



**Raadslede van die Raad van die  
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering  
van die Raad van Langeberg Munisipaliteit wat gehou sal word op  
**22 FEBRUARIE 2022 om 10H00**  
in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson  
om oorweging te verleen aan die items op die aangehegte agenda.

...

**Councillors of the Council of the  
Langeberg Municipality**

Notice is hereby given of a Council Meeting  
of the Municipal Council of the Langeberg Municipality to be held on  
**22 FEBRUARY 2022 at 10H00**  
in the Town Hall, Municipal Offices,  
Church Street, Robertson to discuss the items on the appended agenda.

**CLLR • RDL P HESS**  
**SPEAKER**

## **BIRTHDAY LIST 2022**

<b>JANUARY</b>	
<b>05</b>	Mr Maynard Johnson
<b>19</b>	Cllr Owenita Simpson
<b>26</b>	Cllr Johnny Steenkamp
<b>FEBRUARY</b>	
<b>09</b>	Mr Dave van Schalkwyk
<b>24</b>	Mr Theuns Carstens
<b>26</b>	Mr Mike Mgajo
<b>MARCH</b>	
<b>11</b>	Mr Neil Albertyn
<b>APRIL</b>	
<b>03</b>	Cllr Yvonne Siegel
<b>07</b>	Mr Mava Shude
<b>16</b>	Mr Albert de Klerk
<b>27</b>	Mrs Celeste Matthys
<b>MAY</b>	
<b>05</b>	Cllr Danie September
<b>12</b>	Mrs Suzette Kotzé
<b>20</b>	Mr Anton Everson
<b>26</b>	Cllr Andisiwe Ndongeni
<b>28</b>	Cllr JJ Januarie
<b>JUNE</b>	
<b>01</b>	Cllr Maria Oostendorff-Kraukamp
<b>19</b>	Cllr Gideon Joubert
<b>19</b>	Cllr Catherin Pokwas
<b>24</b>	Ald Schalk van Eeden
<b>30</b>	Mr Kobus Brand

<b>JULY</b>	
<b>07</b>	Mr Carl Posthumus
<b>11</b>	Cllr Craig Steyn
<b>AUGUST</b>	
<b>14</b>	Mr Glenn Slingers
<b>19</b>	Mr Eugene Jooste
<b>29</b>	Cllr Theuns Coetzee
<b>SEPTEMBER</b>	
<b>02</b>	Cllr Denzil Felix
<b>05</b>	Cllr Lungani Gxowa
<b>07</b>	Mr Zamuxolo Qhanqisa
<b>10</b>	Mr Corné Franken
<b>19</b>	Cllr Dendeline B Janse
<b>23</b>	Cllr Lindiwe Kahla
<b>24</b>	Cllr Judy Mafilika
<b>OCTOBER</b>	
<b>17</b>	Cllr Pauline Hess
<b>NOVEMBER</b>	
<b>02</b>	Cllr Nicklaas Beginsel
<b>DECEMBER</b>	
<b>05</b>	Mr Sabelo Ngongolo
<b>09</b>	Cllr Johan Coetzee
<b>25</b>	Cllr Magdalena Gertse
<b>25</b>	Cllr Rosswell Henn
<b>26</b>	Cllr Christopher J Grootboom

# A G E N D A

~ 22 FEBRUARY 2022 ~

1. Opening / Opening
2. Attendance / Bywoning
3. Applications for leave of Absence / Aansoeke vir verlof tot afwesigheid
4. Approval of Minutes / Goedkeuring van Notule
  - 4.1 Confirmation of the Minutes of a Statutory Meeting of the Council of Langeberg Municipality held on 25 January 2022 at 09h59 in the Town Hall, Church Street, Robertson **05 - 12**  
*Bekragting van die Notule van 'n Statutêre Vergadering van die Raad van Langeberg Munisipaliteit gehou op 25 Januarie 2022 om 09h59 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
5. Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker
6. Interviews with Delegations / Onderhoude met Afvaardigings  
None / Geen
7. Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester
8. Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager  
Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder

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| <ol style="list-style-type: none"><li>8.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. <i>Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.</i></li><li>8.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / <i>Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.</i></li><li>8.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / <i>Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.</i></li><li>8.4 Other Matters / <i>Ander Sake</i></li></ol> |
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9. Consideration of Notice of Motions / *Oorweging van Kennisgewing van Mosies*

10. Consideration of Notice of Questions / *Oorweging van Kennisgewing van Vrae*

None / Geen

11. Consideration of Urgent Motions / *Oorweging van Dringende Mosies*

None / Geen

12. Consideration of Reports / *Oorweging van Verslae*

12.1	Reports submitted to Council for consideration <b>(A Items)</b> Verslae voorgelê aan die Raad vir oorweging <b>(A Items)</b>	<b>15</b>
12.2	Reports submitted to Council for consideration <b>(AA Items)</b> Verslae voorgelê aan die Raad vir oorweging <b>(AA-Items)</b>	<b>118</b>
12.3	Reports dealt with in terms of the delegated powers by the Mayoral Committee <b>(B &amp; BB Items)</b> Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede <b>(B &amp; BB-Items)</b>	<b>136</b>



**MINUTES OF A STATUTORY MEETING OF THE COUNCIL OF LANGEBERG MUNICIPALITY**  
**HELD ON 25 JANUARY 2022 AT 09H59, TOWN HALL, ROBERTSON**

1. **Opening**

The Speaker welcomed the Executive Mayor, Councillors and the Administration to the meeting and Cllr Gertse opened the meeting with a prayer.

2. **Attendance**

Cllr Hess, P .....	Speaker
Ald Van Eeden, SW .....	Executive Mayor
Cllr Steenkamp, JG .....	Executive Deputy Mayor
Cllr Coetzee, JCJ .....	Councillor (Member of Mayco)
Cllr Felix, DAT .....	Councillor (Member of Mayco)
Cllr Henn, RC .....	Councillor (Member of Mayco)
Cllr Steyn, C .....	Councillor (Member of Mayco)
Cllr Beginsel, NJ.....	Councillor
Cllr Coetzee, T .....	Councillor
Cllr Gertse, M.....	Councillor
Cllr Gxowa, L .....	Councillor
Cllr Grootboom, CJ .....	Councillor
Cllr Janse, DB .....	Councillor
Cllr Januarie, JJ .....	Councillor
Cllr Joubert, GD .....	Councillor
Cllr Kahla, LL .....	Councillor
Cllr Maflika, JS .....	Councillor
Cllr Ndongeni, A .....	Councillor
Cllr Oostendorff-Kraukamp, MG.....	Councillor
Cllr Pokwas, C .....	Councillor
Cllr September, D.....	Councillor
Cllr Siegel, Y .....	Councillor
Cllr Simpson, OC .....	Councillor
Mr De Klerk, ASA .....	Municipal Manager
Mr Everson, AWJ .....	Director Corporate Services
Mr Johnson, M .....	Director Engineering Services
Mr Mgajo, M .....	Director Community Services
Ms Matthys, CO .....	Director Strategy & Social Development
Me Shude, M.....	Director Financial Services
Ms Kotzé, S.....	Manager Administrative Support
Mr Van Heerden, S .....	Clerk Administration

3. 3.1 **Applications for leave of absence / Aansoek om verlof tot afwesigheid**

None / Geen

3.2 **Absent without leave / Afwesig sonder verlof**

None / Geen

4. **Approval of Minutes / Goedkeuring van Notule**

- 4.1 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 14 December 2021 at 09h59 in the Town Hall, Church Street, Robertson

*Bekragtiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 14 Desember 2021 om 09h59 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*

## **Eenparig Besluit / Unanimously Resolved**

That the minutes of a Statutory Meeting of the Council of Langeberg Municipality held on 27 January 2021 be approved and accepted subject to the following amendments:

### **Item 4194**

1. That the submitted 2022/2023 Budget and IDP Time schedule be approved as was submitted by the previous Council in August 2021.
2. That the Council will table and adopt the IDP of the predecessor without amendments.
3. That the IDP will be valid for one year only where after a 5<sup>th</sup> generation will be development for the next terms of Office (2023 – 2027).

### 5. **Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker**

The Speaker said she would like to welcome the Executive Mayor, Deputy Mayor, all the Councillors, Municipal Manager, Directors and Administration to the council meeting. She said she hoped that it would be a fruitful meeting.

She wanted to express the condolences of the council to those that had lost loved ones during the holiday and especially those who lost loved ones on our roads. She said that today in particular we should think of the five girls who lost their lives on the Robertson/Worcester road late last December. As well as the tragic accident that happened on Sunday just outside Bonnievale, where five people of Ashton lost their lives. She stated that the thoughts and prayers of the council are with the families in their time of pain and sorrow.

She wanted to congratulate the matric class of 2021 for receiving such excellent results. Especially the schools in the Langeberg Municipal area. She wish those who passed best of luck for all their future plans. She said that those that have not passed last year must remember it is not the end of the world and they should pick themselves up and register to rewrite the final exam.

All our schools started last week for teachers and students alike. As a council we would like to wish them well for this new academic year. She stated that the learners should study hard and stay focussed so that they could make their dreams into a reality and she wished all the teachers for their service.

She wanted to remind all councillors that all council meetings are compulsory to attend and that a letter of absence should reach her office if a meeting cannot be attended. She said that it is important that emails be checked on a regular basis and that councillors should reply when requested or answer cell phones when the office urgently needs them.

The election of Ward Committees has started this week. She requested that all councillors make sure that in each block of each ward there is representation. She stated that it is important to have a Ward Committee, as they are part of the backbone of the Municipality.

She wanted to wish all councillors well for the year ahead. She hopes that all work well together and that service delivery be the main focus for all the citizens of the Langeberg Municipality. She stated that we as municipality should serve them well and act in their best interest.

To the Administration she wished them all the best for the year ahead and hoped that they would serve the Municipality with the same commitment as in the past and she thanked them for always being willing to help the people to the best of their ability.

### 6. **Interviews with Delegations / Onderhoude met Afvaardigings**

None / Geen

### 7. **Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester**

The Executive Mayor thanked the MM, Mrs Matthys, Mr Johnson and all Councillors who helped with the water crisis which was experienced in Robertson the previous two weeks. He also informed Council that his office will once again give bursaries to the top three matriculants per school in the Langeberg Municipal

area. His office has already contact the schools for the names and contact details of the matriculants.

8. **Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager**  
**Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder**

9. **Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies**

A4251 **MOTION: TARRIFS: SPORT FACILLITIES: LANGEBERG MUNICIPALITY: AFRICAN NATIONAL CONGRESS**

On behalf of the African National Congress I hereby table a motion to revise the tarrifs of Sport facilities to accommodate rugby clubs

Clubs in the Boland are starting preparing for the season as from 10 January 2022.

Reason

Clubs haven't participate in any activities since March 2020 and as a result no income for support was generated.

Municipalities within the boundries of Boland Rugby Union tariffis differ very largely from Langeberg Municipalities

Breede Valley R3400 for season

Swartland R3700 for Season Additional towards this As from January 2022 until June 2022 clubs will utilise facilities for free Covid Release

Drakenstein R500 for season

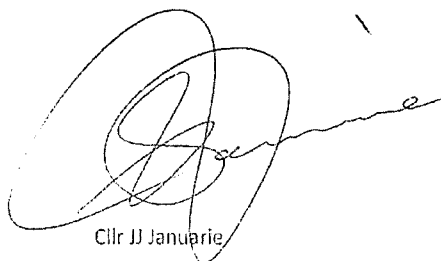
Witzenberg and Overberg could not provide by submission of motion tarrifs officialy but their tarrifs is also much lower than Langeberg Municipality

- Langeberg Municipality in all the towns main code of sports is rugby and this was hamperd by the pandemic Covid 19 and per month. Rugby clubs suffered havely financially.
- Currently Langeberg Tarrifs: R2614.00 per month.

In the light of the Municipalities tarrifs above and how they support rugby clubs it is clear that our Municipality can do more to support Rugby.

My submission is that tarrifs must be revise and to make tarrifs as Breede Vallei Municipality R3400 per season to accommodate clubs and to show our Rugby Community in Langeberg we care.

I so move.



Cllr JJ Januarie

10. **Consideration of Notice of Questions / Oorweging van Kennisgewing van Vrae**

Cllr Mafilika wanted to know if a strategic planning session will be held for all Councillors as it was done in the past. She stated that it would be a good thing to do so that the councillors could get to know each other better and to prepare for the term ahead of them.

The Executive Mayor stated that such a meeting will be held later this week for only the Mayoral Committee members, Speaker, Municipal Manager and Directors. After that, a meeting will be held for all the Councillors to attend. The reason why the strategic session has not been done earlier is due to the resession of Council.

Cllr Grootboom raised a Point of Order. He stated that in an previous Council Meeting he wanted to raise a question, but was told that a question must be handed in 6 day before the meeting and now a question has been raised and answered. He asked the Speaker not to have double standards, for the rules are for all councillors and not just some of the councillors.

Cllr Januarie stated that the strategic planning session is not just for the Mayoral Committee members since they are not the Council and that the strategic planning session must be held for the whole council. He further stated that it will be a waste of taxpayers money to have two strategic sessions.

The Speaker stated that she will have a meeting with the Executive Mayor and Executive Deputy Mayor to discuss the strategic planning session and will inform all councillors as to when the planning session will be held.

11. **Consideration of Urgent Motions / Oorweging van Dringende Mosies**

None / Geen

12. **Oorweging van Verslae / Consideration of Reports**

A4244 **NOMINATION OF A COUNCILLOR TO SERVE ON THE WESTERN CAPE FACILITIES BOARD AND COMMITTEES, ACT 4 OF 2016 (17/1/R) (DIRECTOR CORPORATE SERVICES)**

**This item served before a Statutory Meeting of Council on 25 January 2022**  
**Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That Cllr Hess be nominated by Council to serve on the Western Cape Facilities Board and Committees within and for the Langeberg Municipal area and Municipality.

A4245 **NOTICE OF MOTION IN THE HIGH COURT OF SOUTH AFRICA (GAUTENG DIVISION, PRETORIA) NELSON MANDELA BAY BUSINESS CHAMBER NPC – (FIRST APPLICANT) AND THE PIETERMARITZBERG & MIDLANDS CHAMBER OF BUSINESS NPC – (SECOND APPLICANT) AND VARIOUS RESPONDENTS = I.E NERSA, SALGA, ESKOM HOLDINGS AND ALL MUNICIPALITIES (16/2/1/2)(DIRECTOR CORPORATE SERVICES)**

**This item served before a Statutory Meeting of Council on 25 January 2022**  
**Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report be noted and the municipality not oppose the application, but abide by the outcome of the Court Case.

A4246 **FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – NOVEMBER 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**This item served before a Statutory Meeting of Council on 25 January 2022**  
**Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**A4247 COMPILING OF THE MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT 2021/2022 (CHIEF FINANCIAL OFFICER)**

This item served before a Statutory Meeting of Council on 25 January 2022

Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022

Eenparig Besluit / Unanimously Resolved

1. That Council take cognisance of the 2021/2022 Mid-year Budget and Performance Assessment as tabled in terms of Section 54 and 72 of the Municipal Finance Management Act.
2. That a revised budget for 2021/22 be submitted to Council to accommodate all new allocations and any other adjustments to the budget as well as the Service Delivery Budget and Implementation Plan (SDBIP).

**A4248 COMPILING OF THE 2021/2022 ADJUSTMENT BUDGET (5/1/1 – 2021/22) (CHIEF FINANCIAL OFFICER)**

This item served before a Statutory Meeting of Council on 25 January 2022

Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022

Eenparig Besluit / Unanimously Resolved

1. That the Adjustments budget for 2021/2022 as submitted be approved. (Appendix A)
2. That the Service Delivery Budget Implementation Plan to be amended in line with these adjustments.
3. That the Director: Engineering Services tables a report around Roberts Heights illegal informal settlement at the next Section 80 Portfolio Committee.
4. That a committee be established to investigate all illegal settlements in Langeberg Municipal area.

**A4249 HALF YEARLY PRESENTATIONS BY THE LOCAL TOURISM ASSOCIATIONS (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

This item served before a Statutory Meeting of Council on 25 January 2022

Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022

Eenparig Besluit / Unanimously Resolved

1. That the report be noted and be approved
2. The second tranche of payment to be approved
3. That the next presentation to the Strategy and Social Development Portfolio Committee will take place in July 2022.

**A4250 FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: JULY – SEPTEMBER 2021 (3/2/1/3) (MUNICIPAL MANAGER)**

This item served before a Statutory Meeting of Council on 25 January 2022

Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022

Eenparig Besluit / Unanimously Resolved

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**A4251 MOTION: TARRIFS: SPORT FACILLITIES: LANGEBOURG MUNICIPALITY: AFRICAN NATIONAL CONGRESS**

Cllr Januarie tabled the motion and a discussion followed. Cllr Henn is of the belief that even if rugby is the main sport code in the Langeberg Municipal area, the Municipality should look at all sports codes and not just rugby. Cllr Oostendorff-Kraukamp stated that in McGregor, she has received letters of complaint concerning the tariffs and she herself has seen that sport helps keeping kids of the streets and away from drugs. She stated that all the sports clubs are suffering and that the newly refurbished sports field in McGregor will not be utilised if the tariffs remains as high as it is.

The Executive Mayor stated that the Council should look at the facts. He stated that he is a big rugby supporter and has no problem with the motion tabled by Cllr Januarie. He however proposed that the report be referred back to the next Portfolio Committee meeting in which Administration should bring the actual cost of each rugby club for hiring the fields per year, the opening and closing cost and the cost per match day. He also asked for the cost for the Municipality to prepare the fields for a match.

Cllr Grootboom asked if it was possible that the Director: Community Services and the Director: Financial Services be given an opportunity to give their opinion on the matter. The Director: Financial Services stated that tariffs are linked directly to the Budget and that if the tariffs are lowered the Budget might fail. He stated that the MFMA does say you cannot increase the tariffs, but it can be lowered. He further stated that it would be reckless of him to advise Council to lower the tariffs as it has a direct impact on the Budget. The Director: Community Services stated that he has received similar requests, but it must be reviewed during the IDP Budget process.

Cllr Januarie stated that the rugby clubs came to him asking for assistance and that is why he tabled the motion. He stated that Executive Mayor proposed that it be referred to the next Portfolio Committee meeting, but the clubs have already started playing. He stated that rugby is the main sports code in this area. He seconded the proposal of the Executive Mayor.

**This item served before a Statutory Meeting of Council on 25 January 2022**  
**Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

1. That the motion serve as a report before the next Portfolio Committee meeting.
2. That a report be submitted to the Community Services Portfolio meeting with the actual cost for each rugby club for the hiring of the fields per year, opening cost, closing cost and the cost per match day and what it costs the municipality to prepare the field for a match.

**A4252      QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: OCTOBER 2021 TO DECEMBER 2021 (DIRECTOR: FINANCIAL SERVICES (CFO))**

**This item served before a Statutory Meeting of Council on 25 January 2022**  
**Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**A4253      FINANCIAL REPORTING IN TERMS OF SECTION 71 FOR THE MONTHLY BUDGET STATEMENT & SECTION 52(d) FOR THE QUARTERLY BUDGET ASSESSMENT FOR DECEMBER 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

The Executive Mayor stated his concern seeing that the actual capital spending till December 2021 is actually 14.29%. He requested the officials to speed up the capital spending.

**This item served before a Statutory Meeting of Council on 25 January 2022**  
**Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

The meeting ended at 10h49

\_\_\_\_\_  
SPEAKER

\_\_\_\_\_  
DATE

## **A ITEMS**

A4168	RESUBMISSION OF LANGEBERG MUNICIPALITY: INTEGRATED WASTE MANAGEMENT BY-LAW - (MANAGER: SOLID WASTE MANAGEMENT)	15
A4225	RESUBMISSION - IMPACT OF ESKOM LOAD SHEDDING ON SERVICE DELIVERY (16/2/1/1) (DIRECTOR ENGINEERING SERVICES)	17
A4240	AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 1 OF 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)	27
A4241	FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 1 OF 2021/22 AND UPDATED RISK REGISTER (5/14/R) (CHIEF AUDIT EXECUTIVE)	28
A4258	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – NOVEMBER 2021 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	29
A4259	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – NOVEMBER 2021 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	30
A4260	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – NOVEMBER 2021 : DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	31
A4261	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – DECEMBER 2021 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	32
A4262	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – DECEMBER 2021 : DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	33
A4264	PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD OCTOBER- DECEMBER 2021 (LED DEPARTMENT) (9/2/1/9)	34
A4265	QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: OCTOBER - DECEMBER 2021 (9/2/1/9), (DIRECTOR STRATEGY & SOCIAL DEVELOPMENT)	37
A4266	FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: OCTOBER – DECEMBER 2021 (3/2/1/3) (MUNICIPAL MANAGER)	63
A4267	EXPROPRIATION OF A PORTION OF ERF 87, NKQUBELA (15/4/13/R) (DIRECTOR: CORPORATE SERVICES)	64
A4268	THE MAKING OF THE FILM “OLD RIGHTEOUS BLUES” (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)	66
A4269	DONATIONS IN TERMS OF THE GRANT-IN-AID PROCESS (5/15/1/2) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)	68
A4270	PROGRESS REPORT ON ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY FOR OCTOBER – DECEMBER 2021 (17/5/R) (DIRECTOR: COMMUNITY SERVICES)	73
A4271	COUNCIL TO CONSIDER MONTION SUBMITTED BY CLLR JANUARIE ON BEHALF OF ANC: TARRIFS SPORT FACILITIES (3/2/1/1) (DIRECTOR: COMMUNITY SERVICES)	78
A4272	MAINTENANCE OF ROADS – (16/1R)(DIRECTOR ENGINEERING SERVICES)	80
A4273	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JANUARY 2022 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)	82
A4274	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2022 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	83
A4275	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2022 : DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	84
A4276	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JANUARY 2022 : DIRECTORATE FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	85



A4277	FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 2 AND RISK REGISTER – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)	86
A4278	FRAUD & RISK MANAGEMENT COMMITTEE: RISK APPETITE & TOLERANCE STATEMENT – 2022 / 2023 (5/14/R) (CHIEF AUDIT EXECUTIVE)	87
A4279	AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 2 OF 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)	88
A4280	RENEWAL OF TERM OF OFFICE OF AUDIT & PERFORMANCE COMMITTEE MEMBER IN COMPLIANCE WITH SECTION 166(5) OF THE MFMA - 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)	89
A4281	SUBMISSION: FOURTH GENERATION INTEGRATED WASTE MANAGEMENT PLAN: (MANAGER: SOLID WASTE MANAGEMENT)	90
A4282	OVERSIGHT REPORT IN RESPECT OF 2020 / 2021 ANNUAL REPORT FOR THE LANGE BERG MUNICIPALITY (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)	92
A4283	KEY PERFORMANCE INDICATORS TO BE AMENDED – TOP LEVEL SDBIP (2021 / 2022) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)	110
A4284	MID-YEAR PERFORMANCE EVALUATIONS OF SECTION 56 & 57 EMPLOYEES OF 2021/2022 FINANCIAL YEAR (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)	113
A4285	EXPENDITURE OF THE 2021/2022 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE SECOND QUARTER (MID-YEAR) (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)	114
A4286	FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JANUARY 2022 (9/2/1/3) (CHIEF FINANCIAL OFFICER)	115
A4287	ADJUSTMENT BUDGET 2021 / 2022 CORRECTION OF ERRORS – 25 <sup>th</sup> FEBRUARY 2022 (DIRECTOR: FINANCIAL SERVICES - CFO)	116

**RESUBMISSION OF LANGEBERG MUNICIPALITY: INTEGRATED WASTE MANAGEMENT BY-LAW -  
(MANAGER: SOLID WASTE MANAGEMENT)**

**Purpose of the Report**

To resubmit a report to Council regarding the draft Integrated Waste Management By-law for the Langeberg municipality.

**Background**

This item served before an Ordinary Meeting of Council on 22 June 2021 Council as **item A4168** and is being resubmitted for consideration.

1. That Council approve the draft Langeberg Municipality Integrated Waste Management By-law.
2. That a Public Participation Process be supported by Council, after which the Langeberg Municipality Integrated Waste Management By-law be resubmitted to Council for final adoption.
3. That the following Public Participation Processes be supported by Council:
  - 3.1 Advertising in the local press.
  - 3.2 Making the draft Langeberg Municipality Integrated Waste Management By-law available at Municipal Offices and Libraries.
  - 3.3 Providing copies of the draft Langeberg Municipality Integrated Waste Management By-law to all Ward Committees and requesting their comments.
4. That a workshop be held where the By-law is discussed before it goes out to the public.

**Comments**

A workshop was held with councilors on 29 June 2021, where the By-law was discussed, before it when out for public comments.

The following public participation process for the Langeberg Municipality: Integrated Waste Management By-law was adhered to:

1. Placed at all libraries and Municipal offices on the 09 July 2021.
2. Placed in the Gazette on the 13 July 2021.
3. Placed on the Municipal web site on the 08 July 2021.
4. Providing copies of the draft Langeberg Municipality Integrated Waste Management By-law to all Ward Committees and requesting their comments.

