

13. **Consideration of Reports / Oorweging van Verslae**

13.1 **Reports submitted to Council for consideration (A items)**
Verslae voorgelê aan die Raad vir oorweging (A items)

B 4354 **APPLICATION FOR THE USAGE OF VANDALISED BUILDING ON HAPPY VALLEY SPORTS GROUND ~ "INTERKERKLIKE GEBEDSKRINGE VAN SUIDER AFRIKA" (17/8/3/2/1) (SUPERINTENDENT: FACILITIES AND SWIMMING POOLS)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That a report be compiled to indicate which projects will have to be ceased in order to obtain sufficient funds to repair the vandalized buildings at the Happy Valley Sports Grounds in Bonnievale and the King Edward Stadion in Montagu, before a decision about the repairs of the buildings is made.

Dat 'n verslag voorberei word om aan te dui watter projekte gestop sal moet word ten einde genoegsame fondse te bekom om die gevandaliseerde geboue by die Happy Valley Sportsgronde in Bonnievale en die King Edward Stadion in Montagu te herstel, alvorens 'n besluit oor die herstel van die geboue geneem word.

B 4381 **APPLICATION FOR HIRING A PORTION OF SKILPADHOOGTE, (2,7 HA), MCGREGOR (7/2/3/1/3) (CHIEF CLERK: PROPERTY ADMINISTRATION)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the report be referred back in order to await the new report on this matter which will be submitted during September / October 2013.

Dat die verslag terugverwys word in afwagting op die nuwe verslag oor hierdie saak, wat gedurende September / Oktober 2013 voorgelê sal word.

A 2874 **RESUBMISSION: OCCUPATIONAL HEALTH AND SAFETY POLICY (4/7/7) (MANAGER: LABOUR RELATIONS)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the Occupational Health and Safety Policy be approved and implemented.

Dat die Beroepsgesondheid en Veiligheidsbeleid goedgekeur en implimenteer word.

A 2875 **IMPLEMENTING BATHO PELE STRATEGY (4/7/9) (MANAGER: GOVERNANCE SUPPORT)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

1. That the implementing of the Batho Pele Strategy be noted.

Dat kennis geneem word van die implementering van die Batho Pele Strategie.

2. That the implementing of the Batho Pele Strategy also be extended to the various Managers and

Directors of Langeberg Municipality.

Dat die implementering van die Batho Pele Strategie ook uitgebrei word na die Bestuurders en Direkteure van die Langeberg Munisipaliteit.

A 2876 **FINANCIAL REPORTING IN TERMS OF THE MONTHLY BUDGET STATEMENT FOR THE PERIOD OF MAY 2013 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

A 2877 **FINANCIAL POSITION OF MUNICIPALITY ON 30 APRIL 2013 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That the financial position of the Municipality as at 30 April 2013 be noted.

Dat kennis geneem word van die finansiële posisie van die Munisipaliteit soos op 30 April 2013.

2. That the format of the report be amended to reflect the "more than 30 days in arrears" and not the "current arrears" as the latter column creates a incorrect impression of the outstanding debts of the month.

Dat die formaat van die verslag verander word om eerder die "meer as 30 dae agterstallig" te reflekteer en nie die "huidige agterstand" nie, aangesien laasgenoemde kolom 'n onjuiste indruk gee van die uitstaande skulde vir die maand.

A 2878 **DUE DATE FOR PAYMENT OF ACCOUNTS IN JANUARY (5/10/B) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That the due date for payment of accounts in January every year, be changed from 15 to 7 January, to ensure that the due date for payment of accounts are the same throughout the year.

Dat die betaaldatum vir diensterekeninge in Januarie elke jaar, aangepas word vanaf 15 tot 7 Januarie, om te verseker dat die betaaldatum vir diensterekeninge regdeur die jaar dieselfde is.

2. That personnel be made available to man the cashiers' desks at the various pay points during the holiday period.

Dat personeel beskikbaar gestel word om die kassierpunte by die onderskeie betaalpunte te beman gedurende die vakansietydperk.

A 2879 **WRITING OFF AN OUTSTANDING AMOUNT FOR RENT/SERVICES – JD SINCLAIR (5/12/1) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the outstanding amount of R 53 877.43 on the account of JD Sinclair (Account Nr 572000010041) be written off.

