



**Raadslede van die Raad van die  
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering  
van die Raad van Langeberg Munisipaliteit wat gehou sal word op  
**31 AUGUSTUS 2021 om 10H00**  
in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson  
om oorweging te verleen aan die items op die aangehegte agenda.

...

**Councillors of the Council of the  
Langeberg Municipality**

Notice is hereby given of a Council Meeting  
of the Municipal Council of the Langeberg Municipality to be held on  
**31 AUGUSTUS 2021 at 10H00**  
in the Town Hall, Municipal Offices,  
Church Street, Robertson to discuss the items on the appended agenda.

  
**CLLR • RDL P HESS**  
**SPEAKER**

## **BIRTHDAY LIST 2022**

<b>JANUARY</b>	
<b>05</b>	Mr Maynard Johnson
<b>19</b>	Cllr Owenita Simpson
<b>26</b>	Cllr Johnny Steenkamp
<b>FEBRUARY</b>	
<b>09</b>	Mr Dave van Schalkwyk
<b>24</b>	Mr Theuns Carstens
<b>26</b>	Mr Mike Mgajo
<b>MARCH</b>	
<b>11</b>	Mr Neil Albertyn
<b>APRIL</b>	
<b>03</b>	Cllr Yvonne Siegel
<b>07</b>	Mr Mava Shude
<b>16</b>	Mr Albert de Klerk
<b>27</b>	Mrs Celeste Matthys
<b>MAY</b>	
<b>05</b>	Cllr Danie September
<b>12</b>	Mrs Suzette Kotzé
<b>20</b>	Mr Anton Everson
<b>26</b>	Cllr Andisiwe Ndongeni
<b>28</b>	Cllr JJ Januarie
<b>JUNE</b>	
<b>01</b>	Cllr Maria Oostendorff-Kraukamp
<b>19</b>	Cllr Gideon Joubert
<b>19</b>	Cllr Catherin Pokwas
<b>24</b>	Ald Schalk van Eeden
<b>30</b>	Mr Kobus Brand

<b>JULY</b>	
<b>07</b>	Mr Carl Posthumus
<b>11</b>	Cllr Craig Steyn
<b>AUGUST</b>	
<b>14</b>	Mr Glenn Slingers
<b>19</b>	Mr Eugene Jooste
<b>29</b>	Cllr Theuns Coetzee
<b>SEPTEMBER</b>	
<b>02</b>	Cllr Denzil Felix
<b>05</b>	Cllr Lungani Gxowa
<b>07</b>	Mr Zamuxolo Qhanqisa
<b>10</b>	Mr Corné Franken
<b>19</b>	Cllr Dendeline B Janse
<b>23</b>	Cllr Lindiwe Kahla
<b>24</b>	Cllr Judy Mafilika
<b>OCTOBER</b>	
<b>17</b>	Cllr Pauline Hess
<b>NOVEMBER</b>	
<b>02</b>	Cllr Nicklaas Beginsel
<b>DECEMBER</b>	
<b>05</b>	Mr Sabelo Ngongolo
<b>09</b>	Cllr Johan Coetzee
<b>25</b>	Cllr Magdalena Gertse
<b>25</b>	Cllr Rosswell Henn
<b>26</b>	Cllr Christopher J Grootboom

# AGENDA

~ 31 AUGUST 2021 ~

1. Opening / Opening
2. Attendance / Bywoning
3. Applications for leave of Absence / Aansoeke vir verlof tot afwesigheid
4. Approval of Minutes / Goedkeuring van Notule
  - 4.1 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 21 June 2022 at 10h02 in the Town Hall, Church Street, Robertson **05 - 14**  
*Bekräftiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 21 Junie 2022 om 10h02 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
  - 4.2 Confirmation of the Minutes of a Statutory Meeting of the Council of Langeberg Municipality held on 26 July 2022 at 10h01 in the Town Hall, Church Street, Robertson **15 - 17**  
*Bekräftiging van die Notule van 'n Statutêre Vergadering van die Raad van Langeberg Munisipaliteit gehou op 26 Julie 2022 om 10h01 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.*
5. Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker
6. Interviews with Delegations / Onderhoude met Afvaardigings
7. Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester
8. Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager  
Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder
  - 8.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. *Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.*
  - 8.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / *Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.*
  - 8.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / *Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.*
  - 8.4 Other Matters / Ander Sake

9. Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies

**AA500 MOTION: THE DISCIPLINARY PROCESS AGAINST MR MAYNARD JOHNSON, DIRECTOR OF ENGINEERING SERVICES.**

10. Consideration of Notice of Questions / Oorweging van Kennisgewing van Vrae

None / Geen

11. Consideration of Urgent Motions / Oorweging van Dringende Mosies

None / Geen

12. Consideration of Reports / Oorweging van Verslae

12.1	Reports submitted to Council for consideration <b>(A Items)</b> Verslae voorgelê aan die Raad vir oorweging <b>(A Items)</b>	<b>20</b>
12.2	Reports submitted to Council for consideration <b>(AA Items)</b> Verslae voorgelê aan die Raad vir oorweging <b>(AA-Items)</b>	<b>84</b>
12.3	Reports dealt with in terms of the delegated powers by the Mayoral Committee <b>(B &amp; BB Items)</b> Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede <b>(B &amp; BB-Items)</b>	<b>87</b>

## **A ITEMS**

<b>A4334</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – MARCH 2022 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>20</b>
<b>A4336</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – APRIL 2022 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>21</b>
<b>A4362</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – MAY 2022 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>22</b>
<b>A4363</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – MAY 2022 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>23</b>
<b>A4365</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - MAY 2022 : DIRECTORATE FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>24</b>
<b>A4366</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JUNE 2022 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>25</b>
<b>A4367</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JUNE 2022 : DIRECTORATE STRATEGY &amp; SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>26</b>
<b>A4368</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JUNE 2022 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>27</b>
<b>A4370</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JUNE 2022 : OFFICE OF THE MUNICIPAL MANAGER (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>28</b>
<b>A4371</b>	<b>AUDIT &amp; PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 4 OF 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)</b>	<b>29</b>
<b>A4372</b>	<b>FRAUD &amp; RISK MANAGEMENT COMMITTEE – FRAUD &amp; RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 4 – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)</b>	<b>30</b>
<b>A4373</b>	<b>REPORT TO COUNCIL ABOUT AWARDS MADE TO TOP ACHIEVERS OF 2021 FROM ALL SECONDARY SCHOOLS IN LANGEBERG MUNICIPAL AREA</b>	<b>31</b>
<b>A4374</b>	<b>FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: APRIL – JUNE 2022 (3/2/1/3) (ACTING MUNICIPAL MANAGER)</b>	<b>32</b>
<b>A4375</b>	<b>PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD APRIL 2022 TO JUNE 2022 (9/2/1/9) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT</b>	<b>33</b>
<b>A4376</b>	<b>QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: APRIL – JUNE 2022 (9/2/1/9), DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT</b>	<b>36</b>
<b>A4377</b>	<b>HALF YEARLY PRESENTATIONS BY THE LOCAL TOURISM ASSOCIATIONS (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT</b>	<b>57</b>
<b>A4378</b>	<b>NEW CAPE CENTRAL RAILWAY (NCCR) STEAM TRAINS – ROUTE BETWEEN WORCESTER AND ROBERTSON – ROBERTSON TOWN / WINERY ROUTE / STOP OVER (12/2/3/3) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT</b>	<b>63</b>
<b>A4380</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JULY 2022 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>67</b>

<b>A4382</b>	<b>DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JULY 2022 : DIRECTORATE FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)</b>	<b>68</b>
<b>A4383</b>	<b>RESUBMISSION TO PORTFOLIO COMMITTEE - RE AMOUNT OF REMAINING SPACE IN THE WHITE STREET CEMETERY COMPLEX AND CORRESPONDENCE RECEIVED FROM THE APOSTOLIC FAITH MISSION CHURCH ABOUT ROBERTSON CEMETERY ERF 2161. (ASST. MANAGER PARKS &amp; AMENITIES)</b>	<b>69</b>
<b>A4384</b>	<b>IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR 2021 / 2022 FINANCIAL YEAR (DIRECTOR: FINANCIAL SERVICES (CFO)</b>	<b>72</b>
<b>A4385</b>	<b>STOCKTAKING 2021/22 FINANCIAL YEAR ~ OPERATING STORES (6/1/1) DIRECTOR FINANCIAL SERVICES</b>	<b>77</b>
<b>A4386</b>	<b>FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JULY 2022 (9/2/1/3) (CHIEF FINANCIAL OFFICER)</b>	<b>79</b>
<b>A4388</b>	<b>VISIT BY THE PHELOPHEPA HEALTH CARE TRAIN (12/2/1/30) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT</b>	<b>80</b>

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – MARCH 2022 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for March 2022 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**NOTE:** The annexure was distributed as part of the agenda for the MPAC Committee meeting of 11 May 2022 (pg. 16)

**This item served before the Municipal Public Accounts Committee (MPAC) on 11 May 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 11 Mei 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the report be referred back to the next MPAC meeting.

**This item served before the Municipal Public Accounts Committee (MPAC) on 08 June 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 08 Junie 2022**  
**Unanimously Resolved / Eenparig Besluit**

That the report be referred back to the next MPAC meeting.

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – APRIL 2022 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for April 2022 was attached to this report.

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 08 June 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 08 Junie 2022**  
**Unanimously Resolved / Eenparig Besluit**

That the report be referred back to the next MPAC meeting.

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*



**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – MAY 2022 : DIRECTORATE:  
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for May 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – MAY 2022 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for May 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - MAY 2022 : DIRECTORATE  
FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for May 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JUNE 2022 : DIRECTORATE:  
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for June 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**

**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**

**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JUNE 2022 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for June 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JUNE 2022 : DIRECTORATE  
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for June 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JUNE 2022 : OFFICE OF THE MUNICIPAL MANAGER (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for June 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 4 OF 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Audit & Performance Committee report for quarter 4 of the 2021/22 financial year to Council for noting.

**Background**

In terms of Circular 65 of the Municipal Finance Management Act (MFMA), the Chairperson of the Audit & Performance Committee will report on a quarterly basis, or more frequently if required, to the Municipal Council on the operations of the Internal Audit Activity and the Audit & Performance Committee. The report should include:

- A summary of the work performed by the Internal Audit Activity and the Audit & Performance Committee against the annual work plan;
- Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- A summary of key issues dealt with such as significant internal and external audit findings, recommendations and updated status thereof;
- Progress with any investigations and its outcomes;
- Details of meetings and the number of meetings attended by each member; and
- Other matters requested of the Internal Audit Activity and Audit & Performance Committee.

The Audit & Performance Committee report for quarter 4 of 2021/22 **is attached to this report.**

**Recommendation**

That the contents of the Audit & Performance Committee report for quarter 4 of the 2021/22 financial year be noted by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the Audit & Performance Committee report for quarter 4 of the 2021/22 financial year be noted by Council.



**FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR  
QUARTER 4 – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**Purpose of report**

To submit the Fraud & Risk Management Committee report for quarter 4 of 2021/22 to Council for noting.

**Background**

Section 62 (1) (c) (i) of the MFMA states that:

*"The Municipal Manager of a municipality is responsible for managing the financial administration of the municipality, and must for this purpose take all responsible steps to ensure that the municipality has and maintains effective, efficient and transparent systems of financial and **risk management** and internal control".*

Furthermore, it is also stated in the Risk Management Policy that:

*"Council takes an interest in risk management to the extent necessary to obtain comfort that properly established and functioning systems of risk management are in place to protect the Langeberg Municipality against significant risks".*

The Fraud & Risk Management Committee (FARMCO) report for quarter 4 of 2021/22 was submitted and presented to the Audit & Performance Committee on 28 June 2022.

The FARMCO Report for Quarter 4 of 2021/22 **is attached to this report.**

**Recommendation**

That the contents of the Fraud & Risk Management Committee (FARMCO) Report for quarter 4 of the 2021/22 financial year be noted by Council.

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the Fraud & Risk Management Committee (FARMCO) Report for quarter 4 of the 2021/22 financial year be noted by Council.

**REPORT TO COUNCIL ABOUT AWARDS MADE TO TOP ACHIEVERS OF 2021 FROM ALL SECONDARY SCHOOLS IN LANGEBERG MUNICIPAL AREA**

**Purpose of the report**

To submit a report to Council to report on awards made to top Matriculant achievers from within the Langeberg Municipal area from the Mayoral fund.

**Background**

The mayor has a discretionary vote from which he rewards students for their outstanding results in the matric examination. This money is earmarked to assist the students with costs they may incur to further their studies. The top 3 achievers from each school gets assistance. First in class receives R 5000, second in class R 3500 and third in class R 2000. The results are based on the information received from the Department of Basic Education supplied to us by the relevant school. The school provides the contact details of the students, and we communicate directly with them to supply us with required information. This process has however identified challenges to us, as some students changed their cell numbers or did not have data to reply to their emails. Councillors are however helpful in the process by assisting with tracing students in their respective wards. A total of twenty-eight (28) students were assisted during the current budget year at a cost of R 99,500.00.

**Comments:**

Attached to this report is the list of students that received awards this year.

**Recommendation**

That the content of the report be noted of all students that received financial assistance.

**This item served before the Corporate Services Portfolio Committee on 10 August 2022**

**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gediens op 10 Augustus 2022**

**Recommendation / Aanbeveling**

That the content of the report be noted of all students that received financial assistance.

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 24 Augustus 2022**

**Aanbeveling / Recommendation**

That the content of the report be noted of all students that received financial assistance.

**FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: APRIL – JUNE 2022 (3/2/1/3)**  
**(ACTING MUNICIPAL MANAGER)**

**PURPOSE OF THE REPORT**

To submit a report to Council on the quarterly execution of Council resolutions.

**BACKGROUND**

Feedback is given to Council about the progress with all decisions taken by Council over the period April to June 2022. See the attached annexures in this regard.

**Recommendation / Aanbeveling**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Corporate Services Portfolio Committee on 10 August 2022**  
**Die item het voor die Korporatiewe Dienste Portefeulje Komitee gediens op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 24 August 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 24 Augustus 2022**  
**Aanbeveling / Recommendation**

That the contents of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD APRIL 2022 TO JUNE 2022**  
**(9/2/19) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

**Purpose of the report:**

To submit a report to Council regarding work opportunities created for the period April to June 2022.

**Background**

The Municipality, in an effort to combat the seasonality of employment, has set aside funds through the Poverty Alleviation budget and the EPWP grant, to create temporary work opportunities aimed as a relief for the unemployed. All internal departments are encouraged to employ labour-intensive methods to contribute towards this endeavour.

This report seeks to inform Council on the number of beneficiaries who benefited from projects during the reporting period. A total of 56 jobs were created during this period.

