



Chapter 2

SERVICE DELIVERY HIGHLIGHTS

This chapter highlights the high-level performance of Langeberg Municipality with respect to the program and priorities outlined in the Integrated Development Plan (IDP) and the Service Delivery Budget and Implementation Plan (SDBIP).

Moreover, this chapter reports on key performance areas reflected in the Millennium Development Goals, Local Government Turn Around strategy priorities and Local Government Key Performance Areas.

SERVICE DELIVERY HIGHLIGHTS

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KEY PERFORMANCE AREA 1: Basic Service Delivery

WATER AND SEWAGE:

- The target to reduce the level of water losses was exceeded, 13% water loss was recorded against the target of 20%.
- 100% of households have access to all basic household services.
- 100% of households with imputed expenditure of less than R 1,100 per month have access to all free basic services.
- To ensure sustainable supply of water, the 7842,50 meters water networks were upgraded, a significant improvement from 2,650 meters in 2008/09.
- The new reservoirs in Montagu and McGregor were built and are now in operation.

CHALLENGES:

Sewerage blockages increased by 2.69% from 1,823 to 1,872.

ELECTRICITY

- 100% of households in Langeberg have access to a basic level of electricity services.
- Over 265 RDP houses were electrified in the following areas:
 - 28 igloo houses
 - 67 relocation housing project in Nkqubela
 - 115 McGregor informal housing
 - 55 infill houses in Robertson
- Electrical loss (technical and non-technical) was at 7.31%, which was 0.19% above the 7.5% target.
- Energy saving target of 10% was not achieved. A figure of 4.3% was recorded.
- Electricity infrastructure was upgraded with the installation of the Robertson Main Substation Phase 2 at a cost of R11 600 000,00.
- The low-tension reticulation lines in Montagu were upgraded at a cost of R145,278,54.
- Giep de Kok substation in Bonnievale was

upgraded at a cost of R 176,021,11. The existing 300 kVA transformer was replaced with a 500 kVA transformer and the LV panel with a new panel and circuit breakers.

- 11 kV rural lines in Bonnievale were upgraded, replacing the 400m kV overhead lines at a cost of R 99,342,76.
- 11 kV ring main feeder was installed at Ashton at a cost of R 182,981,33.

ROADS:

- The target of tarring 4,617 meters of road was achieved by the department and 4,617 meters of roads were tarred compared to 2,078 meters last year.
- There were approximately 5,302 potholes repaired during the financial year under review.

HOUSING:

Key highlights for housing during the 2009/10 financial year are:

- During the 2009/10 financial year, 211 subsidised low cost RDP houses were built against the target of 320 and an additional 377 houses are under construction. This is remarkable improvement from 84 houses built during 2008/09.
- The department met the target of facilitating 170 subsidies applications.

PROPERTY MANAGEMENT DEPARTMENT

- The building of new municipal offices and a civic hall in McGregor.
- The upgrading of the various departments at the Ashton Municipal Offices.
- The upgrading of the Bonnievale Offices – both the interior and the exterior.
- The replacement of the iron security gate with wooden sliding doors at Robertson offices
- The upgrading of the old Zolani Municipal Offices.

SWIMMING POOLS

The municipality has two swimming pools in Robertson. The following Key Performance Areas were delivered during 2009/10.

Table 2.1:

KEY PERFORMANCE AREAS	BASELINE 2008/2009	TARGET 2009/10	ACTUAL 2009/10
Operating budget spent	375,314	402 237	350,080
Number of visitors	N/A	18,000	19,078
Drowning in municipal pools	N/A	0	1
Cleaning of the swimming pool	Daily	Daily	Daily
Revenue created through swimming pools	R 127,093,27	126,000	181,973,99
Daily tickets	N/A	21,000	85,237,00
Seasonal tickets	N/A	105,000	96,736,99

COMMUNITY HALLS

Langeberg Municipality has and manages eleven community halls.

During the year under review, 1,441 functions and meetings were held in the municipal halls. This amounts to a slight increase from 1,395 during the previous financial year. No complaints were received from the public regarding the condition of the halls.

