- 3.8 That the Lessee take responsibility for the Alien Invader Plants species control (mainly Port Jacksons and Sesbania sp. ) along the Takkap and Houtbaai river sections bordering on the proposed stretch of land.

Dat die Huurder verantwoordelikheid neem vir die Vreemde Indringer Plante Spesies beheer (hoosaaklik Port Jacksons and Sesbania sp.) langs die Takkap en Houtbaai rivier seksies wat grens op die voorgestelde streek van die grond.

- 3.9 That Rooilande (43.5ha) McGregor be leased without water or the right to any water sources.

*Dat Rooilande (43.5ha) McGregor verhuur word sonder enige water of regte tot enige waterbronne.*

**This item served before the Corporate Services Portfolio Committee on 08 September 2021**

**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 08 September 2021**

Due to the fact that there was no quorum the meeting could not proceed. On recommendation from the Director Corporate Services, the chairperson referred all reports to the Mayco, 21 September 2021.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

1. That it be confirmed that the portions of land is not needed for the provision of the minimum level of basic municipal services. (S14 of MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes grond nie benodig word vir verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr JP Du Plessis on behalf of McGregor Community Services to lease Rooilande (43.5Ha), McGregor not be approved and the intention of the Municipality to lease the property by public tender for a period of 9 years 11 months be advertised for comments.

*Dat die aansoek vanaf Mnr JP Du Plessis vir die huur van Rooilande (43.5 ha), McGregor nie goedgekeur word nie en dat die voorneme van die Munisipaliteit om die eiendom per publieke tender te verhuur vir 'n periode van 9 jaar 11 maande, geadverteer word vir kommentaar.*

3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were receive , lease be proceeded with, subject to the following conditions:

*Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eiendom te verhuur vir 'n periode van 9 jaar 11 maande aan Nasionale Tesourie gekommunikeer word en indien geen geskrewe opinies en besware ontvang word nie, daar voort gegaan word met die verhuring, onderworpe aan die volgende voorwaardes:*

- 3.1 That the portions be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determine by the yearly CPIX.

*Dat die gedeeltes verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 3.2 That if any Municipal services are utilized it be for the account of the Lessee.

*Dat indien enige Munisipale dienste gebruik word, dit vir die rekening van die Huurder sal wees.*

- 3.3 That the portions of land (19.7 ha below and 23.8 ha abutting to the gravel road) be suitably fenced to ensure that the livestock remain on the land at all times and that the fencing cost as well as the maintenance thereof be for the Lessee.

*Dat die gedeeltes grond (19.7 ha onder en 23.8 ha aangrensend die gruispad) behoorlik omhein word om te verseker dat die lewende hawe ten alle tye op die grond bly en die koste hiervan sowel as die instandhouding daarvan deur die huurder gedra word.*

- 3.4 That the Lessee be responsible to ensure that all livestock be branded and the brand mark with the owner's particulars be submitted to the Municipality for control purposes.

*Dat die Huurder verantwoordelik is om te verseker dat alle lewende hawe gebrandmerk word en dat die brandmerk met die eienaar se besonderhede by die Munisipaliteit ingedien word vir beheer doeleindes.*

- 3.5 That all animals be kept and cared for in accordance with the requirements set out by the Department: Agriculture and the SPCA.

*Dat alle diere aangehou en versorg word volgens die vereistes van die Departement Landbou en die DBV.*

- 3.6 That all animals receive additional feed and not be dependant only on natural grazing and that the SPCA monitor that the livestock do indeed receive the additional feed.

*Dat alle diere bykomstige voeding ontvang en nie net afhanklik van natuurlike weiding sal wees nie en dat die DBV monitor dat die lewende hawe wel addisionele voeding ontvang.*

- 3.7 That Rooilande must be kept in a nuisance (odours, flies etc.) free condition.

*Dat Rooilande in 'n plaagvrye kondisie (reuke, vlieë, ens.) gehou moet word.*

- 3.8 That the Lessee take responsibility for the Alien Invader Plants species control (mainly Port Jacksons and Sesbania sp. ) along the Takkap and Houtbaai river sections bordering on the proposed stretch of land.

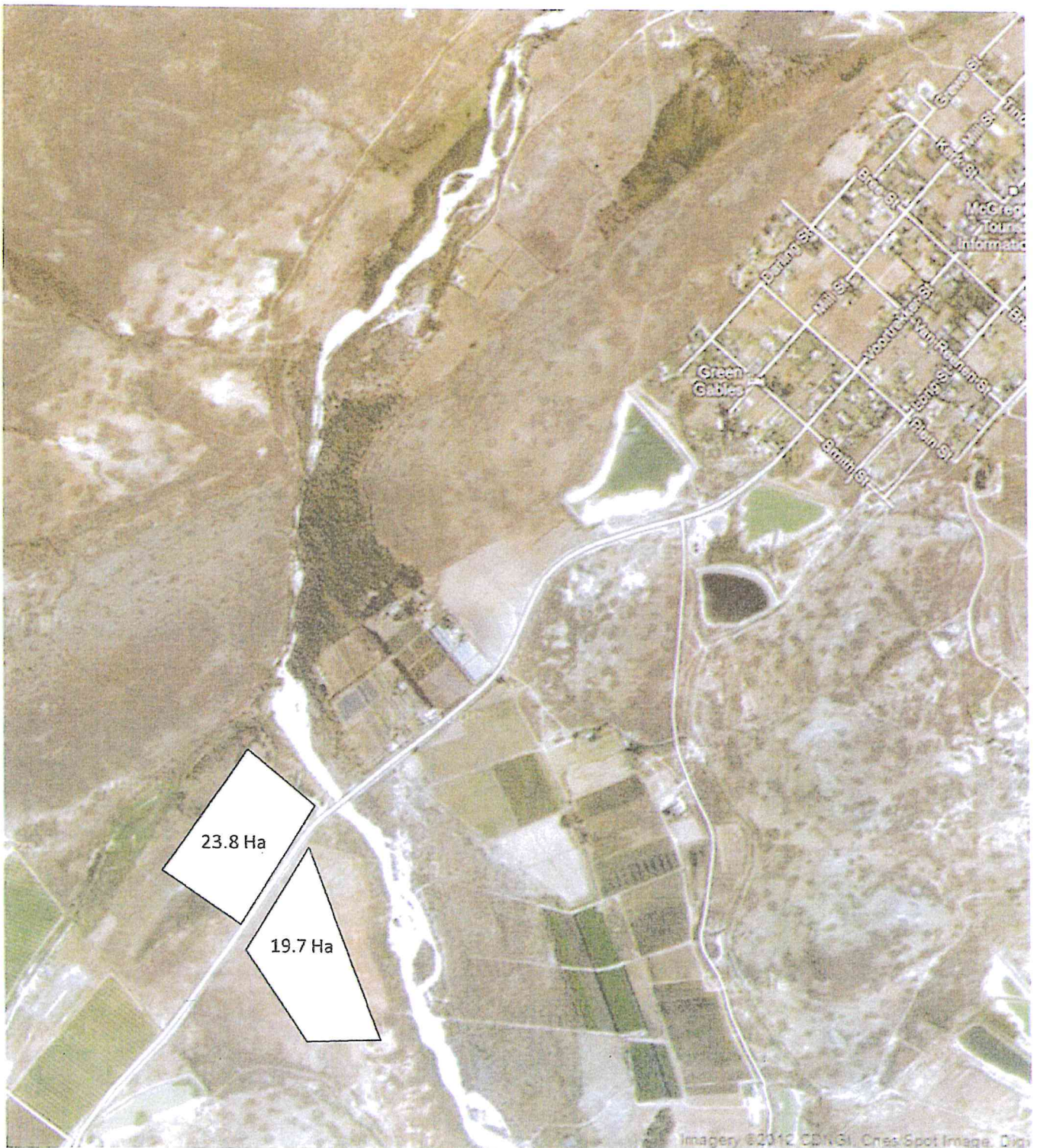
*Dat die Huurder verantwoordelikheid neem vir die Vreemde Indringer Plante Spesies beheer (hoosaaklik Port Jacksons and Sesbania sp.) langs die Takkap en Houtbaai rivier seksies wat grens op die voorgestelde streek van die grond.*

- 3.9 That Rooilande (43.5ha) McGregor be leased without water or the right to any water sources.

*Dat Rooilande (43.5ha) McGregor verhuur word sonder enige water of regte tot enige waterbronne.*



(A4203)



**APPLICATION TO PURCHASE ERF 1536, MONTAGU (7/2/3/2/4) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to Council for consideration regarding an application received from Mr WJ Swanepoel.

**Background**

The following letter was received from Mr WJ Swanepoel

*"Hiermee doen ek aansoek op bogenoemde erf in Montagu in die Langeberg Munisipale area te koop om 'n woning daarop te bou.*

*Ek wil graag hierdie erf koop, sodat ek 'n huis vir my familie kan bou. Ek is 'n boorling van Montagu en wil graag my familie 'n gemaklike lewe gee deur vir hulle 'n huis te bou en hierdie erf is geskik daarvoor.*

*As ek suksesvol is in my aansoek kan ek dadelik die erf koop en die oordra kostes betaal. Dankie vir die voorreg om aansoek te doen om die erf te koop."*

**Comments**

A location map was attached.

The size of the erf is 416m<sup>2</sup>.

***The Directors were requested to comment not later than 13 August 2021. The following comments were received:***

**Comments: Director: Community Services**

Not supported, due process should be followed to acquire housing need.

**Comments: Director: Strategy & Social Development**

If the municipality does not have any use for the erven, it is recommended that it be sold via open public process

**Comments: Chief Financial officer**

In terms of section 14 of the MFMA. Disposal of capital assets.—(1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.

(2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

Should council decide to sell the property, this should be done via open market tender.

**Comments: Director: Engineering Services**



Daar is 'n hoofwater toevoer pyplyn op die suidelike gedeelte van die erf. Volgens Mnr Johann Carolus is daar ook 'n stormwater sloot gegrawe wat die ontwikkelbaarheid van die erf verder bemoeilik. Die voorstel om die bogenoemde erf te vervreem word nie ondersteun nie.

**Comments: Cllr Scheffers**

Hierdie erf is een van vele in Ashbury wat geormerk is vir behuising en daarom kan ek ongelukkig nie die verkoop daarvan aanbeveel nie.

**Recommendation/Aanbeveling**

That the application of Mr WJ Swanepoel for the purchase of erf 1536, Montagu not be approved taking in consideration comments received from the Director: Engineering Services that there is a storm water furrow which will hinder the development of the erf.

*Dat die aansoek van Mnr WJ Swanepoel vir die koop van erf 1536, Montagu te koop nie goedgekeur word nie in aggenome kommentare ontvang van die Direkteur: Ingenieursdienste dat daar 'n stormwater sloot is wat die ontwikkelbaarheid van die erf bemoeilik.*

**This item served before the Corporate Services Portfolio Committee on 08 September 2021**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 08 September 2021**

Due to the fact that there was no quorum the meeting could not proceed. On recommendation from the Director Corporate Services, the chairperson referred all reports to the Mayco, 21 September 2021.

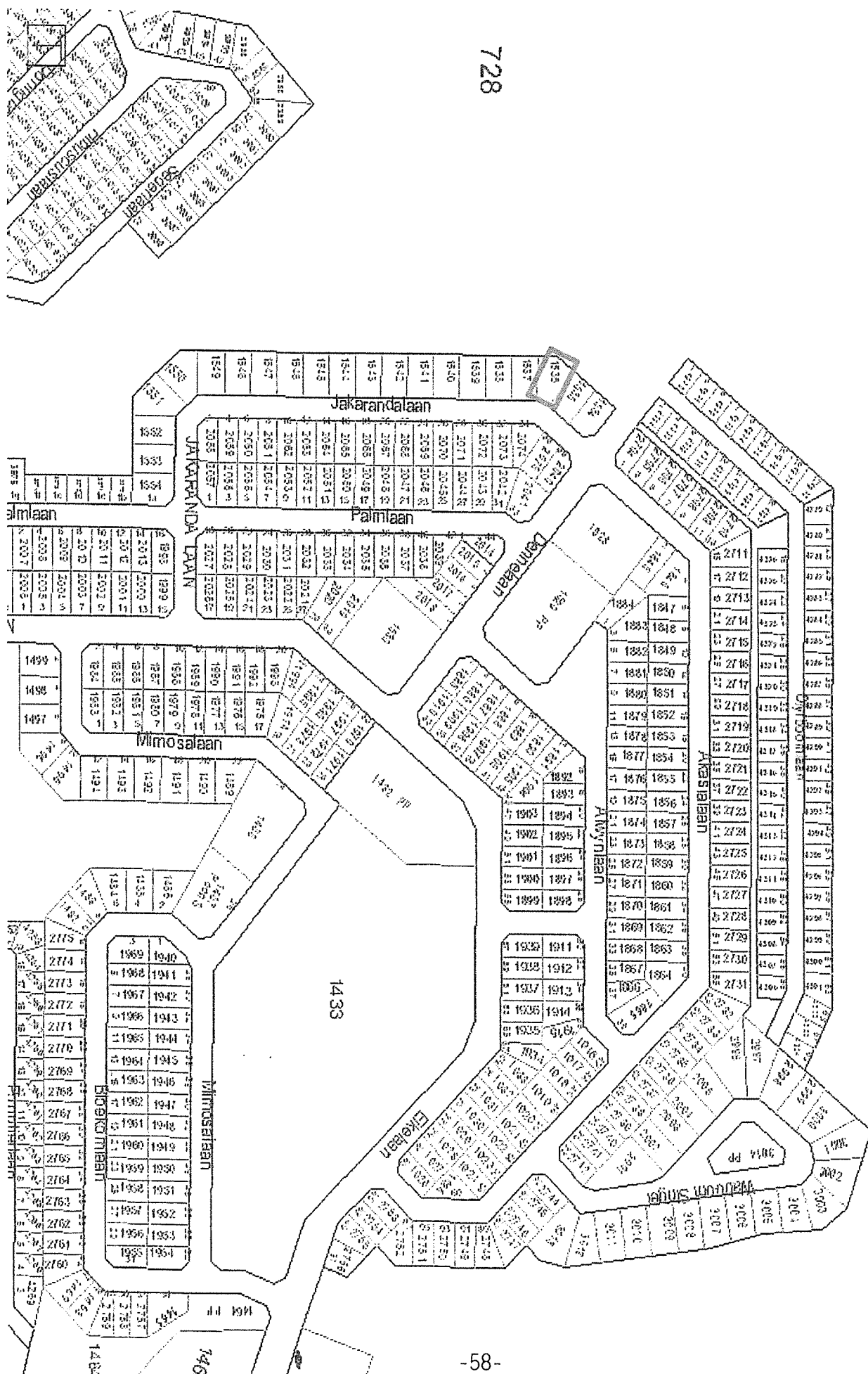
**This item served before the Executive Mayoral Committee on 21 September 2021**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**  
**Aanbeveling / Recommendation**

That the application of Mr WJ Swanepoel for the purchase of erf 1536, Montagu not be approved taking in consideration comments received from the Director: Engineering Services that there is a storm water furrow which will hinder the development of the erf.

*Dat die aansoek van Mnr WJ Swanepoel vir die koop van erf 1536, Montagu te koop nie goedgekeur word nie in aggenome kommentare ontvang van die Direkteur: Ingenieursdienste dat daar 'n stormwater sloot is wat die ontwikkelbaarheid van die erf bemoeilik.*

**(A4204)**

728



**CHRISTMAS EVENT 2021 (12/2/3/3) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

**Purpose of the Report**

To submit a report to Council regarding the Christmas Event 2021.

**Background**

The Christmas Event 2020 report served before Council, per Council Item A4065, on the 27 October 2020

This item served before an Ordinary Meeting of Council on 27 October 2020

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Oktober 2020

Eenparig Besluit / Unanimously Resolved

That due to the Corona Virus the project be postponed until 2021.

**Comments**

The current Covid regulations, Regulation 651, dated 25 July 2021, promulgated in terms of Section 27 (2) of the Disaster Management Act, 2002, has imposed the following restrictions on outdoor gatherings:

- Such events must stop at 21h00 to comply with the curfew time of 10h00
- Such an event may only have 100 persons in attendance
- All Covid health requirements must also be maintained
  - Taking of temperatures
  - Maintaining a contact list of all attendees
  - Hand sanitizing
  - Wearing of face masks
  - Social distancing
  - Sanitizing of ablutions after each use
  - Maintaining health protocols

In lieu of the current Covid restrictions and the uncertain future, it is proposed that the Christmas Event 2021, scheduled for Montagu, be postponed until 2022

**Recommendations**

That the Christmas Event 2021, scheduled for Montagu, be postponed, due to the restrictions imposed by the Covid regulations.

**This item served before the Strategy & Social Development Portfolio Committee on 08 September 2021.**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 08 September 2021**

**Aanbeveling / Recommendation**

That the Christmas Event 2021, scheduled for Montagu, be postponed, due to the restrictions imposed by the Covid regulations.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

That the Christmas Event 2021, scheduled for Montagu, be postponed, due to the restrictions imposed by the Covid regulations.

**REPORT TO COUNCIL CONCERNING A REQUEST FOR PERMISSION TO RELOCATE THE ENTRANCE FEE SLOT AT THE MONTAGU NATURE GARDEN (NATURE CONSERVATION OFFICER: PARKS AND AMENITIES)**

**PURPOSE**

To submit a report to the Community Services Portfolio Committee and Council about a request received for permission to relocate the entrance fee slot at the Montagu Nature Garden

**BACKGROUND**

Mr. Hugo, is one of the lessees at the Montagu Nature Garden and is responsible for the day to day operations at the garden. The term of the lease is for a period of 9 years and 11 months, which commenced on 1 November 2014 up to 31 October 2024. Mr Hugo in his capacity as a curator hereby seeks permission to relocate the slot for entrance fees, from the centre of the front wall, to the side, where it will be more visible. This is to try to encourage more visitors to pay the "honesty" entrance fee. The plan is to move the slot to the left corner as you come through the gate. Please see on the attached photo, marked red.

The slot is currently in the center of the wall and most people do not notice it and therefore end up not paying the entrance fees of R5 adults and R2 children. This money is very much needed at the Nature Garden as it is used towards minor maintenance. Moving the slot will make it more visible and hopefully more visitors will start paying the entrance fees helping to keep the Garden running and maintained.

**ATTACHED SUPPORTING DOCUMENTS**

Permission request email from de Wet

Photo of the slot

**FINANCIAL IMPLICATIONS**

None to the Municipality

**Recommendation / Aanbeveling**

1. That permission be granted to Mr Hugo to move a slot as shown on the attach photo.
2. The nature conservation officer communicates changes to the public via social platforms and other means of communication.

**This item served before a Community Services Portfolio Committee on 11 August 2021**

**Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 11 Augustus 2021**

**Aanbeveling / Recommendation**

1. That permission be granted to Mr Hugo to move a slot as shown on the attach photo.
2. The nature conservation officer communicates changes to the public via social platforms and other means of communication.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

1. That permission be granted to Mr Hugo to move a slot as shown on the attach photo.
2. The nature conservation officer communicates changes to the public via social platforms and other means of communication.



(A4206)



**REPORT TO COUNCIL: PROPOSED RESPONSE TO THE REPORTED SAPS CONCERN ABOUT TOO MANY SIMULTANEOUS BURIALS IN THE ROBERTSON WHITE STREET CEMETERY OVER WEEKENDS DURING THE COVID 19 PANDEMIC (ASST. MANAGER: PARKS AND AMENITIES)**

**PURPOSE**

To submit a report to the Community Services Portfolio Committee and Council in response to the reported SAPS concern about too many simultaneous burials in the Robertson White street cemetery over weekends during the Covid 19 pandemic.

**LEGAL COMPLIANCE**

1. "Disaster Management Act: Regulations: Alert level 3 during Coronavirus COVID-19 lockdown

"The country will be on Adjusted alert level 3 from 26 July 2021.

Adjusted Level 3 regulations as gazetted in Gazette 44895 of 25 July 2021 as amended by Gazette 44911 of 30 July 2021. [Below is an extraction from the adjusted gazetted Alert Level 3 regulations]

**Attendance of funerals and cremations**

35. (1) Attendance of a funeral and cremation is limited to 50 persons or less and if the venue is too small to hold the prescribed number of persons observing a distance of at least one and a half metres from each other, then not more than 50 percent of the capacity of the venue may be used, subject to strict adherence to all health protocols and all persons maintaining a distance of one and a half metres from each other.

(2) Night vigils are not allowed.

(3) After-funeral gatherings, including "after-tears" gatherings, are not allowed.

(4) During a funeral and cremation, a person must wear a facemask and adhere to all health protocols and social distancing measures.

(5) The duration of a funeral or cremation service is restricted to a maximum of two hours."

2. Regulations as gazetted in Gazette 44297 of 19 March 2021

15. (1)"The burial or cremation of the Covid-19 mortal remains must take place within five days from the date of death."

**BACKGROUND**

On the weekend of 7 – 8 August, there were 15 funerals in the White street cemetery:

<b><u>CEMETERY: ROBERTSON, SUID</u></b>		
<b>DATE OF FUNERAL</b>	<b>NAME OF UNDERTAKER</b>	<b>TIME AT CEMETERY</b>
07-08-2021	Timbalyte	10H00
07-08-2021	Timbalyte	10H00
07-08-2021	AVBOB	11H00
07-08-2021	Fern	12H00
07-08-2021	Noble	12H00

08-08-2021	Timbalyte	10H00
08-08-2021	Timbalyte	10H00
08-08-2021	Elshaddai	10H00
08-08-2021	AVBOB	10H00
08-08-2021	AVBOB	10H00
08-08-2021	Fern	11H00
08-08-2021	Doves	11H00
08-08-2021	Timbalyte	11H00
08-08-2021	Timbalyte	11H00
08-08-2021	Timbalyte	13H30

On the weekend of 14 – 15 August, there were 6 funerals in the White street cemetery:

<b><u>CEMETERY:</u></b> <b><u>ROBERTSON, SUID</u></b>		
<b>DATE OF FUNERAL</b>	<b>NAME OF UNDERTAKER</b>	<b>TIME AT CEMETERY</b>
14-08-2021	Fern	10H00
14-08-2021	AVBOB	10H00
14-08-2021	Fern	10H00
14-08-2021	Fern	11H00
14-08-2021	AVBOB	11H00
15-08-2021	Fern	11H00

Captain Lagerwall of the Robertson SAPS confirmed that only 50 mourners attended each funeral on the above two weekends.

On the weekend of 21 – 22 August, there were 10 funerals in the White street cemetery:

<b>DATE OF FUNERAL</b>	<b>NAME OF UNDERTAKER</b>	<b>TIME AT CEMETERY</b>
21-08-2021	Elshaddai	09H30
21-08-2021	Timbalyte	10H00
21-08-2021	Elshaddai	10H00
21-08-2021	Hernell	10H00
21-08-2021	Doves	10H00
21-08-2021	End of Life	11H00
21-08-2021	J Heins&sons(funerals)	11H00
21-08-2021	AVBOB	11H00
22-08-2021	Timbalyte	10H00
22-08-2021	Fern	13H00

Because the White street cemetery is very nearly full, it is difficult to allocate graves far apart for funerals planned in the same timeslots, although every attempt is made.

### **Recommendation / Aanbeveling**

In order limit congestion at the cemetery, council resolved the following:

1. That SAPS be requested to enforce compliance regulations on numbers required to attend funerals under alert level 3.
2. That undertakers be encouraged to arrange funerals on weekdays in consultation with affected families.
3. That burial times be staggered and limited to 10 per Saturday, 5 in the morning, 09h00 – 12h00, and 5 in the afternoon, 12h00 - 15h00, and 6 per Sunday, 3 in the morning, 09h00 – 12h00, and 3 in the afternoon, 12h00 - 15h00, on a first-come-first-served basis.

**This item served before a Community Services Portfolio Committee on 11 August 2021**

**Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 11 Augustus 2021**

### **Aanbeveling / Recommendation**

In order limit congestion at the cemetery, council resolved the following:

1. That SAPS be requested to enforce compliance regulations on numbers required to attend funerals under alert level 3.
2. That undertakers be encouraged to arrange funerals on weekdays in consultation with affected families.
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**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

### **Aanbeveling / Recommendation**

In order limit congestion at the cemetery, council resolved the following:

1. That SAPS be requested to enforce compliance regulations on numbers required to attend funerals under alert level 3.
2. That undertakers be encouraged to arrange funerals on weekdays in consultation with affected families.
3. That burial times be staggered and limited to 10 per Saturday, 5 in the morning, 09h00 – 12h00, and 5 in the afternoon, 12h00 - 15h00, and 6 per Sunday, 3 in the morning, 09h00 – 12h00, and 3 in the afternoon, 12h00 - 15h00, on a first-come-first-served basis.



**FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – AUGUST 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Finance Portfolio Committee on 19 August 2021**

**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 19 Augustus 2021**

**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*



### **In-Year Report of the Municipality**

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

## **Monthly Budget Statement AUGUST 2021**

MONTHLY BUDGET STATEMENT AUGUST 2021

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## Glossary

**Adjustments budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

**Cash flow statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium-term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, is spending without, or in excess of, an approved budget or vote, expenditure from a vote unrelated to the department or functional area covered by the vote, expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose, spending of an allocation not in accordance with the conditions of the allocations.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided. In Langeberg Municipality this means at directorate level.

## **PART 1 – IN-YEAR REPORT**

### **Section 1 – Mayor’s Report**

#### **1.1 In-Year Report - Monthly Budget Statement**

This report represents the Section 71 MFMA monthly budget statement for the month of August 2021 and it reflects on the implementation of the budget and the financial state of affairs of the municipality.

##### **1.1.1 Implementation of budget in terms of SDBIP**

Please refer to table C4 on page 13 of 41 and also page 16-17 of 41 for detailed explanations.

##### **1.1.2 Financial problems or risks facing the municipality**

Currently the municipality is facing a financial viability threat due to the impact of Covid19.

##### **1.1.3 Other information**

Additional clarity on the content of this report or answers to any questions posed will be given at the next Finance Portfolio Committee meeting.

### **Section 2 – Resolutions**

#### **IN-YEAR REPORTS 2021/2022**

This is the resolution that will be presented to Council when the In-Year Report is tabled:

#### **RECOMMENDATION:**

- (a) That council notes the monthly budget statement and supporting documentation.
- (b) That Council notes the in-year report for August 2021, which was submitted to the Executive Mayor, National Treasury and Provincial Treasury on 13<sup>th</sup> September 2021, being the 9<sup>th</sup> working day after the end of August 2021.

## Section 3 – Executive Summary

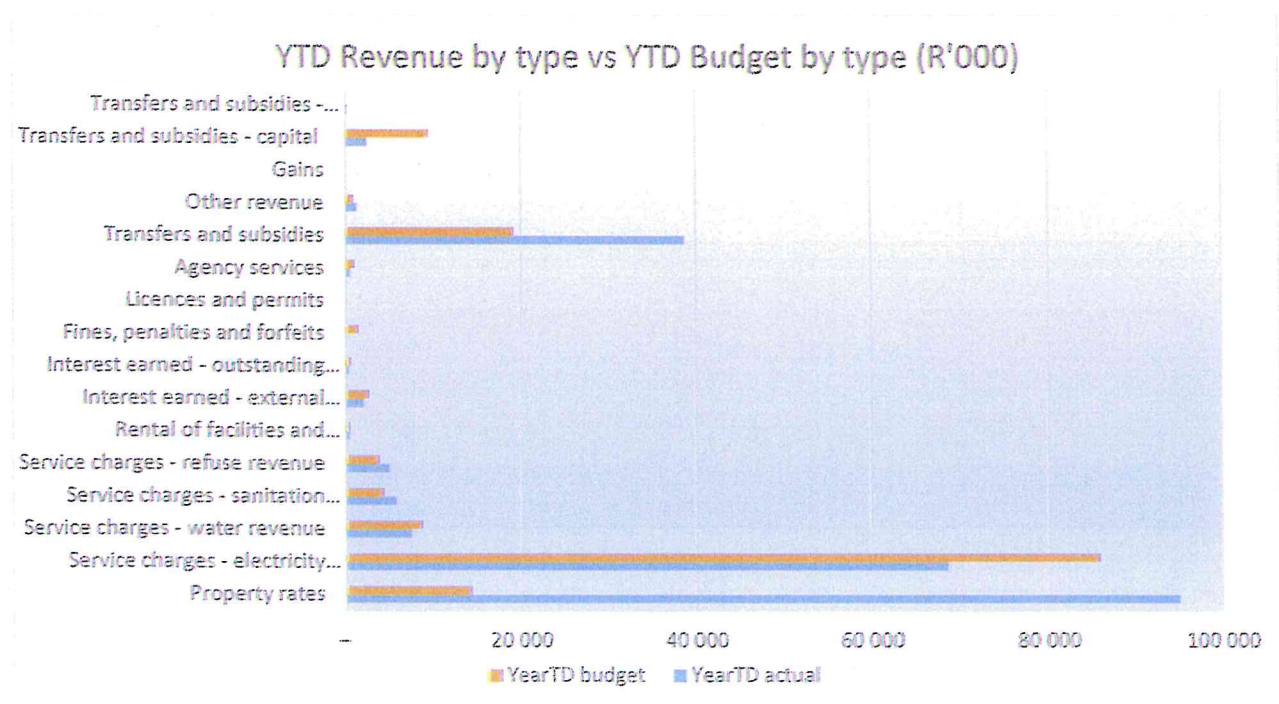
### 3.1 Introduction

The audit outcomes for the 2020/2021 financial year have not yet been finalised. The Annual Financial Statements for the financial year ending 30 June 2021 were submitted for audit on 31 August 2021 to the Auditor General of South Africa (AGSA) and the AGSA will express an opinion on 30 November 2021.

### 3.2 Consolidated performance

#### 3.2.1 Consolidated performance against annual budget (original approved and latest adjustments)

##### Operating revenue and capital grants

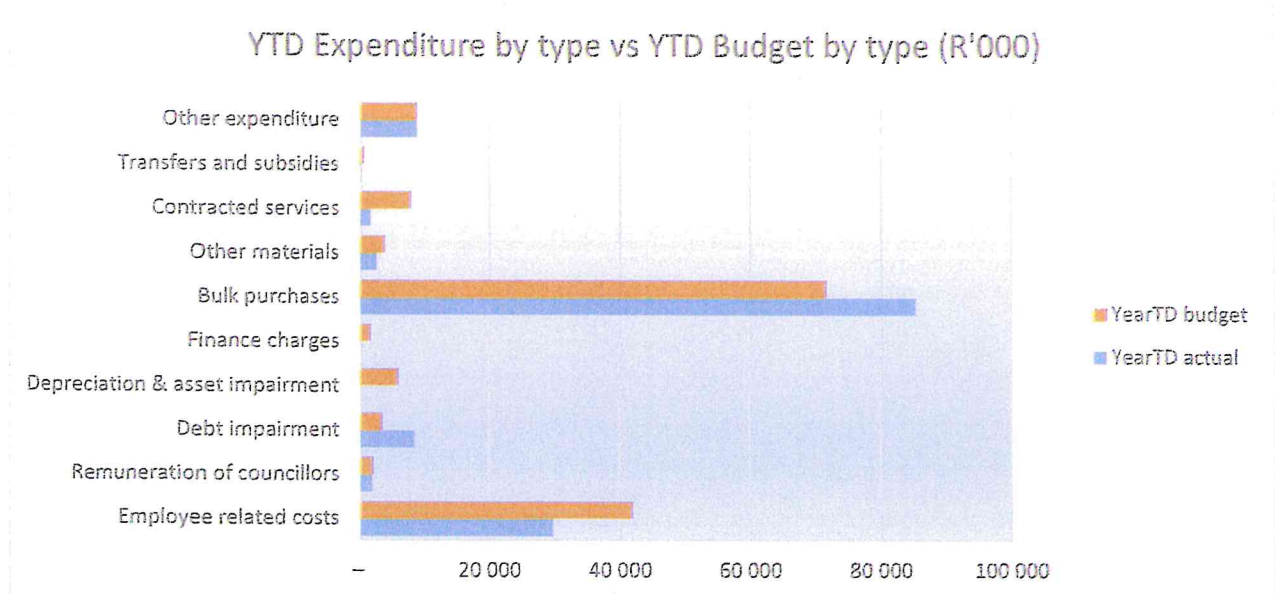


The total operating revenue to date excluding capital grants is R226,044 million compared to the year to date operating revenue budget of R143,087 million. Furthermore, when including Capital grants the year to date revenue is R228,810 million against a year to date budget of R152,693 million. The graph above depicts the actual revenue to date compared to the year to date budget for all the income classes of the municipality.

Please refer to table C4 on page 13 of 41 and page 14-15 of 41 for detailed explanations.



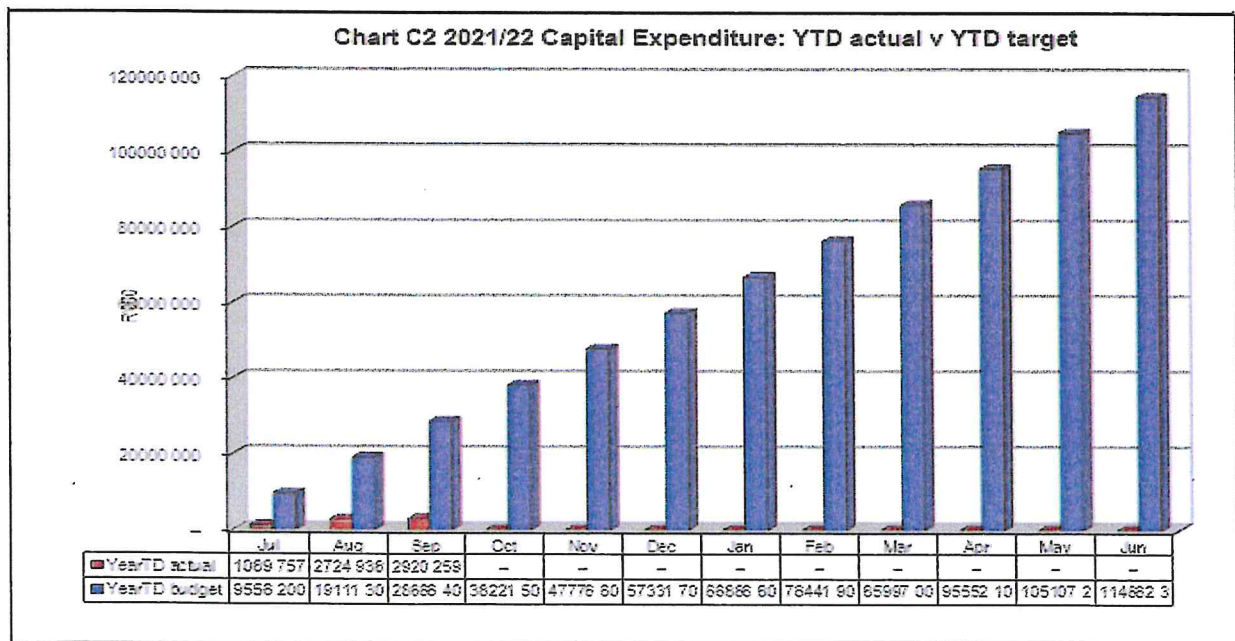
## Operating expenditure by type



Total operating expenditure to date amounts to R138,130 million compared to total year to date operating expenditure Budget of R146,527 million, which brings about a negative 6% variance. The graph above depicts the actual expenditure to date compared to the year to date budget for all the expenditure classes of the municipality.

Please refer to table C4 on page 13 of 41 and also page 16-17 of 41 for detailed explanations.

## Capital expenditure





The year to date capital expenditure is R2,725 million compared to a year to date budget of R19,111 million, which is a negative 86% variance. Please refer to table C5 on page 18 of 41 and also page 19 of 41 for detailed explanations.

### 3.2.2 Reports, tables, charts & explanations

Summary tables and charts are included for this section of the August 2021 Monthly Budget Statement report.

### 3.3 Material variances from SDBIP

Please refer to table C4 on page 13 of 41 and also page 16-17 of 41 for detailed explanations.

### 3.4 Remedial or corrective steps

Please refer to table C4 on page 13 of 41 and also page 16-17 of 41 for detailed explanations.

### 3.5 Municipal Budget and Reporting Regulations Ratios

#### 3.5.1 Cash / Cost Coverage

Cash / Cost Coverage Ratio (Excl. Unspent Conditional Grants)	((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)		1 - 3 Months	2.42
		Cash and cash equivalents		160 773 395
		Unspent Conditional Grants		36 892 628
		Overdraft		-
		Short Term Investments		145 062 589
		Total ActualOperational Expenditure		111 073 739

The Cash / Cost Coverage ratio is 2,42 in the month ended 31 August 2021. This ratios indicates that the municipality can meet its monthly fixed operating commitments from cash and short-term investment without collecting any additional revenue for two months at most.

#### 3.5.2 Current Ratio

Current Ratio	Current Assets / Current Liabilities		1.5 - 2:1	2.41
		Current Assets		474 924 783
		Current Liabilities		197 294 725

The current ratio of 2:41 for the month ended 31 August 2021 is above the benchmark of 2:1, which means that the municipality is able to meet its short term obligations.

#### 3.5.3 Liquidity Ratio

Liquidity Ratio	Current Assets-Inventory / Current Liabilities		1.3 - 2:1	2.32
		Current Assets		457 047 699
		Current Liabilities		197 294 725

The quick ratio of 2:32 for the month ended 31 August 2021 is above the benchmark of 2:1.

### 3.5.4 Collection Rate

Collection Rate	(Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance - Bad Debts Written Off)/Billed Revenue x 100		95%	89%
		Gross Debtors closing balance		150 358 366
		Gross Debtors opening balance		161 621 029
		Bad debts written Off		8 279 064
		Billed Revenue		182 709 531

The collection rate is 89% in the month ended 31 August 2021. This is below the benchmark of 95%. This is due to the rates that are levied in July for the entire year. The collection rate should improve as the year progresses.

### 3.5.5 Own funded Capital Expenditure (Internally generated funds + Borrowings)

Own funded Capital Expenditure (Internally generated funds + Borrowings) to Total Capital Expenditure	Own funded Capital Expenditure (Internally generated funds + Borrowings) / Total Capital Expenditure x 100		None	9%
		Internally generated funds		234 637
		Borrowings		-
		Total Capital Expenditure		2 724 938

The own funded Capital Expenditure (Internally generated funds + Borrowings) to Total Capital Expenditure ratio is 9% for the month ended 31 August 2021. This ratios indicates that 9% of total capital expenditure is funded by own funded capital and borrowings.

### 3.5.6 Own funded Capital Expenditure (Internally Generated Funds)

Own funded Capital Expenditure (Internally Generated Funds) to Total Capital Expenditure	Own funded Capital Expenditure (Internally Generated Funds) / Total Capital Expenditure x 100		None	9%
		Internally generated funds		234 637
		Total Capital Expenditure		2 724 938

The own funded Capital Expenditure (Internally generated funds) to Total Capital Expenditure ratio is 9% for the month ended 31 August 2021. This ratios indicates that 9% of total capital expenditure is funded by own funded capital.

### 3.6 Conclusion

Year-to-date performance of revenue and expenditure compared to budget is reasonable at the end of August 2021.