**1. GOVERNANCE SUPPORT PROJECT (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Arnold	Plaatjies	M	1999-03-24	7	01/04/2022	30/04/2022
2.	Calvinisia	Maan	F	1994-09-25	5	01/04/2022	30/04/2022
3.	Elreze	Jacobs	F	1980-03-14	6	01/04/2022	30/04/2022
4.	Monique	Fluks	F	1999-09-28	9	01/04/2022	30/04/2022
5.	Brendon	Synman	M	1994-10-18	1	01/04/2022	30/06/2022
6.	Janey	Pedro	F	1995-07-07	6	01/04/2022	30/06/2022
7.	Christopher	Lekota	M	1995-02-16	4	01/04/2022	30/06/2022
8.	Melanie	Tamboer	F	1987-05-22	1	01/04/2022	30/06/2022
9.	Nobanele	Kahla	F	1988-05-24	4	01/04/2022	30/06/2022
10.	Samueleen	Swanepoel	F	1978-12-29	7	01/04/2022	30/06/2022
11.	Catherine	Leibrandt	F	1991-06-25	1	01/04/2022	30/06/2022

**2. COMPOST PLANT, ROBERTSON PROJECT (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Adam	Dudumashe	M	1986-05-14	2	04/04/2022	30/06/2022

**3. RIVER CLEAN UP (GOVERNMENT FUNDS)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Mario	Van Der Westhuizen	M	1998-05-12	6	04/04/2022	30/06/2022
2	Elizaberth	Mzola	F	1971-07-21	2	26/04/2022	30/06/2022
3	Sandisa	Nokonya	F	1983-09-06	2	26/04/2022	30/06/2022
4	Ivanico	Johannes	M	2002-04-05	4	17/05/2022	30/06/2022

**4. CLEANING AT THE BACK OF RESIDENTIAL AREAS (LINE DEPARTMENT)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Nomhle	Gaga	F	1969-11-23	10	04/04/2022	31/05/2022

**5. STORM WATER MAINTENANCE (GOVERNMENT FUNDS)**

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Buyiswa	Dzingwa	F	1987-06-06	2	26/04/2022	30/06/2022
2.	Patricia	Nqweniso	F	1989-10-07	2	26/04/2022	30/06/2022
3.	Sibusiso	Begezi	M	1988-11-08	2	26/04/2022	30/06/2022

#### 6. ROAD MAINTENANCE- FIX POTHoles AND SLURRY TREATMENT (GOVERNMENT FUNDS)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Sakhele	Gcayiya	M	1980-04-09	12	04/04/2022	30/06/2022
2.	Richwill	Hartman	M	1986-03-10	5	04/04/2022	30/06/2022
3.	Alexis	Fillies	M	1993-12-04	5	05/04/2022	30/06/2022
4.	Jeahnwill	Fortuin	M	2003-10-15	5	11/04/2022	30/06/2022
5	Jayden-Max	Adendorf	M	2002-07-09	5	25/04/2022	30/06/2022
6.	Mfundiso	Siyo	M	1969-11-27	2	26/04/2022	30/06/2022
7.	Tembeka	Tolana	F	1985-04-13	2	26/04/2022	30/06/2022
8	Kamva	Poponi	M	2002-12-10	2	16/05/2022	30/06/2022
9.	Bongani	Nogenga	M	1985-08-17	10	16/05/2022	30/06/2022
10.	Mncebisi	Blayi	M	1978-08-20	10	16/05/2022	30/06/2022
11	Desmond	Scina	M	1987-03-04	10	16/05/2022	30/06/2022
12	Winston	Noble	M	2000-10-07	4	16/05/2022	30/06/2022
13	Quinize	Fortein	M	1997-08-30	8	16/05/2022	30/06/2022
14	Akhona	Mpolasi	M	1986-11-02	2	16/05/2022	30/06/2022
15	Gilbert	Kubalo	M	1962-12-12	2	16/05/2022	30/06/2022
16	Simone	Abrahams	M	1998-10-06	3	16/05/2022	30/06/2022

#### 7. SOLID WASTE MANAGEMENT (GOVERNMENT FUNDS)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Angeline	Nel	F	1981-04-20	7	04/04/2022	30/06/2022
2.	Namhla	Mrhwebi	F	1997-02-10	12	05/04/2022	30/06/2022
3.	Elzene	Steve	F	2000-01-21	5	06/04/2022	30/06/2022
4	Pumi	April	F	1986-11-23	2	26/04/2022	30/06/2022
5	Jongiwe	Malusi	F	1984-07-24	4	16/05/2022	30/06/2022
6.	Edwill	Harmse	M	1996-01-28	7	16/05/2022	30/06/2022
7.	Simon	Kesa	M	1986-10-19	7	16/05/2022	30/06/2022
8.	Taleza	Foegh	M	1994-08-23	4	16/05/2022	30/06/2022
9	Gerald	Andriese	M	1997-01-23	7	16/05/2022	30/06/2022

#### 8. ADMINISTRATIVE SUPPORT (RELIEF CLEANING STAFF) (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1	Devine	Daniels	F	1985-06-09	3	30/05/2022	31/05/2022

#### 9. ADMINISTRATIVE SUPPORT (COVID SCANNING) (LINE DEPARTMENT)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Calvinisia	Maans	F	1996-11-06	5	01/06/2022	30/06/2022
2.	Arnold	Plaatjes	M	1999-03-24	7	01/06/2022	30/06/2022
3.	Nobanele	Kahla	F	1996-05-24	4	01/06/2022	30/06/2022
4.	Monique	Flucks	F	1999-09-28	9	01/06/2022	30/06/2022
5.	Mpangele	Luphumzo	F	1996-12-14	10	01/06/2022	30/06/2022
6.	Elreze	Jacobs	F	1998-03-14	1	01/06/2022	30/06/2022
7.	Melanie	Tamboer	F	1987-06-22	1	01/06/2022	30/06/2022

8.	Wianka	Goliath	F	1996-11-06	4	01/06/2022	30/06/2022
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#### 10. STOCK COUNT OF ALL INVENTORY ITEMS (EPWP)

No.	Name	Surname	Gender	Identity number	Ward	Start date	End date
1.	Zaino	Matthews	M	1990-09-04	3	20/06/2022	30/06/2022
2.	Mikhail	Carelse	M	1994-12-23	3	20/06/2022	30/06/2022

**GRAND TOTAL: 56 BENEFICIARIES:**

#### Recommendation/ Aanbeveling

That Council notes the content of the Progress Report on Job Opportunities created for the period April to June 2022.

**This item served before the Strategy & Social Development Portfolio Committee on 10 August 2022.**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 10 Augustus 2022**  
**Aanbeveling / Recommendation**

That Council notes the content of the Progress Report on Job Opportunities created for the period April to June 2022.

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**  
**Aanbeveling / Recommendation**

That Council notes the content of the Progress Report on Job Opportunities created for the period April to June 2022.

**QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: APRIL – JUNE 2022 (9/2/1/9), DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

**Purpose of Submission:**

To submit a quarterly progress report on the LED Department to Council for the period APRIL – JUNE 2022

**Background**

This report seeks to report the progress of the LED Department for the period of APRIL – JUNE 2022.

**1. ENTERPRISE DEVELOPMENT PROGRAMME:**

**1.1 Co-Operatives and Small Businesses**

**Small Business Development – Ms. O Liemens**

- The following takes place on a day to day basis in consultation sessions with walk-in clients and telephonic enquiries:
- Assist Small Businesses with new company registrations through SwiftReg, through SEDA, and explain the process on how to register their own companies online.
- Provide the clients with a step by step guide on how to register online if they chose that option. B-BBEE Certificates and advice on business.
- Assistance with Central Supplier Database (CSD) (give step by step instructions), Langeberg Municipality supplier database and SARS Tax clearance.
- Assisted the SMME's by giving a template to fill in to do their own B – BBEE certificate for free. Businesses that can afford it can apply for a B- BBEE certificate from Malan & Genote Accountants. Department received the B-BBEE template from SEDA.
- Refer start-up businesses to SEDA who are interested in mentoring, business information, compliance and funding, this is done in collaboration with SEDA.
- SEDA will be in all the 5 towns, 1 day per month from April 2022 to December 2022 for assisting and developing local SMME's. Department distributed new SEDA engagement dates through Municipal media platforms, Langeberg Notice Boards, libraries, clinics and local Spaza Shops.
- Compiled a list of Youth, Automotive and Construction businesses (registered or unregistered) for training and access to TREP funding with SEDA & SEFA. Advertisement for contact details of these businesses were distributed.
- The Western Cape Association did a session with the local NPO's in the Nkqubela Community Hall on 16 May 2022 to assist in the completing of Lotto applications. It was attended by 20 local NPO's from the area. They started a collaboration programme with the Western Cape Office of the National Lottery Commission in November 2021 to teach NPO's how to complete the application forms.
- A flyer was post on the Langeberg website for SMME's from McGregor to submit their details for the Business Management Training on 22 June 2022. This Business Management training was moved to the 14 July 2022 due to poor response from McGregor SMME's.
- Compiled a list with Automotive, Construction and Youth Businesses for Swellendam & Worcester Business Advisors for training during July 2022.
- Information on the Kwaggaskloof Dam project by Department: Water & Sanitation was posted on the Langeberg website. Department informed all Business Forums and SMME's of the Kwaggaskloof dam Project meeting on the status of the project and opportunities for businesses that will take place 06 July 2022.
- The Business Forums and SMME's were also informed during June of the Western Cape Provincial Parliament Thetha Nathi Programme Roll Out that will take place 22 July 2022 at the Ashton Town Hall. The idea is to recruit 8 attendees from the different areas of Langeberg (Robertson, Nqkubela, Ashton, McGregor, Bonnievale and Montagu). These attendees/organisations should include the following sectors:
  - South African Local Government (SALGA)
  - Local Economic Development
  - Informal Traders

- Metro Business Chambers
- Community Policing Forum
- Ward Committees
- Health Forums
- Community Health Workers
- Higher Education and Youth
- SRC's, Sports Codes Sports organization
- Traditional Organizations
- Khoisan Organizations and Traditional African Leadership

- The following SEDA engagements took place:

**SEDA ENGAGEMENTS (APRIL – JUNE 2022)**

DATE	TOWN & VENUE	SMME'S	ENGAGEMENT - Systematic Need based Approach
13 April 2022	Ashton Town Hall (Andile Dikeni -SEDA Swellendam Business Advisor)	10	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality.
13 April 2022	Zolani Community Hall (Andile Dikeni -SEDA Swellendam Business Advisor)	10	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality
14 April 2022	Wilhelm Thys Community Hall, Montagu (Andile Dikeni -SEDA Swellendam Business Advisor)	8	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality
21 April 2022	Happy Valley Side Hall (Ashley Abrahams – SEDA Swellendam Business Advisor)	8	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality
25 April 2022	McGregor Community Hall (Cheryl Damons – SEDA Business Advisor Worcester)	2	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality
25 April 2022	Robertson Community Side Hall (Civic)	9	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's



	(Ashley Abrahams – SEDA Swellendam Business Advisor)		One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality
25 April 2022	Nkqubela Community Hall (Ashley Abrahams – SEDA Swellendam Business Advisor)	24	Information session on SEDA services and assistance TREP Funding & how to access funding Identified needs of individual smme's One on one sessions Appointments for further engagements besides 1 day per month session Information on Contractor Development training in collaboration with Langeberg Municipality
11 May 2022	McGregor Community Hall	1	Client wants to start a Creche. Business Advisor advised and assist accordingly. Information session on SEDA services and assistance TREP Funding & how to access funding One on one sessions Appointments for further engagements besides 1-day session per month
11 May 2022 9:00 – 12:00	Robertson Community Side Hall (Civic) (Ashley Abrahams – SEDA Swellendam Business Advisor)	10	Assessments/Analysis of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements besides 1-day session per month Information on Contractor Development training in collaboration with Langeberg Municipality
11 May 2022	Nkqubela Community Hall (Ashley Abrahams – SEDA Swellendam Business Advisor)	11	Assessments/Analysis of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements besides 1-day session per month Information on Contractor Development training in collaboration with Langeberg Municipality
24 May 2022	Zolani Community Hall (Andile Dikane – SEDA Swellendam Business Advisor)	10	Referrals to relevant departments Business Modeling development Appointments for further engagements besides 1-day session per month Information on Contractor Development training in collaboration with Langeberg Municipality
01 June 2022	Happy Valley Side Hall (Ashley Abrahams – SEDA Swellendam Business Advisor)	05	One -on one session with each client Assessments of status and progress of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements besides
08 June 2022 9:00 – 12:00	Robertson Community Side Hall (Civic) (Andile Dikane – SEDA Swellendam Business Advisor)	08	One on one session with each client Assessment of status and progress of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements
08 June 2022 13:00 – 16:00	Nkqubela Community Hall (Andile Dikane – SEDA Swellendam Business Advisor)	07	One on one session with each client Assessment of status and progress of businesses Assessments/Analysis of businesses Referrals to relevant departments Business Modeling development

			Appointments for further engagements
15 June 2022	Ashton Town Hall (Andile Dikane – SEDA Swellendam Business Advisor)	05	One on one session with each client Assessment of status and progress of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements
15 June 2022	Zolani Community Hall (Andile Dikane – SEDA Swellendam Business Advisor)	10	One on one session with each client Assessment of status and progress of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements
22 June 2022	McGregor Community Hall (Cheryl Damon – SEDA Business Advisor Worcester)	04	One on one session with clients Assessment of status and progress of businesses Referrals to relevant departments Business Modeling development Assist with access to TREP Funding Appointments for further engagements
23 June 2022	Wilhelm Thys Community Hall (Ashley Abrahams– SEDA Swellendam Business Advisor)	05	One on one session with each client Assessment of status and progress of businesses Referrals to relevant departments Business Modeling development Appointments for further engagements

- SEDA engagements on 12 May 2022 at the Wilhelm Thys Hall - no clients attended.
- SEDA engagement on 18 May 2022 at the Happy Valley Side Hall the Business Advisor was sick.
- SEDA engagement on 24 May 2022 at Ashton Town Hall - no clients attended. (9:00 – 12:00)

### **MEETINGS**

- Nkqubela Business Forum Meeting – 05 April 2022
- HSRC Innovation for LED Study teams meeting – Introductory – 05 April 2022
- Meeting between SEDA and Nkqubela Business Forum – 22 April 2022
- Attended meeting between SEDA and Ikhwezi Development Forum (Zolani) – 24 May 2022.
- SSD Meeting – 27 May 2022
- Ease of Doing Business – Red Tape Reduction teams meeting - 06 June 2022.
- Cape Winelands District Youth Outreach teams meeting – 09 June 2022.
- Agro – Processing Support scheme teams meeting – 15 June 2022.
- Stakeholder Engagement Planning teams meeting – Kwaggaskloof Dam Safety Rehabilitation Project – 20 June 2022.
- New Staff Regulations & Task Implementation meeting, Callie De Wet – 22 June 2022.
- SSD Staff Meeting, SDBIP, Boardroom, Commando Building – 23 June 2022
- Staff Meeting – Strategic issues & challenges (Manager LED and Rural Development) – 27 June 2022.