COMMUNITY HALL PROJECTS:

PROJECTS 2009/2010:

- Upgrading of the Robertson Civic Hall – roof, ceilings and kitchen.
- Tiling of the kitchen at Montagu Community Hall – Wilhelm Theys Avenue.
- Purchasing of a fridge, stove, the installation of a geyser, bain marie, food trolleys, tea urn for Happy Valley Hall – Bonnievale.
- Upgrading of the balcony at Ashton Town Hall.
- Erecting of burglar bars at Barnard Hall.



TRAFFIC AND LICENSING SERVICES

The Langeberg Municipality's traffic and licensing department delivered a dedicated and superior law enforcement service through a partnership-approach with the communities.

The department created a safe and secure environment for all residents, citizens and visitors within the municipality through the provision of the following policing and law enforcement performance areas:

Table 2.2:

KEY PERFORMANCE AREAS	BASELINE 2008/2009	TARGET 2009/10	ACTUAL 2009/10	REASON FOR VARIANCE (Negative)	CORRECTIVE ACTION
Road safety programs	N/A	Number of schools participating	20	N/A	N/A
Turn-around time for the processing of drivers' licenses and learner driver licenses	2 months	2 months	2 months	2 months	2 months
Number of drivers' licenses and learner driver licenses	3,017	N/A	13 430	N/A	N/A
Completion of the upgrading of the Robertson traffic facility	R 650,000,00 (R 215, 000,00 was carried over to 2009/2010).	R 215,000,00	----	R 215,000,00 was carried over to the 2009/2010 financial year.	Money was spent and the facility completed.

TOWN PLANNING

It is encouraging to note that the performance of our systems and processes improved significantly during 2009/2010 year. While this meant that we processed building plans more quickly, the number of building plans we received dropped as the level of building activity in the municipality decreased slightly.

Table 2.3:

Category	2007/2008	2008/2009	2009/2010
Building plans approved	678	542	504
Encroachments approved	64	64	85
Encroachments not approved	53	0	2
Building plans not approved	5	64	74

REVENUE GENERATED THROUGH BUILDING PLAN APPLICATIONS:

Table 2.4:

Applications outstanding 1st July 2009	Category	Number of new applications received 2008/2009	Total value of applications received Rand	Category	Number of new applications received 2009/2010	Total value of applications received Rand	Applications outstanding 30th June 2010
Not known	Residential new	103	11,078,3 m ² R 49,852,350	Residential new	68	13,286, 68m ² = R 59,790,060	-
Not known	Residential additions	219	16,711,4 m ² R 75,201,390	Residential additions	242	14,904, 94m ² = R 67,072,230	-
Not known	Other residential	165	6,009 m ² R 2,703,870	Other residential	166	1,336,56m ² R 6,014,520	-
Not known	Commercial	43	8,612,2 m ² R 38,754,855	Commercial	15	2,307,78 m ² R 10,385,010	-
Not known	Industrial	29	7,830,5 m ² R 35,237,250	Industrial	24	13,142,1 m ² R 59,139,450	-
Not known	Minor	75	Not Known	Minor	45	-	-
	TOTAL	634	44,833,3 m² R 201,749,850	TOTAL	560	44,960, 06m² R 202,320, 270	-

DISASTER MANAGEMENT AND FIRE SERVICES

- The Disaster Management Plan was revised within the legislated time frame and included in the Integrated Development Plan.
- The Disaster Mitigation Program and Fire Protection Plan was completed and implemented, the same achievement as in 2007/08.
- The department attained the average response time of 11.34 minutes to all fires incidents against the target of 14 minutes. This is a 26 minute improvement from the 2008/09 response time.
- During the 2009/10 financial year, the department effectively responded and extinguished all 305 reported fires compared to 172 fires in 2008/09 and the 168 fires during the 2006/07 financial year.
- Over 528 building plans were reviewed and scrutinised for fire safety compared to 619 the previous financial year.

