

# **SLEGS VIR KENNISNAME • FOR INFORMATION ONLY**

## **A ITEMS**

**A4444**

**RESUBMISSION: TYEBILE TRADING 16 CC T/A SWANNS BUS SERVICES:  
APPLICATION TO PURCHASE A REMAINDER OF PORTION 71 FARM GOREE NO.158  
(1.02HA) ASHTON (7/2/3/2/1) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**

**Enparig Besluit / Unanimously Resolved**

1. That it be confirmed that the portion of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr J Swanepoel on behalf of Tyebile Trading 16 CC T/A Swanns Bus Services to purchase a portion 71 Farm Goree No.158 (1.02ha) Ashton purposes not be approved.
3. That a Land Surveyor be appointed to determine the portion of land that is available for alienation taken into consideration municipal services crosses a portion of this portion of land.
4. That the portion of land that is being identified, be alienated by way of public tender after point 3 has been adhered to subject to the following conditions:
  - 4.1 That the erf be alienated at a market related price.
  - 4.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.
  - 4.3 That the tenderer be responsible for all the connection fees for municipal services rendered to the property.
  - 4.4 That the tenderer be responsible for the payment of development levies / bulk services contributions related to the extra erf that is created if applicable.
  - 4.5 That a servitude for municipal services on the property be registered in favour of the Municipality and that the Municipality will have unrestricted access to the property if applicable.
  - 4.6 That the tenderer be responsible for the cost involved for all Town Planning costs which may be rezoning, subdivision, consolidation, surveying fees, registration of servitudes and registration of the property in his/her name where applicable. The agreement to sell the land does not oblige the municipality to approve an application for subdivision and rezoning. Such an application will be evaluated in terms of relevant planning considerations and the agreement to sell must not be regarded as a commitment to approve the application.
  - 4.7 That the final subdivision plan provides for a road reserve of exactly 20m wide between the new erf and erf 2232, so that the northern boundary of the new erf and the southern boundary of erf 2232 run parallel and exclusion of the areas covered by municipal services, e.g., the electrical lines and substation, or alternatively including them as servitude areas.

- 4.8 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

**A4474**

**RESUBMISSION: BONNIEVALE ABATTOIR: APPLICATION FOR EXCHANGE OF LAND, BONNIEVALE (7/2/R) (MANAGER: ADMINISTRATIVE SUPPORT)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**

**Eenparig Besluit / Unanimously Resolved**

1. That it be confirmed that erf 2954 (5914m<sup>2</sup>) Bonnievale is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application from Mr T Coetzee on behalf of Bonnievale Abattoir to swop a portion of street reserve (1 803m<sup>2</sup>) & a portion on western side of erf 2958 (731m<sup>2</sup>) Bonnievale for a portion of erf 2954, Bonnievale not be approved.
3. That erf 2954, Bonnievale (5 914m<sup>2</sup>) be alienated per public tender at a market related price subject to the following conditions:
  - 3.1 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.
  - 3.2 That the buyer be responsible for all the connection fees for municipal services rendered to the property where applicable.
  - 3.3 That the buyer be responsible for all costs regarding the property in his/ her name.
  - 3.4 That the erf only be utilized for the purposes as prescribed in the applicable town-planning scheme.
  - 3.5 That the buyer be responsible for the necessary land development applications and obtaining approval in terms of Langeberg Municipality Land Use Planning By-Law, 2015.
  - 3.6 That the buyer be responsible for all Town Planning cost involved which may include rezoning, subdivision, consolidation, surveying, registration of servitudes where applicable
  - 3.7 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.
4. That a servitude be registered for all municipal services crossing erf 2958, Bonnievale in favour of the Municipality.
5. That the agreement of sale of the other portion that was bought by Mr Broodryk previously be investigated to see whether the servitude was noted in the agreement.