Section 4 – In-year budget statement tables

4.1 Table C1: S71 Monthly Budget Statement Summary

WC026 Langeberg - Table C1 Monthly Budget Statement Summary - M02 August

Description	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	59 486	86 146	86 146	114	95 132	14 358	80 775	563%	86 146
Service charges	556 446	615 624	615 624	49 172	86 944	102 604	(15 660)	-15%	615 624
Investment revenue	10 443	15 599	15 599	1 034	2 048	2 600	(552)	-21%	15 599
Transfers and subsidies	117 139	111 025	115 132	1 262	38 788	19 189	19 600	102%	115 132
Other own revenue	31 138	26 021	26 021	2 158	3 131	4 337	(1 205)	-28%	26 021
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>774 652</b>	<b>854 415</b>	<b>858 521</b>	<b>53 740</b>	<b>226 044</b>	<b>143 087</b>	<b>82 957</b>	<b>58%</b>	<b>858 521</b>
Employee costs	215 802	252 110	251 353	15 527	29 749	41 892	(12 143)	-29%	251 353
Remuneration of Councillors	10 701	11 568	11 568	919	1 839	1 928	(89)	-5%	11 568
Depreciation & asset impairment	36 602	34 314	34 314	-	-	5 719	(5 719)	-100%	34 314
Finance charges	10 383	9 018	9 018	-	-	1 503	(1 503)	-100%	9 018
Inventory consumed and bulk purchases	417 039	450 900	452 053	86 999	87 894	75 342	12 552	17%	452 053
Transfers and subsidies	2 132	2 531	2 531	43	88	422	(334)	-79%	2 531
Other expenditure	76 982	120 023	118 329	15 832	18 560	19 721	(1 161)	-6%	118 329
<b>Total Expenditure</b>	<b>769 642</b>	<b>880 465</b>	<b>879 167</b>	<b>119 319</b>	<b>138 130</b>	<b>146 527</b>	<b>(8 397)</b>	<b>-6%</b>	<b>879 167</b>
<b>Surplus/(Deficit)</b>	<b>5 010</b>	<b>(26 050)</b>	<b>(20 646)</b>	<b>(65 579)</b>	<b>87 914</b>	<b>(3 440)</b>	<b>91 354</b>	<b>-2656%</b>	<b>(20 646)</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	28 362	49 422	56 922	1 497	2 490	9 487	(6 997)	-74%	56 922
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)	2 433	714	714	154	275	119	156	131%	714
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	<b>35 805</b>	<b>24 086</b>	<b>36 990</b>	<b>(63 928)</b>	<b>90 680</b>	<b>6 166</b>	<b>84 514</b>	<b>1371%</b>	<b>36 990</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	<b>35 805</b>	<b>24 086</b>	<b>36 990</b>	<b>(63 928)</b>	<b>90 680</b>	<b>6 166</b>	<b>84 514</b>	<b>1371%</b>	<b>36 990</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	<b>665</b>	<b>101 759</b>	<b>114 662</b>	<b>1 635</b>	<b>(3 428)</b>	<b>19 111</b>	<b>(22 540)</b>	<b>-118%</b>	<b>114 662</b>
Capital transfers recognised	-	49 422	57 707	1 497	2 490	9 618	(7 127)	-74%	57 707
Borrowing	0	17 800	17 800	-	-	2 967	(2 967)	-100%	17 800
Internally generated funds	(0)	34 537	39 156	139	235	6 527	(6 292)	-96%	39 156
<b>Total sources of capital funds</b>	<b>(0)</b>	<b>101 759</b>	<b>114 662</b>	<b>1 635</b>	<b>2 725</b>	<b>19 111</b>	<b>(16 386)</b>	<b>-86%</b>	<b>114 662</b>
<b>Financial position</b>									
Total current assets	399 347	222 429	203 424		474 925				203 424
Total non current assets	807 443	917 677	930 581		810 154				930 581
Total current liabilities	209 685	154 430	153 869		197 295				153 869
Total non current liabilities	141 614	147 278	147 278		141 614				147 278
Community wealth/Equity	819 622	838 398	832 857		855 491				832 857
<b>Cash flows</b>									
Net cash from (used) operating	-	103 810	126 793	(18 598)	(11 929)	21 132	33 061	156%	126 793
Net cash from (used) investing	-	(101 759)	(114 662)	-	-	(19 110)	(19 110)	100%	(114 662)
Net cash from (used) financing	(4 064)	10 875	17 800	(293)	(469)	2 967	3 436	116%	17 800
<b>Cash/cash equivalents at the month/year end</b>	<b>270 355</b>	<b>108 939</b>	<b>125 944</b>	<b>-</b>	<b>261 891</b>	<b>20 991</b>	<b>(240 901)</b>	<b>-1148%</b>	<b>125 944</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	58 090	5 353	2 302	1 522	1 255	1 258	19 486	25 503	114 770
<b>Creditors Age Analysis</b>									
Total Creditors	73	-	-	-	-	-	-	-	73

MONTHLY BUDGET STATEMENT AUGUST 2021

## 4.2 Table C2: Monthly Budget Statement - Financial Performance (functional classification)

This table reflects the operating budget (Financial Performance) in the functional classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

WC026 Langeberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		156 212	165 499	165 499	2 592	121 100	27 583	93 517	339%	165 499
Executive and council		21 752	8 593	8 593	326	3 068	1 432	1 636	114%	8 593
Finance and administration		134 460	156 905	156 905	2 266	118 032	26 151	91 881	351%	156 905
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		28 929	28 673	39 509	1 495	2 510	6 585	(4 075)	-62%	39 509
Community and social services		10 131	10 367	11 671	773	1 460	1 945	(486)	-25%	11 671
Sport and recreation		964	1 138	1 638	72	104	273	(169)	-62%	1 638
Public safety		15 208	15 002	15 242	638	924	2 540	(1 616)	-64%	15 242
Housing		2 626	2 165	10 958	12	23	1 826	(1 803)	-99%	10 958
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		21 449	34 309	34 309	1 951	3 211	5 718	(2 507)	-44%	34 309
Planning and development		1 731	1 635	1 635	281	396	272	124	45%	1 635
Road transport		19 719	32 675	32 675	1 670	2 815	5 446	(2 631)	-48%	32 675
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		598 914	676 068	676 838	49 350	101 987	112 806	(10 820)	-10%	676 838
Energy sources		468 005	519 141	519 911	40 479	69 296	86 652	(17 356)	-20%	519 911
Water management		52 222	77 440	77 440	3 673	9 705	12 907	(3 202)	-25%	77 440
Waste water management		41 931	41 435	41 435	2 723	12 299	6 906	5 393	78%	41 435
Waste management		36 755	38 052	38 052	2 475	10 686	6 342	4 344	68%	38 052
<i><b>Other</b></i>	<b>4</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>615%</b>	<b>2</b>
<b>Total Revenue - Functional</b>	<b>2</b>	<b>805 510</b>	<b>904 551</b>	<b>916 157</b>	<b>55 391</b>	<b>228 810</b>	<b>152 693</b>	<b>76 117</b>	<b>50%</b>	<b>916 157</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		120 058	144 193	140 914	10 316	17 827	23 485	(5 658)	-24%	140 914
Executive and council		20 968	26 259	26 259	1 799	3 382	4 376	(995)	-23%	26 259
Finance and administration		97 131	113 802	110 523	8 393	14 192	18 420	(4 228)	-23%	110 523
Internal audit		1 958	4 132	4 132	124	254	689	(435)	-63%	4 132
<i><b>Community and public safety</b></i>		118 553	99 234	99 622	5 536	10 074	16 603	(6 529)	-39%	99 622
Community and social services		25 693	19 333	17 643	1 046	2 014	2 940	(927)	-32%	17 643
Sport and recreation		24 882	29 871	30 371	1 913	3 489	5 062	(1 573)	-31%	30 371
Public safety		35 364	39 353	39 639	2 218	3 854	6 606	(2 752)	-42%	39 639
Housing		32 615	10 677	11 969	359	717	1 995	(1 278)	-64%	11 969
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		38 172	52 027	52 829	2 733	5 026	8 805	(3 779)	-43%	52 829
Planning and development		18 493	27 921	27 921	1 535	2 964	4 653	(1 689)	-36%	27 921
Road transport		19 679	24 107	24 908	1 198	2 062	4 151	(2 089)	-50%	24 908
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		488 594	584 036	584 828	100 734	105 202	97 471	7 731	8%	584 828
Energy sources		396 159	472 900	473 671	87 593	88 932	78 945	9 986	13%	473 671
Water management		35 254	34 593	34 615	4 479	5 355	5 769	(414)	-7%	34 615
Waste water management		28 326	30 488	30 487	4 359	5 207	5 081	126	2%	30 487
Waste management		28 855	46 056	46 056	4 303	5 708	7 676	(1 968)	-26%	46 056
<i><b>Other</b></i>		<b>708</b>	<b>974</b>	<b>974</b>	<b>1</b>	<b>1</b>	<b>162</b>	<b>(162)</b>	<b>-100%</b>	<b>974</b>
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>766 085</b>	<b>880 465</b>	<b>879 167</b>	<b>119 319</b>	<b>138 130</b>	<b>146 527</b>	<b>(8 397)</b>	<b>-6%</b>	<b>879 167</b>
<b>Surplus/ (Deficit) for the year</b>		<b>39 426</b>	<b>24 086</b>	<b>36 990</b>	<b>(63 928)</b>	<b>90 680</b>	<b>6 166</b>	<b>84 514</b>	<b>1371%</b>	<b>36 990</b>

### 4.3 Table C3: Monthly Budget Statement – Financial Performance (revenue and expenditure by municipal vote)

The operating expenditure budget is approved by Council on the municipal vote level.

The municipal votes reflect the organisational structure of the municipality which is made up of the following directorates:

- Vote1: Finance;
- Vote 2: Executive and Council;
- Vote 3: Strategy and Social Development;
- Vote 4: Corporate Services;
- Vote 5: Engineering Services; and
- Vote 6: Community Services.

WC026 Langeberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M02 August

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Area (0: IE)		38	38	8 842	-	-	1 474	(1 474)	-100.0%	8 842
Vote 2 - Financial Services (1: IE)		1 148	-	-	-	-	-	-	-	-
Vote 3 - Executive AND Mayor (2: IE)		-	-	-	-	-	-	-	-	-
Vote 4 - Strategic AND Social services (3: IE)		-	-	-	-	-	-	-	-	-
Vote 5 - Corporate (4: IE)		80 301	100 281	100 281	6 244	12 985	16 713	(3 729)	-22.3%	100 281
6.1 - 0		-	-	-	-	-	-	-	-	-
Vote 17 - 0		-	-	-	-	-	-	-	-	-
Vote 18 - 0		-	-	-	-	-	-	-	-	-
21.8 - 5.14 - Town Planning (514)		-	-	-	-	-	-	-	-	-
22.8 - 6.9 - Community Halls (609)		-	-	-	-	-	-	-	-	-
21.10 - 0		-	-	-	-	-	-	-	-	-
Vote 22 - 0		-	-	-	-	-	-	-	-	-
Vote 23 - 0		64 905	72 055	66 556	6 746	11 263	11 092	171	1.5%	66 556
Vote 24 - 0		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	569 469	678 964	685 499	102 297	116 545	114 250	2 295	2.0%	685 499
Expenditure by Vote	1									
Vote 1 - Area (0: IE)		24 649	30 673	30 719	1 568	2 620	5 120	(2 500)	-48.8%	30 719
Vote 2 - Financial Services (1: IE)		15 515	17 781	-	952	952	1 482	(529)	-35.7%	17 781
Vote 3 - Executive AND Mayor (2: IE)		7 542	11 386	-	433	433	949	(515)	-54.3%	11 386
Vote 4 - Strategic AND Social services (3: IE)		1 029	1 370	-	53	53	114	(61)	-53.2%	1 370
Vote 5 - Corporate (4: IE)		-	15	-	-	-	1	(1)	-100.0%	15
6.1 - 0		-	-	-	-	-	-	-	-	-
Vote 17 - 0		-	-	-	-	-	-	-	-	-
Vote 18 - 0		-	-	-	-	-	-	-	-	-
21.8 - 5.14 - Town Planning (514)		-	-	-	-	-	-	-	-	-
22.8 - 6.9 - Community Halls (609)		-	-	-	-	-	-	-	-	-
21.10 - 0		-	-	-	-	-	-	-	-	-
Vote 22 - 0		-	-	-	-	-	-	-	-	-
Vote 23 - 0		-	-	-	-	-	-	-	-	-
Vote 24 - 0		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	48 735	61 225	30 719	3 007	4 059	7 666	(3 607)	-47.1%	61 271
Surplus/ (Deficit) for the year	2	520 734	617 738	654 781	99 289	112 486	106 584	5 902	5.5%	624 229

### MONTHLY BUDGET STATEMENT AUGUST 2021



#### 4.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC026 Langeberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		59 486	86 146	86 146	114	95 132	14 358	80 775	563%	86 146
Service charges - electricity revenue		463 965	514 888	514 888	40 304	68 705	85 815	(17 110)	-20%	514 888
Service charges - water revenue		46 370	52 124	52 124	3 673	7 489	8 687	(1 198)	-14%	52 124
Service charges - sanitation revenue		24 603	25 792	25 792	2 723	5 781	4 299	1 483	34%	25 792
Service charges - refuse revenue		21 508	22 819	22 819	2 472	4 969	3 803	1 165	31%	22 819
Rental of facilities and equipment		2 903	2 515	2 515	268	468	419	49	12%	2 515
Interest earned - external investments		10 443	15 599	15 599	1 034	2 048	2 600	(552)	-21%	15 599
Interest earned - outstanding debtors		2 906	3 317	3 317	212	454	553	(99)	-18%	3 317
Dividends received		-	-	-	-	-	-	-		-
Fines, penalties and forfeits		7 544	8 394	8 394	83	165	1 399	(1 234)	-88%	8 394
Licences and permits		671	765	765	67	149	127	22	17%	765
Agency services		6 654	5 811	5 811	488	589	968	(379)	-39%	5 811
Transfers and subsidies		117 139	111 025	115 132	1 262	38 788	19 189	19 600	102%	115 132
Other revenue		9 259	5 219	5 219	1 040	1 306	870	436	50%	5 219
Gains		1 202	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		774 652	854 415	858 521	53 740	226 044	143 087	82 957	58%	858 521
Expenditure By Type										
Employee related costs		215 802	252 110	251 353	15 527	29 749	41 892	(12 143)	-29%	251 353
Remuneration of councillors		10 701	11 568	11 568	919	1 839	1 928	(89)	-5%	11 568
Debt impairment		17 352	19 740	19 740	8 279	8 279	3 290	4 989	152%	19 740
Depreciation & asset impairment		36 602	34 314	34 314	-	-	5 719	(5 719)	-100%	34 314
Finance charges		10 383	9 018	9 018	-	-	1 503	(1 503)	-100%	9 018
Bulk purchases - electricity		368 142	430 117	430 117	85 409	85 422	71 686	13 736	19%	430 117
Inventory consumed		48 897	20 782	21 935	1 589	2 472	3 656	(1 184)	-32%	21 935
Contracted services		28 013	45 489	46 550	1 186	1 563	7 758	(6 195)	-80%	46 550
Transfers and subsidies		2 132	2 531	2 531	43	88	422	(334)	-79%	2 531
Other expenditure		30 603	54 794	52 039	6 400	8 752	8 673	79	1%	52 039
Losses		1 015	-	-	(34)	(34)	-	(34)	#DIV/0!	-
Total Expenditure		769 642	880 465	879 167	119 319	138 130	146 527	(8 397)	-6%	879 167
Surplus/(Deficit)										
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		5 010	(26 050)	(20 646)	(65 579)	87 914	(3 440)	91 354	(0)	(20 646)
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		28 362	49 422	56 922	1 497	2 490	9 487	(6 997)	(0)	56 922
Transfers and subsidies - capital (in-kind - all)		1 955	714	714	154	275	119	156	0	714
Surplus/(Deficit) after capital transfers & contributions		478	-	-	-	-	-	-		-
Taxation		35 805	24 086	36 990	(63 928)	90 680	6 166			36 990
Surplus/(Deficit) after taxation		-	-	-	-	-	-	-		-
Attributable to minorities		35 805	24 086	36 990	(63 928)	90 680	6 166			36 990
Surplus/(Deficit) attributable to municipality		-	-	-	-	-	-			-
Share of surplus/ (deficit) of associate		35 805	24 086	36 990	(63 928)	90 680	6 166			36 990
Surplus/ (Deficit) for the year		-	-	-	-	-	-			-

#### MONTHLY BUDGET STATEMENT AUGUST 2021

## **Revenue by Source**

### **Property Rates revenue**

The year to date actual amounts to R95,132 million, compared to the year to date budget projection of R14,358 million. There is a positive variance of 563%. The positive variance is caused by the property rates being levied in July for the whole year whilst the budget projection is based on an even distribution of the annual budget over 12 months.

## **Service Levies:**

### **Electricity revenue**

The year to date actual amounts to R68,705 million, compared to the year to date budget projection of R85,815 million. There is a negative variance of 20%. The projection is based on an even distribution of the annual budget over 12 months and not on consumption patterns.

### **Water revenue**

The year to date actual amounts to R7,489 million, compared to the year to date budget projection of R8,687 million. There is a negative variance of 14%. The projection is based on an even distribution of the annual budget over 12 months and not on consumption patterns.

### **Sanitation revenue**

The year to date actual amounts to R5,781 million, in comparison with the year to date budget projection of R4,299 million. There is a positive variance of 34%. The municipality performed well against its targets.

### **Refuse revenue**

The year to date actual amounts to R4,969 million, in comparison with the year to date budget projection of R3,803 million. There is a positive variance of 31%. The municipality performed well against its targets.

### **Rent of Facilities & Equipment**

The year to date actual amounts to R0,468 million, compared to the year to date budget projection of R0,419 million. There is a positive variance of 34%. The municipality performed well against its targets.

### **Interest earned – External Investments**

The year to date actual amounts to R2,048 million, compared to the year to date budget projection of R2,600 million. There is a negative variance of 21%. This variance is caused by a short-term investment that matured in August 2021 and funds were only reinvested in September 2021.



**Interest earned – Outstanding debtors**

The year to date actual amounts to R0,454 million, compared to the year to date budget projection of R0,553 million.

**Fines, penalties and forfeits**

The year to date actual amounts to R0,165 million, compared to the year to date budget projection of R1,399 million.

**Licenses & Permits**

The year to date actual amounts to R0,149 million, compared to the year to date budget projection of R0,127 million.

**Agency Fees**

The year to date actual amounts to R0,589 million, compared to the year to date budget projection of R0,968 million.

**Grants & Subsidies - Operating:**

The year to date Revenue stands at R38,788 million, compared to the year to date budget projection of R19,189 million.

**Grants & Subsidies - Capital:**

The year to date Revenue stands at R2,765 million, compared to the year to date budget projection of R9,606 million.

**Other Revenue:**

The year to date actual amounts to R1,306 million, compared to the year to date budget projection of R0,870 million. There is a positive variance of 50%. The municipality performed well against its targets.

### **Expenditure by Type**

#### **Employee related costs:**

The year to date actual expenditure amounts to R29,749 million, compared to the year to date budget projection of R41,892 million. There is a negative variance of 29%. The variance is caused by the budgeted vacant posts that could not be filled during the 2020/21 financial year. Adverts were posted for the vacant posts and the municipality could not obtain suitable candidates which led to re-advertising these posts with a closing date of 23 June 2021. There are also employees who resigned and retired and their positions are not filled as at 31 August 2021.

#### **Councillors Remuneration:**

The year to date actual expenditure is R1,839 million, compared to the year to date budget projection of R1,928 million. There is a negative variance of 5%.

#### **Debt Impairment:**

The year to date actual expenditure is R8,279 million, compared to the year to date budget projection of R3,290 million. The variance is due to the implementation of the new 3-year indigent cycle.

#### **Depreciation & asset impairment:**

The year to date actual expenditure is Rnil, compared to the year to date budget projection of R5,719 million. There is a negative variance of 100%. The asset register has not been closed off for the 2020/21 financial year as this period is still under audit. Therefore, depreciation and amortisation will be computed once the 2020/21 financial year has been closed off on the asset register.

#### **Bulk purchases - Electricity:**

The year to date actual expenditure is R85,422 million, compared to the year to date budget projection of R71,686 million. There is a positive variance of 19%. The municipality performed well against its targets.

#### **Inventory consumed**

The year to date actual expenditure is R2,472 million, compared to the year to date budget projection of R3,656 million. There is a negative variance of 32%. This is due to slow implementation of projects.

**Contracted Services:**

The year to date actual expenditure is R1,563 million, compared to the year to date budget projection of R7,758 million. There is a negative variance of 80%. This is due to the top ten capital projects that are still in the planning stage.

**Transfers & Grants:**

The year to date actual expenditure amounts to R0,088 million, compared to the year to date budget projection of R0,422 million. There is a negative variance of 79%. Some allocations have not yet been made.

**Other Expenses:**

The year to date actual expenditure is R8,752 million, compared to the year to date budget projection of R8,673 million. There is a positive variance of 1%.

**4.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

WC026 Langeberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M02 August

Vote Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Multi-Year expenditure appropriation</b>	<b>2</b>									
Vote 16 - Area (0: CS)		-	-	-	-	-	-	-		-
Vote 17 - Financial Services (1: CS)		-	-	-	-	-	-	-		-
Vote 18 - Executive AND Mayor (2: CS)		-	-	-	-	-	-	-		-
Vote 19 - Strategic AND Social services (3: CS)		-	-	-	-	-	-	-		-
Vote 20 - Corporate (4: CS)		-	-	-	-	-	-	-		-
Vote 21 - Engineering (5: CS)		-	-	-	-	-	-	-		-
Vote 22 - Community services (6: CS)		-	-	-	-	-	-	-		-
Vote 23 - Vote 1 - FINANCIAL SERVICES (110: CS)		-	-	-	-	-	-	-		-
Vote 24 - Vote 2 - EXECUTIVE AND COUNCIL (220: CS)		-	-	-	-	-	-	-		-
Vote 25 - Vote 3 - STRATEGY AND SOCIAL DEVELOPMENT		-	-	-	-	-	-	-		-
Vote 26 - Vote 4 - CORPORATE SERVICES (440: CS)		-	-	-	-	-	-	-		-
Vote 27 - Vote 4 - CORPORATE SERVICES (441: CS)		-	-	-	-	-	-	-		-
Vote 28 - Vote 5 - ENGINEERING SERVICES (550: CS)		-	-	-	-	-	-	-		-
Vote 29 - Vote 5 - ENGINEERING SERVICES (551: CS)		-	-	-	-	-	-	-		-
Vote 30 - Vote 6 - COMMUNITY SERVICES (660: CS)		-	-	-	-	-	-	-		-
<b>Total Capital Multi-year expenditure</b>	<b>4,7</b>	-	-	-	-	-	-	-		-
<b>Single Year expenditure appropriation</b>	<b>2</b>									
Vote 16 - Area (0: CS)		(11 129)	-	9 461	-	(33 286)	1 577	(34 863)	-2211%	9 461
Vote 17 - Financial Services (1: CS)		-	-	-	-	-	-	-		-
Vote 18 - Executive AND Mayor (2: CS)		-	-	-	-	-	-	-		-
Vote 19 - Strategic AND Social services (3: CS)		(204)	-	-	-	12 071	-	12 071	#DIV/0!	-
Vote 20 - Corporate (4: CS)		(4)	-	-	-	932	-	932	#DIV/0!	-
Vote 21 - Engineering (5: CS)		(2 600)	-	-	-	10 667	-	10 667	#DIV/0!	-
Vote 22 - Community services (6: CS)		(153)	-	-	-	3 462	-	3 462	#DIV/0!	-
Vote 23 - Vote 1 - FINANCIAL SERVICES (110: CS)		3 911	22 564	22 564	162	258	3 762	(3 503)	-93%	22 564
Vote 24 - Vote 2 - EXECUTIVE AND COUNCIL (220: CS)		-	-	-	-	-	-	-		-
Vote 25 - Vote 3 - STRATEGY AND SOCIAL DEVELOPMENT		275	1 900	1 900	25	25	317	(292)	-92%	1 900
Vote 26 - Vote 4 - CORPORATE SERVICES (440: CS)		2 783	32 429	32 549	1 449	2 442	5 425	(2 983)	-55%	32 549
Vote 27 - Vote 4 - CORPORATE SERVICES (441: CS)		-	-	-	-	-	-	-		-
Vote 28 - Vote 5 - ENGINEERING SERVICES (550: CS)		1 930	20 545	20 809	-	-	3 468	(3 468)	-100%	20 809
Vote 29 - Vote 5 - ENGINEERING SERVICES (551: CS)		4 511	7 301	7 301	-	-	1 217	(1 217)	-100%	7 301
Vote 30 - Vote 6 - COMMUNITY SERVICES (660: CS)		1 345	17 020	20 079	-	-	3 346	(3 346)	-100%	20 079
<b>Total Capital single-year expenditure</b>	<b>4</b>	665	101 759	114 662	1 635	(3 428)	19 111	(22 540)	-118%	114 662
<b>Total Capital Expenditure</b>		665	101 759	114 662	1 635	(3 428)	19 111	(22 540)	-118%	114 662
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		(0)	5 785	5 785	25	25	965	(941)	-97%	5 785
Executive and council		-	500	500	-	-	84	(84)	-100%	500
Finance and administration		(0)	5 285	5 285	25	25	881	(856)	-97%	5 285
Internal audit		-	-	-	-	-	-	-		-
<b>Community and public safety</b>		(0)	11 782	20 867	48	48	3 478	(3 430)	-99%	20 867
Community and social services		-	1 250	2 125	-	-	354	(354)	-100%	2 125
Sport and recreation		-	5 341	5 461	48	48	910	(862)	-95%	5 461
Public safety		(0)	4 981	5 571	-	-	929	(929)	-100%	5 571
Housing		-	210	7 710	-	-	1 285	(1 285)	-100%	7 710
Health		-	-	-	-	-	-	-		-
<b>Economic and environmental services</b>		-	34 834	34 834	1 449	2 442	5 806	(3 364)	-58%	34 834
Planning and development		-	3 700	3 700	-	-	617	(617)	-100%	3 700
Road transport		-	31 134	31 134	1 449	2 442	5 189	(2 747)	-53%	31 134
Environmental protection		-	-	-	-	-	-	-		-
<b>Trading services</b>		0	49 358	53 176	114	210	8 863	(8 653)	-98%	53 176
Energy services		0	15 683	15 683	114	210	2 614	(2 404)	-92%	15 683
Water management		-	20 882	24 701	-	-	4 117	(4 117)	-100%	24 701
Waste water management		-	2 500	2 500	-	-	417	(417)	-100%	2 500
Waste management		-	10 292	10 292	-	-	1 715	(1 715)	-100%	10 292
<b>Other</b>		-	-	-	-	-	-	-		-
<b>Total Capital Expenditure - Functional Classification</b>	<b>3</b>	(0)	101 759	114 662	1 635	2 725	19 111	(16 386)	-86%	114 662
<b>Funded by:</b>										
National Government		-	48 622	48 622	1 449	2 442	8 104	(5 661)	-70%	48 622
Provincial Government		-	800	9 085	48	48	1 514	(1 466)	-97%	9 085
District Municipality		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Education)		-	-	-	-	-	-	-		-
<b>Transfers recognised - capital</b>		-	49 422	57 707	1 497	2 490	9 618	(7 127)	-74%	57 707
<b>Borrowing</b>	<b>6</b>	0	17 800	17 800	-	-	2 967	(2 967)	-100%	17 800
<b>Internally generated funds</b>		(0)	34 537	39 156	139	235	6 527	(6 292)	-96%	39 156
<b>Total Capital Funding</b>		(0)	101 759	114 662	1 635	2 725	19 111	(16 386)	-86%	114 662

**Capital Expenditure**

The year to date actual capital expenditure amounts to R2,725, compared to the year to date budget projection of R19,111 million. There is a negative variance of 86%. This is due to top ten capital projects that are still at planning stage.

**4.6 Table C6: Monthly Budget Statement - Financial Position**

**WC026 Langeberg - Table C6 Monthly Budget Statement - Financial Position - M02 August**

Description	Ref	2020/21	Budget Year 2021/22			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	<b>1</b>					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		129 356	77 812	58 807	160 773	58 807
Call investment deposits		145 063	–	–	145 063	–
Consumer debtors		54 636	86 060	86 060	118 729	86 060
Other debtors		50 975	17 053	17 053	31 630	17 053
Current portion of long-term receivables		985	609	609	853	609
Inventory		18 332	40 895	40 895	17 877	40 895
<b>Total current assets</b>		<b>399 347</b>	<b>222 429</b>	<b>203 424</b>	<b>474 925</b>	<b>203 424</b>
<b>Non current assets</b>						
Long-term receivables		643	1 179	1 179	780	1 179
Investments		136	72	72	136	72
Investment property		28 512	27 931	27 931	28 512	27 931
Investments in Associate		–	–	–	–	–
Property, plant and equipment		776 861	877 202	890 106	779 435	890 106
Biological		–	–	–	–	–
Intangible		1 017	11 017	11 017	1 017	11 017
Other non-current assets		275	275	275	275	275
<b>Total non current assets</b>		<b>807 443</b>	<b>917 677</b>	<b>930 581</b>	<b>810 154</b>	<b>930 581</b>
<b>TOTAL ASSETS</b>		<b>1 206 790</b>	<b>1 140 106</b>	<b>1 134 005</b>	<b>1 285 079</b>	<b>1 134 005</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		–	–	–	–	–
Borrowing		9 815	10 097	10 097	9 645	10 097
Consumer deposits		14 280	12 726	12 726	14 424	12 726
Trade and other payables		138 633	90 775	90 214	130 212	90 214
Provisions		46 956	40 831	40 831	43 014	40 831
<b>Total current liabilities</b>		<b>209 685</b>	<b>154 430</b>	<b>153 869</b>	<b>197 295</b>	<b>153 869</b>
<b>Non current liabilities</b>						
Borrowing		31 137	46 422	46 422	31 137	46 422
Provisions		110 477	100 856	100 856	110 477	100 856
<b>Total non current liabilities</b>		<b>141 614</b>	<b>147 278</b>	<b>147 278</b>	<b>141 614</b>	<b>147 278</b>
<b>TOTAL LIABILITIES</b>		<b>351 299</b>	<b>301 708</b>	<b>301 148</b>	<b>338 908</b>	<b>301 148</b>
<b>NET ASSETS</b>	<b>2</b>	<b>855 491</b>	<b>838 398</b>	<b>832 857</b>	<b>946 171</b>	<b>832 857</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		756 701	775 477	769 936	792 570	769 936
Reserves		62 921	62 921	62 921	62 921	62 921
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	<b>2</b>	<b>819 622</b>	<b>838 398</b>	<b>832 857</b>	<b>855 491</b>	<b>832 857</b>



4.7 Table C7: Monthly Budget Statement – Cash Flow

WC026 Langeberg - Table C7 Monthly Budget Statement - Cash Flow - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
Receipts										
Property rates		-	82 700	82 700	14 254	21 791	13 783	8 008	58%	82 700
Service charges		-	590 999	590 999	43 411	82 562	98 500	(15 938)	-16%	590 999
Other revenue		-	22 704	22 704	1 076	1 811	3 784	(1 973)	-52%	22 704
Transfers and Subsidies - Operational		-	111 025	115 132	2 103	41 610	19 189	22 421	117%	115 132
Transfers and Subsidies - Capital		-	50 136	57 636	-	4 000	9 606	(5 606)	-58%	57 636
Interest		-	15 599	15 599	-	-	2 600	(2 600)	-100%	15 599
Dividends		-	-	-	-	-	-	-		-
Payments										
Suppliers and employees		-	(757 804)	(755 446)	(79 442)	(163 703)	(125 908)	37 796	-30%	(755 446)
Finance charges		-	(9 018)	-	-	-	-	-		-
Transfers and Grants		-	(2 531)	(2 531)	-	-	(422)	(422)	100%	(2 531)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		-	103 810	126 793	(18 598)	(11 929)	21 132	33 061	156%	126 793
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
Receipts										
Proceeds on disposal of PPE		-	-	-	-	-	-	-		-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
Payments										
Capital assets		-	(101 759)	(114 662)	-	-	(19 110)	(19 110)	100%	(114 662)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		-	(101 759)	(114 662)	-	-	(19 110)	(19 110)	100%	(114 662)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	17 800	17 800	(1)	(1)	2 967	(2 967)	-100%	17 800
Increase (decrease) in consumer deposits		-	-	-	(204)	(298)	-	(298)	#DIV/0!	-
Payments										
Repayment of borrowing		(4 064)	(6 925)	-	(89)	(171)	-	171	#DIV/0!	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		(4 064)	10 875	17 800	(293)	(469)	2 967	3 436	116%	17 800
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		(4 064)	12 927	29 931	(18 891)	(12 398)	4 988			29 931
Cash/cash equivalents at beginning:		274 419	96 013	96 013	(65)	274 289	16 002			96 013
Cash/cash equivalents at month/year end:		270 355	108 939	125 944		261 891	20 991			125 944

MONTHLY BUDGET STATEMENT AUGUST 2021



## PART 2 – SUPPORTING DOCUMENTATION

### Section 5 – Debtors' analysis

#### 5.1 Supporting Table SC3

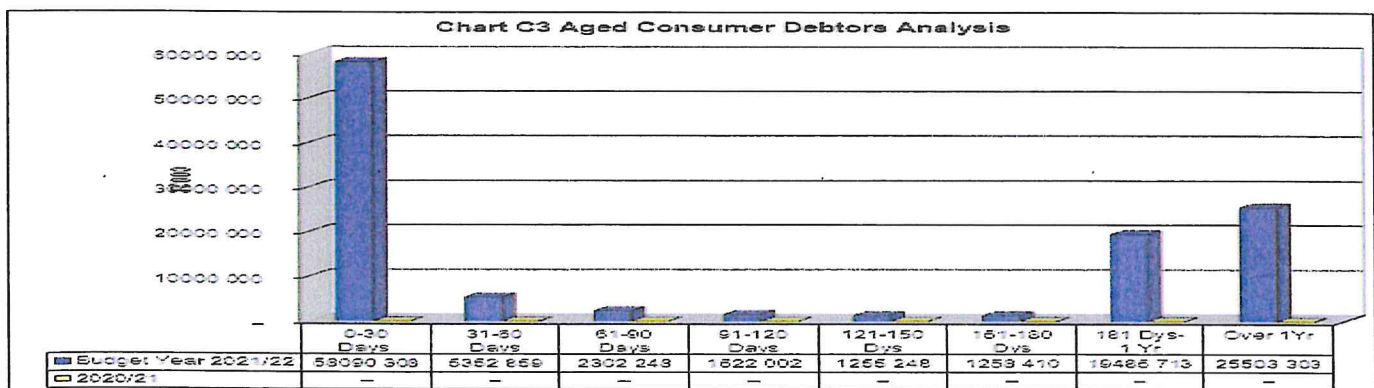
Table SC3 is the only debtors report required by the MBRR and is in the format as required by National Treasury to be implemented from July 2013.

#### Debtors' age analysis

The value reflected in the Financial Position will not reconcile to the Debtors Age Analysis shown on Supporting Table SC3. The financial position includes the total annual billing to date and some debtor classifications which do not form part of the consumer debtors, whereas the age analysis only includes those consumer amounts which have become due and not the 'future' amounts which will only fall due in coming months for consumers who have chosen to pay property rates and annual charges on an instalment basis.

WC026 Langeberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M02 August

Description	NT Code	Budget Year 2021/22											Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.Lo Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	3 592	1 065	515	366	311	248	2 153	2 345	10 595	5 422	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	28 900	1 212	516	298	215	139	1 153	2 617	35 049	4 422	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	20 026	872	284	237	219	220	4 240	8 254	34 353	13 170	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	2 564	1 047	315	229	194	170	2 053	5 081	11 654	7 728	-	-	
Receivables from Exchange Transactions - Waste Management	1600	2 392	860	260	193	167	149	1 617	3 948	9 586	6 075	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	170	53	43	39	13	38	150	129	635	370	-	-	
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	446	245	369	160	136	294	8 119	3 129	12 898	11 839	-	-	
Total By Income Source	2000	58 090	5 353	2 302	1 522	1 255	1 258	19 486	25 503	114 770	49 025	-	-	
2020/21 - totals only		0	0	0	0	0	0	0	0	-	-	0	0	
Debtors Age Analysis By Customer Group														
Organs of State	2200	3 578	216	80	49	13	15	214	532	4 697	823	-	-	
Commercial	2300	33 845	1 069	668	301	228	219	3 072	4 891	44 294	8 712	-	-	
Households	2400	19 859	3 992	1 513	1 132	978	992	15 469	19 418	63 354	37 989	-	-	
Other	2500	807	76	42	40	36	32	731	661	2 425	1 500	-	-	
Total By Customer Group	2600	58 090	5 353	2 302	1 522	1 255	1 258	19 486	25 503	114 770	49 025	-	-	

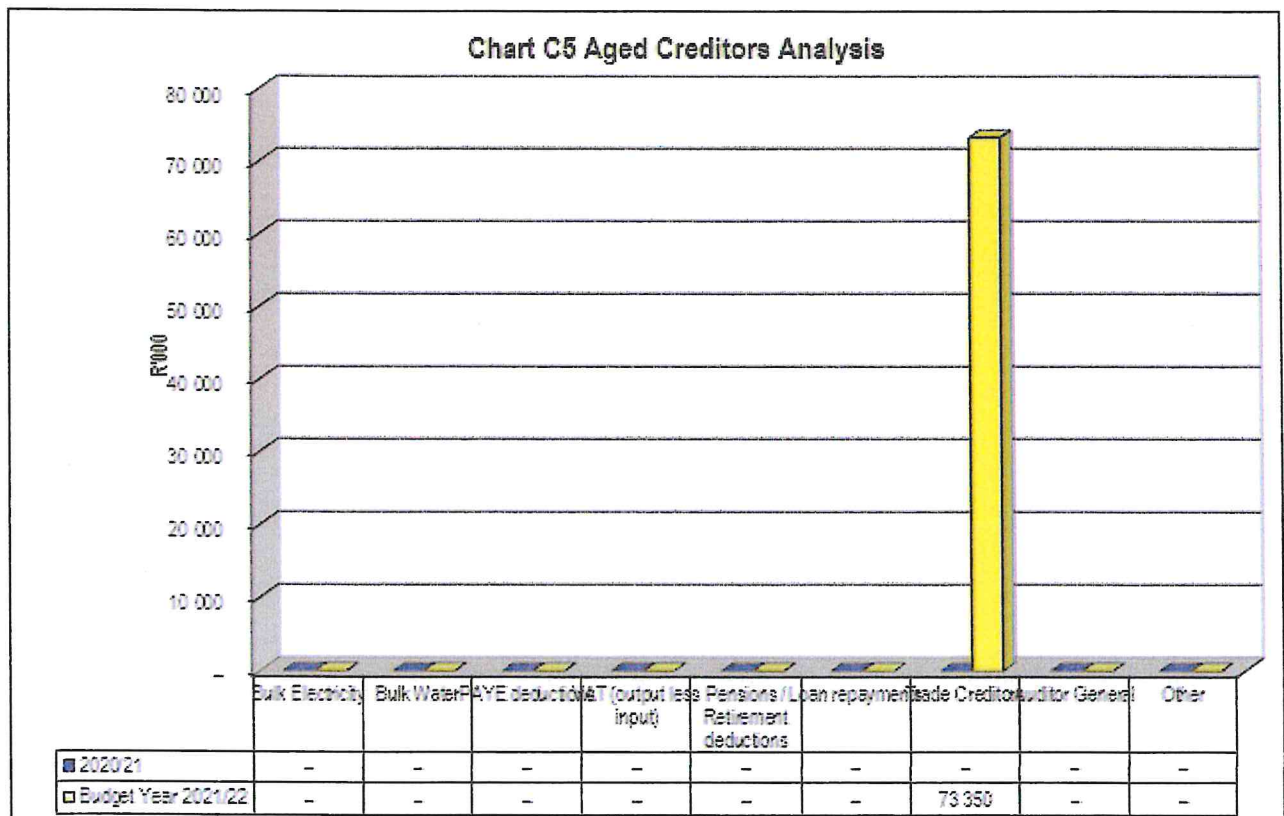


## Section 6 – Creditors' analysis

### 6.1 Supporting Table SC4

WC026 Langeberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M02 August

Description	NT Code	Budget Year 2021/22									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	73	-	-	-	-	-	-	-	73	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	73	-	-	-	-	-	-	-	73	-



## Section 7 – Investment portfolio analysis

### 7.1 Supporting Table SC5

The municipality does not have investments. Funds are invested in short-term interest-bearing investments which are all held for less than 90 days which are classified as cash and cash equivalents.

WC026 Langeberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M02 August

Investments by maturity Name of Institution & Investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed Interest rate	Interest Rate *	Commissio n Paid (Rands)	Commissio n Recipient	Expiry date of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
<b>Municipality</b>														
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
<b>Municipality sub-total</b>										-	-	-	-	-
<b>Entities</b>														
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
0	0	0	0	0	0	0	0	0	#####	-	-	-	-	-
<b>Entities sub-total</b>										-	-	-	-	-
<b>TOTAL INVESTMENTS AND INTEREST</b>	2									-	-	-	-	-



## Section 8 – Allocation and grant receipts and expenditure

### 8.1 Supporting Table SC6 – Grant receipts

WC026 Langeberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		102 768	97 366	97 366	586	37 464	16 228	21 852	134.7%	97 366
Local Government Equitable Share		96 488	87 617	87 617	-	36 507	14 603	21 904	150.0%	87 617
Finance Management		1 550	1 550	1 550	42	77	258			1 550
Municipal Systems Improvement		-	-	-	-	-	-			-
Water Services Operating Subsidy		-	2 609	2 609	-	-	435			2 609
Energy Efficiency and Demand Management		-	-	-	-	-	-			-
Integrated National Electrification Programme	3	4	377	377	-	-	63	(63)	-100.0%	377
Municipal Drought Relief		142	-	-	-	-	-	-		-
EPWP Incentive		2 024	2 210	2 210	326	513	368	145	39.4%	2 210
Municipal Infrastructure Grant		2 561	3 003	3 003	217	366	501	(134)	-26.8%	3 003
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
Bursaries (Non-Employee)		-	-	-	-	-	-	-		-
Public Sector SETA		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>Total Operating Transfers and Grants</b>	5	102 768	97 366	97 366	586	37 464	16 228	21 852	134.7%	97 366
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		28 362	48 622	48 622	1 449	2 442	8 104	(895)	-11.0%	48 622
Municipal Infrastructure Grant (MIG)		17 071	20 022	20 022	1 449	2 442	3 337	(895)	-26.8%	20 022
Neighbourhood Development Partnership		11 267	8 696	8 696	-	-	1 449			8 696
Integrated National Electrification Programme Grant		24	2 513	2 513	-	-	419			2 513
Water Services Infrastructure Grant		-	17 391	17 391	-	-	2 899			17 391
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>District Municipality:</b>		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>Other grant providers:</b>		-	-	-	-	-	-	-		-
Product		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
0		-	-	-	-	-	-	-		-
<b>Total Capital Transfers and Grants</b>	5	28 362	48 622	48 622	1 449	2 442	8 104	(895)	-11.0%	48 622
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	131 130	145 988	145 988	2 034	39 906	24 331	20 957	86.1%	145 988

MONTHLY BUDGET STATEMENT AUGUST 2021

## 8.2 Supporting Table SC7 (1) – Grant expenditure

WC026 Langeberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		3 659	2 678	2 690	368	591	448	143	31.8%	2 690
Finance Management		1 429	1 189	1 189	42	77	198	(121)	-60.9%	1 189
Municipal Drought Relief		142	-	-	-	-	-	-		-
EPWP Incentive		2 088	1 489	1 500	326	513	250	263	105.3%	1 500
Water Services Operating Subsidy		-	-	-	-	-	-	-		-
Energy Efficiency and Demand Management		-	-	-	-	-	-	-		-
Integrated National Electrification Programme		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
Public Sector SETA		-	-	-	-	-	-	-		-
Bursaries (Non-Employee)		-	-	-	-	-	-	-		-
Total operating expenditure of Transfers and Grants:		3 659	2 678	2 690	368	591	448	143	31.8%	2 690
Capital expenditure of Transfers and Grants										
National Government:		28 362	48 622	48 622	1 449	2 442	8 104	(5 661)	-69.9%	48 622
Municipal Infrastructure Grant (MIG)		17 071	20 022	20 022	1 449	2 442	3 337	(895)	-26.8%	20 022
Neighbourhood Development Partnership		11 267	8 696	8 696	-	-	1 449	(1 449)	-100.0%	8 696
Integrated National Electrification Programme Grant		24	2 513	2 513	-	-	419	(419)	-100.0%	2 513
Water Services Infrastructure Grant		-	17 391	17 391	-	-	2 899	(2 899)	-100.0%	17 391
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Provincial Government:		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
District Municipality:		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Other grant providers:		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
		-	-	-	-	-	-	-		-
Total capital expenditure of Transfers and Grants		28 362	48 622	48 622	1 449	2 442	8 104	(5 661)	-69.9%	48 622
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		32 021	51 300	51 311	1 817	3 033	8 552	(5 519)	-64.5%	51 311

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## Section 9 – Employee related costs

### 9.1 Supporting Table SC8

The table below reports on the salaries, allowances and benefits of staff in terms of section 66 of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003).