### **INFORMAL TRADERS - Ms. O Liemens**

<b><u>Informal Trading Area</u></b>	<b><u>Trading Spaces Available</u></b>	<b><u>Number of Traders</u></b>	<b><u>Permits issued for APRIL 2022</u></b>	<b><u>Permits issues for MAY 2022</u></b>	<b><u>Permits issued for June 2022</u></b>
Robertson	66	31	25	27	25
Montagu	18	18	08	11	13

McGregor	14	15	0	0	0
Bonnievale	26	8	7	6	7
Nkqubela	11	6	3	0	0

- A list with the daily and monthly bookings is submitted daily to Law Enforcement, for follow up, enforcement and feedback.
- 8 April 2022 - Site visits at the Informal Trading areas in Robertson, Montagu, Bonnievale for monitoring and updating the contact details of the traders.
- Distribute the requirements for booking of permits by Foreign Nationals to the Cashiers in Robertson, Bonnievale, Ashton, McGregor and Montagu.
- Brief Cashiers on the completing of the Informal Trader permits as permits lack detailed information.
- 19 April 2022 -Site visit to Montagu and Bonnievale Informal Trading area to address complaints, and to hand over the keys for the gates in Bonnievale.
- Compiled a list of traders who have not yet received Gazebo's and send the list to the Worcester SEDA Business Advisor. SEDA will appoint Service Providers to do procurement for the Gazebos.
- Handed out TREP funding application forms for funding through SEFA.
- Site visit during May at the following Informal Trading areas:  
3 May – Bonnievale Trading area (look at gates fitting of locks)  
5 May – Robertson Trading area (monitoring & complaints)  
12 May – Montagu Trading area (complaints)
- Contact institutions like NYDA (funding and training for youth), District Municipality (funding) if need be.  
20 May – Montagu & Bonnievale Trading areas (distribute TREP Funding application forms for Traders)  
23 May – Bonnievale Trading area (deliver locks)  
25 May – Bonnievale & Robertson Trading areas (site visits)  
27 May – assist with filling out of TREP funding forms
- Problems are still encountered with informal traders trading at unauthorized areas. These problems get addressed by Law Enforcement and LED Department.
- Site visit at the Informal Trading area Robertson, Montagu, and Bonnievale for monitoring of complaints and to update the contact details of new traders on the trading list – 24 June 2022.
- Assist clients with Informal trading information and collect TREP application forms for funding through SEFA from traders in Montagu and Bonnievale 30 June 2022.
- TREP funding applications were given through to SEDA.

## **CONSULTATIONS**

- 88 Consultations were done for the period April to June 2022.

### **LED ASSISTANCE DURING APRIL - JUNE 2022**

DATE	NAME OF CLIENT	ASSISTANCE PROVIDED	WALK-IN	TELEPHONIC ASSISTANCE	BUSINESS NAME/TYPE
04 April 2022	Danny Jacobs	Information on registration		✓	Consulting Business
04 April 2022	Sakiwe Ngcongolo & Lennox Mase	Arranged meeting with Manager LED & Rural Dev		✓	Nkqubela Business Forum
05 April 2022	Mnr Rudolf Raath	Application for trading permit at Trading area in Hoop Street, Robertson	✓		Informal Trading
05 April 2022	Yvette (SEDA)	Arrangements for SEDA engagements with local SMME's		✓	SEDA /SMME's
06 April 2022	Nkululeko Mkosi	Information on any business trainings and funding.	✓		
06 April 2022	Donesio Davids	Feedback on compliant at Hoop Street R/son Trading area		✓	Informal Trading

06 April 2022	Ashley Abrahams (SEDA)	Arrangements for SEDA engagement with local SMME's		✓	SEDA / SMME's
06 April 2022	Me. Africa	Registration of Soup Kitchen, Referred to Social Development		✓	NPO (Soup Kitchen)
07 April 2022	Michael J Little	Contact to inform of final documents received and can collect them at the Bonnievale office.		✓	Smitties Couriers
07 April 2022	Danny Jacobs	Registration of businesses	✓ Ashton office		Consulting Business
07 April 2022	Jan Mouries	Registration of business & compliance information	✓ Ashton office		Construction Business
07 April 2022	Klara Schrader	Information on registering business & compliance information	✓ Ashton office		Construction business
08 April 2022	Debbie Erasmus	Registered NPC – Funding information and way forward.	✓		NPC – Social
11 April 2022	Klara Schrader	Assist with filling in of registration and refunding application	✓		Schrader Construction
11 April 2022	Klara Schrader	Submit registration form to register at CIPC; assist with form and information	✓		Construction business
11 April 2022	Jannie Mouries	Information and assistance on registering a company	✓		Construction business
11 April 2022	Glynn Scheepers	Complaints – Informal Trading area Montagu – fencing & gates	✓		Informal Trading
13 April 2022	Mr. John Dzuro	Assist with trading information	✓		Informal Trading
13 April 2022	SEDA engagement with local SMME's	Ashton Town Hall & Zolani Community Hall – assisted smme's with registration as SEDA clients	Ashton & Zolani		SEDA Business assistance
13 April 2022	Hlonono Bomvana	Assist with registration process of CSD Database	✓		Hloni Cleaning protection services
13 April 2022	Danny Jacobs	Inform of final documents of Klara Schrader that was received		✓	
14 April 2022	Nickson Kambanje	Assist with changing of informal trading permit	✓		Clothing
14 April 2022	SEDA engagement with local SMME's	Wilhelm Thys Community Hall, Montagu – assisted with smme's with registration as SEDA clients	Montagu		SEDA Business registration
19 April 2022	Danny Jacobs	Assist with sending of New company registration		✓	Consulting Business
20 April 2022	Michael J Little	Information regarding SEDA Engagements what they will be assisting clients with		✓	Smitties Couriers
20 April 2022	Johannes Olyn	Started recycling business – Information and referred to SEDA	✓		Recycling Business

21 April 2022	SEDA engagement with local SMME's	Happy Valley Side Hall, Bonnievale - assisted with smme's with registration as SEDA clients	Bonnievale		SEDA Business registration
22 April 2022	Mr. Kambanje	Assist with trading permit telephonically		✓	Clothing
25 April 2022	SEDA engagement with local SMME's	Civic Side Hall, Robertson assisted with smme's with registration as SEDA clients	Robertson 09:00- 12:00		SEDA Business registration
25 April 2022	SEDA engagement with local SMME's	Nkqubela Community Hall assisted with smme's with registration as SEDA clients	Nkqubela 13:00-16:00		SEDA Business registration
25 April 2022	SEDA engagement with local SMME's	Mcgregor Community Hall assisted with smme's with registration as SEDA clients	Mcgregor		SEDA Business registration
03 May 2022	Annette Fourie	Assist with trading information for the Montagu trading area		✓	Clothing
04 May 2022	Mr & Mrs Joseph	Assist with informal trading permits in Hoop Str	✓		Jafta Trading
04 May 2022	Mjandana Mncedisi	Request a meeting with LED Department and SEDA 24 May 2022 in Zolani	✓		Ikwezi Business Forum
05 May 2022	Deon Britz Chairperson National NPO Association	Arrangements at Nkqubela Comm Hall for engagement with NPO's to finalise Lotto applications		✓	NPO's
05May 2022	Mjandana Mncedisi (Ikwezi Development Forum) Zolani	Assist with arranging meeting with SEDA Swellendam		✓	Ikwezi Development Forum
06 May 2022	Kobus Windvogel (Robertson)	Assisting to liaise with SEDA for training for 10 Youth	✓		SMME's
09 May 2022	Debby Hartman (Mcgregor)	Assist with information on acquiring of Spaza Shop permit from Town Planning		✓	Creche - NGO
10 May 2022	François	Assist client with information on informal trading permits in Nkqubela	✓		Informal Trading
10 May 2022	Alec Nyadzungu	Assist with changing the name on the trading permit	✓		Informal Trading
10May 2022	Ellen Williams (Montagu)	Information on registration of NGO. Referred to SEDA – access to funding		✓	NGO
10 May 2022	Ellen Williams	Contractor Development Programme		✓	Contractor Development
13 May 2022	Meverin Arendorff	Assist with information on informal trading bookings in Hoop Str	✓	✓	Informal Trading
13 May 2022	Mrs. Williams	Assist with changes to business (shareholder information)	✓		AKRS Trust Mart
13 May 2022	Mrs. Williams/ Mnr Pekeur	Compliant – Law Enforcement (closed down selling of Clothes -Contacted Law Enforcement	✓		Retail

13 May 2022	Jacob Booysen	Gave TREP funding application forms to be distributed	On site Hoop Street		Informal Trading
16 May 2022	Hanno Smith <a href="mailto:hannosmith@hotmail.com">hannosmith@hotmail.com</a>	Assist client with new business registration telephonically.		✓	
16 May 2022	André Smith	Assist with informal trading information and available stalls	✓		
16 May 2022	Mr. Smith	Assist with new company registration for start-up business		✓	
17 May 2022	Jakob Booysen	Assist with completing of funding application for SEFA	✓		Clothing Informal Trader
17 May 2022	Demba Ndao	Assist with completing of funding application for SEFA	✓		Clothing Informal Trader
18 May 2022	Bonnievale SMME's	Contact Bonnievale traders to inform them that SEDA had to cancel (No Transport)		✓	
18 May 2022	Gladman Ngwenya	Information and assistance with application for NGO. Referred to SEDA and Social Development for registration	✓		NGO - Health
18/05/2022	Johan Bezuidenhout	Information on registration of business. Advise to survey in area to see what is viable.	✓		Not registered a business yet
19 May 2022	Nomthunzi	Contact Nomthunzi to inform her of the new drama festival by DCAS for 2022		✓	Masekhane Youth Drama Group
19 May 22	Emile Laido	Inform him of the new drama festival by DCAS for 2022		✓	New Generation Art Dev. Studio
20 May 22	Informal Traders – Montagu, Bonnievale & Robertson	Distribute applications and explain how to apply for TREP funding.	On site – Trading sites/vale, Montagu & R/son		Informal Trading Area
20 May 22	Automotive businesses	Distribute TREP funding forms and advise on legalizing.	Môreson, R/son Bo dorp & Droëheuwel		Automotive
23 May 22	Mnr Andries Ayford	Submit TREP funding application form	✓		Informal Trading
23 May 22	Glynn Scheepers	TREP funding for Informal Traders		✓	Informal Trading
25 May 2022	Mjandana Mncedisi	Consultation in Zolani, Ashton with Ikwezi Business forum and SEDA	✓		Ikwezi Business forum
01 June 2022	Michael & Malvern	Send forms to Sesethu to make the necessary changes to their company registration forms			SwiftReg
02 June 2022	Hennie Tredoux	Information regarding SEDA next engagements in Montagu		✓	Private Company
02 June 2022	Danny Jacobs	Assist with sending of new company registration		✓	Consultation company

03 June 2022	Ebrahim Michaels	Assist with informal trading information		✓	Informal Trading
06 June 2022	Michael Little	Assist with access to funding.  Referred to SEDA for mentoring	✓		Smitties Courier Company
06 June 2022	Wilfred du Toit	Information on progress of registration. Contact SwiftReg	✓		Spaza Shop
06 June 2022	Andre Mouries	Information on Youth training. Referred to SEDA. Assist with registration	✓		Photography
06 June 2022	Belachew Anito	Assist with Spaza Shop registration. Referred to Town Planning for legalizing.	✓		Spaza Shop
06 June 2022	Boniswa Plaatjies	Assist with information to get compliant. Put on list for training with SEDA - contractor development programme	✓		Ntayi & Plaatjies Building Contractors
06 June 2022	Nashdean Hansen	Liaise with SEDA to get company registration forms to open a business bank account with FNB.	✓		Supply
07 June 2022	Janet Minnaar	Registration of new company and refer to SEDA for further business advise	✓		Catering company
07 June 2022	Sakhumzi Siyo	Brief on information for Business training through SEDA	✓		
07 June 2022	Fikiszwā Mamabolo	Bring in information for the training through SEDA	✓		Blessings African Food
08 June 2022	Mr. G du Toit	Assist with his Spaza shop information on legalizing with Town Planning and SwiftReg registration.	✓		Sweetland Spaza Shop
08 June 2022	Nomthandazo Swelindawo	Bring in information for training through SEDA	✓		NNSA Project
09 June 2022	Stella Arendse	Assist with application of TREP funding	✓		Informal Trader
13 June 2022	Mrs. A Meyer	Assist with information on training by SEDA		✓	Not yet registered
13 June 2022	Gerhardus du Toit	Check legal status of Spaza Shop with Town Planning. Assist with TREP funding application	✓		Spaza Shop
14 June 2022	Jamsie September	Assist with information on getting access to funding for stock and hiring of plot	✓		Sainsbury Upholstery
14 June 2022	Mr. Danny Jacobs	Assist with information on final documents of registration for Mr. Lionel Brown	✓		Consultation company

14 June 2022	Mr. Roline Kahaar	Inform her of permit and ID copy that is not attached to TREP funding form		✓	Informal Trader
15 June 2022	Mlandeli Maseme	Put on list for Automotive training with SEDA to access TREP funding	✓		Automotive business
17 June 2022	Mr. Lionel Brown	SwiftReg documents discussed way forward for business	✓		Bulela Solutions
17 June 2022	Luleka & Weziwe	Assist clients with ID Copies for general work EPWP	✓		
20 June 2022	Nkululeko Mkosi	Assist with information on application of TREP funding (- Clothing & Textile)	✓		Shoes & Clothes colour restoration
28 June 2022	Boniswa Loko	Information on registration and starting of a kid's boutique (compliance issues)		✓	Shop - Retail
30 June 2022	Quinton Maart	Information on registration of businesses and legalization of Spaza Shop. Referred to Town Planning & gave information on TREP funding. Referred to SEDA for training to access funding		✓	Spaza Shop

#### **ARTS AND CULTURE DEVELOPMENT – Ms.O. Liemens**

Attached is the Quarterly reports of the Arts and Culture Service Providers.

