

MINUTES OF AN ORDINARY MEETING OF COUNCIL OF THE LANGEBOG MUNICIPALITY
HELD ON 26 FEBRUARY 2019 AT 10H00 IN THE COUNCIL CHAMBERS
MUNICIPAL OFFICES, CHURCH STREET, ROBERTSON

12. **Oorweging van Verslae / Consideration of Reports:**

12.1 **Reports submitted to Council for consideration (A Items)**
Verslae voorgelê aan die Raad vir oorweging (A-Items)

A 3759 QUARTERLY REPORT : BREËRIVIER WYNLAND LANDELIKE ONTWIKKELINGS VERENIGING : 01 OCTOBER 2018 TO 31 DECEMBER 2018 (12/2/3/24) MANAGER: SOCIAL DEVELOPMENT

This item served before an Ordinary Meeting of Council on 26 February 2019
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the Quarterly Report of the Breërivier Wynland Landelike Ontwikkelings Vereniging for the period 01 October 2018 to 31 December 2018 be accepted.

A 3760 QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: OCTOBER – DECEMBER 2018 (9/2/1/9) DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT

This item served before an Ordinary Meeting of Council on 26 February 2019
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the report for the period October to December 2018.

A 3761 MONTHLY REPORTS FROM THE LOCAL TOURISM ASSOCIATIONS – DECEMBER 2018 (12/2/3/3) MANAGER: SOCIAL DEVELOPMENT

This item served before an Ordinary Meeting of Council on 26 February 2019
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the report from the Local Tourism Associations for December 2018 be noted

A 3762 OVERSIGHT REPORT IN RESPECT OF 2017/2018 ANNUAL REPORT FOR THE LANGEBOG MUNICIPALITY (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)

This item served before an Ordinary Meeting of Council on 26 February 2019
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the Annual Report for 2017/2018 be considered and adopted by Council without reservations.

Dat die Jaarverslag vir 2017/2018 oorweeg word en sonder voorbehoud aanvaar word deur die Raad

A 3763 REQUEST TO RETRACT THE REVERSIONARY CLAUSE ~ ALLOCATION OF THE GELUKSHOOP FARM TO BONNIEVALE WORKERS EMPOWERMENT TRUST (17/7/1) (MANAGER: SOCIAL DEVELOPMENT)

This item served before an Ordinary Meeting of Council on 26 February 2019
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019
Eenparig Besluit / Unanimously Resolved

1. That a visit to the Gelukshoop Farm be arranged for interested Councillors during March 2019.
2. That the Bonnievale Workers Empowerment Trust be invited to do a presentation to Council on 26 March 2019 about the state of the affairs of the Gelukshoop Farm, which presentation should include the most recent financial statements.

A 3764 DONATIONS IN TERMS OF THE GRANT-IN-AID PROCESS (5/15/1/2) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That the report be referred back and that those organisations that Councillors are aware of in their wards, be informed to submit the audited annual financial statements or proof of expenditure.
2. That the report be resubmitted to the Council meeting of 26 March 2019.
3. That in future the Ward Councillors and Ward Committees annually assist in contacting deserving applicants to apply for grants-in-aid and that organisations be informed via the media, website and by word of mouth that the Municipality will be advertising and sessions be arranged per ward with regards to the required documentation such as the business plans, motivation, audited financial statements, etc.

A 3765 REPORT-BACK: RWANDAN VISIT BY DELEGATION FROM LANGEBOG MUNICIPALITY ~ 19 TO 22 NOVEMBER 2018

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

A 3766 APPLICATION TO PURCHASE A PORTION OF ERF2 (± 3074M²), NKQUBELA ROBERTSON (7/2/3/2/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that a portion of erf 2, (±3 074m²) Nkqubela, Robertson is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

Dat dit bevestig word dat 'n gedeelte van erf 2 (±3 074m²), Nkqubela, Robertson nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie.(S14 van die MFMA 2003, Wet 56 van 2003)
2. That the application of Ms N Mbinda to purchase a portion of erf 2 (±3 074m²), Nkqubela, Robertson not be approved.

Dat die aansoek van Me N Mbinda om 'n gedeelte van erf 2 (±3 074m²), Nkqubela, Robertson te koop nie goedgekeur word.
3. That a land surveyor be appointed to provide a sketch plan showing the boundaries of the site proposed to be sold, the boundaries of all adjoining erven and lease areas, the positioning of all existing engineering services and proposed road access.