**A4541**

(was  
B5783)

**APPLICATION TO ALLOCATE MUNICIPAL CONVENTIONAL SCHEME HOUSE: ERF 1723, BONNIEVALE - FROM THE LATE SIENA LABAN TO LIA & MAGRIETA LABAN (17/5/6/4/1) (SENIOR HOUSING CLERK: BONNIEVALE & MANAGER HOUSING)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**

**Eenparig Besluit / Unanimously Resolved**

With reference to the above we recommend that ownership should be given to both Lia and Magrieta Laban.

1. That Council rescind the decision taken by Council in 2007.
2. To withdraw Lia Laban's subsidy from the Housing Subsidy System portal.
3. To make an application in both of their names.
4. The said property forms part of the TRP portfolio therefore they will not be liable for transfer cost.

**A4546 PROGRAM OF DATES FOR MEETINGS – 2023: SECTION 79 COMMITTEE, SECTION 80 COMMITTEES, EXECUTIVE MAYORAL COMMITTEE AND COUNCIL (JULY TO DECEMBER 2023) (DIRECTOR: CORPORATE SERVICES)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That for the period July to December 2023 the following program for meetings of the Section 79 Committee, Section 80 Committees, meetings of the Executive Mayoral Committee and Council be approved:

Schools close 23 June 2023 and re-open on 18 July 2023, Youth Day = 16 June 2023			
<b>JULY 2023</b>			
No Portfolio Committee Meetings	No Mayoral Committee meeting	No Council meeting	<b>25 July 2023</b> Statutory Council Meeting
18 July 2023 = Schools re-open			
<b>AUGUST 2023</b>			
<b>16 August 2023</b> 08h00 - 08h45 = Corporate Services Committee 08h45 - 09h30 = Strategy & Social Development 09h30 - 10h15 = Community Services Committee 10h15 - 11h00 = Engineering Services Committee 11h00 - 11h45 = MPAC <b>17 August 2023</b> 10h00 – 10h45 = Finance Committee	<b>23 August 2023</b>	<b>29 August 2023</b>	
09 August 2023 = National Women's Day			
<b>SEPTEMBER 2023</b>			
	<b>20 September 2023</b> Mayoral Committee		

24 Sept 2023 = Heritage Day, 25 Sept 2023 = Special school holiday, Schools close on 29 September 2023

**OCTOBER 2023**

**4 October 2023**

08h00 - 08h45 = Corporate Services Committee  
 08h45 - 09h30 = Strategy & Social Development  
 09h30 - 10h15 = Community Services Committee  
 10h15 - 11h00 = Engineering Services Committee  
 11h00 - 11h45 = MPAC

**18 October 2023**

Mayoral Committee

**31 October 2023**

Council

**17 October 2023**

10h00 – 10h45 = Finance Committee

Schools close re-open on 10 Oct 2023

**NOVEMBER 2023**

**08 November 2023**

08h00 - 08h45 = Corporate Services Committee  
 08h45 - 09h30 = Strategy & Social Development  
 09h30 - 10h15 = Community Services Committee  
 10h15 - 11h00 = Engineering Services Committee  
 11h00 - 11h45 = MPAC

**22 November 2023**

No Council meeting

**17 November 2023**

10h00 – 10h45 = Finance Committee

**DECEMBER 2023**

No Portfolio meetings

No Mayoral Committee meeting

**12 December 2023**

Schools close on 13 December 2023, 16 Dec 2023 = Day of Reconciliation. 25 Dec 2023 = Christmas Day. 26 Dec 2023 = Day of Goodwill.

**A4547 DELEGATION OF POWERS (2/2/1) (DIRECTOR: CORPORATE SERVICES)**

This item served before an Ordinary Meeting of Council on 27 June 2023

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023

Eenparig Besluit / Unanimously Resolved

That the Delegation of Powers as attached to the report be reconsidered and approved and remain in place until the organizational structure has been successfully reviewed, whereafter the delegated powers can be reviewed and amended where needed to be in line with reporting lines.

**A4548 REPORT TO COUNCIL ABOUT AWARDS MADE TO THE TOP ACHIEVERS OF 2022 FROM ALL SECONDARY SCHOOLS IN LANGE BERG**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the report be noted.

