



The Municipality serves the towns Ashton, Robertson, Montagu, Bonnievale and McGregor in the picturesque Breede River Valley/Klein Karoo area, where people still live close to nature. Applications are hereby invited from persons with the necessary qualifications and experience for appointment in the following position:

DIRECTORATE: STRATEGY & SOCIAL DEVELOPMENT

Tourism Officer

Qualifications/ Experience:

Std 10/ Grade 12 and appropriate 3 year National Diploma or Degree in Tourism; Valid Code EB driver's license; Computer literate; 5 years appropriate experience; Should be able to communicate (verbal and written) in both English or Afrikaans – additional languages will be an advantage; Should be prepared to work after normal office hours.

Key Performance Areas:

Render the tourism function in the Langeberg area; Gathering and processing of tourism statistics; Attendance of Local, District and Provincial Tourism meetings; Marketing of the Langeberg area as a preferred tourist destination by arranging media educational tours and tour operator information sessions; Design, printing and distribution of marketing material; Attendance of Indabas, Expos's and Festivals to market the Langeberg area; Arrange training programmes for persons employed in the tourism sector and execute schools tourism awareness programmes; Product development in the previously disadvantaged areas; Doing of general administration

Remuneration: R 165 324 – R 214 608 per annum and normal benefits as applicable to a Local Authority

Closing date: 8 October 2012. Application / CV (Copy of ID and driver's license where applicable) with covering letter must be submitted to the Municipal Manager at Postal Address: Private Bag X2, Ashton, 6715; E-mail: tcarstens@langeberg.gov.za; Fax: (023) 615 1563. Further information is available from the Manager: Human Resources at Tel (023) 615 8035 during normal office hours.

NB: Canvassing of Council members or any member of the Appointment Committee will immediately disqualify applicants. The Municipality is bound by the principles of affirmative action as set out in its Employment Equity Plan. Applicants that have not received any feedback by 31 December 2012 must accept that their applications were unsuccessful. CV's will not be returned. The Municipality have the right not to make an appointment. All successful candidates' appointments are subject to verification of qualifications and criminal records.

SA MOKWENI
Municipal Manager
Municipal Offices
Private Bag X2
ASHTON 6715

Die Munisipaliteit bedien die dorpe Ashton, Robertson, Montagu, Bonnievale en McGregor in die skilderagtige Breëriviervallei/Klein Karoo gebied, waar mense nog na aan die natuur leef. Aansoeke word hiermee ingewag van persone wat oor die nodige kwalifikasies en ondervinding beskik vir aanstelling in die onderstaande pos:

DIREKTORAAT: STRATEGIE & SOSIALE ONTWIKKELING

Toerisme Beampte

Kwalifikasies/ Ervaring:

St 10/ Graad 12 en 'n toepaslike 3 jaar Nasionale Diploma of Graad in Toerisme; Geldige Kode EB bestuurslisensie; Rekenaargeletterd; 5 jaar toepaslike ondervinding; Goeie kommunikasievaardighede in Afrikaans en Engels (verbaal en geskrewe) – addisionele tale sal as voordeel dien; Moet bereid wees om oortyd na normale kantoorure te werk

Sleutelprestasie gebiede:

Lewering van toerisme funksie in die Langeberg area; Versameling en prosessering van toerisme statistieke; Bywoning van Plaaslike, Distrik en Provinsiale Toerisme vergaderings; Bemaking van Langeberg area as 'n gekose toeriste bestemming deur die reël van media opvoedkundige toere en toer operateur informasie sessies; Ontwerp, druk en verspreiding van bemarkingsmateriaal; Bywoning van Indabas, Expos en Feeste om die Langeberg area te bemark; Reël van opleidingsprogramme vir persone wat werkzaam is in die toerisme sektor en uitvoering van skool toerisme bewusmakings programme; Produk ontwikkeling in vooraf benadeelde areas; Doen van algemene administrasie

Vergoeding: R 165 324 – R 214 608 per jaar asook die normale byvoordele soos van toepassing op 'n Plaaslike Owerheid

Sluitingsdatum: 8 Oktober 2012. Aansoek/CV (afskrif van ID en Bestuurslisensie waar van toepassing) met dekbrief moet gestuur word na Ashton Kantoor by Posadres: Privaatsak X2, Ashton, 6715; E-pos: tcarstens@langeberg.gov.za; Faks: (023) 615 1563. Verdere inligting is beskikbaar by die Bestuurder: Menslike Hulpbronne by Ashton Kantoor, Tel (023) 615 8035 tydens normale kantoorure.

NB: Gunswerwing by Raadslede of enige lid van die Aanstellingskomitee sal aansoekers onmiddellik diskwalifiseer. Die Munisipaliteit is gebonde aan die beginsels van regstellende optrede soos uiteengesit in sy Diensbillikeidsplan. Aansoekers wat teen 31 Desember 2012 nog geen terugvoer gekry het nie, moet aanvaar dat hulle aansoeke nie geslaag het nie. CV's sal nie terugbesorg word nie. Die Munisipaliteit behou die reg voor om geen aanstelling te maak nie. Alle suksesvolle kandidate se aanstellings is onderhewig aan die verifikasie van kwalifikasies en kriminele rekords.

SA MOKWENI
Munisipale Bestuurder
Munisipale kantore
Privaatsak X2
ASHTON 6715