Dat 'n landmeter aangestel word om 'n sketsplan te voorsien wat die grenslyne van die voorgestelde terrein wat vervreem gaan word aandui, die grenslyne van alle aanliggende erwe en huur areas, the posisie van alle bestaande ingenieursdiens sowel as die voorgestelde toegang na die erf.
4. That the portion of land as identified on the sketch plan of the land surveyor be alienated by way of public tender subject to the following conditions:

Dat die gedeelte grond soos identifiseer op die liggingsplan van die landmeter by wyse van publieke tender verkoop word onderworpe aan die volgende voorwaardes:
 - 4.1 That the selling price be determined based on a reasonable market value certificate.

Dat die verkoopprijs van die eiendom bereken word, baseer op 'n billike markwaarde sertifikaat.

- 4.2 That a deposit of 10% be payable at the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

Dat 'n deposito van 10% betaal word by ondertekening van die koopvooreenkoms en dat die restant van die kooprijs teen registrasie betaalbaar is.

- 4.3 That the purchaser lodge an application in terms of LLUP Bylaw, 2015 for rezoning and subdivision of the portion of land as identified on the surveyor's sketch plan for his/her own account. The sale of land will only be concluded once the applications have been approved.

Dat die koper aansoek doen in terme van LLUP Bywet, 2015 vir hersonering en onderverdeling van die gedeelte soos identifiseer op die sketsplan van die landmeter vir sy/haar rekening. Die verkoop van die grond sal slegs finaliseer word nadat die nodige goedkeuring ontvang is.

- 4.4 That the purchaser be responsible for all the connection fees for municipal services rendered to the property.

Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.

- 4.5 That the purchase deal be finalized within a period of 8 months in which all Town Planning approvals have to be finalized after allocation of the property, failing which the offer will expire irrevocably.

Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word waarbinne alle Stadbesplanningsgoedkeurings verkry moet word, by versuim waarvan, die aanbod onherroeplik verval.

A 3767 PROGRESS REPORT - NOTIFICATION & APPROVAL OF THE NEW HOUSING PIPELINE (ACTING MANAGER HOUSING : DEPARTMENT COMMUNITY SERVICES)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That an addition of 3 projects be made, namely Bruwer's Grounds (portion erf 197), Zandvliet & Strydom Street, to the Housing Pipeline as approved by Council Resolution A3669 of 31 July 2018, as reflected in the attached Progress Report.

Dat 'n addisionele 3 projekte toegevoeg word, naamlik Bruwer Gronde (gedeelte erf 197), Zandvliet & Strydomstraat, tot die Behuisingspylyn soos goedgekeur deur Raadsbesluit A3669 van 31 Julie 2018 en soos weerspieël in die aangehegte Vorderingsverslag.

2. That Council takes note of the content of the New Housing Pipeline progress report as submitted.

Dat die Raad kennis neem van die inhoud van die Nuwe Behuisingspylyn vorderingsverslag soos voorgelê.

A 3768 RISK MANAGEMENT COMMITTEE - RISK IDENTIFICATION AND ASSESSMENT METHODOLOGY; FRAUD PREVENTION AND RESPONSE PLAN; RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 2; AND RISK REGISTER – 2018 / 2019 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That the newly developed Risk Identification & Assessment Methodology and Fraud Prevention & Response Plan of 2018/19 be approved by Council.
2. That the contents of the Risk Management Committee Report for Quarter 2 of 2018/19 and the updated Risk Register be noted by Council.

A 3769 COMPILING OF THE 2017/2018 ADJUSTMENT BUDGET ~ UNAUTHORISED EXPENDITURE AND APPROVAL IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE (- 2017/2018) (CHIEF FINANCIAL OFFICER)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That the unauthorised expenditure of R 6 447 312 be authorised in terms of Section 32(2)(a)(i) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and that the 2017/2018 adjustment budget be approved in terms of Section 23(6) of the Municipal Budget and Reporting Regulations.
2. That the irregular expenditure amount of R 836 508 in terms of Section 32 (2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), after investigation by a council committee, be certified by Council as irrecoverable and be written off by Council.

A 3770 ROBERTSON CONCERNED RESIDENTS ASSOCIATION: HEYL LAND - WOLFKLOOF (10/3/4) (MUNICIPAL MANAGER)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That Council notes the contents of the report.

Dat die Raad kennis neem van die inhoud van die verslag

2. That the Robertson Concerned Residents Association be invited to present their case directly to Council at a future meeting about the reasons why they should be formally registered as an interested and affected party vis-à-vis the development of the Heyl land.