BUCKET SYSTEM ERADICATION

- There are currently no bucket toilets in Langeberg Municipality.

INDIGENT POLICY IMPLEMENTATION:

- Approximately 5,778 indigents were identified during the 2009/10 financial year, compared to approximately 4,656 indigent households identified during 2008/09.



NUMBER OF INDIGENTS PER TOWN

Table 2.5:

2008/09		2009/10	
Robertson	1,532	Robertson	1,878
McGregor	67	McGregor	124
Ashton	1,184	Ashton	1,483
Bonnievale	543	Bonnievale	776
Montagu	1,330	Montagu	1,517
Total	4,656	Total	5,778

- Outstanding amounts to the value of R 4,794,095,00 owed by indigents was written off during the 2009/10 financial year, compared to approximately R 4,794,095,77 in 2008/09 and R 374,996,95 for 2007/08 respectively.



KEY PERFORMANCE AREA 2: Local Economic Development

The department implemented the following LED strategies and projects towards poverty alleviation and job creation:

LOCAL ECONOMIC DEVELOPMENT PROJECTS: 2009/10

Arts and craft development

Table 2.6:

Training	Beneficiaries	Female & Youth	Male	Date
Canvas art training	23	17	6	30 November - 4 December 2009
Art product development	15	11	4	22-26 February 2010

Moreover, the department facilitated the seed funding applications and managed to secure funding for the following start up businesses.

- Nikelwa sewing business - Zolani
- George Business - Zolani
- KZTS Hair Salon - Ashton
- MA Kontrakteurs - Robertson
- Scheepers and Scheepers Internet Café - Ashton
- Simphiwe Garden Service - Zolani
- Hair by Choekie - Bonnievale
- Sews and Sews - Montagu
- I & E Shop - Robertson
- Masakhane Business - Zolani

Expanded public works program (EPWP)

The EPWP is one of Langeberg Municipality's initiatives to bridge the gap between the growing Winelands economy and the large number of unskilled and unemployed people who have yet to fully enjoy the benefits of economic development in the area.

In the municipality, the program set a target of providing employment opportunities and training through the labor-intensive Municipal Infrastructure Grant and Langeberg funded infrastructure projects.

- Langeberg Municipality had four medium to large scale infrastructure and labor-intensive projects.
- There was an increase in the number of jobs created through the EPWP during the 2009/10 financial year with a total of 1,254 job opportunities created compared to 376 in 2008/09.

KEY PERFORMANCE AREA 3: Municipal Financial Viability and Management

FINANCIAL VIABILITY:

Langeberg Municipality measures and monitors its financial viability using general key performance indicators prescribed by Section 43 of the Municipal Systems Act No. 32.

Table 2.7:

NKPI	Baseline (08/09)	Target (09/10)	Actual (09/10)
Recover of debtors	97.5%	95-98%	99.69%
Debt coverage	18.14		22.64
Cost coverage	4.57		3.02
Outstanding debtors in relation to revenue	10.79%		10.35%