- Department informed the local Drama groups of the 2022 DCAS (Department Cultural Affairs & Sport) Drama Festival. Closing dates for the new applications were the 20 May 2022. The closing dates for the scripts was 10 June 2022. The drama groups will attend their first script writing workshop 1- 3 July 2022. DCAS facilitate these script writing workshops
- Friday 9 September 2022 the adjudication showcase will be in Worcester which will include the groups from Bonnievale, Robertson, Ashton, Touwsriver and De Doorns
- Saturday 10 September the second adjudication showcase will take place in Stellenbosch or Franschhoek including the Artists from Mbekweni, Paarl and Hermanus
- Mr Byron Abrahams in collaboration with the National Arts Council had a 3-day workshop (6,7 & 8 May 2022) through music and dance in the Robertson Community Hall (Civic).
- The collaboration was with Langeberg Secondary school but they encountered red tape.

#### **Youth Day Virtual Cultural Showcase 2022**

- In celebration of Youth Month, the Youth Day Virtual Cultural Showcase 2022 took place on the 16 June 2021.
- This was also done so that the Arts & Culture Service Providers could showcase the development done by them during the financial year of the Municipality.
- Two videos per Service Provider were put on the social media platforms e.g. Municipal website, Facebook
- Links were put up on the Langeberg Municipality Call Centre, and all Wards WhatsApp groups statuses.
- The Arts & Culture Service Providers were:
  - The Mothertongue Project – Drama
  - Dancescape South Africa – Township Ballet
  - Zolani Youth Choir – Choral
  - Ashton School of Dance - Ballroom
- The videos could also be watched afterwards.





# **DANCESCAPE SOUTH AFRICA**

## **Uplifting People Through Dance**

Dancescape South Africa (REF: 168-724 NP)

2 Buitekant Street, Montagu, 6720

Western Cape, South Africa

<http://dancescapesouthafrica.org.za/>

[mr.mitya@gmail.com](mailto:mr.mitya@gmail.com)

078 295 7879 / 023 614 3682

Director: Mitya Sargeant

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### 2nd Quarter Report for Dancescape South Africa April to June 2022

Daily dance classes continued during school term times throughout April to June 2022 (3.00pm – 6.00pm Venue Zolani Hope Centre – Mantlane Road Zolani Ashton) engaging children in beginner and senior dance sessions. Dancescape South Africa (DSA) was able, through the kind donations of individuals and organizations to employ 1 full time resident teacher. We were also able to provide stipends for 1 trainee teachers and pay for the services of a director / administrator and a general assistant. Without financial support we would be unable to tend to the day to day running costs. We thank all who have made it possible to preserve the Fiona Sargeant Legacy and to uplift the disadvantaged youth of our country through dance.

#### April 2022:

Classes continued this April however there were some short weeks with the Easter Weekend and other public holidays. We are trying to keep the momentum going which was stimulated by our guest teachers in March. The numbers of the students seem to vary in numbers with a core group which are attending consistently. I am not sure why the attendance of students goes up and down so much. Perhaps it could be due to the academic school pressure.

Progress on the building seemed to come to a halt this month. After I pushed for completion of the changing room project by the end of March, I am glad to report that most of it has been completed. However, we were left with plumbing leaks. The builders had not done a good enough job to finish the plumbing. Also, many of the things which Fanie, the buildings manager, promised to get done has yet to be completed. The walls need to be painted and lighting fixtures fitted. None of which has been done this month. We hope that he can attend to it soonest.

This month I asked Lutho Zwedala to come in for an afternoon of teaching. He did so and that afternoon taught the students classical ballet classes. Lutho has struggled to find work especially as a dancer since he completed his pre-professional program with the Cape Town City Ballet.



Above: Lutho Zwedala on the right demonstrates whilst teaching his class for DSA



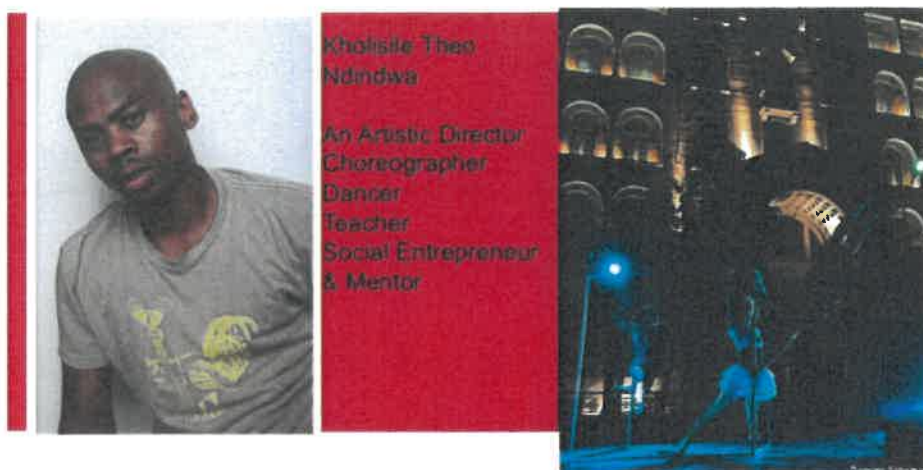


Above: Sibabalo November (center) teacher African traditional style dance class

I asked Sibabalo November one of our former students to come onboard to assist the teacher. Kristine Elliott suggested that perhaps Nqaba Maflika could do with some assistance. We will be paying Sibabalo a stipend for her time with us. It great to have her with us and she has even taught some classes.

#### May 2022:

This month we had a guest teacher. Theo Ndindwa came to teach our students for the first time. He brings a vast amount of experience, and the students really liked his classes. He has had a career in the dance and is the Executive Director of his own company called Ikapa based in Cape Town. He has travelled extensively and has accumulated a lot of knowledge. I am glad to say that he strives to give back to the community and was very excited to be our guest teacher this month.



A skilled dance artist with extensive national and international experience, returned to South Africa in 2005 after refining his technical and choreographic skills in the UK. Having grown up in the historically disadvantaged community of Gugulethu and being afforded a successful career through dance, Theo's background reinforces his desire to give back to disadvantaged communities and the social environment of his homeland.

This is from the Ikapa website:

"In his role as Executive Director, Theo Ndindwa leads iKapa by nurturing professional partnerships that support the growth of the organization. He is a director, producer, choreographer, dancer and social development entrepreneur with substantial international experience."





Above: Theo Ndindwa teaches class as our guest teacher this month.

Thank you, Theo, for taking the time to visit us and also a big thank you to Ann Hall from the UK who has sponsored Theo's visit this month.

Ann Hall is a dear friend of our resident teacher Nqaba Maflika. They have known each other for years and she came to visit our project to see what Nqaba has been up to. She was a close friend of the Late Great Phyllis Spira who was a legend of the South African Ballet world. Whilst she was here, she noticed the state of our dance floor and has taken the initiative to try to help us. Ann is looking to find funding which could provide a Harlequin vinyl floor for our studio. Dancescape South Africa thanks Ann Hall for all her efforts in this regard. Ann also introduced us to a wonderful project in McGregor called Symbulon. Symbulon is a charitable trust which supports children in McGregor, South Africa. They are hoping to build an incredible studio in McGregor and introduced their plans to me. The studio is going to be used to develop the community in the arts and in particular the youth in disadvantaged communities. We wish them all the best for their future endeavors. Symbulon has links to Holland. Their South African operation is managed by Jan Graat and Caroline van de Velde who are both Dutch nationals currently living in South Africa.

This month we also received the news that Aphiwe November who is set to travel with Chuma Mathiso this year to San Francisco has also been invited to attend a dance intensive in New York. The Manhattan Youth Ballet will be hosting this. I immediately contacted Mr Lyon at the CP School in Zolani to make sure that Aphiwe could attend. After a meeting with Aphiwe and his educators we were given the permission to proceed. Kristine Elliott could then go ahead and purchase the flight tickets required. It is going to be a very exciting time for both students.

Regarding the progress of our building at the studio. I am disappointed to report that nothing has been done this month. After DSA's efforts we were left with the work which Fanie, the buildings manager, was supposed to have done. Nothing has been completed since. We are waiting for walls to be painted, lights to be fitted, benches to be supplied and clothing hooks to be installed in each of the changing rooms. It is frustrating. Furthermore, there seems to be something very wrong with the sewerage system. A stench can be smelt from the toilet area. I have contacted Fanie with an urgent plea for him to address these issues and will report back with the progress in subsequent reports.

### June 2022:

Classes continued this month as usual ending on the 24<sup>th</sup> of June for school holidays. They will only resume when the schools go back on the 19<sup>th</sup> of July.



Above: Dancers working hard to prepare for the Langeberg Municipality's Cultural Showcase 2022

During the early part of June, the focus was on preparing two pieces for the Youth Day Celebrations which once again this year would be a virtual performance. We submitted two pieces again this year which were a part of the Langeberg Municipality's Cultural Showcase. After some rehearsals I filmed the works chosen specially for this event. They were "Survivor" and "Umana Phantsi" The senior dancers performed in Survivor which was choreographed by Ciara Baldwin and Nathan Bartman and the junior group danced in a piece mostly choreographed by themselves. We were very fortunate to have good weather on the day of the filming because our dancers performed outside the studio.



# CULTURAL SHOWCASE 2022

Welcome to Langeberg Municipality's Cultural Showcase. The showcase includes performances from the youth development organisations the municipality co-funds annually. All the organisations that participated are involved in youth development within their respective communities. Enjoy the following videos displaying our local youth's talents.

## DANCESCAPE SOUTH AFRICA



### **SURVIVOR**

Choreographed by: Ciara Baldwin & Nathan Bartman

Music by: Nathan & Ciara

Dancers: Alakhe Zolhe, Thandile Salman, Luvenda Boklanji, Mivuyo Zolhe, Avuzwa Ndiniso, Liyabona Mpini, Aphiwe November, Liseza Magadla, Mizole Magadla & Samkelo Speelman



### **UMONA PHANTSI (DOWN WITH JEALOUSY)**

Choreography by: The Dancescape South Africa Students

Music by: Sphoza Sgubhu

Dancers: Yolanda Ntsadu, Ayokuhle Vika, Onwabe Nowatsha, Inathi Zweni, Yonela Njwile, Sanele Mhlungulwana, Mizole Magadla, Shalom Sithole, Buhle Bam, Lindokuhle Sasi, Ntlanla Mzile, Endinako Dyan & Anothando Sizani

Above: From the Langeberg Municipality Website featuring our submitted pieces for this year's Youth Day Celebrations

On June the 16<sup>th</sup> we were invited by Montagu-Ashton Tourism to perform at the opening of a art exhibition in Montagu at the Belinda Hower Gallery. It was to coordinate with the first-time exhibition of two up and coming young artists and to celebrate Youth Day. We took a small group of just 4 dancers who performed "Survivor" again but this time to a live audience. On that evening we performed alongside the Zolani Youth Choir. It was well received, and the event drew a large crowd.



Above: DSA dancers performing at the Belinda Hewer Gallery at the art exhibition opening on Youth Day. Below: Some of the dancers relax before and after the performance.



It was wonderful to be performing live again after not having many opportunities during the Covid Pandemic.

Both Nqaba and I are busy preparing for this year's Montagu Youth Arts Festival which will be held in August 2022. We have compiled a list of 10 pieces for this year's festival which will be a live performance. I am very grateful to Nqaba for all his hard work getting the various groups together for the festival.

I also spent a lot of time this month getting our two young men organized to travel to the USA in July. Both Aphiwe November and Chuma Mathiso are flying out on the 12<sup>th</sup> of July to attend a summer intensive course with the Lines Ballet in San Francisco. We have been trying to raise some additional funds for the expenses whilst they are there. Many forms had to be completed this month for the event's organizers. We have had to also purchase many additional items for their trip including toiletries and dance outfits.



All at DSA including their fellow students wish them well and all the best success at the intensives.

This month DSA held its Annual General Meeting for the 2023 financial year. A lot was discussed. The board were pleased with how the previous year had unfolded even with the challenges of Covid 19.

Regarding the building work only some of the walls have been painted but there is still no sign of clothing hooks and the benches which were promised. The vile stench which I reported on last month has mostly gone away but occasionally it returns. I have had yet another meeting with Fanie, the buildings manager, and he again has assured me that all will be completed by the time the students return for the third term. I mentioned the vinyl flooring that we are hoping to get into the studio, and he told me he would have to discuss it with his board. We are waiting for feedback from him.

Once again, we thank you for taking the time to read this report. Please visit our website at: <http://dancescapesouthafrica.org.za/> and follow us on social media.

Mitya Sargeant (CEO, and Director – Dancescape South Africa)





Above: Nqaba Maflika with some of his students taken before the school broke up on the 25<sup>th</sup> of June 2022

### Ashton School of Dancing

Address: 8 Denne Street  
Ashton  
6715



NPO 239-289

E-mail: [ashtonschoolofdancing1@gmail.com](mailto:ashtonschoolofdancing1@gmail.com) Contact: 081 042 5781/072 484 1469

Quarterly Report April, May and June

We aim to get assistance from a professional Ballroom and Latin coach to teach the dancers new dance patterns. We currently organising with a coach from Paarl and Drakenstein for the private lessons.

We bought 5 dresses for our novice couple at a give a way price at of R3 600.00

Expense: R 3 600.00 for the dresses

Month end: R17 555.41

We currently have 6 couples that shall dance in the competition. Two beginners, one level 2, two level 2 and 1 novice couple. The novice couple is the most advanced couple of our level couples. One of our members were nominated to help as a treasurer at the competition.

The poster of this competition is advertised on fb: Dance Sport SA

Expense: R 100.00      Multisave Hall Hire 26 May, R 1 840. 00 Barnard Hall Hire,

R 1 700.00 Dance School registration, R 41.90 Bank fees and R2 250.00 Transport.

Month end: R 12 660.08

Yours in dancing

### Mothertongue Project



P.O. BOX 513

McGregor

6708

South Africa

Tel: 27(0)23 625 1010 Fax: 27(0)86 516 2911

Email: [info@mothertongue.co.za](mailto:info@mothertongue.co.za)

Website: [www.mothertongue.co.za](http://www.mothertongue.co.za)

2002/025936/08 non profit company

098-736 NPO

### **Langeberg Municipality**

#### **Quarterly report April – June 2022**

#### **April activities and achievements**

This month the focus has been mainly been on conducting workshops and training up-and-coming theatre-makers, writers and directors. Workshops have been on directing and scriptwriting.

#### **May activities and achievements**

The focus this month has been mainly on working on marketing strategies, and on how to get the product out there and attract audiences. Using social media platforms and finding other ways of attracting an audience.