WC026 Langeberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M02 August

Summary of Employee and Councillor remuneration	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		6 272	7 030	7 030	529	1 059	1 172	(113)	-10%	7 030
Pension and UIF Contributions		961	1 076	1 076	83	165	179	(14)	-8%	1 076
Medical Aid Contributions		69	-	-	5	11	-	11	#DIV/0!	-
Motor Vehicle Allowance		407	446	446	35	70	74	(4)	-6%	446
Cellphone Allowance		769	849	849	63	126	142	(16)	-11%	849
Housing Allowances		3	3	3	0	0	1	(0)	-6%	3
Other benefits and allowances		-	-	-	-	-	-	-		-
<b>Sub Total - Councillors</b>		8 480	9 404	9 404	716	1 432	1 567	(136)	-9%	9 404
<b>% Increase</b>	4		10.9%	10.9%						10.9%
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		6 019	7 292	7 292	556	1 112	1 215	(104)	-9%	7 292
Pension and UIF Contributions		988	1 165	1 165	88	177	194	(18)	-9%	1 165
Medical Aid Contributions		122	137	137	11	22	23	(1)	-6%	137
Overtime		-	-	-	-	-	-	-		-
Performance Bonus		1 464	887	887	-	-	148	(148)	-100%	887
Motor Vehicle Allowance		658	812	812	64	127	135	(8)	-6%	812
Cellphone Allowance		242	300	300	24	47	50	(3)	-6%	300
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		-	-	-	-	-	-	-		-
Payments in lieu of leave		-	-	-	-	-	-	-		-
Long service awards		-	-	-	-	-	-	-		-
Post-retirement benefit obligations		-	-	-	-	-	-	-		-
<b>Sub Total - Senior Managers of Municipality</b>		9 493	10 594	10 594	742	1 484	1 766	(281)	-16%	10 594
<b>% Increase</b>	4		11.6%	11.6%						11.6%
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		126 971	154 491	154 309	10 792	21 168	25 718	(4 550)	-18%	154 309
Pension and UIF Contributions		22 218	26 958	26 820	1 863	3 726	4 470	(744)	-17%	26 820
Medical Aid Contributions		7 044	10 555	10 467	595	1 195	1 745	(550)	-32%	10 467
Overtime		12 347	13 289	13 289	1 010	1 045	2 215	(1 169)	-53%	13 289
Performance Bonus		10 273	11 913	11 829	-	-	1 971	(1 971)	-100%	11 829
Motor Vehicle Allowance		3 991	3 783	3 783	349	688	630	57	9%	3 783
Cellphone Allowance		430	439	439	42	83	73	9	13%	439
Housing Allowances		1 922	2 509	2 494	55	103	416	(312)	-75%	2 494
Other benefits and allowances		879	1 500	1 490	75	133	248	(115)	-46%	1 490
Payments in lieu of leave		8 459	8 576	8 333	3	124	1 389	(1 265)	-91%	8 333
Long service awards		1 045	1 485	1 489	-	-	248	(248)	-100%	1 489
Post-retirement benefit obligations		10 730	6 016	6 016	-	-	1 003	(1 003)	-100%	6 016
<b>Sub Total - Other Municipal Staff</b>		206 308	241 516	240 760	14 785	28 265	40 126	(11 861)	-30%	240 760
<b>% Increase</b>	4		17.1%	16.7%						16.7%
<b>Total Parent Municipality</b>		224 282	261 514	260 757	16 243	31 181	43 459	(12 278)	-28%	260 757
			16.6%	16.3%						16.3%
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>Board Members of Entities</b>										
<b>Sub Total - Board Members of Entities</b>	2	-	-	-	-	-	-	-		-
<b>% Increase</b>	4									
<b>Senior Managers of Entities</b>										
<b>Sub Total - Senior Managers of Entities</b>	4	-	-	-	-	-	-	-		-
<b>% Increase</b>										
<b>Other Staff of Entities</b>										
<b>Sub Total - Other Staff of Entities</b>	4	-	-	-	-	-	-	-		-
<b>% Increase</b>										
<b>Total Municipal Entities</b>		-	-	-	-	-	-	-		-
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		224 282	261 514	260 757	16 243	31 181	43 459	(12 278)	-28%	260 757
<b>% Increase</b>	4		16.6%	16.3%						16.3%
<b>TOTAL MANAGERS AND STAFF</b>		215 802	252 110	251 353	15 527	29 749	41 892	(12 143)	-29%	251 353

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## Section 10 – Capital programme performance

### 10.1 Supporting Table SC12

WC026 Langeberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M02 August

Month	2020/21	Budget Year 2021/22							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
<b>Monthly expenditure performance trend</b>									
July	5 529	8 480	9 556	1 090	1 090	9 556	8 466	88.6%	1%
August	5 529	8 480	9 555	1 635	2 725	19 111	16 386	85.7%	3%
September	5 529	8 480	9 555	195	2 920	28 666	25 746	89.8%	3%
October	5 529	8 480	9 555	–		38 222	–		
November	5 529	8 480	9 555	–		47 777	–		
December	5 529	8 480	9 555	–		57 332	–		
January	5 529	8 480	9 555	–		66 887	–		
February	5 529	8 480	9 555	–		76 442	–		
March	5 529	8 480	9 555	–		85 997	–		
April	5 529	8 480	9 555	–		95 552	–		
May	5 529	8 480	9 555	–		105 107	–		
June	5 529	8 480	9 555	–		114 662	–		
<b>Total Capital expenditure</b>	<b>66 344</b>	<b>101 759</b>	<b>114 662</b>	<b>2 920</b>					



## 10.2 Supporting Tables SC13

### 10.2.1 Supporting Table SC13a

WC026 Langeberg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on new assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		9 700	29 639	29 639	65	132	4 940	4 808	97.3%	29 639
Electrical Infrastructure		8 427	6 863	6 863	65	132	1 144	1 012	88.5%	6 863
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		6 496	200	200	-	-	33	33	100.0%	200
MV Networks		189	1 400	1 400	-	-	233	233	100.0%	1 400
LV Networks		1 743	5 263	5 263	65	132	877	745	84.9%	5 263
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		1 251	22 192	22 192	-	-	3 699	3 699	100.0%	22 192
Dams and Weirs		-	800	800	-	-	133	133	100.0%	800
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	14 091	14 091	-	-	2 349	2 349	100.0%	14 091
Pump Stations		-	1 500	1 500	-	-	250	250	100.0%	1 500
Water Treatment Works		65	-	-	-	-	-	-	-	-
Bulk Mains		-	4 501	4 501	-	-	750	750	100.0%	4 501
Distribution		1 178	1 300	1 300	-	-	217	217	100.0%	1 300
Capital Spares		8	-	-	-	-	-	-	-	-
Sanitation Infrastructure		21	-	-	-	-	-	-	-	-
Waste Water Treatment Works		21	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	583	583	-	-	97	97	100.0%	583
Waste Processing Facilities		-	583	583	-	-	97	97	100.0%	583
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
<b>Community Assets</b>		10 751	5 535	5 745	-	-	957	957	100.0%	5 745
Community Facilities		10 751	4 435	4 645	-	-	774	774	100.0%	4 645
Halls		153	700	700	-	-	117	117	100.0%	700
Fire/Ambulance Stations		-	3 000	3 000	-	-	500	500	100.0%	3 000
Libraries		10 598	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	1 100	1 100	-	-	183	183	100.0%	1 100
Outdoor Facilities		-	1 100	1 100	-	-	183	183	100.0%	1 100
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		424	280	280	-	-	47	47	100.0%	280
Operational Buildings		424	280	280	-	-	47	47	100.0%	280
Municipal Offices		424	280	280	-	-	47	47	100.0%	280
Housing		-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		2 412	3 200	3 200	-	-	533	533	100.0%	3 200
Computer Equipment		2 412	3 200	3 200	-	-	533	533	100.0%	3 200
<b>Furniture and Office Equipment</b>		806	753	753	25	25	126	102	80.6%	753
Furniture and Office Equipment		806	753	753	25	25	126	102	80.6%	753
<b>Machinery and Equipment</b>		1 442	1 928	2 254	-	-	376	376	100.0%	2 254
Machinery and Equipment		1 442	1 928	2 254	-	-	376	376	100.0%	2 254
<b>Transport Assets</b>		744	21 200	21 200	-	-	3 533	3 533	100.0%	21 200
Transport Assets		744	21 200	21 200	-	-	3 533	3 533	100.0%	21 200
<b>Land</b>		-	-	785	-	-	131	131	100.0%	785
Land		-	-	785	-	-	131	131	100.0%	785
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on new assets</b>	1	26 279	62 535	63 856	89	157	10 644	10 487	98.5%	63 856

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## 10.2.2 Supporting Table SC13b

WC026 Langeberg - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M02

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on renewal of existing assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		7 133	-	1 176	-	-	196	196	100.0%	1 176
Roads Infrastructure		1 979	-	-	-	-	-	-	-	-
Roads		1 979	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		1 770	-	-	-	-	-	-	-	-
MV Networks		1 770	-	-	-	-	-	-	-	-
Water Supply Infrastructure		3 384	-	1 176	-	-	196	196	100.0%	1 176
Water Treatment Works		393	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		2 991	-	1 176	-	-	196	196	100.0%	1 176
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
<b>Community Assets</b>		-	800	800	48	48	133	85	63.9%	800
Community Facilities		-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	800	800	48	48	133	85	63.9%	800
Indoor Facilities		-	-	-	-	-	-	-	-	-
Outdoor Facilities		-	800	800	48	48	133	85	63.9%	800
Capital Spares		-	-	-	-	-	-	-	-	-
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		-	500	8 264	-	-	1 377	1 377	100.0%	8 264
Operational Buildings		-	500	764	-	-	127	127	100.0%	764
Municipal Offices		-	500	764	-	-	127	127	100.0%	764
Housing		-	-	7 500	-	-	1 250	1 250	100.0%	7 500
Staff Housing		-	-	-	-	-	-	-	-	-
Social Housing		-	-	7 500	-	-	1 250	1 250	100.0%	7 500
Capital Spares		-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on renewal of existing ass</b>	1	7 133	1 300	10 240	48	48	1 707	1 659	97.2%	10 240

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### 10.2.3 Supporting Table SC13c

WC026 Langeberg - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M02 August

Description		Ref	2020/21	Budget Year 2021/22							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		1									
Repairs and maintenance expenditure by Asset Class/Sub-class											
Infrastructure			13 739	13 311	14 193	531	968	2 365	1 397	59.1%	14 193
Roads Infrastructure			997	1 935	2 737	147	304	456	152	33.3%	2 737
Roads			997	1 935	2 737	147	304	456	152	33.3%	2 737
Storm water Infrastructure			476	374	374	23	47	62	16	25.1%	374
Drainage Collection			476	374	374	23	47	62	16	25.1%	374
Electrical Infrastructure			3 037	2 136	2 136	109	276	356	80	22.4%	2 136
Power Plants			—	—	—	—	—	—	—	—	—
HV Substations			610	803	803	—	—	134	134	100.0%	803
HV Transmission Conductors			12	10	10	—	—	2	2	100.0%	10
MV Substations			182	159	159	—	—	26	26	100.0%	159
MV Switching Stations			74	45	45	—	—	7	7	100.0%	45
MV Networks			529	271	271	13	36	45	9	19.6%	271
LV Networks			1 629	848	848	96	240	141	(99)	-69.8%	848
Water Supply Infrastructure			6 278	5 567	5 567	94	155	928	773	83.3%	5 567
Dams and Weirs			136	79	79	—	—	13	13	100.0%	79
Pump Stations			5 998	5 287	5 287	94	155	881	726	82.4%	5 287
Water Treatment Works			—	87	87	—	—	14	14	100.0%	87
Distribution			144	114	114	0	0	19	19	98.2%	114
Sanitation Infrastructure			2 829	2 755	2 755	157	168	459	292	63.5%	2 755
Pump Station			1 863	1 241	1 241	157	168	207	39	18.9%	1 241
Reticulation			—	400	400	—	—	67	67	100.0%	400
Waste Water Treatment Works			966	1 114	1 114	—	—	186	186	100.0%	1 114
Solid Waste Infrastructure			109	112	192	0	19	32	14	42.2%	192
Landfill Sites			109	62	142	0	19	24	5	21.9%	142
Waste Processing Facilities			—	50	50	—	—	8	8	100.0%	50
Rail Infrastructure			—	—	—	—	—	—	—	—	—
Coastal Infrastructure			—	—	—	—	—	—	—	—	—
Information and Communication Infrastructure			12	432	432	—	—	72	72	100.0%	432
Core Layers			12	432	432	—	—	72	72	100.0%	432
Community Assets			1 292	3 388	3 215	146	164	536	372	69.4%	3 215
Community Facilities			976	2 553	2 380	145	160	397	236	59.6%	2 380
Halls			283	412	412	13	18	69	51	73.7%	412
Centres			36	42	42	—	2	7	5	71.4%	42
Fire/Ambulance Stations			2	78	78	—	—	13	13	100.0%	78
Libraries			13	1 217	1 044	0	0	174	174	99.9%	1 044
Cemeteries/Crematoria			12	28	28	—	—	5	5	100.0%	28
Parks			42	70	70	1	2	12	10	86.5%	70
Nature Reserves			525	446	446	131	138	74	(63)	-85.2%	446
Public Ablution Facilities			63	260	260	0	1	43	43	98.2%	260
Sport and Recreation Facilities			316	834	834	1	4	139	135	97.2%	834
Outdoor Facilities			316	834	834	1	4	139	135	97.2%	834
Heritage assets			—	—	—	—	—	—	—	—	—
Investment properties			144	91	91	20	25	15	(10)	-65.9%	91
Revenue Generating			144	91	91	20	25	15	(10)	-65.9%	91
Unimproved Property			144	91	91	20	25	15	(10)	-65.9%	91
Non-revenue Generating			—	—	—	—	—	—	—	—	—
Other assets			762	1 091	1 091	0	1	182	181	99.7%	1 091
Operational Buildings			690	751	751	0	1	125	125	99.6%	751
Municipal Offices			690	751	751	0	1	125	125	99.6%	751
Housing			73	340	340	—	—	57	57	100.0%	340
Social Housing			73	340	340	—	—	57	57	100.0%	340
Biological or Cultivated Assets			—	—	—	—	—	—	—	—	—
Intangible Assets			—	—	—	—	—	—	—	—	—
Licences and Rights			—	—	—	—	—	—	—	—	—
Computer Equipment			—	45	45	1	1	8	7	88.3%	45
Computer Equipment			—	45	45	1	1	8	7	88.3%	45
Furniture and Office Equipment			1 058	607	607	16	60	101	41	40.4%	607
Furniture and Office Equipment			1 058	607	607	16	60	101	41	40.4%	607
Machinery and Equipment			337	512	472	1	3	79	75	95.8%	472
Machinery and Equipment			337	512	472	1	3	79	75	95.8%	472
Transport Assets			5 045	3 876	3 922	97	271	654	383	58.5%	3 922
Transport Assets			5 045	3 876	3 922	97	271	654	383	58.5%	3 922
Land			—	—	—	—	—	—	—	—	—
Zoo's, Marine and Non-biological Animals			—	—	—	—	—	—	—	—	—
Total Repairs and Maintenance Expenditure		1	22 377	22 921	23 636	811	1 494	3 939	2 445	62.1%	23 636

MONTHLY BUDGET STATEMENT AUGUST 2021

# 10.2.4 Supporting Table SC13d

WC026 Langeberg - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M02 August

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Depreciation by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		9 066	8 185	8 185	-	-	1 364	1 364	100.0%	8 185
Roads Infrastructure		5 244	6 070	6 070	-	-	1 012	1 012	100.0%	6 070
Roads		261	223	223	-	-	37	37	100.0%	223
Road Structures		125	116	116	-	-	19	19	100.0%	116
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		1 357	1 323	1 323	-	-	221	221	100.0%	1 323
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		212	211	211	-	-	35	35	100.0%	211
HV Substations		689	690	690	-	-	115	115	100.0%	690
HV Transmission Conductors		849	846	846	-	-	141	141	100.0%	846
MV Substations		19	19	19	-	-	3	3	100.0%	19
MV Switching Stations		1 377	1 938	1 938	-	-	323	323	100.0%	1 938
MV Networks		996	1 335	1 335	-	-	223	223	100.0%	1 335
Water Supply Infrastructure		218	218	218	-	-	36	36	100.0%	218
Dams and Weirs		33	33	33	-	-	6	6	100.0%	33
Boreholes		667	667	667	-	-	111	111	100.0%	667
Reservoirs		851	851	851	-	-	142	142	100.0%	851
Pump Stations		864	864	864	-	-	144	144	100.0%	864
Bulk Mains		1 898	1 965	1 965	-	-	328	328	100.0%	1 965
Sanitation Infrastructure		516	516	516	-	-	86	86	100.0%	516
Pump Station		1 309	1 444	1 444	-	-	241	241	100.0%	1 444
Reticulation		2 020	2 056	2 056	-	-	343	343	100.0%	2 056
Outfall Sewers		58	58	58	-	-	10	10	100.0%	58
Solid Waste Infrastructure		1 731	57	57	-	-	10	10	100.0%	57
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Core Layers		22	22	22	-	-	4	4	100.0%	22
<b>Community Assets</b>		233	252	252	-	-	42	42	100.0%	252
Community Facilities		233	252	252	-	-	42	42	100.0%	252
Halls		306	305	305	-	-	51	51	100.0%	305
Centres		7	7	7	-	-	1	1	100.0%	7
Crèches		45	45	45	-	-	7	7	100.0%	45
Clinics/Care Centres		54	46	46	-	-	8	8	100.0%	46
Testing Stations		4	4	4	-	-	1	1	100.0%	4
Theatres		454	454	454	-	-	76	76	100.0%	454
Libraries		94	94	94	-	-	16	16	100.0%	94
Police		102	102	102	-	-	17	17	100.0%	102
Parks		1	1	1	-	-	0	0	100.0%	1
Public Open Space		30	30	30	-	-	5	5	100.0%	30
Nature Reserves		24	24	24	-	-	4	4	100.0%	24
Airports		75	75	75	-	-	13	13	100.0%	75
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-
Indoor Facilities		1 180	1 343	1 343	-	-	224	224	100.0%	1 343
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		60	54	54	-	-	9	9	100.0%	54
Revenue Generating		60	54	54	-	-	9	9	100.0%	54
Improved Property		60	54	54	-	-	9	9	100.0%	54
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		603	616	616	-	-	103	103	100.0%	616
Operational Buildings		603	616	616	-	-	103	103	100.0%	616
Pay/Enquiry Points		502	515	515	-	-	86	86	100.0%	515
Yards		14	14	14	-	-	2	2	100.0%	14
Laboratories		87	87	87	-	-	14	14	100.0%	87
Housing		-	-	-	-	-	-	-	-	-
Capital Spares		24	24	24	-	-	4	4	100.0%	24
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-
		1 905	2 256	2 256	-	-	376	-	-	2 256
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-
		1 717	1 886	1 886	-	-	314	-	-	1 886
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-
		1 023	1 263	1 263	-	-	210	-	-	1 263
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-
		2 610	2 645	2 645	-	-	441	-	-	2 645
<b>Land</b>		-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-
<b>Total Depreciation</b>	<b>1</b>	<b>9 962</b>	<b>9 107</b>	<b>9 107</b>	<b>-</b>	<b>-</b>	<b>1 518</b>	<b>1 518</b>	<b>100.0%</b>	<b>9 107</b>

## MONTHLY BUDGET STATEMENT AUGUST 2021



# 10.2.5 Supporting Table SC13e

WC026 Langeberg - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - M02

Description	Ref	2020/21	Budget Year 2021/22							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Capital expenditure on upgrading of existing assets by Asset Class/Sub-class</b>										
<b>Infrastructure</b>		28 132	36 924	39 566	1 449	2 442	6 594	4 152	63.0%	39 566
Roads Infrastructure		27 175	31 134	31 134	1 449	2 442	5 189	2 747	52.9%	31 134
Roads		27 175	31 134	31 134	1 449	2 442	5 189	2 747	52.9%	31 134
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	1 400	1 400	-	-	233	233	100.0%	1 400
MV Networks		-	1 400	1 400	-	-	233	233	100.0%	1 400
Water Supply Infrastructure		958	3 690	6 332	-	-	1 055	1 055	100.0%	6 332
Pump Stations		-	2 000	2 000	-	-	333	333	100.0%	2 000
Water Treatment Works		958	1 690	4 332	-	-	722	722	100.0%	4 332
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	700	700	-	-	117	117	100.0%	700
Waste Transfer Stations		-	700	700	-	-	117	117	100.0%	700
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
<b>Community Assets</b>		3 532	1 000	1 000	-	-	167	167	100.0%	1 000
Community Facilities		645	-	-	-	-	-	-	-	-
Halls		645	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		2 887	1 000	1 000	-	-	167	167	100.0%	1 000
Indoor Facilities		129	-	-	-	-	-	-	-	-
Outdoor Facilities		2 758	1 000	1 000	-	-	167	167	100.0%	1 000
<b>Heritage assets</b>		-	-	-	-	-	-	-	-	-
<b>Investment properties</b>		-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-
<b>Other assets</b>		-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
<b>Biological or Cultivated Assets</b>		-	-	-	-	-	-	-	-	-
<b>Intangible Assets</b>		-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-
<b>Computer Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Furniture and Office Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Machinery and Equipment</b>		-	-	-	-	-	-	-	-	-
<b>Transport Assets</b>		-	-	-	-	-	-	-	-	-
<b>Land</b>		-	-	-	-	-	-	-	-	-
<b>Zoo's, Marine and Non-biological Animals</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure on upgrading of existing</b>	1	31 664	37 924	40 566	1 449	2 442	6 761	4 319	63.9%	40 566

**Section 11 – Municipal manager's quality certification**

**QUALITY CERTIFICATE**

I, Albertus De Klerk, the municipal manager of Langeberg Municipality, hereby certify that

(Mark as appropriate)

- ☒ the monthly budget statement
- ☐ Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☐ mid-year budget and performance assessment

For the month of August 2021 of 2021/2022 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name    A De Klerk

Municipal Manager of Langeberg Municipality (WC026)

Signature



Date

13 September 2021

Section 12 – Top 10 Capital Projects 31 August 2021

Number	Vote number	Project description	Original Budget R'000	Adjusted budget R'000	YTD Expenditure R'000	Year to date Budget	Variance R'000	% Variance	Status of the project	At what stage is each project currently	Any challenges identified that is resulting in delays?	What measures are in place to remedy the existing challenges.
1	9/135-24117-220	MIG: Upgrading of Roads and Stormwater in Robertson	19 438	19 438	2 442	3 240	798	25%	Implementation	Construction		
2	9/134-32701-371	New Reservoir Robertson Heights	14 091	14 091	-	2 349	2 349	100%	Planning	Consultant appointed		
3	9/135-24120-293	NDPG : Upgrading of bus route - August Street-Nkqubela	8 696	8 696	-	1 449	1 449	100%	Planning	Awaiting approval of province		
4	9/152-39602-368	Erf 136 Nkqubela 172 units	-	7 500	-	1 250	1 250	100%	Planning and approval	Implementing agent has been instructed to proceed by MM	None	
5	9/132-53947-358	Vehicles - EFF	7 220	7 220	-	1 203	1 203	100%				
6	9/137-53903-359	Vehicles - EFF	6 609	6 609	-	1 102	1 102	100%				
7	9/146-22901-150	Upgrading filters in Montagu WTW	1 690	4 332	-	722	722	100%	Institution received from Directo to proceed with new tender	Await approval from MM to initiate the tender process	The tender has been advertised on three different occasions	
8	9/144-33001-148	Installation of Bulk Services	3 500	3 500	-	583	583	100%			Depending on housing projects approval	
9	9/154-48508-342	Fire Station Robertson Building	3 000	3 000	-	500	500	100%	Architect awarded and design underway	Design	None	none
10	9/132-30706-128	Electrification Kenana	2 513	2 513	-	419	419	100%	Planning		Depending on housing projects approval	
<b>Totals</b>			<b>66 757</b>	<b>76 900</b>	<b>2 442</b>	<b>12 817</b>	<b>10 374</b>	<b>81%</b>				

Project status: If the project is in the SCM process of being procured. Please state in which stage (planning, specification, advertising, etc.)



Section 13 – Grant Register 31 August 2021

Langenberg Capital Grant Register - (2021/2022)										
Grant Description	Government Sphere	Original Budget	Adjusted Budget	Total Budget	Opening Balance July 2021	Opening Balance August 2021	Monthly Received	YTD Received	Monthly Expenditure	YTD Expenditure
Municipal Infrastructure Grant (MIG)	National	20 021 739.00	-	20 021 739.00	-	2 484 637.59	-	3 478 260.87	1 448 517.51	2 442 140.79
Integrated National Electrification Programme	National	2 513 043.00	-	2 513 043.00	240 273.17	240 273.17	-	-	-	-
Neighbourhood Development Partnership Grant	National	8 695 652.00	-	8 695 652.00	347 340.70	347 340.70	-	-	-	-
Water Services Infrastructure Grant	National	17 391 305.00	-	17 391 305.00	18 341 739.13	20 950 434.78	-	2 608 695.65	-	-
Total	National	48 621 739.00	-	48 621 739.00	18 925 353.00	24 022 686.24	-	6 086 956.52	1 448 517.51	2 442 140.79
Development of port and recreation facilities	Provincial	800 000.00	-	800 000.00	800 000.00	800 000.00	-	-	48 160.00	48 160.00
Total	Provincial	800 000.00	-	800 000.00	800 000.00	800 000.00	-	-	48 160.00	48 160.00
CDWM - Boundary Walls	District	-	-	-	32 199.00	32 199.00	-	-	-	-
Total	District	-	-	-	32 199.00	32 199.00	-	-	-	-
Total Capital		49 421 739.00	-	49 421 739.00	19 761 552.00	24 854 885.24	-	6 086 956.52	1 496 677.51	2 490 300.79

Langenberg Operational Grant Register - (2021/2022)										
Grant Description	Government Sphere	Original Budget	Adjusted Budget	Total Budget	Opening Balance July 2021	Opening Balance August 2021	Monthly Received	YTD Received	Monthly Expenditure	YTD Expenditure
Local Government Equitable Share	National	87 617 000.00	-	87 617 000.00	-	-	-	36 507 000.00	-	36 507 000.00
Municipal Infrastructure Grant (MIG)	National	3 003 261.00	-	3 003 261.00	-	372 695.94	-	521 739.13	217 277.63	368 321.12
Financial Management Grant	National	1 550 000.00	-	1 550 000.00	-	-35 059.35	1 550 000.00	-1 550 000.00	42 395.71	77 455.06
EPWP Income	National	2 210 000.00	-	2 210 000.00	-	-187 380.64	553 000.00	-553 000.00	325 974.40	513 355.04
Integrated National Electrification Programme	National	376 957.00	-	376 957.00	36 040.97	36 040.97	-	-	-	-
Neighbourhood Development Partnership Grant	National	1 304 348.00	-	1 304 348.00	52 101.10	52 101.10	-	-	-	-
Water Services Infrastructure Grant	National	2 608 695.00	-	2 608 695.00	2 751 260.87	3 142 565.22	-	391 304.35	-	-
Total	National	96 670 261.00	-	96 670 261.00	2 839 402.94	3 360 962.94	2 103 000.00	35 317 043.48	585 647.74	37 464 131.22
Library Services-Repacement Funds	Provincial	6 731 000.00	-	6 731 000.00	970 040.03	554 305.72	2 243 687.00	-2 243 687.00	441 254.69	859 993.00
Community Library Services Grant	Provincial	3 042 000.00	-	3 042 000.00	-	-232 455.22	1 521 000.00	-1 521 000.00	224 703.31	467 158.53
Municipal Maintenance and construction of Transport Infrastructure	Provincial	294 000.00	-	294 000.00	-	-	-	-	-	-
Human Settlements Development Grant (Beneficiaries)	Provincial	2 000 000.00	-	2 000 000.00	292 344.00	292 344.00	-	-	-	-
Human Settlements Development Grant (Title Deed Restoration)	Provincial	-	-	-	3 227 756.48	3 227 756.48	-	-	-	-
WC Financial Management Capacity Building Grant	Provincial	250 000.00	-	250 000.00	135 000.00	135 000.00	-	-	-	-
Community Development Workers Grant	Provincial	38 000.00	-	38 000.00	770 000.00	770 000.00	-	-	-	-
Municipal Electrical Masterplan Grant	Provincial	12 355 000.00	-	12 355 000.00	5 395 144.51	4 746 950.98	3 764 667.00	-3 764 667.00	675 958.00	1 324 151.53
Total	Provincial	12 355 000.00	-	12 355 000.00	9 034 992.58	8 929 359.05	5 967 667.00	31 552 376.48	1 261 605.74	38 786 292.75
Bakery Project	District	-	-	-	168 874.86	168 874.86	-	-	-	-
CDWM - Community Safety	District	-	-	-	566 352.87	566 352.87	-	-	-	-
CDWM - EPWP Projects	District	-	-	-	-	-	-	-	-	-
CDWM - Conicalers Laptops	District	-	-	-	65 217.40	65 217.40	-	-	-	-
Total	District	-	-	-	800 445.13	800 445.13	-	-	-	-
Total Operating		111 025 261.00	-	111 025 261.00	9 034 992.58	8 929 359.05	5 967 667.00	31 552 376.48	1 261 605.74	38 786 292.75
Total Grants		160 447 000.00	-	160 447 000.00	23 795 544.55	33 783 244.29	5 687 667.00	37 659 333.00	2 758 983.25	41 276 583.54

MONTHLY BUDGET STATEMENT AUGUST 2021



Section 14 Capital Expenditure Detail – 31 August 2021

CAPITAL EXPENDITURE REPORT 31 AUGUST 2021											
LANGE BERG MUNICIPALITY OF RICHARDS BAY, KZN											
Vote number	Project	Ward	Annual / Adjusted Budget	Expenditure for the Month	Year to Date Actual	Orders	Total Expenditure e vs Budget	Balance	Planned YTD Expenditure (i.e. SDBIP Cashflows)	Actual Expenditure e vs Budget	SOURCE
VOTE 1: FINANCIAL SERVICES DIRECTORATE											
Dir. Financial Services											
TOTAL OF FINANCIAL SERVICES											
Budget Office			210 000.00				0.00%	210 000.00	100.00%	0.00%	EFF
91152-53905-35 Vehicles - EFF							0.00%				
Total Budget Office			210 000.00				0.00%	210 000.00	100.00%	0.00%	
Expenditure Services											
Total Expenditure Services			210 000.00				0.00%	210 000.00	100.00%	0.00%	
TOTAL: FINANCIAL SERVICES DIRECTORATE											
VOTE 2: EXECUTIVE & COUNCIL											
Municipal Manager							0.00%		0.00%	0.00%	
Total Municipal Manager							0.00%		0.00%	0.00%	
Internal Audit											
Total: EXECUTIVE & COUNCIL							0.00%		0.00%	0.00%	
VOTE 3: STRATEGY & SOCIAL DEVELOPMENT DIRECTORATE											
Strategy & Social Development											
91102-52161-101 Development		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
Total Strategy & Social Development		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	
Information Technology		AI	1 000 000.00				0.00%	1 000 000.00	0.00%	0.00%	CRR
91113-52001-101 Construction Needs		AI	2 200 000.00				0.00%	2 200 000.00	0.00%	0.00%	CRR
91113-52001-102 Property and Equipment		AI	1 000 000.00				0.00%	1 000 000.00	0.00%	0.00%	CRR
91113-52001-201 Property and Equipment - Generators		AI	1 000 000.00				0.00%	1 000 000.00	0.00%	0.00%	CRR
Total Information Technology		AI	4 200 000.00				0.00%	4 200 000.00	0.00%	0.00%	
STRATEGY SOCIAL LED		AI	200 000.00				0.00%	200 000.00	0.00%	0.00%	CRR
91111-19002-321 Training at Municipal Training Needs		AI	200 000.00				0.00%	200 000.00	0.00%	0.00%	CRR
Total Strategy Social LED		AI	200 000.00				0.00%	200 000.00	0.00%	0.00%	
TOTAL: STRATEGY & SOCIAL DEVELOPMENT DIRECTORATE											
VOTE 4: CORPORATE SERVICES DIRECTORATE											
Traffic											
91121-53820-241 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-242 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-243 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-244 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-245 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-246 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-247 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-248 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-249 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-250 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-251 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-252 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-253 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-254 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-255 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-256 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-257 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-258 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-259 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-260 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-261 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-262 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-263 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-264 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-265 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-266 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-267 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-268 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-269 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-270 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-271 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-272 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-273 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-274 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-275 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-276 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-277 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-278 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-279 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-280 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-281 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-282 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-283 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-284 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-285 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-286 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-287 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-288 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-289 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-290 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-291 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-292 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-293 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-294 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-295 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-296 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-297 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-298 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-299 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-300 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-301 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-302 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-303 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-304 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-305 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-306 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-307 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-308 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-309 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-310 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-311 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-312 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-313 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-314 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-315 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-316 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-317 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-318 Roadworks - SPMS T&M		AI	500 000.00				0.00%	500 000.00	0.00%	0.00%	CRR
91121-53820-319 Roadworks - SPMS T&M		AI	500 000.00								

Admin Support	Office Furniture & Equipment	200 000.00	24 521.74	24 521.74	109 727.37	134 249.71	87.12%	65 750.29	0.00%	12.28%	CRR
Total Corporate Services		200 000.00	24 521.74	24 521.74	109 727.37	134 249.71	87.12%	65 750.29	0.00%	12.28%	CRR
TOTAL CORPORATE SERVICES DIRECTORATE		3 218 000.00	24 522	24 522	139 467	163 989	5.10%	3 052 011.17	38.18%	0.76%	
VOTE 6: ENGINEERING SERVICES DIRECTORATE											
Dr. Engineering Services											
9/133-33019-34	Bulk services: Robertson Heights	1 001 000.00	0.00	0.00	0.00	0.00	0.00%	1 001 000.00	0.00%	0.00%	CRR
Total Dr. Engineering Services		1 001 000.00	0.00	0.00	0.00	0.00	0.00%	1 001 000.00	0.00%	0.00%	CRR
Water											
9/145-22901-15	Upgrading Meters in Montagu WTW	1 890 000.00	0.00	0.00	0.00	0.00	0.00%	1 890 000.00	0.00%	0.00%	CRR
9/133-32501-17	Extend De Hoop pipeline to Gumgrove dam	800 000.00	0.00	0.00	0.00	0.00	0.00%	800 000.00	0.00%	0.00%	CRR
9/133-32501-18	Extend De Hoop pipeline to Gumgrove dam	14 000 000.00	0.00	0.00	0.00	0.00	0.00%	14 000 000.00	0.00%	0.00%	CRR
9/133-32115-37	Initial New Pipeline, Reservoir, Robertson Heights	1 300 000.00	0.00	0.00	0.00	0.00	0.00%	1 300 000.00	0.00%	0.00%	CRR
9/145-22804-37	Upgrade Pumpstation Waterworks Robertson	2 000 000.00	0.00	0.00	0.00	0.00	0.00%	2 000 000.00	0.00%	0.00%	WSIG
Total Water		19 881 304.00	0.00	0.00	0.00	0.00	0.00%	19 881 304.00	0.00%	0.00%	CRR
Sewerage											
9/145-23081-38	New Sewer Road	1 000 000.00	0.00	0.00	0.00	0.00	0.00%	1 000 000.00	0.00%	0.00%	CRR
9/141-33501-37	New Temporary System Bvula Sewerage Pumpstation	1 500 000.00	0.00	0.00	0.00	0.00	0.00%	1 500 000.00	0.00%	0.00%	CRR
Total Sewerage		2 500 000.00	0.00	0.00	0.00	0.00	0.00%	2 500 000.00	0.00%	0.00%	CRR
Cleansing											
9/133-31105-32	Marcia Recovery Facility	935 478.00	0.00	0.00	0.00	0.00	0.00%	935 478.00	0.00%	0.00%	MIS
9/132-53947-33	Vehicles - EFF	7 325 000.00	0.00	0.00	0.00	0.00	0.00%	7 325 000.00	100.00%	0.00%	CRR
9/133-31105-33	Transfer Station	2 400 000.00	0.00	0.00	0.00	0.00	0.00%	2 400 000.00	0.00%	0.00%	CRR
9/136-21007-367	Roof Transfer Station Robertson	700 000.00	0.00	0.00	0.00	0.00	0.00%	700 000.00	0.00%	0.00%	CRR
Total Cleansing		10 905 478.00	0.00	0.00	0.00	0.00	0.00%	10 905 478.00	25.00%	0.00%	CRR
Town Planning											
Total Town Planning		-	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00%	CRR
Roads & Storm Water											
9/132-30711-12	Upgrade of Road and Stormwater in Robertson	19 438 261.00	1 448 517.51	2 442 140.79	15 337 995.47	17 780 130.26	91.47%	1 658 130.74	8.55%	12.55%	MIS
9/135-24126-32	CRR Upgrading of Roads and Stormwater in Robertson	1 500 000.00	0.00	0.00	1 350 000.00	90.00%	0.00%	150 000.00	0.00%	0.00%	CRR
9/135-24126-31	Robson: Upgrading of Roads & Stormwater in Robertson	1 500 000.00	0.00	0.00	0.00	0.00	0.00%	1 500 000.00	0.00%	0.00%	CRR
9/135-24126-38	NOPG: Upgrading of bus route - August Street-Nqubela	8 695 652.00	0.00	0.00	0.00	0.00	0.00%	8 695 652.00	0.00%	0.00%	NDPG
Total Roads & Storm Water		31 133 913.00	1 448 518	2 442 141	16 687 989	19 150 130	61.44%	12 003 762.74	2.44%	7.84%	CRR
Electrical Engineering											
9/132-53810-13	Replacement of Electrical Equipment - Electrical Services	2 513 043.00	0.00	0.00	0.00	0.00	0.00%	2 513 043.00	0.00%	0.00%	INEP
9/132-53810-13	Replace Safety Equipment - Electrical Services	200 000.00	0.00	0.00	1 434.00	0.72%	0.00%	198 566.00	0.00%	0.00%	CRR
9/132-30711-12	New Elect Connectors	1 500 000.00	50 495.80	40 002.80	419 491.35	27.93%	16.31%	419 491.35	16.89%	16.07%	CRR
9/132-30711-12	Replace Bulk Supply Meters	250 000.00	15 605.45	21 182.66	228 817.14	91.46%	8.48%	228 817.14	16.66%	8.48%	CRR
9/132-30715-13	Replacement of Prapad Meters Bulk Supply Meters to reduce losses	500 000.00	47 690.22	59 793.54	55 793.54	11.36%	11.86%	440 206.46	16.66%	11.98%	CRR
9/132-30125-11	Replace 66KV Transformers at Robertson Main Substation	200 000.00	0.00	0.00	0.00	0.00	0.00%	200 000.00	0.00%	0.00%	CRR
9/132-30872-24	Replace 11KV Oil Insulated Switchgear	1 400 000.00	0.00	0.00	0.00	0.00	0.00%	1 400 000.00	0.00%	0.00%	CRR
9/132-28640-25	Upgrade Metcogorib/Pemanshvier 11KV Line	6 609 000.00	0.00	0.00	0.00	0.00	0.00%	6 609 000.00	100.00%	0.00%	EFF
9/137-53950-34	Vehicles - EFF	7 325 000.00	0.00	0.00	0.00	0.00	0.00%	7 325 000.00	100.00%	0.00%	CRR
Total Electrical Engineering		15 072 043.00	113 981.47	210 116.18	53 161.29	263 217.47	1.75%	14 808 825.53	16.87%	1.39%	CRR
Infrastructure Development											
9/144-33001-14	Installation of Bulk Services	3 500 000.00	0.00	0.00	0.00	0.00	0.00%	3 500 000.00	0.00%	0.00%	CRR
Total Infrastructure Development		3 500 000.00	0.00	0.00	0.00	0.00	0.00%	3 500 000.00	0.00%	0.00%	CRR
Planning and Development											
Total Infrastructure Development		-	-	-	-	-	-	-	-	-	CRR
Mechanical Workshop											
Total Mechanical Workshop		-	-	-	-	-	-	-	-	-	CRR
TOTAL ENGINEERING SERVICES DIRECTORATE											
		63 991 738.00	1 562 098.98	2 652 256.97	16 741 090.76	19 393 347.73	23.09%	64 598 390.27	8.78%	3.16%	CRR



[illegible]

HOUSING	0.00	ORDERS	-	EXP/MONTH	0.00	BUDGET	0.00	BALANCE	0.00
WATER	0.00	-	-	0.00	19 881 304.00	19 881 304.00	19 881 304.00	19 881 304.00	0.00
ELECTRICAL SERVICES	210 116.18	53 101.29	-	113 981.47	15 072 043.00	14 808 825.53	14 808 825.53	14 808 825.53	0.00
SEWERAGE	0.00	-	-	0.00	2 500 000.00	2 500 000.00	2 500 000.00	2 500 000.00	0.00
ROADS	2 442 140.79	16 687 985.47	-	1 446 517.51	31 133 913.00	12 003 782.74	12 003 782.74	12 003 782.74	0.00
Sub-Total at Service Level	2 652 256.97	16 741 090.76	-	1 562 498.98	66 587 260.00	49 193 912.27	49 193 912.27	49 193 912.27	0.00
EXECUTIVE & COUNCIL	0.00	ORDERS	-	EXP/MONTH	0.00	BUDGET	0.00	BALANCE	0.00
CORPORATE SERVICES	24 521.74	139 467.09	-	24 521.74	3 216 000.00	3 052 011.17	3 052 011.17	3 052 011.17	0.00
STRATEGY AND SOCIAL DEVELOPMENT	0.00	685 405.34	-	0.00	4 900 000.00	4 214 593.66	4 214 593.66	4 214 593.66	0.00
FINANCE	0.00	-	-	0.00	210 000.00	210 000.00	210 000.00	210 000.00	0.00
COMMUNITY SERVICES	48 160.00	588 985.22	-	48 160.00	9 441 000.00	8 623 850.78	8 623 850.78	8 623 850.78	0.00
ENVIRONMENTAL SERVICES	0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00
INFORMATION & COMMUNICATION TECHNOLOGY	0.00	-	-	0.00	3 500 000.00	3 500 000.00	3 500 000.00	3 500 000.00	0.00
INFRASTRUCTURE DEVELOPMENT	0.00	-	-	0.00	1 001 000.00	1 001 000.00	1 001 000.00	1 001 000.00	0.00
Mechanical Workshop	0.00	-	-	0.00	10 903 475.00	10 903 475.00	10 903 475.00	10 903 475.00	0.00
Dir Engineering Services	0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00
CLEANING	0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00
TOWN PLANNING	0.00	-	-	0.00	0.00	0.00	0.00	0.00	0.00
Sub-Total at Department Level	72 681.74	1 393 862.65	-	72 681.74	33 171 475.00	31 704 933.61	31 704 933.61	31 704 933.61	0.00
	2 724 938.71	18 134 953.41	-	1 635 180.72	101 758 735.00	80 898 845.88	80 898 845.88	80 898 845.88	0.00

**FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – AUGUST 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, is attached to this report.

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*



**S VAN EEDEN  
EXECUTIVE MAYOR**

Date: 13 September 2021

**CONDITIONAL APPROVAL OF THE FINANCIAL DETAILS AND CONSTRUCTION PHASES ON ERF 136 NKQUBELA FOR 172 UNITS (17/5/2) (DIRECTOR: COMMUNITY SERVICES)**

**PURPOSE**

Council to mandate the Municipal Manager Mr De Klerk to submit response letter to the HOD department of human settlement Western Cape.

**BACKGROUND**

Attach conditional approval letter received from the department human settlement, dated 11 August 2021.

Department human settlement has granted Langeberg municipality conditional approval to construct 60 houses, in the amount of R7 620 000.00 for the 2021/22 financial year.

Construction of phase 2 of 112 houses, including a duplex for 44 units in the amount of R15 152 884.00 for the 2022/23 financial year.

Department human settlement has communicated to various stakeholders regarding the delivery on human settlement projects from 1 April 2021, **(see attached correspondence)**.