Figure 2.1: Recovery Of Debtors

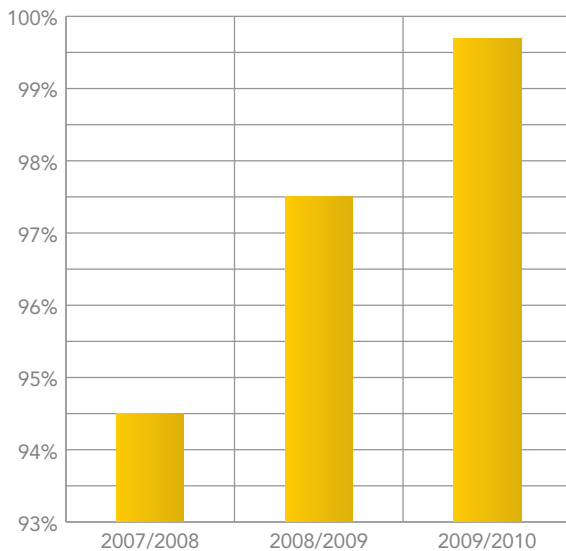


Figure 2.2: Debt Coverage

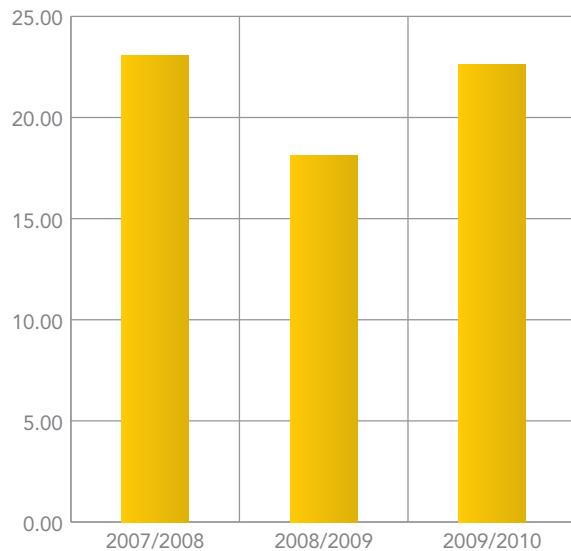


Figure 2.3: Cost Coverage

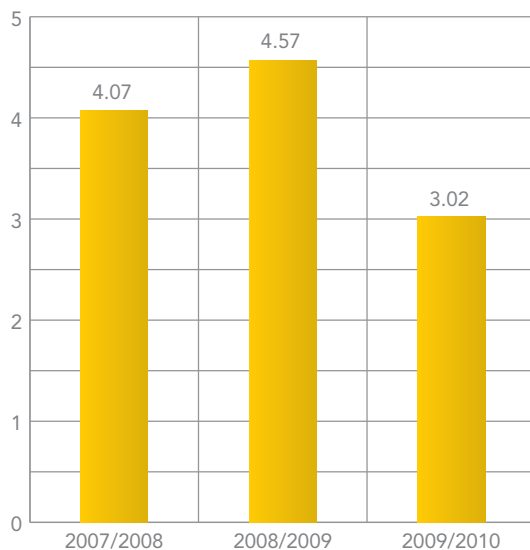


Figure 2.4: Outstanding Service Debtors to Revenue

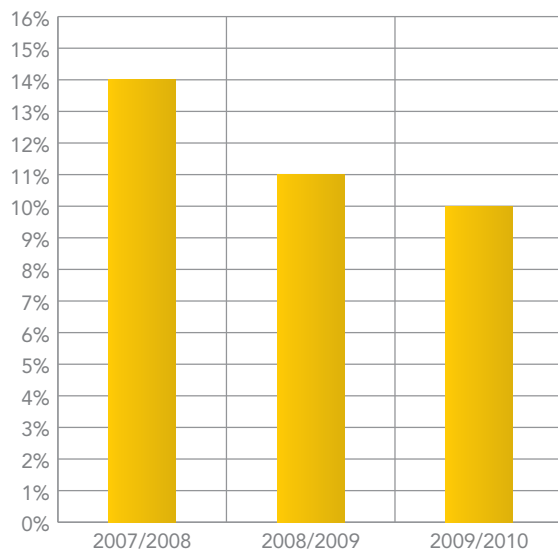
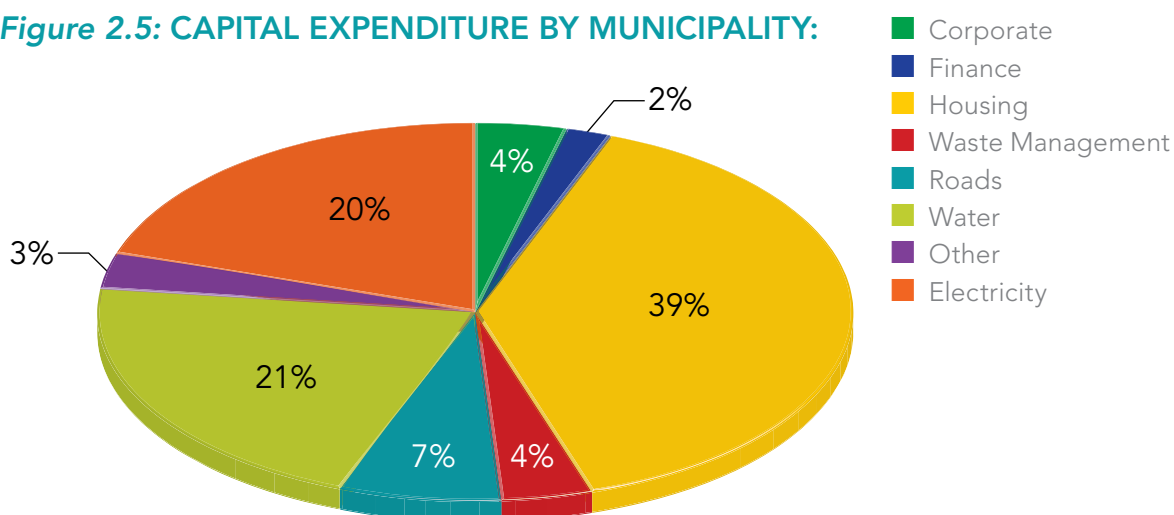