All proof of the above, and a copy of the Langeberg Municipality: Integrated Waste Management By-law, was attached to this report

**Comments received**

The only comments on the draft Langeberg Municipality: Integrated Waste Management By-law were received from Ms. Emma Schoeman.

Menere hoe gaan julle dit afdwing? Vir 3jaar plus word ons geterroriseer deur vuillisgrypers. Die SAPD en sekuriteit kom altyd te laat. Hulle sit hier van 5uur in die oggend sommige heel naweek in die Willem Nelsrivier. Afgelope tyd is messe uitgehaal die SAPD kom en niks gebeur nie kom 30min later. Julle het nie voorsiening gemaak vir agri nette nie. Binne 10jr sit julle met 1000 hektaar nette wat vrot dit gaan ons toeriste ekonomie aantast aangesien die mooi omgewing toegemaak in nette sal wees. Waar gaan julle die vrot nette berg?

### **Further comments**

Fines for any offences in terms of this by-law cannot be determined in terms of The National Environmental Management Waste Act, Act No. 59 of 2008.

The Langeberg Municipality Integrated Waste Management By-law must determine its own fines.

### **Process**

- Once Council has approved the Langeberg Municipality Integrated Waste Management By-law, it will be submitted for promulgation.
- After this has been completed the attached ***Offences & Penalties List*** will be submitted to all the local magistrates for their approval.
- Local magistrates may make amendments to the proposed fines as set out in the *Offences & Penalties List*, which will be submitted to local magistrates for approval.

### **Recommendations**

1. That Council approve the draft Langeberg Municipality Integrated Waste Management By-law.
2. That the Langeberg Municipality Integrated Waste Management By-law be approved and submitted for promulgation.

### **This item served before an Engineering Services Portfolio Committee on 09 February 2022**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gediën op 09 Februarie 2022**

### **Aanbeveling / Recommendation**

1. That Council approve the draft Langeberg Municipality Integrated Waste Management By-law.
2. That the Langeberg Municipality Integrated Waste Management By-law be approved and submitted for promulgation.

### **This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 16 Februarie 2022**

### **Aanbeveling / Recommendation**

1. That Council approve the draft Langeberg Municipality Integrated Waste Management By-law.
2. That the Langeberg Municipality Integrated Waste Management By-law be approved and submitted for promulgation.

**RESUBMISSION - IMPACT OF ESKOM LOAD SHEDDING ON SERVICE DELIVERY (16/2/1/1) (DIRECTOR ENGINEERING SERVICES)**

**Purpose of Report**

To inform Council of the impact and associated risks of Eskom's load shedding program on service delivery by the Directorate Engineering Services.

**Background**

The Engineering Portfolio Committee, at the portfolio meeting held on 9 June 2021, requested that the report on the impact of load shedding be resubmitted.

ESKOM from time to time implement, when experiencing generating electricity due to power station failures, load shedding with regular two and a half hour power outages which has a negative impact on service delivery by the Departments of Civil Engineering Services, Electrical Engineering Services and Solid Waste Management within the Directorate Engineering Services.

These impacts are summarized below and where high risks associated with load shedding are identified, control processes are proposed to address these risks with the estimated costs thereof.

**DISCUSSION**

**A. CIVIL ENGINEERING SERVICES**

**1.1 Sewage treatment**

All five towns' sewage treatment depends on electricity to power pumps, aerators and settling tanks. Without the pumps no activated sludge is circulated to have the necessary biomass in the reactor. This causes the sludge not to be broken down sufficiently by the organisms present in the sludge. For the duration of the time that the electricity is off, the raw sewage just flows into the works and through the different stages and runs into the oxidation ponds. The effluent quality will gradually deteriorate and affect the operation of the oxidation ponds. Only the WWTW in Montagu is currently fitted with a generator (300 kva).

**1.2 Sewer Pump stations**

**1.1.1 Ashton**

There are four sewage pump stations in Ashton namely one at Unipack, two in Zolani and the main pump station next to the Cogmanskloof River. The Unipack and Zolani pump stations do not serve such a large runoff area and can handle the two and a half hour power outages with the available storage capacities in the sumps. The main pump station at the Cogmanskloof River however, receives all Ashton's sewage runoff, excluding Zolani. This pump station's storage capacity is not sufficient for the full two and a half hours and starts overflowing after about two hours if the sump is not emptied before the power outage. This raw sewage overflow is currently stored in a coffer dam but can result in pollution of the river.

**1.1.2 Montagu**

There are four pump stations in Montagu namely one at Montagu Springs, one at Ahsbury and pump stations 1 and 2 at the Kingna River. All the other pump station pump to pump station no. 1. There are however standby gensets at pump stations 1 and 2 that provide electricity during power outages whilst the storage capacities at the Montagu Springs and Ashbury pump stations are sufficient to handle the two and a half hour power outages.

### **1.1.3 Bonnievale**

There are 9 pump stations in Bonnievale of which pump stations 2, 5 and 7 have capacity problems. When the power is out for two and a half hours, these pump stations are serviced by the sewage tanker as required.

### **1.1.4 Robertson**

There are three sewage pump stations in Robertson in the area of Nkqubela. When the electricity supply is interrupted, two of the pump stations are operated with standby gensets and the third one is serviced by the sewage tanker.

### **1.1.5 McGregor**

There are 1 sewage pump stations in McGregor servicing the informal settlement. No storage capacity problems are experienced within the two and a half hour power outage.

## **1.2 Water Purification**

### **1.2.1 Ashton**

Water is supplied to the canning factories during the harvesting season. All of Ashton's raw water is however supplied from the Breede River pump station on the Breede River near Viljoensdrift and from the Breede River Canal pump station which are both situated in the Robertson area. If load shedding occurs in Robertson and Ashton, the demand in Ashton cannot be met as no raw water can be provided to Ashton where the demand is still high as the canning factories, which installed generators to be fully functional during load shedding, and are still in full operation.

The storage facilities in Ashton consists of 2 x 2 200kl for Cogmanskloof, 1 x 2400kl for Conradiedorp and 1 x 2100kl for Zolani. The peak months for usage in Ashton is between January till March, reaching purification quantities of 250ML/month which equals 9ML/day or 937kl for 2 and a half hours. The storage capacity is therefore ample for the load shedding.

### **1.2.2 Montagu**

When load shedding occurs in Montagu, the demand also decreases substantially. The water demand in Montagu is however substantially higher during the summer months in relation to the rest of the year and if load shedding occurs regularly, problems are experienced to keep the reservoir levels high as the pump stations are affected by the power outages.

The storage facilities in Montagu totals 10 550kl. The peak month for usage in Montagu is February, reaching purification quantities of 125ML/month which equals 4.46ML/day. The storage capacity is therefore ample for the duration of the load shedding.

### **1.2.3 Bonnievale**

The storage facilities in Bonnievale totals 6 750kl. The usage in Bonnievale is quit constant during the year with the main contributor being the cheese factory. The purification quantities reach a peak of 175ML/month which equals 6.25ML/day. The cheese factory also installed a 1ml storage facility on site and therefore the storage capacity is ample for the duration of the load shedding.

### **1.2.4 Robertson**

The storage facilities in Montagu totals 11 700KI. The peak month for usage in Robertson is February due to the wine industry, reaching purification quantities of 239ML/month which equals 8.53MI/day. The storage capacity is therefore ample for the duration of the load shedding.

### 1.2.5 McGregor

McGregor has enough storage capacity available to handle the two and a half-hour load shedding interruptions.

It is therefore necessary to consider the provision of standby power generators at the following points to handle the normal two and a half hour power outages during load shedding:

1. Ashton WWTW
2. Robertson WWTW
3. Bonnievale WWTW
3. Main sewage pump station in Ashton.
4. Sewage pump stations 2, 5 & 7 in Bonnievale

The required sizes of generators and the estimated cost thereof are as shown in the table below.

<u>Pump Station</u>	<u>Diesel Generator Size</u>	<u>Estimated Cost</u>	<u>Comments</u>
Ashton WWTW	410 KVA	R 936 200	
Robertson WWTW	550 KVA	R 1 109 700	
Bonnievale WWTW	300 KVA	R 871 700	
Ashton Main Sewage Pump Station 1 x 75 kw motor	275 KVA	R 661 650	22kW pump to be switched on last.
Bonnievale Sewage Pump Station 2 1 x 48 kw motor	200 KVA	R 510 000	
Bonnievale Sewage Pump Station 5 1 x 48 kw motor	200 KVA	R 510 000	
Bonnievale Sewage Pump Station 7 1 x 48 kw motor	200 KVA	R 510 000	
<b>Total</b>		<b>R 5 109 250</b>	

The estimated cost of the generators does not include transportation, installation, security (e.g. fencing) or any operational costs (e.g. diesel)

The tariffs for the hiring of generators are currently as follows:

20 kVa..... R 3 500 / day  
 50 kVa ..... R 6 000 / day  
 100 kVa ..... R 10 500 / day  
 200 kVa ..... R 14 500 / day  
 250 kVa ..... R 19 000 / day

The interruption of power supply and the switching on of pumps under full load have a negative impact on the equipment and plant and also causes water hammer in the pipes that can reduce the lifetimes of the pipes substantially.

It is not practical to install standby generator at the Water and Wastewater Treatment plants because of the sizes of the generators required, but if prolonged power outages of between 6 hours and 14 days are experienced (as stated in the circular from the Dept. of Local Government) standby generators can be installed at the water treatment plants as well as in conjunction with severe water restrictions to limit the water demand.

At the Wastewater Treatments Works the plant has to operate at full capacity as it is impossible to limit the effluent inflow and the installation of standby generators is therefore not feasible as it will be too costly. The construction of emergency storage dams at the wastewater treatment plants is also not feasible because of the sizes of the dams required, lack of suitable space and land for these dams and the environmental impact thereof, which will require full EIA's.

The sizes of generators required and the estimated cost thereof for the Water Treatment Works in the event of prolonged power outages are as shown in the table below.

<u>Location</u>	<u>Motor Rating kW</u>	<u>Generator Size kVA</u>	<u>Estimated Cost</u>	<u>Fuel Consumption Liter / hour</u>
<b>Ashton</b>				
Pompstasie by suiwing 1 x 75kw	75	300 kVA	R 871 700	35
Filterpompe watersuiwing 1 x 30	30			
Filterpompe by watersuiwing 1 x 22kw	22			
Conradie Booster pompstasie: 1 x 75kw, (30 x 2)	75	275 kVA	R 661 650	27
Zolani Pompstasie 1 x 75kw	75	275 kVA	R 661 650	27
<b>Montagu</b>				
George Brink reservoir 1 x 30kw	30	550 kVA	R 1 109 700	56
Montagu Suid 1 x30kw	30			
Ashbury 1 x 75kw	75			
Waterwerke Besinkdam pompe (9kw)	9			
Backwash pomp 37kW	37			
Rouwater pompe 2x 11kW	11			
Blower 22Kw	22			
Kanonkop 1 x 22kw	22	80 kVA	R 280 000	12,5
Badshoogte 1 x 9.2 kw	9,2	30 kVA	R 205 200	3,5
Montagu Wes 1 x 7,5kw	7,5	30 kVA	R 205 200	3,5
<b>Bonnievale</b>				
2,5 MI reservoir 1 x 55kw		275 kVA	R 661 650	33
Ou groot reservoir 1 x 45kw				
<b>McGregor</b>				
Suiweringswerke 1 x 18kw	18	80 kVA	R 280 000	8
<b>Robertson</b>				
Nkqubela pompstasie 1 x 11kw	11	45 kVA	R 225 700	6
Reservoir 2 pompstasie 1 x 55kw	55	200 kVA	R 510 000	20
Reservoir 3 pompstasie 1 x 37,5kw	37,5	150 kVA	R 416 000	16
Kanaal pompstasie 3 x 37,5kw	3 x 37,5	275 kVA	R 661 650	29
Gumgrove pompstasie 1 x 55kw	1 x 55	275 kVA	R 661 650	23
1 x 30kw	1 x 30			
		<b>Total</b>	<b>R 7 411 750</b>	

## **B. ELECTRICAL ENGINEERING**

### **1 Consumers**

- No service delivery to consumers.
- Damage to electrical and electronic equipment of consumers – by laws/service delivery agreements/insurance for possible claims against municipality
- Production losses

### **2 Municipality**

- Damage to electrical and electronic equipment.
- Negative impact on the electrical networks that are connected under full load on a regular basis.
- Loss of income.

### 3. **Town Planning & Building Control**

No access to IT facilities

### 4. **Solid Waste Management**

- 4.1 Ashton Recycling Plant will be rebuild.  
No recycling can take place but sufficient storage space will be provided on site.
- 4.2 Weighbridges at Ashton and Robertson  
The weighbridges are not operational, and standby generators must be made available.

### 5. **Housing**

No access to IT facilities.

## **C. CORPORATE SERVICES**

### 1 **Administrative Support**

During power interruptions the telephones/switchboards at Bonnievale, McGregor, Montagu and Robertson offices are affected. Although there is UPS's installed, does it have a limited capacity of 2 hours. Further is problems experienced with IT systems and all other activities that need electricity to function. The solution seem to be to install proper generators at the four (4) offices. The cost for this amounts to R 3 800 000.

### 2 **Governance Support**

- 2.1 **Customer Care – Call Centre**  
A generator is currently in use when electricity is off. This generator generates only power to activate the telephone system. No access to IT facilities is available. A more powerful generator of 6 KVA , according to the electricity department, is needed. Enough power will then be generated to provide electricity to use the IT equipment, lights, fridge and to boil water. The estimated cost for the generator is R 250 000.

### 3 **Traffic Services**

We experience problems when Load shedding is taking place because we solely depend on the electricity to do any transaction, our computers are directly linked to the department of transport but each and every Town is responsible for transactions. We have no generators for backup purposes and that also impact negatively to the service delivery. Some of the clients must come to the traffic department during their lunch time only to find out the electricity is off, unfortunately the transaction can't also be done manually. We also at risk of damage of property and loss valuable documents like the face value documents and each and every transaction done copies must be made without the generators we also face loss of income and clients. The vehicle testing station cannot function when these load shedding are taking place. It further needs to be mentioned that the fire services is also located on the same erf as the Ashton Traffic Centre and that they are also in need of electricity. The cost to purchase two generators for Ashton and Robertson Traffic Offices amount to R 1 100 000.

### 4 **Community Facilities: Halls**



- 4.1 We received several requests from clients to secure the utilization of our Halls during load shedding via generators. We have no generators at our Halls, especially at weekends. The result is that clients must do extra planning when they book the Halls. We do not budget for generators and the impact on income will be huge for the municipality as well as possible loss and damage to property and human lives.

## 5 Libraries

Libraries issue books and materials on the new SLIMS Program which is electronically connected with the Provincial Library Services on computer. If load shedding occur, than they must switch over to the manual system. No verification and controlling over books and material can take place. The alarm and book detector system will not be in use. No access to internet services for members of the public and the libraries. No photo copying can take place. It will be virtually impossible to sustain a service of high standard. The installation of generators which can have the dual function to support the switch board (lights, plugs) and computers in the building during load shedding, will be helpful.

Load shedding also impact on our services and hours inside the Library. The selection of books on the shelves, for members is impossible, due to the darkness during the winter. Some of the Libraries close at 18h00 when it is already dark during the winter. The libraries will become a security risk and the property of the municipality, the public or members that visit the library, must be safeguard against acts of violence, theft or any damage that may occur. If generators are purchased for the libraries, we need around R 1600 000.

## D. STRATEGY AND SOCIAL DEVELOPMENT

### 1. Information and Communication Technology (ICT)

The municipal office in Ashton, our production data center and the Robertson Thusong, our disaster recovery data center, are the only offices with an emergency power systems in the form of generators. During load shedding and other unplanned power failures, all IT systems stay uninterrupted and online.

As for all our other offices, we have implemented a limited or no emergency backup power system strategy. During load shedding and other unplanned power failures, all IT systems remain available for approximately 10-60 minutes, with an emergency power system in the form of UPS. These IT systems are shut down safely, to prevent data loss and damage to hardware. These IT system stays offline until the power supply is restored.

#### Below our current emergency power system strategy:

Municipal Building	Diesel Generator / UPS capacity	Estimated emergency power system	Estimated Computer User
<b>ASHTON</b>			
Ashton Municipal Building	90 KVA Diesel Generator	Uninterrupted	90 users
Ashton Call Centre	20 KVA UPS	20-40 minutes	13 users
Ashton Stores	None	None	5 users
Ashton Civil	None	None	6 users
<b>ROBERTSON</b>			
Robertson Municipal Building	30 KVA UPS	20-40 minutes	40 users
Robertson Stores	None	None	17 users
Robertson Commando	10 KVA	10-20 minutes	13 users

Robertson Library	None	None	3 users
Robertson Muiskraalkop	None	None	8 users
Robertson Housing Swimming Pool	None	None	3 users
Robertson Thusong	Diesel Generator	Uninterrupted	Unknown
Robertson Traffic	None	None	3 users
Robertson Youth Centre	None	None	1 user
<b>BONNIEVALE</b>			
Bonnievale Municipal Building	20 KVA UPS	20-40 minutes	20 users
<b>MONTAGU</b>			
Montagu Municipal Building	20 KVA UPS	20-40 minutes	18 users
<b>MCGREGOR</b>			
MgGregor Municipal Building	1 KVA UPS	10-20 minutes	5 users

### **Recommendation**

Our data centers and IT systems are heavily dependent on an uninterrupted power supply. We therefore recommend that the following emergency power system strategy be implemented at the following offices to keep the business going during a power outage. This strategy will be in line with the standards of our production and disaster recovery data centers for reliability and productivity.

<b>Municipal Building</b>	<b>Diesel Generator capacity</b>	<b>Estimated emergency power system</b>	<b>Estimated Cost</b>	
<b>ASHTON</b>				
Ashton Call Centre	90 KVA	Uninterrupted	R 351 000	Support the recommendation of Corporate Services, but recommend 90 KVA for potential growth and/or adding the Ashton Town Hall to the generator supply.
Ashton Traffic and Fire Station	130 KVA	Uninterrupted	R 400 000	Support the recommendation of Corporate Services, but recommend 100 KVA for potential growth.
<b>ROBERTSON</b>				
Robertson Stores	90 KVA	Uninterrupted	R 351 000	Support the recommendation of Financial Services, but recommend 90 KVA and add all/most municipal office to generator supply.
Robertson Traffic	90 KVA	Uninterrupted	R 351 000	Support the recommendation of Corporate Services, but recommend 90 KVA for potential growth.
<b>BONNIEVALE</b>				
Bonnievale Municipal Building	200 KVA	Uninterrupted	R 510 000	
<b>MONTAGU</b>				

Montagu Municipal Building	200 KVA	Uninterrupted	R 510 000	
MCGREGOR				
MgGregor Municipal Building	100 KVA	Uninterrupted	R 400 000	

## **E. FINANCE**

### **1. General**

During power interruptions the pay points and telephones/switchboards at Bonnievale, McGregor, Montagu and Robertson offices are affected. Although there is UPS's installed, does it have a limited capacity of 2 hours. Further is problems experienced with IT systems and all other activities that need electricity to function. The solution seem to be to install proper generators at the four (4) offices as indicated under Administrative Support.

### **2. Supply Chain Management.**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as requisitions cannot be recorded and it will mean that all requisitions must be forwarded to Ashton and be recorded at Ashton.

### **3. Income and Expenditure**

#### ***Income***

#### **Cashiers**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as cashiers cannot issue receipts via the financial system but must issue hand written receipts. The receipts must then forwarded to Ashton so that it can be recorded on the financial system. It will take much longer than normal to issue receipts and to update the records of debtors. It will also mean that prepaid electricity cannot be purchased at the towns as mentions.

#### **Accounts sections**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as new accounts cannot be opened there.

#### **Credit control**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as arrangement for payment cannot be recorded on the financial system. As the debtors records will take a while to be updated, will it not be possible to enforce credit control steps.

#### **Enquiries**

Load shedding impacts on Bonnievale, McGregor, Montagu and Robertson offices as residents cannot contact the enquiry clerks in regards to their accounts.

#### ***Expenditure***

#### **Salaries**

This section will not be affected.

#### **Creditors**

This section will not be affected.

### **4. Budget and Support Services**

**Auxiliary services**

This section will not be affected.

**Asset Management and Insurance**

Load shedding impacts on Robertson office and therefore on the stores as the municipality make use of an electronic stores system. All goods received and issued must be recorded immediately to ensure that the goods in the stores reconcile with the stores system. All goods issued and received must be recorded in writing but stock control will be effected negatively.

The total cost for providing generators for electricity amounts to R 11 611 000.

<u>Location</u>	<u>Diesel Generator Size</u>	<u>Fuel Consumption Liter / hour</u>	<u>Operational Cost Rand / hour</u>
Ashton WWTW	410 KVA	46	R 881.82
Robertson WWTW	550 KVA	56	R 1073.52
Bonnievale WWTW	300 KVA	35	R 670.95
Ashton Main Sewage Pump Station	275 KVA	33	R 632.61
Bonnievale Sewage Pump Station 2	200 KVA	20	R 383.40
Bonnievale Sewage Pump Station 5	200 KVA	20	R 383.40
Bonnievale Sewage Pump Station 7	200 KVA	20	R 383.40
Ashton WTW	300 KVA	35	R 670.95
Conradie Booster pump station	275 KVA	33	R 632.61
Zolani Booster Pump station	275 KVA	33	R 632.61
Montagu WTW	550 KVA	56	R 1073.52
Kanonkop pump station	80 KVA	8	R 153.36
Badshoogte pump station	30 KVA	3,5	R 67.10
Montagu Wes pump station	30 KVA	3,5	R 67.10
McGregor WTW	80 KVA	8	R 153.36
Nkqubela sewer pump station 1	45 KVA	6	R 115.02
Nkqubela sewer pump station 2	45 KVA	6	R 115.02
Nkqubela sewer pump station 3	45 KVA	6	R 115.02
Nestle pump station	45 KVA	6	R 115.02
Reservoir 2 pump station Robertson	200 KVA	20	R 383.40
Reservoir 3 pump station Robertson	150 KVA	16	R 306.72
Kanaal pump station	275 KVA	33	R 632.61
Gumgrove pump station	275 KVA	33	R 632.61
Ashton Call Centre	90 KVA	10	R 191.70
Ashton Traffic and Fire station	130 KVA	14	R 268.38
Robertson Stores	90 KVA	10	R 191.70
Robertson Traffic	90 KVA	10	R 191.70
Bonnievale Municipal Building	200 KVA	20	R 383.40
Montagu Municipal Building	200 KVA	20	R 383.40
McGregor Municipal Building	100 KVA	13	R 249.21
<b>Total Cost/hour</b>			<b>R 12 134.62</b>

Alternative energy source (UPS system)

<u>Location</u>	<u>Diesel Generator Size</u>	<u>UPS / Battery System</u>	<u>Estimated Cost</u>
Ashton WWTW	410 KVA		61 500 000
Robertson WWTW	550 KVA		77 000 000
Bonnievale WWTW	300 KVA		45 000 000
Ashton Main Sewage Pump Station	275 KVA		41 250 000
Bonnievale Sewage Pump Station 2	200 KVA		34 000 000
Bonnievale Sewage Pump Station 5	200 KVA		34 000 000
Bonnievale Sewage Pump Station 7	200 KVA		34 000 000
Ashton WTW	300 KVA		45 000 000
Conradie Booster pump station	275 KVA		41 250 000
Zolani Booster Pump station	275 KVA		41 250 000
Montagu WTW	550 KVA		77 000 000
Kanonkop pump station	80 KVA		12 000 000
Badshoogte pump station	30 KVA		4 500 000
Montagu Wes pump station	30 KVA		4 500 000
McGregor WTW	80 KVA		12 000 000
Nkqubela sewer pump station 1	45 KVA		6 750 000
Nkqubela sewer pump station 2	45 KVA		6 750 000
Nkqubela sewer pump station 3	45 KVA		6 750 000
Nestle pump station	45 KVA		6 750 000
Reservoir 2 pump station Robertson	200 KVA		30 000 000
Reservoir 3 pump station Robertson	150 KVA		22 500 000
Kanaal pump station	275 KVA		41 250 000
Gumgrove pump station	275 KVA		41 250 000
Ashton Call Centre	90 KVA		13 500 000
Ashton Traffic and Fire station	130 KVA		19 500 000
Robertson Stores	90 KVA		13 000 000
Robertson Traffic	90 KVA		13 000 000
Bonnievale Municipal Building	200 KVA		30 000 000
Montagu Municipal Building	200 KVA		30 000 000
McGregor Municipal Building	100 KVA		2 450 000
<b>Total Cost</b>			<b>847 700 000</b>

**This item served before an Engineering Services Portfolio Committee on 09 February 2022**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 09 Februarie 2022**

**Aanbeveling / Recommendation**

1. That the contents of the report be noted.
2. That the purchasing of generators be placed in the IDP and that it must be budgeted for implementation.

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

**Aanbeveling / Recommendation**

1. That the contents of the report be noted.
2. That the purchasing of generators be placed in the IDP and that it must be budgeted for implementation.

**AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 1 OF 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Audit & Performance Committee report for quarter 1 of the 2021/22 financial year to Council for noting.

**Background**

In terms of Circular 65 of the Municipal Finance Management Act (MFMA), the Chairperson of the Audit & Performance Committee will report on a quarterly basis, or more frequently if required, to the Municipal Council on the operations of the Internal Audit Activity and the Audit & Performance Committee. The report should include:

- A summary of the work performed by the Internal Audit Activity and the Audit & Performance Committee against the annual work plan;
- Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- A summary of key issues dealt with such as significant internal and external audit findings, recommendations and updated status thereof;
- Progress with any investigations and its outcomes;
- Details of meetings and the number of meetings attended by each member; and
- Other matters requested of the Internal Audit Activity and Audit & Performance Committee.

The Audit & Performance Committee report for quarter 1 of 2021/22 was attached to this report.

**Recommendation**

That the contents of the Audit & Performance Committee report for quarter 1 of the 2021/22 financial year be noted by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the Audit & Performance Committee report for quarter 1 of the 2021/22 financial year be noted by Council.

**FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 1 OF 2021/22 AND UPDATED RISK REGISTER (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Fraud & Risk Management Committee report for quarter 1 of 2021/22 and the risk register which was updated for the applicable quarter to Council for noting.

**Background**

Section 62 (1) (c) (i) of the MFMA states that:

*“(1) the Municipal Manager of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all responsible steps to ensure –  
(c) that the municipality has and maintains effective, efficient and transparent systems –  
(i) of financial and **risk management** and internal control”.*

Furthermore, it is also stated in the Risk Management Policy that:

*“Council takes an interest in risk management to the extent necessary to obtain comfort that properly established and functioning systems of risk management are in place to protect the Langeberg Municipality against significant risks”.*

The Fraud & Risk Management Committee (FARMCO) report for quarter 1 of 2021/22 and the risk register which was updated for the applicable quarter were submitted and presented to the Audit & Performance Committee on 12 October 2021.

The FARMCO Report for Quarter 1 of 2021/22, and the updated risk register was attached to this report.

**Recommendation**

That the contents of the Fraud & Risk Management Committee (FARMCO) Report for Quarter 1 of 2020/22 and the updated Risk Register be noted by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the Fraud & Risk Management Committee (FARMCO) Report for Quarter 1 of 2021/22 and the updated Risk Register be noted by Council.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – NOVEMBER 2021 : DIRECTORATE:  
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for November 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*



**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – NOVEMBER 2021 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for November 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – NOVEMBER 2021 : DIRECTORATE  
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for November 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – DECEMBER 2021 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for December 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – DECEMBER 2021 : DIRECTORATE  
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for December 2021 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD OCTOBER- DECEMBER 2021 (LED DEPARTMENT) (9/2/1/9)**

**Purpose of the report:**

To submit a report to Council about work opportunities created for the period October- December2021.

**Background**

The Municipality, in an effort to combat the seasonality of employment, has set aside funds through the Poverty Alleviation budget and the EPWP grant, to create temporary work opportunities aimed as a relief for the unemployed. All internal departments are encouraged to employ labour-intensive methods to contribute towards this endeavour.

This report seeks to inform Council on the number of beneficiaries who benefited from projects for the period October –December 2021. Thirty - seven (37) jobs were created during this period.

**DEPARTMENT: ADMINISTRATIVE SUPPORT (CALL CENTRE) (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Catherine	Leibrandt	F	1991-06-25	1	01/10/2021	31/12/2021
2.	Christopher	Lekota	M	1995-02-16	4	01/10/2021	31/12/2021
3.	Brendon	Snyman	M	1994-10-19	1	01/10/2021	31/12/2021

**DEPARTMENT: GOVERNANCE SUPPORT (CALL CENTRE) (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Janey	Pedro	F	1995-07-07	6	28/10/2021	31/03/2022
2.	Samueleen	Swanepoel	F	1978-12-29	7	08/10/2021	31/03/2022

**DEPARTMENT: TRAFFIC SERVICES (SCREENING PROJECT) (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Melani	Tamboer	F	1987-05-22	6	01/10/2021	31/12/2021
2	Meltin	Afrika	M	1983-09-26	9	01/10/2021	15/12/2021

**DEPARTMENT: COMMUNITY SERVICES (ASSIST WITH CLEANING OF MCGREGOR COMMUNITY HALL AND SPORT FIELD) (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Yolanda	Lekay	M	2000-12-04	5	04/10/2021	17/12/2021

**DEPARTMENT: CIVIL ENGINEERING SERVICES (GENERAL MAINTENANCE OF THE IRRIGATION CHANNELS PROJECT) (EPWP)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Ruthwin	Small	M	2001-04-02	5	04/10/2021	10/12/2021

**DEPARTMENT: COMMUNITY SERVICES (CARE TAKERS AT THE SPORT FIELDS) (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
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1.	Cheltin	Van Wyk	M	1993-04-20	3	15/11/2021	30/06/2022
2.	Monwabisi	Liwani	M	1980-02-17	2	16/11/2021	30/06/2022
3.	Henry	Swanepoel	M	1974-09-05	3	16/11/2021	30/06/2022
4.	Lihle	Nompuzi	M	1998-03-08	4	25/11/2021	30/06/2022
5.	Siyabulela	Raatjies	M	1987-08-11	2	25/11/2021	30/06/2022
6.	Denovin	Fuller	M	1999-11-06	9	25/11/2021	30/06/2022
7.	Elroy	Steve	M	1995-07-24	5	15/11/2021	30/06/2022
8.	Stephanus	Riddles	M	1971-03-28	12	15/11/2021	30/06/2022
9.	Sonwabile	Mafilika	M	1984-09-18	4	16/11/2021	30/06/2022

**DEPARTMENT: FIRE AND DISASTER MANAGEMENT (SECURITY AT THE FIRE SERVICES BUILDING)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Marius	Afrika	M	1984-08-21	3	16/11/2021	31/01/2022
2.	Jacques	Rossouw	M	1974-11-01	6	15/11/2021	31/01/2022

**DEPARTMENT: COMMUNITY SERVICES (SECURITY AT THE SWIMMING POOL)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Calvin	Le Kay	M	1982-04-05	3	16/11/2021	30/04/2022
2.	Verno	Rosenkrans	M	2001-10-15	1	16/11/2021	30/04/2022
3.	Adian	Hartzenberg	M	1996-07-21	3	16/11/2021	30/04/2022
4.	Ashwin	Koemoetoe	M	1999-06-07	6	16/11/2021	30/04/2022

**DEPARTMENT: PARKS AND AMENITIES (MONTAGU MOUNTAIN RESEVE) (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Anastasija	Kok	F	2001-07-16	12	10/12/2021	09/01/2022

**DEPARTMENT: FINANCES (COVID-19 SCREENING PROJECT) (EPWP)**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Elreze	Jacobs	F	1980-03-14	1	14/12/2021	23/12/2021
2.	Arnold	Plaatjies	M	1999-03-24	12	14/12/2021	23/12/2021
3.	Monique	Fluks	F	1999-09-28	9	14/12/2021	23/12/2021
4.	Nobanele	Kahla	F	1998-05-24	4	14/12/2021	23/12/2021
5.	Calvinisia	Maans	F	1994-09-25	5	14/12/2021	23/12/2021

**SECURITY OFFICER AT TRAFFIC DEPARTMENT**

No.	Name	Surname	Gender	Date of Birth	Ward	Start date	End date
1.	Abongile	Sikelenge	M	1992-09-23	10	01/11/2021	31/01/2022
2.	Thandolwethu	Sidlayi	M	1981-04-08	2	01/11/2021	31/01/2022
3.	Ntuwiseni	Rammenu	M	1982-09-25	10	01/11/2021	31/01/2022
4.	Salemo	Pieterasen	M	1991-09-30	7	01/11/2021	31/01/2022
5.	Shaun	Nel	M	1998-12-20	12	01/11/2021	31/01/2022
6.	Nicolin	Julies	M	1992-02-02	7	01/11/2021	31/01/2022
7.	Mzwandile	Mkhohli	M	1979-06-05	10	01/11/2021	31/01/2022

**GRAND TOTAL: 37 BENEFICIARIES:**

**Recommendation/ Aanbeveling**

That Council notes the contents of the Progress Report on Job Opportunities for the period 1 October 2021 to 31 December 2021.

This item served before the Strategy & Social Development Portfolio Committee on 09 February 2022.  
*Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 09 Februarie 2022*  
Aanbeveling / Recommendation

That Council notes the contents of the Progress Report on Job Opportunities for the period 1 October 2021 to 31 December 2021.

This item served before the Executive Mayoral Committee on 16 February 2022  
*Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022*  
Aanbeveling / Recommendation

That Council notes the contents of the Progress Report on Job Opportunities for the period 1 October 2021 to 31 December 2021.

**QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: OCTOBER - DECEMBER 2021 (9/2/1/9), (DIRECTOR STRATEGY & SOCIAL DEVELOPMENT)**

**Purpose of Submission:**

To submit a quarterly progress report to Council, on the activities of the LED Department for the period 1 October 2021 to 31 December 2021.

**Comments**

This report seeks to capture the activities of the LED Department for the period 1 October to 31 December 2021.

**1. ENTERPRISE DEVELOPMENT PROGRAMME:**

**1.1 Small Businesses Development – Ms O Liemens**

- Twenty - three (23) consultations were done from October to December 2021. This included: assistance with compliance issues eg. registrations, registration on the Central (CSD), and Municipality's Supplier Data Base, tax clearance with SARS, documentation to sell foodstuffs, applications to access funding, legalizing of Spaza Shops and rezoning issues with business premises and documents for registration of NPO and NGO's. Did telephonic consultations and funding application documents with systematic information emailed to the clients.
- Contacted 17 local SMME's to inform them of the Consumer Financial Education and Gender Based Violence workshop sponsored by ABSA in collaboration with SEDA. This meeting was cancelled until further notice.
- SEDA contacted the local businesses which applied for the IMEDP (Informal Micro Enterprise Development Programme) funding with the Department: Small Business Development, in August 2016. Catering businesses received their equipment during October 2018, the other businesses received their equipment on the 26 October 2021, at the Robertson Community Hall.
- Finished updating the Spaza shops database information of Robertson, Bonnievale, McGregor, Ashton, Nkqubela, Zolani and Ashbury, Montagu.
- SMME Booster fund application to upgrade the Bonnievale, Montagu and Robertson Informal Trading areas was approved, however, it was decided to upgrade the Bonnievale and Montagu Informal Trading areas during this financial year while the Robertson Informal Trading area will be considered in the next financial year. The funding was received from the Department: Economic Development and Tourism. The tender processes are currently underway.
- Department assisted a Service Provider, during November, appointed by SALGA (Boago Learning Solutions), to contact 30 SMME's for business training on the 13 – 15 December 2021. The topics : New Venture opportunities and Compliance, Managing Operation, Managing Finances. The project's objective is to provide support through skills development to rural enterprises, Agri-Businesses and Co-Operatives. Unfortunately the training was cancelled until further notice.
- SEDA (Swellendam) planned business training in Zolani, Ashton for the 06 – 07 December 2021, but cancelled due to SMME's that could not attend the training. SEDA moved the training to next year January 2022.

**1.2 Spaza Shops in the Langeberg Area**

The following Council resolution was taken per Council Resolution A4222

**This item served before an Ordinary Meeting of Council on 14 December 2021**

**Hierdie item het gediens voor 'n Gewone Vergadering van die Raad op 14 Desember 2021**

**Eenparig Besluit / Unanimously Resolved**

1. That Council note the contents of the quarterly report for the period July to September 2021.



2. That a report serve before the next Portfolio Committee meeting with a detailed list of all approved Spaza Shops.

Herewith, the list of legal spaza shops as requested per Item 2 of the above Council resolution:

**Montagu (13)**

ERF NUMBER	STREET ADDRESS	ZONING	DATE OF APPROVAL	PROPERTY OWNER	TEL NO
Erf 4156	17 Cupido Street	Single Res I	21-07-97	L J Human	0733895464
Erf 1919	48 Akasia Avenue	Single Res I	21-07-97	B B Pietersen	0768522815
Erf 1877	15 Aalwyn Street	Single Res I	03.08.06	Elizabeth Conradie4	0788215724
Erf 1985	4 Eike Avenue	Single Res I	21-07-97	Maria Toorn	0632063039
Erf 1906	41 Eike Avenue	Single Res I	03.08.06	Municipality Breede River Winelands	0768522815
Erf 1977	13Mimosa Avenue	Single Res I	19.04.07	Timothy S Saunders	0611577361
Erf 4324	22 Olyfboom Avenue	Single Res I	11.04.08	K Adonis and E Devos Lukas and Alice Elsebe Draaier	0783083680
Erf 2044	27 Palm Avenue	Single Res I	11.10.18		07172032147
Erf 5067	2 Peperboom Avenue	Single Res I	21-7-2014	R Plaatjies / F Dergaso	0783083680
Erf 2316	16 Wilhelm Thys Avenue	Single Res I	21-7-2014	J P Goodwin	0780999978
Erf 2813	1a Wilhelm Thys Avenue	Single Res I	05.01.05	EW & PS van Zyl	0788361165
Erf 2472	64 Wilhelm Thys Avenue	Single Res I	21-7-2014	D H Fluks	0823492958
Erf 2684	34 Wilhemthys Avenue	Single Res I	21-07-97	W Swanepoel	0720183471

**Robertson (6)**

ERF NUMBER	STREET ADDRESS	ZONING	DATE OF APPROVAL	PROPERTY OWNER	TEL NO
Erf 3761	17 Hokim Street	Single Res I	15.12.15	J & R Siljeur	0792138817
Erf 3734	7 Hospitaal Avenue	Single Res I	18.08.11	CW & CE Kuhn	0784905274
Erf 6197	77 Lusernbos Avenue	Single Res I	21.02.12	J Oktober & S Simons	0641077235
Erf 3310	107 Malva Street	Single Res I	11.01.05	G Otto	0798011713
Erf 3505	58 Paddy Street	Single Res I	01.04.08	S Rossouw	0783784608
Erf 4079	71 Wesley Street	Single Res I	20.05.19	JJ Johanns	0839517887

**Bonnievale (4)**

ERF NUMBER	STREET ADDRESS	ZONING	DATE OF APPROVAL	PROPERTY OWNER	TEL NO
Erf 1341	65 Baralinka Avenue	Single Res I	07.05.10	I & R Lekota	0725839395
Erf 2199	37 Keerom Street	Single Res I	28.04.10	J Marthinus	0725265968
Erf 613/10	23 Uitsig	Single Res I	20.12.07	J Adonis	
Erf 2502	71 Viooltjie Crescent	Single Res I	18.12.07 22.10.10	M Sipriye	0749008882

#### **McGregor (2)**

ERF NUMBER	STREET ADDRESS	ZONING	DATE OF APPROVAL	PROPERTY OWNER
Erf 1182	69Buitekant Street	Single Res I	21.11.18	Mortimer Family Trust
Erf 465	15 Keerom Street	Single Res I	26.09.11	Andrew Christain Hamilton

#### **Ashton (3)**

ERF NUMBER	STREET ADDRESS	ZONING	DATE OF APPROVAL	PROPERTY OWNER	TEL NO
Erf 962	70 Coronation Street	Single Res I	30.01.13	S M Islam	0835665872
Erf 1363	6 Delphinium Street	Single Res I	14.10.08	S & I Antonie	0730063530
Erf 787	7 Jasmyne Street	Single Res I	18.12.07	V & A Du Toit	0722182506

- The LED Department has compiled a database of 78 illegal Spaza Shops in all 5 towns. Some of these spaza shops have been issued with Certificates of Acceptability (health standards) by the Cape Winelands District Municipality.
- The LED Department has referred these spaza shops to the Town Planning Department

### **1.3 SEED FUND Call for Proposals 2022/2023**

- The Cape Winelands District Municipality SEED FUND applications closed on Friday 19 November 2021.
- The evaluation of the applications took place on the 14 December 2021.
- CWDM, Langeberg Municipality, Department Agriculture and the Service Provider for the SEED FUND Mentorship Programme attended the meeting.
- SEED FUND and Small Scale Farmers applications were evaluated.
- The Langeberg Municipality had four applications of which two were supported. The other two applications did not qualify due to non-compliance.
- The successful candidates will be informed during June 2022.

### **1.4 Meetings**

- Cape Winelands District BET Cluster Teams Meeting – 15 October 2021

- 16 Days of Activism for Violence against Women, Children and the Elderly Meeting – 27 October 2021
- 16 Days of Activism for violence against Women, Children and the Elderly meeting – 3 November 2021
- Meeting SEDA Swellendam – 3 November 2021
- 16 Days of Activism for violence against Women, Children and the Elderly – 17 November 2021
- CWDM BET Teams Meeting – 19 November 2021
- SSD Staff Meeting – 19 November 2021
- CWDM BET Teams Meeting – 25 November 2021
- CWDM Teams Meeting; SEED FUND Call for Proposals evaluation meeting – 14 December 2021

## **2. INFORMAL TRADERS – Ms O Liemens**

<b><u>Informal Trading Area</u></b>	<b><u>Trading Spaces Available</u></b>	<b><u>Number of Traders</u></b>	<b><u>Permits issued for OCTOBER 2021</u></b>	<b><u>Permits issued for NOVEMBER 2021</u></b>	<b><u>Permits issued for DECEMBER 2021</u></b>
Robertson	66	31	27	25	38
Montagu	18	18	08	08	08
McGregor	14	15	02	0	01
Bonnievale	26	8	03	04	06
Nkqubela	11	6	05	04	04

- A list with the daily and monthly bookings are submitted to Law Enforcement each day, to follow up and provide feedback.
- The informal trading areas in the Langeberg area (Robertson, McGregor, Nkqubela, Montagu and Bonnievale) are visited on a regular basis to monitor bookings and illegal trading.
- Captured issued permits till October (Bonnievale permit book)
- Distributed the newly approved Informal Trading by- Laws in Bonnievale, Robertson, Nkqubela, McGregor and Montagu Trading areas.
- Site visits on 1 October 2021 at the Informal Trading areas to discuss and confirm decisions regarding Booster Fund upgrades with Traders at the Montagu & Bonnievale Trading sites.
- Manager LED & Rural Development had a site meeting with Deputy Director Economic Development (Ms. Rafiqua Mosaval) at the Montagu and Bonnievale Informal Trading area to discuss the Booster Fund upgrading at the sites.
- Booster Fund upgrading tender process ongoing.
- 
- Many illegal traders at the Nkqubela Trading areas on Sundays. This were communicated to Law Enforcement.
- Captured Issued permits (Robertson book July – November 2021)

## **3. ARTS AND CULTURE DEVELOPMENT – Ms.O. Liemens**

- The Arts & Culture Service Providers held a 16 Days of Activism programmes in all town to raise awareness against woman, child and elderly abuse (25 November 2021 – 10 December 2021) together with Government Stakeholders and NGO's.
- The Service Providers did Flash Mob performances in all the towns on different days.
- The Flash Mob performances included Drama, Township Ballet, Poetry and Choral performances.
- The launch took place on the 25 November in White City, McGregor by The Mothertongue Project.
- New Generations Arts Development Studio also performed on the 25 November at the Cricket pitch in the Bo-dorp which was attended by ±300 people.
- Dancescape and the Ingqayi Girls group from Nkqubela performed in front of PEP Stores, Church Street, Robertson, on 27 November. This was very successful.
- Zolani Youth Choir, Dancescape, New Generation Arts Development Studio, and Ashton School of Dance performed again on the 3, 4, 5, 6 & 11 December 2021 in different towns.

- Attached is the Quarterly reports of the Arts and Culture Service Providers

#### Mothertongue Project



P.O. BOX 513  
 McGregor  
 6708  
 South Africa  
 Tel: 27(0)23 625 1010 Fax: 27(0)86 516 2911  
 Email: [info@mothertongue.co.za](mailto:info@mothertongue.co.za)  
 Website: [www.mothertongue.co.za](http://www.mothertongue.co.za)  
 2002/025936/08 non profit company  
 098-736 NPO

#### **Langeberg Municipality**

#### **Quarterly report October - December**

##### **October activities and achievements**

Preparations for 16 Days of activism, all groups to rehearse and present performances in different locations of McGregor and Nkqubela.

##### **November activities and achievements**

Langeberg municipality plans to integrate the 16 Days of Activism program for the whole period for all organizations to present what they will do and what their dates will be. These meetings provide a space for everyone to come together and share ideas, this is also to introduce everyone to each other and to know who is doing what where.

##### **December activities and achievements**

Wrapping the 16 Days of activism and planning holiday programme for the children of McGregor. Christmas gift day on the 24<sup>th</sup> of December in collaboration with the Breede Center for the children of White City in McGregor.

#### **Financials**

**R15000** on transport and materials for puppetry.





Ashton School of Dancing

Address: 8 Denne Street  
Ashton  
6715



NPO 239-289

E-mail: [ashtonschoolofdancing1@gmail.com](mailto:ashtonschoolofdancing1@gmail.com)

Contact: 081 042 5781/072 484 1469

Ashton School of Dancing					
Income			Expences		
Date	Description	Amount	Date	Description	Amount
13.12.2021	Month end	R 22 458.40	18.10.21	Manuel Photography	R 200.00
			01.12.21	Black pants	R1 100.00
				Barnard Hall	R653.00
				Hall Hire	R200.00
				Couriers	R100.00
				Shop expenses	R686.00
				Crazy store	R379.90
				Petrol	R200.00
				Refund parent	R140.00
	Balace	R22 458.40			R3 658.90

Due to Covid-19 we were forced to cancel our competition that were scheduled for 11 December 2021. But we host an event that showcase the past 2 months patterns to the parents and the broader community.

The dance school practice during the month of November for the parent meeting. The parent meeting where held on 11 December 2021 and the dancers also dance at the meeting. We decide to have a shop during this event and sell snacks to the parents. We are going to use the money that we made at the function to give the dancers a Christmas lunch.

After the Christmas lunch we will be practicing again in the New Year, starting February 2022.

Yours in dancing

Dancescape SA



# **DANCESCAPE SOUTH AFRICA**

## **Uplifting People Through Dance**

Dancescape South Africa (REF: 168-724 NP)

2 Buitekant Street, Montagu, 6720

Western Cape, South Africa

<http://dancescapesouthafrica.org.za/>

[mr.mitya@gmail.com](mailto:mr.mitya@gmail.com)

078 295 7879 / 023 614 3682

Director: Mitya Sargeant

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### **4th Quarter Report for Dancescape South Africa October to December 2021**

Daily dance classes continued during school term times in October to December of 2021 (3.00pm – 6.00pm Venue Zolani Hope Centre – Mantlane Road Zolani Ashton) engaging children in beginner and senior dance sessions. Dancescape South Africa (DSA) was able, through the kind donations of individuals and organizations to employ 1 full time resident teacher. We were also able to provide stipends for 1 trainee teachers and pay for the services of a director / administrator and a general assistant. We continue to provide the transport, living and accommodation costs for two students studying in Cape Town. Without financial support we would also be unable to tend to the day to day running costs. We thank all who have made it possible to preserve the Fiona Sargeant Legacy and to uplift the disadvantaged youth of our country through dance.

### **October 2021:**

In the first week of October the studio was closed due to government school also being closed for holidays. Classes resumed at the Hope Centre on the 11<sup>th</sup> of October. Lihle Mfene once again joined us for more guest teaching and work on a piece which we are going to perform on the 11<sup>th</sup> of November in Montagu. Nqaba and Lihle continued to share their teaching at the studio.



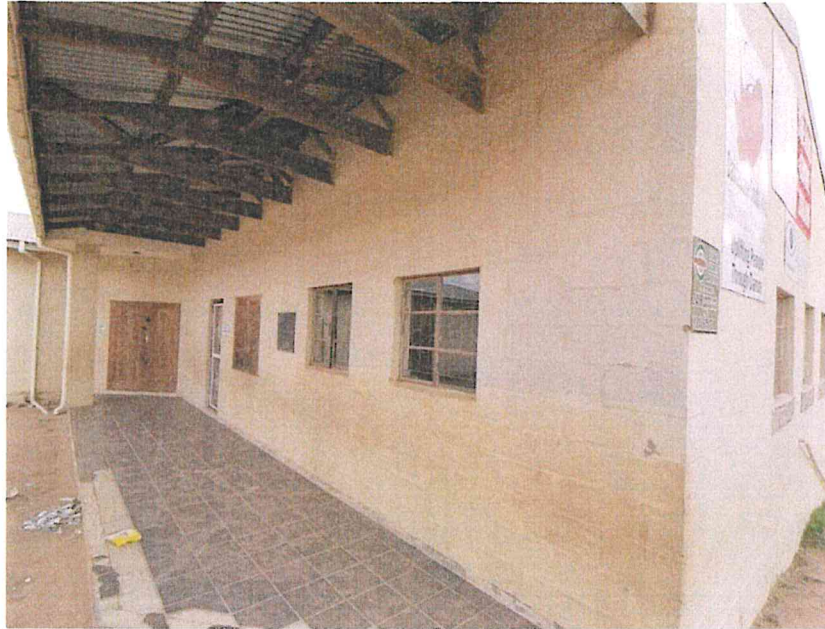


Above: Lihle Mfene, our guest teacher, teaching the DSA students

Earlier in the month our numbers of those attending classes at the studio dropped a little, We think it was because the students are preparing for their yearend exams. However later in the month, Naqba our resident teacher, sent me this short message, "The students have been working extremely hard and the classes have started to increase in numbers as more students have started to come back for their dance lessons. We have about 50 altogether. Lihle made another come back and is busy rehearsing his new choreography called 'Indibano' which looks amazing to watch. So in all what I am most definite about is that we have a good repertoire for next year."

