



The Langeberg Municipality (Western Cape Province) serves the towns Ashton, Robertson, Montagu, Bonnievale and McGregor in the picturesque Breede River Valley/Klein Karoo area, where people still live close to nature. Applications are hereby invited from persons with the necessary qualifications and experience for appointment in the following positions:

## **DIRECTORATE CORPORATE SERVICES**

### **Community Liaison Worker (CLW)**

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Qualifications/ Experience: | Grade 12; Experience wrt work with communities; Training in Community Development will serve as a recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Key Performance Areas:      | Assistance to ward committees activities and community meetings; Assistance to ward committee elections and planning; Communicate municipal and government projects to communities; Co-ordinate teams of volunteers for community projects; Assistance to communities to submit and develop proposals for inclusion in the IDP and other government plans; Inform communities of problems with service delivery; Assistance to committees with the completion of quotations and tender documents; Assistance with the implementation of community projects; Monitoring and report back on community projects. |
| Remuneration:               | R 78 156 – R 82 500 per annum and normal benefits as applicable to Local Authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**Closing date:** 7 July 2014. Application / CV (Copy of ID and driver's license where applicable) with covering letter must be submitted to the Municipal Manager at **Postal Address:** Private Bag X2, Ashton, 6715; **E-mail:** tcarstens@langeberg.gov.za; **Fax:** (023) 615 1563. Further information is available from the Manager: Human Resources at Tel (023) 615 8035 during normal office hours.

NB: Canvassing of Council members or any member of the Appointment Committee will immediately disqualify applicants. The Municipality is bound by the principles of affirmative action as set out in its Employment Equity Plan. Applicants that have not received any feedback by 30 October 2014 must accept that their applications were unsuccessful. CV's will not be returned. The Municipality have the right not to make an appointment. All successful candidates' appointments are subject to verification of qualifications and criminal records.

SA MOKWENI  
Municipal Manager  
Municipal Offices  
Private Bag X2  
ASHTON 6715



Die Langeberg Munisipaliteit (Wes Kaap Provinsie) bedien die dorpe Ashton, Robertson, Montagu, Bonnievale en McGregor in die skilderagtige Breëriviervallei/Klein Karoogebied, waar mense nog na aan die natuur leef. Aansoeke word hiermee ingewag van persone wat oor die nodige kwalifikasies en ondervinding beskik vir aanstelling in die onderstaande poste:

## **DIREKTORAAT KORPORATIEWE DIENSTE**

### **Gemeenskap Skakel Werker ("CLW")**

|                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Kwalifikasies/ Ervaring:  | Graad 12; Ervaring van werk mbt gemeenskappe; Opleiding in Gemeenskapsontwikkeling sal as aanbeveling dien                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Sleutelprestasie gebiede: | Assisteer met wykskomitee aktiwiteite en gemeenskapsvergaderings; Assisteer tydens wykskomitees verkiesings en beplanning; Kommunikeer van munisipale- en regerings projekte na gemeenskappe; Ko-ordineer van vrywillige spanne vir gemeenskapswerk; Assisteer gemeenskappe met die inhandiging en ontwikkeling van voorstelle vir insluiting in die GOP en ander regerings planne; Gemeenskappe inlig mbt probleme met dienslewering; Assisteer komitees met die voltooiing van kwotasies en tender dokumente; Assisteer met implementering van gemeenskapsprojekte; Monitering en terugrapportering van gemeenskapsprojekte |
| Vergoeding:               | R 78 156 – R 82 500 per jaar, asook die normale byvoordele soos van toepassing op 'n Plaaslike Owerheid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

**Sluitingsdatum:** 7 Julie 2014. Aansoek/CV (afskrif van ID en Bestuurderslisensie waar van toepassing) met dekbrief moet gestuur word na Ashton Kantoor by **Posadres:** Privaatsak X2, Ashton, 6715; **E-pos:** [tcarstens@langeberg.gov.za](mailto:tcarstens@langeberg.gov.za); **Faks:** (023) 615 1563. Verdere inligting is beskikbaar by die Bestuurder: Menslike Hulpbronne by Ashton Kantoor, Tel (023) 615 8035 tydens normale kantoorure.

NB: Gunswerwing by Raadslede of enige lid van die Aanstellingskomitee sal aansoekers onmiddellik diskwalifiseer. Die Munisipaliteit is gebonde aan die beginsels van regstellende optrede soos uiteengesit in sy Diensbillikheidsplan. Aansoekers wat teen 30 Oktober 2014 nog geen terugvoer gekry het nie, moet aanvaar dat hulle aansoeke nie geslaag het nie. CV's sal nie terugbesorg word nie. Die Munisipaliteit behou die reg voor om geen aanstelling te maak nie. Alle suksesvolle kandidate se aanstellings is onderhewig aan die verifikasie van kwalifikasies en kriminele rekords.

SA MOKWENI  
Munisipale Bestuurder  
Munisipale kantore  
Privaatsak X2  
ASHTON 6715