Dat die uitstaande bedrag van R 53 877.43 op die rekening van JD Sinclair (Rekening Nr 572000010041) afgeskryf word.

A 2880 **REQUEST FOR WRITING OFF AN OUTSTANDING AMOUNT FOR WATER – ESH MATTHEYS (5/12/1) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That the water charges for April 2013, May 2013 and June 2013 on the account of Ms Mattheys (Account Nr 463020800018) be based on the average consumption for the previous six months of 28 kilolitre per month and that the remainder of the charges be written off.

Dat die heffings vir water vir April 2013, Mei 2013 en Junie 2013 op die rekening van Me Mattheys (Rekening Nr 463020800018) gebaseer word op die gemiddelde verbruik van ses maande voor die pypbreek en dat die oorblywende bedrae afgeskryf word.

2. That the Chief Financial Officer submit a report indicating where there are “red flags” built into the system to indicate when a consumer exceeds his / her normal monthly usage.

Dat die Hoof Finansiële beampte ‘n verslag voorlê wat aandui watter “rooi vlae” in die stelsel ingebou is wat aandui wanneer ‘n bepaalde rekening sy gemiddelde verbruik oorskry.

A 2881 **RESUBMISSION: ROBERTSON LANDBOUGENOOTSAP – REQUEST FOR EXEMPTION FROM RATES (5/12/4) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the report be referred back for resubmission and re-discussion.

Dat die verslag terugverwys word vir hervoorlegging en herbespreking.

A 2882 **ATTENDANCE OF THE NAMIBIAN TOURISM EXPO – 29 MAY 2013 TO 1 JUNE 2013 (12/2/3/3) (MANAGER: SOCIAL DEVELOPMENT)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That the contents of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

2. That Council consider attending the 2014 Namibian Expo.

Dat die Raad die bywoning van die 2014 Namibian Expo oorweeg.

A 2883 **DRAFT - TREE MANAGEMENT POLICY (9/2/1/9) (ASSISTANT MANAGER: PARKS AND AMENITIES)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That the Tree Management Policy be adopted in principle and be advertised.
2. That the comments, if any be integrated into the document for submission to Council for consideration of the final adoption of the policy framework.

A 2884 **PROPOSED TERMS OF REFERENCE FOR THE ESTABLISHMENT OF A LOCAL ECONOMIC DEVELOPMENT PARTNERSHIP (12/2/1/13) (MANAGER LOCAL ECONOMIC DEVELOPMENT)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That Council approve the proposed Terms of Reference for the establishment of a Local Economic Development Partnership.
2. That the chairperson of the Local Economic Development Partnership be a councillor and that the Executive Mayoral Committee appoint such a chairperson.

A 2885 **REPORT-BACK ON YOUTH SUMMIT – 5 AND 6 JULY 2013 (12/2/3 15) (MANAGER: SOCIAL DEVELOPMENT)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

1. That the process to date be noted.
2. That the report be referred back for discussion as a matter of urgency at the next Executive Management Team (EMT) meeting.

A 2886 **REQUEST FOR APPROVAL : SIGNING OF MEMORANDUM OF COOPERATION : LOCAL ECONOMIC DEVELOPMENT (12/2/1/13) (MUNICIPAL MANAGER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the Executive Mayor be delegated to sign the Local Economic Development Memorandum of Cooperation (MOC).

Dat die Uitvoerende Burgemeester gemagtig word om die Memorandum van Samewerking in Plaaslike Ekonomiese Ontwikkeling te teken.

A 2887 **SPORT FIELDS SAFETY PLAN (9/2/1/9) (SUPERINTENDENT: FACILITIES AND SWIMMING POOLS)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the Sport Fields Safety Plan be adopted.

Dat die Sportveld Veiligheidsplan aanvaar word.

A 2888 **POLICY - INFORMATION SECURITY & END-USER INFORMATION SECURITY (9/2/1/9) (NETWORK ADMINISTRATOR)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the Information Security and End-user Security Policy be approved by Council.

Dat die Informasie Sekuriteitbeleid deur die Raad aanvaar word

A 2889 **RESUBMISSION ~ DRAFT HOUSING POLICY (17/5/R) (MANAGER: HOUSING ADMINISTRATION)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the draft Housing Policy be noted and that it be advertised for comments.

Dat kennis geneem word van die konsep Behuisingsbeleid en dat die beleid geadverteer word vir kommentaar.