A 3771 FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – JANUARY 2019 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

That the contents of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

A 3772 COMPILING OF THE 2018 / 2019 ADJUSTMENT BUDGET (5/1/1 - 2018/2019) (CHIEF FINANCIAL OFFICER)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That the Adjustments Budget for 2018 / 2019 be approved.
2. That the grant amount of R 500 000 (Cape Winelands District Municipality) that was initially earmarked for *EPWP Project Assistance* be moved to the Capital Budget Sport Fields as per latest approved business plan.
3. That the Capital Budget *Project for the Installation of Basic Services for Water* be reduced with R 1000 000 and that the amount be moved to 2019 / 2020.

A 3773 KEY PERFORMANCE INDICATORS TO BE INCLUDED / AMENDED - THE TOP LAYER SDBIP (2018 / 2019) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

That Council approves the inclusion / amendment to the KPI's on the Top level SDBIP's for 2018 / 2019, as reflected below:

KPI'S TARGETS TO BE AMENDED ON THE TOP LAYER SDBIP:

1.

KPI Ref.	Directorate	Sub directorate	KPI	Targets			
				Q1	Q2	Q3	Q4
TL 58	Finance	Revenue Services	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for water or have pre paid meters as at 30 June 2019	15 000	15 000	15 000	15 000

To change to

KPI Ref.	Directorate	Sub directorate	KPI	Targets				Reason for amendment
				Q1	Q2	Q3	Q4	
TL 58	Finance	Revenue Services	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for water or have pre paid meters as at 30 June 2019	14 000	14 000	14 000	14 000	After the 2017/18 AG Audit, duplications were picked up. Targets therefor needs to be reviewed.

2.

KPI Ref.	Directorate	Sub directorate	KPI	Targets			
				Q1	Q2	Q3	Q4
TL 59	Finance	Revenue Services	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters as (Excluding Eskom areas) at 30 June 2019	19 000	19 000	19 000	19 000

To change to

KPI Ref.	Directorate	Sub directorate	KPI	Targets				Reason for amendment
				Q1	Q2	Q3	Q4	
TL 59	Finance	Revenue Services	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters as (Excluding Eskom areas) at 30 June 2019	15 000	15 000	15 000	15 000	After the 2017/18 AG Audit, duplications were picked up. Targets therefor needs to be reviewed.

3.

KPI Ref.	Directorate	Sub directorate	KPI	Targets			
				Q1	Q2	Q3	Q4
TL 60	Finance	Revenue Services	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the	15 000	15 000	15 000	15 000

			number of water closets (toilets) and which are billed for sanitation/sewerage as at 30 June 2019				
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To change to

KPI Ref.	Directorate	Sub directorate	KPI	Targets				Reason for amendment
				Q1	Q2	Q3	Q4	
TL 60	Finance	Revenue Services	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and which are billed for sanitation/sewerage as at 30 June 2019	14 000	14 000	14 000	14 000	After the 2017/18 AG Audit, duplications were picked up. Targets therefor needs to be reviewed.

4.

KPI Ref.	Directorate	Sub directorate	KPI	Targets			
				Q1	Q2	Q3	Q4
TL 61	Finance	Revenue Services	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2019	15 000	15 000	15 000	15 000

To change to

KPI Ref.	Directorate	Sub directorate	KPI	Targets				Reason for amendment
				Q1	Q2	Q3	Q4	
TL 61	Finance	Revenue Services	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2019	14 000	14 000	14 000	14 000	After the 2017/18 AG Audit, duplications were picked up. Targets therefor needs to be reviewed.

KPI'S TO BE INCLUDED ON THE TOP LAYER SDBIP:

KPI Ref.	Directorate	Sub directorate	KPI	Unit of measurement	Reason for inclusion	Targets	
						Q3	Q4
-	Community Services	Fire and Disaster Management	Spend 100% of the total amount budgeted to purchase Fire Service Equipment by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Fire Fighters in need of protective clothing.	0%	100%
TL36	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to replace the 11Kv switchgear of Ashton Main Substation by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%

TL37	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted for the upgrade of the 11Kv Line in Stockwill by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL38	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted for the installation of the 11Kv switchgear in Brinks Substation by 30 June 2019 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL39	Engineering Services	Electrical Engineering	Purchase and Replace 11Kv Oil Insulated Switchgears by 30 June 2019	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL40	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted for the upgrade of the 11Kv Line to Poortjieskloof by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL41	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to upgrade the McGregor/Boesmansriver 11Kv Line by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL42	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to replace the 66Kv Switchgear (Goudmyn and Le Chasseur Substations) by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL43	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to upgrade Bonnievale Main Substation by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%

