

ANNEXURE C – FEES

PROVISION OF INFORMATION: FEES IN RESPECT OF PUBLIC

AND PRIVATE BODIES (Regulation 22)

		PUBLIC BODIES	PRIVATE BODIES
1.	Request fee payable by every requester (Public Bodies)	R 100	R 140
2.	Photocopy of A4-Size Page	R 1.50	R 2.00
	Photocopy of A3-Size Page	R 3.00	R 5.00
3.	Printed Copy of A4-size Page	R 8.00	R 10.00
4.	For a copy in a computer-readable form on:		
	4.1. Flash drive (to be provided by requestor)	R 40.00	R 40.00
	4.2. Compact Disc Provided by requester	R 60.00	R 60.00
5.	For a transcription of visual images per A4-size page	R 7.50	R 8.00
6.	Copy of visual images	Depend on Quotation from Service Provider	
7.	Transcription of an audio record, per A4-size pages	R 24.00	R 24.00
8.	Copy of an audio record on:		
	8.1. Flash drive (to be provided by Requester)	R 40.00	R 40.00
	8.2. Compact Disc Provided by requester	R 60.00	R 60.00
9.	To search for and prepare the record for disclosure for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation.	R 100.00	R 145.00
	To not exceed a total cost of	R 300.00	R 435.00
10	Deposito: if search exceeds 6 hours	R 200.00	R 200.00
11.	Postage, e-mail or any other electronic transfer (per A4 page)	R 6.00	R 6.00