A 2890 **REPORT ON NEW HOUSING NORMS AND STANDARDS PROVINCIAL AND LOCAL RESPONSE DEPARTMENT HUMAN SETTLEMENTS BRIEFING (17/5/R) (MANAGER: HOUSING ADMINISTRATION)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the report on New Housing Norms and Standards be noted.

Dat kennis geneem word van die verslag oor Nuwe Behuising Norme en Standaarde.

A 2891 **STATUS QUO REPORT - REVIEW OF THE LANGEBERG LOCAL MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK (SDF) AND HUMAN SETTLEMENT PLAN (HSP) - INCEPTION REPORT / PROCESS PLAN (9/2/1/5) (MANAGER: TOWN PLANNING)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

1. That Council note the project plan and activities / deliverables that will guide the Spatial Development Framework (SDF) and Human Settlement Plan (HSP).
2. That the community be well informed about the second round of the implementation of the Public Participation Process.

A 2892 **TRANSPORTATION STUDY FOR ROBERTSON CENTRAL BUSINESS DISTRICT (17/3/1/1/5) (DIRECTOR: ENGINEERING SERVICES)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the Transportation study for Robertson Central Business District be noted.

Dat kennis geneem word van die Vervoerstudie vir Robertson Sentraal Besigheidsgebied.

A 2893 **NAMING OF NEW STREETS IN ASHTON (15/1/12/1) (ASSISTANT TOWN AND REGIONAL PLANNER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the following street name in Ashton be approved, as shown on the plan referenced ASH-LBM-SN4(March 2013): **Olyfboomstraat / Olyfboom Street**

A 2894 **APPROVAL FOR WASTE MANAGEMENT BY-LAWS FOR THE LANGEBERG MUNICIPALITY**
(9/2/1/5) (MANAGER: SOLID WASTE MANAGEMENT)

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

1. That the Langeberg Municipal Council in principle approve the By-Law in Solid Waste Management.
2. That the requisite promulgation procedures be followed in order to advertize the proposed By-Law in Solid Waste Management for public comment.
3. That a meeting be arranged with all the Agricultural Associations in the Langeberg municipal area to discuss this proposed By-Law and the implementation thereof, whereafter it be submitted to Council for final adoption.

A 2895 **PROMULGATION OF WATER SERVICES INTERMEDIARY AND PROVISION OF WATER AND SANITATION SERVICES TO RESIDENTS ON PRIVATELY OWNED LAND BY-LAWS**
(9/2/1/5)(MANAGER CIVIL ENGINEERING SERVICES)

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

1. That the Water Services Intermediary and Provision of Water and Sanitation Services to residents on Privately Owned Land By-Laws for Langeberg Municipality be approved in principle and be advertized for public comment.
2. That a meeting be arranged with all the Agricultural Associations in the Langeberg Municipal area to discuss this By-Law and the implementation thereof.
3. That after the processes under 1 and 2 above have been completed it be submitted to Council for final adoption.

A 2896 **SUBMISSION OF IMPLEMENTATION OF AUDIT PLAN – MARCH TO APRIL 2013 (5/14/R)**
(INTERNAL AUDITOR)

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the implementation of the Audit Plan for March to April 2013 be noted.

Dat die kennis geneem word van die uitvoering van die Ouditplan vir Maart tot April 2013.

A 2897 **SUBMISSION OF INTERNAL AUDIT FEEDBACK REPORTS – NOVEMBER 2012 TO APRIL 2013**
(5/14/R) (INTERNAL AUDITOR)

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the Internal Audit Feedback reports for November 2012 to April 2013 be noted.

Dat die kennis geneem word van die Interne Terugvoeringverslae vir November 2012 tot April 2013.

A 2898 **SUBMISSION OF MINUTES OF AUDIT COMMITTEE MEETINGS – MARCH 2013 (5/14/R) (INTERNAL AUDITOR)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the minutes of the Audit Committee Meetings for March 2013 be noted.

Dat kennis geneem word van die notules van die Oudit komitee vergaderings vir Maart 2013.

A 2899 **SUBMISSION OF QUARTERLY FEEDBACK OF AUDIT COMMITTEE – JUNE 2013 (5/14/R) (INTERNAL AUDITOR)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the quarterly feedback report of the Audit Committee for June 2013 be noted.