#### **June activities and achievements**

Showcase of performances and wrapping up the Mothertongue Project in the Langeberg region. Due to the impact of Covid 19 in our country, most of our funding which was international mainly has changed its programs focusing on needs around food. The Mothertongue Project Langeberg Youth Arts project will be on pause till we can sustain the young individuals who run the projects. We are grateful for all the support given to us by the municipality over the years, the funds have given us access to meet and stretch ourselves within the region and we are grateful for that.

#### **Financials**

R60000 (transport)

### Zolani Youth Choir

#### THE ZOLANI YOUTH CHOIR APRIL - JUNE MUNICIPALITY REPORT

2022NPO: 215-663

D9 MAJOLA STREET, ZOLANI LOCATION, ASHTON

The choir is currently without a rehearsal space, we hire from the municipality for us to have a productive rehearsal. April has been an interesting month since we have been fundraising for the Cape Town Network concert for end of May. The choir has raised R24 000 which is the cost price of the weekend. We have managed to do a showcase in Montagu, Robertson & McGregor. The Conductor & Assistant conductor have been doing workshops with the choirs that have confirmed their participation for the Indigenous Choral Music Festival Weekend. The choirs that were currently trained are Bomibethu Youth Choir (Robertson) & Heavenly Voices (Cape Town). Other choirs will be trained in May & June; this is to prepare them for the Mass choir songs which will be sang at the concerts. The choir attended a concert by the Cape Town Chamber Choir & there was a musical exchange and we will soon collaborate in song with them through the music society. The conductor has been attending the Conductors workshop facilitated by CTLI in Cape Town & finally graduated in April. The choir remains with no rehearsal space, we practice in an open area... when there is wind or rain we are not able to rehearse. We do not afford paying the community hall for rehearsals, when we have major performances to prepare for. It has been a very interesting month where the choir was invited to shoot the "Kwela" feature of Montagu on KYKnet (DSTV). We were featured based on the reach musical culture that the tourism industry in this area can benefit from. We were later invited at Khanyisa Mountain Lodge for a rehearsal, character & team building weekend. We invited two conductors one from Port Elizabeth & one from Cape Town to come and give training to the choir (Merna Gubuza & Sivuyile Scott). We then attended an online workshop with the South Main University for a follow up workshop of the one we attended in April. The choir remains the trademark in the Langeberg for being known for its excellence & resilience in music culture, Cape Town audience were shocked to see & hear so much talent from this side of the world. Renowned conductors commented on our performance congratulating us of the wonderful work we are doing. While in Cape Town we collaborated with Houtbay Ingoma Choir for a workshop where we later showcased at their local mall theatre, even there we left houtbay singing Zolani Youth Choir praises. The choir has no rehearsing space. We have partnered with Bomibethu Art (Robertson), Sipiwo Art (Khayelitsha), Dira Foundation (Bonnivale) in preparation for the Indigenous Choral Music Festival 2022 to be held in August. The conductor visits these choirs frequently to prepare them for the main event, Workshops were conducted and public performances done followed by free concerts, Sipiwo Art will be coming on the 15-17 July from Cape Town to join us for workshops and public performances. The excitement is extreme as the youth have been longing for such engagements. We got invited by South African Youth Choir to their festival in Cape Town city hall in partnership with choral networks, we went to the show and it was received a standing ovation. Collaborated with youth from Montagu visual artists at their exhibition and we showcased our musical talent The choir has not only been singing but also embarked on cleaning on youth day inviting the community to be part of the clean up. We are on recess until end of holidays.

Report Compiled by:

O.Mvunge

0815553789

o.mvunge13@gmail.com

#### **Recommendation/ Aanbeveling**

That Council note and approve the contents of the quarterly report for the period April to June 2022.

**This item served before the Strategy & Social Development Portfolio Committee on 10 August 2022.**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 10 Augustus 2022**

**Aanbeveling / Recommendation**

That Council note and approve the contents of the quarterly report for the period April to June 2022.

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Aanbeveling / Recommendation**

That Council note and approve the contents of the quarterly report for the period April to June 2022.

## **HALF YEARLY PRESENTATIONS BY THE LOCAL TOURISM ASSOCIATIONS (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

### **Purpose of the Report**

To submit a report to Council regarding the half yearly presentations by the Local Tourism Associations.

### **Background**

The following resolution was taken by Council on the 27 July 2021, per Council Item A4140

This item served before an Ordinary Meeting of Council on 27 July 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Julie 2021

Eenparig Besluit / Unanimously Resolved

1. That the minutes of the workshop, held on the 9 June 2021, in the Robertson Town Hall, be approved.
2. That the Local Tourism Associations continue to be funded in accordance with the amended Service Level Agreement
3. First tranche of Payment to be made in August 2021 and second tranche only be made after presentation is made to the Strategy and Social Development Portfolio Committee in January 2022
4. Council approve the reporting template and Monthly reporting should only be done in term of the approved template

The following Item served before Statutory Meeting of Council on the 25 January 2022

Hierdie item het gedien voor 'n Statutêre Vergadering van die Raad op 25 Januarie 2022

Eenparig Besluit / Unanimously Resolved

1. That the report be noted and be approved
2. The second tranche of payment to be approved
3. That the next presentation to the Strategy and Social Development Portfolio Committee will take place in July 2022

### **Comments**

The following funding has been made available for the 2022 / 2023 financial year:

McGregor Local Tourism Association	R174 000.00
Montagu Local Tourism Association	R284 000.00
Robertson Local Tourism Association	R284 000.00

The Key Performance Indicators (KPI's) applicable to the Local Tourism Offices, approved by Council as per Item 4, of Council Resolution A4140, dated 27 July 2021

Key performance indicator (KPI definition)	Required Information
--	----------------------

Report monthly by the 10 <sup>th</sup> day of each month to the Municipality with the prescribed template provided	Proof of monthly report submitted to the Municipality
Present bi annually to the Strategy and Social Development Portfolio Committee on the expenditure of funds and compliance of the agreement	Bi-annual presentation presented to the Strategy and Social Development Portfolio Committee
Include accurate, verifiable, visitor figures to the LTA office, in the Monthly Report	Monthly report with visitors figures to the LTA office
Include accurate and verifiable membership figures of the LTA, in the Monthly Report	Monthly report with membership figures of the LTA
Include accurate, verifiable, visitor figures to the LTA office area, in the Monthly Report	Monthly report with visitors figures to the LTA office area
Include accurate, verifiable, visitor figures to three tourist attractions, in the Monthly Report	Monthly report with visitor figures to three tourism attractions
Submit audited Financial Statements of the Local Tourism Associating to the Municipality by the 30 September	Proof of submitting audited Financial Statements
Include Municipal/logo on all brochures, information leaflets, maps and other marketing material	Branded brochures, information leaflets, maps and other marketing material
Submit an accurate events calendar with LTAs November Monthly Report.	Proof of submitting November LTAs monthly report
Submit an accurate and verifiable list of initiatives developing, promoting and encouraging tourism in the previously disadvantaged Communities, in the monthly reports	Verified list of initiatives developing, promoting and encouraging tourism in the previously disadvantaged Communities
Include a list of LTA committee members in the monthly report.	Monthly report with list of LTA committee members

KPI	July 21	Aug 21	Sept 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Marc h 22	April 22	May 22	June 22
Report monthly by the 10 <sup>th</sup> day of each month to the Municipality with the prescribed template provided												
McGregor	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th
Montagu	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th
Robertson	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th	10th
Include accurate, verifiable, visitor figures to the LTA office, in the Monthly Report												
McGregor	57	71	136	98	136	316	62	73	68	94	98	135
Montagu	635	795	976	998	989	1189	1008	1056	1078	1098	1 035	1 089
Robertson	389	491	505	426	552	485	553	476	546	417	438	500
Include accurate and verifiable membership figures of the LTA,												



in the Monthly Report												
McGregor	71	59	61	62	73	73	73	73	74	74	74	74
Montagu	204	206	207	208	209	209	211	212	213	214	220	222
Robertson	176	175	176	176	179	181	185	189	190	192	195	196
Include accurate, verifiable, visitor figures to the LTA office area, in the Monthly Report												
McGregor	920	843	1272	841	1 237	2225	1265	1025	1372	1520	850	1 009
Montagu	15 739	17069	20140	24201	23663	31123	19503	23458	25270	25415	18 870	20850
Robertson	4 851	6 978	10242	10838	11364	15620	10400	10018	15964	14582	8 812	12859
Include accurate, verifiable, visitor figures to three tourist attractions, in the Monthly Report												
McGregor												
Wahnfried Cinema	46	140	178	304	100	252	137	153	141	222	118	113
Eseltjesrus Donkey Sanctuary	285	287	233	258	171	323	209	215	659	683	531	639
Lords Winery	353	398	478	910	614	1100	398	528	690	659	638	426
Montagu												
Protea Tractor Trip	263	363	562	389	320	788	381	331	445	574	574	451
Flying Feet	20	54	116	95	95	170	120	71	115	116	96	49
Day visitors to Avalon Springs	0	0	0	1 927	1 715	4712	5803	2563	1769	0	0	0
Robertson												
Viljoensdrift River Cruise	229	527	1 105	1 400	1 652	3267	2212	1180	2008	1926	918	822
Birds Paradise	580	574	654	825	676	1381	640	478	788	790	382	550
Nerina Guest Farm	24	8	45	125	76	127	48	92	101	443	13	4
Submit audited Financial Statements of the Local Tourism Associating to the Municipality by the 30 September												
McGregor			Received									
Montagu		Received										
Robertson		Received										
Include Municipal/logo on all brochures, information												

leaflets, maps and other marketing material												
McGregor	n/a	n/a	Municipal logo on new web site	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
Montagu	n/a	n/a	n/a	n/a	Will be printing tear off maps in the new year	n/a	n/a	n/a	n/a	n/a		
Robertson	n/a	Tear off town maps and Heritage Walk Pamphlet	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
Submit an accurate events calendar with LTAs November Monthly Report.												
McGregor					Received							
Montagu					Received							
Robertson					Received							

The presentation to the Strategy and Social Development Portfolio Committee will concentrate on the following KPI's:

1. Submit an accurate and verifiable list of initiatives developing, promoting and encouraging tourism in the previously disadvantaged communities
2. Include a list of LTA Committee members

## **Recommendations**

That the Strategy and Social Development Portfolio Committee make a recommendation to Council regarding the payment of the first tranche, to the amount of 50% of the annual allocation, to the Local Tourism Associations, for the 2022/2023 financial year.

These amounts are as follows:

McGregor Local Tourism Association	R87 000.00
Montagu Local Tourism Association	R142 000.00
Robertson Local Tourism Association	R142 000.00

That these amounts will be paid once the signed Audited Financial Statements, for the financial year, ending 30 June 2022, have been submitted and approved by the Chief Audit Executive.

That the second half yearly presentation to the Strategy and Social Development Portfolio Committee, will take place in January 2023.

**This item served before the Strategy & Social Development Portfolio Committee on 10 August 2022.**

**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 10 Augustus 2022**

### **Aanbeveling / Recommendation**

1. That the Strategy and Social Development Portfolio Committee make a recommendation to Council regarding the payment of the first tranche, to the amount of 50% of the annual allocation, to the Local Tourism Associations, for the 2022/2023 financial year.
2. These amounts are as follows:

McGregor Local Tourism Association	R87 000.00
Montagu Local Tourism Association	R142 000.00
Robertson Local Tourism Association	R142 000.00
3. That these amounts will be paid once the signed Audited Financial Statements, for the financial year, ending 30 June 2022, have been submitted and approved by the Chief Audit Executive.
4. That the second half yearly presentation to the Strategy and Social Development Portfolio Committee, will take place in January 2023.
5. That the financial contribution to each of the Tourism Associations be increased in the new IDP and Budget.

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

### **Aanbeveling / Recommendation**

1. That the Strategy and Social Development Portfolio Committee make a recommendation to Council regarding the payment of the first tranche, to the amount of 50% of the annual allocation, to the Local Tourism Associations, for the 2022/2023 financial year.
2. These amounts are as follows:

McGregor Local Tourism Association	R87 000.00
------------------------------------	------------



Montagu Local Tourism Association	R142 000.00
Robertson Local Tourism Association	R142 000.00

3. That these amounts will be paid once the signed Audited Financial Statements, for the financial year, ending 30 June 2022, have been submitted and approved by the Chief Audit Executive.
4. That the second half yearly presentation to the Strategy and Social Development Portfolio Committee, will take place in January 2023.
5. That the financial contribution to each of the Tourism Associations be increased in the new IDP and Budget.

**NEW CAPE CENTRAL RAILWAY (NCCR) STEAM TRAINS – ROUTE BETWEEN WORCESTER AND ROBERTSON – ROBERTSON TOWN / WINERY ROUTE / STOP OVER (12/2/3/3) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT**

**Purpose of the Report**

To submit a report to Council regarding the New Cape Central Railway (NCCR) Steam Trains route between Worcester and Robertson Town / Winery Route and stop over, to Council for approval

**Background**

A new request has been received from Mr. Derick Du Toit from the New Cape Central Railway (NCCR) - (see below):

*We have sent the original proposal to Transnet on the 29<sup>th</sup> of October 2021. With a lot of subsequent meetings and correspondence since then. Nomasonto Ndlovu whom you have met, also motivated the finalization of the Access Agreement between Transnet and NCCR because this will enhance our overall tourism offering. The Blue Train team then accepted our proposal to bring the Blue Train to Robertson and thereby enhance the offering to their passengers by also giving them the opportunity to experience the Robertson area on an NCCR steam train.*

**We request from Langeberg Municipality:**

1. Letter of support
2. Assistance with 3 phase electricity at Station Building
3. Dedicated parking for the tourism precinct on the corner of Voortrekker and Reitz street to allow for parking for train passengers and visitors to the businesses in the tourism precinct.
4. Although NCCR has access to non-potable water from Robertson Winery for the use in our Steam Locomotives we also request a rate for raw water to be used for the generation of steam in the event that we need additional water.
5. We also request a "Memorandum of understanding" or an approval of our Standard Operating Procedures in so far as:
  - 5.1 Disaster Management is concerned and would appreciate a guideline as to a Disaster Management plan that will be acceptable for Langeberg Municipality to support dealing with items:
    - 5.1.1 Fire
    - 5.1.2 Medical Emergency
    - 5.1.3 Spill control
    - 5.1.4 Derailment
    - 5.1.5 Level crossing accidents etc.

*Please assist us with the proses as soon as possible on those items that are within your control as we are under severe time constraints.*

**COMMENTS: DIRECTOR CORPORATE SERVICES**

The request that the parking on the corner of Voortrekker and Reitz streets must be made available for the use by train passengers and visitors to the businesses in the tourism precinct is not supported. This is parking to be used by

the general public which also include commuters from McGregor and other areas when using public transport/ taxis and farmers bringing farms workers to town over weekends.