The national department of human settlement letter stated that the delivery of top structure is unsustainable and therefore there is a need to downscale on the delivery of top structure and to prioritise the delivery on serviced sites. The 4 newly prioritised categories are:

- Military veterans
- Elderly
- Persons with disabilities
- Child headed households

Added are provincial priorities:

- Backyards residents
- Persons longest on the waiting list

This does not mean that no new top structure will be delivered.

At a discussion held with the ward councillor and member of the project steering committee in order to gain their understanding and views on the matter.

The councillor and PSC member \_ recommended the following – that all approved 125 beneficiaries be allocated a top structure .see attached approved list. Motivation based on fact that 125 beneficiaries were approved before any changes made on the criteria policy effective 1 April 2021.

Based on approved list of beneficiaries, the profile is as follows which includes disabled persons

AGE PROFIE	TOTALS
60+	39
55-59	9
50-54	15
45-49	13
40-44	26
40 and younger	23
Total approved	125



## RECOMMENDATIONS

1. Council mandate the Municipal Manger Mr de Klerk to response to the letter of HOD dated 11 August by providing motivation for top structure for all approved 125 beneficiaries. **(See attach draft letter of motivation).**
2. Twenty (20) ervens be set aside for GAP housing and be advertised for interested individuals to bid for housing purposes only.
3. Twenty seven (27) ervens be dealt with according to national department of human settlement policy to accommodate top structure for qualifying beneficiaries and serviced sites for those less than 60 years.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

**Aanbeveling / Recommendation**

1. Council mandate the Municipal Manger Mr de Klerk to response to the letter of HOD dated 11 August by providing motivation for top structure for all approved 125 beneficiaries. **(See attach draft letter of motivation).**
2. Twenty (20) ervens be set aside for GAP housing and be advertised for interested individuals to bid for housing purposes only.
3. Twenty seven (27) ervens be dealt with according to national department of human settlement policy to accommodate top structure for qualifying beneficiaries and serviced sites for those less than 60 years.

**(A4209)**

The Head of Department  
Western Cape Department of Human Settlements  
Private Bag X9083  
Cape Town  
8000

**Attention:** Ms P Mayisela

Dear Madam

**LANGEBERG MUNICIPALITY: ROBERTSON: NKQUBELA (172): HOUSING PROJECT: REQUEST FOR EXEMPTION: IMPLEMENTATION MOTIVATION**

1. This communication serves as a request to exempt the Robertson Nkqubela housing project from the priority criteria as per the National Department of Human Settlements communication date 30/09/2021, Ref: 14/1/3/1-HSDG (*Annexure A*).
2. The motivation for exemption is as follows:
  - 2.1 The Robertson Nkqubela - Services project was completed in May 2019.
  - 2.2 There are currently 125 approved beneficiaries on this project which includes 6 disabilities. Beneficiary profiled is as follows:

Age profile	Totals
60 +	39
55-59	9
50-54	15
45-49	13
40-44	26
40 & younger	23
Total approvals	125

- 2.3 The subsidy approvals was granted in 2019 on the services project which precedes the National Department of Human Settlements communication dated 30/09/2020.
- 2.4 These beneficiaries were selected and prioritised in terms of the amendment of circular C10 of 2015 and C2 of 2019.
- 2.5 The approvals were communicated to the beneficiaries prior to National communication.
- 2.6 Beneficiaries were selected in terms of the amendment of circular C 10 of 2015 and C2 of 2019 as stated on your correspondence.

- 2.7 The project contributes to medium to high density with its nett density being 63 units/ha. This includes 52 singles, 76 semi's and 44 duplex units. Older persons cannot be allocated duplexes, hence the reason for the younger persons on the approval list.
  - 2.8 The project promotes integrate development as the municipality intends making 20 erven available for FLISP opportunities.
3. Deviating at this point from the agreed upon and approved list of Beneficiaries puts the municipality in a negative light and considering that this is a municipal election year, the municipality faces the risk of invasion as well as community unrest.

We trust that you find the above in order and that our request for exemption be granted.

Yours Sincerely

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The Municipal Manager  
Langeberg Municipality  
28 Main Road  
**ASHTON**  
6715

**Attention:** Mr M Mgajo

**LANGBERG MUNICIPALITY: ROBERTSON, NKQUBELA HOUSING PROJECT: APPLICATION FOR CONDITIONAL APPROVAL OF THE (I) FINANCIAL DETAILS OF PHASE 1 FOR THE CONSTRUCTION OF 60 HOUSES; (II) FINANCIAL DETAILS OF PHASE 2 FOR THE CONSTRUCTION OF 112 HOUSES; (III) ALLOCATION OF A DISABILITY ALLOWANCE; (IV) ALLOCATION OF THE DEPARTMENT OF MILITARY VETERANS CONTRIBUTION; (V) ALLOCATION OF THE NHBRC HOME ENROLMENT FEES; AND (VI) 40M<sup>2</sup> & 45m<sup>2</sup> HOUSE PLANS, IN TERMS OF THE INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME (IRDP): PROJECT NO. 3151.02 & HSS NO. W18110004: GPS CO-ORDINATES: 33° 49' 14,47"S 19° 53' 57,01"E**

I have the pleasure to inform you that your application has been approved per resolution number **21/93** dated **05 August 2021** as set out below:

- (a) The financial details of **Phase 1** for the construction of 60 houses, in the amount of **R7 620 000.00** (based on the 2018/2019 subsidy quantum) for the **2021/2022 financial year**:

CATEGORY	UNITS	AMOUNT PER UNIT	TOTAL
Subsidy	60	R116 867.00	R7 012 020.00
Geotechnical Variance	60	R 4 565.00	R 273 900.00
External plastering	60	R 5 568.00	R 334 080.00
<b>Subtotal</b>	<b>60</b>	<b>R127 000.00</b>	<b>R7 620 000.00</b>
Less Retention costs to be retained and released as a separate tranche	60	R 2 000.00	R 120 000.00
<b>Total available</b>			<b>R7 500 000.00</b>

- (b) The financial details of **Phase 2** for the construction of 112 houses, including a Duplex Allowance for 44 units, in the amount of **R15 152 884.00** (based on the 2018/2019 subsidy quantum) for the **2022/2023 financial year**:

CATEGORY	UNITS	AMOUNT PER UNIT	TOTAL
Subsidy	112	R116 867.00	R13 089 104.00
Geotechnical Variance	112	R 4 565.00	R 511 280.00
External plastering	112	R 5 568.00	R 623 616.00
<b>Subtotal</b>	<b>112</b>	<b>R127 000.00</b>	<b>R14 224 000.00</b>
Duplex Allowance	44	R 21 111.00	R 928 884.00
<b>Subtotal</b>			<b>R15 152 884.00</b>
Less Retention costs to be retained and released as a separate tranche	112	R 2 000.00	R 224 000.00
<b>Total available</b>			<b>R14 928 884.00</b>

**NOTE:**

The transfer of the property into the name of an approved beneficiary remains the responsibility of your Municipality. The retention amount of R2 000.00 consisting of R1 000.00 in respect of transfer fees and an additional amount R1 000.00 will only be released on receipt of a claim accompanied by proof that the property in question has been transferred into the name/s of an approved beneficiary/ies.

**NOTE:**

A Geotechnical variance of R4 565.00 per unit has been recommended.

Top structure variance evaluation	Amount per unit
<b>CATEGORY 1: Water table equal to or less than 1.0m</b>	
Sub-Surface drainage	R 382.93
Plus improved damp proofing to houses	R 306.88
<b>CATEGORY 1: Medium Potential Expansiveness H1</b>	
Modified normal foundation	R 767.85
<b>CATEGORY 1: Class S1</b>	
Modified normal	R 767.85
<b>Location Adjustment</b>	
Kilometre Location Adjustment	R 870.50
% Location adjustment	R 408.49
<b>Subtotal</b>	<b>R3 504.50</b>
Add 10% Professional Fees	<b>R 350.45</b>
<b>Subtotal</b>	<b>R3 854.95</b>
Additional 6% (2y) & 5,4%(1y) Escalation x 3 years	R 710.37
<b>Total Rounded</b>	<b>R4 565.00</b>

- (c) Allocation of a Disability Allowance in the amount of **R504 558.00** (based on the 2018/2019 subsidy quantum):

Calculated as follows:  $R172\,929.00 - R116\,867.00 = R56\,062.00$

Therefore 5% of 172 units =  $9 \times R56\,062.00 = R504\,558.00$

- (d) Allocation of the Department of Military Veterans contribution, in the amount of **R739 323.00**; and

Calculated as follows:  $R199\,014.00 - R116\,867.00 = R82\,147.00$

Therefore, 5% of 172 units =  $9 \times R82\,147.00 = R739\,323.00$

**Note:**

**This additional subsidy amount to be funded by the Department of Military Veterans**

- (e) Allocation of the NHBRC Home enrolment fees in the amount of **R217 819.08**, calculated as follows  
 $R168\,852.00 \times 0.75\% \times 172 \text{ units} = R217\,819.08$

**Note:**

**The NHBRC fees will only be released on actual claims submitted by the National Home Builders Registration council and does not form part of the funding allocation.**

- (f) 40m<sup>2</sup> and 45m<sup>2</sup> House plans; and
- (g) The project application for **Phases 1 & 2**, in the amount of **R24 234 584.08** (based on the 2018/2019 subsidy quantum);

CATEGORY	UNITS	TOTAL
Construction of houses- Phases 1 & 2	172	R22 772 884.00
Disability Allowance	9	R 504 558.00
Dept. of Military Veterans	9	R 739 323.00
NHBRC Home Enrolment Fees	172	R 217 819.08
<b>Total</b>	<b>172</b>	<b>R24 234 584.08</b>

**WITH THE FOLLOWING CONDITIONS:**

- (h) **The Developer to ensure that the transfer of the property to the approved beneficiary is initiated, which includes prioritising the issuing of the Title deeds, prior to the construction of the houses;**
- (i) Beneficiaries falling in the R0 – R3 500.00 per month income category being provided with fully enclosed top structure of minimum size 40m<sup>2</sup>, consisting of:

**2 x bedrooms**

**1 x separate bathroom with a shower**

**1 x hand basin and a toilet**

**1 x combined kitchen living area; and**

**A Pre-paid ready board electrical installation, comprising a distribution board with lights and plugs to all living areas of the house.**

The Developer to comply with the conditions and standards;

- (j) The Developer to submit a construction and cash flow programme as soon as the project has received approval by the Department but prior to the Contract Agreement is signed;
- (k) A copy of the approved Social Compact Agreement entered into between Your Council and the Beneficiaries to be lodged with the Department prior to the signing of the Agreement;
- (l) The Contract Agreement between the Developer and the Department shall not be signed until such time as Your Council confirms in writing that they will use their Building Inspectorate to monitor and control the project to ensure the construction of top structures is of an acceptable standard;
- (m) The Agreement between the Developer and the Department shall make provision for the NHBRC warranty scheme to cover the building defects in respect of top structures;
- (n) The Developer must register the project and report progress of this project on either the Expanded Public Works Programme (EPWP) Management Information System (MIS) or the Integrated Reporting

System (IRS). Progress must be recorded quarterly and within 22 calendar days after the end of each quarter;

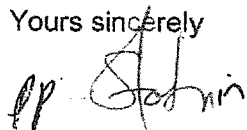
- (o) The Developer to comply with all relevant licences and permits, and to ensure that all relevant environmental authorisations, are obtained prior to the commencement of construction;
  - (p) The Developer to confirm in writing the approval of the General Plan by the Surveyor General and submit proof thereof to the Department, prior to commencement of construction;**
  - (q) The Developer to ensure that the pre-emptive right referred to in Section 10A(1) of the Housing Amendment Act, 2001 (Act 4 of 2001) is written into the Sale Agreement and Title deed of every Beneficiary i.e.;
- "...It is hereby recorded that the Purchaser, on the strength of his/her personal information as provided by him/her, will be granted a housing subsidy, as defined in the National Housing Code, for this property. As a result, any future sale shall be subject to Section 10A of the Housing Amendment Act, Act 4 of 2001 in favour of the Western Cape Provincial Government which condition inter alia prescribes that the Owner shall not sell or otherwise alienate the property within a period of eight (8) years from the date of sale, unless it has been offered to the Housing Department of the Western Cape Provincial Government, at no cost to the said Provincial Government".;*
- (r) The Developer to ensure that the top structures be positioned in such a way to permit expansion at a later stage and that the beneficiary has an input as to the placing of the unit;
  - (s) The Developer to appoint a professional structural engineer to design the top structures in accordance with the requirements of the geo-technical report and to supervise the construction thereof;
  - (t) A copy of working drawings approved by Your Council must be submitted to the Departmental Inspectorate Services before construction of top structures commences and all deviations must be brought to the attention of the Department via Project Approval Route and will be referred to the technical team for consideration and subsequent approval;
- (u) The Developer to implement and manage the project within their Indicative allocation;**
- (v) Funding for Transfer fees must only be released to qualifying beneficiaries and only in cases where erven have been transferred to the beneficiary or signed deeds of sale are in place and lodged by the conveyancer at the deeds office for transfer of title. Confirmation from the conveyancer in this regard should accompany the claim for payment;
  - (w) The Developer to note that the additional funding in terms of the Disability Allowance is only available to persons with special needs, whose existing subsidy approvals will have to be revised through submitting a completed "Appendix I" of the subsidy application form. Disabled persons/beneficiaries therefore need to be identified at an early stage of construction to accommodate their particular requirement and furthermore, funding will only be released on proof and inspection by the Departments Works Inspector confirming completion of the additional precautionary measures to the respective units for beneficiaries with disabilities;
  - (x) The Developer to ensure that the bulk services are in place and operational, including houses are electrified, prior to any houses are handed over to the beneficiaries;
  - (y) The Developer to note that the additional funding availed in respect of the assistance of Military Veterans, as identified on the database, will only be released on the identification and approval of such beneficiaries;
  - (z) The construction of top structures and payment thereof is subject to NHBC Home Enrolment;

CAPE WINELANDS: LANGEBOEG MUNICIPALITY: ROBERTSON, NKQUBELA HOUSING PROJECT: APPLICATION FOR CONDITIONAL APPROVAL OF THE  
 (I) FINANCIAL DETAILS OF PHASE 1 FOR THE CONSTRUCTION OF 60 HOUSES; (II) FINANCIAL DETAILS OF PHASE 2 FOR THE CONSTRUCTION OF 112  
 HOUSES; (III) ALLOCATION OF A DISABILITY ALLOWANCE; (IV) ALLOCATION OF THE DEPARTMENT OF MILITARY VETERANS CONTRIBUTION; (V)  
 ALLOCATION OF THE NHBC HOME ENROLMENT FEES; AND (VI) 40m<sup>2</sup> & 45m<sup>2</sup> HOUSE PLANS, IN TERMS OF THE INTEGRATED RESIDENTIAL  
 DEVELOPMENT PROGRAMME (IRDP); PROJECT NO. 3151.02 & HSS NO. 11141117004; GPS CO-ORDINATES: 33° 49' 14,47"S 19° 53' 57,01"E



- (aa) The commencement of the construction of houses is subject to beneficiaries, selected in terms of the Amendment of Circular C10 of 2015 and C2 of 2019, being approved as per the Housing Subsidy System (HSS);
- (bb) The Developer to note that preference should be given to qualifying beneficiaries prioritising the Elderly, Military veterans and People with disabilities, in line with the National Department of Human Settlement's directive dated 30 September 2020;
- (cc) The Developer to note that all approved beneficiaries must be made aware of their roles, rights and responsibilities as a homeowner and therefore must participate in a Housing Consumer Education programme. The training must be in line with the provincial consumer education programme and must occur prior to occupation of the respective units; and
- (dd) The Developer to implement the project using "Green Procurement" throughout the procurement processes, which includes water saving measures, as stated in the Department's Water Crisis Response Policy guidelines of November 2017 and Circular C1 of 2018.

Yours sincerely



HEAD OF DEPARTMENT: HUMAN SETTLEMENTS

DATE: 11.08.21

**REPORT TO THE MAYORAL COMMITTEE: PROPOSED 2021 GRANT TO THE WINELANDS SPCA (ASST. MANAGER: PARKS AND AMENITIES)**

**PURPOSE**

To submit a report to the Mayoral Council re the proposed payment of a grant to the Winelands SPCA for the 2021/2022 financial year in terms of the provisions of Section 67 of the Municipal Finance Management Act, (Act 56 of 2003)

**LEGAL COMPLIANCE**

Section 67 of the Municipal Finance Management Act, (Act 56 of 2003) states that:

*"Funds transferred to organisations and bodies outside government"*

67 (1) before transferring funds of the Municipality to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, the accounting officer must be satisfied that the organisation or body;

- (a) has the capacity and has agreed –
  - I. to comply with any agreement with the Municipality
  - II. for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement
  - III. to report at least monthly to the accounting officer on actual expenditure against such transfer; and
  - IV. to submit its audited financial statements for its financial year to the accounting officer promptly
- (b) implement effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and
- (c) has in respect of previous similar transfers complied with all the requirements of this section

(2) if there has been a failure by an organisation or body to comply with the requirements of section (1) in respect of a previous transfer, the Municipality, may despite subsection (1) (c) make a further transfer to the organisation or body provided that-

- (a) subsection (1) (a) and (b) is complied with; and
- (b) the relevant provincial treasury has approved the transfer

(3) the accounting officer must through contractual and other appropriate mechanisms enforce compliance with subsection (1)

(4) subsection (1) (a) does not apply to an organization or body serving the poor or used by government as an agency to serve the poor, provided-

- (a) that the transfer does not exceed a prescribed limit; and
- (b) that the accounting officer-
  - I. takes all reasonable steps to ensure that the targeted beneficiaries receive the benefit of the transferred funds; and
  - II. certifies to the Auditor General that compliance by that organization or body with subsection (1) (a) is uneconomical or unreasonable

**BACKGROUND**

In a meeting with representatives of the SPCA Winelands Management Board, the Langeberg Municipality Municipal Manager, the Director: Community Services and myself on Wednesday, 8 September 2021, the following was discussed:

1. Service assistance that the Langeberg Municipality would like from Winelands SPCA

2. Funding requested by the Winelands SPCA, as received in prior years.

After the discussions, the attached Memorandum of Understanding was drafted and it was proposed that Langeberg Municipality would make available equal payments of R 30 000.00 every 6 months (upon the signing of this agreement and again in January 2022) for the purpose of the Winelands SPCA performing all duties as set out in the Society for the Prevention of Cruelty Act 169 of 1993 and the Animals Protection Act 71 of 1962 in the Langeberg municipal area during the 2021/2022 financial year.

#### **ADDITIONAL DOCUMENTATION**

1. Proposed Langeberg Municipality/Winelands SPCA 2021/2022 contract
2. SPCA funding application letter
3. SPCA audited annual financial statements

#### **Recommendation / Aanbeveling**

1. That the Mayoral Committee approve the request to grant the proposed R60 000 grant allocation towards SPCA to render services mentioned on attached agreement.
2. That the Municipal Manager, Mr. ASA De Klerk be mandated to enter into signed agreement with SPCA to render required services.

**This item served before the Executive Mayoral Committee on 21 September 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021**

#### **Aanbeveling / Recommendation**

1. That the Mayoral Committee approve the request to grant the proposed R60 000 grant allocation towards SPCA to render services mentioned on attached agreement.
2. That the Municipal Manager, Mr. ASA De Klerk be mandated to enter into signed agreement with SPCA to render required services.

**(A4210)**

**MEMORANDUM OF UNDERSTANDING**

In terms of the provisions of  
Section 67 of the Municipal Finance Management Act, (Act 56 of 2003)

ENTERED INTO BETWEEN

**LANGEBERG MUNICIPALITY**

A Local Government in terms of the Local  
Government: Municipal Structures Act, Act 177 of 1998  
(hereinafter referred to as the 'Municipality')

Herein represented by **ALBERTUS STEPHANUS ABRAHAM DE KLERK** in his capacity as Municipal Manager  
and whose address is the following:

28 Main Road  
Ashton  
6715

AND

**WINELANDS SPCA**  
( Organisation)

(hereinafter referred to as the  
"Beneficiary Organisation")

Herein represented by ..... in his/her  
Print full Name

capacity as Chairperson / Representative of such organisation and whose address is the following:

**WHEREAS** the Beneficiary Organisation will receive a financial grant from the Municipality and the Municipality has agreed to make available equal payments of R 30 000.00 every 6 months (upon the signing of this agreement and again in January 2022) for the purpose of performing all duties as set out in the Society for the Prevention of Cruelty Act 169 of 1993 and the Animals Protection Act 71 of 1962 in the Langeberg municipal area during the 2021/2022 financial year, the parties now hereby enter into an agreement in terms of the provisions of Section 67 of the Municipal Finance Management Act, (Act 56 of 2003).

## TERMS AND CONDITIONS

The Municipality and Beneficiary Organisation hereby agree to the following terms and conditions of this funding agreement:

### 1.1. NATURE OF THIS FUNDING AGREEMENT

The purpose of this grant is to provide funding to non-governmental organisations (NGOs) community-based organizations (CBOs) or non-profit organizations (NPOs) and bodies within the Langeberg Municipal area, which complement (but not duplicate any operation already provided in council or within the jurisdiction of Council) the goals, objectives, programmes and actions of the Langeberg Municipality as identified in the IDP, by serving the poor, marginalized or otherwise vulnerable and contributes to creating a sustainable, credible and caring town by empowering and building communities and enhancing growth and sharing through partnerships, as envisaged by Section 12 and 67 of the Municipal Finance Management Act, 2003 (Act 56 of 2003).

Through this agreement Council seeks to elicit the support of external organisations to deliver those services to communities within the Council's area in a way that allows the town to create an enabling environment for community development.

### 1.2. LEGAL FRAMEWORK

All transfers of funds in terms of this Agreement shall comply with the:

- (a) Constitution of the Republic of South Africa, 1996 as amended;
- (b) Local Government: Municipal systems Act, 2000 (Act 32 of 2000) as amended;
- (c) Local Government: municipal finance management act, 2003 (Act 56 of 2003);

*"Funds transferred to organisations and bodies outside government"*

*67 (1) before transferring funds of the Municipality to an organisation or body outside any sphere of government otherwise than in compliance with a commercial or other business transaction, the accounting officer must be satisfied that the organisation or body;*

- (a) has the capacity and has agreed –
  - I. to comply with any agreement with the Municipality*
  - II. for the period of the agreement to comply with all reporting, financial management and auditing requirements as may be stipulated in the agreement*
  - III. to report at least monthly to the accounting officer on actual expenditure against such transfer; and*
  - IV. to submit its audited financial statements for its financial year to the accounting officer promptly**
- (b) implement effective, efficient and transparent financial management and internal control systems to guard against fraud, theft and financial mismanagement; and*
- (c) has in respect of previous similar transfers complied with all the requirements of this section*

*(2) if there has been a failure by an organisation or body to comply with the requirements of section (1) in respect of a previous transfer, the Municipality, may despite subsection (1) (c) make a further transfer to the organisation or body provided that-*

- (a) subsection (1) (a) and (b) is complied with; and*
- (b) the relevant provincial treasury has approved the transfer*



*(3) the accounting officer must through contractual and other appropriate mechanisms enforce compliance with subsection (1)*

*(4) subsection (1) (a) does not apply to an organization or body serving the poor or used by government as an agency to serve the poor, provided-*

*(a) that the transfer does not exceed a prescribed limit; and*

*(b) that the accounting officer-*

*I. takes all reasonable steps to ensure that the targeted beneficiaries receive the benefit of the transferred funds; and*

*II. certifies to the Auditor General that compliance by that organization or body with subsection (1) (a) is uneconomical or unreasonable*

(d) and any other applicable legislation, regulations and policies that may govern the transfer of municipal funds and that are not in contradiction to the above.

### 1.3. RESTRICTIONS

1.3.1. Payments made in terms of this agreement are restricted to deserving organizations and bodies serving the community, especially those working with the poor. Such organisations or bodies:

a) Operate as separate legal entities and are recognized as such by South African legislation;

b) Are governed by their constitutions, have regular meetings with their membership and subscribe to sound accounting practices; and

c) Are allocated and serve communities and individuals who are most in need within the jurisdiction of the municipality.

1.3.2. No grants will be allocated, under this agreement, to the beneficiary organisation or body if a member of Council or an official of Langeberg Municipality stands to receive any financial or other gain.

1.3.3. This agreement allows the beneficiary Organisation only one allocation per financial year, disbursements can however, be made more often.

### 1.4. OBLIGATIONS OF THE BENEFICIARY ORGANISATION

1.4.1. The allocation or transfer of funding to an organisation or body receiving a grant, is subject to the acceptance and signing of this agreement, thereby committing to comply with all reporting, financial management and auditing requirements stipulated herewith in.

1.4.2. The head of the organisation or body must acknowledge in writing to the Municipal Manager, that the money was received in its bank account and that the money will be utilized to the benefit and in accordance with the role of the organisation or body in society. The funds must be used as outlined in the application forms.

1.4.3. The beneficiary organisation or body shall report monthly, by the 10<sup>th</sup> of the following month, to the Municipal Manager, monthly statistics as per Annexure A

- 1.4.4. The Winelands SPCA shall perform all duties as set out in the Society for the Prevention of Cruelty Act 169 of 1993 and the Animals Protection Act 71 of 1962.
- 1.4.5. The Winelands SPCA shall provide for public access to the shelter a minimum of five (5) working days a week.
- 1.4.6. The Winelands SPCA shall receive domesticated animals for emergency euthanasia at all times
- 1.4.7. The Winelands SPCA shall collect injured, maltreated and neglected domesticated animals as required
- 1.4.8. Where possible, the Winelands SPCA shall co-operate with, and support where necessary, other Animal charity organizations within the Langeberg Municipality area to avoid service duplication and to ensure that as many impoverished communities as possible are served.

#### 1.5. RIGHTS OF THE MUNICIPALITY

- 1.5.1. The municipality shall be entitled, from time-to-time, to verify and inspect the existence and activities of the organisation or body. The municipality shall manage this contract entered into with the organization or body by receiving reports and by doing the necessary site visits and inspections to ensure that the contract is complied with.
- 1.5.2. The Langeberg Municipality Solid Waste department will remove the animal carcasses for disposal every week day, excluding Public holidays, and free of charge.
- 1.5.3. The Municipality has the right not to give a grant to any or to all organisations applying for grants. This agreement does not give an applicant the right to receive a grant again.
- 1.5.4. Notwithstanding any provision contained in this agreement, the Municipal Manager may authorize any deviation from this Agreement and/or terminate the contract under justifiable circumstances.

#### 1.6. DISPUTES

Any disputes that may arise from the implementation of this agreement will be dealt with in compliance with and/or be subjected to the provisions of the legal framework as set out above.

#### 2. DATE OF EFFECT

This agreement must be signed by both parties, the MUNICIPALITY and BENEFICIARY ORGANISATION, and becomes effective from the date of signature by the MUNICIPALITY.

2.1. SIGNED on behalf of the **BENEFICIARY ORGANISATION** by the Chairperson / Representative  
at ..... on this ..... day of ..... 2021.

I hereby acknowledge my full understanding and acceptance of this Agreement and the term and conditions included herein.

I certify that the **BENEFICIARY ORGANIZATION** has the capacity to comply with the funding agreement.

The **BENEFICIARY ORGANIZATION** will comply with the reporting, financial management and auditing requirements as per this agreement.

The **BENEFICIARY ORGANIZATION** agrees that the funding will only be used for operational expenditure.

..... (Signature)

(Print Name) .....  
**CHAIRPERSON / REPRESENTATIVE**

2.2 SIGNED on behalf of the **LANGEBERG MUNICIPALITY** by the Municipal Manager at

..... on this..... day of ..... 2021

I hereby confirm that the content of this agreement was explained to the representative / Chairperson of the **BENEFICIARY ORGANISATION**, prior to him/her accepting this agreement.

.....  
**ALBERTUS STEPHANUS ABRAHAM DE KLERK**  
Municipal Manager

	Reporting - Monthly --->		LIVE STOCK				POULTRY				WILD				OTHER	
	CATS	DOGS	CATTLE	PIGS	GOATS /SHEEP	EQUINE	Total	POULTRY	BIRDS	WILDLIFE	REPTILES	EXOTICS	Total	OTHER		
Admitted	CATS	DOGS														
Strays																
Surrendered																
Seized																
Pre-Home Checks Pre Home Checks																
Claim by Owner																
Homed/ Claimed Juveniles																
Adult																
From Kennels																
Surrendered																
Euthanased																
At Owners Request																
Died																
Strays																
Spayed																
Nbr SPCA Animals Neutered																
Treated																
Spayed																
Neutered																
Almoning System																
Treated																
Treated Not Admitted																
Warnings Issued																
Prosecutions																
Convictions																
Pending																
Cruelty Investigations																
Cruelty Investigations																
Routine Inspections																
Animals Handled																
Cruelty Complaints																
Number of complaints																
Establishment Visits																
Pro-Active																
Animals Checked																

- ANNEXURE A -

**Society for the Prevention  
of Cruelty to Animals**

Incorporated Association not for gain



**WINELANDS**

**Dierebeskermings-  
vereniging**

Ingelyfde Vereniging sonder winsoogmerk

NPO No.: 004-218  
PBO No.: 930014632

P O Box 375, Montagu, 6720  
Tel: 023 615 2241  
office@spcawinlands.za.org  
www.spcawinlands.za.org

To Whom It May Concern,

The Winelands SPCA has been servicing the communities of the Langeberg Municipality covering the towns of Ashton, Bonnievale, McGregor, Montagu and Robertson including the surrounding farmlands since 2004. Within this large area, there are small urban areas such as Zolani, Nkqubela, Ashbury, Happy Valley, Uitsig, White City, Droeheuwel, Kiesie, Koo Valley and many more farming areas. These are populated by people of very low income living in small houses and secluded areas.

The Winelands SPCA is mandated to help the members of these communities; many of whom have pets and animals but have neither the income nor the knowledge to do their best for the animals. We carry out field work in these areas on a daily basis offering basic health care advice, parasite control, food, vaccinations and to book pets for subsidized sterilizations. Injured animals are brought into the clinic for treatment and unwanted animals are removed to lessen the burden on already strained incomes.

Winelands SPCA is registered with the SAVC to provide sterilizations and basic animal care on the premises. The Society is also registered with the Department of Forestry and Fisheries as a post for the Compulsory Community Service Vet. When more serious operations are needed, the animal is sent to the local Vet and Winelands SPCA agrees with the owner on an affordable charge. This service is only available to those owners of limited income.

Animal cruelty cases are opened, investigated and taken to court for prosecution by SPCA inspectors.

Our staff consists of an Office Administrator, an Office and Clinic Assistant, a Caretaker, a Cleaner, a Trainee Inspector and an Inspector. The day to day operations is run by the Management Committee.

While the Society does take in strays, we currently focus on only picking up sick/injured strays and rely on the public to drop off strays to the shelter, as the collection of strays is not part of our mandated work and budget. If a grant is received by the society, the collection of all strays will be carried out, with the animals cared for during the mandated pound period.

If any further information is required; please do not hesitate to contact me. I hope we will be able to establish a positive working relationship between the Winelands SPCA and the Langeberg Municipality in order to better the lives of the animals with our community.

Regards,

**Lize Tait  
Chairperson**

**Winelands SPCA**  
**(Registration Number NPO 004-218)**  
**Annual Financial Statements**  
**for the year ended 31 March 2021**

**Reviewed Financial Statements**

Reviewed by: J van Staden  
Professional designation: Professional Accountant (S.A.)



# Winelands SPCA

(Registration Number NPO 004-218)

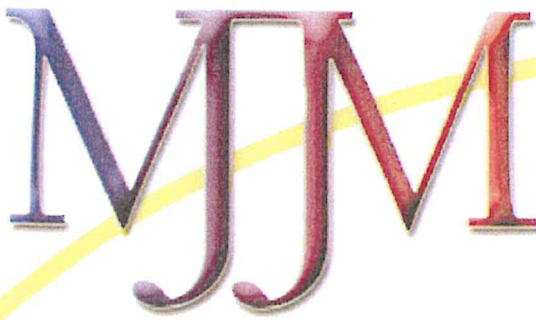
Annual Financial Statements for the year ended 31 March 2021

## Index

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The reports and statements set out below comprise the annual financial statements presented to the management committee:

Report of the Independent Reviewer	1
Management' Responsibilities and Approval	2
Statement of Financial Position	3
Statement of Comprehensive Income	4
Statement of Changes in Equity	5
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Accounting Services CC

Juani-Mari van Staden  
Professional Accountant (S.A.)  
SAIPA 20286

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E-Mail : jvs@mjm.co.za

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Physical : 72 Main Street, Bonnievale 6730

## Independent Reviewer's Report

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### To the Management of Winelands SPCA

I have reviewed the annual financial statements of Winelands SPCA set out on pages 3 to 9, which comprise the statement of financial position as at 31 March 2021, and the statement of comprehensive income, statement of changes in reserves and statement of cash flows for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Annual Financial Statements

The organisation's management is responsible for the preparation and fair presentation of these annual financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities, and for such internal control as management determines is necessary to enable the preparation of annual financial statements that are free from material misstatement, whether due to fraud or error.

### Independent Reviewer's Responsibility

My responsibility is to express a conclusion on these annual financial statements based on my review. I conducted my review in accordance with the International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to Review Historical Financial Statements. ISRE 2400 (Revised) requires me to conclude whether anything has come to my attention that causes me to believe that the annual financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires me to comply with relevant ethical requirements.

A review of annual financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. The independent reviewer performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review engagement are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing. Accordingly, I do not express an audit opinion on these annual financial statements.

### Basis for Qualified Conclusion

In common with similar organisations, it is not feasible for the organisation to institute accounting controls over cash collected from donations and other sources prior to the initial entry in the accounting records. Accordingly, it was impracticable for us to extend our examination beyond the receipts actually recorded.

### Qualified Conclusion

Based on my review, except for the effects of the matter described in the Basis for Qualified Conclusion paragraph, nothing has come to my attention that causes me to believe that these annual financial statements do not present fairly, in all material respects, the financial position of Winelands SPCA as at 31 March 2021, and its financial performance and cash flows for the year then ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities.

MJMJ Accounting Services

31 March 2021

Per: J van Staden  
Professional Accountant (S.A.)

72 Main Street  
Bonnievale  
6730

# Winelands SPCA

(Registration Number NPO 004-218)

Annual Financial Statements for the year ended 31 March 2021

## Management's Responsibilities and Approval

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Management is required to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards as to form and content and present fairly the statement of financial position, results of operations and business of the organisation, and explain the transactions and financial position of the business of the organisation at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the organisation and supported by reasonable and prudent judgements and estimates.

Management acknowledges that they are ultimately responsible for the system of internal financial control established by the organisation and place considerable importance on maintaining a strong control environment. To enable management to meet these responsibilities, the management committee sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the organisation and all employees are required to maintain the highest ethical standards in ensuring the organisations business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the organisation is on identifying, assessing, managing and monitoring all known forms of risk across the organisation. While operating risk cannot be fully eliminated, the organisation endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

Management is of the opinion, based on the information and explanations given by management that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources management has no reason to believe that the organisation will not be a going concern in the foreseeable future. The financial statements support the viability of the organisation.

The independent reviewer is responsible for independently reviewing and reporting on the annual financial statements. The independent reviewers report is presented on page 1.

The annual financial statements as set out on pages 3 to 9 were approved by the management committee on 31 March 2021 and were signed on its behalf by:

  
Chairman

  
Administrative Manager

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Statement of Financial Position

Figures in R	Notes	2021	2020
<b>Assets</b>			
<b>Non-Current Assets</b>			
Property, plant and equipment	3	761,164	788,697
<b>Current Assets</b>			
Cash and cash equivalents	4	234,481	368,394
<b>Total Assets</b>		<b>995,645</b>	<b>1,157,091</b>
<b>Reserves and Liabilities</b>			
<b>Reserves</b>			
Retained earnings		858,073	967,134
<b>Current Liabilities</b>			
Trade and other payables	5	137,572	189,957
<b>Total Reserves and Liabilities</b>		<b>995,645</b>	<b>1,157,091</b>

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Statement of Comprehensive Income

Figures in R	2021	2020
<b>Revenue</b>	680,190	812,987
Operating costs	(802,704)	(1,006,659)
<b>Operating deficit</b>	<b>(122,514)</b>	<b>(193,672)</b>
Finance income	13,511	21,720
Finance costs	(58)	-
<b>Deficit for the year</b>	<b>(109,061)</b>	<b>(171,952)</b>
Retained income at 1 April 2020	967,134	1,139,086
Deficit for the year	(109,061)	(171,952)
Retained income at 31 March 2021	<b>858,073</b>	<b>967,134</b>
Owners of the parent	(109,061)	-
	<b>(109,061)</b>	<b>-</b>
<b>Total comprehensive income attributable to:</b>		
Owners of the parent	(109,061)	(171,952)
	<b>(109,061)</b>	<b>(171,952)</b>

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Statement of Changes in Reserves

Figures in R	Accumulated surplus	Total
<b>Balance at 1 April 2019</b>	1,139,086	1,139,086
<b>Total comprehensive income for the year</b>		
Deficit for the year	(171,952)	(171,952)
<b>Total comprehensive income for the year</b>	(171,952)	(171,952)
<b>Balance at 31 March 2020</b>	<b>967,134</b>	<b>967,134</b>
<b>Balance at 1 April 2020</b>	967,134	967,134
<b>Total comprehensive income for the year</b>		
Deficit for the year	(109,061)	(109,061)
<b>Total comprehensive income for the year</b>	(109,061)	(109,061)
<b>Balance at 31 March 2021</b>	<b>858,073</b>	<b>858,073</b>



# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Statement of Cash Flows

Figures in R	2021	2020
<b>Cash flows used in operating activities</b>		
Deficit for the year	(109,061)	(171,952)
<i>Adjustments for:</i>		
Finance costs	58	-
Depreciation of tangible assets	43,199	49,736
Investment income	(13,511)	(21,720)
<b>Operating cash flow before working capital changes</b>	<b>(79,315)</b>	<b>(143,936)</b>
<i>Working capital changes</i>		
Decrease in trade and other payables	(52,385)	-
<b>Net cash flows used in operations</b>	<b>(131,700)</b>	<b>(143,936)</b>
Investment income	13,511	21,720
Finance costs	(58)	-
<b>Net cash flows used in operating activities</b>	<b>(118,247)</b>	<b>(122,216)</b>
<b>Cash flows (used in) / from investing activities</b>		
Other	(15,666)	490,610
<b>Net cash flows (used in) / from investing activities</b>	<b>(15,666)</b>	<b>490,610</b>
Net (decrease) / increase in cash and cash equivalents	(133,913)	368,394
Cash and cash equivalents at beginning of the year	368,394	-
<b>Cash and cash equivalents at end of the year</b>	<b>234,481</b>	<b>368,394</b>

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# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Accounting Policies

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### 1. General information

Winelands SPCA is a non-profit organisation.

### 2. Summary of significant accounting policies

These annual financial statements have been prepared in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities issued by the International Accounting Standards Board. The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

These financial statements have been prepared under the historical cost convention and are presented in South African Rands.

#### 2.1 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the sale of goods in the ordinary course of the organisation's activities. Revenue is shown net of value-added tax, returns, and discounts.

The organisation recognises revenue when: the amount of revenue can be reliably measured; it is probable that future economic benefits will flow to the entity; and specific criteria have been met for each of the organisation's activities, as described below:

##### 2.1.1 Services revenue

The service rendered is recognised as revenue by reference to the stage of completion of the transaction at the balance sheet date.

##### 2.1.2 Interest income

Interest income is recognised using the effective interest rate method.

#### 2.2 Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Depreciation is charged so as to allocate the cost of assets less their residual values over their estimated useful lives, using the reduced method. The following rates are used for the depreciation of property, plant and equipment:

Surgical Equipment	20.00%
Motor vehicles	20.00%
Furniture and fittings	20.00%

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Accounting Policies

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*Summary of significant accounting policies continued...*

### 2.3 Trade and other receivables

Trade receivables are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest rate method, less provision for impairment. A provision for impairment of trade receivables is established when there is objective evidence that the organisation will not be able to collect all amounts due according to the original terms of the receivables.

### 2.4 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown in current liabilities on the statement of financial position.

### 2.5 Trade payables

Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest rate method.

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Notes to the Annual Financial Statements

Figures in R	2021	2020
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### 3. Property, plant and equipment

	Cost	Accumulated depreciation	2021 Carrying value	Cost	Accumulated depreciation	2020 Carrying value
<i>Owned assets</i>						
Land and buildings	588,368	-	<b>588,368</b>	588,368	-	588,368
Surgical Equipment	72,081	57,967	<b>14,114</b>	65,260	54,438	10,822
Motor vehicles	620,032	494,541	<b>125,491</b>	620,032	463,169	156,863
Furniture and fittings	140,489	107,298	<b>33,191</b>	131,644	99,000	32,644
	<b>1,420,970</b>	<b>659,806</b>	<b>761,164</b>	<b>1,405,304</b>	<b>616,607</b>	<b>788,697</b>

Land and buildings

**Erf 74 and 75, Ashton, Registered under Title Deed T34352/2005**

-Cost	10	10
-Additions 2006	130,145	130,145
-Additions 2007	13,385	13,385
-Additions 2008	100,009	100,009
-Additions 2009	7,158	7,158
-Additions 2010	35,813	35,813
-Additions 2012	15,500	15,500
-Additions 2014	260,349	260,349
-Additions 2015	26,000	26,000
	<b>588,368</b>	<b>588,368</b>

### 4. Cash and cash equivalents

#### Favourable cash balances

Cash on hand	400	2,907
Bank balances - Current 082227233	86,110	79,800
Bank balances - Plusplan 386332991	19,398	14,595
Bank balances - Money Market 28 845 108 2 001	28,000	35,169
Bank balances - Stanlib 75205456	100,573	235,923
	<b>234,481</b>	<b>368,394</b>

### 5. Trade and other payables

Asset Donation Accrual	96,462	96,462
Trade creditors	41,110	31,495
Income Received in Advance - Lotto	-	62,000
	<b>137,572</b>	<b>189,957</b>

### 6. Taxation

No Provision for taxation has been made, as the organisation is exempt from income tax in terms of section 10(1) of the Income Tax Act

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Detailed Income Statement

Figures in R	2021	2020
<b>Gross Revenue</b>		
Income - Boarding Fees	1,137	870
Income - Adoption Fees	61,276	69,681
Income - Charity Shop	87,003	36,769
Income - Clinic Sales and Treatment	178,380	127,026
Income - Collection Tins	4,782	14,070
Income - Donations	125,564	163,893
Income - Field Recoveries	2,540	4,726
Income - Fundraising Drives	17,693	29,500
Income - Insurance Refund	354	27,902
Income - ISF Inspectorate Fund	33,714	-
Income - Langeberg Municipality - Pound Income	78,967	227,967
Income - Legacy	-	80,130
Income - Monthly Market	3,000	3,369
Income - National Lotteries Commission	62,000	1,442
Income - NSPCA Legacies	1,531	-
Income - Subscription/Membership Fees	3,991	2,760
Income - Sundry Income	2,148	22,882
Income - UIF TERS	16,110	-
	<u>680,190</u>	<u>812,987</u>
<b>Other Income</b>		
Interest Received	13,511	21,720
	<u>13,511</u>	<u>21,720</u>
	<u><b>693,701</b></u>	<u><b>834,707</b></u>

# Winelands SPCA

(Registration Number NPO 004-218)

Financial Statements for the year ended 31 March 2021

## Detailed Income Statement

Figures in R	2021	2020
<b>Expenditure</b>		
Accounting fees + Auditing Fees	19,205	12,943
Bank charges	9,243	12,136
Cleaning	14,690	-
Clinic Costs Medicine and Vets	156,195	255,668
Consulting fees	1,664	-
Courier & Postage	873	-
Depreciation - Tangible assets	43,199	49,736
Electricity and water	18,649	16,413
Finance costs	58	-
Fundraising	11,375	135
Insurance	38,518	35,330
Lotto - Drugs + Medication + Veterinary Fees	66,010	-
Miscellaneous Costs - Food,Cleaning + Operating	9,234	22,694
Motor vehicle expense	9,193	-
Motor Vehicle Expenses	57,424	109,283
NSPCA - Legacy Payment	8,013	8,013
Printing and stationery	4,285	7,918
Protective clothing	5,242	8,396
Public Awareness	1,540	4,558
Purchases	-	25,840
Repairs and maintenance	16,717	26,461
Salaries	285,399	381,859
Security	1,560	1,520
Staff welfare	1,512	4,616
Subscriptions + Membership Fees	-	1,139
Telephone and fax	19,076	10,586
Training	2,592	10,119
Workmens Compensation	1,296	1,296
	<u>802,762</u>	<u>1,006,659</u>
<b>Deficit for the year</b>	<b>(109,061)</b>	<b>(171,952)</b>



**RESUBMISSION: APPLICATION FOR ALIENATION OF MUNICIPAL BUILDING SITUATED ON ERF 5387 MONTAGU (7/2/3/2/4) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To resubmit a report to Council for consideration regarding the alienation of municipal building situated on a portion of erf 5387, Montagu.