Figure 2.5: CAPITAL EXPENDITURE BY MUNICIPALITY:



MUNICIPAL BUDGETS, EXPENDITURE AND REVENUE SOURCES:

Table 2.8:

	% Variance between actual & budgeted expenditure	Variance	Budget	Actual spent
Revenue	0.99%	3 266 713	331 203 724	334 470 437
Operating expenditure	0.28%	862 611	306 146 814	307 009 425
Capital expenditure	-9.98%	-8 440 965	84 555 280	76 114 315

LONG TERM CONTRACTS

Listed below are the major multi year contracts that the municipality concluded during the 2009/10 financial year.

Table 2.9:

Contractor	Project	Project Value
Metvalue	Valuation information transfer	R 18,175
R-Data	Financial System	R 343,456
Geodebt	Credit Control system	R 86,208
Dicky Payne* Waardeerders	Property Valuations	R 229,946

*Siyakhula Valuers appointed for General Valuation to be implemented 1 July 2011.

COMPLIANCE WITH MFMA:

Table 2.10:

KEY PERFORMANCE AREAS	BASELINE 2007/08	TARGET 2008/09	ACTUAL 2008/09
Compiling financial statements complying with MFMA and GRAP	31 August 2008	31 August 2009	31 August 2009
Compiling a medium term budget for 2009/10	24th March 2009	31st March 2010	23th March 2010
Determination of tariffs for approval by Council	1st approval 22nd May 2009 2nd approval 30th June 2009	31st May 2010	24th May 2010
Submission of financial reports in terms of MFMA	Within 10 working days of month end	Within 10 working days of month end	Within 10 working days of month end
Implement measures to ensure an unqualified audit report	Unqualified audit report	Unqualified audit report	Unqualified audit report for 2008/2009
Verification of the Asset Register with the General Ledger	Asset Register = General Ledger	Asset Register = General Ledger	Asset Register = General Ledger
Perform a physical asset count whereby all movable assets are scanned and compared with the Asset Register		1 January 2010 – 30 April 2010	March – May 2010
Completion of General Valuations	(2) interim 8 Oct and 9 April	N/A	2 Interim valuations, October 2009 & June 2010



KEY PERFORMANCE AREA 4: Municipal Transformation and Organizational Development

Filling of Section 57 posts:

The Langeberg Municipality has a full staff complement at Section 57 level, allowing effective implementation of the service delivery strategy.

The Executive Management team, who are behind the achievement of the municipality's strategic goals during 2009/10, are:

- Mr. S. A. Mokweni – Municipal Manager
- Mr. M. J. Mhlom – Director Community Services
- Mr. J. de K. Jooste – Director Infrastructure Development
- Mr. C. F. Hoffmann – Chief Financial Officer
- Mr. A. W. J Everson – Director Corporate Services

Employment equity:

During 2009/10, there has been considerable improvement in employment equity statistics for females, however African figures have significantly decreased from 50 to 35.