In my previous reported I mentioned issues that we had with the Zolani Care Trust board. We have fortunately managed to resolve them this month. The Care Trust Board had previously declined our offer to build changing rooms for the students. Fortunately I was able to meet Fanie, the manager. Some of the issues were about the paying of municipal services which had been steadily increasing through the years. We agreed upon increasing our contribution and also how DSA would be assured of being able to use the Zolani Hope Centre next year. He agreed to meet with his board to get their approval and I am happy to report that they were all in agreement signing a letter of understanding. This means that work will finally begin on building the student changing rooms and separating the existing kitchen from the dancers who will now be able to change in their respective changing rooms instead of using the kitchen. This month we were able to get some of the outer walls painted and it has made a huge difference. It has made the venue attractive and inviting. We also had some of the broken windows repaired. We are trying to get the community and those who use the Hope Centre to feel proud about their building. There is so much filth and squealer in the townships. We hope to set an example of what can be done and how a little can uplift the general environment. People don't have to spend money, they can start by simply clearing litter and rubble from their yards.





Above: The Zolani Hope Centre before the painting work began

Below: The building after the paint work had finished



Fanie at the Zolani Hope Centre has assured me that the work to build changing rooms for the students will begin in early November. Part of the work will also be to clear much of the rubble lying around the exterior of the building. I hope to report on this in the November Report.

We hope that when Ulli Bosch, from Dance for Future, arrives for a visit in mid-November 2021 we should have most of the building work completed. Dance for Future have kindly provided the funds to do the building work and we are most grateful for their involvement to help uplift the community.

This month I spent a lot of time preparing a proposal for a grant from the National Lotteries Commission. Finally this was sent off to the commission on the 21<sup>st</sup> of October. I believe it's going to take about 155 days for it to be processed. We hope that all goes well with our application so that we can preserve the Late Fiona Sargeant's legacy and keep the Dancescape South Africa project alive for the longest time.

### **November 2021:**

Lihle Mfene was with us once again this month for two weeks. During this time he had to choreograph a short piece specifically for the 16 days of activism campaign against violence towards women and children. This month, building work was started on the building of separate boys and girls changing room in the Zolani Hope Centre. We were expecting a visit from Ulli and Uwe from Dance for Future and various Flash Mob like street performances were scheduled.



**Above:** Lihle Mfene on the right teaching classes in November 2021

#### ***The building of separate changing rooms for the boys and girls students:***

Work started in earnest at the beginning of November on the changing rooms. Fanie, the building manager, had employed a brick layer to build the walls. Just prior to the Dance for Future visit I went to inspect the wall and was not completely satisfied with them. One wall was curving outward and the other was leaning slightly to one side towards the top. I expressed my thoughts to Fanie who told me he would take it up with the brick layer who I spoke with myself later that afternoon of my visit. I suggested to him that through



a good bit of plastering work the problems could be corrected. He agreed. The building work has on some days been a little troublesome as they are working whilst the students are doing their classes, with wheel barrows full of cement mix coming and going whilst the kids are dancing. However this has only been on a few days with most afternoons unaffected. I am also glad to report that the walls were nearing completion towards the end of the month and the problems picked up earlier were indeed corrected with plastering works.



**Above:** Construction work underway to build changing rooms for our students

***The Sarmie marathon performance:***

On the 11th of November Dancescape SA performed two pieces at the Sarmie Marathon held at the Ashbury Primary School in Montagu. It was great to be a part of this event which produced thousands of sandwiches which were given out to all those who attended, mostly from the surrounding Ashbury community. Special Thanks to Montagu-Ashton Tourism and RAM (Rescue Among Many) and all who made the event possible. Our performance began with a work entitled "Amanikiniki" choreographed by Liseza Magadla. They performed it on the Coke Stage Truck. Then our dancers performed "Indibano" choreographed by our guest teacher Lihle Mfene. It means coming together, and was performed on the grass in front of a very large crowd of mostly youth.



DSA performing at the Sarmie Marathon



***The Visit from Ulli and Uwe from Dance for Future:***

On the 17<sup>th</sup> of November Ulli Bosch and Uwe Noth from Dance for Future (DFF) came to visit. Dance for Future is an organization based in Germany which share similar goals with DSA. That is to uplift the communities through dance. Over the last year Dance for Future has donated funds to DSA to do just this. Providing Dance wear, studio mirrors, signage and painting walls. The latest project sponsored by DFF was to create changing rooms for the young dancers. After a few problems with the Zolani Care Trust were ironed out work was started earlier this month, building walls and creating the spaces required for both girls and boys changing rooms. Ulli and Uwe came to inspect the current project progress. As mention earlier, some of the walls were badly built. It was agreed that these errors could be solved by plastering the walls and suggested to the manager of the building. Also Ulli expressed dissatisfaction as to the size of the changing rooms. After further discussion it was agreed that the original plans would be modified to make for larger changing rooms for both boys and girls. DFF suggested that I keep a closer watch on the progress of the building project. I am glad to report that the plastering of some of the walls has been done and that they are already looking much better. I am monitoring the progress and will report back in months to come as the renovations develop.





**Above:** Ulli Bosch (left) Uwe Noth (middle) and his son Max watch class during their recent visit.

***The Flash Mob performance in Robertson:***

The annual campaign against Gender-based Violence has been organized by the Langeberg Municipality and is taking place from the 25 November to the 10<sup>th</sup> of December this year. We were stakeholders in the project alongside the ACVV, Child Welfare, The Mother Tongue Project, New Generation Art Development, Ashton Dance School and the Zolani Youth Choir. Its main aim is to raise awareness and to mobilize participation and interest. On the 27<sup>th</sup> of November, the day of our first flash mob performance, the day started with concerns about the traffic problems which we may face due to the annual Double Century Cycle event planned in the area. Also after a heavy amount of rain in the previous day and night, the forecast was for 60% rain. However the cycle event was canceled as the rain had created rock falls on the route making it dangerous for the cyclists and the rain managed to stay away from our morning performance. The piece created specifically for the campaign was choreographed by Lihle Mfene. This time of year is a difficult time to create new works as the students are finishing off their school exams. Many of the cast not attending on various days. However a really good final rehearsal the afternoon before brought everything together for this particular showing. Our next flash mob shows will be on the 4<sup>th</sup> of December in Zolani and Montagu.





**Above:** The DSA students performing flash mob style in Robertson as part of the campaign against violence to women and children.

#### ***The DSA studio floor:***

A few days before the Dance for Future visit disaster struck in the studio. A tap which is attached to a basin next to the toilets in the studio broke, resulting in water gushing out onto the floor. This happened unnoticed, and overnight resulting in some serious damage to the studio floor which DSA had laid down in early 2017. This floor is a sprung floor ideal for dancing and jumping. In parts of the studio a thinner plywood board under the vinyl flooring has warped due to exposure to the water. The tap in question had never been attached to the ceramic basin properly and with usage the pipes were slowly being frayed and eventually resulted in the flood which has caused all the damage. I am not entirely sure what to do from here on. We are giving the floor a chance to dry out completely and then assess what needs to be fixed. I have expressed my dissatisfaction to Fanie about why the tap was never properly installed and why it remains loose. He explained that he is looking to buy another tap soon to replace the current one but also blamed the students for not using the tap like an adult would. There are times where this project can be very frustrating and this is one of those times. I feel like we take one step forward and then two steps back. The loose tap has not yet been fixed or replaced when last inspected at the end of November 2021.

#### ***Funding from the Department of Culture and sport:***

This month the Department of Culture and Sport (DECAS) has deposited their funding for DSA into the Dancescape South Africa bank account for the 2022 year. Every bit of funding received helps us to keep the Dancescape South Africa project alive and to preserve the Fiona Sargeant Legacy for the longest time.



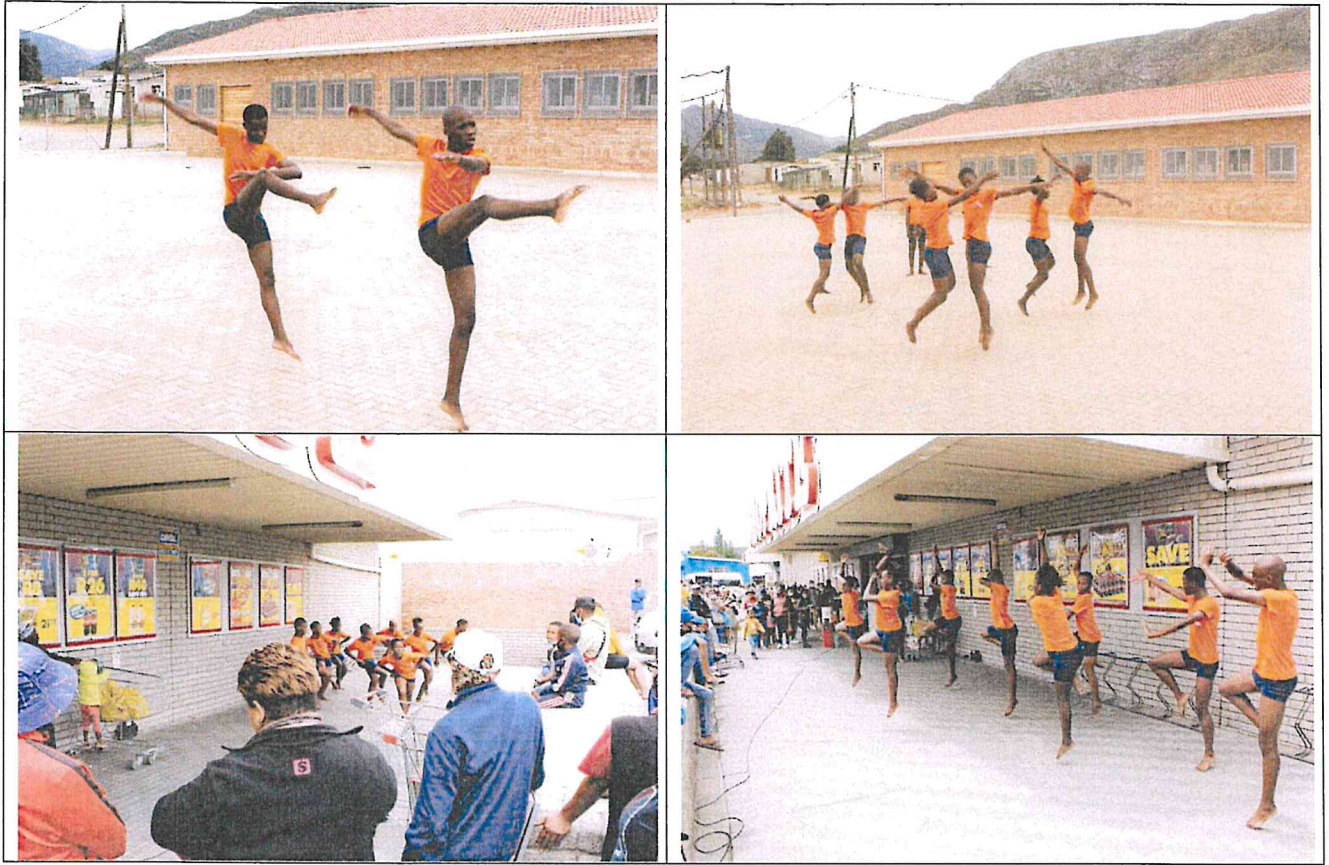
### December 2021:

The month of December has been a short month for Dancescape South Africa. Even though the government schools officially broke up on the 15<sup>th</sup> we closed the studio on Friday the 10<sup>th</sup> of December. The CP School in Zolani had actually closed in early December and many of our students had also left Zolani for the holidays.



On the 4<sup>th</sup> of December, we were once again performing, doing flash mob style street performances in both Zolani and Montagu. The first performance was in Zolani followed by a showing of the specially choreographed piece outside Shoprite in Bath Street, Montagu. This was a part of the 16 days of activism against violence towards women and children. The students enjoyed the opportunity to perform at these venues. In Zolani our audience was those passing by and many of our students who were not dancing supporting their colleagues. In Montagu the audience was those entering the Shoprite store to do their shopping. I felt that the audiences were most appreciative of our performance and we hope that the key message got through to them.





Above: Our dancers performing at flash mob street performances in both Zolani (top) and Montagu (below)

On the 10<sup>th</sup> of December, the final day of classes for the year, we invited the parents to attend. Here they could see a typical class in action. The dancers also performed several of the pieces in the repertoire. Nqaba Mafilika has put together the presentation but I also had an opportunity to address the audience. Nqaba spoke about what we are doing and how it is benefiting the youth in the community. Many of the parents could not attend but those who did appreciate the showing and were indeed impressed with the project. We also asked the parents who attended to inform the community of the project and hope that more of the youth would start attending next year's classes when we reopen on the 19<sup>th</sup> of January.





**Above:** Nqaba presenting the DSA project to the parents

Also on that day we arranged for the students to watch our movie clip entries for this year's Montagu Youth Arts Festival. They were intrigued to watch themselves dancing and hopefully could learn from this (view picture below). Some of the clips were actually filmed a year ago at the "Beyond Moving" movie release performance and I mentioned to the students that I had seen a huge improvement in their technique over the year. They also were able to view several YouTube movies of professional dancers in action. This was a highlight of the afternoon with the students being amazed at the level of technique displayed.





**Above and below:** The students watch movie clips of their performances and below professionals in action.



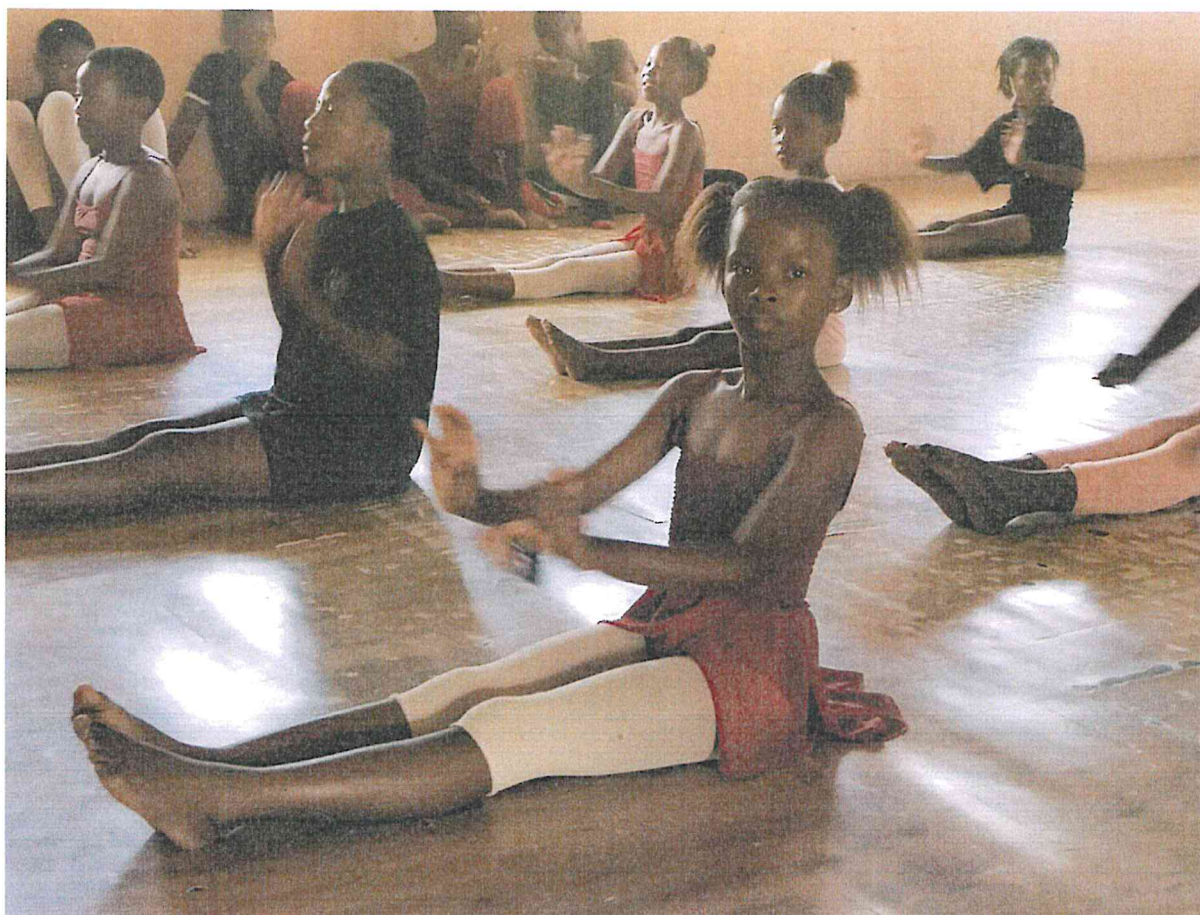
We finished the day with a party. The students received party packs, cool drinks and chocolate cake. It was a fun way to end the year.

Nqaba Mafilika has arranged for some of the students to attend the “Summer Dance Together” dance intensive. We want to thank Kristine Elliott of the Gugulethu Ballet Project who has made it possible for Nqaba and 3 of our senior male students to attend the 3 days of workshops.

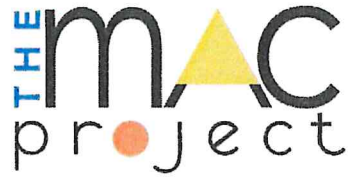


Once again we thank you for taking the time to read this report. Please visit our website at: <http://dancescapesouthafrica.org.za/> and follow us on social media.

Mitya Sargeant (CEO, and Director – Dancescape South Africa)



McGregor Arts Community Project



McGregor Arts Community Project  
NPO number 151-551  
[www.poetryinmcgregor.co.za](http://www.poetryinmcgregor.co.za)

## MACP REPORT DECEMBER 2021

The McGregor Arts Community Project successfully completed its two programmes in 2021 – the Poetry in McGregor Festival and the Youth Programme.

### 1. POETRY IN MCGREGOR FESTIVAL 2021

The ninth Poetry in McGregor Festival was held on the weekend of Friday 19 – Sunday 21 November 2021. The Festival's theme was *The Garden of the Beloved*.

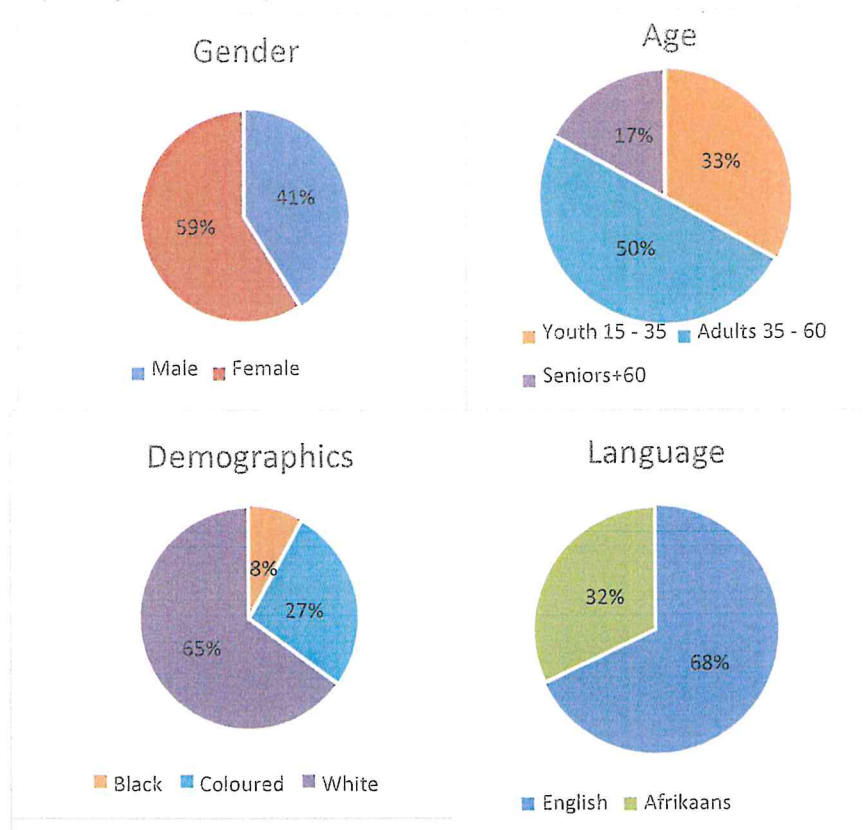


A total of 88 poets, 3 publishers, 2 film makers and 2 performers participated in the Festival – a total of 95 participants. The Festival included 34 events – 19 poetry reading events, 3 open mics, 9 book launches, 2 workshops and 1 video – and was attended by over 150 patrons. Fifteen of the events were fully booked and there was an average attendance of 79% of Festival events. The opening event, at which the 2021 Poetry in McGregor Competition winners were announced, was attended by 200 people.





There was a diversity of gender, age, language and culture among the poets, publishers, performers and filmmakers who participated in this year's Festival.



The Festival sponsored 14 poets, providing them with funds for travel, accommodation and refreshments. Of these 14 poets 57% were female, 57% were young poets under 35 years old, 35% were black, 30% were coloured and there was an even split between English and Afrikaans poets.





## 2. YOUTH PROGRAMME 2021

MACP's Youth Programme in 2021 included programmes for high school, Grade 5 & 6, and Grade 2 learners.

### 2.1 YOUNG POETS WRITING WORKSHOP

A Young Poets Writing Workshop was presented on 23 October 2021, without charge, for learners from disadvantaged local communities in Grades 11 and 12 from the McGregor High School. The workshop was attended by five Grade 11 and four Grade 12 learners. With respect to demographics, two of the learners were male and seven were female, and all of the learners were black (two Coloured and seven African). The workshop was facilitated by Dr Dorian Haarhoff, a retired professor of English who presents workshops in creative writing ([www.dorianhaarhoff.com](http://www.dorianhaarhoff.com)). In the workshop Dr. Haarhoff took the learners on a journey through the different aspects and techniques of writing poetry and provided them with feedback and mentoring regarding the writing of their own poems. The feedback from the learners was positive and they felt they had received valuable tools which they will use in their future writing, as well as gained confidence as young poets.





## 2.2 PHOTOGRAPHY AND VISUAL LITERACY WORKSHOP

This five-day Photography and Visual Literacy Workshop was held Monday 15 – Friday 19 November 2021. This after-school programme for school-age youth between 10 and 12 focussed on photographic principles along with reading the visual, interpreting the visual and the expression of the visual. Participants gained knowledge about the basic elements of photography and were exposed to the world of photography and contemporary photographers. Workshop participants interpreted the theme of the 2021 Poetry Festival, *Garden of the Beloved*, using photography and journal work. The outcome of the programme is to produce photographic work that narrates this theme for publication and exhibit.

The workshop was designed and presented by photographer and artist Gwendolyn Meyer who was born in Cape Town and has a Bachelor Fine Arts in Photography from CCAC in Oakland California and has trained in Literacy through Photography at Fotofest in Austin, Texas. She has taught photography to youth since 2002 in Oakland, Salinas, and Marin County California through the state-funded Artist in Schools Program. She has also presented a number of workshops in South Africa, including Photography and Visual Literacy programs at Kwha Ittu, The Desmond Tutu Center in Masiphumelela, Loxton School, and Indigo development in Nieuwoudtville. In 2018 she published an online photography curriculum for the International Federation of Workers Education Academy.





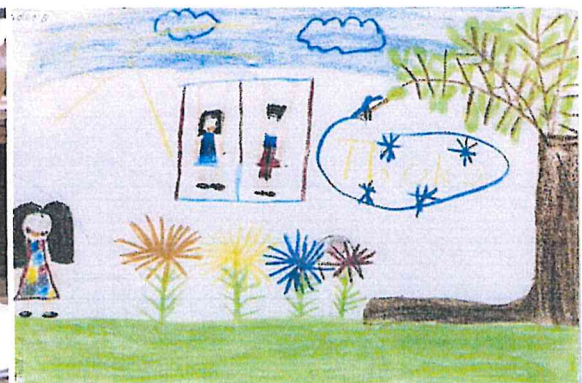
## 2.3 DRAWING AND POETRY SESSION

The Waldorf School in McGregor collaborated with MACP to hold a Drawing and Poetry Session with the Grade 2 class at the school. The session was facilitated by Des Mitchell. An experienced Waldorf teacher. The children drew pictures in response to the following poem written on this year's Festival theme, *Garden of the Beloved*.