**Background**

A report was submitted to the Mayoral Committee on 23 November 2011 (Item B 3833) to consider alienation of the property by way of public tender and was revoked on 14 April 2015 (Item B 4824) to consider leasing the property by way of public tender for business purposes.

The property was advertised various times and could not be awarded due to the non-compliance of the tenderers. The opinion is that there is a positive change in the market and that it can serve a purpose to advertise the erf to be sold now.

**Comments:**

A location map was attached.

***The Directors were requested to comment not later than 03 September 2021. The following comments were received:***

**Comments: Chief Financial Officer**

In terms of section 14 of the MFMA. Disposal of capital assets.—

(1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.

(2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

Should council decide to sell the property, this should be done via open market tender.

**Comments: Community Services**

Alienation by way of public tender is supported.

**Comments: Director: Strategy & Social Development**

This department has no objection to the alienation via public tender process.

**Comments: Director: Engineering Services**

The Engineering Directorate has no objection towards the application.

### Comments: Cllr Kriel

EK het geen beswaar teen die verkoop van die eiendom nie. Dit kan baie goed deur iemand aangewend word vir ekonomiese gebruik wat weer inkomstes vir munisipaliteit beteken en ons hoef ook nie groot kostes aan te gaan om die eiendom op te gradeer en instand te hou nie.

### Recommendation/ Aanbeveling

1. That it be confirmed that the municipal building situated on erf 5387, Montagu is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou geleë op erf 5387, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the municipal building situated on erf 5387, Montagu be alienated by way of public tender for business purposes subject to the following conditions:

*Dat die munisipale gebou geleë op erf 5387, Montagu vervreem word per publieke tender vir besigheids doeleindes onderhewig aan die volgende voorwaardes:*

- 2.1 That the erf be alienated at a market related price.

*Dat die erf verkoop word teen 'n markverwante prys.*

- 2.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koop-ooreenkoms en dat die resant van die koopsom betaalbaar is by registrasie.*

- 2.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 2.4 That the buyer be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

- 2.5 That the purchaser be responsible for all Town Planning cost involved which may include rezoning of both portions to business, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering van beide gedeeltes na besigheid, onderverdeling, konsolidasie, landmeter, registrasie van die servitute waar van toepassing.*

- 2.6 That the purchase deal be finalized within a period of 6 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 6 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

**NOTE:** The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 01 December 2021 (pg. 46)

**This item served before the Corporate Services Portfolio Committee on 01 December 2021**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

1. That it be confirmed that the municipal building situated on erf 5387, Montagu is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou geleë op erf 5387, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the municipal building situated on erf 5387, Montagu be alienated by way of public tender for business purposes subject to the following conditions:

*Dat die munisipale gebou geleë op erf 5387, Montagu vervreem word per publieke tender vir besigheids doeleindes onderhewig aan die volgende voorwaardes:*

- 2.1 That the erf be alienated at a market related price.

*Dat die erf verkoop word teen 'n markverwante prys.*

- 2.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koop-ooreenkoms en dat die resant van die koopsom betaalbaar is by registrasie.*

- 2.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 2.4 That the buyer be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

- 2.5 That the purchaser be responsible for all Town Planning cost involved which may include rezoning of both portions to business, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering van beide gedeeltes na besigheid, onderverdeling, konsolidasie, landmeter, registrasie van die servitude waar van toepassing.*

- 2.6 That the purchase deal be finalized within a period of 6 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 6 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

**This item served before the Executive Mayoral Committee on 07 December 2021**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**  
**Aanbeveling / Recommendation**

1. That it be confirmed that the municipal building situated on erf 5387, Montagu is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou geleë op erf 5387, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the municipal building situated on erf 5387, Montagu be alienated by way of public tender for business purposes subject to the following conditions:

*Dat die munisipale gebou geleë op erf 5387, Montagu vervreem word per publieke tender vir besigheids doeleindes onderhewig aan die volgende voorwaardes:*

- 2.1 That the erf be alienated at a market related price.

*Dat die erf verkoop word teen 'n markverwante prys.*

- 2.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koop-ooreenkoms en dat die restant van die koopsom betaalbaar is by registrasie.*

- 2.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

*Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.*

- 2.4 That the buyer be responsible for all costs regarding the property in his/ her name.

*Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.*

- 2.5 That the purchaser be responsible for all Town Planning cost involved which may include rezoning of both portions to business, subdivision, consolidation, surveying, registration of servitudes where applicable.

*Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering van beide gedeeltes na besigheid, onderverdeling, konsolidasie, landmeter, registrasie van die servitude waar van toepassing.*

- 2.6 That the purchase deal be finalized within a period of 6 months after allocation of the property, failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 6 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.*

**MORESON EARTHMOVERS: APPLICATION FOR THE REGISTRATION OF A PIPELINE SERVITUDE OVER MUNICIPAL LAND OVER PORTIONS 44 & 45 OF ROODEHOOGTE NO 47 (ROBERTSON AIRFIELD), ROBERTSON (7/2/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to the Mayoral Committee for consideration regarding an application received from Mr J Du Preez on behalf of Môreson Earthmovers.

**Background**

*"The following e-mail was received from Mr J du Preez:*

*Hiermee rig ons asseblief 'n versoek aan die raad vir toestemming om ons huidige pyplyn, wat oor munisipale eiendom loop, te vervang met 'n nuwe pyp. Die bestaande pyp is reeds ongeveer 40 jaar oud en gee probleme.*

*Die werke behels die grawe en toemaak van 'n ±600mm diep sloot nadat 'n 50mm HDPE pyp daarin gelê is.*

*Die pyplyn loop vanaf die munisipale aansluiting in Johan de Jongh Rylaan al met die Noord-westelike grens van die vliegveld langs tot op ons aangrensende eiendom Klipboslaagte, Gedeelte 43 van Plaas Roodehoogte nr 47, geleë by die oostelike punt van die vliegveld.*

*Ons verwag geen ander insette van die Raad nie maar slegs u toestemming om voort te gaan met die werk."*

Mr du Preez was requested to provide this department with a copy of the approved servitude. The following letter was received in response to the request:

*"Met vinnige ondersoek lyk dit nie asof daar 'n amptelike serwituut geregistreer is ten opsigte van die pyplyn nie.*

*Soos reeds vermeld is die pyplyn reeds vir waarskynlik 40 jaar in gebruik aangesien ons die eiendom ± 30 jaar gelede van 'n vorige eienaar gekoop het met dien verstande dat goedkeuring deur die munisipaliteit verleen was vir die lê en onderhoud van die stelsel.*

*Die water onderhou ongeveer 14 families en die maandelikse rekening akkumuleer tot ongeveer R 54 889.01 vir tydperk 01 Junie 2020 vir 31 Mei 2021 (BTW uitgesluit).*

*Hiermee ook die aanduiding van die huidige waterpyp wat vervang moet word (blou lyn op kaart).*

*Ons vra weer vriendelik dat die versoek gunstig oorweeg sal word.*

**Comments:**

A location map was attached.

***The Directors were requested to comment not later than 13 August 2021. The following comments were received:***

**Comments: Director: Engineering Services**

The Engineering Directorate has no objections towards the application

**Comments: Chief Financial Officer**

I have no objection on the matter, subject to comments from the Engineering department.

**Comments: Director: Strategy and Social Development**

The application from Moreson Earthmovers, to replace the water pipeline, on Municipal property, is hereby supported

**Comments: Director: Community Services**

No objection.

**Comments: Cllr Shibili**

The application is supported

**Recommendation/ Aanbeveling**

1. That it be confirmed that the portions over municipal land situated over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson ( $\pm 600\text{mm}$  ditch with 50mm pipeline) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes oor munisipale grond geleë oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson ( $\pm 600\text{mm}$  sloot met 50mm pyplyn) nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That approval be granted to the owner of Moreson Earthmovers to erect a  $\pm 600\text{mm}$  ditch with 50mm pipeline over municipal land over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson subject to the following conditions:

*Dat goedkeuring verleen word aan Moreson Grondverskuiwers om 'n  $\pm 600\text{mm}$  sloot met 50mm pyplyn oor munisipale grond oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson te installeer onderworpe aan die volgende voorwaardes:*

- 2.1 That the applicant registers a water pipeline servitude on portions of municipal land (  $\pm 600\text{mm}$  ditch with 50mm pipeline ) over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson (as indicated on plan submitted). The compensation to be paid to Langeberg Municipality for the servitude will be determined as the fair market value of the area of the servitude.

*Dat die aansoeker 'n water pyplyn servituut registreer oor gedeeltes munisipale grond ( $\pm 600\text{mm}$  sloot met 50mm pyplyn) oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson (soos aangedui ingediende plan). Die vergoeding vir die servituut betaalbaar, aan Langeberg Munisipaliteit sal bereken word as billike markwaarde van die servituut area.*

- 2.2 That the servitude be subject to municipal rates being levied to be paid by the applicant.

*Dat die servituut onderhewig sal wees aan die heffing van munisipale dienste wat betaalbaar is deur die aansoeker.*

- 2.3 That all costs involved with finalization of this transaction be for the account of the applicant.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die aansoeker sal wees.*

**NOTE:** The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 01 December 2021 (pg. 49)



**This item served before the Corporate Services Portfolio Committee on 01 December 2021**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

1. That it be confirmed that the portions over municipal land situated over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson ( $\pm 600\text{mm}$  ditch with 50mm pipeline) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes oor munisipale grond geleë oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson ( $\pm 600\text{mm}$  sloot met 50mm pyplyn) nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That approval be granted to the owner of Moreson Earthmovers to erect a  $\pm 600\text{mm}$  ditch with 50mm pipeline over municipal land over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson subject to the following conditions:

*Dat goedkeuring verleen word aan Moreson Grondverskuiwers om 'n  $\pm 600\text{mm}$  sloot met 50mm pyplyn oor munisipale grond oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson te installeer onderworpe aan die volgende voorwaardes:*

- 2.1 That the applicant registers a water pipeline servitude on portions of municipal land ( $\pm 600\text{mm}$  ditch with 50mm pipeline) over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson (as indicated on plan submitted). The compensation to be paid to Langeberg Municipality for the servitude will be determined as the fair market value of the area of the servitude.

*Dat die aansoeker 'n water pyplyn serwituut registreer oor gedeeltes munisipale grond ( $\pm 600\text{mm}$  sloot met 50mm pyplyn) oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson (soos aangedui ingediende plan). Die vergoeding vir die serwituut betaalbaar, aan Langeberg Munisipaliteit sal bereken word as billike markwaarde van die serwituut area.*

- 2.2 That the servitude be subject to municipal rates being levied to be paid by the applicant.

*Dat die serwituut onderhewig sal wees aan die heffing van munisipale dienste wat betaalbaar is deur die aansoeker.*

- 2.3 That all costs involved with finalization of this transaction be for the account of the applicant.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die aansoeker sal wees.*

**This item served before the Executive Mayoral Committee on 07 December 2021**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**  
**Aanbeveling / Recommendation**

1. That it be confirmed that the portions over municipal land situated over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson ( $\pm 600\text{mm}$  ditch with 50mm pipeline) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gedeeltes oor munisipale grond geleë oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson ( $\pm 600\text{mm}$  sloot met 50mm pyplyn) nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That approval be granted to the owner of Moreson Earthmovers to erect a  $\pm 600\text{mm}$  ditch with 50mm pipeline over municipal land over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson subject to the following conditions:

*Dat goedkeuring verleen word aan Moreson Grondverskuiwers om 'n  $\pm 600\text{mm}$  sloot met 50mm pyplyn oor munisipale grond oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson te installeer onderworpe aan die volgende voorwaardes:*

- 2.1 That the applicant registers a water pipeline servitude on portions of municipal land (  $\pm 600\text{mm}$  ditch with 50mm pipeline ) over Portions 44 & 45 of Roodehoogte No 47 (Robertson Airfield), Robertson (as indicated on plan submitted). The compensation to be paid to Langeberg Municipality for the servitude will be determined as the fair market value of the area of the servitude.

*Dat die aansoeker 'n water pyplyn serwituut registreer oor gedeeltes munisipale grond ( $\pm 600\text{mm}$  sloot met 50mm pyplyn) oor Gedeeltes 44 & 45 van Roodehoogte No 47 (Robertson Vliegveld), Robertson (soos aangedui ingediende plan). Die vergoeding vir die serwituut betaalbaar, aan Langeberg Munisipaliteit sal bereken word as billike markwaarde van die serwituut area.*

- 2.2 That the servitude be subject to municipal rates being levied to be paid by the applicant.

*Dat die serwituut onderhewig sal wees aan die heffing van munisipale dienste wat betaalbaar is deur die aansoeker.*

- 2.3 That all costs involved with finalization of this transaction be for the account of the applicant.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die aansoeker sal wees.*

**APPLICATION TO PURCHASE A PORTION OF MUNICIPAL LAND (±130M²) ADJACENT TO ERF 3813 MONTAGU (7/2/3/2/4) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to the Mayoral Committee for consideration regarding an application received from Mr E February.

**Background**

The following letter was received from Mr E February:

*"My wife (Nicholette Allsopp) and I own a house at 1 Berglaan Straat Montagu West.*

*There is a strip of land between us and our neighbour on the corner of Berglaan Street and Klip Street that belongs to the municipality.*

*This strip of land is used by people to dump refuse behind our property and has also been used by people to burgle our house.*

*I would like to buy this strip from the municipality so that I may fence it off and incorporate it into my garden. What I am proposing should both enhance the neighbourhood and make it more secure.*

**Comments**

A location map was attached.

***The Directors were requested to comment not later than 17 September 2021. The following comments were received:***

**Comments: Chief Financial Officer**

In terms of section 14 of the MFMA. Disposal of capital assets.—(1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.

(2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

Should council decide to sell the property, this should be done via open market tender.

**Comments: Director: Strategy and Social Development**

The application by Mr E February is hereby supported. It is further proposed that the portion of land in question, be sold by public tender.

**Comments: Director: Community Services**

No objection subject to following compliance processes.

### Comments: Director: Engineering Services

Application supported subject to land use application; rezoning, subdivision, consolidation and proof of registration for the applicants account. No additional service connections will be approved to the consolidated erf.

### Comments: Cllr Kriel

Indien daar aan alle vereistes en wetgewing voldoen word en geen besware vanaf betrokke Direkteur en amptenare/publiek is nie, kan die transaksie voortgaan.

### Recommendation/Aanbeveling

1. That it be confirmed that a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Mr E February to purchase a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu not be approved.

*Dat die aansoek van Mnr E February vir die koop van 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu nie goedgekeur word nie.*

3. That a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu be alienated by way of public tender for garden purposes subject to the following conditions:

*Dat 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu by wyse van publieke tender vir tuindoeleindes verkoop word onderworpe aan die volgende voorwaardes:*

- 3.1 That the selling price be determined based on a reasonable market value certificate.

*Dat die verkoopprijs van die eiendom bereken word, baseer op 'n billike markwaarde sertifikaat.*

- 3.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaal word by ondertekening van die koop-ooreenkoms en dat die restant van die koopprijs teen registrasie betaalbaar is.*

- 3.3 That the tenderer be responsible for the cost involved for all Town Planning costs which may be rezoning, subdivision, consolidation, Surveying fees, registration of servitudes and registration of the property in his/her name where applicable.

*Dat die tenderaar verantwoordelik sal wees vir alle Stadbeplannings kostes wat mag insluit hersonering, onderverdeling, konsolidasie, landmeters fooie, registrasie van die servitute en registrasie van die eiendom in sy/haar naam waar van toepassing.*

- 3.4 That no additional service connections be approved to the consolidated erf.

*Dat geen addisionele dienste aansluitings na die konsolideerde erf goedgekeur sal word.*

- 3.5 That the purchase deal be finalized within a period of 8 months after allocation of the property failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan die aanbod onherroeplik verval.*

**NOTE:** The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 01 December 2021 (pg. 53)

**This item served before the Corporate Services Portfolio Committee on 01 December 2021**

**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 01 Desember 2021**

**Recommendation / Aanbeveling**

1. That it be confirmed that a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Mr E February to purchase a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu not be approved.

*Dat die aansoek van Mnr E February vir die koop van 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu nie goedgekeur word nie.*

3. That a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu be alienated by way of public tender for garden purposes subject to the following conditions:

*Dat 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu by wyse van publieke tender vir tuindoeleindes verkoop word onderworpe aan die volgende voorwaardes:*

- 3.1 That the selling price be determined based on a reasonable market value certificate.

*Dat die verkoopprijs van die eiendom bereken word, baseer op 'n billike markwaarde sertifikaat.*

- 3.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaal word by ondertekening van die koopooreenkoms en dat die restant van die koopprijs teen registrasie betaalbaar is.*

- 3.3 That the tenderer be responsible for the cost involved for all Town Planning costs which may be rezoning, subdivision, consolidation, Surveying fees, registration of servitudes and registration of the property in his/her name where applicable.

*Dat die tenderaar verantwoordelik sal wees vir alle Stadbeplannings kostes wat mag insluit hersonering, onderverdeling, konsolidasie, landmeters fooie, registrasie van die servitute en registrasie van die eiendom in sy/haar naam waar van toepassing.*

- 3.4 That no additional service connections be approved to the consolidated erf.

*Dat geen addisionele dienste aansluitings na die konsolideerde erf goedgekeur sal word.*

- 3.5 That the purchase deal be finalized within a period of 8 months after allocation of the property failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan die aanbod onherroeplik verval.*

Aanbeveling / Recommendation

1. That it be confirmed that a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Mr E February to purchase a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu not be approved.

*Dat die aansoek van Mnr E February vir die koop van 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu nie goedgekeur word nie.*

3. That a portion of municipal land ( $\pm 130\text{m}^2$ ) adjacent to erf 3813, Montagu be alienated by way of public tender for garden purposes subject to the following conditions:

*Dat 'n gedeelte van munisipale grond ( $\pm 130\text{m}^2$ ) aangrensend erf 3813, Montagu by wyse van publieke tender vir tuindoeleindes verkoop word onderworpe aan die volgende voorwaardes:*

- 3.1 That the selling price be determined based on a reasonable market value certificate.

*Dat die verkoopprijs van die eiendom bereken word, baseer op 'n billike markwaarde sertifikaat.*

- 3.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

*Dat 'n deposito van 10% betaal word by ondertekening van die koopooreenkoms en dat die restant van die kooprijs teen registrasie betaalbaar is.*

- 3.3 That the tenderer be responsible for the cost involved for all Town Planning costs which may be rezoning, subdivision, consolidation, Surveying fees, registration of servitudes and registration of the property in his/her name where applicable.

*Dat die tenderaar verantwoordelik sal wees vir alle Stadbeplannings kostes wat mag insluit hersonering, onderverdeling, konsolidasie, landmeters fooie, registrasie van die servitute en registrasie van die eiendom in sy/haar naam waar van toepassing.*

- 3.4 That no additional service connections be approved to the consolidated erf.

*Dat geen addisionele dienste aansluitings na die konsolideerde erf goedgekeur sal word.*

- 3.5 That the purchase deal be finalized within a period of 8 months after allocation of the property failing which the offer will expire irrevocably.

*Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan die aanbod onherroeplik verval.*



**QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: JULY - SEPTEMBER 2021 (9/2/1/9),  
DIRECTOR STRATEGY & SOCIAL DEVELOPMENT**

**Purpose of Submission:**

To submit a quarterly progress report on the LED Department to Council.

**Comments**

This report seeks to capture the activities of the LED Department for the period July to September 2021

**1. ENTERPRISE DEVELOPMENT PROGRAMME:**

**1.1 Small Business Development – Ms. O Liemens**

- Thirty-five (35) consultations were done from July to September 2021 and included: assistance with compliance issues eg. registrations ,registration on Centralized (CSD, and Municipality's Supplier Data Base, tax clearance with SARS, documentation to sell food, applications to access funding, legalizing of Spaza Shops and rezoning issues with business premises and documents for registration of NPO and NGO's. Telephonic consultations were also done and documents with systematic information emailed to the clients.
- Completed updating the Spaza shop database information for Robertson, McGregor, Ashton and Nkqubela. Currently gathering information for Bonnievale, Zolani and Montagu. Most of the Spaza Shops belong to foreigners where they hire the structures or houses from South Africans. A few of them have a Certificate of Acceptability from District Municipality, which indicates health compliance, in the names of their landlords. Those who cooperate can be assisted to legalise their shops with the Town Planning Department.
- Clients are also assisted to obtain information on the TREP (Township and Rural Enterprise Programme) funding from Department: Small Business Development and SEDA, and in obtaining all documentation necessary for application.
- Attended the SEDA training on 11 – 12 August in Ashton, Zolani Community Hall with 20 SMME's from Zolani. The training focused on Basic Business Skills.
- Based on the Zolani group and their input, SEDA's action plan is as follows:
  - 1. Currently busy registering their business at CIPC
  - 2. Conduct training, Basic Business Skills – August 2021
  - 3. Future trainings: Costing, Pricing, How to Tender, Social Media Training - Ongoing
  - 4. Group Mentorship
  - 5. Coupons (marketing material, websites and so forth)
- SEDA Business Advisor has also commit to visiting each town, to undertake Information Sessions, and assess the need of local entrepreneurs.
- SMME Booster fund application to upgrade the Bonnievale, Montagu and Robertson Informal Trading areas was approved. Currently compiling specifications and tenders.
- Contacted 17 local small businesses to inform them of the Consumer Financial Education and Gender-based Violence workshop sponsored by ABSA. SEDA are collaborating with ABSA in rolling out the training which will take place on the 13 October 2021 in the Robertson Community Hall.
- Department was contacted during September 2021 that SEDA will hand over equipment to local businesses from the Informal Micro Enterprise Development Programme (IMEDP). These applications were done in during August 2016. This hand over will take place on the 14 October 2021.

**1.2 Meetings**

- Virtual Cape Winelands District Municipality BET (Business Economy & Tourism Cluster ) meeting - 1 July 2021
- LED & Social Development Staff Meeting – 12 July 2021
- Virtual CWDM BET Cluster Meeting – 15 July 2021
- Virtual CWDM BET Cluster Meeting – 29 July 2021
- Langeberg SMME Booster Fund Teams Meeting – 12 August 2021
- Informal Trader Bookings meetings with Cashiers in Robertson, Montagu and Bonnievale – 13 August 2021
- Informal Trader Bookings meeting with McGregor Cashier – 16 August 2021
- Cape Winelands District Municipality BET Cluster Teams meeting – 19 August 2021
- Cape Winelands District Municipality BET Cluster Teams meeting – 02 September 2021
- BSC Teams meeting – 06 September 2021
- Cape Winelands District Municipality Teams meeting – 16 September 2021
- Meeting with Bonnievale Informal Traders (Fencing) – 17 September 2021
- Regional LED Teams meeting – 30 September 2021

### 1.3 Nkqubela Bakery Project

- This matter was referred to Council per Item A4193

### 1.4. Informal Traders - Ms. O Liemens

<u>Informal Trading Area</u>	<u>Trading Spaces Available</u>	<u>Number of Traders</u>	<u>Permits issued for JULY 2021</u>	<u>Permits issued for AUGUST 2021</u>	<u>Permits issued for SEPTEMBER 2021</u>
Robertson	66	31	17	26	17
Montagu	18	18	06	07	08
McGregor	14	15	01	02	01
Bonnievale	26	8	09	05	06
Nkqubela	11	6	02	03	03

- A list with daily and monthly bookings are given to Law Enforcement daily, for follow up and feedback.
- Site visits were carried out at the Informal Trading areas in Robertson, Bonnievale and Montagu.
- Captured Informal-trading permits issued in August 2021. (historical information captured on data base)
- Visited Bonnievale Trading site on the 17 September 2021 to discuss the SMME Booster Fund upgrades at the site.
- The Langeberg Municipality: Informal Trading By-laws was amended on the 31 August 2021 per Item A4083

## 4. ARTS AND CULTURE DEVELOPMENT - Ms. O Liemens

- A consultation with The Mothertongue Project in McGregor, took place on the 23 July 2021, at their request. They requested assistance with space to practice for two drama groups in Zolani, and two drama groups in Nkqubela. The Chairperson mentioned that they would be collaborating with Moeniel Jacobs (Department Cultural Affairs & Sport) on developing the local drama groups. The Mothertongue Project had a virtual book launch on the 22 July 2021, in celebration of their 21 years of existence. They wanted to convey their appreciation to all funders and donors for continued support and the development of Youth in the Langeberg region.
- The McGregor Arts Community Project, Dancescape SA, Ashton School of Dance and The Mothertongue Project SLAs' were signed and funding transferred for the 2021/2022 financial year.

- Zolani Youth Choir will submit their Audited Financial Statement at the end of their financial year and thereafter the funds will be transferred.
- The following Service providers submitted Quarterly reports:
- 

#### Dancescape SA



## **DANCESCAPE SOUTH AFRICA** **Uplifting People Through Dance**

**Dancescape South Africa (REF: 168-724 NP)**

**2 Buitekant Street, Montagu, 6720**

**Western Cape, South Africa**

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**078 295 7879 / 023 614 3682**

**Director: Mitya Sargeant**

### **3rd Quarter Report for Dancescape South Africa July to September 2021**

Daily dance classes continued during school term times in July to September of 2021 (3.00pm – 6.00pm Venue Zolani Hope Centre – Mantlane Road Zolani Ashton) engaging children in beginner and senior dance sessions. However there were days and sometime weeks where the studio was closed due to the Pandemic. Dancescape South Africa (DSA) was able, through the kind donations of individuals and organizations to employ 1 full time resident teacher. We were also able to provide stipends for 1 trainee teachers and pay for the services of a director / administrator and a general assistant. We continue to provide the transport, living and accommodation costs for two students studying in Cape Town. Without financial support we would also be unable to tend to the day to day running costs. We thank all who have made it possible to preserve the Fiona Sargeant Legacy and to uplift the disadvantaged youth of our country through dance.

#### **July 2021:**

Due to the country being placed on level 4 lock down restrictions and the early closure of the schools we were forced to close the studio in line with these measures. The school did however reopen on the 26<sup>th</sup> of July and classes and rehearsals resumed. This month we were shocked to learn of the passing of Africa Mtikitiki. Masonwabe Natious Mtikitiki affectionately known to us as Africa was born on the 18<sup>th</sup> of February 1985. I was told that Africa had struggled with cancer which would lead to his untimely death in July of this year. I must add that I, like many who knew him in the Zolani community, was very sad to hearing



of his death. He had worked alongside the Late Fiona Sargeant for many years to teach dance in the Zolani Community.



*Above: Some of the people who attended the memorial service organized by the students to pay tribute to Africa Mtikitiki who passed away in July 2021*

Africa was a very talented teacher, well respected for teaching traditional African dance. His vibrancy and energy towards his craft was amazing and as I mentioned to those who attended his memorial service, this was a man who had been taken from us far too soon. He still had so much to give to the youth of the community. Africa had in past years taught and choreographed for our organization and then in recent times we did not hear from him, no doubt due to his illness. We send our condolences to his family and friends at this time. I have many fond memories of Africa but one stands out. One afternoon Africa arrived to teach. He told me that he would be teaching an African style class which would include a barre. I was intrigued by this as I had never seen or heard of anything like this before. It was amazing to see how the ballet barre could now be used to complement an African traditional style of dance. I was very impressed, and it will be a very happy memory of this man who had given so much to the kids of our community.



*Above: Our dancers dancing at the Africa Mtikitiki memorial service*

Africa had no doubt left an impression on our students. So much so that these students who knew him well decided to host a memorial service and on the afternoon of the 12<sup>th</sup> of July a special memorial service was held. There was dancing and some words were spoken. It was a special time of remembering this teacher who had given so much. I was so impressed that the students had taken the initiative to remember Africa and how he had made an impact on their lives.

Another wonderful moment this month was when Thimna Ndwe approached me with an incentive to give food to the local community. Sponsored by Kristine Elliott and assisted by our resident teacher food was given out to the community on Mandela Day. It was wonderful to hear how Thimna was giving back to the community. I am very happy when I see people taking the initiative to do something good for the local community. Well done Thimna and thank you.



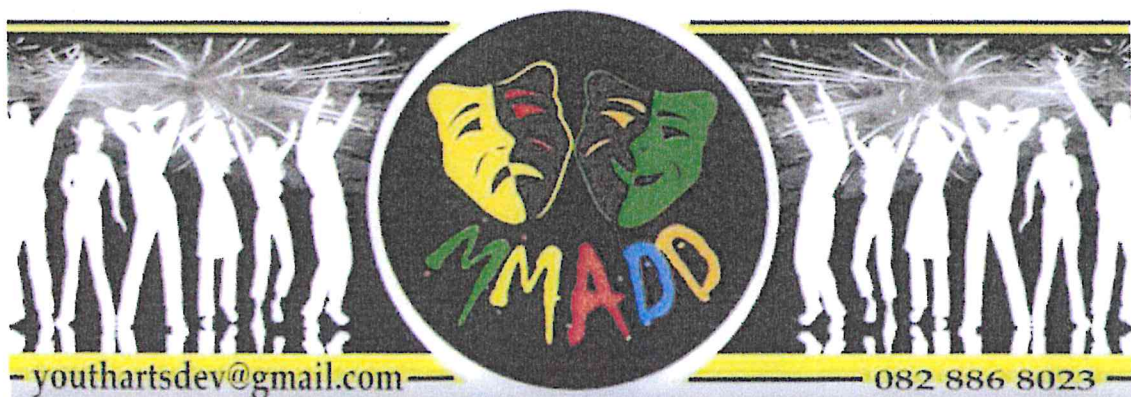


***Above:** The local Zolani community receives a food handout on Mandela Day, initiated by Thimna Ndwe and assisted by Nqaba Mafilika.*

We are preparing for the Montagu Youth Arts Festival to be held in August of this year. Unfortunately due to the pandemic and the recent lockdown level 4 restrictions we were unable to rehearse and will only have about 2 weeks of rehearsal time left before the performance at the festival. We have 10 entries to perform this year and hope that all will go well.

### **August 2021:**

This month was all about preparing for the Montagu Youth Arts Festival. The organizers of the event were hoping to have a normal festival with live performances and an audience, however due to Covid 19 restrictions it was decided to rather have the dance part of the festival submit dance videos, thereby making it a virtual event. We had a total of ten entries this year and the early part of the month was spent filming and editing each entry and then presenting the final version to the organizers.





This year's festival was held from the 11<sup>th</sup> to the 21<sup>st</sup> of August. We received the results on the 23<sup>rd</sup> of August. These are the results:

1. Love someone (choreographed by Phelo Ngxukuma): Double Gold
2. Amanikinike (choreographed by Liseza Magadla): Double Gold
3. Charleston (choreographed by Nqaba Mafilika): Gold
4. Izulu (choreographed by Nqaba Mafilika): Gold
5. The Unseen (choreographed by Lihle Mfene): Double Gold
6. West African (choreographed by Nqaba Mafilika): Silver
7. Le Corsaire (choreographed by Nqaba Mafilika): Double Gold
8. Sylvia (choreographed by Nqaba Mafilika): Gold Diploma
9. Chinese Dance (choreographed by Nqaba Mafilika): Double Gold
10. Russian Dance (choreographed by Nqaba Mafilika): Double Gold

Dancescape South Africa also received the following trophies:

Best Contemporary Group: Unseen

Best Ballet Solo: Chuma Mathiso

Best Ballet Duet / Trio: Chinese & Russian

Fiona du Plooy Trophy – Most Promising dancer: Aphiwe November

Best Dance Entry TROPHY – Senior: Dancescape South Africa

We are very proud of the results. This is the feedback that we received from the Judges:

"Very pleased to have the pleasure of Dancescape on board at the festival this year. We applaud Dancescape, for offering top class training to the dancers from Zolani. It is heartening to see so many young dancers continuing their training during these difficult times. Our admiration for the excellent memorization of the choreography the young dancers manage to execute with such ease. Congratulations and good wishes for the future endeavors in dance."

- The Montagu Youth Arts Festival Judges:

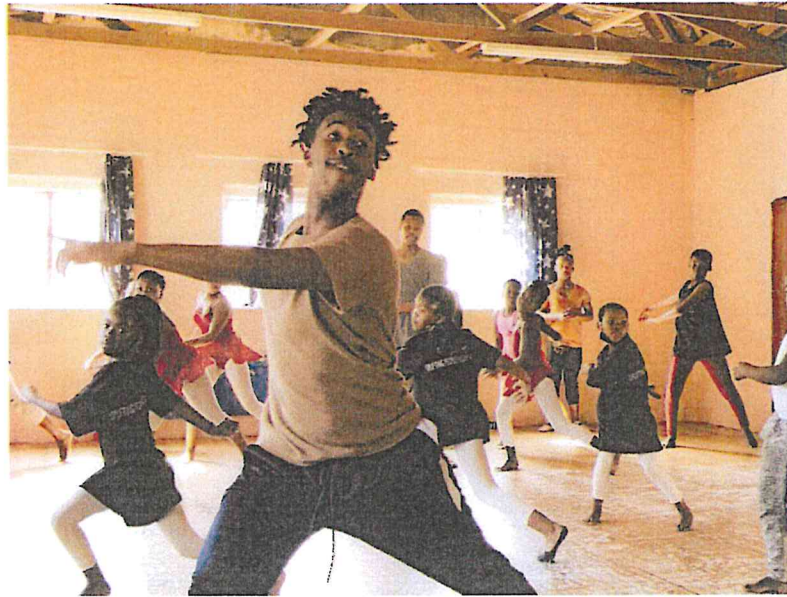


### September 2021:

#### **The Dancescape South Africa Directors Report:**

This month Nqaba Mafilika continued to teach our students showing his usual vibrant energy which the young dancers love and thrive off. However this month he was joined by Lihle Mfene, our guest teacher, for two weeks of teaching and choreographing. Lihle

completed his course at the Cape Academy of performing arts last year and since then has had a short contract of professional work. However most likely due to the Covid Virus Pandemic work has been in short supply for him and he is struggling to make ends meet in Cape Town. With this in mind we decided to offer him some guest teaching work and I must say it's great to have him on board for the next few months.



*Above: Lihle Mfene teaching our young dancers*

On one afternoon I presented some of the awards we received at this year's Montagu Youth Arts festival. We are very proud of this year's virtual festivals results which were as follows:







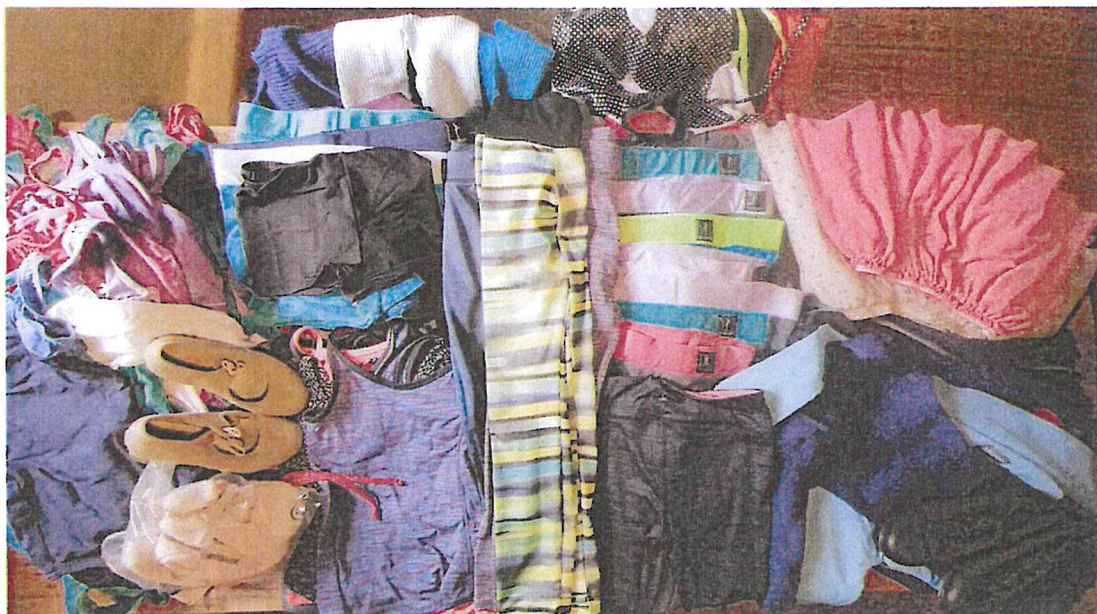
*Above and below: Students receiving some of the awards from the Montagu Youth Arts Festival*



One of the problems that we seem to face is that of students who stop attending classes. We can't force the children to attend. Some of the new arrivals attend classes initially inquisitive about what dance is all about dancing. However some don't persevere and then due to whatever reason drop out. We don't know what to do about this and it's an ongoing problem. Sometimes it's due to the child having other commitments such as having to put more effort into their school work or having to do chores at home. At this time of year they are also preparing for their yearend school exams. Another scenario is that they might find that dance is hard work and prefer to play on the streets with their friends. There is however a core group who consistently attend and then other first timers who attend curious about what dance is all about. For those who are no longer attending, Nqaba has had to go out to their homes requesting that they return the dance wear issued to them earlier in the year. He tries to use this opportunity to educate the parents or guardians about what we are doing. He often time finds that the parents have no idea what their children have been up to after school and know little about our project.

This month DSA received a donation of dance wear. Tap shoes, ballet pumps, tops, skirts, shorts and leggings, leg and body warmers, some accessories and of course plenty of leotards. A grade 6 pupil from Glenwood House School in George was encouraged to choose an outreach program to support and raise awareness. Olivia is an acro dancer and wanted to support disadvantaged dance students in a way that she could. Reaching out to her class and dance studios in the area she managed to accumulate this batch of unused dance clothes. The response was really good and the hope is that she has made other children aware that there are many ways to support other children. Thank you so much Olivia for taking on this initiative. I am sure we will use all that you have given us in some way or another. Thanks again.





*Above: Some of the donated dance wear we received this month.*

We have received additional funding earmarked for a building project at the Zolani Hope Centre. Ulli Bosch from Dance for Future was able to secure these funds to build changing rooms for the students at the studio. Currently they are using the kitchen and the hope is to build two changing rooms into the area. It's going to require breaking through some walls, closing some doors, adding windows and building new internal walls. We have been waiting for these funds to start the project. However in recent days, Fanie, the Hope Centre Manager, expressed reservations regarding the work to be carried out. He told me that his board has recently apposed this proposal. I was able to meet with him and discussed a way forward. We also discussed how the Zolani Care Trust could ensure that we could continue to use the building as our studio. We resolved that I would draft a letter of Understanding which members of his board would sign allowing DSA to use the venue as our studio for at least another two years (2022 & 2023). I expressed to him that we would not consider financing these building changes until the letter of understanding was approved and signed by his board. Fanie will meet with his board soon to seek their approval and I will report on the outcome in subsequent reports.

Once again we thank you for taking the time to read this report. Please visit our website at: <http://dancescapesouthafrica.org.za/> and follow us on social media.

Mitya Sargeant (CEO, and Director – Dancescape South Africa)



#### The Mothertongue project



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2002/025936/08 non profit company

098-736 NPO

#### **Langeberg Municipality**

#### **Quarterly report July - September**

##### **July activities and achievements**

Sourcing of new and existing drama groups in the Langeberg region focusing in Bonnievale, Zolani, Montagu and Ashton. Communicating via Facebook and phone calls to make appointments with group leaders. Ikamva Lethu in Zolani agrees to a meeting but can only meet on weekends as most of their participants are scholars. Nkqubela groups such as Ingqayi and Nkqubela Collaborators are in full function lacking rehearsal space.

##### **August activities and achievements**

Groups identify major resource issues that affect their effectiveness in their respected communities, space being a major issue as groups don't have money to



pay for rental space. The quality of their works require to be seen by their community but platforms to do so are rare and groups struggle to keep hope high.

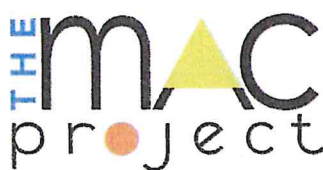
### **September activities and achievements**

The Dira Foundation hosts a mini drama festival competition in Nkqubela and most groups participate. We as the Mothertongue project observe the division in communities and notice how such a historical significant day such as Heritage Day can still look so divided in a region that is so diverse in culture. The Festival brought an awareness of how much work still needs to be done through the arts to heal communities.

### **Financials**

R1200 has been spent on transport.

#### McGregor Arts Community Project



#### McGregor Arts Community Project / Poetry in McGregor

#### Registration number 151-551 NPO

#### Report to Langeberg Municipality dated 30 September 2021

The financial year of the McGregor Arts Community Project (MACP) ends on 31 December 2021.

The two projects for 2021 will be our ninth Poetry Festival which will take place in McGregor from 19 – 21 November 2021 and a Youth Programme.