Table: Total AppointmentEmployment Equity statistics per directorate as of June 2010.

Table 2.11:

Directorate	African	Colored	Indian	White	Total	Female	Male
Infrastructure development	15	24	0	5	44	2	42
Community services	12	16	0	8	36	14	22
Chief financial officer	4	6	0	1	11	5	6
Corporate services	2	4	0	0	6	4	2
Municipal manager's office	2	2	0	0	4	3	1
Total: 2009/10	35	52	0	14	101	28	73
Total: 2008/09	50	80	0	11	141	55	86

Vacancy Rate:

The vacancy rate has decreased in the last FY to 5.7%. Systems are in place, employees know what is expected from them and employees have realized the importance of keeping their jobs.

Learnerships and Bursaries:

27 learnerships were recorded during the 2009/2010 financial year, compared to 22 in the 2008/2009 financial year. The municipality granted 25 internal bursaries, which is an improvement from the 20 in 2008/2009.

HUMAN RESOURCE MANAGEMENT:

- The leave system was updated with more report programs to inform employees in advance to take their allocated leave before they forfeited it. This ensured that only 14 days were forfeited in the whole financial year.
- A project was launched to ensure that all employees had dependant nomination forms for the pension funds on their files. This ensured that when employees passed away all the relevant documents were in place.
- Sessions were held where employees were informed about debt counseling. An organization named PEG Finance held these sessions.
- A database was created to keep a record of all the employees' training courses.

Municipal budget spent on implementing workplace skills plan:

Below is information indicating the quantum of municipal budget allocated to skills development and the percentage spent.

Table 2.12:

Financial Year	Budget	Expenditure	Percentage spent
2009/2010	580,000,00	541,587,87	93
2008/2009	580,000,00	507,926,00	88
2007/2008	580,000,00	232,147,00	45
2006/2007	490,000,00	327,906,00	67

Performance management:

Significant strides were made in implementing Performance Management at both organizational and employee level.

- For the purpose of monitoring and evaluating the municipality's performance against the Service Delivery Budget and Implementation Plan, a corporate scorecard with high level objectives, indicators and targets was developed.
- Progress and performance against the scorecard was assessed every quarter and reported to the Mayoral Committee and Council.
- Section 57 Performance Agreements and Performance Plans were concluded in terms of the Municipal Regulations and were assessed on a quarterly basis.
- For objectivity and fairness, a Performance Evaluation Panel/Committee was established to evaluate Section 57 Annual Performance.
- The Oversight Committee was established for the sole purpose of adopting the Annual Report.

INFORMATION TECHNOLOGY (IT)

The Following key achievements were accomplished by the Information Technology (IT) Department during 2009/2010:

- Implementation of Disaster Recovery System Phase 1.
- Implementation of Prepaid Redundant System (Suprima).
- Appointment of new Internet Service Provider (ISP) MTN Business.
- Install and setup of Wireless Network Connectivity to one vending site per five (5) towns in the Langeberg Municipal Area and also Langeberg Municipal Remote Offices.

KEY PERFORMANCE AREA 5: Good Governance and Public Participation

WARD COMMITTEES:

The council has ten (10) fully functioning and effective wards and they are appointed for a period of two (2) years. Each ward committee has approximately ten members.