### THE GARDEN OF THE BELOVED

Down in the garden  
I sit on a swing  
And all around me  
The flowers do spring  
Red and yellow, orange and blue  
They dance and smile as the wind blows through

Dew drops sparkle and happy birds sing  
Trees give shade to everything  
Soft green grass calls for me to lie  
To gaze right up at a cotton wool sky  
The busy bees buzz and the butterflies peek  
And the sun send kisses to warm my cheek





### 3. FINANCIAL REPORT

The Langeberg Municipality Grant for the 2021 financial year, together with sponsorship from Graham Beck and Clemengold Gin, enabled MACP to implement the Youth Programme.

Programme	Total Cost
Young Poets Writing Workshop	R 6,735.00
Photography and Visual Literacy Workshop	R22,540.00
Drawing and Poetry Session	R 100.00
<b>TOTAL</b>	<b>R29,375.00</b>

The grant from the Langeberg Municipality for 2021 of R17 255 covered 59% of MACP's Youth Programme in 2021.

Additional funding of R10,000 was received from Graham Beck for the Youth Programme with the shortfall of R2,120 covered by the sponsorship received from Clemengold Gin.

#### Zolani Youth Choir

The Zolani Youth Choir has, as yet, received no funding from Langeberg Municipality as the audited financial statements are still outstanding. Once the statements are received we will proceed to transfer the funds.

#### Recommendation/ Aanbeveling

That Council note the contents of the Local Economic Development quarterly report for the period 1 October to 31 December 2021.

**This item served before the Strategy & Social Development Portfolio Committee on 09 February 2022.**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 09 Februarie 2022**

#### **Aanbeveling / Recommendation**

1. That Council note the contents of the Local Economic Development quarterly report for the period 1 October to 31 December 2021.
2. That a joint meeting be arranged with SAPS, Department: Home Affairs, Department: Labour, Town Planning, Law Enforcement, Chairperson of the Engineering Services Portfolio Committee, Chairperson of the Strategy & Social Development Portfolio Committee and the Director: Strategy & Social Development to discuss the illegal Spaza shops and the processes to follow.

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

#### **Aanbeveling / Recommendation**

1. That Council note the contents of the Local Economic Development quarterly report for the period 1 October to 31 December 2021.
2. That a joint meeting be arranged with SAPS, Department: Home Affairs, Department: Labour, Town Planning, Law Enforcement, Chairperson of the Engineering Services Portfolio Committee, Chairperson of the Strategy & Social Development Portfolio Committee and the Director: Strategy & Social Development to discuss the illegal Spaza shops and the processes to follow.

**FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: OCTOBER – DECEMBER 2021  
(3/2/1/3) (MUNICIPAL MANAGER)**

**PURPOSE OF THE REPORT**

To submit a report to Council on the quarterly execution of Council resolutions.

**BACKGROUND**

Feedback is given to Council about the progress with all decisions taken by Council over the period October to December 2021. See the attached annexures in this regard.

**Recommendation / Aanbeveling**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Corporate Services Portfolio Committee on 09 February 2022**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 09 Februarie 2022**

**Recommendation / Aanbeveling**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 16 February 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**  
**Aanbeveling / Recommendation**

1. That the contents of the report be noted.
2. That the meeting as requested under item A4234 be arranged as a matter of urgency.

**EXPROPRIATION OF A PORTION OF ERF 87, NKQUBELA (15/4/13/R) (DIRECTOR: CORPORATE SERVICES)**

**Purpose of report**

To submit to Council for consideration a report on the alienation of a portion of erf 87, Nkqubela.

**Background**

The owner of erf 87, Nkqubela, Mr Mhobo submitted building plans to the Municipality to construct a building for business purposes on the erf. Mr Mhobo is also the owner of the adjacent erf 86, Nkqubela.

When the building plans was evaluated and in considering the erf pegs and building lines it was found that the erf is in actual fact smaller than indicated, as May Street run over a portion of erf 87, Nkqubela, and has apparently been so for more than 30 years.

The original size of erf 87, was 338 m<sup>2</sup>, and after the portion of the street has been subtracted, the size of erf 87 will be 215 m<sup>2</sup>.

Attached is copies of letters from Attorney Du Bois (obo XA Mhobo) as well as Mr Pieter Rossouw (Van Niekerk & Linde Attorneys obo Langeberg Municipality).

**Comments**

It is important that the portion of erf 87, Nkqubela (that is actually May Street) is expropriated and that the necessary registration of May Street, but in doing so the compensation payable to the owner of the property that is to be expropriated need to be finalized.

The Attorney on behalf of Mr Mhobo indicated a fair compensation to be R 95 000.00 for the 123 m<sup>2</sup>, and is our Attorney in support of this amount.

**Comments: Director Strategy & Social Development**

In support of the expropriation at market value as the road has already been built on the portion of erf 87.

**Comments: Director Community Services**

In support of the expropriation at market value as the road has already been built on the portion of erf 87.

**Comments: Director Financial Services**

In support of the expropriation at market value as the road has already been built on the portion of erf 87. Funds to be provided in the budget should council approve the expropriation.

**Comments: Director Engineering Services**

May Street form an integral part of the road network in Nkqubela. Adjacent to May Street is also a church which gets access from the street. It is therefore recommended that the portion of the road be alienated.

**Comments: Ward Councillor**

### **Recommendation**

1. That the process to expropriate  $\pm 123 \text{ m}^2$  of erf 87, Nkqubela that is part of May Street b proceeded with and finalized.
2. That as compensation for the area expropriated, or amount of R 95 000.00 be paid to the owner of erf 87, Nkqubela, Mr Mhobo.
3. That the Municipality proceed with the process of subdivision of erf 87, Nkqubela and registration of the portion  $123 \text{ m}^2$  as a public road (May Street) in favour of the Municipality and for the account of the Municipality.

**This item served before the Corporate Services Portfolio Committee on 09 February 2022**

**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gediën op 09 Februarie 2022**

### **Recommendation / Aanbeveling**

1. That the process to expropriate  $\pm 123 \text{ m}^2$  of erf 87, Nkqubela that is part of May Street b proceeded with and finalized.
2. That as compensation for the area expropriated, or amount of R 95 000.00 be paid to the owner of erf 87, Nkqubela, Mr Mhobo.
3. That the Municipality proceed with the process of subdivision of erf 87, Nkqubela and registration of the portion  $123 \text{ m}^2$  as a public road (May Street) in favour of the Municipality and for the account of the Municipality.

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 16 Februarie 2022**

### **Aanbeveling / Recommendation**

1. That the process to expropriate  $\pm 123 \text{ m}^2$  of erf 87, Nkqubela that is part of May Street b proceeded with and finalized.
2. That as compensation for the area expropriated, or amount of R 95 000.00 be paid to the owner of erf 87, Nkqubela, Mr Mhobo.
3. That the Municipality proceed with the process of subdivision of erf 87, Nkqubela and registration of the portion  $123 \text{ m}^2$  as a public road (May Street) in favour of the Municipality and for the account of the Municipality.

**THE MAKING OF THE FILM "OLD RIGHTEOUS BLUES" (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of the Report**

To submit a report to Council regarding the making of the film "Old Righteous Blues", in Robertson, for consideration.

**Background**

The "Old Righteous Blues", written by Carol Shore, a local resident, is a Community Building, full length (90 minutes) Afrikaans movie covering the history and struggles of the Old St Blues Brass Band. The project is funded by Mnet / Kyknet Movies and the Department: Trade and Industry.

The filming of "Old Righteous Blues" coincides with the 80<sup>th</sup> anniversary of the Old St Blues Brass Band. A brass band competition, including 8 bands from Suurbraak, Riversdal, Worcester, McGregor, Bonnievale, Robertson and Cape Town (2), will take place on the 27 March 2022, and will be part of the film.

The film will be shot mainly in the Bo-Dorp, Robertson but will include the business area, the coming harvest, and will involve the entire community

There will be a pre-production of 4 weeks, prior to the 27 March 2022 and thereafter another 5 weeks for the final production.

The premier of the film will also take place in Robertson.

All services will be local sourced.

**Comment**

For such a massive project a number of role-players have come on board to assist with the successful completion of the "Old Righteous Blues" film.

The following is requested from Langeberg Municipality:

- The free use of Callie de Wet on the 27 March 2022
- The free use of the Van Zyl Street Sport Facilities on the 25, 26 and 27 March 2022.
- That the costs for the Event application be waived (Langeberg Municipal: Events By-law categorizes filming as an event)
- That the cost implication for street closures be waived (the exact streets, dates and times are unknown at this stage as the final production location will be determined at a later date. Street closures could vary from a few minutes to a few hours)
- The free use of law enforcement officers at the filming location which will move from day to day.
- That where filming takes place the streets and sidewalks are clean and kept clean.

**Recommendations**

That the making of the feature film "Old Righteous Blues", be supported by Council

That the following Municipal assistance be approved by Council.

The free use of Callie de Wet Sports Grounds on the 27 March 2022

The free use of the Van Zyl Street Sport Facilities on the 25, 26 and 27 March 2022.

The costs for the Event application be waived  
The cost implication for street closures be waived  
The free use of law enforcement officers at the filming location  
That where filming takes place that the streets and sidewalks are clean and kept clean.

**This item served before the Strategy & Social Development Portfolio Committee on 09 February 2022.**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 09 Februarie 2022**  
**Aanbeveling / Recommendation**

That the making of the feature film "Old Righteous Blues", be supported by Council

That the following Municipal assistance be approved by Council.

The free use of Callie de Wet Sports Grounds on the 27 March 2022  
The free use of the Van Zyl Street Sport Facilities on the 25, 26 and 27 March 2022.  
The costs for the Event application be waived  
The cost implication for street closures be waived  
The free use of law enforcement officers at the filming location  
That where filming takes place that the streets and sidewalks are clean and kept clean.

**This item served before the Executive Mayoral Committee on 16 February 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**  
**Aanbeveling / Recommendation**

That the making of the feature film "Old Righteous Blues", be supported by Council

That the following Municipal assistance be approved by Council.

The free use of Callie de Wet Sports Grounds on the 27 March 2022  
The free use of the Van Zyl Street Sport Facilities on the 25, 26 and 27 March 2022.  
The costs for the Event application be waived  
The cost implication for street closures be waived  
The free use of law enforcement officers at the filming location  
That where filming takes place that the streets and sidewalks are clean and kept clean.

**DONATIONS IN TERMS OF THE GRANT-IN-AID PROCESS (5/15/1/2) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)**

**Purpose of the report:**

To submit a report to Council to note the beneficiaries of the Grant-in-Aid funds.

**Background:**

An advertisement was placed in the "Breederivier Gazette" on 21 September 2021 where institutions were invited to apply for Grant-in-Aid. Applications closed on Friday 29 October 2021 and a total of 18 applications were received. E-mails were sent to the ward councillors to confirm the existence and functioning of the organizations in the respective wards.

Attached as Annexure 1, copy of Advertisement, copy of Grant in Aid Policy and list of applications for 2021/2022.

**Ward 1 – Cllr C Steyn – written comments received via email on 14 January 2022:**

*Good Morning*

*I trust you are well.*

*I can confirm that Breede River Hospice and Robertson Krieketklub are both active and operational within ward 1. However, Nature Resuscitate's contact person is currently residing and operating in Mpumalanga. I requested that he direct me to their office or place of operation within ward 1 Robertson and he said there is no office, he also could not put me in contact with anyone working on their behalf in ward 1, let alone Robertson. Based on this I can conclude that Nature Resuscitate is not operational within ward 1.*

Robertson Krieketklub	Loopstraat 42, ,Robertson	J Philander 0764240643
Breede River Hospice	Paul Krugerstr 62, Robertson	Pricilla Cloete 023 6265710
Nature Resuscitate	Stand nr 327 Robertson	N Khoza 0761093928

**Ward 2 – Cllr L Gxowa written comments received via email on 13 December 2021**

*Dear Ms Willemien Marais*

*I confirm that Oluthando educare and after care does exist in my ward and I also confirm that the organisation is operational. that been said I then*

*Support the application.*

*Regards*

*Cllr Lungani Gxowa*

**Ward 3 – Cllr P Hess – written comments received via email on 8 December 2021**

*Mrs Marais*

*Ward 3. Only 3 of the 5 organisations is part of ward 3. The last 2 is part of ward 6, Long Valley Farm Dassieshoek and 27 Langeberg street. Vergesig primary school under ward 6 is also part of ward 3.*

*I am well aware of these organisations and gave my full support*

Greetings

Clr Hess

Kiddies Paradise (2 projekte)	Klapperbosstr 20, Droëheuwel, Rson	L van Rooy 0638180448
New Generations Arts Dev Studio	34 Coetzeestraat, Robertson	Emile Laido 0839627675
Robertson Community brass Band	Rivierstraat 14, Robertson	H Arendse 0727445170

**Ward 4 – Cllr J J Januarie - Telephonically confirmed support to the project by Cllr J J Januarie on 20/01/2022**

Promised Land Educare Centre	Milnerstr 37 Happy Valley, Bonnievale	Rosie Baadjies 0840936229
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**Ward 5 – Cllr M G Oostendorff- Kraukamp – written comments received via email on 13 December 2021**

*Your email and our telephone discussion refers*

*I contacted said organisations.*

*1. Christina Afrika (Habata Le chasseur Robertson) Cell.0656224850.*

*2. Maruis Losch (Swingers Krieket) Le chasseur Robertson*

*Cell.0727506186.*

*3. Ashley Seconds (kaboom Krieket Klub) habata Le chasseur .*

*Cell.0631264834.*

*4. Kathleen Verschoore (The Breede Centre McGregor 42 Church Street)*

*Cell .0727506186/0236251930.*

*All above mentioned has my full support and I commend them for the Grant Aid.*

*The community will benefit from this projects.*

*Signed : M.G. Oostendorff-*

*Kraukamp.*

*Date: 2021.12.13*

*Time: 15:15*

*Place: McGregor.*

Christina Afrika	Le Grant Chasseur, Habata, Robertson	Christina Afrika 0656224850
Super Swinger Krieket Klub	Habata Le Chasseur Robertson	Marius Losch 0727038047
The Breede Centre 0727506186	42 Churchstreet, McGregor	Katleen Verschoore
Kaboom Krieket Klub	Habata Le Chasseur Robertson	Ashley Seconds 0631264834



**Ward 6 – Cllr D B Janse: - written comments received via email on 09 December 2021**

*\_Morning Willemien I give my full support*

*D B Janse*

Vergesig Primêre Skool	Jasmynstr 21B, Panorama, Rson	CJohnson 023 6263839
Deafinitely Global 0812809775	Long Valley farm, Dassieshoek, Rson	Rachelle Venter
Leequeline Primary Agricultural Coop 079632347	Langebergstr 27, Robertson	Jacquleen Evertson

**Ward 9 – Cllr Y Siegel – written response via e-mail on 28 December 2021**

*Die groep bestaan en is aktief in wyk 9. Ek waardeer die hulp wat aan die groep verleen gaan word.*

*Raadslid SIEGEL*

Choose Life in Abundance	Dennestraat 6, Ashton	M Gertse 063090519
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**Ward 10 – Cllr A Ndongeni – written response via email on 13 December 2021**

*Good Afternoon*

*I hereby write this letter to confirm the following :*

- 1. Phakamani Crèche is the organisation in our ward which help many aspects which focuses on the needs of the marginalised sectors in our Ward ( Early childhood development and capacity building).*
- 2. The organisation is still functioning as it opens from Monday to Friday( 8:00- 17:00) every week.*

*Regards*

*Cllr A Ndongeni*

Phakamani Creche	Kalasestraat, Zolani, Ashton	C Selani 023 615 1269
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**Applications received not been considered:**

- 1. Nature Resuscitate – No support by Cllr Steyn, Ward 1.*
- 2. Grant to 1 project of Kiddies Paradise – received 2 applications – only one (1) can be considered.*
- 3. Christina Afrika – Individual application, not an organization: See Policy:General Guidelines:*

*(c) Funding will not be considered in the following instances*

*(iv) Where only an individual will benefit;*

**Recommendation:**

That Council approve the following:

1. That the three (3) applications that do not comply to the Grant in Aid Policy, not be considered.
2. That the remaining fifteen (15) each receives a donation of R10 000-00.

$$15 \times R10\,000-00 = R150\,000-00$$

$$\text{Total amount} = R150\,000-00$$

3. That a service level agreement be signed by the authorized representative of the organization with the Langeberg Municipality.
4. That where an organization cannot provide banking details, no funds will be transferred as a grant.

**This item served before the Strategy & Social Development Portfolio Committee on 09 February 2022.**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 09 Februarie 2022**  
**Aanbeveling / Recommendation**

That Council approve the following:

1. That the three (3) applications that do not comply to the Grant in Aid Policy not be considered.
2. That the remaining fifteen (15) each receives a donation of R10 000-00.

$$15 \times R10\,000-00 = R150\,000-00$$

$$\text{Total amount} = R150\,000-00$$

3. That a service level agreement be signed by the authorized representative of the organization with the Langeberg Municipality.
4. That where an organization cannot provide banking details in the name of the organization, no funds will be transferred as a grant.

**This item served before the Executive Mayoral Committee on 16 February 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**  
**Aanbeveling / Recommendation**

That Council approve the following:

1. That the three (3) applications that do not comply to the Grant in Aid Policy not be considered.
2. That the remaining fifteen (15) each receives a donation of R10 000-00.

15 X R10 000-00 = R150 000-00

Total amount = R150 000-00

3. That a service level agreement be signed by the authorized representative of the organization with the Langeberg Municipality.
4. That where an organization cannot provide banking details in the name of the organization, no funds will be transferred as a grant.

**PROGRESS REPORT ON ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY FOR OCTOBER – DECEMBER 2021 (17/5/R) (DIRECTOR: COMMUNITY SERVICES)**

**PURPOSE**

To update Council of developments on the Langeberg municipal housing pipeline.

**BACKGROUND**

Council has approved a housing pipeline for the 2016 – 2021 IDP term and beyond to guide planning and implementation in collaboration with the Department of Human Settlements in the Province of the Western Cape.

ASLA appointed as implementing agent for the projects as reflected on the housing pipeline.

The priority of the housing projects on the current housing pipeline may be adapted due to restriction on funds from the Department of Human Settlements, project readiness and also the providing of bulk services.

B5686

**CHANGES TO ADDENDUM MADE AND ENTERED INTO BETWEEN LANGEBERG MUNICIPALITY & ASLA CONSTRUCTION (PTY) LTD – IMPLEMENTING AGENT ON 19 JANUARY 2012 (17/5/R) (DIRECTOR: COMMUNITY SERVICES)**

*This item served before the Executive Mayoral Committee on 19 May 2021*

*Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 19 Mei 2021*

*Eenparig Besluit / Unanimously Resolved*

1. That council note the changes made to amend Memorandum of Agreement (MOA) entered into between Langeberg Municipality and ASLA Construction (PTY) LTD 19 January 2012
2. Mandate Municipal Manager Mr ASA De Klerk to enter into a new Memorandum of Agreement with ASLA as per approved changes to Memorandum of Agreement (MOA).
3. That on SLA be concluded with ASLA for the implementation for bulk infrastructure for Mandela Square and Boekenhoutskloof based on the available funding based on WSIG funding.

A4169

**PROGRESS REPORT ON ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY – MARCH/ MAY 2021 (17/5/R) (DIRECTOR: COMMUNITY SERVICES)**

**RECOMMENDATION**

That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.

*This item served before a Community Services Portfolio Committee on 09 June 2021*

*Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 09 Junie 2021*

*Aanbeveling / Recommendation*

That there is no need for the report to be submitted to Council, the Mayoral committee can only take cognisance of the current progress project readiness report.

*This item served before the Executive Mayoral Committee on 15 June 2021*

*Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 15 Junie 2021*

*Aanbeveling / Recommendation*

That there is no need for the report to be submitted to Council, the Mayoral committee can only take cognisance of the current progress project readiness report.

*This item served before an Ordinary Meeting of Council on 22 June 2021*

*Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 22 Junie 2021*

*Eenparig Besluit / Unanimously Resolved*

That there is no need for the report to be submitted to Council, the Mayoral committee can only take cognisance of the current progress project readiness report.

#### PROJECT READINESS: PROJECTS

IMPLEMENTATION PLAN OF LANGEBERG PROJECTS	PROGRAMME	2021/2022		2022/2023		COMMENTS
		SITES SERVICE D	HOUSE S BUILT	SITES SERVICE D	HOUSE S BUILT	
McGregor	IRDP					Completed
McGregor	IRDP		10			Fully serviced only awaiting approval for top structure from the department.  List of beneficiaries available.
McGregor informal settlement	UISP					28 Families remained behind.  Environmental authorisation does not allow for serviced sites therefore families need to be relocated.
Bonnievale Boekenhoutskloof (224)	UISP	426				Municipality and ASLA entered into agreement for implementation of Bulk in current financial year.  Municipality were issued with 24G fine of R250k. Matter was escalated to DOHS, pending outcome  Commencement is dependent on fine resolution.

Montagu Mandela Square (173)	UISP	173				<p>Enumeration completed structures increased to 248</p> <p>Final layout provide 148 sites, overflow to be relocated to available land</p> <p>Bulk project implementing phase.</p> <p>Compound has been identified to move +/- 20 families and the remainder of the 33 to be phased in within the settlement.</p> <p>Land next to settlement identified as TRA to accommodate the overflow</p>
Bonnievale Uitsig (68)	IRDP :TOPS				58	<p>Planned for 2022/23 according to department business plan.</p> <p>Council decided to prioritise 31 qualifying applicants from Uitsig and the rest from Bonnievale waiting list.</p> <p>No streets and roads in place.</p>
Bonnievale Uitsig	10 Flips units					Cost price per unit to be determined.
Montagu Strydom Street (14)	IRDP: TOPS					<p>Minister T Simmers advised Langeberg to take over houses of current occupiers and register in the name of the municipality.</p> <p>Mayoral committee decided not to incur any expenditure on</p>

						<p>the project as housing is not a municipal function.</p> <p>Portfolio committee decided to keep report in abeyance until clarity is received on new policy directive.</p> <p>The following factors are critical to consider :</p> <ul style="list-style-type: none"> <li>• Status of each beneficiary and whether they qualify for housing subsidy.</li> <li>• New policy states that all housing projects not contractual should be referred to Director General national department human settlement for approval.</li> <li>• One property owner not prepared to demolish.</li> </ul>
Robertson Heights	IRDP : TOPS					<p>Discussed Actual Cost motivation with DoHS (P Klaasen). Engineer in Process of finalising the motivation. Final PIRR to be submitted by Mid-September. Illegal structures on the site</p>
Nkqubela erf 136	IRDP : TOPS					<p>Site established Nov 2021</p> <p>Home enrolment application has been approved</p> <p>Awaiting outcome on the beneficiary exemption from</p>

						DOHS. Application submitted 21.09.2021  To date construction has yielded 47 Foundations, 35 Floors, 8 top structures
Zandvliet Project: Portion 17 of farm 158	IRDP: TOPS				520	Project earmarked for private public partnership.  No bulk services available nor planned for the next 3 years according to council submission on MIG projects.

## RECOMMENDATION

That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.

This item served before a Community Services Portfolio Committee on 09 February 2022

Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 09 Februarie 2022

Aanbeveling / Recommendation

That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.

This item served before the Executive Mayoral Committee on 16 February 2022

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022

Aanbeveling / Recommendation

That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.



**COUNCIL TO CONSIDER MONTION SUBMITTED BY CLLR JANUARIE ON BEHALF OF ANC: TARRIFS  
SPORT FACILITIES (3/2/1/1) (DIRECTOR: COMMUNITY SERVICES)**

**PURPOSE**

Council to consider motion to adjust tariffs applicable to rugby code

**BACKGROUND**

Council approved budget with tariffs applicable to sport codes in its budget 2020/21 financial year

Various request to reduce tariffs has been received from various organizations

Council at its meeting 12 June 2020 resolved as follows:

*This item served before a Special Meeting of Council on 12 June 2020*

*Hierdie item het gedien voor 'n Spesiale Vergadering van die Raad op 12 Junie 2020*

*Eenparig Besluit / Unanimously Resolved*

That in light of the uncertainty of how the Covid-19 pandemic will resolve itself, the Municipality take the following actions:

1. Monitor the cash flow daily and limit spending to the actual cash inflow, irrespective of budget.
2. Reduce the capital investment programme annually for the next three financial years, to the level of capital investment funded by capital grants only.
3. Avoid giving ratepayers and customers relief measures that will significantly reduce the cash inflow to the Municipality and where relief measures are granted, it should be in the form of delayed payments granted and no debt forgiveness should be considered.
4. Be cognisant of the highly sensitive impact collection rate has on the liquidity of the Municipality and prioritise decisions and actions that will support and strengthen the collection rate, without a loss of income or undue increases in expenditure.
5. Review this Covid-19 impact assessment at the end of this 2019 / 2020 financial year and update recommendations based on actual cash balances as at 30 June 2020.
6. Amend the 2020 / 2021 budget by freezing Employee Related Expenses to the levels of 2019 / 2020.