### **POETRY IN MCGREGOR FESTIVAL**

MACP has received several sponsorships to cover the costs of running the Poetry Festival. We will also sell tickets to visitors who attend the various festival events. The Festival will comprise 35 events involving 86 poets. Eleven poets, both established and emerging, are being sponsored to attend the festival. Each participating poet will receive 4 complimentary tickets and the book launches and open mic events will be free. We plan to sell 430 tickets and to raise R23 700 from the proceeds of sale. An Anthology of the poems presented during the festival will once again be produced in 2021.

### **YOUTH PROGRAMME**

A Youth Poetry Writing Workshop will be presented on 24 October 2021, without charge, for disadvantaged learners in Grades 11 and 12 from the McGregor High School. The workshop is being presented by Dorian Haarhof, a well-known poet and retired professor of English. The expense budget amounts to R6 735 and has been allocated to the grant awarded to the MACP by the Langeberg Municipality.



A Photographic and Poetry Programme will be run, without charge, for disadvantaged Grade 7 youth in McGregor before the festival in November 2021. The expense budget for this programme amounts to R20 000. We have received a specific sponsorship from the Graham Beck Trust of R10 000 for this programme and have allocated the remaining R10 000 to the grant awarded to MACP by the Langeberg Municipality.

#### **ALLOCATION OF THE LANGEBERG MUNICIPALITY GRANT**

The grant from the Langeberg Municipality for 2021 amounts to R17 255, while the combined costs of the Youth Programme, as allocated to Langeberg Municipality, amounts to R16 735. We will use the balance of the grant (R520) to cover administration expenses.

We will submit a more detailed narrative and financial report in December 2021 and will be pleased to supply such other information as you may require.

Report Submitted by: Anthony Coombe  
MACP Honorary Treasurer

PO BOX 115, Robertson, 6704 / 023 625 1908 / 072 446 5420 / [info@poetryinmcgregor.co.za](mailto:info@poetryinmcgregor.co.za) /  
[www.poetryinmcgregor.co.za](http://www.poetryinmcgregor.co.za)

#### **Ashton School of Dancing**

Address: 8 Denne Street  
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6715



NPO 239-289

E-mail: [ashtonschoolofdancing1@gmail.com](mailto:ashtonschoolofdancing1@gmail.com)

Contact: 081 042 5781/072 484 1469

We have given the outstanding amounts to Ballet Dance Emporium and Creative Solutions.

We bought shoes and dance clothing from Ballet Dance Emporium and the tracksuits from Creative Solutions.

We are extremely thankful for the funding we have received from you, which enables us to provide for our dancers. We are looking forward to start our practices again as soon as possible. We will attend workshops as well to help us with certain aspects in our dance school.

We will also launch our new tracksuits this coming weekend, and will strictly adhere to all

<b>Ashton School of Dancing</b>			<b>QUARTERLY REPORT July2021- September2021</b>		
<b>INCOME</b>			<b>EXPENCE</b>		
<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Date</b>	<b>Description</b>	<b>Amount</b>
30.07.2021	Month end	R 6 672.85	29.07.2021	Ballet and Dance Emporium (Clothing) Vanessa	R 11 205.00
			29.07.2021	Creative Solutions (Tracksuits)	R 3 300.00
			01.08.21	Transport. M Jafta	R700
			06.08.21	J. P Grobblers (Audit)	R3450
14.09.2021	Funding	R24341			
	Municipality				
29.09.21	<b>Total</b>	R26,658.40			

Covid protocols.

Yours in dancing

ASD Management

#### Recommendation/ Aanbeveling

That Council note the contents of the quarterly report for the period July to September 2021.

This item served before the Strategy & Social Development Portfolio Committee on 01 December 2021.  
Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 01 Desember 2021  
Aanbeveling / Recommendation

That Council note the contents of the quarterly report for the period July to September 2021.

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 07 Desember 2021

Aanbeveling / Recommendation

That Council note the contents of the quarterly report for the period July to September 2021.

**PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD JULY – SEPTEMBER 2021 (LED DEPARTMENT) (9/2/1/9)**

**Purpose of the report:**

To submit a report to Council about work opportunities created for the period July –September 2021.

**Background**

The Municipality, in an effort to combat the seasonality of employment, has set aside funds through the Poverty Alleviation budget and the EPWP grant, to create temporary work opportunities aimed as a relief for the unemployed. All internal departments are encouraged to employ labour-intensive methods to contribute towards this endeavour.

This report seeks to inform Council on the number of beneficiaries who benefited from projects for the period July – September 2021, 315 total number of jobs were created during this period.

**CO-OPARATIVE DEPARTMENT (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Absolom	Martin	M	710330 5250 08 1	3	01/07/2021	31/08/2021
2.	Marlin	Plaatjies	M	820328 5161 08 1	3	01/07/2021	31/08/2021
3.	Johanine	Wewer	F	960502 0050 08 1	1	01/09/2021	31/10/2021

**CLEANING AND TEA MAKER DIRECTORATE OF COPARATIVE (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Gerine	Conradie	F	590807 0818 08 2	9	30/07/2021	30/07/2021

**MONUTAIN RESEVED AT PARKS & AMENITIES DEPARTMENT (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Annestashia	Kok	F	010716 0525 08 8	12	07/07/2021	10/12/2021

**TO ASSIST WITH BOOKING AT BONNIEVALE OFFICE (EPWP)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Ashlin	Prins	M	990919 0281 08 2	4	01/07/2021	10/12/2021

**AUDIT ADMINISTRATION INTERN (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Prudence	Carolus	F	930211 0170 08 2	1	01/07/2021	30/09/2021

**TEMPORARY SECURITY WORKERS FOR THE VANDELIZED HOUSES, MCGREGOR (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Kevin	Jeftas	M	820716 5190 08 6	5	01/07/2021	24/12/2021
2.	Winston	Karelse	M	790423 5128 08 5	5	01/07/2021	24/12/2021
3.	Franklin	Siegelaar	M	970413 5499 08 3	5	01/07/2021	24/12/2021
4.	Quinton	Thomas	M	990111 5049 08 2	5	01/07/2021	24/12/2021
5.	Herschell	Hull	M	010113 5113 08 8	5	23/09/2021	24/12/2021
6..	Dimitri	Hoof	M	940708 5205 08 4	5	24/09/2021	24/12/2021

#### COMPOST FACILITY, ROBERTSON (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Monde	Mataka	M	860223 5386 08 8	2	05/07/2021	10/12/2021
2.	Grace	Thana	F	760607 0331 08 1	2	05/07/2021	10/12/2021
3.	Zanekhaya	Nkumanda	M	810818 5677 08 8	2	05/07/2021	10/12/2021
4.	Phathiswa	Msitshana	F	760328 0298 08 8	2	05/07/2021	10/12/2021
5.	Ayandile	Mkhethi	M	910413 5940 08 9	2	19/07/2021	10/12/2021

#### CARE TAKERS AT THE DIFFERENT SPORT FIELD PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Sipho	Nkasayi	M	680710 5814 08 3	2	01/07/2021	30/06/2022
2.	Thembelani	Qwelame	M	851112 5490 08 4	2	01/07/2021	30/06/2022
3	Mawethu	Mgabashe	M	940907 5714 08 3	2	01/07/2021	30/06/2022
4.	Shendrick	Tshezi	M	920703 5354 08 5	2	01/07/2021	18/07/2022
5.	Thembinkosi	Dyafta	M	950101 6759 08 4	2	01/07/2021	30/06/2022
6	Petrus	Dubase	M	660515 5973 08 0	2	01/07/2021	30/06/2022
7.	Gerin	Slingers	M	880625 5091 08 6	3	01/07/2021	30/06/2022
8.	Firdinand	Hurling	M	731103 5032 08 9	6	01/07/2021	30/06/2022
9.	Hermig	September	M	940910 5144 08 7	1	01/07/2021	30/06/2022
10.	Simone	Van Wyk	M	911103 5193 08 1	3	01/07/2021	30/06/2022
11.	Pravin	Jagers	M	950109 5184 08 9	6	01/07/2021	30/06/2022
12.	Marshed	Jagers	M	010117 5550 08 2	6	01/07/2021	30/06/2022
13.	Stephanus	Botha	M	631201 5055 08 3	1	01/07/2021	30/06/2022
14.	Godfrey	Charlton	M	950109 5184 08 9	6	01/07/2021	30/06/2022
15	Cedric	Arendse	M	850909 5262 08 7	6	01/07/2021	30/06/2022
16	Jastin	Petersen	M	990131 5136 08 5.	6	01/07/2021	30/06/2022
17	Elridge	Britz	M	820905 5042 08 8	1	01/07/2021	30/06/2022
18	Hendrick	Swarts	M	711122 5662 08 7	3	01/07/2021	30/06/2022
19	Jacquen	De Bruin	M	850831 5128 08 6	7	01/07/2021	30/06/2022
20	Juberin	Braaf	M	981001 5147 08 8	7	01/07/2021	30/06/2022
21	Melvyn	Booyesen	M	691123 5223 08 0	7	01/07/2021	30/06/2022
22	Thearlo	Windvogel	M	850813 5150 08 8	12	01/07/2021	30/06/2022
23	Byron	Murray	M	990615 5354 08 5	12	01/07/2021	30/06/2022
24	Marchel	Mouries	M	861116 5125 08 5	9	01/07/2021	30/06/2022
25	Andries	Plaatjies	M	591204 5110 08 8	9	01/07/2021	30/06/2022
26	Cornell	Beukman	M	851016 5176 08 2	9	01/07/2021	30/06/2022
27	Charlton	Braaf	M	920508 5248 08 2	9	01/07/2021	30/06/2022
28	Aubrey	Farao	M	790906 6334 08 2	9	01/07/2021	30/06/2022
29	Desmond	Daniels	M	860106 5786 08 6	9	01/07/2021	30/06/2022
30	Christopher	Windvogel	M	780530 5051 08 3	4	01/07/2021	30/06/2022
31	Welcome	Peter	M	810415 5973 08 6	4	01/07/2021	30/06/2022
32	Hubert	De Vos	M	870905 5003 08 9	4	01/07/2021	30/06/2022

33	Stephanus	Nathan	M	630526 5159 08 4	4	01/07/2021	30/06/2022
34	Vuyolwethu	Nogega	M	890805 5595 08 2	10	01/07/2021	30/06/2022
35	Zolisa	Cona	M	880416 5323 08 7	10	01/07/2021	30/06/2022
36	Luvuyo	Godloza	M	870513 5877 08 8	10	01/07/2021	30/06/2022
37	Vuyolwethu	Jantjies	M	930225 5409 08 9	10	01/07/2021	30/06/2022
38	Simthandile	Jantjies	M	870629 5403 08 7	10	01/07/2021	30/06/2022
39	Freek	Philander	M	710827 5739 08 8	10	01/07/2021	30/06/2022
40.	Maxwell	Hager	M	990826 5136 08 0	5	01/07/2021	30/06/2022
41.	Gregan	Hull	M	960831 5148 08 3	5	01/07/2021	30/06/2022
42.	Vincent	Adendorf	M	890721 5201 08 6	5	01/07/2021	30/06/2022
43.	Jerenique	Britz	M	991111 5339 08 6	5	01/07/2021	30/06/2022
44.	Henry	Jansen	M	711030 5249 08 8	5	01/07/2021	30/06/2022
45.	Arries	Du Toit	M	900708 5206 08 9	4	04/08/2021	30/06/2022
46.	Zubane	Johnson	M	920215 5157 08 7	7	04/08/2021	30/06/2022
47	Cameron	Williams	M	840603 5167 08 0	4	04/08/2021	30/06/2022
48.	Andries	Page	M	760705 5140 08 2	5	03/09/2021	30/06/2022
49.	Jurie	Wiese	M	720807 5244 08 9	5	03/09/2021	30/06/2022
50.	Denovan	Plaatjies	M	810330 5205 08 4	5	03/09/2021	30/06/2022

#### SUPERVISOR TOILETS ALL TOWNS (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Thuzeka	Sibhoza	F	780326 0284 08 8	2	05/07/2021	30/06/2022
2.	Gradjene	Sakati	F	970310 0266 08 9	6	05/07/2021	30/06/2022
3.	Nomazamo	Skiti	F	800303 1478 08 0	2	05/07/2021	30/06/2022
4.	Jan	Kloppers	M	650311 5003 08 6	9	05/07/2021	30/06/2022
5.	Sibongile	Ntanjana	F	821012 0984 08 0	2	05/07/2021	30/06/2022
6.	Edwina	Mouries	F	890730 0060 08 2	5	05/07/2021	30/06/2022
7.	Coleen	Oosthuizen	M	650810 0193 08 1	7	05/07/2021	30/06/2022
8.	Wilna	Pieterse	F	800716 0123 08 6	7	05/07/2021	30/06/2022
9.	Zetline	Langley	F	851219 0302 08 9	8	05/07/2021	30/06/2022

#### CALL CENTRE DEPARTMENT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Catherine	Leibrandt	F	910625 0158 08 2	1	01/07/2021	30/09/2021
2.	Brendon	Synman	M	941019 5223 08 8	1	01/07/2021	30/09/2021
3.	Zimkhitha	Mbawuli	F	950508 1203 08 8	2	01/07/2021	30/09/2021
4.	Christopher	Lekota	M	950216 5121 08 4	4	01/07/2021	30/09/2021

#### MAINTENANCE OF MUNICIPAL BUILDING (EPWP)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Saul	Paulsen	M	680322 5290 08 2	3	01/07/2021	24/12/2021
2.	Henry	Carolus	M	631004 5130 08 2	3	01/07/2021	24/12/2021
3.	Patrick	Wentzel	M	820129 5216 08 5	3	01/07/2021	24/12/2021



4.	Lionel	Windvogel	M	780415 5199 08 3	3	01/07/2021	24/12/2021
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**TRAFFIC DEPARTMENT SCREENING PROJECT (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Melanie	Tamboer	F	870522 0074 08 8	1	01/07/2021	30/09/2021
2.	Gavellin	Waterboer	M	010120 5189 08 3	9	01/07/2021	30/09/2021
3.	Meltin	Afrika	M	830926 5185 08 7	9	01/07/2021	30/09/2021
4.	Wianka	Goliath	F	961106 0180 08 5	4	01/07/2021	30/07/2021
5	Wianka	Goliath	F	961106 0180 08 5	4	01/08/2021	31/08/2021

**TO ASSIST DEPARTMENT OF HEALTH WITH CONTACT TRACING AND VACCINATION (EPWP)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Ntombiziyanda	Sokutaba	F	920204 1217 08 7	2	05/07/2021	23/12/2021
2	Georzè	Conradie	M	980921 5207 08 0	6	05/07/2021	23/12/2021
3.	Jo-Vène	Jacobs	M	860810 0092 08 4	6	05/07/2021	23/12/2021
4.	Leandre	Khani	F	010807 0524 08 5	5	05/07/2021	23/12/2021
5.	Selomia	Jordaan	F	010924 1285 08 8	3	05/07/2021	23/12/2021
6.	Ryall	Jacobs	M	980921 5207 08 0	6	05/07/2021	23/12/2021
7.	Frاندall	Pekeur	M	950428 5027 08 4	9	05/07/2021	23/12/2021
8.	Meorenda	Kortje	M	940319 0114 08 9	8	05/07/2021	23/12/2021
9.	Danelle	Serone	F	000428 0171 08 5	7	05/07/2021	23/12/2021
10	Lastin	Klaase	M	951220 5559 08 4	12	05/07/2021	23/12/2021
11.	Denzwill	Jafta	M	980407 5257 08 8	1	19/07/2021	23/12/2021
12.	Eventhea	Daniels	F	931214 0747 08 2	6	19/07/2021	23/12/2021

**TEMPORARY METER READERS (EPWP)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Curtly	Ross	M	930309 5198 08 0	9	01/07/2021	10/12/2021
2.	Leroy	Abrahams	M	901008 5197 08 5	7	01/07/2021	10/12/2021
3.	Marcwon	Thieras	M	871024 5163 08 0	4	01/07/2021	10/12/2021

4	Raven	Jaftha	M	990429 5244 08 5	12	01/07/2021	10/12/2021
5.	Evayne	Jacobs	M	750331 5121 08 3	6	01/07/2021	10/12/2021

#### COVID-19 SCREENING PROJECT (EPWP)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Elreze	Jacobs	F	800314 0066 08 1	1	01/07/2021	10/12/2021
2.	Arnold	Plaatjies	M	990324 5338 08 8	12	01/07/2021	10/12/2021
3.	Monique	Flucks	F	990928 0437 08 1	9	01/07/2021	10/12/2021
4	Nobanele	Kahla	F	980524 0201 08 0	4	01/07/2021	10/12/2021
5.	Calvinisia	Maans	F	940925 0077 08 2	5	01/07/2021	10/12/2021

#### GENERAL MAINTENANCE ON THE ROAD AND STORM WATER (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Thulani	Soko	M	930117 5908 08 9	2	16/07/2021	30/07/2021
2.	Theo-Neil	Van Wyk	M	001106 5702 08 3	3	16/07/2021	30/07/2021
3	Simphiwe	Gabayi	M	770605 6235 08 3	2	16/07/2021	30/07/2021
4.	Abeding	Thandisizwe	M	770424 5838 08 1	2	16/07/2021	30/07/2021
5.	Marchell	Jacobs	M	780815 5074 08 9	6	16/07/2021	30/07/2021
6.	Abriel	Matross	M	021227 5617 08 3	1	16/07/2021	30/07/2021
7.	Anwar	Hendricks	M	740915 5272 08 7	6	16/07/2021	30/07/2021
8.	Sibulele	Mahlaza	M	950105 6326 08 3	2	16/07/2021	30/07/2021
9.	Jaco	Kleibooi	M	930713 5100 08 9	4	16/07/2021	30/07/2021
10.	Rendy	Lewies	M	841003 5210 08 0	4	16/07/2021	30/07/2021
11.	Monrico	Swartz	M	920525 5210 08 6	8	16/07/2021	30/07/2021
12.	Willem	Pekeur	M	781212 5247 08 1	4	16/07/2021	30/07/2021
13.	Juan	Saunders	M	780526 5160 08 0	12	16/07/2021	30/07/2021
14.	Jadewyn	October	M	990223 5906 08 6	7	16/07/2021	30/07/2021
15.	Shayne	Fluks	M	920925 5122 08 5	7	16/07/2021	30/07/2021
16.	Granwill	Jones	M	991029 5297 08 0	7	16/07/2021	30/07/2021
17.	Johannes	Mefollo	M	781114 5865 08 8	3	16/07/2021	30/07/2021
18.	Thembelani	Tomose	M	820214 5827 08 9	2	16/07/2021	30/07/2021
19.	Charlton	Saayman	M	920326 5209 08 1	3	16/07/2021	30/07/2021
20.	Isango	Soko	M	971206 5731 08 6	2	16/07/2021	30/07/2021
21.	Marcel	Moses	M	890106 5071 08 7	6	16/07/2021	30/07/2021
22.	Gereldo	Arries	M	871123 5168 08 9	1	16/07/2021	30/07/2021
23.	Fenado	Gertse	M	871122 5050 08 1	3	16/07/2021	30/07/2021
24.	Granwill	Jones	M	991029 5297 08 0	12	02/08/2021	10/12/2021
25.	Jadewyn	October	M	990223 5906 08 6	7	02/08/2021	10/12/2021
26	Juan	Saunders	M	780526 5160 08 0	7	02/08/2021	10/12/2021
27	Shayne	Flucks	M	920925 5122 08 5	7	02/08/2021	10/12/2021
28	Marchell	Jacobs	M	780815 5074 08 0	6	02/08/2021	10/12/2021
29	Marcel	Moses	M	890106 5071 08 7	1	02/08/2021	10/12/2021
30	Abeding	Mbaliswana	M	770424 5838 08 1	2	02/08/2021	10/12/2021
31.	Abriel	Matross	M	021227 5617 08 3	3	02/08/2021	10/12/2021

32.	Jaco	Kleinbooi	M	930713 5100 08 9	8	03/08/2021	10/12/2021
33.	Monrico	Swartz	M	920525 5210 08 6	8	02/08/2021	10/12/2021
34.	Ashwin	Erasmus	M	030419 5106 08 9	9	02/08/2021	10/12/2021
35.	Rendy	Lewies	M	841003 5210 08 0	4	02/08/2021	10/12/2021
36.	Dawin	Seconds	M	020620 6389 08 6	5	24/08/2021	10/12/2021
37.	Albnian	Adendorff	M	960706 5664 08 1	5	26/08/2021	10/12/2021
38.	Willem	Pekeur	M	781212 5247 08 1	4	02/08/2021	10/12/2021
39.	Ethan	Baardman	M	981130 5247 08 3	9	24/08/2021	10/12/2021
40.	Akhona	Siko	M	850308 1066 08 1	5	25/08/2021	10/12/2021
41.	Jeremy	Brown	M	970310 5398 08 5	5	20/09/2021	10/12/2021

**GENERAL MAINTENANCE ON SEWER PURIFICATION WORKS AND WATER PURIFICATION PLANTS  
(LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Aviwe	Gwiliza	M	980818 5959 08 4	4	19/07/2021	10/12/2021
2.	Daryll	Africa	M	940314 5136 08 8	1	19/07/2021	10/12/2021
3.	Jonathan	Berdien	M	890602 5160 08 6	3	19/07/2021	10/12/2021
4.	Jocelyn	Van Rooy	M	990306 5723 08 8	6	19/07/2021	10/12/2021
5.	Benjamin	Spogtert	M	891209 5110 08 4	1	19/07/2021	10/12/2021
6.	Eljohnry	Van Wyk	M	951216 5104 08 9	1	19/07/2021	10/12/2021
7.	Nigel	George	M	940711 5161 08 3	12	19/07/2021	10/12/2021
8.	Luzuko	Dakela	M	701210 5948 08 5	7	19/07/2021	10/12/2021
9.	Sidwell	Libalele	M	661225 6509 08 0	10	19/07/2021	10/12/2021
10.	Megon	Pietersen	M	950131 5290 08 8	7	05/08/2021	10/12/2021
11.	Brandon	Simon	M	890722 6079 08 3	4	02/08/2021	10/12/2021
12.	Andrew	Jonas	M	830327 5124 08 9	9	02/08/2021	10/12/2021
13.	Henry	De Wee	M	931015 5200 08 6	9	02/08/2021	10/12/2021
14.	Thuso	Ntlai	M	881028 5814 08 7	10	02/08/2021	10/12/2021
15.	Bronn	Bernadus	M	710905 5699 08 8	12	23/08/2021	10/12/2021
16.	Igshaan	Friesland	M	970124 5220 08 5	12	23/08/2021	10/12/2021
17.	Armstrong	Mbanga	M	830417 5550 08 4	4	24/08/2021	10/12/2021
18.	Jonovan	Jacobs	M	971216 6226 08 5	4	24/08/2021	10/12/2021
19.	Franklin	De Wet	M	781227 5220 08 6	9	20/09/2021	10/12/2021

**CLEANING PROJECT ALL TOWNS (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Zethu	Mhobo	F	000215 0980 08 0	2	02/08/2021	10/12/2021
2.	Monray	Jacobs	M	860109 5136 08 2	1	02/08/2021	10/12/2021
3.	Nicholas	Claasen	M	981209 5726 08 8	3	02/08/2021	10/12/2021
4.	Harold	Rensenberg	M	890721 5193 08 5	4	02/08/2021	10/12/2021
5.	Melanie	Cupido	F	030511 0735 08 4	8	02/08/2021	10/12/2021
6.	Julia	Klaasen	F	700829 0392 08 9	8	02/08/2021	10/12/2021
7.	Sharon	Myburg	F	911007 0229 08 1	3	02/08/2021	10/12/2021
8	Trudie	Jacobs	F	800102 0179 08 1	7	02/08/2021	10/12/2021
9.	Siyabonga	Siyali	M	980812 5803 08 7	2	02/08/2021	10/12/2021
10.	Sinazo	Baliso	F	860202 2127 08 3	2	02/08/2021	10/12/2021
11.	Sihle	Colani	M	880307 5893 08 0	2	02/08/2021	10/12/2021
12.	Shadrack	Saliwe	M	990818 5879 08 2	2	02/08/2021	10/12/2021
13.	Ernest	Willemse	M	691102 6029 08 4	6	02/08/2021	10/12/2021
14.	Jaybee	Filander	M	020130 5265 08 8	1	02/08/2021	10/12/2021
15.	Jason	Eksteen	M	910926 6098 08 7	6	02/08/2021	10/12/2021
16.	Jeandre	Mouries	M	970810 0120 08 7	6	02/08/2021	10/12/2021

17.	Lillie	Swanepoel	F	680810 0104 08 2	6	02/08/2021	10/12/2021
18.	Sophia	Van Wyk	F	700607 0226 08 9	1	02/08/2021	10/12/2021
19.	Margelain	Porter	F	870531 0188 08 7	1	02/08/2021	10/12/2021
20.	Eldonecia	Kyster	F	020818 0149 08 9	6	02/08/2021	10/12/2021
21.	Patricia	Loggenberg	F	000303 0338 08 5	1	02/08/2021	10/12/2021
22.	Matieho	Lephaila	M	740212 1116 08 2	2	02/08/2021	10/12/2021
23.	Lonwabo	Matai	M	970827 5177 08 6	2	02/08/2021	10/12/2021
24.	Tabile	Kolofane	F	960605 0883 08 6	2	02/08/2021	10/12/2021
25.	Mzingisi	Mpofane	M	881021 5477 08 8	10	02/08/2021	10/12/2021
26.	Nomveliso	Zwemi	F	630929 0721 08 2	2	02/08/2021	10/12/2021
27.	Nonkululeko	Faleni	F	861002 0834 08 9	10	02/08/2021	10/12/2021
28.	Maria	Mitchells	F	860715 0220 08 9	10	02/08/2021	10/12/2021
29.	Zimkhitha	Jaftha	F	910323 0372 08 1	10	02/08/2021	10/12/2021
30.	Tessa	Pietersen	F	700518 0701 08 0	9	02/08/2021	10/12/2021
31.	Catherine	Smit	F	960309 0195 08 4	12	02/08/2021	10/12/2021
32.	Chanell	Herder	F	010318 0210 08 2	7	02/08/2021	10/12/2021
33.	Lumka	Bushwana	F	931019 0288 08 8	10	02/08/2021	10/12/2021
34.	Bongiwe	Swartbooi	F	971106 1170 08 3	12	02/08/2021	10/12/2021
35.	Jolan	Antonie	M	980115 5087 08 5	7	02/08/2021	10/12/2021
36.	Disebo	Motaug	F	760218 0483 08 9	12	02/08/2021	10/12/2021
37.	Jomine	Plaatjies	F	021217 0548 08 6	7	02/08/2021	10/12/2021
38.	Marjory	Kiewiets	F	930307 0442 08 1	7	02/08/2021	10/12/2021
39.	Yolandie	Plaatjies	F	900211 0076 08 7	7	02/08/2021	10/12/2021
40.	Zizipho	Nompumza	F	950107 0704 08 3	12	02/08/2021	10/12/2021
41.	Kaylene	Plaatjies	F	960717 0433 08 3	7	02/08/2021	10/12/2021
42.	Dorothy	Wicombe	F	690513 0223 08 8	7	02/08/2021	10/12/2021
43.	Elles	Fluks	F	640525 0922 08 0	7	02/08/2021	10/12/2021
44.	Siyavuya	Desi	M	000222 6172 08 4	8	02/08/2021	10/12/2021
45.	Sinethemba	Boklani	M	931205 5338 08 1	10	02/08/2021	10/12/2021
46.	George	Adams	M	740805 5902 08 2	6	02/08/2021	10/12/2021
47.	Hennie	Collins	M	730821 5182 08 9	4	02/08/2021	10/12/2021
48.	Nomakhwezi	Maxon	F	670728 0553 08 6	4	02/08/2021	10/12/2021
49.	Doreen	Jaftha	F	830420 0172 08 4	4	02/08/2021	10/12/2021
50.	Miche	Davids	F	010106 0411 08 5	4	02/08/2021	10/12/2021
51.	Esmeralda	Antonie	F	780109 0144 08 4	4	02/08/2021	10/12/2021
52.	Shanne	Pekeur	M	961227 0554 08 5	4	02/08/2021	10/12/2021
53.	Marlise	Lekota	F	800207 1028 08 6	4	02/08/2021	10/12/2021
54.	Stephan-Lee	April	F	910202 0238 08 0	4	02/08/2021	10/12/2021
55.	Lizette	Jeffhas	F	830526 0216 08 5	5	24/08/2021	10/12/2021
56.	Elsie	Visser	F	790915 0222 08 6	5	02/08/2021	10/12/2021
57.	Jenay	Davids	F	750507 0174 08 2	5	02/08/2021	10/12/2021
58.	Jolin	Carolus	F	001204 5495 08 7	9	02/08/2021	10/12/2021
59.	Hadley	Afrika	M	881229 5183 08 1	9	02/08/2021	10/12/2021
60.	Tracey	Human	F	930411 0121 08 1	9	02/08/2021	10/12/2021
61.	Aubrey	Faroa	M	030318 5735 08 9	9	02/08/2021	10/12/2021
62.	Menoleto	Arendse	M	951205 5570 08 6	9	02/08/2021	10/12/2021
63.	Patricia	Solomon	F	701124 0913 08 7	9	02/08/2021	10/12/2021
64.	Letitia	Van Der Berg	F	740715 0158 08 7	6	24/08/2021	10/12/2021
65.	Leane	Simons	F	930703 0105 08 4	1	24/08/2021	10/12/2021
66.	Lance	Meyer	F	980408 5966 08 9	1	23/08/2021	10/12/2021
67.	Denzel	Fortuin	M	001109 5240 08 8	1	23/08/2021	10/12/2021
68.	Glenwinn	Pekeur	M	990730 5278 08 4	12	23/08/2021	10/12/2021
69.	Catherine	Fluks	F	790225 0124 08 8	12	23/08/2021	10/12/2021
70.	E'ngholene	Kiewiets	F	851120 0225 08 2	7	23/08/2021	10/12/2021
71.	Evrolynn	Pekeur	F	020422 0263 08 9	12	23/08/2021	10/12/2021
72.	Stefan-Shane	Conradie	M	970412 5210 08 6	12	23/08/2021	10/12/2021

73.	Melissa	Eksteen	F	931001 0195 08 3	7	23/08/2021	10/12/2021
74.	Samuel	Jager	M	760325 5217 08 9	9	24/08/2021	10/12/2021
75.	Charles	Van Der Berg	M	980513 5617 08 7	9	24/08/2021	10/12/2021
76.	Brandon	Jelander	M	990805 5402 08 0	9	24/08/2021	10/12/2021
77.	She-Earl	Rossouw	F	920212 0182 08 7	9	02/08/2021	10/12/2021 she worked 2 day and left
78	Celeste	Willemse	F	930601 0210 08 8	4	10/08/2021	10/12/2021
79	Johandre	Afrika	M	000824 5315 08 3	12	21/09/2021	10/12/2021
80	Gertruda	Johannes	F	720917 0181 08 5	7	15/09/2021	10/12/2021
81.	Ilze	Pietersen	F	910802 0254 08 4	4	15/09/2021	10/12/2021
82.	Fiona	Arendse	F	011214 0693 08 9	8	15/09/2021	10/12/2021

#### CLEANING PROJECT SUPERVISOR (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Frederik	Windvogel	M	670327 5695 08 1	9	02/08/2021	10/12/2021
2.	Booi	Wilskut	M	650105 5142 08 8	12	02/08/2021	10/12/2021
3.	Thomas	Matthews	M	700702 5811 08 2	4	02/08/2021	10/12/2021
4.	Lethu	Nkumbi	M	850307 5531 08 2	2	02/08/2021	10/12/2021
5.	Steward	Rossouw	M	710213 5254 08 1	6	02/08/2021	10/12/2021

#### GENERAL MAINTENANCE AT THE IRRIGATION CHANNELS PROJECT (EPWP)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Johannea	Mefollo	M	781114 5865 08 8	3	10/08/2021	10/12/2021
2.	Thulani	Soko	M	930117 5908 08 9	2	10/08/2021	10/12/2021
3	Charlton	Saayman	M	920326 5209 08 1	3	10/08/2021	10/12/2021
4.	Sibulele	Mahlaza	M	950105 6326 08 3	2	10/08/2021	10/12/2021
5.	Isango	Soko	M	971206 5731 08 6	2	10/08/2021	10/12/2021
6.	Theo-Neil	Van Wyk	M	001106 5702 08 3	3	10/08/2021	10/12/2021
7.	Thembelani	Tomose	M	820214 5827 08 9	2	10/08/2021	10/12/2021
8.	Simphiwe	Gabayi	M	770605 6235 08 3	2	10/08/2021	10/12/2021
9.	Fenando	Gertse	M	871122 6060 08 1	1	10/08/2021	10/12/2021
10.	Anwar	Hendricks	M	740915 5272 08 7	1	10/08/2021	10/12/2021
11.	Daniel	Berdien	M	910119 5161 08 5	1	31/08/2021	10/12/2021
12.	Jadyn	Rhodes	M	000220 5211 08 5	5	20/09/2021	10/12/2021
13	Javier	Maans	M	000623 5239 08 1	5	20/09/2021	10/12/2021
14.	kinsleigh	Kraukamp	M	970615 5198 08 1	5	21/09/2021	10/12/2021

#### CLEANING THE AREAS AT THE BACK OF THE RESIDENTIAL AREAS (EPWP)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Vumile	Pambuka	M	780409 5507 08 1	10	16/08/2021	29/10/2021
2.	Luyanda	Mpini	M	851026 5502 08 5	10	16/08/2021	29/10/2021
3	Nomapha	Mthebe	F	780124 0556 08 8	10	16/08/2021	29/10/2021
4.	Phathiswa	Dywili	F	800729 0413 08 4	10	16/08/2021	29/10/2021
5.	Thozama	Tyunduthwa	F	930827 0610 08 0	10	16/08/2021	29/10/2021
6.	Ntombizandile	Fonk	F	990630 0399 08 5	10	16/08/2021	29/10/2021
7.	Vetiwe	Salman	F	710312 1010 08 1	10	16/08/2021	29/10/2021

8.	Mbuyiselo	Skai	M	700608 5749 08 3	10	16/08/2021	29/10/2021
9.	Bulelwa	Ncaphayi	F	820915 1668 08 3	10	16/08/2021	29/10/2021
10.	Vuyani	Mswazi	M	881019 5802 0 81	10	16/08/2021	29/10/2021
11.	Vuyani	Goodwin	M	791024 5836 08 8	10	16/08/2021	29/10/2021
12.	Amanda	Belani	F	821001 0417 08 2	10	16/08/2021	29/10/2021
13.	Mncedisi	Dyani	M	671201 5640 08 3	10	17/08/2021	29/10/2021
14.	Klerine	Adonis	F	760419 0136 08 7	10	17/08/2021	29/10/2021
15.	Unathi	Nofemele	F	830626 0390 08 6	10	17/08/2021	29/10/2021
16.	Chairman	Baartman	F	701020 1307 08 1	10	17/08/2021	29/10/2021

#### FINANCE DEPARTMENT PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Johanine	Wewers	F	960502 0050 08 1	1	06/07/2021	31/08/2021
2.	Sonia	Grobelaar	F	831226 0209 08 6	1	26/08/2021	26/08/2021

#### ELECTRICAL DEPARTMENT PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Johannes	Baadjes	M	711008 5387 08 2	1	31/08/2021	30/11/2021
2.	Jenevin	Van Wyk	M	890324 5173 08 0	3	31/08/2021	30/11/2021
3.	Caymen	Muller	M	880418 5115 08 3	3	31/08/2021	30/11/2021
4.	Paulos	Setona	M	940513 6106 08 7	3	31/08/2021	30/11/2021
5.	Nuveline	Plaattjes	M	970106 5169 08 2	6	31/08/2021	30/11/2021
6.	Gurswin	Wiese	M	980630 5337 08 2	1	13/09/2021	30/11/2021

#### CLEANING OF PARKS AND CEMETERIES (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Jacobus	Smith	M	840213 5225 08 4	4	15/09/2021	31/03/2022
2.	Shenin	Isaacs	F	990610 0305 08 4	4	15/09/2021	31/03/2022
3.	Carlos	Opperman	M	010318 5631 08 4	4	15/09/2021	31/03/2022
4.	Derenique	Carolus	F	010520 0841 08 5	4	15/09/2021	31/03/2022
5.	Susanna	Malgas	F	741013 0129 08 7	1	20/09/2021	31/03/2022
6.	Deon	Mouries	M	880803 5217 08 0	6	20/09/2021	31/03/2022
7.	Shermick	William	M	970102 5396 08 0	1	15/09/2021	31/03/2022
8.	Luyolo	Mbatani	M	911129 5810 08 5	10	23/09/2021	31/03/2022
9.	Jaleel	Rooifontein	M	010620 5305 08 4	9	20/09/2021	31/03/2022
10.	Nada	Nel	F	660503 0006 08 4	9	20/09/2021	31/03/2022
11	Sandra	Adonis	F	860302 0147 08 1	12	15/09/2021	31/03/2022
12	Annestacia	Davids	F	940725 0136 08 0	12	15/09/2021	31/03/2022



13.	Portia	Mfunda	F	920826 1129 08 4	12	15/09/2021	31/03/2022
14.	Luyolo	Jantjies	M	920329 5512 08 2	10	23/09/2021	31/03/2022
15	Michelle	Prins	F	000611 0164 08 1	6	22/09/2021	31/03/2022
16	Nadia	Jacobs	F	820703 0064 08 6	6	22/09/2021	31/03/2022
17	Mariska	Afrika	F	011102 0307 08 3	6	22/09/2021	31/03/2022
18.	Romario	Banda	M	000623 6029 08 5	7	21/09/2021	31/03/2022

**GRAND TOTAL: 315 BENEFICIARIES**

**Recommendation/ Aanbeveling**

That Council notes the contents of the Progress Report on Job Opportunities for the period July- September 2021.

**This item served before the Strategy & Social Development Portfolio Committee on 01 December 2021.**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 01 Desember 2021**

**Aanbeveling / Recommendation**

1. That Council notes the contents of the Progress Report on Job Opportunities for the period July- September 2021.
2. That the appointment of the EPWP workers be verified by all councillors in the respective wards.

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

1. That Council notes the contents of the Progress Report on Job Opportunities for the period July- September 2021.
2. That the appointment of the EPWP workers be verified by all councillors in the respective wards.

**EXPENDITURE OF THE 2021/2022 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FIRST QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of report**

To submit a report to Council regarding the expenditure on the 2021/ 2022 budget for the first quarter as measured by the approved Top level SDBIP

**Background**

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget.

**Comments:**

No council meetings taking place due to the local government elections that will be taking place in November, however in terms of council resolution A2999 dated 24 June 2014 the section 113 of System delegations the Executive mayor and Municipal Manager have the following power of delegations:

Emergency decision- making

1. To decide on and acts in cases requiring an immediate, in consultation with the executive mayor or Deputy or Speaker. If Executive Mayor, Deputy Mayor, Speaker is not available, then only in exceptional cases the Municipal manager may act on his/her own initiative.
  - a. This delegation may only be exercised in an emergency or in exceptional circumstances which may severely prejudice and have detrimental impact on the Municipality and/or its residents, without detracting from the principle of accountability.
  - b. This power cannot be delegated or sub- delegated and whenever it is exercised a report must be submitted to council as soon as possible.

**Recommendation**

That the Executive Mayor and Municipal manager to approve expenditure of 2021/2022 Budget measured by the top level SDBIP for the first quarter of 2021/2022 financial year in terms of the above mentioned system of delegations:

**NOTE:** The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 01 December 2021 (pg. 40 – 45)

**This item served before the Strategy & Social Development Portfolio Committee on 01 December 2021.**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 01 Desember 2021**  
**Aanbeveling / Recommendation**

That the Executive Mayor and Municipal manager to approve expenditure of 2021/2022 Budget measured by the top level SDBIP for the first quarter of 2021/2022 financial year in terms of the above mentioned system of delegations

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 07 Desember 2021

Aanbeveling / Recommendation

That it be noted that the Executive Mayor and Municipal manager approved expenditure of 2021/2022 Budget measured by the top level SDBIP for the first quarter of 2021/2022 financial year in terms of the above mentioned system of delegations

**RE-SUBMISSION - IMPACT OF ESKOM LOAD SHEDDING ON SERVICE DELIVERY (16/2/1/1) (DIRECTOR ENGINEERING SERVICES)**

**Purpose of Report**

To inform Council of the impact and associated risks of Eskom's load shedding program on service delivery by the Directorate Engineering Services.

**Background**

The Engineering Portfolio Committee, at the portfolio meeting held on 9 June 2021, requested that the report on the impact of load shedding be resubmitted.

ESKOM from time to time implement, when experiencing generating electricity due to power station failures, load shedding with regular two and a half hour power outages which has a negative impact on service delivery by the Departments of Civil Engineering Services, Electrical Engineering Services and Solid Waste Management within the Directorate Engineering Services.

These impacts are summarized below and where high risks associated with load shedding are identified, control processes are proposed to address these risks with the estimated costs thereof.

**DISCUSSION**

**A. CIVIL ENGINEERING SERVICES**

**1.1 Sewage treatment**

All five towns' sewage treatment depends on electricity to power pumps, aerators and settling tanks. Without the pumps no activated sludge is circulated to have the necessary biomass in the reactor. This causes the sludge not to be broken down sufficiently by the organisms present in the sludge. For the duration of the time that the electricity is off, the raw sewage just flows into the works and through the different stages and runs into the oxidation ponds. The effluent quality will gradually deteriorate and affect the operation of the oxidation ponds. Only the WWTW in Montagu is currently fitted with a generator (300 kva).

**1.2 Sewer Pump stations**

**1.1.1 Ashton**

There are four sewage pump stations in Ashton namely one at Unipack, two in Zolani and the main pump station next to the Cogmanskloof River. The Unipack and Zolani pump stations do not serve such a large runoff area and can handle the two and a half hour power outages with the available storage capacities in the sumps. The main pump station at the Cogmanskloof River however, receives all Ashton's sewage runoff, excluding Zolani. This pump station's storage capacity is not sufficient for the full two and a half hours and starts overflowing after about two hours if the sump is not emptied before the power outage. This raw sewage overflow is currently stored in a coffer dam but can result in pollution of the river.

**1.1.2 Montagu**

There are four pump stations in Montagu namely one at Montagu Springs, one at Ahsbury and pump stations 1 and 2 at the Kingna River. All the other pump station pump to pump station no. 1. There are however standby gensets at pump stations 1 and 2 that provide electricity during power outages whilst the storage capacities at the Montagu Springs and Ashbury pump stations are sufficient to handle the two and a half hour power outages.

### **1.1.3 Bonnievale**

There are 9 pump stations in Bonnievale of which pump stations 2, 5 and 7 have capacity problems. When the power is out for two and a half hours, these pump stations are serviced by the sewage tanker as required.

### **1.1.4 Robertson**

There are three sewage pump stations in Robertson in the area of Nkqubela. When the electricity supply is interrupted, two of the pump stations are operated with standby gensets and the third one is serviced by the sewage tanker.