In the past there was other applications for the leasing/ selling of this area that was also not approved for the same reasons.

**COMMENTS: CHIEF FINANCIAL OFFICER**

All services rendered by the Municipality on private property should be charged for in accordance with the approved tariff policies.

The Municipality can provide assistance in the form of allowing the relevant applicant to enter into a payment arrangement, should the applicant be unable to pay the amounts due in one single payment (this as stipulated in the approved credit control and debt collection policy).

**COMMENTS: DIRECTOR ENGINEERING SERVICES:**

**See letter attached as Annexure**

27 Jun 2022

Cape Central Railway  
15 Voortrekker Street  
Erf 1273  
Robertson

Sir / Mam

**COST ESTIMATE FOR A THREE PHASE 100 AMPERE ELECTRICAL CONNECTION  
15 VOORTREKKER STREET - ROBERTSON**

The estimate cost for a 100 Amp connection is (all amounts include VAT):

**Material and Labour Cost: R 67 945 - 29**

**Deposit: R 5 500 - 00**

**Contribution to Bulk Services @ R3 419 - 00 per kVA: R 95 732 - 00**

**Total: R 169 177 - 29**

The bulk services contribution is based on upgrading the existing connection with an additional 28 kVA.

The owner's contractor **must** contact the Municipality for a site inspection to discuss the scope of work.

Payment to finance department accompanied by the **new connection form**, mark the **"Three Phase"** block on the form, and **quote above reference number**.

E-mail proof of payment to: [rbouwer@langeberg.gov.za](mailto:rbouwer@langeberg.gov.za)

Cost estimate valid for **30 Days**

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G Lotter

Mr C Posthumus  
Manager Civil Engineering

Raw Water:

There is no raw water connection available to the station. All previous infrastructure that was supplying raw water to the station is no longer in use and made redundant many years ago. The reinstatement thereof would not be viable. Application can be made for the upgrading of the current water connection to a 40mm water connection. The cost for the bigger water connection will be for the applicant. The tariffs for the water will be according to the approved tariffs for 2022/23 as indicated below:

The basic tariff (Item 1024)      R 439.20 pm (Excl. VAT)

Consumption per kilolitre      R 7.64 (Excl. VAT)

The supply of raw water from a water point at the Municipal Depot, in Robertson

0-40kl      R11.55 /kl (Excl VAT)

40kl and more      R 12.60 /kl (Excl VAT)

Please note currently no distinction is made between raw and potable water cost. They also have to collect and transport to the site.

#### Removal of Human Waste from the train:

There is an existing sewer connection provided to the station building that can be used to discard human waste from the train. It will be the responsibility of the applicant to discard the waste to the sewer system in a safe manner according to Health and Safety practices.

#### **COMMENTS: DIRECTOR COMMUNITY SERVICES**

Template was provided to New Cape Central Railway (NCCR) to use for development of Disaster plan that must still be submitted back to Municipality for approval.

A risk identified is the potential for Veld fires due to the sparks created by Steam train. This will be responsibility of the District Fire services and NCCR will have to obtain input from the CWDM .

#### **COMMENTS: STRATEGY AND SOCIAL DEVELOPMENT**

The initiative is supported as this will create much needed job opportunities in our area.

#### **Recommendations**

- 1 The Municipality supports the Steam Train operating with in the Municipal area and will prepare a letter of support signed by the mayor.
2. All services requested from the Municipality on private property should be charged in accordance with the approved tariff policies. Should the applicant be unable to pay the amounts due in one single payment, the Municipality can help by allowing the applicant to enter into a payment arrangement in terms of our approved credit control and debt collection policy
3. The request that the parking on the corner of Voortrekker and Reitz streets for the use by train passengers and visitors to the businesses in the tourism precinct is not supported
4. Fire and Disaster Management will provide template that can be used for the development of Standard Operating Procedures

**This item served before the Strategy & Social Development Portfolio Committee on 10 August 2022.**  
**Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 10 Augustus 2022**  
**Aanbeveling / Recommendation**

- 1 The Municipality supports the Steam Train operating with in the Municipal area and will prepare a letter of support signed by the mayor.
2. All services requested from the Municipality on private property should be charged in accordance with the approved tariff policies. Should the applicant be unable to pay the amounts due in one single payment, the Municipality can help by allowing the applicant to enter into a payment arrangement in terms of our approved credit control and debt collection policy
3. The request that the parking on the corner of Voortrekker and Reitz streets for the use by train passengers and visitors to the businesses in the tourism precinct is not supported
4. Fire and Disaster Management will provide template that can be used for the development of Standard Operating Procedures

**This item served before the Executive Mayoral Committee on 24 August 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**  
**Aanbeveling / Recommendation**

- 1 The Municipality supports the Steam Train operating with in the Municipal area and will prepare a letter of support signed by the mayor.
2. All services requested from the Municipality on private property should be charged in accordance with the approved tariff policies. Should the applicant be unable to pay the amounts due in one single payment, the Municipality can help by allowing the applicant to enter into a payment arrangement in terms of our approved credit control and debt collection policy
3. The request that the parking on the corner of Voortrekker and Reitz streets for the use by train passengers and visitors to the businesses in the tourism precinct is not supported
4. Fire and Disaster Management will provide template that can be used for the development of Standard Operating Procedures

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JULY 2022 : DIRECTORATE:  
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for July 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**  
**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**  
**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - JULY 2022 : DIRECTORATE  
FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**Purpose of Report**

To submit a report on deviations from the normal procurement processes for Council's notification.

**Background**

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for July 2022 **is attached to this report.**

**Aanbeveling / Recommendation**

That the contents of the report of deviations from the procurement processes be noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**This item served before the Municipal Public Accounts Committee (MPAC) on 10 August 2022**

**Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 Augustus 2022**

**Recommendation / Aanbeveling**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**RESUBMISSION TO PORTFOLIO COMMITTEE - RE AMOUNT OF REMAINING SPACE IN THE WHITE STREET CEMETERY COMPLEX AND CORRESPONDENCE RECEIVED FROM THE APOSTOLIC FAITH MISSION CHURCH ABOUT ROBERTSON CEMETERY ERF 2161. (ASST. MANAGER PARKS & AMENITIES)**

**PURPOSE**

That a report be submitted about the remaining space in the White street cemetery complex and about correspondence received from the Apostolic Faith Mission Church about Robertson cemetery, erf 2161, White Street.

**BACKGROUND**

By the Robertson Parks department calculations, there is space for another 141 graves in the municipal cemeteries in the White Street cemetery complex

The Langeberg Municipality received an enquiry from Mr. J Immelman of the Management Committee of the Robertson Apostolic Faith Mission Church about the possibility of selling the unused cemetery, Erf 2161, White Street, Robertson, back to the Municipality, to raise funds for the enlargement of their church building.

The Robertson Apostolic Faith Mission Church acquired this property, with a size of 3625 sq. m on 12 November 1973, at an unknown price. The current property valuation on the Promun system is R 220 000.

The Robertson Apostolic Faith Mission Church has been paying rates on the property. Please see attached rates report.

The property, erf 2161, lies directly adjacent to a current White street cemetery section and a portion of land, marked "G" in the attached aerial photograph, for which a rezoning application has been submitted to the Langeberg Municipality Town Planning department. The rezoning application for Portion G has not been approved, due to a recommendation in a geotechnical survey done by Geotechnics Africa in March 2016. This report, with the title of "Proposed expansion of the White street cemetery on Portion of Erf 3, Robertson, number J729" advises that "before the cemetery may be used, the suggested storm water drainage and retention system to control storm water and prevent groundwater pollution must be (i) designed, (ii) approved by the Department of Water Affairs and (iii) constructed and implemented." Mr. Dirk van Rooyen of Geotechnics Africa, and author of the report, is of the opinion that the same conditions would apply to the AFM cemetery, although it has already been zoned for usage as a Cemetery.

The Langeberg municipality has a desperate need for cemetery space and the White street cemeteries are very nearly full, so this property would provide urgently needed space for graves.

On 26 July 2022 the site inspection was held at White Street Cemetery with portfolio council, where it was discussed that it would be beneficial to buy the land as it would be available for burial use almost immediately. The area is 3625m2 which would provide approximately 550 single graves, at the current single grave tariff of R717.00 Langeberg municipality would receive R394 350.00 and space would provide graves for 2- 3 years

**ATTACHED SUPPORTING DOCUMENTS**

Letter from Mr. J Immelman  
Title deed of the property  
Windeed documentation of property, Erf 2161

**FINANCIAL IMPLICATIONS**

The Municipality would have to purchase the property from the AFM Church at a price to be negotiated.



#### **Comments: Directorate strategy & social development**

The guiding comments from engineering for a soil investigation should be done, where after if suitable we can considered to be bought

#### **Comments: Directorate corporate services**

The comments of the Director: Engineering Services is clear that the Municipality can only consider the possible purchase of the erf after the geotechnical investigation has been done and if the outcome is favorable to be used by the Municipality.

#### **Comments: Directorate engineering services**

The report Geotechnics Africa Western Cape, dated March 2016, advise that the necessary storm water and ground water systems to be implemented. This systems were installed for the old cemetery and will also be applicable for this section of the Apostolic Faith mission cemetery with an estimated cost of approximately R 300 000. Without a geotechnical investigation into this section, it is also possible that a portion of this section will not be suitable as a cemetery.

It is therefore recommendation to do the necessary investigation into the soil conditions before a decision been taken to purchase this portion of cemetery.

#### **Comments: Chief financial officer**

I concur with the comments from the Engineering Department that an investigation be executed on the soil conditions before a decision is taken. Should the conditions be suitable for a cemetery and the council willing to purchase the land, provision has to be made in the budget and approved by council for the purchase.

#### **RECOMMENDATION / AANBEVELING**

1. That Council approve buying back of Erf 2161 from AFM Church in principle subject the outcome of a geotechnical investigation as stated by the engineering services and negotiations with AFM church.
2. Make all efforts to communicate status of Robertson cemetery to all residents of Langeberg in order to gain understanding of challenges experienced.

#### **This item served before a Community Services Portfolio Committee on 10 August 2022**

#### **Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 10 Augustus 2022**

#### **Aanbeveling / Recommendation**

1. That Council approve buying back of Erf 2161 from AFM Church (as per Jacques Immelman application) principle subject the outcome of a geotechnical investigation as stated by the engineering services and negotiations with AFM church. Further investigation be done on part of Erf 2161 adjacent to church property, as indicated on the attach map.
2. Make all efforts to communicate status of Robertson cemetery to all residents of Langeberg in order to gain understanding of challenges experienced.

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Aanbeveling / Recommendation**

1. That Council approve buying back of Erf 2161 from AFM Church (as per Jacques Immelman application) principle subject the outcome of a geotechnical investigation as stated by the engineering services and negotiations with AFM church. Further investigation be done on part of Erf 2161 adjacent to church property, as indicated on the attach map.
2. Make all efforts to communicate status of Robertson cemetery to all residents of Langeberg in order to gain understanding of challenges experienced.

**IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT (SCM) POLICY FOR 2021 / 2022 FINANCIAL YEAR**  
**(DIRECTOR: FINANCIAL SERVICES (CFO))**

**Purpose of the report**

To submit a report to Council for consideration about the implementation of the Langeberg Municipality's Supply Chain Management Policy for the 2021 / 2022 financial year (01 July 2021 – 30 June 2022).

**Background**

**Section 4 of the SCM Policy states as follows:**

That Council must maintain oversight over the implementation of the Supply Chain Management Policy.  
 For the purpose of such oversight, the Accounting Officer must: -

- (a) within 10 days after the end of each quarter, submit a report on the implementation of the Policy to the Executive Mayor;
- (b) within 30 days after the end of the financial year, submit a report on the implementation of the Policy to the Council;
- (c) whenever there are serious and material problems in the implementation of the Policy, immediately submit a report to the Executive Mayor; and
- (d) make public the reports on the Policy in accordance with section 21A of the Systems Act.

**1. Adoption of Policy**

The SCM Policy was adopted by Council on 25 May 2021 for implementation in the 2021 / 2022 financial year.

**2. Delegation**

The following delegations were approved by the Municipal Manager and implemented:

- Delegations to do electronic transfers
- Delegations to sign cheques
- Delegations to sign purchase orders
- Delegations to approve requisitions

**3. Sub-delegation**

- (1) The Accounting Officer may in terms of section 79 of the MFMA sub-delegate any supply chain management powers and duties, including those delegated to the Accounting Officer in terms of this policy, but any such sub-delegation must be consistent with legislation, this policy and subparagraph (2) of this paragraph.
- (2) The power to make a final award with a transaction value: -
  - (a) above R 10 000 000 may not be sub-delegated;
  - (b) of R 200 000, but not exceeding R 10 000 000, may be sub-delegated but only to a bid adjudication committee of which the chief financial officer is the chairperson and at least 3 (three) senior managers are members and present at the consideration and all are in favour of the award; and
  - (c) up to R 200 000 may be sub-delegated to an official.
- (3) This paragraph may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated to make a final award in a competitive bidding process, otherwise than through the committee system provided for in paragraph 8 of the policy.

**4. Supply Chain Management Unit (SCM Unit)**

The SCM Unit operates under the Finance Directorate, and the Manager: SCM reports directly to the Chief Financial Officer.

**5. PREFERENTIAL PROCUREMENT REGULATIONS, 2017 - MINISTER OF FINANCE V AFRIBUSINESS NPC [2022]**  
**ZACC 4 – DIRECTOR FINANCIAL SERVICES (CFO)**

This item served before a Special Meeting of Council on 22 March 2022  
Unanimously Resolved

That council adopts the following interim measures to manage their own delivery risks:

- 1 Maintain the status quo and apply the Preferential Procurement Policy Framework Regulations, 2017 (PPPFR) up until such time as the Constitutional Court clarifies the applicable date of the invalidity of said Regulations, or new Procurement Regulations come into effect.
- 2 Use the pre-existing points system with thresholds and associated formulas as per the PPPFR, 2017 i.e., 80/20 preference point system for procurement with a rand value equal to or above R30 000 up to R50million and the 90/10 preference point system for procurement above R50million (all applicable taxes included);
- 3 Use the pre-existing mechanism to address the evidence requirements as it relates to the allocation of points for preference i.e., B-BBEE certificates and affidavits given that these matters were not in dispute and will be covered by the new National Treasury regulations;
- 4 Sub-contracting requirements as contemplated in the 2017 Procurement Regulations have also been declared as invalid and that the amended SCM policy be amended in line with this. However, the cidb prescripts/ regulations in terms of empowerment impact assessments may still be concluded and sub-contracting as per the cidb prescripts/ regulations in terms of the different cidb contracts may still be used in terms of the different contracting models for construction-related bids; and
- 5 The status quo in terms of the advertisement and evaluation and awarding of quotations below R30 000 to be maintained.