**RECOMMENDATIONS**

1. That council do not grant reduction on tariffs applicable to rugby as this may set precedent and have effect for all services rendered by the municipality.
2. Consider provision of electricity as part of the rental charges given that no policy or rental tariffs are applicable or approved by council in this regard. **(see attached sports field applicable tariffs – annexure B)**

**Table of comparison with the district**

<b>Description</b>	<b>Langeberg</b>	<b>Breedlvalley</b>	<b>Witzenberg</b>	<b>Drakenstein</b>	<b>Comments</b>
<b>Small Fields</b>					
Deposit	R 1 194.00	R 2 400.00	R 2 500.00	R 2 041.00	Langeberg lowest
Exercise per month (x2/week)	R 35.00	N/A	R 174.00	N/A	For consideration new budget
Rental fee with gate money	R 2 229.00	R 2045.00	R 1 000.00	R 2 635.00	Witzenberg lowest

Rental fee without gate money	R 199.00	R 2045.00	R 500.00	R 2635.00	Langeberg lowest
Large Sport Fields					
Deposit	R 2 913.00	R 2 400.00	R 2500.00	R 2 041.00	Drakenstein lowest
Exercise per month (x2/week)	R 130.00	N/A	R 174.00	N/A	To be considered new budget
Rental fee with gate money	R 2 229.00	R 2 045.00	R 1 000.00	R 2 635.00	Witzenberg lowest
Rental fee without gate money	R 265.00	R 2 045.00	R 500.00	R 2 635.00	Langeberg lowest

#### Comments Director Financial Services

- That the tariffs remain the same for the remainder of the year as approved in the budget for the 2021/2022 financial year
- That as resolved by council on 12 June 2020, the municipality should avoid giving ratepayers and customers relief measures that will significantly reduce the cash inflow to the Municipality and where relief measures are granted, it should be in the form of delayed payments granted and no debt forgiveness should be considered.
- That all tariffs be reviewed when drafting the new budget for the financial year 2022/2023 and the public allowed to comment on the draft tariffs.

#### RECOMMENDATION

1. That council take note of the comparison table above
2. That the motion be considered as part of IDP budget review for 2022/23 and beyond.

**This item served before a Community Services Portfolio Committee on 09 February 2022**

**Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 09 Februarie 2022**  
**Aanbeveling / Recommendation**

1. That council take note of the comparison table above.
2. That the motion be considered as part of IDP budget review for 2022/23 and beyond.

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**  
**Aanbeveling / Recommendation**

1. That council take note of the comparison table above.
2. That the motion be considered as part of IDP budget review for 2022/23 and beyond.

**MAINTENANCE OF ROADS – (16/1R)/DIRECTOR ENGINEERING SERVICES)****Purpose of report**

To submit a report to Council to take up an external loan for the maintenance of roads in all five towns in the Langeberg Municipal area.

**Background**

Council resolved as follows:

**This item served before an Ordinary Meeting of Council on 14 December 2021**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 14 Desember 2021**

**Eenparig Besluit / Unanimously Resolved**

1. That council approves the list of roads for rehabilitation as listed.
2. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

The roads for rehabilitation are listed below:

TOWN	Road	Length (m)	Paved width (m)	Pvmt Area (m <sup>2</sup> )	Treatment	Rate	Amount
Ashton	Faure	130	10,00	1300	REH	310	R403 000,00
Ashton	George	400	8,00	3200	REH	310	R992 000,00
Ashton	Middel	440	8,00	3520	REH	310	R1 091 200,00
Bonnievale	Malherbe	870	5,20	4524	BL	290	R1 311 960,00
Bonnievale	Waterkant	550	6,20	3410	BL	290	R988 900,00
Bonnievale	Almeria	210	9,00	1890	REH	310	R585 900,00
Bonnievale	Landbou	360	3,80	1368	REH	310	R424 080,00
Bonnievale	Milner Street	280	9,00	2520	REH	310	R781 200,00
Bonnievale	Voortrekker Street	110	10,40	1144	REH	310	R354 640,00
Bonnievale	Waterkant	650	6,20	4030	REH	310	R1 249 300,00
Montagu	Denne	130	6,00	780	BL	290	R226 200,00
Montagu	Van Wyk	290	6,00	1740	BL	290	R504 600,00
Montagu	Visser	170	6,00	1020	BL	290	R295 800,00
Montagu	Aster	280	8,00	2240	REH	310	R694 400,00
Montagu	Bath	190	6,90	1311	REH	310	R406 410,00
Montagu	Du Toit	470	8,60	4042	REH	310	R1 253 020,00
Montagu	Eike	370	6,50	2405	REH	310	R745 550,00
Montagu	Kerk	950	9,80	9310	REH	310	R2 886 100,00
Montagu	Protea	260	8,00	2080	REH	310	R644 800,00
Montagu	Uitvlucht	240	8,00	1920	REH	310	R595 200,00
Montagu	Van Riebeeck	660	7,00	4620	REH	310	R1 432 200,00
Montagu	Wilhelm Thys	690	8,00	5520	REH	310	R1 711 200,00
Robertson	Dirkie Uys Street	240	7,00	1680	BL	290	R487 200,00

Robertson	Adderley	1080	8,00	8640	BL	290	R2 505 600,00
Robertson	Paul Kruger	570	8,60	4902	MP15	80	R392 160,00
Robertson	Van Zyl	480	10,00	4800	MP15	80	R412 000,00
Robertson	Jasmyn	610	7,30	4453	REH	310	R1 380 430,00
Robertson	Johan de Jongh	1090	7,00	7630	REH	310	R2 365 670,00
Robertson	Kerk	880	8,20	7216	REH	310	R2 236 960,00
Robertson	Paddy	280	7,40	2072	REH	310	R642 320,00
							R30 000 000,00

### **Recommendation:**

1. That council approves that the external loan of R30 million to be taken up for the capital rehabilitation of the roads as per roads listed in the report.
2. That the Chief Financial Officer follow the process to take up a loan.
3. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

**This item served before an Engineering Services Portfolio Committee on 09 February 2022**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 09 Februarie 2022**

**Aanbeveling / Recommendation**

1. That council approves that the external loan of R30 million to be taken up for the capital rehabilitation of the roads as per roads listed in the report.
2. That the Chief Financial Officer follow the process to take up a loan.
3. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

**Aanbeveling / Recommendation**

1. That council approves that the external loan of R30 million to be taken up for the capital rehabilitation of the roads as per roads listed in the report.
2. That the Chief Financial Officer follow the process to take up a loan.
3. That the municipality appoint a consulting engineering service provider for the implementation of the rehabilitation of the roads.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JANUARY 2022 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for January 2022 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2022 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for January 2022 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*



**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2022 : DIRECTORATE  
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for January 2022 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JANUARY 2022 : DIRECTORATE  
FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for January 2022 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekening Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekening Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 2 AND RISK REGISTER – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Fraud & Risk Management Committee report for quarter 2 of 2021/22 and the risk register which was updated for the aforementioned quarter to Council for noting.

**Background**

Section 62 (1) (c) (i) of the MFMA states that:

*"The Municipal Manager of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all responsible steps to ensure that the municipality has and maintains effective, efficient and transparent systems of financial and **risk management** and internal control".*

Furthermore, it is also stated in the Risk Management Policy that:

*"Council takes an interest in risk management to the extent necessary to obtain comfort that properly established and functioning systems of risk management are in place to protect the Langeberg Municipality against significant risks".*

The Fraud & Risk Management Committee (FARMCO) report for quarter 2 of 2021/22 and the risk register which was updated for the aforementioned quarter were submitted and presented to the Audit & Performance Committee on 01 February 2022.

The FARMCO Report for Quarter 2 of 2021/22, and the updated risk register was attached to this report.

**Recommendation**

That the contents of the Fraud & Risk Management Committee (FARMCO) Report and the updated Risk Register for quarter 2 of the 2021/22 financial year be noted by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the Fraud & Risk Management Committee (FARMCO) Report and the updated Risk Register for quarter 2 of the 2021/22 financial year be noted by Council.

**FRAUD & RISK MANAGEMENT COMMITTEE: RISK APPETITE & TOLERANCE STATEMENT – 2022 / 2023  
(5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Risk Appetite & Tolerance Statement for 2022/23 to Council for approval.

**Background**

Section 62 (1) (c) (i) of the MFMA states that:

*"The Municipal Manager of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all responsible steps to ensure that the municipality has and maintains effective, efficient and transparent systems of financial and **risk management** and internal control".*

Furthermore, it is also stated in the Risk Management Policy, that:

*"Council takes an interest in risk management to the extent necessary to obtain comfort that properly established and functioning systems of risk management are in place to protect the Langeberg Municipality against significant risks".*

The Fraud & Risk Management Committee (FARMCO) and the Audit & Performance Committee (A&PC) approved the Risk Appetite & Tolerance Statement for 2022/23 to be submitted to the Council for final approval.

The Risk Appetite & Tolerance Statement for 2022/23 was attached to this report.

**Recommendations**

That the Risk Appetite & Tolerance Statement for 2022/23 be approved by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the Risk Appetite & Tolerance Statement for 2022/23 be approved by Council.

**AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 2 OF 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Audit & Performance Committee report for quarter 2 of the 2021/22 financial year to Council for noting.

**Background**

In terms of Circular 65 of the Municipal Finance Management Act (MFMA) (Act No. 56 of 2003), the Chairperson of the Audit & Performance Committee should report on a quarterly basis, or more frequently if required, to the Municipal Council on the operations of the Internal Audit Activity and the Audit & Performance Committee. The report should include:

- A summary of the work performed by the Internal Audit Activity and the Audit & Performance Committee against the annual work plan;
- Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- A summary of key issues dealt with such as significant internal and external audit findings, recommendations and updated status thereof;
- Progress with any investigations and its outcomes;
- Details of meetings and the number of meetings attended by each member; and
- Other matters requested of the Internal Audit Activity and Audit & Performance Committee.

The Audit & Performance Committee report for quarters 2 of 2021/22 was attached to this report.

**Recommendation**

That the contents of the Audit & Performance Committee reports for quarter 2 of the 2021/22 financial year be noted by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the contents of the Audit & Performance Committee reports for quarter 2 of the 2021/22 financial year be noted by Council.

**RENEWAL OF TERM OF OFFICE OF AUDIT & PERFORMANCE COMMITTEE MEMBER IN COMPLIANCE WITH SECTION 166(5) OF THE MFMA - 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

The purpose of this report is to recommend to Council the renewal of the term of office of the Audit & Performance Committee members in compliance with section 166(5) of the Municipal Finance Management Act no. 56 of 2003 which states that:

*The members of an audit committee must be appointed by the council of the municipality. One of the members who is not in the employ of the municipality or municipal entity, must be appointed as the chairperson of the committee. No councillor may be a member of an audit committee.*

**Background**

Item A3751, served before an Ordinary Meeting of Council on 29 January 2019 whereby Council unanimously resolved to appoint Mr Omar Valley and Ms Kirstie Marcha Talmakkies as members of the Audit and Performance Committee for 3 years until 28 February 2022. As a result, two (2) vacancies will be open in the Audit & Performance Committee.

The approved Audit and Performance Committee Charter (Approved under item A4186 on 31 August 2021), makes provision for the renewal of the term of office of the Audit and Performance Committee members for a period of three (3) years.

Mr Omar Valley and Ms Kirstie Marcha Talmakkies are suitably qualified to serve on the Audit and Performance Committee.

**Recommendation**

That the term of office of the Audit & Performance Committee members: Mr Omar Valley and Ms Kirstie Marcha Talmakkies be renewed for a period of 3 years as from 1 March 2022.

**This item served before the Municipal Public Accounts Committee (MPAC) on 09 February 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 09 Februarie 2022**  
**Eenparig Besluit / Unanimously Resolved**

That a Special MPAC meeting be held on 16 February 2022 at 08h00 to discuss the items that was on the Addendum.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That the term of office of the Audit & Performance Committee members: Mr Omar Valley and Ms Kirstie Marcha Talmakkies be renewed for a period of 3 years as from 1 March 2022.



**SUBMISSION: FOURTH GENERATION INTEGRATED WASTE MANAGEMENT PLAN: (MANAGER: SOLID WASTE MANAGEMENT)**

**PURPOSE OF REPORT**

To submit the newly compiled Integrated Waste Management Plan for the Langeberg Municipality to the Langeberg Municipal Council for consideration and approval.

**PREAMBLE**

The development of an Integrated Waste Management Plan (IWMP) is a statutory requirement of the National Environmental Management: Waste Act, 2008 (Act 59 of 2008) that has been promulgated and came into effect on 1 July 2009. Its goal is the transformation of the current methodology of waste management, i.e. collection and disposal, to a sustainable practice focusing on waste avoidance and environmental sustainability. Implementation of this IWMP will be through municipal by-laws and in accordance with an implementation schedule. The development of the IWMP is necessary as it is an integral tool to identify current needs and acts as a guide towards sustainable waste management. The IWMP also shows alignment of its goals to achieve an effective waste management system. The IWMP must be developed in line with the Municipality's Integrated Development Plan's (IDP) strategic objectives.

After completion and Council approval of the 3rd Generation Integrated Waste Management Plan (IWMP) during 2017, the Cape Winelands District Municipality (CWDm) has appointed Delta Built Environment Consultants to develop the fourth generation Integrated Waste Management Plan (IWMP) for the Langeberg Local Municipality.

The Plan has been compiled and completed through all the required statutory processes, including but not limited to advertisement, request for inputs, and presentations and inclusion of such presentations in the final completion of the plan.

**PUBLIC PARTICIPATION PROCESS**

As part of the development of the IWMP, the consultants engage with stakeholders and members of the community. Stakeholders, interested and affected parties (I&APs) were notified that the draft IWMP is out for commenting. The advertisement was also placed on the LLM's website. Due to COVID-19, the public participation was done via online methods. The public participation period was from 01 April 2021 to 01 May 2021. The advert and proof of publication can be found attach to this report.

**LEGAL IMPLICATIONS**

National and provincial departments responsible for waste management and all municipalities must prepare IWMPs in terms of section 11 of the Waste Act. IWMPs must be developed in a consultative manner, and municipalities are required to follow the prescriptions of section 29 of the Municipal Systems Act.

There is a tiered system for approving IWMPs, with national and provincial IWMPs being submitted to the Minister for approval, and municipal IWMPs to the MEC for approval, whose responsibility it is to ensure alignment with other relevant plans. The MEC may also request amendments to an IWMP and enforce adherence to the planning procedures set out in the Waste Act.

To ensure the mainstreaming of IWMPs at every level of government:

- National and provincial government may integrate their respective IWMPs into their broader development or environmental plans.
- Municipalities are obliged to integrate their IWMPs into their Integrated Development Plans.

The municipal IWMPs must be aligned with the overall IDP as legislated by the Municipal Systems Act. In terms of Section 25 of the MSA Act, each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality. This period has been set as one year after the commencement of its elected term in terms of subsequent regulations. Since local government elections happen on a five yearly basis, it logically follows that an IWMPs should cover a five year planning horizon, and should be comprehensively reviewed and readopted in terms of this planning cycle.

The completed IWMP has been received from the consultant and has been attached as annexure.

**RECOMMENDATION / AANBEVELING:**

1. That the 4th Generation Integrated Waste Management Plan (IWMP) for the Langeberg Municipality is approved by Council.
2. That the 4th Generation Integrated Waste Management Plan (IWMP), which is a sectoral plan of the Integrated Development Plan (IDP) must be included and incorporated in the 4th Generation IDP for adoption by the Municipal Council.

**This item served before an Engineering Services Portfolio Committee on 09 February 2022**

**Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 09 Februarie 2022**

**Aanbeveling / Recommendation**

1. That the 4th Generation Integrated Waste Management Plan (IWMP) for the Langeberg Municipality is approved by Council.
2. That the 4th Generation Integrated Waste Management Plan (IWMP), which is a sectoral plan of the Integrated Development Plan (IDP) must be included and incorporated in the 4th Generation IDP for adoption by the Municipal Council.

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

**Aanbeveling / Recommendation**

1. That the 4th Generation Integrated Waste Management Plan (IWMP) for the Langeberg Municipality is approved by Council.
2. That the 4th Generation Integrated Waste Management Plan (IWMP), which is a sectoral plan of the Integrated Development Plan (IDP) must be included and incorporated in the 4th Generation IDP for adoption by the Municipal Council.

**OVERSIGHT REPORT IN RESPECT OF 2020 / 2021 ANNUAL REPORT FOR THE LANGEBERG MUNICIPALITY (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

**1. PURPOSE OF THE REPORT**

To enable the Committee to execute its oversight responsibility in considering the Langeberg Municipality's Annual Report in terms of Section 129 of the Local Government: Municipal Finance Management Act (Act 56 of 2003) (MFMA)

**2. BACKGROUND**

The Annual Report for 2020 / 2021 is available as a drop box link to all councillors:  
[https://langebergmuni.sharepoint.com/:b:/g/EZBekFwNiuBFqBZJ4gpPmUcBLjFgpcAEYGUGcLYdWGd\\_9A?e=r0yZre](https://langebergmuni.sharepoint.com/:b:/g/EZBekFwNiuBFqBZJ4gpPmUcBLjFgpcAEYGUGcLYdWGd_9A?e=r0yZre)

**STRATEGIC INTENT**

Organisational Transformation and Good Corporate Governance

**3. LEGAL IMPLICATIONS**

- 3.1 Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003)
- 3.2 Local Government: Municipal System Act, 2000 (Act 32 of 2000) Chapter 6, as read with the Local Government: Municipal Systems Amendment Act, 2003 (Act 44 of 2003)
- 3.3 Local Government: Municipal Structures Act, 1998 (Act 117 of 1998)

**4. FOR DECISION**

Langeberg Municipal Council

**5. EXECUTIVE SUMMARY**

- 5.1 The Municipality's Annual Report process has been prepared according to Section 121 (1) of the MFMA, which prescribes that, every municipality must for each financial year prepare an annual report. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality in accordance with section 129.
- 5.2 In terms of Section 129 of the MFMA, the council must consider the annual report of the municipality, and by no later than two months from the date which the annual report was tabled in the council, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council-
  - (a) Has approved the annual report with or without reservations
  - (b) Has rejected the annual report; or
  - (c) Has referred the annual report back for revision of those components that can be revised.
- 5.3 MFMA Circular number 32 recommends the establishment of an oversight committee for the detailed analysis and review of the annual report (s), following their tabling in Council, receiving and reviewing representations made by the public, inputs from other councillors and Council Portfolio Committees and then drafting and oversight report that may take to full Council for discussion.



5.4 In terms of the MFMA Circular Number 32, in order to approve the Annual Report without reservations, Council should be able to agree that the information contained in the reports is a fair and reasonable record of the performance of the municipality in the financial year reported upon. Approval means that the executive and administration have discharged in full, their accountability for decisions and actions and that their performance meets the criteria set by performance objectives and measures and is also acceptable in the community.

#### 5.5 Municipal website:

The Document with its Annex attached, and the Advertisement is listed on the website at: <https://www.langeberg.gov.za/langeberg-documents-and-notices/publications/annual-report/annual-report-2020-2021>

**The document was downloaded 219 times.**

For COVID-19 updates, visit the official government website [www.sacoronavirus.co.za](http://www.sacoronavirus.co.za)

**LANGBERG**  
MUNICIPALITY

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Municipality By-Laws  
Council Resolutions  
Tenders  
Budget  
B.M.P.  
Waste Removal Schedules  
Property Valuations  
Annual Report  
Annual Report 2020/2021  
Annual Report 2019/2020  
Annual Report 2018/2019  
Annual Report 2017/2018  
Annual Report 2016/2017  
Annual Report 2015/2016  
Annual Report 2014/2015  
Annual Report 2013/2014  
Annual Report 2012/2013  
Annual Report 2011/2012  
Annual Report 2010/2011  
Annual Report 2009/2010  
Annual Report 2008/2009  
Annual Report 2007/2008  
Policies  
SGBB  
IDP  
Integrated Development Plan (IDP)  
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## Annual Report 2020/2021

### Documents

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### 2020/2021 DRAFT ANNUAL REPORT (Open for Public Comments)

Published on 14 December 2021 • 219 downloads

Notice is hereby given in terms of section 21(a) of the Local Government Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government Municipal Finance Management Act, 2000 (Act No. 50 of 2000) Members of the public and communities within the Langeberg Municipality, Government Institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year.

The report can be accessed on the municipal website: <https://www.langeberg.gov.za/langeberg-documents-and-notices/publications/annual-report/annual-report-2020-2021>

Or visit your nearest library to view the electronic document.

The closing date for the submission of comments and representations is 11 FEBRUARY 2022.

- Written comments must be clearly marked "ANNUAL REPORT 2020/2021" and must be delivered to The Municipal Manager, Private Bag 92, Ashton, 0715
- or emailed to [mm@langeberg.gov.za](mailto:mm@langeberg.gov.za) AND [info@langeberg.gov.za](mailto:info@langeberg.gov.za)
- or hand-delivered to any of our municipal offices.

ASH DE VILDER  
Municipal Manager  
Private Bag 92  
ASHTON  
0715

### 2020/2021 DRAFT ANNUAL REPORT (Advertisement)

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#### 5.6 Auditor-General

The Annual report was electronically submitted to the Auditor General on 14 December 2021.

From: Jo'selina Buis

Sent: Tuesday, 14 December 2021 16:14

To: 'Adam Karie!' <[Adam.K@agsa.co.za](mailto:Adam.K@agsa.co.za)>; Albertus Joubert' <[Albertus.Joubert@westerncape.gov.za](mailto:Albertus.Joubert@westerncape.gov.za)>; 'Cedric Nappies' <[Cedric.Nappies@westerncape.gov.za](mailto:Cedric.Nappies@westerncape.gov.za)>; 'Dewald Botha' <[DewaldB@agsa.co.za](mailto:DewaldB@agsa.co.za)>; 'Dian Cronje' <[dian.cronje@westerncape.gov.za](mailto:dian.cronje@westerncape.gov.za)>; 'Elisabe Rossouw' <[Elisabe.Rossouw@treasury.gov.za](mailto:Elisabe.Rossouw@treasury.gov.za)>; 'Isaac.McKenzie@westerncape.gov.za' <[Isaac.McKenzie@westerncape.gov.za](mailto:Isaac.McKenzie@westerncape.gov.za)>; 'Keith.Roman@westerncape.gov.za' <[Keith.Roman@westerncape.gov.za](mailto:Keith.Roman@westerncape.gov.za)>; 'Kevin.Bell@treasury.gov.za' <[Kevin.Bell@treasury.gov.za](mailto:Kevin.Bell@treasury.gov.za)>; 'Kosie.Haarhoff@westerncape.gov.za' <[Kosie.Haarhoff@westerncape.gov.za](mailto:Kosie.Haarhoff@westerncape.gov.za)>; 'Igbigiles' <[Igbigiles@gmail.com](mailto:Igbigiles@gmail.com)>; 'Ilgdocuments@treasury.gov.za' <[Ilgdocuments@treasury.gov.za](mailto:Ilgdocuments@treasury.gov.za)>; 'Linda Kruger' <[Linda.Kruger@treasury.gov.za](mailto:Linda.Kruger@treasury.gov.za)>; 'Malcolm Matipa' <[Malcolm.Matipa@westerncape.gov.za](mailto:Malcolm.Matipa@westerncape.gov.za)>; 'Malcolm.Booyse@westerncape.gov.za' <[Malcolm.Booyse@westerncape.gov.za](mailto:Malcolm.Booyse@westerncape.gov.za)>; 'MFMA' <[MFMA.MFMA@westerncape.gov.za](mailto:MFMA.MFMA@westerncape.gov.za)>; 'MFMA.MFMA' <[MFMA.MFMA@treasury.gov.za](mailto:MFMA.MFMA@treasury.gov.za)>; 'Nonzukiso Bakaqana' <[Nonzukiso.Bakaqana@westerncape.gov.za](mailto:Nonzukiso.Bakaqana@westerncape.gov.za)>; 'Paul.Pienaar@westerncape.gov.za' <[Paul.Pienaar@westerncape.gov.za](mailto:Paul.Pienaar@westerncape.gov.za)>; 'Sephiri.Tlhomeli@treasury.gov.za' <[Sephiri.Tlhomeli@treasury.gov.za](mailto:Sephiri.Tlhomeli@treasury.gov.za)>; 'Sibongile Nene' <[Sibongile.Nene@westerncape.gov.za](mailto:Sibongile.Nene@westerncape.gov.za)>; 'Siphamandla Baza' <[Siphamandla.Baza@westerncape.gov.za](mailto:Siphamandla.Baza@westerncape.gov.za)>; 'Siyamkela Mackay' <[Siyamkela.mackay@westerncape.gov.za](mailto:Siyamkela.mackay@westerncape.gov.za)>; 'Tania.Bosser@westerncape.gov.za' <[Tania.Bosser@westerncape.gov.za](mailto:Tania.Bosser@westerncape.gov.za)>; 'Tembela.Nabe@westerncape.gov.za' <[Tembela.Nabe@westerncape.gov.za](mailto:Tembela.Nabe@westerncape.gov.za)>; 'Vuyo Mbunge' <[Vuyo.Mbunge@treasury.gov.za](mailto:Vuyo.Mbunge@treasury.gov.za)>; 'Wesley Alexander' <[Wesley.Alexander@westerncape.gov.za](mailto:Wesley.Alexander@westerncape.gov.za)>; 'Zoleka.Malusi@westerncape.gov.za' <[Zoleka.Malusi@westerncape.gov.za](mailto:Zoleka.Malusi@westerncape.gov.za)>

Cc: Adriana Swarts <[aswarts@langeberg.gov.za](mailto:aswarts@langeberg.gov.za)>; Ayanda Mati <[AMati@langeberg.gov.za](mailto:AMati@langeberg.gov.za)>; Celeste Matthy's <[CMatthys@langeberg.gov.za](mailto:CMatthys@langeberg.gov.za)>; Charlton Scheepers <[cscheepers@langeberg.gov.za](mailto:cscheepers@langeberg.gov.za)>; Christa Gous <[CGous@langeberg.gov.za](mailto:CGous@langeberg.gov.za)>; Donald Engelbrecht <[dengelbrecht@langeberg.gov.za](mailto:dengelbrecht@langeberg.gov.za)>; Ennestacia Kleinveldt <[ekleinveldt@langeberg.gov.za](mailto:ekleinveldt@langeberg.gov.za)>; Joliza Swanepoel <[JSwanepoel@langeberg.gov.za](mailto:JSwanepoel@langeberg.gov.za)>; Jongi Mfutwana <[jmfutwana@langeberg.gov.za](mailto:jmfutwana@langeberg.gov.za)>; Langeberg Municipality <[admin@langeberg.gov.za](mailto:admin@langeberg.gov.za)>; Masibonisane Nyewuza <[mnyewuza@langeberg.gov.za](mailto:mnyewuza@langeberg.gov.za)>; Mava Shude <[mshude@langeberg.gov.za](mailto:mshude@langeberg.gov.za)>; Melissa Jones <[mjones@langeberg.gov.za](mailto:mjones@langeberg.gov.za)>; MM <[mm@langeberg.gov.za](mailto:mm@langeberg.gov.za)>; Prudence Carolus <[pcarolus@langeberg.gov.za](mailto:pcarolus@langeberg.gov.za)>; Stephany Wiese <[swiese@langeberg.gov.za](mailto:swiese@langeberg.gov.za)>; Uyanda Nakasa <[unakasa@langeberg.gov.za](mailto:unakasa@langeberg.gov.za)>; Willemien Marais <[WMarais@langeberg.gov.za](mailto:WMarais@langeberg.gov.za)>; Willy-John Gordon <[wjgordon@langeberg.gov.za](mailto:wjgordon@langeberg.gov.za)>

**Subject:** Draft Annual Report 2020/2021 and Resubmission of the Budget and IDP Process Plan 2022/2023

Good day All

Please find attached Council Resolutions; A4194 Resubmission of the 2022/2023 Budget and IDP Process Plan and A4239 Tabling of the Draft Annual Report for 2020/2021

Also find below share point link with the above mentioned documentation:

<https://langebergmuni.sharepoint.com/:f/g/EoYIKu-XQQZKnwbXGqWQnYMBdee8otZ2PB5Qe6A-CNkSuw?e=qFkLoL>

The Draft Annual Report has been uploaded on the website at:

<https://www.langeberg.gov.za/langeberg-documents-and-notices/publications/annual-report/annual-report-2020-2021>

[illegible]

The resubmission of the Budget and IDP Process Plan is on the website:

<https://www.langeberg.gov.za/langeberg-documents-and-notice/publications/idp>

You are hereby kindly requested to acknowledge receipt of this e-mail as resolved.