Table 2.13:

WARD COMMITTEE	CHAIRPERSON
Ward 1, Robertson	Cllr J. D. Burger
Ward 2, Robertson (Nkqubela)	Cllr S. W. Nyamana
Ward 3, Robertson	Cllr M. M. Carelse-Snyman
Ward 4, Bonnievale (Happy Valley)	Cllr E. J. Vollenhoven
Ward 5, McGregor	Cllr G. J. Fielies
Ward 6, Montagu (Ashbury)	Cllr M. W. H. du Preez (Speaker)
Ward 7, Montagu	Cllr J. Thomson
Ward 8, Bonnievale	Cllr S. W. van Eeden
Ward 9, Ashton	Cllr J. Adams
Ward 10, Ashton (Zolani)	Cllr N. E. Mpokotye

REPRESENTATIVE FORUMS:

Table 2.14:

NAME OF THE FORUM	COUNCILOR
Economic development	Cllr E. J. Vollenhoven
Governance and intergovernmental relations	Cllr S. J. Ngonyama
Human Resources management	Cllr E. J. Vollenhoven
Municipal finance	Cllr C. J. Grootboom
Municipal services	Cllr G. J. Fielies
Social development	Cllr O. C. Simpson

Section 79 Portfolio Committees and Chairpersons:

These were the portfolio committees and chairpersons during the past financial year.

Table 2.15: Portfolio Committees as at 30 June 2010.

COMMITTEE	CHAIRPERSON
Corporate services	Cllr E. J. Vollenhoven
Finance	Cllr C. J. Grootboom
Infrastructure development	Cllr S. J. Ngonyama
Community services	Cllr O. C. Simpson
Housing (from July 2009)	Cllr W. S. Nyamana

Portfolio Committee Meetings and Attendance 2008/09 and 2009/10:

Table 2.16:

Meetings	2008/09	% Attendance	2009/10	% Attendance
Portfolio committee meetings	39	83%	50	66.95%
Mayoral committee meetings	12	92%	10	81.25%
Special mayoral committee meetings	0	- - -	5	- - -
Council meetings	12	91%	11	85.83%
Special council meetings	4	86%	5	78%

Ward Based Planning:

Langeberg municipality has an effective ward based planning, which ensures the participation and involvement of communities and the municipal budget process.

No funds were allocated for Ward Based Capital Projects within the 2009/2010 financial year. The ten Ward Based Capital Projects priorities for the 2008/2009 financial year were all finalized except for only one in ward 9 that is still ongoing. Monitoring is done by the ward committee members on a regular basis.

Ward Capital projects were identified and prioritized and included in the draft Budget which culminated in an IDP/Budget consultative process from 12 April to 23 April 2010. All Ward Councilors and Ward Committees were part of these consultative interactions with their respective communities.

Deployment of Community Development Workers:

The Langeberg Municipality has embraced the use of effective CDWs to strengthen participative democracy in the municipality.

CLW AND RESPECTIVE WARDS

Table 2.17:

Name and Surname	Town/Area	Ward Deployed
Ms. Octavia Richards Liemens	Robertson	1 & 3
Ms. Lindiwe Kahla	Robertson–Nkqubela/Ashton-Zolani	2 & 10
Mr. Pieter Kortje	Bonnievale	4 & 8
Mr. Johannes Jansen	McGregor	5
Ms. Charmain Swanepoel	Montagu	6 & 7
Ms. Lucrecia Jansen	Ashton	9

Anti-corruption:

The municipality does not have a dedicated and responsible person for Anti-corruption and Fraud Prevention, however the Executive Management Team collectively takes responsibility for the function.

The Council has approved a Fraud Prevention Plan. Workshops were held on 29 and 30 June 2010 by the department: Cooperative Governance and Traditional Affairs with the Municipal Manager, Directors and Managers with regard to the implementation of Fraud Prevention Plans.

It should be noted that the following are done to prevent fraud:

- Setting an ethical culture
- Provide training to employees
- Implementing policies and procedures (for example the Disciplinary Code and Supply Chain Management Policy)
- Provide physical security for buildings
- Conduct employee vetting before employees are appointed

The following have been done to detect fraud:

- An internal audit unit has been established
- Management have taken steps against fraudulent actions
- Risks have been identified by the directors and an internal audit
- An audit committee has been established and approved the internal audit plan

Municipal Imbizos:

The Council accepted a Mayoral Imbizo Capital Budget Spending Program in September 2009 to present information on what was done during the 2008/2009 Financial Year and what will be done in the 2009/2010 financial year as per the program below:

