

Privaatsak X 2 / Private Bag X 2, ASHTON, 6715

Wet op Besighede (Wet no 71 van 1991) aansoek
Businesses Act (Act no 71 of 1991) application

Aansoek no:.....
Application no:

1. Tipe lisensie verlang / Type of license needed

- 1.1 Formal License fee / formele lisensie fooi
- 1.2 Informal License fee / informele lisensie fooi.....
- Administrative Fee / Administratiewe fooi
- Total / Totaal
- Receipt Nr / Kwitansie Nr

2. Persoonlike besonderhede / Personal Information:

- 2.1 Naam & Van (Eienaar) / Name & Surname (Owner)
.....
- 2.2 ID Nommer / ID Number Tel Nr
- 2.3 Erf no / Ligging van besigheid / Erf no / Location of Business
.....
- 2.4 Posadres / Postal Address.....

3. Handelsnaam van Besigheid / Name of Business

.....

4. Klasse of soort goedere te koop / Tipe of goods for sale

.....

5. Smouse, Straathandelaars / Hawkers, Street Vendors

.....

- 5.1 Tipe voertuig / Type of Vehicle.....
- 5.2 Voertuig Registrasie Nr / vehicle Registration Nr.....

.....
Aansoeker / Applicant

.....
Datum / Date

Ons Verw Nr / Our Ref No:
Isalathiso Sethu 17/1/3/1

Navrae / Enquiries/Imbuzo
Thandeka Danti
023 626 8263
tdanti@langeberg.gov.za

To whom it may concern

BANKING DETAILS FOR BUSINESS LICENSES

ACCOINT NAME: Langeberg Municipality
BANK: ABSA
BRANCH: Montagu
ACCOUNT NUMBER: 105 000 000 8
BRANCH CODE: 334513
REFERENCE: Please use the name of your business as indicated on your Business License application
SWIFT CODE: ABSA ZA JJ

Proof of payment must be submitted with your application to Thandeka Danti at tdanti@langeberg.gov.za



	Yes	No
Fire Safety Inspection Checklist		
Escape routes and exits		
1. Are escape routes clear from stored materials and debris?	[...]	[...]
2. Are all internal fire doors closed (not wedged open)?	[...]	[...]
3. Are final exit doors clear and unobstructed on both sides?	[...]	[...]
4. Do final exit doors open easily?	[...]	[...]
5. Are external pathways from the exits away from the building clear?	[...]	[...]
Signs		
6. Are escape route signs clearly visible and legible?	[...]	[...]
7. Do signs indicate the nearest escape route from all workplaces?	[...]	[...]
8. Are internal fire doors labelled?	[...]	[...]
9. Do external fire doors have opening instructions shown?	[...]	[...]
Fire Alarm (if present)		
10. Is the alarm sounded regularly?	[...]	[...]
11. Do all break glass call points have covers / glass / plastic panel fitted?	[...]	[...]
12. Are all call points clearly visible and unobstructed?	[...]	[...]
13. Are signs present over each call point?	[...]	[...]
Extinguishers		
14. Are all fire extinguishers present in their correct location?	[...]	[...]
15. Are all fire extinguishers hung or stand-mounted?	[...]	[...]
16. Do all fire extinguishers with pressure gauges show correct pressure?	[...]	[...]
17. Are all extinguishers free from signs of corrosion (incl. tap-test)?	[...]	[...]
18. Are all extinguishers within their annual inspection date?	[...]	[...]
19. Are all extinguishers unobscured, unobstructed and freely visible?	[...]	[...]
Emergency lighting (if present)		
20. Are all emergency light indicators illuminated (if present)?	[...]	[...]
21. Are all covers, diffusers, etc. present and fitted?	[...]	[...]
22. Do emergency lights illuminate for a minimum of 10 minutes when the electricity supply is disconnected?	[...]	[...]
Comments / Action Required / Other fire safety items needing attention		
.....		
.....		
.....		
.....		