TL44	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to re-route the McGregor 11Kv Line at McGregor Sport fields by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL45	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to upgrade the 11Kv Cable Feeder from White Street Substation to Van Zyl Street Hospital Substation by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL46	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted for the upgrade of the Goedemoed 11Kv Line by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL47	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted to replace the 66Kv Transformers at Robertson Main Substation by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%
TL48	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted for the upgrade of the 11Kv Line at Buitekantstraat in McGregor by 30 June 2019 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefore KPI's must be returned to the SDBIP.	0%	100%
TL49	Engineering Services	Electrical Engineering	Spend 100% of the total amount budgeted for the INEP GRANT electrification projects by 30 June 2019 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	KPI was part of the original budget. Expenditure occurred against votes. Therefor KPI's must be returned to the SDBIP.	0%	100%

A 3774 REVISED BUDGET ALLOCATION OF R 500 000 FROM CAPE WINELANDS DISTRICT MUNICIPALITY - PROJECTS & MAINTENANCE OF SPORTS FIELDS (DIRECTOR: COMMUNITY SERVICES)

This item served before an Ordinary Meeting of Council on 26 February 2019

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 26 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That the Council approve the R 500 000 allocation from Cape Winelands as per signed agreement.
2. That the allocation be an additional amount on the *Projects & Maintenance Plan* of the Directorate Community Services for the financial year 2018/19.

12.2 Reports submitted to Council for consideration (AA Items)
Verslae voorgelê aan die Raad vir oorweging (AA-Items)

None / Geen

12.3 Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items)
Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B & BB-Items)

B 5462 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2018 - DIRECTORATE CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

B 5463 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2018 - DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

B 5464 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2018 - DIRECTORATE: ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

B 5465 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2018 - OFFICE OF THE MUNICIPAL MANAGER (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

B 5466 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES FOR DECEMBER 2018 - DIRECTORATE: FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)

This item served before the Executive Mayoral Committee on 19 February 2019

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

That the contents of the report of deviations from the procurement processes be noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

B 5467 BONNIEVALE SQUASH CLUB: APPLICATION FOR RENEWAL OF LEASE AGREEMENT AT CHRIS VAN ZYL HALL, BONNIEVALE (7/1/4/1/2) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

1. That the application from Bonnievale Squash Club to renew their lease agreement to utilize the squash courts at the Chris van Zyl Hall, Bonnievale be approved for a 3-year period subject to the following conditions:

Dat die aansoek van die Bonnievale Muurbalklub om die hernuwing van hulle huurooreenkoms ten einde die Muurbalbane te Chris van Zylsaal, Bonnievale te gebruik goedgekeur word vir 'n 3 jaar periode onderhewig aan die volgende voorwaardes:

- 1.1 That the building be leased at a market related tariff.

Dat die gebou verhuur word teen 'n markverwante tarief.

- 1.2 The rental amount will escalate annually with a percentage that will be determined by the yearly CPI.

Dat die huurtarief jaarliks sal eskaleer met 'n persentasie wat bepaal word deur die VPI.

- 1.3 That the upgrading and maintenance of the inside of the building be for the account of the Lessee.

Dat die opgradering en instandhouding van die binnekant van die gebou vir die rekening van die Huurder sal wees.

- 1.4 No alterations may be done to the building without the written consent from the Municipality.

Geen veranderinge mag aan die gebou gemaak word sonder dat skriftelike toestemming van die

- 1.5 That the building or any part thereof may not be sublet.

Dat die gebou of 'n enige gedeelte daarvan nie onderverhuur mag word nie.

- 1.6 That the Lessee be responsible for the payment of all services rendered to the facility.

Dat die Huurder verantwoordelik is vir die betaling van alle dienste na die perseel.

- 1.7 That the lease of the building is not to the exclusion of any other person of the use of the Squash Court.