**6. Range of Procurement processes**

- (1) The procurement of goods and services will be procured as follows: -
  - (a) petty cash purchases up to a transaction value of R 100. The Chief Financial Officer or senior manager can approve petty cash purchases up to an amount of R 500 per transaction in exceptional cases;
  - (b) a documented verbal quotation for purchases below R 2 000 which are not petty cash purchases;
  - (c) 3 (three) formal written quotations where the transaction value is between R 2 000 to R 200 000;
  - (d) a competitive bidding process is required for: -
    - (i) procurement for transactions above a value of R 200 000; and
    - (ii) the procurement of long-term contracts.
- (2) The Accounting Officer may in writing lower, but not increase, the threshold values specified in (1) above.
- (3) Goods or services may not be split into parts or items of a lesser value to avoid complying with the requirements of this Policy.
- (4) When determining transaction values, the procurement of goods or services consisting of different parts or items must be treated and dealt with as a single transaction.

**7. Bid Documents**

The bid documents as prescribed by National Treasury include the *General Conditions of Contract*.

**8. Bid Committee Structures**

The following committees have been established:

- (i) A Bid Specification Committee
- (ii) A Bid Evaluation Committee

(iii) A Bid Adjudication Committee

**COMPOSITION OF COMMITTEES**

- (i) **Bid Specification Committee** - The Accounting Officer appoints members to the Bid Specification Committee for each tender.

<b><u>NAMES</u></b>	<b><u>DEPARTMENT / SECTION</u></b>
Ms. C.O. Matthys	Director: Strategy & Social Development (Chairperson)
Ms. C. Coetzee	Practitioner: Supply Chain Management
Ms L.J Jass-Holmes	Practitioner: Supply Chain Management
User department	User department responsible for the function involved
When appropriate	External Specialist Advisor

The following table details the number of Bid Specification Committee meetings held for the quarter under review:

<b><u>Period</u></b>	<b><u>Bid Specification Committee</u></b>	<b><u>No. of Meetings</u></b>	<b><u>No. of Items</u></b>	<b><u>No. of Agendas</u></b>
1st Quarter	July 2021 – Sep 2021	3	23	3
2nd Quarter	Oct 2021 – Dec 2021	5	21	5
3rd Quarter	Jan 2022 – March 2022	8	36	36
4th Quarter	Apr 2022 – June 2022	14	37	14
	<b>Total</b>	<b>30</b>	<b>117</b>	<b>30</b>

- (ii) **Bid Evaluation Committee** - The following members have been appointed by the Accounting Officer:

<b><u>NAMES</u></b>	<b><u>DEPARTMENT / SECTION</u></b>
Mr. T.H Carstens	Manager: Human Resources (Chairperson)
Mr. Z Qhanqisa	Manager: Income Services
Ms. L Deutenen	Practitioner: Supply Chain Management
<b>Secundi</b>	
Mr Corné Franken	Manager: Expenditure services

The following table details the number of Bid Evaluation Committee meetings held for the quarter under review.

<b><u>Period</u></b>	<b><u>Bid Evaluation Committee</u></b>	<b><u>No. of Meetings</u></b>	<b><u>No. of Items</u></b>	<b><u>No. of Agendas</u></b>
1st Quarter	July 2021 – Sep 2021	1	3	1
2nd Quarter	Oct 2021 – Dec 2021	2	14	2
3rd Quarter	Jan 2022 – March 2022	6	30	6
4th Quarter	Apr 2022 – June 2022	9	50	9
	<b>Total</b>	<b>18</b>	<b>97</b>	<b>18</b>

- (iii) **Bid Adjudication Committee** – The following members have been appointed by the Accounting:

<b><u>NAMES</u></b>	<b><u>DEPARTMENT / SECTION</u></b>
Mr. M. Shude	Chief Financial Officer (Chairperson)
Mr. AWJ Everson	Director: Corporate Services
Ms. C.O. Matthys	Director: Strategy & Social Development
Mr. M. Mgajo	Director: Community Services
Mr. M Johnson	Director: Engineering Services
Mr. S. Ngcongolo	Manager: Supply Chain Management
<b>Secundi</b>	
Mrs L. Jass-Holmes	Practitioner: Supply Chain Management

The following table details the number of Bid Adjudication Committee meetings held for the quarter under review:

<b><u>Period</u></b>	<b><u>Bid Adjudication Committee</u></b>	<b><u>No. of Meetings</u></b>	<b><u>No. of Items</u></b>	<b><u>No. of Agendas</u></b>
1st Quarter	July 2021 – Sep 2021	1	3	1
2nd Quarter	Oct 2021 – Dec 2021	1	4	1
3rd Quarter	Jan 2022 – March 2022	6	30	6
4th Quarter	Apr 2022 – June 2022	9	50	9
	<b>Total</b>	<b>17</b>	<b>87</b>	<b>17</b>

## **9. Verbal price quotations**

The procurement of goods or services by means of a verbal quotation referred to in paragraph 14(1)(b) is as follows:-

- a verbal quotation may only be obtained for a transaction of a value of not more than R 2 000 (two thousand rand);
- quotations must be obtained from at least one service provider preferably from, but not limited to, service providers whose names appear on the list of accredited service providers of the Municipality. If quotations are obtained from a service provider who is not listed, such service provider must supply the information as set out in paragraph 16 of this Policy; and
- if a quotation was obtained verbally, the order may only be placed after written confirmation of such quotation and the required information have been received from the service provider.

## **10. Formal written price quotations**

The procurement of goods or services through formal written price quotations referred to in paragraph 14(1)(c) is as follows:-

- quotations must be obtained in writing from the different providers whose names appear on the list of accredited service providers of the Municipality;
- in the case of specialised plant, machinery and vehicles, quotations may be obtained from providers who are not listed, provided that such providers supply the information as set out in paragraph 16 of this Policy;
- if it is not possible to obtain at least 3 quotations, the reasons must be recorded and approved by the Chief Financial Officer or an official(s) designated by the Chief Financial Officer. Documentary proof must be provided that quotations have been requested;
- the official(s) referred in (c) above must within 3 days after the end of each month report to the Chief Financial Officer on any approvals given during that month by that official(s); and
- the names of the service providers and their written quotations must be recorded.

## 11. Further Procedures: formal written quotations

In addition to paragraph 19, the following must also be taken into account regarding formal written price quotations: -

- (a) all transactions in excess of R 30 000 that are made by means of written quotations, must be advertised for at least 7 calendar days on the website and official notice board;
- (b) where the quotations have been invited via the notice board and website of the Municipality, no additional quotations need to be obtained should the number of responses be less than 3 quotations;
- (c) when using the list of accredited service providers, the Municipality must: -
  - (i) promote ongoing competition amongst the providers, including by inviting providers to submit quotations on a rotational basis;
  - (ii) promote the objectives of the Broad-Based Black Economic Empowerment Act;
  - (iii) apply the Preferential Procurement Policy Framework Act and any applicable regulations; and
  - (iv) promote the goals as identified by Council;
- (d) the Accounting Officer must take all reasonable steps to ensure that the procurement of goods and services through formal written price quotations is not abused;
- (e) the Accounting Officer must on a monthly basis be notified in writing of all formal written quotations accepted by an official acting in terms of a sub-delegation;
- (f) offers below R 30 000 must be awarded based on compliance to specifications and conditions of contract, ability and capability to deliver the goods and services and lowest price;
- (g) acceptable offers, which are subject to the preference points system (PPPFA and associated regulations), must be awarded to the bidder who scored the highest points;
- (h) a proper record must be kept of the received written quotations;
- (i) the goals of Council must be taken into account before offers/quotations are awarded; and
- (j) in the case of construction works, where required a site inspection may be conducted before the close of the quotation due date to ensure that providers understand the scope of the project and that they comply with the conditions and requirements.

## 12. Central Supplier Database

Langeberg Municipality is using service providers registered on the Central Supplier Database for all its procurement.

## 13. Recommendation / Aanbeveling

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Finance Portfolio Committee on 22 August 2022**

**Hierdie item het gediën voor die Finansiële Portefeulje Komitee op 22 Augustus 2022**

**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 24 Augustus 2022**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**STOCKTAKING 2021/22 FINANCIAL YEAR ~ OPERATING STORES (6/1/1) DIRECTOR FINANCIAL SERVICES**

**Purpose of report**

To submit a report to Council regarding the stocktaking at the Municipal Stores for the 2021/22 financial year.

**Background**

The official stock take was carried out at the Langeberg Municipality's Central Store from 20 – 30 June 2022 and Internal Audit informed the Auditor –General of the dates of the stock take.

Financial Interns and EPWP workers were made available to partake in the stock count as independent officials to formally confirm that inventory records are complete, and confirm the existence and condition of the inventory as at 30 June 2022. The stock take also identifies obsolete and/or unusable inventory and serves as a basis for the compilation of the annual financial statements in terms of inventory presentation and disclosure. The stock take also confirms the reliability of the municipality's inventory system and identifies areas for improvement, as needed.

In instances, where discrepancies still existed after the 2<sup>nd</sup> count, as part of investigating the difference, another recount was performed and appropriate evidence was obtained to consider in the counting of the stock items and resolving differences.

Journals have been compiled, reviewed and captured in the financial system, for shortage, surplus and damaged stock.

The total difference (surplus/shortage) represents 1.08 % of the total stock value.

The following reports are included in the report, as identified at 30 June 2022:

- Slow moving stock
- The 20 highest value stock items
- Damaged and unusable stock
- Stock Surplus and Shortages
- Relevant documentation **attached to this report.**

**Comments**

Please note that there are capital spares for Infrastructure that are held at the stores to the value of R5,993,105.70 which are not included in the stock value as they are part of the Asset Register.

The biggest challenges with regards to inventory currently held at the store relate to electrical cable, conductor and wire.

Not all of these are pre-marked and/or cannot be marked and due to the weight and length it cannot actually be measured and with most of these items, estimates had to be made with regards to what is actually left on the used bins.

**Recommendation / Aanbeveling**

That the stock-take report of the Municipal Stores for the 2021/22 financial year be accepted.

*Dat die voorraadopname verslag van die Munisipale Store vir die 2021/22 finansiële jaar aanvaar word.*



**This item served before the Finance Portfolio Committee on 22 August 2022**

**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 22 Augustus 2022**

**Recommendation / Aanbeveling**

That the stock-take report of the Municipal Stores for the 2021/22 financial year be accepted.

*Dat die voorraadopname verslag van die Munisipale Store vir die 2021/22 finansiële jaar aanvaar word.*

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Aanbeveling / Recommendation**

That the stock-take report of the Municipal Stores for the 2021/22 financial year be accepted.

*Dat die voorraadopname verslag van die Munisipale Store vir die 2021/22 finansiële jaar aanvaar word.*

**FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JULY 2022 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**Purpose of report**

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

**Comments**

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, **is attached to this report.**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Finance Portfolio Committee on 22 August 2022**

**Hierdie item het gedien voor die Finansies Portefeulje Komitee op 22 Augustus 2022**

**Recommendation / Aanbeveling**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Aanbeveling / Recommendation**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**VISIT BY THE PHELOPHEPA HEALTH CARE TRAIN (12/2/1/30) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

**Purpose of the Report**

To submit a report to Council regarding the visit by the Phelophepa Health Care Train.

**Background**

The Phelophepa Health Care Train, supported and funded by Transnet, is a train which travels to all corners of South Africa, rendering health services to vulnerable communities who would, otherwise, not have access to these services.

The majority of the services are free, however, in some cases a small fee is charged, for example, if spectacles are provided

The following services will be rendered on and off the train:

- Clinics
  - General Health (screening, education and treatment)
  - Dental (extractions, scaling, polishing and restorations)
  - Eye ( screening, testing, treatment and spectacles)
  - Psychology (individual and family counselling)
  - Pharmacy (education and medication)
- Outreach
  - General Health (cancer and diabetes education and screening)
  - Dental (education and screening for Grade 1 to 3 learners)
  - Eye (education and screening for Grade 1 to 3 learners)
  - The dental and eye outreach programmes will take place at rural (farm) schools, identified by the Department: Education, within a 50km radius of the train. This will ensure that the services will cover a wider area as previously the radius was only 20km
  - Psychology (psycho-educational workshops for adults and learners)

Medical Professionals will render these services during the course of the 2 weeks.

All labour requirements for the train will be sourced by the Department: Employment and Labour. Only unemployed residents of Ashton/Zolani, registered on the Department: Employment and Labour data base, will be considered. Professional staff, for example, nurses and other medical staff, will be sourced by word of mouth as there is in general a shortage of these professions.

**Comments**

For the Phelophepa Health Care Train to operate optimally, the following support will be needed:

- To link the train to a designated area for the disposal of human waste.
- To assist with the cleaning of the Ashton Station and the surrounding areas.
- To provide a skip for the removal of all domestic waste
- To mobilize communities of the trains visit
- To assess the station and to compile a Disaster Management Plan in conjunction with Traffic, SAPS and Fire and Disaster Management

### **Comments: Director: Engineering Services**

Initiative supported in compliance with Disaster Management Act no.57 of 2002 and Regulations.

### **Comments: Director: Corporate Services**

I support the initiative and will traffic assist the Manager: Fire and Disaster Management to compile a Disaster Management Plan.

### **Comments: Director: Community Services**

support the initiative

### **Recommendations / Aanbevelings**

1. That the visit of the Phelophepa Health Care Train to the Langeberg Municipal area, from the Monday, 5 September 2022 to Friday, 16 September 2022, be supported
2. That the Municipal Manager delegate the Manager: LED and Rural Development to serve as the coordinator for the Phelophepa Health Care Train
3. That the following services requested be rendered during the Phelophepa Health Care Trains visit, be supported and approved.
  - That a water connection be made available on the Aston Station platform, from the existing fire hydrants to the train.
  - That Langeberg Municipality provide a water quality certificate.
  - That the Manager: Fire and Disaster Management, in consultation with Municipal Traffic and Ashton SAPS, compile a Disaster Management Plan.
  - That a Transport Plan be compiled.
  - That all sewage be permitted to be disposed of at the Ashton Waste Water Treatment Plant by the trains "honey sucker vehicle"
  - Assist with the cleaning of the Ashton Station and surroundings prior to the trains visit
  - Provide a 6m³ refuse skip for all waste generated on the train and the removal thereof, when needed
  - Provide a venue, in Ashton, for the orientation of all temporary employees, preferably the Ashton Town Hall.
  - Provide a venue, in Ashton, for the Edu Clinic Training (Basic First Aid Training), priority will be given to Early Childhood Development Facilities and Assistant Teachers. Preferably the Ashton Town Hall
  - Complete a resource list for the Langeberg Municipal area
  - That the Municipal networks (Web site, social media platforms) be used to market the train and the services offered.
  - That advertisements will also be placed in the Gazette informing residents of the trains visit and the services offered.
4. That the Municipal Manager be delegated to provide additional support / services, should the need arise.

