

Die Langeberg Munisipaliteit (Wes Kaap Provinsie) bedien die dorpe Ashton, Robertson, Montagu, Bonnievale en McGregor in die skilderagtige Breëriviervallei/Klein **Karoo gebied**, waar mense nog na aan die natuur leef. Aansoeke word hiermee ingewag van persone wat oor die nodige kwalifikasies en ondervinding beskik vir aanstelling in die onderstaande poste:

DIREKTORAAT GEMEENSKAPSDIENSTE

Hoof Bibliotekaris

Kwalifikasies/ Ervaring:	B Bibl of B Tech in Biblioteek en Inligtingstudies of 'n B Graad met nagraadse Diploma in Biblioteekwetenskap; Rekenaargeletterd; Kode EB bestuurderslisensie; Bestuursvaardighede; Ten minste 5 jaar toepaslike ondervinding
Sleutelprestasië gebiede:	Ko-ordineer en organisering van aktiwiteite van die biblioteekdienste ten opsigte van seker beleide en in die verwerwing van gedefinieerde doelwitte; Ko-ordineer en toesighouding van take wat geassosieer word met die beheer van personeelsprestasië, produktiwiteit en dissipline; Ko-ordineer en beheer die aktiwiteite, prosedures en uitkomstgeassosieer met die voorsiening van omvattende inligtingsdiens aan die plaaslike gemeenskappe vir alle biblioteke en gemeenskapsbiblioteke; Ko-ordineer en uitvoer van spesifieke prosedurele aansoeke geassosieer met die aanskaffing, organisering en kommunikasie van inligting; Ontwikkel en ko-ordineer spesifieke aktiwiteite geassosieer met die bevordering van leserbewustheid en belangstelling en voorsiening van inligting aan lesers; Ko-ordineer spesifieke administratiewe en verslagdoening vereistes geassosieer met die operasionele sleutelprestasië aanwysers
Vergoeding:	R 215 040 – R 279 132 per jaar, asook die normale byvoordele soos van toepassing op 'n Plaaslike Owerheid
Navrae met betrekking tot pos:	Skakel Me EC Liebenberg, Direkteur Gemeenskapsdienste by 023 626 8200

Sluitingsdatum: 13 April 2017. Aansoeke (Aansoekvorm, CV, kwalifikasies, getuigskrift(e), ID en Bestuurderslisensie) met dekbrief moet gestuur word na Ashton Kantoor by **Posadres:** Privaatsak X2, Ashton, 6715; **E-pos:** tcarstens@langeberg.gov.za; **Faks:** (023) 615 1563. Verdere inligting is beskikbaar by die Bestuurder Menslike Hulpbronne by Ashton Kantoor, Tel (023) 615 8035 tydens normale kantoorure.

NB: Gunswerwing by Raadslede of enige lid van die Aanstellingskomitee sal aansoekers onmiddellik diskwalifiseer. Die Munisipaliteit is gebonde aan die beginsels van regstellende optrede soos uiteengesit in sy Diensbillikheidsplan. Aansoekers wat teen 30 Junie 2017 nog geen terugvoer gekry het nie, moet aanvaar dat hulle aansoeke nie geslaag het nie. CV's sal nie terugbesorg word nie. Geen aansoek sal oorweeg word as 'n aansoekvorm nie voltooi is nie. Die aansoekvorm is op die webwerf (www.langeberg.gov.za) en by alle munisipale kantore beskikbaar. Die Munisipaliteit behou die reg voor om geen aanstelling te maak nie. Alle suksesvolle kandidate se aanstellings is onderhewig aan die verifikasie van kwalifikasies en kriminele rekords.

SA MOKWENI

Munisipale Bestuurder

Munisipale kantore, Privaatsak X2; ASHTON , 6715



The Langeberg Municipality (Western Cape Province) serves the towns Ashton, Robertson, Montagu, Bonnievale and McGregor in the picturesque Breede River Valley/Klein Karoo area, where people still live close to nature. Applications are hereby invited from persons with the necessary qualifications and experience for appointment in the following positions:

DIRECTORATE COMMUNITY SERVICES

Chief Librarian

Qualifications/ Experience:	B Bibl or B Tech in Library and Information Studies or a B Degree with a post graduate Diploma in Library Science; Computer literate; Code EB driver's license; Management skills; At least 5 years appropriate experience
Key Performance Areas:	Co-ordinating, directing and organising the activities of the library service in accordance with certain policies and in achievement of defined objectives; Co-ordinate and supervise tasks/activities associated with controlling personnel performance, productivity and discipline; Co-ordinate and control the activities, procedures and outcomes associated with the provision of a comprehensive information service to local communities for all libraries and community libraries; Co-ordinate and execute specific procedural applications associated with the acquisition, organizing and communication of information; Develop and co-ordinate specific activities associated with promoting reader awareness and interest and provide information to users; Co-ordinate specific administrative and reporting requirements associated with the operational key performance and result indicators
Remuneration:	R 215 040 – R 279 132 per annum and normal benefits as applicable to a Local Authority
Enquiries regarding post:	Contact Me EC Liebenberg, Director Community Services, at 023 626 8200

Closing date: 13 April 2017. Applications (Application form, CV, qualifications, testimonial(s), ID and driver's license) with covering letter must be submitted to the Municipal Manager at **Postal Address:** Private Bag X2, Ashton, 6715; **E-mail:** tcarstens@langeberg.gov.za; **Fax:** (023) 615 1563. Further information is available from the Manager Human Resources at Tel (023) 615 8035 during normal office hours.

NB: Canvassing of Council members or any member of the Appointment Committee will immediately disqualify applicants. The Municipality is bound by the principles of affirmative action as set out in its Employment Equity Plan. Applicants that have not received any feedback by 30 June 2017 must accept that their applications were unsuccessful. CV's will not be returned. No application will be considered if an application form is not completed. The application form is on the website (www.langeberg.gov.za) and at all municipal offices available. The Municipality have the right not to make an appointment. All successful candidates' appointments are subject to verification of qualifications and criminal records.

SA MOKWENI
Municipal Manager
Municipal Offices, Private Bag X2 , ASHTON 6715