BUILDING	N/A	x	✓
The address of the business can be seen from the road and has lettering with colours that contrast with the background			
Each fire hydrant on the property has one (1) meter of clearance.			
Approved fire layout plan must be presented and all installations must in accordance with the fire layout plan			

FIRE ALARMS (if applicable)	N/A	×	✓
The fire alarm system in the building is maintained in working order.			
The fire alarm system in the business is annually inspected and tested by a qualified alarm company within the last 12 months.			
Records of all maintenance and inspections of the fire alarm system are kept on the premises.			

FIRE EXTINGUISHERS	N/A	×	✓
The business has at least one (1) fire extinguisher.			
All fire extinguishers have been serviced annually and tagged by a fire extinguisher company within the last 12 months.			
There is no more than 25 meters of travel required to access a fire extinguisher from anywhere in the business.			
Fire extinguishers are located near exits or in corridors / aisles that provide access to exits.			
All fire extinguishers are properly mounted at no more than 1.5 meters (5 ft.) above the floor and no less than 10 centimetres above the floor.			
All fire extinguishers receive monthly inspections for damage, location, and use.			

SPRINKLER SYSTEMS (if applicable)	N/A	×	✓
Nothing is obstructing standpipes or automatic sprinklers in the building.			
The sprinkler system in the business is annually inspected and tested by a qualified alarm company within the last 12 months.			
The sprinkler system has spare kit of sprinkler heads and a wrench.			
There are signs that say "Sprinkler Control Room" on entrances to any room(s) containing sprinkler system controls.			
Records of all maintenance and inspections of the sprinkler system are kept on the premises.			

SPECIAL FIRE SUPPRESSION SYSTEMS (if applicable)	N/A	×	✓
The building has a special fire suppression system that is tested, inspected, and maintained by a certified company every six (6) months.			
All records of inspections of special fire suppression systems are kept on the premises of the business.			

ELECTRICAL	N/A	×	✓
All electrical wiring is maintained in good repair.			
The business does not substitute extension cords for permanent wiring.			
There are cover plates on all electrical outlets and switches.			
There is a clearance of 1 meter (3.5 feet) around all electrical panels.			

STORAGE OF COMPRESSED GAS CYLINDERS (if applicable)	N/A	×	✓
Containers of compressed gases shall be protected against mechanical damage by being securely fastened in place with noncombustible fasteners or strapping.			
Compressed gas cylinders used or stored at the business are protected against mechanical and valve damage.			
Compressed gas cylinders are not stored in: <ul style="list-style-type: none"> ● Any exit or corridor that provides access to exits. ● Under any outside exit stair, passage or ramp. ● Within one (1) meter (3.5 feet) of any exit. 			
Flammable gases, such as propane and acetylene, are stored outside of the building. Cylinders are to be stored in accordance to the SANS specifications from any building opening.			

EMERGENCY PROCEDURES FOR EVACUATION PLAN	N/A	×	✓
The business has an emergency procedure / evacuation plan			
All employees are trained in the fire emergency procedures.			
The business has at least one (1) copy of all fire emergency procedures displayed in a visible location (Display of emergency contact numbers, fire marshals and first aiders etc.).			

HOUSEKEEPING	N/A	×	✓
Combustibles, such as rags or paper, are stored at least 1.2 meters (4 feet) from gas furnaces and water heaters or any other appliances.			
Any combustible waste and/or oily rags are stored in a metal container with a tight-fitting, noncombustible lid.			
All suspended ceiling panels in the business are in place.			
There is nothing obstructing Fire Department access panels and fire protection equipment.			
If the business does not have a sprinkler system, there is at least one (1) metre (3.5 feet) of clearance between the top of any storage of products and the ceiling.			
If the business does have a sprinkler system, there is 45 cm (1.5 feet) of clearance between the top of any storage or products and the sprinklers.			

Name of inspecting official _____

Signature _____

Date _____

Name of owner or occupant _____

Signature _____

Date _____