Kind regards

Jefferys Don  
Personal Assistant (Finance)

**Langston's Plumbing & Heating / Langston's Heating & Cooling**  
 14141 13th Avenue NE  
 Seattle, WA 98150  
 Tel: (206) 361-8000 • Fax: (206) 361-8000  
 Email: [info@langstons.com](mailto:info@langstons.com) • Web: [www.langstons.com](http://www.langstons.com)



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## COMMENTS RECEIVED FROM AGSA



From: Adam Kariel <[AdamK@agsa.co.za](mailto:AdamK@agsa.co.za)>  
 Sent: Tuesday, 14 December 2021 00:22  
 To: Celeste Matthys <[CMatthys@langeberg.gov.za](mailto:CMatthys@langeberg.gov.za)>  
 Cc: Ayanda Mati <[AMati@langeberg.gov.za](mailto:AMati@langeberg.gov.za)>; Dewald Botha <[DewaldB@agsa.co.za](mailto:DewaldB@agsa.co.za)>  
 Subject: Annual report review comments

Morning Celeste

Please find attached review comments on the AR.

Please do let me know if we need to chat or if any clarity is needed on the notes.

Kind Regards

Mohamed Adam Kariel CA(SA)

---

Assistant Audit Manager • Western Cape • Auditor-General of South Africa  
 Tel: +27(0)21 528 4100 • Fax: +27(0)21 528 4200 • Email: [adamk@agsa.co.za](mailto:adamk@agsa.co.za)

The following comments were raised by AGSA on the Draft annual report:

Chapter 1 of the Annual report			
Comments from AGSA	Page Number	Department responsible to provide comments	Comments from the relevant departments
Cash flow statement shows and increase in cash as a whole, rates and services also have individual increases.	9	Communications	The sentence was amended accordingly
Should this not be updated for 2020/2021?	13	Income services	Yes, the sentence was updated to indicate R3500
This is only for electricity and not all indigents.	13	Income services	The figure indicates the total number of indigent as at 30 June 2021
Is there updated information for 2020/2021? and 1.2.2.8	16	IDP	This is the latest information that was provided source document Socio-Economic Profile, 2020.
1.2.2.6 and 1.2.2.7 - information for 2020/2021?	17	IDP	This is the latest information that was provided. Source: Socio-Economic Profile, 2020
This amount agrees to electricity - perhaps consideration can be given to how a household is considered/counted since water, refuse and sewerage have different numbers.	19	Performance Management (SDBIP) and Income services	Yes, Indigent Households could be divided amongst water, refuse, sewerage and electricity. Currently the figure reflects all indigent households in total.
Surplus amount does not agree to SoFPeR and budget statement.	20	Director Financial services	The surplus was updated to indicate R34 982 918
Financial health performed by the AGSA did not include these ratios in table 11 and 12	21	Director: Financial services	The sentence was amended to remove "endorsed by the opinion of the Auditor General"
Should the DA not be included before the name for consistency? and on page 36	28	Communications	Yes, design corrected for consistency.

Chapter 4 of the Annual report			
Comments from AGSA	Page Number	Department responsible to provide comments	Comments from the relevant departments
Amounts for prior and current year not the	97	Director: Financial services	The amounts were updated

same as SoFPeR.			accordingly.
-----------------	--	--	--------------

The updated Annual report was electronically submitted to the Auditor General on 02 February 2022.

**From:** Celeste Matthys <[CMatthys@langeberg.gov.za](mailto:CMatthys@langeberg.gov.za)>

**Sent:** Wednesday, 02 February 2022 14:07

**To:** Adam Kariel <[AdamK@agsa.co.za](mailto:AdamK@agsa.co.za)>; Mava Shude <[mshude@langeberg.gov.za](mailto:mshude@langeberg.gov.za)>

**Cc:** Dewald Botha <[DewaldB@agsa.co.za](mailto:DewaldB@agsa.co.za)>

**Subject:** FW: Annual Report

Good day Adam

---

As requested please find the updated annual report we intent tabling to MPAC

[https://langebergmuni.sharepoint.com/:b:/g/EZBekFwNiuBFgBZJ4gpPmUcBLjFgpcAEYGUGcLYdWGd\\_9A?e=r0yZre](https://langebergmuni.sharepoint.com/:b:/g/EZBekFwNiuBFgBZJ4gpPmUcBLjFgpcAEYGUGcLYdWGd_9A?e=r0yZre)

## **5.7 National and Provincial Treasury**

- 5.7.1 The Annual Report was submitted to National and Provincial Treasury office on 14 December 2021 with the following comments received:

The Municipal Manager  
Langeberg Municipality  
PO Box X2  
Ashton  
6715

Dear Mr ASA de Klerk

## **PROVINCIAL TREASURY COMMENTS ON THE TABLED 2020/21 ANNUAL REPORT**

### **1. INTRODUCTION**

Section 121 (1) of the Municipal Finance Management Act (MFMA) (Act No. 56 of 2003) states that every municipality and every municipal entity must prepare an annual report for each financial year. The council of a municipality must within nine months after the end of the financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

MFMA sections 121 (3) and (4) sets out the framework relating to the content of the annual reports for both municipalities and municipal entities. National Treasury has further introduced the new annual report template and MFMA Circular No. 63 on 26 September 2012. MFMA Circular 63 aims to provide guidance to municipalities and municipal entities on the Annual Report format and its contents.

The municipal council is obliged to consider any views of the local community; the National Treasury, the relevant provincial treasury and any provincial or national organs of state or municipalities which made submissions on the Annual Report.

Provincial Treasury reminded all municipalities of these responsibilities in Treasury Circular No 1 of 2022 (25 January 2022).

## **2. LEGISLATIVE COMPLIANCE**

### **2.1 Conformance**

The conformance assessment highlights compliance by the Langeberg Municipality with the MFMA and MFMA Circular 63 as follows:

- a. The Municipality submitted the draft 2020/21 Annual Performance Report/Annual Report together with the Annual Financial Statements (AFS) to the Auditor General by the 31<sup>st</sup> of August 2021.
- b. It could not be determined whether the unaudited Annual Report was tabled before Council at least two months after the end of the budget year in accordance with MFMA Circular 63. The Municipality should in future disclose this matter as part of the Annual Report information statement placed on the municipal website.
- c. The Annual Report was tabled before Council on 14 December 2021 which is within 7 months after the end of the financial year in accordance with section 127(2) of the MFMA.
- d. The draft Annual Report was placed on the website on 14 December 2021 which is in line with section 75 of the MFMA i.e., 5 days after being tabled in council.
- e. The Annual Report was made public, and the public was invited to comment on the Annual Report, on 14 December 2021, with a deadline of 11 February 2022.

### **2.2 Conformance Format of the Annual Report as per MFMA Circular 63**

- a. The Annual Report fully complies with the guiding template outlined in MFMA Circular 63 as all the relevant chapters are included.
- b. The Mayor and Municipal Manager's Foreword is broadly in line with MFMA Circular 63 guidelines.
- c. The Annual Report provides a comprehensive overview in relation to the socio-economic and macro-economic climate faced by the Municipality. Specific mention is made of the demographics, population, growth, highlights, and challenges faced in the municipal area during the 2020/21 financial year.
- d. All the required Appendices A to T (refer to in MFMA Circular 63) are included.

### 3. SERVICE DELIVERY PERFORMANCE

Strategic Objective	SDBIP Target Set (No of total KPIs)	Target Achieved (No of KPIs met)	Targets not achieved	% achieved
Facilitate integrated human settlements and improved living conditions	1	0	1	0.0%
Provide and maintain infrastructure to provide basic services	29	16	13	55.2%
Promote an enabling environment for economic growth	1	1	0	100.0%
A responsive and accountable administration	23	19	4	82.6%
Adherence to laws and regulations applicable to LG	18	16	2	88.9%
Enhance stakeholder engagements to promote civic education	2	1	1	50.0%
<b>TOTAL</b>	<b>74</b>	<b>53</b>	<b>21</b>	<b>71.6%</b>

Of the 74 targets reported on, the Municipality managed to achieve 53 which equates to a 71.6 per cent attainment of PDOs or differently stated, a 28.4 per cent variance between planned and actual performance.

This variance is worrisome given that it exceeds 20.0 per cent. When reviewing PT's quarterly assessments of the Sec.52 reports, the performance recorded for Quarter 4 mirrors that of Quarter 3 and requires a thorough review of key performance indicators (KPIs) and associated targets to better align with the objectives of the integrated development plan (IDP) and the Service Delivery and Budget Implementation Plan (SDBIP).

The Municipality is urged to focus particularly on achieving all basic service delivery targets, while the missed target relating to infrastructure provision is also worrisome.

Non-financial performance variances have overall been very well substantiated in the performance management report attached to the tabled annual report.

### 4. BROAD-BASED BLACK ECONOMIC EMPOWERMENT DISCLOSURES

Information on compliance with the Broad-based Black Economic Empowerment (B-BBEE) Act (Act 53 of 2003) is included in the Annual Report under the section titled B-BBEE Compliance Performance Information.



**5. AUDITOR GENERAL FINDINGS**

The Municipality received no material findings on the audit of pre-determined objectives (PDOs) as reported in the Annual Performance Report attached as Chapter 6 to the Annual Report.

**6. CONCLUSION AND RECOMMENDATIONS**

The Municipality is compliant with the legislative requirements as per sections 75, 121 and 127 of the MFMA.

It is recommended that the Municipality incorporate the above-mentioned findings (where applicable) in order to improve the quality of the annual report.


Kind regards



**MR M BOOYSEN**  
**DIRECTOR: LOCAL GOVERNMENT BUDGET OFFICE**  
**DATE: 11 FEBRUARY 2022**

## 6 PUBLIC PARTICIPATION: TABLING OF DRAFT ANNUAL REPORT 2020/2021

6.1 Advert was placed in the Breederiver Gazette on 14 December 2021.

  
**LANGEBERG**  
MUNICIPALITEIT MUNICIPALITY

### 2020/2021 DRAFT ANNUAL REPORT

Notice is hereby given in terms of section 21(a) of the Local Government Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government Municipal Finance Management Act, 2003 (Act No. 56 of 2003)

Members of the public and communities within the Langeberg Municipality, Government Institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year

The report can be accessed on the municipal website: [www.langeberg.gov.za](http://www.langeberg.gov.za)  
Or visit your nearest library to view the electronic document.

The closing date for the submission of comments and representations is **11 FEBRUARY 2022**

Written comments must be clearly marked "ANNUAL REPORT 2020/2021" and must be addressed to:

**The Municipal Manager,  
Private Bag X2,  
Ashton,  
6715**

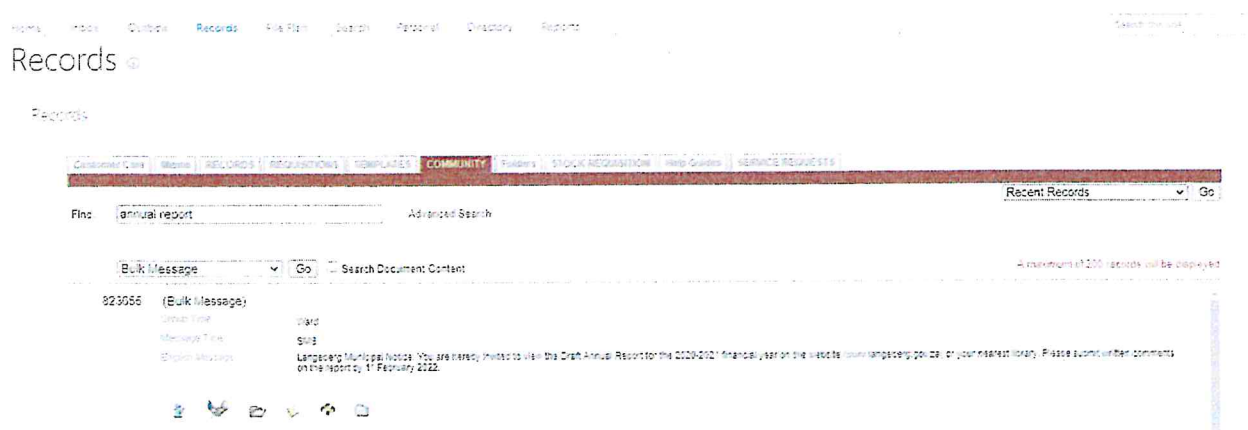
or emailed to [mm@langeberg.gov.za](mailto:mm@langeberg.gov.za) AND [info@langeberg.gov.za](mailto:info@langeberg.gov.za)  
or hand-delivered to any of our municipal offices

**ASA DE KLERK**  
MUNICIPAL MANAGER

Private Bag X2  
Ashton, 6715

6.2 Electronic documents could be viewed at libraries from 14 December 2021.

6.3 A bulk SMS message was sent to all wards database on 14 December 2021. **No reply comments received.**



6.4 Advertisement was placed on the Municipal website on 14 December 2021 and downloaded 56 times. No comments received.

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## Annual Report 2020/2021

### Documents

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### 2020/2021 DRAFT ANNUAL REPORT (Open for Public Comments)

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Notice is hereby given in terms of section 21(a) of the Local Government Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government Municipal Finance Management Act, 2000 (Act No. 55 of 2000) Members of the public and communities within the Langenberg Municipality, Government institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year.

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(pdf, 8.05 MB)

The report can be accessed on the municipal website:  
<https://www.langenberg.gov.za/langenberg-documenten/annual-reports/publications/annual-report/annual-report-2020-2021>

Or visit your nearest library to view the electronic document.

The closing date for the submission of comments and representations is 1 FEBRUARY 2022.

- Written comments must be clearly marked "ANNUAL REPORT 2020/2021" and must be addressed to:  
The Municipal Manager, Private Bag X2, Ashton, 9715
- or emailed to [mm@langenberg.gov.za](mailto:mm@langenberg.gov.za) AND [info@langenberg.gov.za](mailto:info@langenberg.gov.za)
- or hand-delivered to any of our municipal offices.

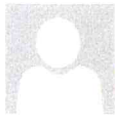
ASA DE VLERK  
Municipal Manager  
Private Bag X2  
ASHTON  
9715

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6.5 Through the municipal administration Archive system: 1 comment was received.

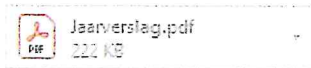


Fri 2022-02-11 10:10

Adrian Williams

RE: Draft Annual Performance Report

To: Melissa Jones



[Sing Maps](#)

Mornings Melissa

Attached please find the only records received with regards to the Annual Performance Plan

Kind Regards

Adrian J Williams

REKORDS AFDELING / RECORDS SECTION

Langeberg Munisipaliteit • Langeberg Municipality

Privaatsak X2 Private Bag • ASHTON • 6715

Tel • (023) 615 8000 • Phone

Faks • (023) 615 1563 • Fax



**From:** MM  
**Sent:** Thursday, 27 January 2022 11:29 AM  
**To:** ernieo@telkomsa.net; Celeste Matthys; Willy-John Gordon; Melissa Jones  
**Cc:** Cllr.Johannes Coetzee; Cllr.Denzil Felix; MM; Langeberg Municipality; Willemien Marais  
**Subject:** FW: Jaarverlag 30 Junie 2021. - Kommentaar  
**Attachments:** Scan1250.pdf

Goeie Môre, Mnr Oosthuizen

Ons erken ontvangs van u e-pos en bevestig dat die aangeleentheid verwys word na die Direktoraat Strategie & Sosiale Ontwikkeling vir die nodige aandag.

Die uwe

Joliza Swanepoel  
Uitvoerende Persoonlike Assistent (MB)

Langeberg Munisipaliteit • Langeberg Municipality  
Privaatsak X2 Private Bag • ASHTON • 6715  
Tel • (023) 615 8000 • Phone  
Faks • (023) 615 1563 • Fax



**LANGEBERG**

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**From:** Ernie Oosthuisen <ernieo@telkomsa.net>  
**Sent:** Thursday, 27 January 2022 10:59  
**To:** MM <mm@langeberg.gov.za>  
**Cc:** Cllr.Johannes Coetzee <JCoetzee@langeberg.gov.za>; Cllr.Denzil Felix <DFelix@langeberg.gov.za>  
**Subject:** Jaarverlag 30 Junie 2021. - Kommentaar

Aandag Munisipale Bestuurder,

Goeie dag,

Sien kommentaar aangeheg.

Groete,  
Ernie Oosthuizen.  
Montagu





27 Januarie 2022.

Die Munisipale Bestuurder,  
Langeberg Munisipaleiteit,  
Privaatsak X2, Ashton. 6715.  
Aandag: Mnr ASA de Klerk.

Meneer:

Is: Uitnodiging om kommentaar te lewer op jaarverslag : 2020/2021.

Eerstens wil ek u span gelukwens met skoon ouditverslag.

Die volgende sake is kommerwekkend want geen vordering is gemaak in die afgelope jaar.  
Inteendeel daar was verswakking.

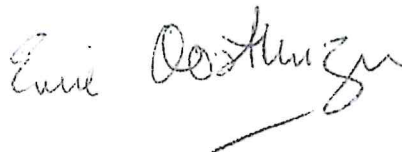
1. Onverklaarbare verliese op elektrisiteit het weereens gestyg. Sedert 2019 – 2,84% , dan 2020 – 4,19% en 2021- 5%. Oor drie jaar gemeet styging van 76% !!  
Vrae wat opkom is :
  - Werk die 90/10 beleid van die Raad. Moedig die beleid nie onwettige aansluitings aan nie. Dalk moet die beleid hersien word deur die Raad.
  - Gesien in die lig van die geweldige styging – waarom word prestasiebonusse uitbetaal.?Moet die parameters van prestasie nie dalk hersien word nie. Ons praat hier van miljoene Rande se verlies. Nasionale standaarde is nie noodwendig op Langeberg van toepassing nie.
  - Wie is verantwoordelik vir die verlies bestuur ? Is die amptenare bewus hiervan en is hulle bewus waar die verliese vandaan kom. Word dit gemonitor.
2. Geen wesenlike vordering is gemaak met die vul van vakante poste nie. Vraag is waar moet daar gekyk word na die werklike redes vir die onrusbarende toestand. Departement met 40% vakante poste is nie gesond. Soveel meer druk word geplaas op bestaande personeel.
  - Voorstel : Doen ondersoek na die werklike redes vir hierdie toestand. Dalk moet daar op meer senior vlak gekyk word waarom daar so baie vakante poster laer af in die Munisipaleiteit is. Die Munisipale salaris struktuur is gesond en vergoeding kan nie kwessie wees.

Ek besef bostaande is moeilike sake om aan te spreek.

Wens die Raad sterkte toe.

Vriendelike groete.

Ernie Oosthuizen.



#### **EMAIL COMMENT: Mr Albert Hansen**

From: [albertenedith@gmail.com](mailto:albertenedith@gmail.com) <[albertenedith@gmail.com](mailto:albertenedith@gmail.com)>  
Sent: Thursday, 27 January 2022 12:14  
To: 'Leon Rosser' <[rosserleon@gmail.com](mailto:rosserleon@gmail.com)>  
Cc: 'Nico Nel' <[nicco.nel@telkomsa.net](mailto:nicco.nel@telkomsa.net)>; MM <[mm@langeberg.gov.za](mailto:mm@langeberg.gov.za)>  
Subject: FW: Jaarverslag 30 Junie 2021. - Kommentaar

Ek stem volkome saam met Ernie se verslag. Wat word daarvan? Word dit opgevolg? Ons munisipaliteit is besig om agteruit te gaan.

Albert Hansen  
Landboukundige  
Tiger Brands(L&AF)  
Sel.0828004192

## **Administrations response to Mr Oosthuizen's comments:**

**From:** Theuns Carstens <[TCarstens@langeberg.gov.za](mailto:TCarstens@langeberg.gov.za)>  
**Sent:** Wednesday, 02 February 2022 7:31 AM  
**To:** Anton Everson <[AEverson@langeberg.gov.za](mailto:AEverson@langeberg.gov.za)>  
**Subject:** RE: Jaarverlag 30 Junie 2021. - Kommentaar

Good day Mr Everson

The vacancy rate as on 1 February 2022

Office of the Municipal Manager:	25%	(2 budgeted posts vacant)
Directorate Corporate Services:	12.2%	(15 budgeted posts vacant)
Directorate Financial Services:	10.9%	(9 budgeted posts vacant) 5 posts will be filled on 1 March 2022
Directorate Strategy & Social Development:	5.5%	(1 budgeted post vacant)
Directorate Engineering Services:	8.8%	(31 budgeted posts vacant of which 17 is General Worker posts)
Directorate Community Services:	12.4%	(24 budgeted posts vacant of which 10 is Cadet Firefighters that have just did their evaluation tests and 5 General Worker posts)

Vacancy Rate 12,4% (Budgeted posts)

Vriendelike groete / Kind regards

**THEUNS CARSTENS**  
**BESTUURDER: MENSLIKE HULPBRONNE / MANAGER: HUMAN RESOURCES**  
**MUNISIPALITEIT – LANGEBOERG – MUNICIPALITY**  
**Privaatsak / Private Bag X2**  
**TEL: 023 615 8035**  
**CELLPHONE: 082 418 9672**  
**Website: [www.langeberg.gov.za](http://www.langeberg.gov.za)**



Tue 2022/02/01 14:16

Maynard Johnson

RE: Jaarverlag 30 Junie 2021. - Kommentaar

To: Colenja Matthys; Anton Everson

Cc: Mavis Shube; Antoinette Swartz

Me Matthys

The statement of Mr Oosthuizen is incorrect.