Dat die verhuring van die Muurbalbaar aan die Huurder nie lede mag uitsluit van die gebruik daarvan

B 5468 ROBERTSON SQUASH CLUB: APPLICATION FOR RENEWAL OF LEASE AGREEMENT AT CALLIE DE WET SPORTSGROUND, ROBERTSON (7/1/4/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

1. That the application from Robertson Squash Club to renew their lease agreement to utilize the squash courts at the Callie de Wet Sportsground, Robertson be approved for a 3 year period subject to the following conditions:

Dat die aansoek van die Robertson Muurbalklub om die hernuwing van hulle huurooreenkoms ten einde die Muurbalbane te Callie de Wet Sportgronde, Robertson te gebruik goedgekeur word vir 'n 3 jaar periode onderhewig aan die volgende voorwaardes:

- 1.1 That the building be leased at a market related tariff.
Dat die gebou verhuur word teen 'n markverwante tarief.
- 1.2 The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
Dat die huurtarief jaarliks sal eskaleer met 'n persentasie wat bepaal word deur die VPI.
- 1.3 That the upgrading and maintenance of the inside of the building be for the account of the Lessee.
Dat die opgradering en instandhouding van die binnekant van die gebou vir die rekening van die Huurder sal wees.
- 1.4 No alterations may be done to the building without the written consent from the Municipality.
Geen veranderinge mag aan die gebou gemaak word sonder dat skriftelike toestemming van die munisipaliteit verkry is nie.
- 1.5 That the building or any part thereof may not be sublet.
Dat die gebou of 'n enige gedeelte daarvan nie onderverhuur mag word nie.
- 1.6 That the Lessee be responsible for the payment of all services rendered to the facility.
Dat die Huurder verantwoordelik is vir die betaling van alle dienste na die perseel.
- 1.7 That the lease of the building is not to the exclusion of any other person of the use of the Squash Court.
Dat die verhuring van die Muurbalbaan aan die Huurder nie lede mag uitsluit van die gebruik daarvan nie.

B 5469 PHAKAMANI CRÈCHE: APPLICATION TO RENEW LEASE AGREEMENT FOR THE MUNICIPAL BUILDING SITUATED ON ERF 158, ZOLANI ASHTON (7/2/3/1/1) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 19 February 2019
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 19 Februarie 2019
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building situated on erf 158, Zolani, Ashton is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)
Dat dit bevestig word dat die munisipale gebou geleë te erf 158, Zolani, Ashton nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)
2. That the building situated on erf 158, Zolani, Ashton be leased to Phakamani Crèche for a period of three (3) years at a nominal rent of R325.40 (VAT incl.) per annum subject to the normal conditions applicable to the leasing of Municipal buildings.
Dat die gebou geleë te erf 158, Zolani, Ashton verhuur word aan Phakamani Kleuterskool vir 'n periode van drie (3) jaar teen 'n nominale bedrag van R325.40 (BTW ing.) per jaar onderhewig aan die normale voorwaardes soos van toepassing op die verhuring van Munisipale geboue.
- 2.1 That the rental amount escalates annually with 10% and the Lessee is responsible for the payment of the insurance of the building, which is calculated as a percentage of the municipal insurance portfolio.
Dat die huurbedrag jaarliks eskaleer met 10% en dat die Huurder verantwoordelik is vir die betaling van die versekering van die gebou, wat bereken word as 'n persentasie van die munisipale versekeringsportefeulje.
- 2.2 That the Lessee be responsible for maintenance, repairs, upgrading work to be done to the building.
Dat die Huurder verantwoordelik sal wees vir instandhouding, herstelwerk en opgraderingswerk van die gebou.

- 2.3 That no alterations be done to the building without the written consent of the Municipality.
- Dat geen veranderings aan die gebou aangebring word sonder dat skriftelike goedkeuring van die Munisipaliteit verkry is nie.*
- 2.4 That the Lessee be responsible for the payment of all services rendered to the facility.
- Dat die Huurder verantwoordelik is vir die betaling van alle dienste na die perseel.*
- 2.5 That the Lessee complies with all the conditions as contained in the Health By-Laws and further conditions set by the Cape Winelands District Municipality and relevant Provincial departments from time to time.
- Dat die Huurder voldoen aan die vereistes ssos vervat in die Gesondheidsverordeninge en verdere vereistes wat van tyd tot tyd deur die Kaapse Wynland Distriksmunisipaliteit en ander relevante Provinsiale departemente gestel word.*
- 2.6 That the Lessee complies with all the conditions as contained in the Health By-Laws, National Building Regulations and Standards, fire emergency requirements, Health Regulations and any other conditions applicable for the usage of this building for a crèche purpose.
- Dat die Huurder voldoen aan al die vereistes ssos vervat in die Gesondheidsverordeninge, Nasionale Bouregulasies en Bou Standaarde, nood brand vereistes, Gesondheidsregulasies en enige ander vereiste van toepassing vir die gebruik van hierdie gebou as 'n kleuterskool.*
- 2.7 That the Lessee shows proof of the facility registration with Grassroots as a crèche before the lease agreement is signed by the Municipal Manager.
- Dat die Huurder bewys lewer van registrasie vir die fasiliteit soos uitgereik deur Grassroots as 'n kleuterskool voordat die huurooreenkoms deur die Munisipale Bestuurder onderteken word.*
- 2.8 That the Lessee shows proof of the facilities certificate of Acceptability issued by the Cape Winelands District Municipality as meals are prepared, served and consumed on the premises before the lease agreement is signed by the Municipal Manager.
- Dat die Huurder bewys lewer van die Geskiktheidsertifikaat vir 'n Voedselperseel soos uitgereik deur die Kaapse Wynlandse Distriks Munisipaliteit aangesien etes, voorberei, bedien en verbruik word op die perseel voordat die huurooreenkoms deur die Munisipale Bestuurder onderteken word.*