Dat kennis geneem word van die kwartaalike terugvoerverslag van die Ouditkomitee vir Junie 2013.

A 2900 **SWIMMING POOL SAFETY PLAN (17/8/1/R) (SUPERINTENDENT: FACILITIES AND SWIMMING POOLS)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the Swimming Pool Safety Plan be adopted.

Dat die Swembad Veiligheidsplan aanvaar word.

A 2903 **EXPENDITURE OF THE 2012/2013 OPERATIONAL BUDGET MEASURED BY THE DEPARTMENTAL SDBIPS FOR THE FOURTH QUARTER (5/1/3) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the SDBIP Report for the fourth quarter of the 2012/2013 financial year be noted.

Dat kennis geneem word van die SDBIP Verslag vir die vierde kwartaal van die 2012/2013 finansiële jaar

A 2904 **DEVELOPMENT OF A NEW LANDFILL SITE FOR LANGEBERG MUNICIPALITY (DIRECTOR: ENGINEERING SERVICES)**

See Item A 2913.

A 2905 **ESTABLISHMENT OF A VALUATION APPEAL BOARD: FILLING OF VACANCIES (4/3R) (MANAGER: TOWN PLANNING)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013

This item served before Council on 29 August 2013

Eenparig Besluit / Unanimously Resolved

That the following members be recommended to the MEC for Local Government and Housing to serve on the Valuation Appeal Board for Langeberg Municipality:

Chairperson: Mr BC Esterhuysen
Other Members: HO Wiggins (Professional Valuer)

A 2906 **NEW PLANNING LEGISLATION – IMPLICATIONS FOR MUNICIPAL READINESS : (NATIONAL SPATIAL PLANNING AND LAND USE MANAGEMENT ACT (SPLUMA), WESTERN CAPE LAND USE PLANNING BILL (LUPA) TO REPLACE LUPO 15/1985(15/1/1) (MANAGER: TOWN PLANNING)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the information contained in Provincial Circular L2/2013 from the Department of Environmental Affairs and Development Planning be noted.

A 2907 **SUBMISSION OF THE 2014 / 2015 BUDGET AND IDP PROCESS PLAN (5/1/1) (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the submitted 2014/2015 Budget and IDP Process Plan be approved.

Dat die voorgelegde 2014/2015 Begroting en GOP Prosesplan goedgekeur word.

A 2911 **CONTROL OF INFORMAL SETTLEMENTS WITHIN LANGEBERG MUNICIPALITY (9/5/9/1) (DIRECTOR ENGINEERING SERVICES)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the Access to Basic Services Business Plan be amended to only include the installation of additional basic services at the McGregor and Mandela Square informal settlements, whereafter the Plan be instituted in order that the funds not be forfeited.

A 2912 **FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JULY 2013 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

A 2913 **DEVELOPMENT OF A NEW LANDFILL SITE FOR LANGEBERG MUNICIPALITY (9/2/1/5)**
(Amended) **(DIRECTOR: ENGINEERING SERVICES)**

Hierdie verslag het voor die Raad gedien op 29 Augustus 2013
This item served before Council on 29 August 2013
Besluit / Resolved

1. That the new regional landfill site at Worcester, that is being developed by Cape Winelands District Municipality for Langeberg, Witzenberg and Breede Valley Municipalities, be identified as the preferred alternative for a new landfill site for Langeberg Municipality.
2. That engagements with the other municipalities involved in the regional landfill site namely Witzenberg Municipality, Breede Valley Municipality and Cape Winelands District Municipality be initiated to discuss a model and agreement for the mutual management and monitoring of the regional landfill site.
3. That the acquisition of Stockwell Farm, known as Portion 1 of the Farm Stockwell Nr 337 Ashton, not be proceeded with in view of recommendation 1 above.

13.2 **Reports submitted to Council for consideration (AA items)**
Verslae voorgelê aan die Raad vir oorweging (AA items)

13.3 **Reports dealt with in terms of the delegated powers by the Executive Mayoral Committee (B & BB items)**
Verslae afgehandel deur die Uitvoerende Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B& BB items)

That the contents of the reports, dealt with by the Executive Mayoral Committee in terms of its delegated powers, be noted by Council.

Dat die Raad kennis neem van die verslae wat die Uitvoerende Burgemeesterskomitee in terme van sy gedelegeerde bevoegdhede hanteer het.