The electricity losses are currently around 6% with the national norm to be at 7.5%.

Regards

## 6.6 Advert was placed on Social Media on 14 December 2021 and 4, 27 January 2022

### 6.6.1 Facebook: No comments were received.

**Langeberg Municipality**  
Published by Langeberg Municipality · December 14, 2021 ·

**2020/2021 DRAFT ANNUAL REPORT OPEN FOR COMMENTS**

Notice is hereby given in terms of section 21(a) of the Local Government: Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) Members of the public and communities within the Langeberg Municipality Government Institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year.

**DRAFT 2020/2021 ANNUAL REPORT OPEN FOR PUBLIC COMMENTS**

See Insights **Boost post**

2 Likes 1 Share

Like Comment Share

Write a comment...

**Langeberg Municipality**  
Published by Langeberg Municipality · January 27 at 11:55 AM ·

**2020/2021 DRAFT ANNUAL REPORT OPEN FOR COMMENTS**

Notice is hereby given in terms of section 21(a) of the Local Government: Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) Members of the public and communities within the Langeberg Municipality Government Institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year.

**DRAFT 2020/2021 ANNUAL REPORT OPEN FOR PUBLIC COMMENTS**

See Insights **Boost post**

3 Comments 1 Share

Like Comment Share

All comments

Write a comment...

**Burger En Lellani Conradie**  
Link does not take you to the annual report.

**Belgie Suzanne Steyn**  
Link is not working.

**Roxanne Pretorius**  
<https://www.langeberg.gov.za/annual-report-2020-2021>

**LANGEBERG.GOV.ZA**  
Annual Report: 2020/2021

Like Reply Hide

Write a comment...

**Langeberg Municipality**  
Published by Langeberg Municipality · January 4 at 8:00 AM ·

**2020/2021 DRAFT ANNUAL REPORT OPEN FOR COMMENTS**

Notice is hereby given in terms of section 21(a) of the Local Government: Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) Members of the public and communities within the Langeberg Municipality Government Institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year.

**DRAFT 2020/2021 ANNUAL REPORT OPEN FOR PUBLIC COMMENTS**

See Insights **Boost post**

0 Likes 0 Comments 0 Shares

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**Langeberg Municipality**  
Published by Langeberg Municipality · January 27 at 11:55 AM ·

**2020/2021 DRAFT ANNUAL REPORT OPEN FOR COMMENTS**

Notice is hereby given in terms of section 21(a) of the Local Government: Municipal Systems Act, 2000 (Act no. 32 of 2000), read with section 127(5)(a) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) Members of the public and communities within the Langeberg Municipality Government Institutions, the private sector and organs of the civil society, are hereby invited to comment on the Draft Annual Report for the 2020/2021 financial year.

**DRAFT 2020/2021 ANNUAL REPORT OPEN FOR PUBLIC COMMENTS**

See Insights **Boost post**

0 Likes 0 Comments 0 Shares

Like Comment Share

Write a comment...

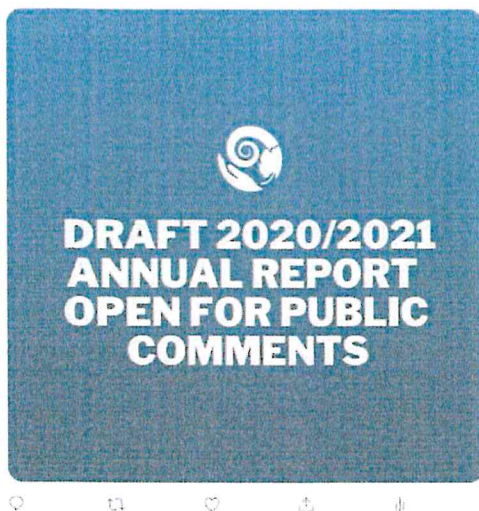
### 6.6.2 Twitter: No comments were received.



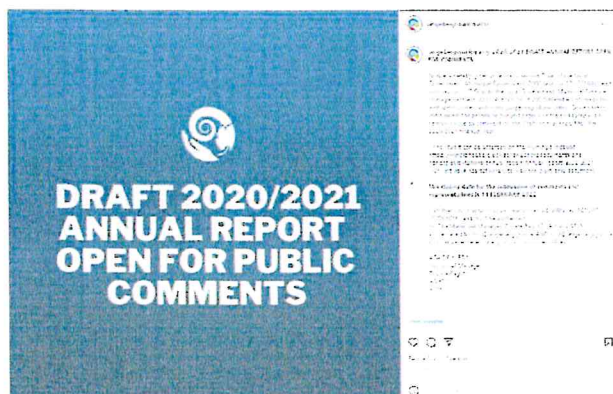
 **Langeberg Municipality @Langeberg\_Muni** · Jan 27  
**2020/2021 DRAFT ANNUAL REPORT OPEN FOR COMMENTS**

The report and advert can be accessed on the municipal website:  
[langeberg.gov.za/langeberg-docu](http://langeberg.gov.za/langeberg-docu).

The closing date for the submission of comments and representations is 11  
 FEBRUARY 2022.



### 6.6.3 Instagram: No comments were received.



**RECOMMENDATIONS: Municipal Public Accounts Committee (MPAC ) / OVERSIGHT COMMITTEE**

That the annual report for 2020/2021 be considered and adopted by Council without reservations.

*Dat die Jaarverslag vir 2020/2021 oorweeg word en sonder voorbehoud aanvaar word deur die Raad*

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**

**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**

**Recommendation / Aanbeveling**

That the annual report for 2020/2021 be considered and adopted by Council without reservations.

*Dat die Jaarverslag vir 2020/2021 oorweeg word en sonder voorbehoud aanvaar word deur die Raad*



**KEY PERFORMANCE INDICATORS TO BE AMENDED – TOP LEVEL SDBIP (2021 / 2022) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)**

**Purpose of the Report**

To submit a report to Council to consider the amendment of KPIs to the 2021 / 2022 Top Level SDBIP (Service Delivery Budget Implementation Plan).

**Background**

The adjustment budget will be compiled and submitted to Council on for consideration.

**Legal Framework**

Section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

**Municipal adjustments budgets**

28. (1) A municipality may revise an approved annual budget through an adjustments budget.
- (2) An adjustments budget —
- (a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the budget year;
  - (b) may appropriate additional revenues that have become available, over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
  - (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
  - (d) may authorise the utilisation of projected savings in one vote towards spending under another vote;
  - (e) may authorise the spending of funds that were unspent at the end of the financial year preceding the budget year, where the under-spending could not reasonably have been foreseen at the time when the annual budget for the budget year was approved by the council;
  - (f) may correct any errors in the annual budget; and
  - (g) may provide for any other expenditure within a prescribed framework.

**S54 “Budgetary Control and early identification of financial problems”**

On receipt of a statement or report submitted by the Accounting Officer of the municipality in terms of S71 and 72 the Mayor must:-

- (a) Consider the report;
- (b) Check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;
- (c) **Consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;**
- (d) Issue any appropriate instructions to the accounting officer to ensure-
  - (i) That the budget is implemented in accordance with the service delivery and budget implementation plan; and
  - (ii) That spending of funds and revenue collection proceed in accordance with the budget;

## Comments

The 2021/22 TOP LAYER SDBIP was approved by the Executive Mayor on 01 June 2021.

There are few KPI's that needs to be amended and Council's approval is requested to amend the following KPI's in the TL SDBIP for 2021 / 2022.

### KPI to be amended on the TLSDBIP:

#### 1. From

KPI Ref	Directorate	Sub directorate	KPI	Unit of Measurement
TL2	Community services	Housing	Submit quarterly reports on the progress with the implementation of the housing delivery plan to the Director	Number of reports submitted

#### To

KPI Ref	Directorate	Sub directorate	KPI	Unit of Measurement	Reason for amendment
TL2	Community services	Housing	Submit quarterly reports on the progress with the implementation of the housing delivery plan to the <b>Portfolio committee</b>	Number of reports submitted	The report is sent by the Director: Community services to the Portfolio committee

#### 2. From

KPI Ref	Directorate	Sub directorate	KPI	Unit of Measurement
TL45	Strategy and Social Development	Integrated Development Plan	Compile the new 5th Generation IDP and submit to Council for consideration by 31 March 2022	New 5th Generation IDP compiled and submitted to Council for consideration

#### To

KPI Ref	Directorate	Sub directorate	KPI	Unit of Measurement	Reason for amendment
TL45	Strategy and Social Development	Integrated Development Plan	<b>Review</b> IDP and submit to Council for consideration by 31 March 2022	<b>Draft IDP and consideration by Council</b>	The new council took a decision to adopt the IDP of the previous council

The target for the following KPI's to be amended as follows

### 3. From

KPI Ref	Directorate	Sub directorate	KPI	Unit of Measurement	Source of evidence	Target			
						Q1	Q 2	Q3	Q 4
TL 7	Corporate Services	Governance support	Arrange and attend the monthly meetings of ward committees	Number of monthly ward committee meetings held	Minutes of Ward Committee meetings	36	12	24	36

To

KPI Ref.	Directorate	Sub directorate	KPI	Unit of Measurement	Source of evidence	Target				Reason for amendment
						Q 1	Q 2	Q 3	Q 4	
TL 7	Corporate Services	Governance support	Arrange and attend the monthly meetings of ward committees	Number of monthly ward committee meetings held	Minutes of Ward Committee meetings	0	0	12	36	The ward committee meetings were stopped due to the local government elections

### Recommendation

That Council note the amended KPI's as reflected in the report, to the Top Level SDBIP's for 2021/2022.

This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022

Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022

### Recommendation / Aanbeveling

That Council note the amended KPI's as reflected in the report, to the Top Level SDBIP's for 2021/2022.

**MID-YEAR PERFORMANCE EVALUATIONS OF SECTION 56 & 57 EMPLOYEES OF 2021/2022 FINANCIAL YEAR (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

**PURPOSE**

The purpose of the report is to:

- Submit to Council mid-year performance reports for information
- Enable Council to observe the individual performance of Section 56 & 57 employees; and

**Background**

The Municipal Systems Act, 2000 (Act 32 of 2000) prescribes that the municipality must enter into a performance-based agreement with all s56-employees and that performance agreements must be reviewed annually.

The performance agreements of the s57-employees (s56-appointees and the managers reporting directly to the municipal manager) therefore establish the performance relationship between the employer and the employee and require that the performance of the employee needs to be evaluated at least twice per annum.

The evaluations reported on in this report focussed on the performance of the senior management for the 2021/2022 MID-YEAR EVALUATION CONDUCTED ON 10 FEBRUARY 2022.

The evaluation of the Section 57 employees was done by Mr ASA de Klerk and respective Portfolio heads

- |                               |                                                                                                                |
|-------------------------------|----------------------------------------------------------------------------------------------------------------|
| • Executive Mayor S Van Eeden | - Part of panel for Municipal Manager                                                                          |
| • Councillor C Steyn          | - Mayco member for Corporate Services                                                                          |
| • Councillor C Henn           | - Mayco member for Community Services                                                                          |
| • Councillor J Coetzee        | - Mayco member for Engineering                                                                                 |
| • Deputy Mayor J Steenkamp    | - Mayco member for Strategy and Social Development                                                             |
| • Councillor D Felix          | - Mayco member for Finance                                                                                     |
| • Mr ASA de Klerk             | - Municipal Manager                                                                                            |
| • Mr E Abraham                | - Member of the Audit Committee as observer to assess objectiveness of process followed in all the assessments |
| • Mr H Prins                  | - Municipal Manager of Cape Winelands District Municipality                                                    |
| • Mr A Mati                   | - Chief Audit Executive                                                                                        |
| • Ms A Yiatses                | - Ignite                                                                                                       |

**Recommendation**

That Council take note of the mid-year performance evaluation process that was followed.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekening Komitee (MORK) gediens op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That Council take note of the mid-year performance evaluation process that was followed.

**EXPENDITURE OF THE 2021/2022 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE SECOND QUARTER (MID-YEAR) (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of report**

To submit a report to Council regarding the expenditure on 2021/ 2022 budget and Service delivery and budget implementation plan (SDBIP) approved by the Mayor in terms of section 53 (1) (c) (i) & (ii) of the Local Government Municipal Financial Management Act., 56 of 2003 (MFMA).

**Background**

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget

**Comments:**

The relevant documentation will be provided separately for distribution to all Councillors

**Recommendation**

That MPAC note the content of the Report.

**This item served before the Special Municipal Public Accounts Committee (MPAC) on 16 February 2022**  
**Die item het voor die Spesiale Munisipale Openbare Rekeninge Komitee (MORK) gedien op 16 Februarie 2022**  
**Recommendation / Aanbeveling**

That MPAC note the content of the Report.



**FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JANUARY 2022 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**ADJUSTMENT BUDGET 2021 / 2022 CORRECTION OF ERRORS – 25<sup>th</sup> FEBRUARY 2022 (DIRECTOR: FINANCIAL SERVICES - CFO)**

**Purpose of Report**

To submit an Adjustments budget for the 2021 / 2022 financial year as a result of Additional allocations received and Correcting of Errors in the Budget.

**Legal Framework**

Section 28 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) stipulates as follows:

**Municipal adjustments budgets**

28. (1) A municipality may revise an approved annual budget through an adjustments budget.  
(2) An adjustments budget —
- (a) Must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the budget year;
  - (b) may appropriate additional revenues that have become available, over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;
  - (c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;
  - (d) May authorise the utilisation of projected savings in one vote towards spending under another vote;
  - (e) may authorise the spending of funds that were unspent at the end of the financial year preceding the budget year, where the under-spending could not reasonably have been foreseen at the time when the annual budget for the budget year was approved by the council;
  - (f) **May correct any errors in the annual budget;** and
  - (g) May provide for any other expenditure within a prescribed framework.

**Financial implications**

- Increase in Human Settlement Grant as per Allocation Letter dated, 04<sup>th</sup> February 2022
- Additional provision of R5.4m to Capital Budget New Reservoir Robertson Heights
- Correction of Balance Sheet and Cash flow statements

**Legal context**

1. The MFMA Section 28, 30 and 16(3)
2. Municipal Budget and Reporting Regulations
3. Municipal Council Budget related Policies

**Recommendation**

**That in respect of:**

The Adjustment Budget 2021/2022: February 2022

1. Council approves the Adjustment Budget for 2021/2022 financial year as set out in the following:
  - i. Municipal Budget tables B1 – B10
  - ii. Municipal Budget Supporting Documentation SB1 – SB19
2. The Service Delivery Budget Implementation Plan to be amended in line with these adjustments.

**SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

**B & BB ITEMS**

B5720	RESUBMISSION: IKHAYA LABANTWANA EDUCARE CENTRE: RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING SITUATED ON ERF 131, NKQUBELA ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	136
B5728	MnM COMMUNITY SHOP: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING SITUATED ON ERF 81, MCGREGOR (OLD ACVV BUILDING) (7/1/4/1/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	136
B5730	RESUBMISSION: DEPARTMENT OF PUBLIC WORKS: OFFER: LEASE NEGOTIATIONS FOR THE RENEWAL OF LEASE AGREEMENTS FOR MUNICIPAL PROPERTY SITUATED IN THE LANGEBERG MUNICIPAL AREA (7/1/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	137
B5731	ROBERTSON SQUASH CLUB: APPLICATION FOR RENEWAL OF LEASE AGREEMENT AT CALLIE DE WET SPORTSGROUND, ROBERTSON (7/1/4/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	138
B5732	MTN SITE T1070: RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF 1, MUISKRAALSKOP ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	138
B5733	BONNIEVALE SQUASH CLUB: RENEWAL OF LEASE AGREEMENT AT CHRIS VAN ZYL HALL, BONNIEVALE AND PERMISSION TO ERECT A SIGNPOST (7/1/4/1/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)	139
B5734	APPLICATION TO TRANSFER BEVERLEY HILLS KERN HOUSING PROJECT: ERF 3021, ROBERTSON FROM LANGEBERG MUNICIPALITY TO CLARA HELENA MANUEL AND JAN JACOBUS MANUEL (17/5/8/5/2) (SNR HOUSING CLERK: ROBERTSON)	139

## **SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

### **B & BB ITEMS**

**B5720 RESUBMISSION: IKHAYA LABANTWANA EDUCARE CENTRE: RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING SITUATED ON ERF 131, NKQUBELA ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that the municipal building situated on erf 131, Nkqubela Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the municipal building situated on erf 131, Nkqubela Robertson be leased to Ikhaya Labantwana Educare Centre for a period of three (3) years at a nominal rent of R 434.00 per annum, subject to the normal conditions applicable to the leasing of Municipal buildings.
3. That the rental amount for the municipal building situated on erf 131, Nkqubela, Robertson will escalate annually with 10% and the Lessee is responsible for the payment of the insurance of the building.
4. That the Lessee be responsible for maintenance, repairs and upgrading work to be done to the building.
5. That no alterations be done to the building without the written consent of the Municipality.
6. That the Lessee be responsible for the payment of all services rendered to the facility.
7. That the Lessee comply with all the conditions as contained in the Health By-laws, National Building Regulations and Standards which may include fire emergency requirements, gas installation certificate, electrical certificate of compliance, structural system compliance (engineers certificate of completion), an A19 certificate (roof trusses), IOPSA certificate (sewage/ plumbing), Health Regulations and any other conditions applicable for the usage of this building for a crèche purpose.
8. That the Lessee show proof of the facility registration with the Department of Social Development as a crèche before the lease agreement is signed by the Municipal Manager.
9. That the Lessee show proof of the facilities Certificate of Acceptability issues by the Cape Winelands District Municipality as meals are prepared, served and consumed on the premises before the lease agreement is signed by the Municipal Manager.
10. That the Finance department consider the amount in arrears for the municipal service of the property be written off in terms of financial legislation and policies.
11. That the management of the educare centre be invited to the portfolio committee meeting of 8 June 2022 to give feedback on the progress of their proposal to pay the municipal services rental.

**B5728 MnM COMMUNITY SHOP: APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR THE MUNICIPAL BUILDING SITUATED ON ERF 81, MCGREGOR (OLD ACVV BUILDING) (7/1/4/1/3) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that the municipal building situated on erf 81, McGregor (Old ACVV building) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

2. That the application received from Ms S Longden for the renewal of lease for the municipal building situated on erf 81, McGregor (Old ACVV building) be approved in principle and the intention of the Municipality to lease the property for a period of three (3) years be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property to Ms S Longden be proceed with, subject to the following conditions:
  - 3.1 That the building be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determine by the yearly CPIX.
  - 3.2 That the Lessee is responsible for the payment of the insurance of the building.
  - 3.3 That the Lessee be responsible for the payment of all services rendered to the facility.
  - 3.4 That no alterations may be done to the building without the written consent of the Municipality.
  - 3.5 That the Lessee be responsible for the maintenance and repairs to the building.
  - 3.6 That no structures may be erected on the premises without the written approval of the Municipality.
  - 3.7 That no portion of the property be sublet.
  - 3.8 That provision be made in the lease agreement that the lease agreement can be terminated before the expiry date with three (3) months written notice to the other party.

**B5730**

**RESUBMISION: DEPARTMENT OF PUBLIC WORKS: OFFER: LEASE NEGOTIATIONS FOR THE RENEWAL OF LEASE AGREEMENTS FOR MUNICIPAL PROPERTY SITUATED IN THE LANGEORG MUNICIPAL AREA (7/1/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before the Executive Mayoral Committee on 16 February 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that the municipal buildings are not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from the Department of Public Works for the renewal of the municipal buildings situated on erf 172, Nkqubela, Robertson & erf 263 Zolani, Ashton be approved in principle and the intention of the Municipality to lease the properties for a period of 9 years 11 months be advertised for comments.
3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the properties for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were received, lease be proceeded with, subject to the following conditions:
  - 3.1 That the rental amount escalates annually with a percentage that will be determined by the yearly 6.5% and the Lessee is responsible for the payment of the insurance of the buildings, which is calculated as a percentage of the municipal insurance portfolio.
  - 3.2 That the Lessee be responsible for maintenance, repairs, upgrading work to be done to the buildings.
  - 3.3 That no alterations be done to the buildings without the written consent of the Municipality.
  - 3.4 That the Lessee be responsible for the payment of all services rendered to the facilities.



- 3.5 That no portion of the properties be sublet without the written approval of the Municipality.
- 3.6 That no structures may be erected on the premises without the written approval of Municipality.
- 3.7 That the Lessee complies with all the conditions as contained in the Health By-Laws, National Building Regulations and Standards, Fire emergency requirements, Health Regulations and any other conditions applicable for the usage of this buildings.

**B5731 ROBERTSON SQUASH CLUB: APPLICATION FOR RENEWAL OF LEASE AGREEMENT AT CALLIE DE WET SPORTSGROUND, ROBERTSON (7/1/4/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 16 February 2022

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building situated at the Callie de Wet Sportsground, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application from Robertson Squash Club to renew their lease agreement to utilize the squash courts at the Callie de Wet Sportsground, Robertson be approved in principle and the intention of the Municipality to lease the property for a period of three (3) years be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property to Robertson Squash Club be proceed with, subject to the following conditions:
  - 3.1 That the building be leased at a market related tariff.
  - 3.2 The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
  - 3.3 That the upgrading and maintenance of the inside of the building be for the account of the Lessee.
  - 3.4 No alterations may be done to the building without the written consent from the Municipality.
  - 3.5 That the building or any part thereof may not be sublet.
  - 3.6 That the Lessee be responsible for the payment of all services rendered to the facility.
  - 3.7 That the lease of the building is not to the exclusion of any other person of the use of the Squash Court.

**B5732 MTN SITE T1070: RENEWAL OF LEASE AGREEMENT FOR A PORTION OF ERF 1, MUISKRAALSKOP ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 16 February 2022

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that a portion of erf1, Muiskraalskop, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Ms N Van Wyk on behalf of MTN for the renewal of lease agreement for a portion of erf1 Muiskraalskop Robertson be approved in principle and the intention of the Municipality to lease the property for a period of three (3) years be advertised for comments.

3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property to MTN be proceed with, subject to the following conditions:
  - 3.1 That the lease amount be R78 581.22 (VAT included) per year. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
  - 3.2 That the cost for the supply of electricity will be for the account of MTN.
  - 3.3 That MTN be responsible for the maintenance of the access road to the premises.
  - 3.4 That the Lessee be responsible for the fencing of the property and the maintenance thereof.

**B5733 BONNIEVALE SQUASH CLUB: RENEWAL OF LEASE AGREEMENT AT CHRIS VAN ZYL HALL, BONNIEVALE AND PERMISSION TO ERECT A SIGNPOST (7/1/4/1/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

This item served before the Executive Mayoral Committee on 16 February 2022  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022  
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building situated at the Chris Van Zyl Hall, Bonnievale is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application from Bonnievale Squash Club to renew their lease agreement to utilize the squash courts at the Chris Van Zyl Hall, Bonnievale be approved in principle and the intention of the Municipality to lease the property for a period of three (3) years be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property to Bonnievale Squash Club be proceed with, subject to the following conditions:
  - 3.1 That the building be leased at a market related tariff.
  - 3.2 The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
  - 3.3 That the upgrading and maintenance of the inside of the building be for the account of the Lessee.
  - 3.4 No alterations may be done to the building without the written consent from the Municipality.
  - 3.5 That the building or any part thereof may not be sublet.
  - 3.6 That the Lessee be responsible for the payment of all services rendered to the facility.
  - 3.7 That the lease of the building is not to the exclusion of any other person of the use of the Squash Court.

**B5734 APPLICATION TO TRANSFER BEVERLEY HILLS KERN HOUSING PROJECT: ERF 3021, ROBERTSON FROM LANGEBOEG MUNICIPALITY TO CLARA HELENA MANUEL AND JAN JACOBUS MANUEL (17/5/8/5/2) (SNR HOUSING CLERK: ROBERTSON)**

This item served before the Executive Mayoral Committee on 16 February 2022  
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 16 Februarie 2022  
Eenparig Besluit / Unanimously Resolved

That the RDP house situated on erf 3021, Robertson be allocated to Clara Helena Manuel and Jan Jacobus Manuel on the following conditions:

*Dat die HOP woning geleë te erf 3021, Robertson op die volgende voorwaardes aan Clara Helena Manuel en Jan Jacobus toegeken word.*

1. That a housing subsidy application be submitted to the Provincial Department of Human Settlements for consideration on behalf of Clara Helena Manuel and Jan Jacobus Manuel.

*Dat 'n behuisingssubsidie aansoek namens Clara Helena Manuel en Jan Jacobus Manuel aan die Provinsiale Departement van Menslike Nedersettings voorgelê word ter oorweging.*

2. That once the subsidy as mentioned in point 1 is approved, a deed of sale be entered into between Clara Helena Manuel and Jan Jacobus Manuel whereafter registration of the property in their names will take place.

*Dat nadat die behuisingssubsidie soos in punt 1 gemeld goedgekeur is, 'n koopkontrak deur Clara Helena Manuel en Jan Jacobus Manuel onderteken word, waarna registrasie van die eiendom in haar naam sal plaasvind.*

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