B 5470 APPLICATION FOR THE RENEWAL OF LEASE AGREEMENT FOR UITSPAN KIOSK SITUATED AT THE BARNARD HALL, ASHTON (7/1/4/1/1) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 19 February 2019

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 19 Februarie 2019

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the Uitspan Kiosk situated at the Barnard Hall, Ashton is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)
- Dat dit bevestig word dat die Uitspan Kiosk geleë te Barnardsaal, Ashton nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)*
2. That the application received from Mr SMR Islam for the renewal of the lease agreement for Uitspan kiosk situated at the Barnard Hall, Ashton be leased for a 3 year period subject to the following conditions:
- Dat die aansoek ontvang vanaf Mnr SMR Islam vir die hernuwing van die huurooreenkoms vir die Uitspan Kiosk geleë te Barnardsaal, Ashton verhuur word vir 'n 3 jaar periode onderworpe aan die volgende voorwaardes:*
- 2.1 That the kiosk be leased at a market related amount per month and the lease amount escalate yearly with a percentage that will be determined by the yearly CPIX.
- Dat die Kiosk verhuur word teen 'n markverwante bedrag per maand en die huurbedrag jaarliks eskaleer met 'n persentasie wat bepaal word deur die VPI.*

- 2.2 That the Lessee be responsible for the payment of all municipal services rendered to the facility.
Dat die Huurder verantwoordelik is vir die betaling van alle munisipale dienste gelewer by die
- 2.3 That the Lessee must at all times comply with the Health Regulations
Dat die Huurder moet ten alle tye aan alle Gesondheidsregulasies voldoen.
- 2.4 No alterations may be made to the kiosk without the written consent of the Lessor.
Geen verandering mag aan die Kiosk gemaak word sonder die skriftelike toestemming van die
- 2.5 The Lessee is responsible for the insurance of the building and the insurance of the content of
Die Huurder is aanspreeklik vir die versekering van die gebou sowel as die versekering van die
- 2.6 That the Lessee be responsible for the maintenance, repairs, upgrading work to be done to
Dat die Huurder verantwoordelik is vir die instandhouding, opgradering en herstelwerk van die
- 2.7 That no structures may be erected on the premises without the written approval of the Municipality
Dat geen structure op die perseel opgerig mag word sonder die skriftelike goedkeuring van die
- 2.8 That no portion of the property be sublet.
Dat geen gedeelte van die eiendom onderverhuur word.
- 2.9 The Lessee must, in accordance with the Business Act, 1991 (Act 71 of 1991) apply at the
Die Huurder moet ingevolge die Wet op Besighede, 1991 (Wet 71 van 1991) by die Munisipaliteit aansoek doen vir 'n handels lisensie en moet ten alle tye in besit wees van so handels lisensie.
- 2.10 The Lessee must also apply to the Cape Winelands District Municipality for a Certificate of
Die Huurder moet ook by die Kaapse Distriks Munisipaliteit aansoek doen vir 'n Geskiktheids Sertifikaat ingevolge Regulasie R962- "Regulasie op Algemene Hygiëne Vereistes van Voedsel Persele en die Vervoer van Voedsel". Die Huurder moet ten alle tye in besit wees van 'n Geskiktheids Sertifikaat.

B 5473 MONTHLY REPORT: DIRECTORATE ENGINEERING SERVICES: DECEMBER 2018

This item served before the Executive Mayoral Committee on 19 February 2019

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 19 Februarie 2019

Eenparig Besluit / Unanimously Resolved

That the monthly report of the Directorate Engineering Services for December 2018 be noted.

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