### **1.1.5 McGregor**

There are 1 sewage pump stations in McGregor servicing the informal settlement. No storage capacity problems are experienced within the two and a half hour power outage.

## **1.2 Water Purification**

### **1.2.1 Ashton**

Water is supplied to the canning factories during the harvesting season. All of Ashton's raw water is however supplied from the Breede River pump station on the Breede River near Viljoensdrift and from the Breede River Canal pump station which are both situated in the Robertson area. If load shedding occurs in Robertson and Ashton, the demand in Ashton cannot be met as no raw water can be provided to Ashton where the demand is still high as the canning factories, which installed generators to be fully functional during load shedding, and are still in full operation.

The storage facilities in Ashton consists of 2 x 2 200kl for Cogmanskloof, 1 x 2400kl for Conradiedorp and 1 x 2100kl for Zolani. The peak months for usage in Ashton is between January till March, reaching purification quantities of 250ML/month which equals 9MI/day or 937kl for 2 and a half hours. The storage capacity is therefore ample for the load shedding.

### **1.2.2 Montagu**

When load shedding occurs in Montagu, the demand also decreases substantially. The water demand in Montagu is however substantially higher during the summer months in relation to the rest of the year and if load shedding occurs regularly, problems are experienced to keep the reservoir levels high as the pump stations are affected by the power outages.

The storage facilities in Montagu totals 10 550Kl. The peak month for usage in Montagu is February, reaching purification quantities of 125ML/month which equals 4.46MI/day. The storage capacity is therefore ample for the duration of the load shedding.

### **1.2.3 Bonnievale**

The storage facilities in Bonnievale totals 6 750Kl. The usage in Bonnievale is quit constant during the year with the main contributor being the cheese factory. The purification quantities reach a peak of 175ML/month which equals 6.25MI/day. The cheese factory also installed a 1MI storage facility on site and therefore the storage capacity is ample for the duration of the load shedding.

### **1.2.4 Robertson**

The storage facilities in Montagu totals 11 700Kl. The peak month for usage in Robertson is February due to the wine industry, reaching purification quantities of 239ML/month which equals 8.53MI/day. The storage capacity is therefore ample for the duration of the load shedding.

### 1.2.5 McGregor

McGregor has enough storage capacity available to handle the two and a half-hour load shedding interruptions.

It is therefore necessary to consider the provision of standby power generators at the following points to handle the normal two and a half hour power outages during load shedding:

1. Ashton WWTW
2. Robertson WWTW
3. Bonnievale WWTW
3. Main sewage pump station in Ashton.
4. Sewage pump stations 2, 5 & 7 in Bonnievale

The required sizes of generators and the estimated cost thereof are as shown in the table below.

<u>Pump Station</u>	<u>Diesel Generator Size</u>	<u>Estimated Cost</u>	<u>Comments</u>
Ashton WWTW	410 KVA	R 936 200	
Robertson WWTW	550 KVA	R 1 109 700	
Bonnievale WWTW	300 KVA	R 871 700	
Ashton Main Sewage Pump Station 1 x 75 kw motor	275 KVA	R 661 650	22kW pump to be switched on last.
Bonnievale Sewage Pump Station 2 1 x 48 kw motor	200 KVA	R 510 000	
Bonnievale Sewage Pump Station 5 1 x 48 kw motor	200 KVA	R 510 000	
Bonnievale Sewage Pump Station 7 1 x 48 kw motor	200 KVA	R 510 000	
<b>Total</b>		<b>R 5 109 250</b>	

The estimated cost of the generators does not include transportation, installation, security (e.g. fencing) or any operational costs (e.g. diesel)

The tariffs for the hiring of generators are currently as follows:

20 kVa..... R 3 500 / day  
 50 kVa ..... R 6 000 / day  
 100 kVa ..... R 10 500 / day  
 200 kVa ..... R 14 500 / day  
 250 kVa ..... R 19 000 / day

The interruption of power supply and the switching on of pumps under full load have a negative impact on the equipment and plant and also causes water hammer in the pipes that can reduce the lifetimes of the pipes substantially.

It is not practical to install standby generator at the Water and Wastewater Treatment plants because of the sizes of the generators required, but if prolonged power outages of between 6 hours and 14 days are experienced (as stated in the circular from the Dept. of Local Government) standby generators can be installed at the water treatment plants as well as in conjunction with severe water restrictions to limit the water demand.

At the Wastewater Treatments Works the plant has to operate at full capacity as it is impossible to limit the effluent inflow and the installation of standby generators is therefore not feasible as it will be too costly. The construction of emergency



storage dams at the wastewater treatment plants is also not feasible because of the sizes of the dams required, lack of suitable space and land for these dams and the environmental impact thereof, which will require full EIA's.

The sizes of generators required and the estimated cost thereof for the Water Treatment Works in the event of prolonged power outages are as shown in the table below.

<u>Location</u>	<u>Motor Rating kW</u>	<u>Generator Size kVA</u>	<u>Estimated Cost</u>	<u>Fuel Consumption Liter / hour</u>
<b>Ashton</b>				
Pompstasie by suiwering 1 x 75kw	75	300 kVA	R 871 700	35
Filterpompe watersuiwering 1 x 30	30			
Filterpompe by watersuiwering 1 x 22kw	22			
Conradie Booster pompstasie: 1 x 75kw, (30 x 2)	75	275 kVA	R 661 650	27
Zolani Pompstasie 1 x 75kw	75	275 kVA	R 661 650	27
<b>Montagu</b>				
George Brink reservoir 1 x 30kw	30	550 kVA	R 1 109 700	56
Montagu Suid 1 x30kw	30			
Ashbury 1 x 75kw	75			
Waterwerke Besinkdam pompe (9kw)	9			
Backwash pomp 37kW	37			
Rouwater pompe 2x 11kW	11			
Blower 22Kw	22			
Kanonkop 1 x 22kw	22	80 kVA	R 280 000	12,5
Badshoogte 1 x 9.2 kw	9,2	30 kVA	R 205 200	3,5
Montagu Wes 1 x 7,5kw	7,5	30 kVA	R 205 200	3,5
<b>Bonnievale</b>				
2,5 Mi reservoir 1 x 55kw		275 kVA	R 661 650	33
Ou groot reservoir 1 x 45kw				
<b>McGregor</b>				
Suiweringswerke 1 x 18kw	18	80 kVA	R 280 000	8
<b>Robertson</b>				
Nkqubela pompstasie 1 x 11kw	11	45 kVA	R 225 700	6
Reservoir 2 pompstasie 1 x 55kw	55	200 kVA	R 510 000	20
Reservoir 3 pompstasie 1 x 37,5kw	37,5	150 kVA	R 416 000	16
Kanaal pompstasie 3 x 37,5kw	3 x 37,5	275 kVA	R 661 650	29
Gumgrove pompstasie 1 x 55kw	1 x 55	275 kVA	R 661 650	23
1 x 30kw	1 x 30			
		<b>Total</b>	<b>R 7 411 750</b>	

## **B. ELECTRICAL ENGINEERING**

### **1 Consumers**

- No service delivery to consumers.
- Damage to electrical and electronic equipment of consumers – by laws/service delivery agreements/insurance, for possible claims against municipality
- Production losses

### **2 Municipality**

- Damage to electrical and electronic equipment.
- Negative impact on the electrical networks that are connected under full load on a regular basis.
- Loss of income.

### **3. Town Planning & Building Control**

No access to IT facilities

### **4. Solid Waste Management**

#### **4.1 Ashton Recycling Plant will be rebuild.**

No recycling can take place but sufficient storage space will be provided on site.

#### **4.2 Weighbridges at Ashton and Robertson**

The weighbridges are not operational, and standby generators must be made available.

### **5. Housing**

No access to IT facilities.

## **C. CORPORATE SERVICES**

### **1 Administrative Support**

During power interruptions the telephones/switchboards at Bonnievale, McGregor, Montagu and Robertson offices are affected. Although there is UPS's installed, does it have a limited capacity of 2 hours. Further is problems experienced with IT systems and all other activities that need electricity to function. The solution seem to be to install proper generators at the four (4) offices. The cost for this amounts to R 3 800 000.

### **2 Governance Support**

#### **2.1 Customer Care – Call Centre**

A generator is currently in use when electricity is off. This generator generates only power to activate the telephone system. No access to IT facilities is available. A more powerful generator of 6 KVA , according to the electricity department, is needed. Enough power will then be generated to provide electricity to use the IT equipment, lights, fridge and to boil water. The estimated cost for the generator is R 250 000.

### **3 Traffic Services**

We experience problems when Load shedding is taking place because we solely depend on the electricity to do any transaction, our computers are directly linked to the department of transport but each and every Town is responsible for transactions. We have no generators for backup purposes and that also impact negatively to the service delivery. Some of the clients must come to the traffic department during their lunch time only to find out the electricity is off, unfortunately the transaction can't also be done manually. We also at risk of damage of property and loss valuable documents like the face value documents and each and every transaction done copies must be made without the generators we also face loss of income and clients. The vehicle testing station cannot function when these load shedding are taking place. It further needs to be mentioned that the fire services is also located on the same erf as the Ashton Traffic Centre and that they are also in need of electricity. The cost to purchase two generators for Ashton and Robertson Traffic Offices amount to R 1 100 000.

### **4 Community Facilities: Halls**

#### **4.1 We received several requests from clients to secure the utilization of our Halls during load shedding via generators. We have no generators at our Halls, especially at weekends. The result is that clients must do extra planning when they book the Halls. We do not budget for generators and the impact on income will be huge for the municipality as well as possible loss and damage to property and human lives.**

## 5 Libraries

Libraries issue books and materials on the new SLIMS Program which is electronically connected with the Provincial Library Services on computer. If load shedding occur, than they must switch over to the manual system. No verification and controlling over books and material can take place. The alarm and book detector system will not be in use. No access to internet services for members of the public and the libraries. No photo copying can take place. It will be virtually impossible to sustain a service of high standard. The installation of generators which can have the dual function to support the switch board (lights, plugs) and computers in the building during load shedding, will be helpful.

Load shedding also impact on our services and hours inside the Library. The selection of books on the shelves, for members is impossible, due to the darkness during the winter. Some of the Libraries close at 18h00 when it is already dark during the winter. The libraries will become a security risk and the property of the municipality, the public or members that visit the library, must be safeguard against acts of violence, theft or any damage that may occur. If generators are purchased for the libraries, we need around R 1600 000.

## D. STRATEGY AND SOCIAL DEVELOPMENT

### 1. Information and Communication Technology (ICT)

The municipal office in Ashton, our production data center and the Robertson Thusong, our disaster recovery data center, are the only offices with an emergency power systems in the form of generators. During load shedding and other unplanned power failures, all IT systems stay uninterrupted and online.

As for all our other offices, we have implemented a limited or no emergency backup power system strategy. During load shedding and other unplanned power failures, all IT systems remain available for approximately 10-60 minutes, with an emergency power system in the form of UPS. These IT systems are shut down safely, to prevent data loss and damage to hardware. These IT system stays offline until the power supply is restored.

#### Below our current emergency power system strategy:

Municipal Building	Diesel Generator / UPS capacity	Estimated emergency power system	Estimated Computer User
<b>ASHTON</b>			
Ashton Municipal Building	90 KVA Diesel Generator	Uninterrupted	90 users
Ashton Call Centre	20 KVA UPS	20-40 minutes	13 users
Ashton Stores	None	None	5 users
Ashton Civil	None	None	6 users
<b>ROBERTSON</b>			
Robertson Municipal Building	30 KVA UPS	20-40 minutes	40 users
Robertson Stores	None	None	17 users
Robertson Commando	10 KVA	10-20 minutes	13 users
Robertson Library	None	None	3 users
Robertson Muiskraalkop	None	None	8 users
Robertson Housing Swimming Pool	None	None	3 users

Robertson Thusong	Diesel Generator	Uninterrupted	Unknown
Robertson Traffic	None	None	3 users
Robertson Youth Centre	None	None	1 user
<b>BONNIEVALE</b>			
Bonnievale Municipal Building	20 KVA UPS	20-40 minutes	20 users
<b>MONTAGU</b>			
Montagu Municipal Building	20 KVA UPS	20-40 minutes	18 users
<b>MCGREGOR</b>			
MgGregor Municipal Building	1 KVA UPS	10-20 minutes	5 users

### **Recommendation**

Our data centers and IT systems are heavily dependent on an uninterrupted power supply. We therefore recommend that the following emergency power system strategy be implemented at the following offices to keep the business going during a power outage. This strategy will be in line with the standards of our production and disaster recovery data centers for reliability and productivity.

<b>Municipal Building</b>	<b>Diesel Generator capacity</b>	<b>Estimated emergency power system</b>	<b>Estimated Cost</b>	
<b>ASHTON</b>				
Ashton Call Centre	90 KVA	Uninterrupted	R 351 000	Support the recommendation of Corporate Services, but recommend 90 KVA for potential growth and/or adding the Ashton Town Hall to the generator supply.
Ashton Traffic and Fire Station	130 KVA	Uninterrupted	R 400 000	Support the recommendation of Corporate Services, but recommend 100 KVA for potential growth.
<b>ROBERTSON</b>				
Robertson Stores	90 KVA	Uninterrupted	R 351 000	Support the recommendation of Financial Services, but recommend 90 KVA and add all/most municipal office to generator supply.
Robertson Traffic	90 KVA	Uninterrupted	R 351 000	Support the recommendation of Corporate Services, but recommend 90 KVA for potential growth.
<b>BONNIEVALE</b>				
Bonnievale Municipal Building	200 KVA	Uninterrupted	R 510 000	.
<b>MONTAGU</b>				
Montagu Municipal Building	200 KVA	Uninterrupted	R 510 000	
<b>MCGREGOR</b>				
MgGregor Municipal Building	100 KVA	Uninterrupted	R 400 000	

## **E. FINANCE**

### **1. General**

During power interruptions the pay points and telephones/switchboards at Bonnievale, McGregor, Montagu and Robertson offices are affected. Although there is UPS's installed, does it have a limited capacity of 2 hours. Further is problems experienced with IT systems and all other activities that need electricity to function. The solution seem to be to install proper generators at the four (4) offices as indicated under Administrative Support.

### **2. Supply Chain Management.**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as requisitions cannot be recorded and it will mean that all requisitions must be forwarded to Ashton and be recorded at Ashton.

### **3. Income and Expenditure**

#### ***Income***

##### **Cashiers**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as cashiers cannot issue receipts via the financial system but must issue hand written receipts. The receipts must then forwarded to Ashton so that it can be recorded on the financial system. It will take much longer than normal to issue receipts and to update the records of debtors. It will also mean that prepaid electricity cannot be purchased at the towns as mentions.

##### **Accounts sections**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as new accounts cannot be opened there.

##### **Credit control**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as arrangement for payment cannot be recorded on the financial system. As the debtors records will take a while to be updated, will it not be possible to enforce credit control steps.

##### **Enquiries**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as residents cannot contact the enquiry clerks in regards to their accounts.

#### ***Expenditure***

##### **Salaries**

This section will not be affected.

##### **Creditors**

This section will not be affected.

### **4. Budget and Support Services**

##### **Auxiliary services**

This section will not be affected.

##### **Asset Management and Insurance**

Load shedding impacts on Robertson office and therefore on the stores as the municipality make use of an electronic stores system. All goods received and issued must be recorded immediately to ensure that the

goods in the stores reconcile with the stores system. All goods issued and received must be recorded in writing but stock control will be effected negatively.

The total cost for providing generators for electricity amounts to R 11 611 000.

**This item served before the Engineering Services Portfolio Committee on 01 December 2021**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 01 Desember 2021**

**Aanbeveling / Recommendation**

1. That council takes note of the contents of the report.
2. That the Director: Engineering Services investigate the operational cost for generators and the feasibility of using UPS during load Shedding.

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

1. That council takes note of the contents of the report.
2. That the Director: Engineering Services investigate the operational cost for generators and the feasibility of using UPS during load Shedding.



**TERRAPLAN ASSOCIATES: APPLICATION FOR ENCROACHMENT (±2.5 M) ON STREET RESERVE  
ADJACENT TO ERF 4821, ROBERTSON (7/2/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**Purpose of report**

To submit a report to the Mayoral Committee for consideration regarding an application received from Terraplan Associates on behalf of Engen Petroleum Beperk.

**Background**

The following letter was received from Terraplan Associates:

*" Hierdie firma is aangestel om Engen Petroleum Beperk te ondersteun wat sekere verbeteringe aan hulle vulstasie op erf 4821 (voorheen erf 833), Kerkstraat, Robertson, aan wil bring.*

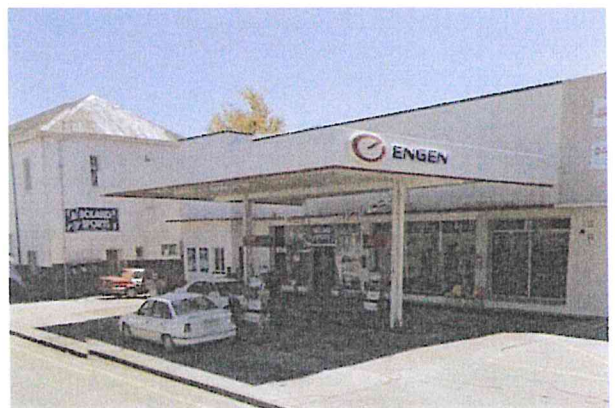
*2. Die verbetering sluit in nuwe ondergrondse tenks en korporatiewe handelsteken. Om hierdie verbeteringe aan te bring moet nuwe bouplanne voorgelê word.*

*3. Die Raad se Hoof Stadsbeplanner, Mnr Kobus Brand, het bevestig dat om die bouplanne goed te keur moet daar egter eers 'n magtiging deur die Munisipale Bestuurder/Burgermeesterskomitee toegeken word om die huidige vulstasie-dak (canopy) wat oor die erf grens strek, te magtig.*

*4. Die doel van hierdie aansoek is dus om te versoek dat die Raad goedkeuring verleen as volg:*

*4.1 Huidiglik en histories bestaan twee pomp-eilande en oordak (canopy) oor die straatgrens van erf 4821.*

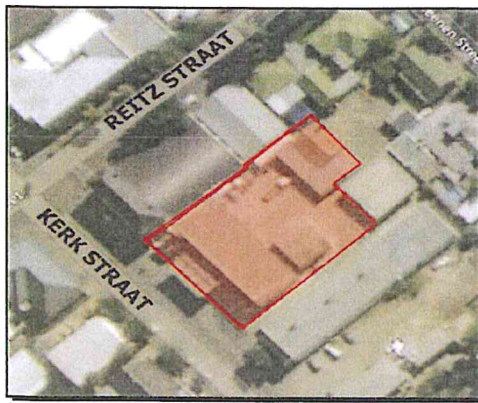
*Die twee pompe bestaan al geruimte tyd, maar geen bevestiging hoe lank, kon verkry word nie. Gedurende Augustus 1986 het die destydse eienaar, Mobil Garage, aansoek gedoen om die oordak (canopy) te verleng om ook hierdie 2 pompe in die straatkant van erf 4821, te dek. Die oordak oorskry sowat 1.8m in die straatgrens in.*



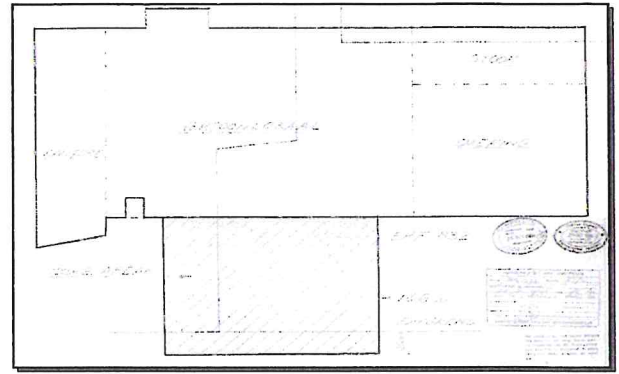
*Hierdie aansoek is also goedgekeur op 25 Oktober 1986. Die motivering van die aansoeker (Robertson Garage) vir 'n dak oor die pompe op daardie stadium was as volg:*

- Dit sal tot niemand se nadeel strek as die afdak oorskry tot dieselfde mate as die petrolpompe nie*
- Dit sal groter gerief aan die kliënte verskaf veral wanneer dit reën of baie warm is.*
- Dit sal die aangesig van die gebou verbeter, en dit sal vir die vulstasie moontlik wees om die vulstasie behoorlik te verlig wanneer dit donker is.*
- Robertson Garage verskaf werk aan 30 werknemers wie in totaal 87 afhanklikes het.*

*4.2 Robertson Garage het toe die oordak verleng tot waar hy vandag is.*



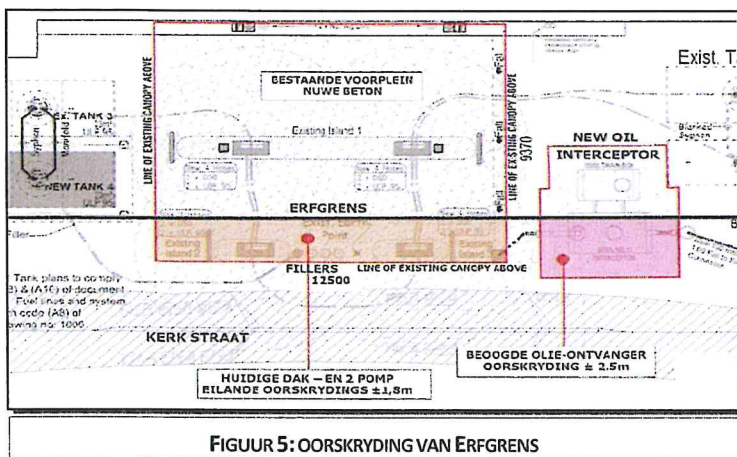
FIGUUR 3: BO-AANSIG VAN VULSTASIE



4.3 Verdere veranderinge is aangebring oor tyd gedurende 1987 (nuwe ondergrondse tenks en vuller punt) en gedurende 2000 (nuwe 23 000 liter tenk).

4.4 Daar was histories nog geen klagtes rakende die oorskryding nie, dit benadeel geen gevestigde regte nie en het geen verkeersinvloed of impak op voertuig- of voetganger beweging nie.

4.5 Engen wat tans die nuwe eienaar is, wil graag nuwe verbeteringe aan die vulstasie aanbring, onder meer 'n nuwe olietenk wat sowat 2.5m in die straatgrens instrek, en benodig dus weer eers die Raad se toestemming om die oorskryding te bevestig sodat die grondgebruik/bouplan aansoek kan voortgaan. Let asseblief dat die posisie van die historiese tenks so is dat die nuwe verbeteringe nie anders kan as om die grens te oorskry nie.



FIGUUR 5: OORSKRYDING VAN ERFGRENS

5. Daar word dus formeel versoek dat sodanige goedkeuring/kondonnasie toegestaan word aan die huidige en toekomstige oorskryding, om te verseker dat die verbeteringe se grondgebruiks- en bouplanaansoeke, wat ook tot voordeel van dienslewering aan Robertson en omgewing se motoriste sal wees, kan voortgaan.

*Dit word vertrou u vind bogenoemde in orde."*

### Comments

A location map was attached.

**The Directors were requested to comment not later than 08 October 2021. The following comments were received:**

**Comments: Director: Strategy and Social Development:**

The application is hereby supported as the canopy has been in existence since 1986. The encroachment of the new underground oil interceptor, by 2.5m, is also supported, subject to no municipal services be affected.

**Comments: Chief Financial Officer**

No objection

**Comments: Director: Community Services**

No objection.

**Comments: Director: Engineering Services**

Die aansoek word ondersteun. Die tenk sal geen invloed op die sonering en grondgebruikregte of enige impak op enige dienste hê nie.

**Comments: Cllr Shibili**

The application is supported

**Recommendation/ Aanbeveling**

1. That it be confirmed that a portion of municipal land, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application received from Terraplan Associates on behalf of Engen Petroleum Beperk for encroachment ( $\pm 2.5$  m) on street reserve adjacent to erf 4821, Robertson be approved subject to the following conditions:

*Dat die aansoek ontvang vanaf Terraplan Associates namens Engen Petroleum Beperk vir die oorskryding ( $\pm 2.5$  m) op straatreserwe aangrensend erf 4821, Robertson goedgekeur word onderhewig aan die volgende voorwaardes:*

- 2.1 That the applicant registers a servitude on street reserve adjacent to erf 4821, Robertson as indicated on the plan submitted. The compensation to be paid to Langeberg Municipality for the servitude will be determined as the fair market value of the area of the servitude.

*Dat die aansoeker 'n servituut registreer oop die straatreserwe aangrensend erf 4821, Robertson soos aangedui op die plan wat ingedien is. Die vergoeding vir die servituut betaalbaar aan Langeberg Munisipaliteit sal bereken word as billike markwaarde van die servituut area.*

- 2.2 That the applicant be responsible for submission of the required building plan application to the Municipality's Building Control Section.

*Dat die applikant verantwoordelik sal wees vir die indiening van die voorgeskrewe bouplan aansoek aan die Boubeheer Afdeling van die Munisipaliteit.*

- 2.3 That the future maintenance of this servitude area be for the account of the applicant.

*Dat alle toekomstige onderhoud van die servituut area vir die rekening van die aansoeker sal wees.*

- 2.4 That the servitude is subject to municipal rates being levied to be paid by the applicant.



*Dat die servituut onderhewig sal wees aan die heffing van munisipale dienste wat betaalbaar is deur die aansoeker.*

- 2.5 That all costs involved with finalization of this transaction be for the account of the applicant.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die aansoeker sal wees.*

**NOTE:** The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 01 December 2021 (pg. 58)

**This item served before the Corporate Services Portfolio Committee on 01 December 2021**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

1. That it be confirmed that a portion of municipal land, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

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- 2.5 That all costs involved with finalization of this transaction be for the account of the applicant.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die aansoeker sal wees.*

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021

Aanbeveling / Recommendation

1. That it be confirmed that a portion of municipal land, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

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- 2.5 That all costs involved with finalization of this transaction be for the account of the applicant.

*Dat alle kostes met betrekking tot die finalisering van die transaksie vir die rekening van die aansoeker sal wees.*

## MAINTENANCE OF ROADS – (16/1R)(DIRECTOR ENGINEERING SERVICES)

### Purpose of report

To submit to Council the possible implementation plan to maintain the road assets in a reasonably optimal manner.

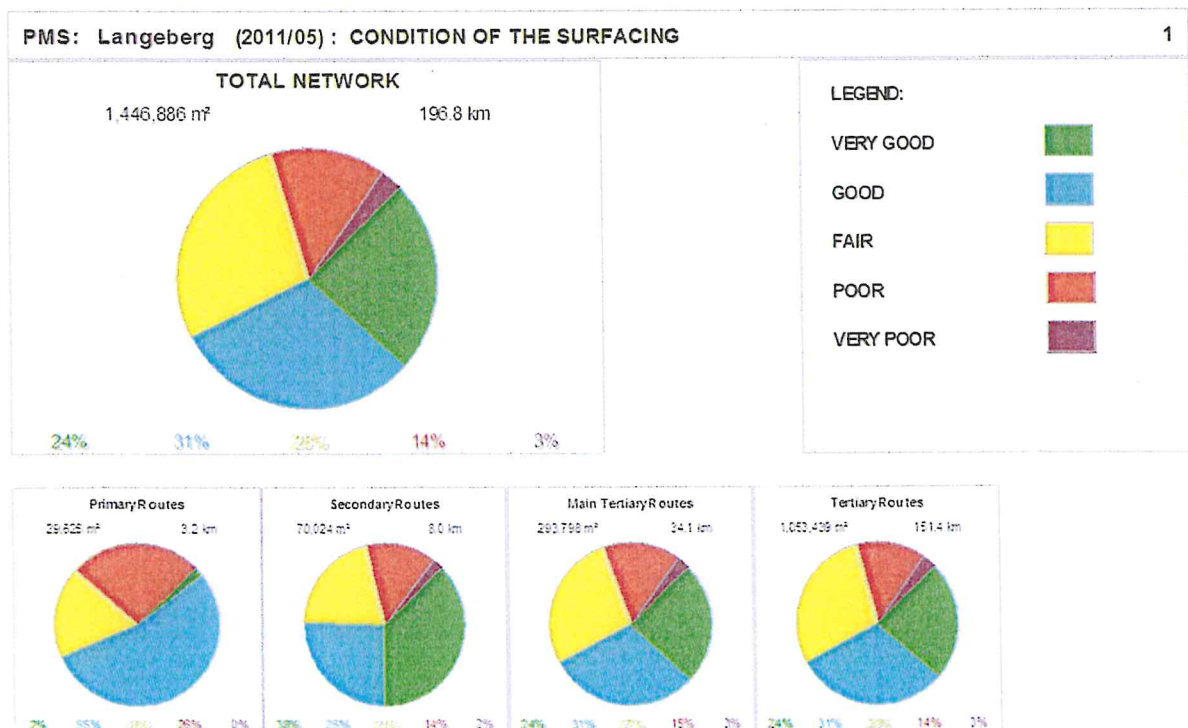
### Background

When proceeding with the planning for maintenance of roads, the following methodology is followed:

- Assess roads and identify/prioritise maintenance projects
- Follow economic and technically sound design criteria
- Budget and implement projects

The identification of road maintenance projects are done by means of a Pavement Management System through collecting relevant pavement condition data, analysing the data and identify, quantify and prioritise remedial needs.

The total surfaced roads in all towns of the municipality consists of 1 446 886m<sup>2</sup> or 198.8km in length. The condition of the surfaces are indicating in the graphs below.



Physical inspections were carried out to determine the roads that have the worst conditions in the five towns and where remedial action needs to be taken urgently. The road conditions vary across the towns of Ashton, Bonnievale, McGregor, Montagu and Robertson while 80% of the bituminous road surfacing needs urgent attention to prevent moisture ingress and extend the life. Many of the road surfacings are old and dry and rejuvenation and resealing projects are unavoidable to avoid the total collapse of the surfaces.



## General Conditions

Surfaced road conditions are described broadly in terms of the visual condition index of the road. This index represents a weighted average of the condition based on all defects:

Town	General Road Condition (km)					Grand Total
	1 – Very Good	2 - Good	3 - Fair	4 - Poor	5 – Very Poor	
Ashton	7.0	10.6	11.3	7.1	0.4	36.4
Bonnievale	1.0	3.7	10.9	7.1	4.0	26.7
McGregor	4.3	1.5	1.5	4.6	0.7	12.6
Montagu	4.3	9.4	18.8	9.8	3.5	45.7
Robertson	8.4	26.9	27.0	10.5	4.6	77.4

## Component Conditions

General poor syurfacing condition occur throughout the municipality

Town	Surfacing Condition (sqm)					Grand Total
	1 – Very Good	2 - Good	3 - Fair	4 - Poor	5 – Very Poor	
Ashton	0.0	8 935	86 445	152 239	36 386	284 005
Bonnievale	0.0	4 248	44 363	98 217	51 783	198 611
McGregor	19 126	8 804	15 573	40 592	4 972	89 068
Montagu	0.0	21 817	27 131	218 909	118 378	386 236
Robertson	979	4 311	123 940	382 928	87 924	600 082

Poor pavement conditions is an indication of the layer works collapsing and reconstruction needed.

Town	Pavement Condition (sqm)					Grand Total
	1 – Very Good	2 - Good	3 - Fair	4 - Poor	5 – Very Poor	
Ashton	5 232	44 837	118 056	86 974	30 460	285 559
Bonnievale	4 575	6 262	66 393	68 887	52 822	198 938
McGregor	24 285	16 779	24 673	14 150	9 180	89 068
Montagu	18 068	13 567	136 450	132 941	85 794	386 820
Robertson	2 398	55 197	285 866	207 637	52 025	603 123

## Modes of Failure

The mode of failure of most of the flexible pavements involves surface ageing and cracking with associated moisture ingress, followed by deformation and potholing.

Most of the distress appears to be associated with water ingress through old surfacing's which can be arrested through surface rejuvenation and resealing. In some places the distress is more substantial and major patching or rehabilitation is required.

## Asset Values

Using straight line depreciation, based on the deduct-value condition, provides an indication of current replacement cost (CRC), depreciated replacement cost (DRC) and remaining life (DRC/CRC) as follow:

### Surfacing Remaining Life Percentage

Town	Sum of area	Sum of CRC	Sum of DRC	Ratio DRC/CRC
Ashton	260 673	R 22 212 582	R 9 823 718	42%
Bonnievale	183 695	R 14 641 551	R 5 689 984	39%
McGregor	75 370	R 5 857 208	R 3 616 474	62%
Montagu	351 256	R 32 122 722	R 11 065 245	34%
Robertson	565 805	R 54 108 595	R 22 372 326	41%

### Pavement Remaining Life Percentage

Town	Sum of area	Sum of CRC	Sum of DRC	Ratio DRC/CRC
Ashton	262 226	R 56 106 389	R 29 041 854	52%
Bonnievale	184 022	R 39 370 750	R 16 573 364	42%
McGregor	75 370	R 16 124 756	R 10 298 612	64%
Montagu	351 841	R 75 274 965	R 33 581 772	45%
Robertson	568 847	R 121 710 123	R 62 735 242	52%

The surfacing's generally have remaining live of 40% and need attention. The pavement remaining lives are generally around 50% and if surfacing's are resurfaced or rejuvenated these will improve significantly.

Paved roads with bituminous surfacing needs to be resurfaced every 10 years which gives a resurfacing need of around 144 000 sq.m per year at an cost of R 100/sq.m amounting to R14.4 million per year. This can be compared to the 1 136 000 sq.m (80%) of surfacing currently in a poor or very poor condition. The difference between the "Need area"of 144 000 sq.m and area of 1 136 000 sq.m in a poor and very poor condition represents the backlog in respect of re-surfacing. This amounts to some 1 000 000 sq.m or 70% of the total road surface in the municipality. This backlog amount for resurfacing these streets would be around R 100 million which far exceeds the needs based on asset value.

### Road Maintenance Programmes

The primary determinant in selecting roads to be maintained is the condition of the surfacing. In this way only roads that are urgently in need of attention will be included on the programme. The approach is to treat all roads with dry and old resurfacing with a diluted emulsion at this stage to rejuvenate the surfacing and to monitor the results and assess the effectiveness of the treatment.

### Treatment Abbreviations

Code	Description	All in rate R/sqm
DE2	Diluted emulsion, minor patching and crack seal	30
MP15	Micro Paving 15mm	80
REH	Rehabilitation	310
BL	Replace with Block Paving	290

The roads for rehabilitation are listed below:

TOWN	Road	Length (m)	Paved width (m)	Pvmt Area (m <sup>2</sup> )	Treatment	Rate	Amount
Ashton	Faure	130	10,00	1300	REH	310	R403 000,00
Ashton	George	400	8,00	3200	REH	310	R992 000,00
Ashton	Middel	440	8,00	3520	REH	310	R1 091 200,00
Bonnievale	Malherbe	870	5,20	4524	BL	290	R1 311 960,00
Bonnievale	Waterkant	550	6,20	3410	BL	290	R988 900,00
Bonnievale	Almeria	210	9,00	1890	REH	310	R585 900,00
Bonnievale	Landbou	360	3,80	1368	REH	310	R424 080,00
Bonnievale	Milner Street	280	9,00	2520	REH	310	R781 200,00
Bonnievale	Voortrekker Street	110	10,40	1144	REH	310	R354 640,00
Bonnievale	Waterkant	650	6,20	4030	REH	310	R1 249 300,00
Montagu	Denne	130	6,00	780	BL	290	R226 200,00
Montagu	Van Wyk	290	6,00	1740	BL	290	R504 600,00
Montagu	Visser	170	6,00	1020	BL	290	R295 800,00
Montagu	Aster	280	8,00	2240	REH	310	R694 400,00
Montagu	Bath	190	6,90	1311	REH	310	R406 410,00
Montagu	Du Toit	470	8,60	4042	REH	310	R1 253 020,00
Montagu	Eike	370	6,50	2405	REH	310	R745 550,00
Montagu	Kerk	950	9,80	9310	REH	310	R2 886 100,00
Montagu	Protea	260	8,00	2080	REH	310	R644 800,00
Montagu	Uitvlucht	240	8,00	1920	REH	310	R595 200,00
Montagu	Van Riebeeck	660	7,00	4620	REH	310	R1 432 200,00
Montagu	Wilhelm Thys	690	8,00	5520	REH	310	R1 711 200,00
Robertson	Dirkie Uys Street	240	7,00	1680	BL	290	R487 200,00
Robertson	Adderley	1080	8,00	8640	BL	290	R2 505 600,00
Robertson	Paul Kruger	570	8,60	4902	MP15	80	R392 160,00
Robertson	Van Zyl	480	10,00	4800	MP15	80	R384 000,00
Robertson	Jasmyn	610	7,30	4453	REH	310	R1 380 430,00
Robertson	Johan de Jongh	1090	7,00	7630	REH	310	R2 365 300,00
Robertson	Kerk	880	8,20	7216	REH	310	R2 236 960,00
Robertson	Paddy	280	7,40	2072	REH	310	R642 320,00
							R29 971 630,00

#### Recommendation:

1. That council approves the list of roads for rehabilitation as listed.
2. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

**This item served before the Engineering Services Portfolio Committee on 01 December 2021**  
**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 01 Desember 2021**  
**Aanbeveling / Recommendation**

1. That council approves the list of roads for rehabilitation as listed.
2. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

**This item served before the Executive Mayoral Committee on 07 December 2021**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**  
**Aanbeveling / Recommendation**

1. That council approves the list of roads for rehabilitation as listed.
2. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – SEPTEMBER 2021 : DIRECTORATE  
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for September 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 01 December 2021 (pg. 07 – 09)

**This item served before the Municipal Public Accounts Committee (MPAC) on 01 December 2021**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - SEPTEMBER 2021 : DIRECTORATE  
FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

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The Report on Deviations for September 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 01 December 2021 (pg. 11)

**This item served before the Municipal Public Accounts Committee (MPAC) on 01 December 2021  
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 01 Desember 2021  
Recommendation / Aanbeveling**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*



**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – OCTOBER 2021 : DIRECTORATE:  
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for October 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 01 December 2021 (pg. 13)

**This item served before the Municipal Public Accounts Committee (MPAC) on 01 December 2021**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – OCTOBER 2021 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for October 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 01 December 2021 (pg. 15)

**This item served before the Municipal Public Accounts Committee (MPAC) on 01 December 2021**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – OCTOBER 2021 : DIRECTORATE  
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for October 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 01 December 2021 (pg. 17 – 20)

**This item served before the Municipal Public Accounts Committee (MPAC) on 01 December 2021  
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 01 Desember 2021  
Recommendation / Aanbeveling**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - OCTOBER 2021 : DIRECTORATE  
FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for October 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 01 December 2021 (pg. 22)

**This item served before the Municipal Public Accounts Committee (MPAC) on 01 December 2021  
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 01 Desember 2021  
Recommendation / Aanbeveling**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse*

**QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: JULY 2021 TO SEPTEMBER 2021 (DIRECTOR: FINANCIAL SERVICES (CFO))**

**Purpose of the report**

To submit a report to the Executive Mayor for consideration regarding the implementation of the Langeberg Municipality's Supply Chain Management Policy for the first quarter of 2021/2022 financial year (01 July 2021 – 30 September 2021).

**Background**

**Section 4 of the SCM Policy states as follows:**

That Council must maintain oversight over the implementation of the Supply Chain Management Policy.  
For the purpose of such oversight, the Accounting Officer must: -

- (a) **within 10 days after the end of each quarter, submit a report on the implementation of the Policy to the Executive Mayor;**
- (b) **within 30 days after the end of the financial year, submit a report on the implementation of the Policy to the Council;**
- (c) **whenever there are serious and material problems in the implementation of the Policy, immediately submit a report to the Executive Mayor; and**
- (d) **make public the reports on the Policy in accordance with section 21A of the Systems Act.**

**1. Adoption of Policy**

The SCM Policy was adopted by Council on 25 May 2021 for implementation in the 2021 / 2022 financial year.

**2. Delegation**

The following delegations were approved by the Municipal Manager and implemented:

- Delegations to do electronic transfers
- Delegations to sign cheques
- Delegations to sign purchase orders
- Delegations to approve requisitions

**3. Sub-delegation**

- (1) The Accounting Officer may in terms of section 79 of the MFMA sub-delegate any supply chain management powers and duties, including those delegated to the Accounting Officer in terms of this policy, but any such sub-delegation must be consistent with legislation, this policy and subparagraph (2) of this paragraph.
- (2) The power to make a final award with a transaction value: -
  - (a) above R 10 000 000 may not be sub-delegated;
  - (b) of R 200 000, but not exceeding R 10 000 000, may be sub-delegated but only to a bid adjudication committee of which the chief financial officer is the chairperson and at least 3 (three) senior managers are members and present at the consideration and all are in favour of the award; and
  - (c) up to R 200 000 may be sub-delegated to an official.
- (3) This paragraph may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated to make a final award in a competitive bidding process, otherwise than through the committee system provided for in paragraph 8 of the policy.

**4. Supply Chain Management Unit (SCM Unit)**

The SCM Unit operates under the Finance Directorate, and the Manager: SCM reports directly to the Chief Financial Officer.

## 5. Range of Procurement processes

- (1) The procurement of goods and services will be procured as follows: -
- (a) petty cash purchases up to a transaction value of R 100. The Chief Financial Officer or senior manager can approve petty cash purchases up to an amount of R 500 per transaction in exceptional cases;
  - (b) a documented verbal quotation for purchases below R 2 000 which are not petty cash purchases;
  - (c) 3 (three) formal written quotations where the transaction value is between R 2 000 to R 200 000;
  - (d) a competitive bidding process is required for: -
    - (i) procurement for transactions above a value of R 200 000; and
    - (ii) the procurement of long-term contracts.
- (2) The Accounting Officer may in writing lower, but not increase, the threshold values specified in (1) above.
- (3) Goods or services may not be split into parts or items of a lesser value to avoid complying with the requirements of this Policy.
- (4) When determining transaction values, the procurement of goods or services consisting of different parts or items must be treated and dealt with as a single transaction.

## 6. Bid Documents

The bid documents as prescribed by National Treasury include the *General Conditions of Contract*.

## 7. Bid Committee Structures

The following committees have been established:

- (i) A Bid Specification Committee
- (ii) A Bid Evaluation Committee
- (iii) A Bid Adjudication Committee

### COMPOSITION OF COMMITTEES

- (i) **Bid Specification Committee** - The Accounting Officer appoints members to the Bid Specification Committee for each tender.