### **This item served before the Executive Mayoral Committee on 24 August 2022**

### **Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

### **Aanbeveling / Recommendation**

1. That the visit of the Phelophepa Health Care Train to the Langeberg Municipal area, from the Monday, 5 September 2022 to Friday, 16 September 2022, be supported

2. That the Municipal Manager delegate the Manager: LED and Rural Development to serve as the coordinator for the Phelophepa Health Care Train
3. That the following services requested be rendered during the Phelophepa Health Care Trains visit, be supported and approved.
  - That a water connection be made available on the Aston Station platform, from the existing fire hydrants to the train.
  - That Langeberg Municipality provide a water quality certificate.
  - That the Manager: Fire and Disaster Management, in consultation with Municipal Traffic and Ashton SAPS, compile a Disaster Management Plan.
  - That a Transport Plan be compiled.
  - That all sewage be permitted to be disposed of at the Ashton Waste Water Treatment Plant by the trains "honey sucker vehicle"
  - Assist with the cleaning of the Ashton Station and surroundings prior to the trains visit
  - Provide a 6m<sup>3</sup> refuse skip for all waste generated on the train and the removal thereof, when needed
  - Provide a venue, in Ashton, for the orientation of all temporary employees, preferably the Ashton Town Hall.
  - Provide a venue, in Ashton, for the Edu Clinic Training (Basic First Aid Training), priority will be given to Early Childhood Development Facilities and Assistant Teachers. Preferably the Ashton Town Hall
  - Complete a resource list for the Langeberg Municipal area
  - That the Municipal networks (Web site, social media platforms) be used to market the train and the services offered.
  - That advertisements will also be placed in the Gazette informing residents of the trains visit and the services offered.
4. That the Municipal Manager be delegated to provide additional support / services, should the need arise.

## **SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

### **B & BB ITEMS**

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**B & BB ITEMS**

**B5753 VODACOM ROBERTSON SOUTH BS 7911: RENEWAL FOR A PORTION OF ERF 1, MUISKRAALSKOP ROBERTSON (7/2/3/1/5) DIRECTORATE: CORPORATE SERVICES)**

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that a portion of Erf 1, Muiskraalskop, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from F Steyn on behalf of Vodacom for the renewal of lease for a portion of erf 1, Muiskraalskop, Robertson be approved in principle and the intention of the Municipality to lease the property for a period of three (3) years be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property to Vodacom be proceed with, subject to the following conditions:
  - 3.1 That the lease amount be R86 408.31 per year. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
  - 3.2 That the cost for the supply of electricity will be for the account of Vodacom.
  - 3.3 That Vodacom be responsible for the maintenance of the access road to the premises.
  - 3.4 That the Lessee be responsible for the fencing of the property and the maintenance thereof.

**B5754 RESUBMISSION: AFRICAN MISSION CHURCH: APPLICATION FOR WRITE-OFF OF OUTSTANDING BALANCE FOR THE PURCHASE OF ERF 254 AND LEASE OF ERF 254 NKQUBELA, ROBERTSON FOR A 99 YEAR PERIOD FOR CHURCH PURPOSES (7/2/R) DIRECTORATE: CORPORATE SERVICES)**

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Eenparig Besluit / Unanimously Resolved**

1. That the African Mission Church be informed that approval is not be granted to write off the purchase price and that the property cannot be leased for a period of 99 years at a rental of R1.00 per month.
2. That the resolution taken on 27 October 2020 under item A4062 be reconfirmed and that although they have not complied with the conditions of sale set out in the decision taken on 27 October 2020, item A4062 to take transfer within the 8 month period, they be afforded a final period of 3 months to pay the outstanding purchase price and take transfer of the property, failing which the sale be cancelled and the further use of the property be stopped immediately.

**B5755 LANGEBOEG ASSOCIATED WINERIES: APPLICATION FOR THE LEASE AND OR PURCHASE FOR A PORTION OF ERF 2, (50HA), ROBERTSON (7/2/R) DIRECTORATE: CORPORATE SERVICES)**

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Eenparig Besluit / Unanimously Resolved**

That the application received from Mr H van Niekerk on behalf of Langeberg Associated Wineries for the lease and purchase for a portion of erf 2, (50ha), Robertson not be approved taking in consideration comments received from the Director: Engineering Services that the objective is to maintain this land in its natural state, with no loss of natural habitat therefore the proposal to expand agricultural land use onto this site is therefore not supported from a land use planning point of view.

**B5756**

**ROBERTSON WYNMAKERY LANDBOU KOOPERATIEF BPK & ROODEZANDT RF (EDMS) BPK: RENEWAL OF LEASE AGREEMENT AND/OR PURCHASE & CLOSING OF KONSTITUSIE STREET FROM REITZ STREET TO HOOPSRIVER, ROBERTSON (7/2/3/2/5: 17/3/1/6/3/5) (DIRECTOR: CORPORATE SERVICES)**

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 24 Augustus 2022**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that a portion of municipal land, Konstitusie Street from Reitz Street to Hoopsriver, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr R van Rooyen on behalf of Robertson Wynmakery Landbou Kooperatief Bpk & Roodezandt RF (Edms) Bpk to purchase and closing of Konstitusie Street from Reitz Street to Hoopsriver, Robertson not be approved due to the following reasons:
  - 2.1 That a water main running alongside Konstitusie Street between Dirkie Uys and Reitz Streets.
  - 2.2 There is a sewer main, with manholes within the road services the office blocks.
3. That approval be granted to Robertson Wynmakery Landbou Kooperatief Bpk & Roodezandt RF (Edms) Bpk to renew the lease agreement & close a portion of municipal land, Konstitusie Street from Reitz Street to Hoopsriver, Robertson be approved in principle and the intention of the municipality to lease the property for 3 years period be advertised for comments.
4. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property be proceeded with, subject to the following conditions:
  - 4.1 That the portion of road be leased at a market related rental per month which will escalate annually with a percentage that will be determined by the annual CPI-X.
  - 4.2 That Robertson Wynmakery Landbou Kooperatief Bpk & Roodezandt RF (Edms) Bpk be entitled to only close the portion of road during harvest time and that municipal staff and all emergency vehicles have unrestricted access during this aforementioned period.
  - 4.3 That Robertson Wynmakery Landbou Kooperatief Bpk & Roodezandt RF (Edms) Bpk be responsible for all maintenance of the portion of road, to the satisfaction of the Municipality.
  - 4.4 That approval be granted to Robertson Wynmakery Landbou Kooperatief Bpk & Roodezandt RF (Edms) Bpk to place security boom / gate at the Adderley Street and Hoopsrivier sides between 18:00 and 06:00 together with a security guard from 1 December until 30 April to do access control at their own cost."
  - 4.5 That no structures or buildings be erected on this area.

**B5757**

**APPLICATION TO TRANSFER MUNICIPAL RDP HOUSE, ERF 4777, 21 OLIEFANT AVENUE MONTAGU FROM LANGEBERG MUNICIPALITY TO MINA SMIT AND MICHAEL SMIT (17/5/7/3/1) (SNR HOUSING CLERK: MONTAGU)**



**This item served before the Executive Mayoral Committee on 24 August 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 24 Augustus 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the municipal RDP house situated on erf 4777, 21 Olien Avenue, Montagu be allocated to Mina and Micheal Smit on the following conditions.

*Dat die munisipale RDP woning geleë te erf 4777, Olien laan 21, Montagu op die volgende voorwaardes aan Mina en Micheal Smit toegeken word.*

1. That a housing subsidy application be submitted to the Provincial Department of Human Settlements for consideration on behalf of Mina and Micheal Smit

*Dat 'n behuisingssubsidie aansoek namens Mina and Micheal Smit aan die Provinsiale Departement van Menslike nedersetting voorgelê word ter oorweging.*

2. That once the subsidy as mentioned in point 1 is approved, a deed of sale be entered into between Mina and Micheal Smit and the Municipality, where after registration of the property will take place in their name.

*Dat nadat die behuisingssubsidie soos in punt 1 gemeld goedgekeur is, n koopkontrak deur Mina and Micheal Smit onderteken word, waarna registrasie van die eiendom in hul naam sal plaasvind.*

3. That Mina and Micheal Smit be responsible for the payment of the transfer costs with respect to the registration of the property in their name.

*Dat Mina and Micheal Smit aanspreeklik is vir die betaling van oordragkoste met betrekking tot die registrasie van die eiendom in hul naam.*

4. That should Mina and Micheal Smit not qualify for a housing subsidy from the Provincial Department of Human Settlements, the abovementioned property should be transferred into the estate of late of Dawid Jakobus Abrahams and Kaatjie Abrahams. The transfer and transfer costs of the property out of the estate will be the responsibility of Mina and Micheal Smit.

*Dat as Mina and Micheal Smit nie kwalifiseer vir 'n behuisingssubsidie vanaf die Provinsiale Departement van Menslike nedersetting, sal die bovermelde eiendom geregistreer word teen die boedels van Dawid Jakobus Abrahams en Kaatjie Abrahams. Die oordrag en oordragkoste van die eiendom uit die verskeie boedels is die verantwoordelikheid van Mina en Micheal Smit.*

**B5758 APPLICATION TO TRANSFER MUNICIPAL RDP HOUSE, ERF 5000, 44 BESEMBOS AVENUE MONTAGU FROM LANGEBOEG MUNICIPALITY TO MONIQUE DESIREE AFRIKA AND ALICIA KAYLINE AFRIKA (17/5/7/3/1) (SNR HOUSING CLERK: MONTAGU)**

**This item served before the Executive Mayoral Committee on 24 August 2022**  
**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 24 Augustus 2022**  
**Eenparig Besluit / Unanimously Resolved**

That the municipal RDP house situated on erf 5000, 44 Besembos Avenue, Montagu be allocated to Monique Desiree Afrika and Alicia Kayline Afrika on the following conditions.

*Dat die munisipale RDP woning geleë te erf 5000, Besemboslaan 44, Montagu op die volgende voorwaardes aan Monique Desiree Afrika en Alicia Kayline Afrika toegeken word.*

1. That a housing subsidy application be submitted to the Provincial Department of Human Settlements for consideration on behalf of Alicia Kayline Afrika and Monique Desiree Afrika.

*Dat 'n behuisingssubsidie aansoek namens Alicia Kayline Afrika en Monique Desiree Afrika aan die Provinsiale Departement van Menslike nedersetting voorgelê word ter oorweging.*

2. That once the subsidy as mentioned in point 1 is approved, a deed of sale be entered into between Monique Desiree Afrika and Alicia Kayline Afrika and the Municipality, where after registration of the property will take place in their name.

*Dat nadat die behuisingssubsidie soos in punt 1 gemeld goedgekeur is, n koopkontrak deur Monique Desiree en Alicia Kayline Afrika onderteken word, waarna registrasie van die eiendom in hul naam sal plaasvind.*

3. That Monique Desiree Afrika and Alicia Kayline Afrika be responsible for the payment of the transfer costs with respect to the registration of the property in their name.

*Dat Monique Desiree Afrika and Alicia Kayline Afrika aanspreeklik is vir die betaling van oordragkoste met betrekking tot die registrasie van die eiendom in hul naam.*

4. That should Monique and Alicia Afrika not qualify for a housing subsidy from the Provincial Department of Human Settlements, the abovementioned property should be transferred into the estate of late of Abraham and Katrina Afrika. The transfer and transfer costs of the property out of the estate to the daughters will be the responsibility of the daughters.

*Dat as Monique Desiree Afrika en Alicia Kayline Afrika nie kwalifiseer vir 'n behuisingssubsidie vanaf die Provinsiale Departement van Menslike nedersetting, sal die bovermelde eiendom geregistreer word teen die boedels van Abraham en Katrina Afrika. Die oordrag en oordragkoste van die eiendom uit die verskeie boedels is die verantwoordelikheid van die dogters.*

**B5759**

**APPLICATION TO ALLOCATE MUNICIPAL CONVENTIONAL SCHEME HOUSE: ERF 1723, BONNIEVALE FROM THE LATE SIENA LABAN TO LIA LABAN (17/5/6/1/1) (SENIOR HOUSING CLERK: BONNIEVALE)**

**This item served before the Executive Mayoral Committee on 24 August 2022**

**Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Augustus 2022**

**Eenparig Besluit / Unanimously Resolved**

That the Municipal Conventional Scheme house situated on erf 1723, Bonnievale be allocated to Lia Laban on the following conditions.

*Dat die Munisipale Konvensionele Skema woning geleë te erf 1723, Bonnievale op die volgende voorwaardes aan Lia Laban toegeken word.*

1. That the Municipal Conventional Scheme House on erf 1723, Bonnievale be sold to Lia Laban for the amount of R 14 431.31 in terms of the Enhanced Extended Discount Benefit Scheme (EEDBS).

*Dat die Munisipale Konvensionele Skema woning geleë te erf 1723, Bonnievale vir die bedrag van R14 431.31 in terme van die Verbeterde Uitgebreide Afslag Voordeelskema (EEDBS) aan Lia Laban vervreem word.*

2. That Lia Laban be responsible for the payment of the transfer costs in respect of the registration of the property into her name.

*Dat Lia Laban aanspreeklik is vir die betaling van die oordragkoste met betrekking tot die registrasie van die eiendom in haar naam.*

3. That Lia Laban enter into a lease agreement with the Municipality until her subsidy for discount benefit (EEDBS) is approved by the Provincial Department of Human Settlements, whereafter a deed of sale is entered into between herself and the Municipality.

*Dat Lia Laban 'n huurkontrak sluit met die Munisipaliteit totdat haar subsidie vir die verbeterde uitgebreide afslag voordeelskema (EEDBS) deur die Provinsiale Departement van Menslike Nedersettings goedgekeur is waarna 'n koopvooreenkomst tussen haarself en die Munisipaliteit gesluit word.*

This item served before the Executive Mayoral Committee on 24 August 2022

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 24 Augustus 2022

Eenparig Besluit / Unanimously Resolved

1. That the contents of the Report on Litigation for June 2022 to August 2022 be noted.
2. That it be noted as far as the case around erf 2594, Robertson (generally referred to as Museum) is concerned will a separate report be done for consideration on the possibility to not proceed with the court case and the possible development and/or alienation of the erf.
3. That it be noted as far as the case around erven 1675 – 1664, 1673, 1674, 1681, 1682 and 1695 – 1698, Montagu (Realty Dynamix 104 (PTY) LTD) is concerned a separate report on the possible future use of the erf will be submitted.

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