MAYORAL IMBIZOS: CAPITAL BUDGET SPENDING

Table 2.18:

DATE	WARDS	TOWN	VENUE
15 September 2009	Wards 1 & 3	Robertson	Robertson Civic Hall
8 September 2009	Wards 4 & 8	Bonnievale	Happy Valley Community Centre
10 September 2009	Ward 9	Ashton	Barnard Community Hall
21 September 2009	Wards 6 & 7	Montagu	Wilhelm Thys Avenue Civic Centre
7 September 2009	Ward 10	Zolani	Community Hall
5 October 2009	Ward 2: NO MEETING: Due to non attendance		
6 October 2009	Ward 5 NO MEETING: Due to non attendance		

BUDGET IMBIZO: 2010/11 - 2012/13

During the month of April 2010, information and consultative meetings were held in all ten wards. Community Liaison Workers assisted with the distribution of flyers and load hailing with the traffic department in all ten wards. All the interested organizations and the individuals of all sectors were invited to attend the above-mentioned scheduled meetings per ward.

Budget/Tariff/IDP Consultative Community Meetings:

Table 2.19:

DATE	WARD	TOWN	VENUE	OFFICIAL/ COUNCILOR DEPLOYED
12 April 2010	1	Robertson	Town Hall	C. F. Hoffmann; Cllr Simpson; C. Matthys; O. G. Richards Liemens
21 April 2010	2	Robertson	Nkqubela Hall	J. Mhlom; Cllr Simpson; J. Mfutwana; Ms. L. Kahla
13 April 2010	3	Robertson	Civic Centre	Mayor; C. F. Hoffmann; C. Matthys; Ms. O. G. Richards Liemens
19 April 2010	4	Bonnievale	Happy Valley Community Center	Cllr Vollenhoven; Mr. Jooste; C. Matthys; P. Kortje; Mr A. W. J Everson
22 April 2010	5	McGregor	Methodist Church	Mayor; C. Hoffman; C. Matthys; J. Jansen; Mr A. W. J Everson
12 April 2010	6	Montagu	Wilhelm Thys Avenue Hall	Cllr Grootboom; J. Mhlom; C. Swanepoel; J. Mfutwana
13 April 2010	7	Montagu	Hoffmeyer Hall	Cllr Grootboom; J. Mhlom; C. Swanepoel; J. Mfutwana
20 April 2010	8	Bonnievale	Chris Van Zyl Hall	Cllr Vollenhoven; Mr. Jooste; C. Matthys; P. Kortje
19 April 2010	9	Ashton	Town Hall	Cllr Vollenhoven; Mr. J. Mhlom; J. Mfutwana; L. Kahla
19 April 2010	10	Ashton	Zolani Community Hall	Cllr Vollenhoven; Mr. J. Mhlom; J. Mfutwana; L. Kahla

Oversight Committee:

The oversight committee was established and convened on the 23 March 2010 and 25 March 2010 to consider the Annual Report and recommended that the Council approve the annual report without reservations.

Table 2.20:

Members:	Name of the Political Party
Cllr R. de Jong	DA
Cllr S. W. Nyamana	ANC
Mr J. R. Swanepoel	WCC
Mr T. Van der Merwe	ID

INTERNAL AUDIT

To maintain the oversight of internal controls, financial reporting and compliance with regulatory matters, Langeberg Municipality's Audit Committee has been functional from 1 August, 2006 and members were appointed for a period of 3 years according to the terms in Section 166 (1) of Act 56 of 2003 – Local Government: Municipal Finance Management Act, 2003.

During 2009/2010 the Audit Committee had 2 members, and the third committee member position was vacant. The Committee convened 5 meetings compared to 5 meetings in the 2008/09 financial year.

Table 2.21:

Audit Committee members	Number of meetings in 2008/09	Committee member attendance	Number of meetings: 2009/10	Committee member attendance
Dr. B. van Rensburg Chairperson:	5	Attended 5	5	Attended 5
Mr. P. Dreyer	5	Attended 5	5	Attended 4