<u>NAMES</u>	<u>DEPARTMENT / SECTION</u>
Ms. C.O. Matthys	Director: Strategy & Social Development (Chairperson)
Ms. C. Coetzee	Practitioner: Supply Chain Management
Ms L.J Jass-Holmes	Practitioner: Supply Chain Management
User department	User department responsible for the function involved
When appropriate	External Specialist Advisor

The following table details the number of Bid Specification Committee meetings held for the quarter under review:

<b>Bid Specification Committee</b>	<b>No. of Meetings</b>	<b>No. of Items</b>	<b>No. of Agendas</b>
July 2021 - September 2021	9	31	9

- (ii) **Bid Evaluation Committee** - The following members have been appointed by the Accounting Officer:

<u>NAMES</u>	<u>DEPARTMENT / SECTION</u>
Mr. T.H Carstens	Manager: Human Resources (Chairperson)



Mr. Z Qhanqisa	Manager: Income Services
Ms. L Deutchen	Practitioner: Supply Chain Management
<b>Secundi</b>	
Mr Corné Franken	Manager: Expenditure services

The following table details the number of Bid Evaluation Committee meetings held for the quarter under review.

Bid Evaluation Committee	No. of Meetings	No. of Items	No. of Agendas
July 2021 - September 2021	6	25	6

(iii) **Bid Adjudication Committee** – The following members have been appointed by the Accounting:

<u>NAMES</u>	<u>DEPARTMENT / SECTION</u>
Mr. M. Shude	Chief Financial Officer (Chairperson)
Mr. A.W.J. Everson	Director: Corporate Services
Ms. C.O. Matthys	Director: Strategy & Social Development
Mr. M. Mgajo	Director: Community Services
Mr. M Johnson	Director: Engineering Services
Mr. S. Ngcongolo	Manager: Supply Chain Management
<b>Secundi</b>	
Mrs L. Jass-Holmes	Practitioner: Supply Chain Management

The following table details the number of Bid Adjudication Committee meetings held for the quarter under review:

Bid Adjudication Committee	No. of Meetings	No. of Items	No. of Agendas
July 2021 - September 2021	6	26	6

## 8. Verbal price quotations

The procurement of goods or services by means of a verbal quotation referred to in paragraph 14(1)(b) is as follows:-

- a verbal quotation may only be obtained for a transaction of a value of not more than R 2 000 (two thousand rand);
- quotations must be obtained from at least one service provider preferably from, but not limited to, service providers whose names appear on the list of accredited service providers of the Municipality. If quotations are obtained from a service provider who is not listed, such service provider must supply the information as set out in paragraph 16 of this Policy; and
- if a quotation was obtained verbally, the order may only be placed after written confirmation of such quotation and the required information have been received from the service provider.

## 9. Formal written price quotations

The procurement of goods or services through formal written price quotations referred to in paragraph 14(1)(c) is as follows:-

- quotations must be obtained in writing from the different providers whose names appear on the list of accredited service providers of the Municipality;
- in the case of specialised plant, machinery and ~~equipment~~, quotations may be obtained from providers who are not

- listed, provided that such providers supply the information as set out in paragraph 16 of this Policy;
- (c) if it is not possible to obtain at least 3 quotations, the reasons must be recorded and approved by the Chief Financial Officer or an official(s) designated by the Chief Financial Officer. Documentary proof must be provided that quotations have been requested;
  - (d) the official(s) referred in (c) above must within 3 days after the end of each month report to the Chief Financial Officer on any approvals given during that month by that official(s); and
  - (e) the names of the service providers and their written quotations must be recorded.

#### **10. Further Procedures: formal written quotations**

In addition to paragraph 19, the following must also be taken into account regarding formal written price quotations:-

- (a) all transactions in excess of R 30 000 that are made by means of written quotations, must be advertised for at least 7 calendar days on the website and official notice board;
- (b) where the quotations have been invited via the notice board and website of the Municipality, no additional quotations need to be obtained should the number of responses be less than 3 quotations;
- (c) when using the list of accredited service providers, the Municipality must:-
  - (i) promote ongoing competition amongst the providers, including by inviting providers to submit quotations on a rotational basis;
  - (ii) promote the objectives of the Broad-Based Black Economic Empowerment Act;
  - (iii) apply the Preferential Procurement Policy Framework Act and any applicable regulations; and
  - (iv) promote the goals as identified by Council;
- (d) the Accounting Officer must take all reasonable steps to ensure that the procurement of goods and services through formal written price quotations is not abused;
- (e) the Accounting Officer must on a monthly basis be notified in writing of all formal written quotations accepted by an official acting in terms of a sub-delegation;
- (f) offers below R 30 000 must be awarded based on compliance to specifications and conditions of contract, ability and capability to deliver the goods and services and lowest price;
- (g) acceptable offers, which are subject to the preference points system (PPPFA and associated regulations), must be awarded to the bidder who scored the highest points;
- (h) a proper record must be kept of the received written quotations;
- (i) the goals of Council must be taken into account before offers/quotations are awarded; and
- (j) in the case of construction works, where required a site inspection may be conducted before the close of the quotation due date to ensure that providers understand the scope of the project and that they comply with the conditions and requirements.

#### **11. Central Supplier Database**

Langeberg Municipality is using service providers registered on the Central Supplier Database for all its procurement.

**This item served before the Finance Portfolio Committee on 01 December 2021**  
**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 01 Desember 2021**  
**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag*

**This item served before the Executive Mayoral Committee on 07 December 2021**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**  
**Aanbeveling / Recommendation**

1. That the content of the report be noted.
2. That a meeting be arranged between the Municipal Manager, CFO and Councillors to discuss Supply Chain Management matters

**FINANCIAL REPORTING IN TERMS OF SECTION 71 FOR THE MONTHLY BUDGET STATEMENT & SECTION 52(d) FOR THE QUARTERLY BUDGET ASSESSMENT FOR SEPTEMBER (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**NOTE:** The annexure was distributed as part of the agenda for the Finance Portfolio Committee meeting of 01 December 2021 (pg. 10 – 53)

**This item served before the Finance Portfolio Committee on 01 December 2021**

**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 01 Desember 2021**

**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag*

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag*

**FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – OCTOBER 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**NOTE:** The annexure was distributed as part of the agenda for the Finance Portfolio Committee meeting of 01 December 2021 (pg. 55 – 92)

**This item served before the Finance Portfolio Committee on 01 December 2021**

**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 01 Desember 2021**

**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag*

**PROGRAMME OF DATES FOR MEETINGS 2022 ~ SECTION 79 COMMITTEE, SECTION 80 COMMITTEES, EXECUTIVE MAYORAL COMMITTEE AND COUNCIL ~ JANUARY TO DECEMBER 2022 (3/2/3/1) (MANAGER: ADMINISTRATIVE SUPPORT)**

**Purpose of Report**

To submit for consideration, a programme of proposed dates for the 2022 meetings of the Section 79 Committee, Section 80 Committee, the Executive Mayoral Committee and Council.

**Background**

The following dates are proposed for the meetings of the Section 79 Committee, Section 80 Committees, the Executive Mayoral Committee and Council from January to December 2022.

**Aanbeveling / Recommendation**

1. That the following dates for the meetings of the Section 79 Committee, Section 80 Committees, MPAC, the Executive Mayoral Committee and Council for 2022 be approved.
2. That the proposed dates be compared with other known dates of meetings that Councillors regularly attend throughout the year, in order to avoid the clashing of meetings.

<b><u>Section 79 Committee - MPAC</u> <u>Section 80 Committees: Corporate Services, Strategy + Social Development, Community Services, Engineering Services &amp; Finance</u></b>	<b><u>EXECUTIVE MAYORAL COMMITTEE</u> At 10h00</b>	<b><u>COUNCIL MEETING</u> At 10h00</b>	<b><u>STATUTORY COUNCIL MEETING</u> (Urgent matters) At 10h00</b>
<b>JANUARY 2022</b>			
No Portfolio Committee meetings	No Mayor Committee meeting	No Council meeting	<b>25 January</b>
01 January 2022 = New Year's Day. Schools reopen on 19 January 2022 for Term 1			
<b>FEBRUARY 2022</b>			
<b>09 February 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 February 2022</b> 10h00 - 10h45 = Finance Committee	<b>16 February 2022</b>	<b>22 February 2022</b>	
<b>MARCH 2022</b>			
<b>09 March 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>22 March 2022</b> 09h00 - 09h45 = Finance Committee	<b>16 March 2022</b>	<b>22 March 2022</b>	

21 March 2022 = Human Rights Day. Schools close 25 March 2022 and re-open on 05 April 2022 for Term 2			
<b>APRIL 2022</b>			
<b>06 April 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 April 2022</b> 10h00 - 10h45 = Finance Committee	<b>20 April 2022</b>	<b>26 April 2022</b>	
Good Friday = 15 April 2022, Family Day = 18 April 2022 (Easter Weekend = 15 – 18 April), Freedom Day = 27 April 2022			
<b>MAY 2022</b>			
<b>11 May 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>23 May 2022</b> 10h00 - 10h45 = Finance Committee	<b>25 May 2022</b>	<b>31 May 2022</b>	
Workers' Day = 01 May 2022, Public Holiday 02 May 2022			
<b>JUNE 2022</b>			
<b>8 June 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 June 2022</b> 09h00 - 09h45 = Finance Committee	<b>15 June 2022</b>	<b>21 June 2022</b>	
24 June 2022 = Schools close and re-open on 19 July 2022, Youth day = 16 June 2022.			
<b>JULY 2022</b>			
No Portfolio Committee Meetings	No Mayoral Committee meeting	No Council Committee meeting	<b>26 July 2022</b>
19 July 2022 = Schools re-open for Term 3			
<b>AUGUST 2022</b>			
<b>10 August 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>22 August 2022</b> 10h00 - 10h45 = Finance Committee	<b>24 August 2022</b>	<b>30 August 2022</b>	
08 August 2022 Special School Holiday, 09 August 2022 = National Women's Day			



SEPTEMBER 2022			
<b>7 September 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 September 2022</b> 09h00 – 09h45 = Finance Committee	<b>21 September 2022</b>	<b>27 September 2021</b>	
24 Sept 2022 = Heritage Day. Schools close on 30 September 2022			
OCTOBER 2022			
<b>12 October 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 October 2022</b> 10h00 – 10h45 = Finance Committee	<b>19 October 2022</b>	<b>25 October 2022</b>	
Schools close on 30 September 2022 and re-open on 11 Oct 2022			
NOVEMBER 2022			
<b>09 November 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 November 2022</b> 10h00 – 10h45 = Finance Committee	<b>23 November 2022</b>	No Council meeting	
DECEMBER 2022			
No Portfolio meetings	No Mayco meeting	<b>06 December 2022</b>	
Schools close on 08 December 2021. 16 Dec 2021 = Day of Reconciliation. 25 Dec 2021 = Christmas Day. 26 Dec 2021 = Day of Goodwill. Schools re-open in January 2022 (date to be confirmed).			

**This item served before the Corporate Services Portfolio Committee on 01 December 2021**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 01 Desember 2021**  
**Recommendation / Aanbeveling**

1. That the following dates for the meetings of the Section 79 Committee, Section 80 Committees, MPAC, the Executive Mayoral Committee and Council for 2022 be approved.
2. That the proposed dates be compared with other known dates of meetings that Councillors regularly attend throughout the year, in order to avoid the clashing of meetings.

<b><u>Section 79 Committee - MPAC</u></b> <b><u>Section 80 Committees: Corporate Services, Strategy + Social Development, Community Services, Engineering Services &amp; Finance</u></b>	<b><u>EXECUTIVE MAYORAL COMMITTEE</u></b> At 10h00	<b><u>COUNCIL MEETING</u></b> At 10h00	<b><u>STATUTORY COUNCIL MEETING</u></b> (Urgent matters) At 10h00
<b>JANUARY 2022</b>			
No Portfolio Committee meetings	No Mayor Committee meeting	No Council meeting	<b>25 January</b>
01 January 2022 = New Year's Day. Schools reopen on 19 January 2022 for Term 1			
<b>FEBRUARY 2022</b>			
<b>09 February 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 February 2022</b> 10h00 - 10h45 = Finance Committee	<b>16 February 2022</b>	<b>22 February 2022</b>	
<b>MARCH 2022</b>			
<b>09 March 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>22 March 2022</b> 09h00 - 09h45 = Finance Committee	<b>16 March 2022</b>	<b>22 March 2022</b>	
21 March 2022 = Human Rights Day. Schools close 25 March 2022 and re-open on 05 April 2022 for Term 2			
<b>APRIL 2022</b>			
<b>06 April 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 April 2022</b> 10h00 - 10h45 = Finance Committee	<b>20 April 2022</b>	<b>26 April 2022</b>	
Good Friday = 15 April 2022, Family Day = 18 April 2022 (Easter Weekend = 15 - 18 April), Freedom Day = 27 April 2022			
<b>MAY 2022</b>			
<b>11 May 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>23 May 2022</b> 10h00 - 10h45 = Finance Committee	<b>25 May 2022</b>	<b>31 May 2022</b>	

Workers' Day = 01 May 2022, Public Holiday 02 May 2022			
<b>JUNE 2022</b>			
<b>8 June 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 June 2021</b> 09h00 - 09h45 = Finance Committee	15 June 2022	21 June 2022	
24 June 2022 = Schools close and re-open on 19 July 2022, Youth day = 16 June 2022.			
<b>JULY 2022</b>			
No Portfolio Committee Meetings	No Mayoral Committee meeting	No Council Committee meeting	26 July 2022
19 July 2022 = Schools re-open for Term 3			
<b>AUGUST 2022</b>			
<b>10 August 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>22 August 2022</b> 10h00 - 10h45 = Finance Committee	24 August 2022	30 August 2022	
08 August 2022 Special School Holiday, 09 August 2022 = National Women's Day			
<b>SEPTEMBER 2022</b>			
<b>7 September 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 September 2022</b> 09h00 - 09h45 = Finance Committee	21 September 2022	27 September 2021	
24 Sept 2022 = Heritage Day. Schools close on 30 September 2022			
<b>OCTOBER 2022</b>			
<b>12 October 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 October 2022</b> 10h00 - 10h45 = Finance Committee	19 October 2022	25 October 2022	
Schools close on 30 September 2022 and re-open on 11 Oct 2022			

NOVEMBER 2022			
<b>09 November 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 November 2022</b> 10h00 – 10h45 = Finance Committee	<b>23 November 2022</b>	No Council meeting	
DECEMBER 2022			
No Portfolio meetings	No Mayco meeting	06 December 2022	
Schools close on 08 December 2021. 16 Dec 2021 = Day of Reconciliation. 25 Dec 2021 = Christmas Day. 26 Dec 2021 = Day of Goodwill. Schools re-open in January 2022 ( <i>date to be confirmed</i> ).			

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

1. That the following dates for the meetings of the Section 79 Committee, Section 80 Committees, MPAC, the Executive Mayoral Committee and Council for 2022 be approved.
2. That the proposed dates be compared with other known dates of meetings that Councillors regularly attend throughout the year, in order to avoid the clashing of meetings.

<u>Section 79 Committee - MPAC</u> <u>Section 80 Committees: Corporate Services, Strategy + Social Development, Community Services, Engineering Services &amp; Finance</u>	<u>EXECUTIVE MAYORAL COMMITTEE</u> At 10h00	<u>COUNCIL MEETING</u> At 10h00	<u>STATUTORY COUNCIL MEETING</u> ( <i>Urgent matters</i> ) At 10h00
JANUARY 2022			
No Portfolio Committee meetings	No Mayor Committee meeting	No Council meeting	<b>25 January</b>
01 January 2022 = New Year's Day. Schools reopen on 19 January 2022 for Term 1			
FEBRUARY 2022			
<b>09 February 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 February 2022</b> 10h00 – 10h45 = Finance Committee	<b>16 February 2022</b>	<b>22 February 2022</b>	
MARCH 2022			
<b>09 March 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development	<b>16 March 2022</b>	<b>22 March 2022</b>	

10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>22 March 2022</b> 09h00 – 09h45 = Finance Committee			
21 March 2022 = Human Rights Day. Schools close 25 March 2022 and re-open on 05 April 2022 for Term 2			
<b>APRIL 2022</b>			
<b>06 April 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 April 2022</b> 10h00 – 10h45 = Finance Committee	<b>20 April 2022</b>	<b>26 April 2022</b>	
Good Friday = 15 April 2022, Family Day = 18 April 2022 (Easter Weekend = 15 – 18 April), Freedom Day = 27 April 2022			
<b>MAY 2022</b>			
<b>11 May 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>23 May 2022</b> 10h00 – 10h45 = Finance Committee	<b>25 May 2022</b>	<b>31 May 2022</b>	
Workers' Day = 01 May 2022, Public Holiday 02 May 2022			
<b>JUNE 2022</b>			
<b>8 June 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 June 2022</b> 09h00 – 09h45 = Finance Committee	<b>15 June 2022</b>	<b>21 June 2022</b>	
24 June 2022 = Schools close and re-open on 19 July 2022, Youth day = 16 June 2022.			
<b>JULY 2022</b>			
No Portfolio Committee Meetings	No Mayoral Committee meeting	No Council Committee meeting	<b>26 July 2022</b>
19 July 2022 = Schools re-open for Term 3			
<b>AUGUST 2022</b>			
<b>10 August 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee	<b>24 August 2022</b>	<b>30 August 2022</b>	

<b>22 August 2022</b> 10h00 – 10h45 = Finance Committee			
08 August 2022 Special School Holiday, 09 August 2022 = National Women's Day			
<b>SEPTEMBER 2022</b>			
<b>7 September 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 September 2022</b> 09h00 – 09h45 = Finance Committee	<b>21 September 2022</b>	<b>27 September 2021</b>	
24 Sept 2022 = Heritage Day. Schools close on 30 September 2022			
<b>OCTOBER 2022</b>			
<b>12 October 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 October 2022</b> 10h00 – 10h45 = Finance Committee	<b>19 October 2022</b>	<b>25 October 2022</b>	
Schools close on 30 September 2022 and re-open on 11 Oct 2022			
<b>NOVEMBER 2022</b>			
<b>09 November 2022</b> 08h00 - 08h45 = MPAC 08h45 - 09h30 = Corporate Services Committee 09h30 - 10h15 = Strategy + Social Development 10h15 - 11h00 = Community Services Committee 11h00 - 11h45 = Engineering Services Committee <b>21 November 2022</b> 10h00 – 10h45 = Finance Committee	<b>23 November 2022</b>	No Council meeting	
<b>DECEMBER 2022</b>			
No Portfolio meetings	No Mayco meeting	06 December 2022	
Schools close on 08 December 2021. 16 Dec 2021 = Day of Reconciliation. 25 Dec 2021 = Christmas Day. 26 Dec 2021 = Day of Goodwill. Schools re-open in January 2022 ( <i>date to be confirmed</i> ).			



**CLOSING OF OFFICES: DECEMBER 2021 / JANUARY 2022 (4/7/1) (DIRECTOR CORPORATE SERVICES)**

**Purpose of report**

To submit to Council for consideration a report on the closing of the Municipal Offices from 23 December 2021 till 2 January 2022.

**Background**

Over the years it has been proven that from the middle of December till the third week of January there is basically very little activity of public at municipal offices. During this period, and after a full year of hard work and challenges, most employees wish to take leave during this period.

If the offices close on 23 December 2021 at 13:00 and re-open on Monday, 3 January 2022, it mean that employees will have to take 5 days holiday leave.

Council under item A 3890 on 29 October 2019 delegated the authority to the Municipal Manager to consider and approve any future closing of municipal offices. This was then also done during December 2020 and January 2021.

The aforementioned resolution by Council is as follow:

- "1 That approval be granted that the municipal offices may close on Friday, 20 December 2019 at 13h00 and re-open on 06 January 2020.

*Dat goedkeuring verleen word vir die sluiting van die munisipale kantore op Vrydag, 20 Desember 2019 om 13h00 en heropen op 06 Januarie 2020.*

2. That the December 2019 salaries be paid by the latest on 16 December 2019.

*Dat die Desember 2019 salarisse nie later nie as 16 Desember 2019 betaal word.*

3. That normal standby, refuse removal and emergency services still be rendered during the period mentioned under point 1 above.

*Dat die normale bystand, vullisverwydering en nooddienste steeds gedurende die periode soos onder punt 1 hierbo gemeld, gelewer word.*

4. That proper notice of the closure of the municipal offices be given to the public.

*Dat behoorlike kennis oor die sluiting van die kantore aan die publiek gegee word.*

5. That in the event of some officials not wanting to take leave for the entire period mentioned above, they be allowed to return to work in the period 02 and 03 January 2020 on condition that there is official work for them to be done during this period.

*Dat in die geval waar amptenare nie vir die volle periode soos bo genoem verlof wil neem nie, hulle toegelaat sal word om terug te keer werk toe gedurende 02 tot 03 Januarie 2020, op voorwaarde dat daar amptelike werk vir hulle sal wees om gedurende die tyd te doen.*

6. That the authority be delegated to the Municipal Manager to consider and approve any future closing of municipal offices.

*Dat die bevoegdheid aan die Munisipale Bestuurder gedelegeer word om enige toekomstige sluiting van munisipale kantore te oorweeg en goed te keur."*

**Comments: Municipal Manager**

Although there is a legal decision of Council and a delegation to the Municipal Manager to approve the closure of Municipal Offices, is this matter referred to Council to consider approving that 1 of the abovementioned 5 days holiday leave to be taken, be given to all staff as recognition for their hard work and dedication toward the Municipality if a **clean audit** is obtained again.

**Recommendation**

1. That the Municipal Offices close on Thursday, 23 December 2021 and re-open on Monday, 3 January 2022.
2. That Council approve 1 day holiday leave to all staff if a **Clean Audit** is achieved for the 2020/2021 financial year.
3. That the normal standby, refuse removal and emergency services still be rendered during this period.
4. That the 1 day holiday leave to staff, if approved can be taken at a later date if they had to work during the period, the offices was closed.
5. That the authority delegated to the Municipal Manager to consider and approve any future closing of municipal offices as taken under item A 3890 be reconfirmed.

**This item served before the Corporate Services Portfolio Committee on 01 December 2021**

**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 01 Desember 2021**

**Recommendation / Aanbeveling**

1. That the Municipal Offices close on Thursday, 23 December 2021 and re-open on Monday, 3 January 2022.
2. That Council approve 1 day holiday leave to all staff if a **Clean Audit** is achieved for the 2020/2021 financial year.
3. That the normal standby, refuse removal and emergency services still be rendered during this period.
4. That the 1 day holiday leave to staff, if approved can be taken at a later date if they had to work during the period, the offices was closed.
5. That the authority delegated to the Municipal Manager to consider and approve any future closing of municipal offices as taken under item A 3890 be reconfirmed.

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

1. That the Municipal Offices close on Thursday, 23 December 2021 at 13:00 and re-open on Monday, 3 January 2022.
2. That Council approve 1 day holiday leave to all staff if a **Clean Audit** is achieved for the 2020/2021 financial year.
3. That the normal standby, refuse removal and emergency services still be rendered during this period.
4. That the 1 day holiday leave to staff, if approved can be taken at a later date if they had to work during the period, the offices was closed.
5. That the authority delegated to the Municipal Manager to consider and approve any future closing of municipal offices as taken under item A 3890 be reconfirmed.

**TABLING OF THE DRAFT ANNUAL REPORT FOR 2020 / 2021 (5/14/1/1) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

**PURPOSE**

To obtain support from the Council for the 2020 / 2021 annual report.

**STRATEGIC INTENT**

This report supports the Strategic Intent to achieve Good Governance, as well as facilitating the accomplishment of Council's other 6 strategies.

**FOR DECISION BY**

Council.

**EXECUTIVE SUMMARY**

In terms of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA), the following action is necessary:

- the mayor of a municipality must, within seven months after the end of a financial year (i.e. by the end of January), table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control [Section 127. (2)];
- immediately after the annual report is tabled, the report must, inter alia, be made public and representations invited from the local community [Section 127. (5)]; and
- Council must consider the annual report of the municipality / municipal entity and by no later than two months from the date on which the annual report was tabled in Council (i.e. by the end of March), adopt an oversight report containing the Council's comments [Section 129. (1)].

Accordingly, the annual report for 2020 / 2021 was prepared based on the format contained in MFMA.

*The latest version of the draft Annual Report is available at the [sharefile link](#) to Councillors.*

<https://langebergmuni.sharepoint.com/:b:/g/ER67VdU5Cp9NiAGifzdpO3YBcTVO8gfTA6XVmBZ94yetvw?e=G1gefj>

**DISCUSSION / CONTENTS**

**Constitutional and Policy Implications**

The annual report process is currently driven by legislation.

**Legal Implications**

Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (Chapter 12) (MFMA).

Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) (Chapter 6), as read with the Local Government: Municipal Systems Amendment Act, 2003 (Act 44 of 2003) (hereinafter referred to as the Systems Act).

**Background**

In terms of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA), the following action is necessary:

- (a) the mayor of a municipality must, within seven months after the end of a financial year (i.e. by the end of January), table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control [Section 127. (2)];
- (b) immediately after the annual report is tabled, the report must, *inter alia*, be made public and representations invited from the local community [Section 127. (5)]; and
- (c) Council must consider the annual report of the municipality / municipal entity and by no later than two months from the date on which the annual report was tabled in Council (i.e. by the end of March), adopt an oversight report containing the Council's comments [Section 129. (1)].

According to Section 121. (2) of the MFMA, the purpose of an annual report is:

- (a) to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
- (b) to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and
- (c) to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

Section 121. (3) of the MFMA prescribes the contents of the annual report, which must include:

- (a) the annual financial statements of the municipality, and in addition, if section 122(2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126(1);
- (b) the Auditor-General's audit report in terms of section 126(3) on those financial statements;
- (c) the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Systems Act;
- (d) the Auditor-General's audit report in terms of section 45(b) of the Systems Act;
- (e) an assessment by the municipality's accounting officer of any arrears on municipal taxes and service charges;
- (f) an assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17(3)(b) for revenue collection from each revenue source and for each vote in the municipality's approved budget for the relevant financial year;
- (g) Particulars of any corrective action taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d);
- (h) Any explanations that may be necessary to clarify issues in connection with the financial statements;
- (i) Any information as determined by the municipality;
- (j) Any recommendations of the municipality's audit committee; and
- (k) Any other information as may be prescribed.

## **RECOMMENDATIONS**

That the Draft Annual Report for 2020 / 2021 be approved in principle by Council and that for oversight purposes, the report be advertised for public comment.

*Dat die Konsep Jaarverslag vir 2020 / 2021 in beginsel deur die Raad goedgekeur word en dat dit vir oorsigdoeleindes geadverteer word vir publieke kommentaar.*

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Aanbeveling / Recommendation**

That the Draft Annual Report for 2020 / 2021 be approved in principle by Council and that for oversight purposes, the report be advertised for public comment.

*Dat die Konsep Jaarverslag vir 2020 / 2021 in beginsel deur die Raad goedgekeur word en dat dit vir oorsigdoeleindes geadverteer word vir publieke kommentaar.*

## **SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

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#### **B ITEMS FROM SEPTEMBER 2021**

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### **B & BB ITEMS**

#### **B ITEMS FROM SEPTEMBER 2021**

- B5704 RESUBMISSION - DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JUNE 2021 :  
DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 21 September 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021

Eenparig Besluit / Unanimously Resolved

That the contents of the report on deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

- B5714 APPLICATION TO LEASE A PORTION OF ERF 2 (±500M²), NKQUBELA, ROBERTSON FOR A CAR  
WASH (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 21 September 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021

Eenparig Besluit / Unanimously Resolved

That the application of Messrs N Dlamini & S Kubheka to lease a portion of erf 2 (±500m²), Nkqubela, Robertson for a car wash not be approved taking in consideration comments received from the Director: Engineering Services and the Director: Strategy & Social Development that no water and sewerage services are available, no suitable drainage for the run off water and that the bus shelter was erected on this site.

*Dat die aansoek van Messrs N Dlamini & S Kubheka vir die huur van 'n gedeelte van erf2 Nkqubela, Robertson nie goedgekeur word nie in aggenome kommentaar ontvang van die Direkteur: Ingenieursdienste en die Direkteur: Strategiese & Sosiale Ontwikkeling dat water en riool dienste nie beskikbaar is, geen geskikte afvoer vir die afval water en dat die bus skuilings op die gedeelte op gerig is.*

- B5715 APPLICATION TO LEASE ERVEN 1033 AND 1065 ZOLANI, ASHTON FOR BUSINESS PURPOSES  
(7/2/3/1/1) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 21 September 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021

Eenparig Besluit / Unanimously Resolved

That the application of Ms Messrs PV Mshudulu & Nolatsho to lease erven 1033 and 1065 Zolani, Ashton for business purposes not be approved taking in consideration comments received from the Director: Engineering Services and the Director: Strategy & Social Development that the available land remainder of erf 1065 Zolani will not be enough for the proposed development and that erf 1033 Zolani is landlocked and do not have any access and that a sewer connection is not possible.

*Dat die aansoek van Me PV Mshudulu & Nolatsho vir die huur van erwe 1033 & 1065 Zolani, Ashton vir beighheidsdoeleindes nie goedgekeur word nie in aggenome kommentaar ontvang van die Direkteur: Ingenieursdienste en die Direkteur: Strategiese & Sosiale Ontwikkeling dat die beskikbare grond restant van erf 1065, Zolani nie groot genoeg is vir die voorgestelde ontwikkeling nie en dat daar geen toegang is na erf 1033, Zolani nie en verder is 'n rioolaansluiting nie moontlik is.*

**B5716 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – AUGUST 2021 :  
DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 21 September 2021  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021  
Eenparig Besluit / Unanimously Resolved

That the contents of the report on deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5717 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – AUGUST 2021 :  
DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 21 September 2021  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021  
Eenparig Besluit / Unanimously Resolved

That the contents of the report on deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B5718 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – AUGUST 2021 :  
DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

This item served before the Executive Mayoral Committee on 21 September 2021  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 21 September 2021  
Eenparig Besluit / Unanimously Resolved

That the contents of the report on deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**B ITEMS FROM DECEMBER 2021**

**B5719 PHAKAMANI CRECHE: RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING  
SITUATED ON ERF 158, ZOLANI ASHTON (7/2/3/1/1) (PRINCIPAL CLERK: PROPERTY  
ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 07 December 2021  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021  
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building situated on erf 158, Zolani, Ashton is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die munisipale gebou geleë te erf 158, Zolani, Ashton nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*

2. That the building situated on erf 158, Zolani, Ashton be leased to Phakamani Crèche for a period of three (3) years at a nominal rent of R432.58 (VAT incl.) per annum subject to the normal conditions applicable to the leasing of Municipal buildings.

*Dat die gebou geleë te erf 158, Zolani, Ashton verhuur word aan Phakamani Kleuterskool vir 'n periode van drie (3) jaar teen 'n nominale bedrag van R432.58 (BTW ing.) per jaar onderhewig*

*aan die normale voorwaardes soos van toepassing op die verhuring van Munisipale geboue.*

- 2.1 That the rental amount escalates annually with 10% and the Lessee is responsible for the payment of the insurance of the building, which is calculated as a percentage of the municipal insurance portfolio.

*Dat die huurbedrag jaarliks eskaleer met 10% en dat die Huurder verantwoordelik is vir die betaling van die versekering van die gebou, wat bereken word as 'n persentasie van die munisipale versekeringsportefeulje.*

- 2.2 That the Lessee be responsible for maintenance, repairs, upgrading work to be done to the building.

*Dat die Huurder verantwoordelik sal wees vir instandhouding, herstelwerk en opgraderingswerk van die gebou.*

- 2.3 That no alterations be done to the building without the written consent of the Municipality.

*Dat geen veranderinge aan die gebou aangebring word sonder dat skriftelike goedkeuring van die Munisipaliteit verkry is nie.*

- 2.4 That the Lessee be responsible for the payment of all services rendered to the facility.

*Dat die Huurder verantwoordelik is vir die betaling van alle dienste na die perseel.*

- 2.5 That the lessee complies with all the conditions as contained in the Health By-laws and further conditions set by the Cape Winelands District Municipality and relevant provincial departments from time to time.

*Dat die huurder voldoen aan al die vereistes soos vervat in die Gesondheidsverordeninge en verdere vereistes wat van tyd tot tyd deur die Kaapse Wynland Distriksmunisipaliteit en ander relevante provinsiale departemente gestel word.*

- 2.6 That the Lessee complies with all the conditions as contained in the Health By-laws, National Building Regulations and Standards which may include fire emergency requirements, gas installation certificate, electrical certificate of compliance, structural system compliance (engineers certificate of completion), an A19 certificate (roof trusses), IOPSA certificate (sewage/ plumbing), Health Regulations and any other conditions applicable for the usage of this building for a crèche purpose.

*Dat die Huurder voldoen aan al die vereistes soos vervat in die Gesondheidsverordeninge, Nasionale Bouregulasies en Bou Standaarde wat mag insluit nood brand vereistes, gas installering sertifikaat, elektriese sertifikaat van nakoming, strukturele sisteem (ingenieurs sertifikaat), A19 sertifikaat (vakwerk van dak), IOPSA sertifikaat (riolering/loodgieterswerk), Gesondheidsregulasies enige ander vereiste van toepassing vir die gebruik van hierdie gebou as 'n kleuterskool.*

- 2.7 That the Lessee shows proof of the facility registration issues by the Department of Social Development before the lease agreement is signed by the Municipal Manager.

*Dat die Huurder bewys lewer van registrasie vir die fasiliteit soos uitgereik deur die Departement van Sosiale Ontwikkeling voordat die huurooreenkoms deur die Munisipale Bestuurder onderteken word.*

- 2.8 That the Lessee shows proof of the facilities Certificate of Acceptability issues by the Cape Winelands District Municipality as meals are prepared, served and consumed on the premises before the lease agreement is signed by the Municipal Manager.

*Dat die Huurder bewys lewer van die "facilities Certificate of Acceptability" soos uitgereik deur die Kaapse Wynlandse Distriks Munisipaliteit aangesien etes, voorberei, bedien en verbruik word op*

die perseel voordat die huurooreenkoms deur die Munisipale Bestuurder onderteken word.

**B5721 MONTAGU VILLAGE MARKET: RENEWAL OF LEASE AGREEMENT FOR UTILIZATION OF EUVRARD PARK MONTAGU (7/2/3/1/4) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 07 Desember 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the Euvrard Park, Montagu is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)  
*Dat dit bevestig word dat die Euvrard Park, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*
2. That Euvrard Park, Montagu be leased to Montagu Village Market for a period of 3 years to be utilized as a village market during Saturdays subject to the following conditions:  
*Dat Euvrard Park, Montagu verhuur word aan Montagu Village Market vir 'n periode van 3 jaar vir die gebruik van 'n dorpsmark gedurende Saterdag onderworpe aan die volgende voorwaardes:*
  - 2.1 That Euvrard Park, Montagu be leased at a market related tariff. The rental amount will escalate annually with a percentage that will determine by the yearly CPI.
  - 2.2 That the Lessee be responsible for the payment of all connection fees and services rendered to the facility.
  - 2.3 That the Lessee will ensure that the premises are in a tidy, hygienic and litter free condition at all times.
  - 2.4 No structures may be erected on the premises without the written approval of Council.
  - 2.5 The Lessee will ensure that stall space (opportunities) be made available to all interest parties who wish to trade there and not only to a selected group of people or organizations.
  - 2.6 That should the agreement at any time be lifted, the Lessee must remove all obstruction from the land before the expiry of the agreement and at their own cost, without compensation.

**B5722 VROLIKE VINKIES CRECHE: RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING**

**SITUATED ON ERF 1482, ROBERTSON (7/1/4/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Eenparig Besluit / Unanimously Resolved**

1. That the application received from Vrolike Vinkies to renew their lease agreement for the municipal building situated on erf 1482, Robertson be approved for a period of six (6) months to enable the organization to register with the Department: Social Development.

*Dat die aansoek ontvang van Vrolike Vinkies om hulle huurooreenkoms vir die munisipale gebou geleë op erf 1482, Robertson vir 'n periode van ses (6) maande goedgekeur word om die organisasie instaat te stel om te registreer by die Departement: Sosiale Ontwikkeling.*

2. That once aforementioned has been completed, the application be resubmitted to Council for consideration.

*Dat wanneer voorgemelde afgehandel is, die aansoek aan die Raad hervorgelê moet word vir oorweging.*

**B5723 BOLAND RISK SOLUTIONS: APPLICATION TO PURCHASE REMAINDER OF ERF 4403 (4.227 HA) MONTAGU (7/2/3/2/4) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Eenparig Besluit / Unanimously Resolved**

That the application received from Van Zyl & Hofmeyr Attorneys on behalf of Boland Risk Solutions to purchase a remainder of erf 4403 (4.227 ha), Montagu not be approved taking in consideration comments received from the Director: Engineering Services that the erf is entirely below the 1:50 as well as 1: 100 year floodlines; that the main sewer line from Ashbury is also crossing erf 4403, and that the erf is also needed for future installation of services.

*Dat die aansoek vanaf Van Zyl & Hofmeyr Prokureurs namens Boland Risk Solutions vir die koop van 'n restant van erf 4403 (4.277ha), Montagu nie goedgekeur word nie in aggenome kommentare ontvang van die Direkteur: Ingenieursdienste dat die erf onder die 1: 50 asook 1: 100 jaar vloedlyne lê; die hoof rioollyn vanaf Ashbury erf 4403 kruis en verder word die erf benodig om toekomstige dienste daarop te installeer.*

**B5724 MTN SITE T5809: RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF 387 SITUATED AT THE RESERVOIR, ASHTON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 07 December 2021**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021**

**Eenparig Besluit / Unanimously Resolved**

1. That the application of MTN to renew the lease agreement be approved subject to the applicable conditions for leasing of municipal property:

*Dat die aansoek van MTN om die huurooreenkoms te hernu goedgekeur word onderworpe aan normale voorwaardes vir die verhuring van munisipale eiendom:*

2. That it be confirmed that a portion of erf 387, Ashton is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte van erf 387, Ashton nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

3. That the lease amount be R63 -226- (VAT included) per year. The rental amount will escalate

annually with a percentage that will be determined by the yearly CPIX.

*Dat die huurbedrag R63 416.39 (BTW ingesluit) per jaar sal wees. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

4. That the cost for the supply of electricity will be for the account of MTN.

*Dat MTN verantwoordelik sal wees vir die betaling van die voorsiening van elektrisiteit na die perseel.*

5. That MTN be responsible for the maintenance of the access road to the premises.

*Dat MTN verantwoordelik sal wees vir die instandhouding van die toegangspad tot die perseel.*

6. That the Lessee be responsible for the fencing of the property and the maintenance thereof.

*Dat die Huurder verantwoordelik is vir die omheining van die eiendom en instandhouding daarvan.*

7. That the Lessee must keep the part of erf in good condition and to the satisfaction of the Municipality and may not sublet the site without the written consent of the Lessor.

*Dat die Huurder die gedeelte grond in goeie toestand sal hou tot bevrediging van die Munisipaliteit en geen gedeelte van die eiendom onderverhuur mag word sonder die skriftelike goedkeuring van die Verhuurder nie.*

**B5725      PROGRESS REPORT ON HOUSING PIPELINE PROJECTS WITHIN LANGEBOG MUNICIPALITY FOR JULY – SEPTEMBER 2021 (17/5/R) (DIRECTOR: COMMUNITY SERVICES)**

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021

Eenparig Besluit / Unanimously Resolved

That the mayoral committee takes cognisance of the 1<sup>st</sup> quarter housing pipeline report.

**B5726      MOOV FUEL (PTY) LTD: RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF2 (360M<sup>2</sup>), ADJACENT TO ERF 2982, ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 07 Desember 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that a portion of municipal land, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat 'n gedeelte munisipale grond, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application received from Mr SJ Geldenhuys on behalf of MOOV Fuel (Pty) Ltd for the usage of a portion of erf2 (360m<sup>2</sup>) adjacent to erf 2982, Robertson be approved subject to the following conditions:

*Dat die aansoek ontvang vanaf Mnr SJ Geldenhuys namens MOOV Fuel (Pty) Ltd vir die gebruik van 'n gedeelte van erf2 (360m<sup>2</sup>) aangrensend erf 2982, Robertson goedgekeur word onderhewig aan die volgende voorwaardes:*

- 2.1 That the portion of land for the erection of a Caltex<sup>TM</sup> (Trademark sign), establishing of paved parking and broadening of the driveway from Church Street, Robertson be leased at a market



related tariff. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.

*Dat die gedeelte grond vir die oprigting van 'n Caltex TM (Trademark sign), skep van geplaveisde parkering en verbreding van die oprit vanaf Kerkstraat, Robertson verhuur word teen 'n markverwante tarief. Die huurtarief sal jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 2.2 That the Lessee be responsible for the maintenance of the portion of land.

*Dat die Huurder verantwoordelik is vir die instandhouding van die gedeelte grond.*

- 2.3 That the Municipality will have unrestricted access to the property.

*Dat die Munisipaliteit onbeperkte toegang tot die eiendom sal hê.*

- 2.4 That in the event where the equipment need to be removed for whatever reason, it be for the account of the applicant.

*Dat in die geval die toerusting vir watter rede ookal verwyder moet word, dit vir die rekening van die applikant sal wees*

**B5727 FRIENDS OF THE ROBERTSON MUSEUM: RENEWAL OF LEASE AGREEMENT FOR ERF 2594, ROBERTSON FOR THE PURPOSE OF A MUSEUM (7/2/3/2/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 07 December 2021

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 07 Desember 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the building situated on erf 2594, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

*Dat dit bevestig word dat die gebou geleë te erf 2594, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA 2003, Wet 56 van 2003)*

2. That the application of Friends of the Robertson Museum for the renewal of lease agreement for the building situated on erf 2594, Robertson for a museum be approved for a period of three (3) years at a nominal rent of R450.44 per annum, subject to the normal conditions applicable to the leasing of Municipal buildings.

*Dat die aansoek van Vriende van die Robertson Museum vir die hernuwing van die huurooreenkoms vir die gebou geleë te erf 2594, Robertson vir die gebruik van 'n museum vir 'n periode van drie (3) jaar teen 'n nominale bedrag van R450.44 per jaar, onderhewig aan die normale voorwaardes soos van toepassing op die verhuring van Munisipale geboue.*

- 2.1 That the rental amount for the building situated on erf 2594, Robertson will escalate annually with 10% and the Lessee is responsible for the payment of the insurance of the building.

*Dat die huurbedrag vir die gebou geleë te erf 2594, Robertson eskaleer met 10% jaarliks en dat die Huurder verantwoordelik is vir die betaling van die versekering op die gebou.*

- 2.2 That the lessee be responsible for the payment of all services if any is rendered to the facility.

*Dat die huurder verantwoordelik is vir die betaling van alle dienste, indien nodig aan die perseel gelewer.*

- 2.3 That no portion of the property be let.

*Dat geen gedeelte van die eiendom onderverhuur mag word nie.*

- 2.4 That the maintenance of the property will be for the account of the Lessee.

*Dat die onderhoud van die eiendom vir die rekening van die huurder sal wees.*

- 2.5 That no structures may be erected on the premises without the written approval of the Municipality,  
including approved plans if applicable.

*Dat geen structure op die perseel opgerig mag word sonder die skriftelike goedkeuring van die Munisipaliteit nie insluitend goedgekeurde bouplanne indien van toepassing.*

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