**A4549 REPORT TO COUNCIL ON THE EXTENDED PUBLIC WORKS PROJECT (EPWP) BUSINESS PLAN SUBMITTED TO NATIONAL DEPARTMENT (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

1. Council notes the content of the business plan that was submitted to National department of Public works.
2. Quarterly reporting will be submitted to Council on the implementation of the business plan.

**A4550 FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT, REPORT ON TOP RISKS AND KEY CHANGES TO RISK REGISTER AND UPDATED RISK REGISTER FOR QUARTER 3 – 2022 / 2023 (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the FARMCO Report, Report on Top Risks and Key Changes to Risk Register and the Updated Risk Register for quarter 3 of the 2022/23 financial year be noted by Council.

**A4551 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – APRIL 2023 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**A4552 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - APRIL 2023 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**A4553 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – APRIL 2023 :  
DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**A4554 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – APRIL 2023 :  
DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**A4555 DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – APRIL 2023 :  
DIRECTORATE FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the contents of the report on deviations from the procurement processes is noted.

*Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.*

**A4556 RESUBMISSION OF REQUEST FOR LAND ERF 276 ZOLANI (12/2/1/30) DIRECTOR:  
STRATEGY AND SOCIAL DEVELOPMENT**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

1. Council rescind previous decision under item A4321 for the lease of municipal property situated on a portion of erf 276, Zolani.
2. That it be confirmed that the municipal property is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003).
3. That the application by Zolani Youth Chair to lease municipal property situated on a portion of erf 276, Zolani not be approved.
4. That the portion of erf 276 Zolani be alienated by way of public tender for local economic development purposes after a land surveyor has surveyed the portion to be alienated.
5. That the highest bidder will not necessarily get the land, but rather the applicant who plays a bigger social role in the community.

6. That the alienation be done subject to the normal conditions and that all the cost involved, including but not limited to provision of services, cost of the reasonable market value, certificate, subdivision and rezoning for the account of the successful bidder.
7. That if any expansion on bulk services is needed any costs relating thereto will be for the account of the successful bidder.
8. That the alienation process be dealt with by the department administrative support.

**A4559 FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – MAY 2023 (9/2/1/3) (CHIEF FINANCIAL OFFICER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the content of the report be noted.

*Dat kennis geneem word van die inhoud van die verslag.*

**A4560 LOCAL GOVERNMENT CIRCULAR C13 OF 2023: POLICY FRAMEWORK FOR THE DESIGNATION OF FULL-TIME COUNCILLORS (4/5/1) (DIRECTOR CORPORATE SERVICES)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

That the content of the report be noted and the status quo be retained.

**A4561 FRAUD & RISK MANAGEMENT COMMITTEE (FARMCO) – FARMCO REPORT FOR QUARTER 4; ANNUAL RISK ASSESSMENT REPORT; RISK REGISTER AND RISK MANAGEMENT DOCUMENTS FOR THE 2023/24 FINANCIAL YEAR (5/14/R) (CHIEF AUDIT EXECUTIVE)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**  
**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**  
**Eenparig Besluit / Unanimously Resolved**

1. That the following risk management related reports and documents be noted by Council.
  - FARMCO Report for quarter 4 of the 2022/23 financial year.
  - Annual risk assessment for the 2023/24 financial year.
  - Risk management strategy for the 2023/24 financial year.
  - Risk management operational plan for the 2023/24 financial year.
  - FARMCO KPIs for the 2023/24 financial year.
  - Fraud prevention plan & strategy for the 2023/24 financial year.
  - Combined assurance framework for the 2023/24 financial year.
  - Risk identification & assessment methodology for the 2023/24 financial year.
2. That the following risk management documents for the 2023/24 financial year be approved by Council:
  - Risk management policy.
  - FARMCO Charter.

- Fraud Prevention Policy.

**A4562 DISCIPLINARY CASE – CLLR JCJ COETZEE (P/L JCJ COETZEE) (SPEAKER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**

**Eenparig Besluit / Unanimously Resolved**

That Council note the disciplinary process and that the matter will be referred to the Disciplinary Committee of Council.

**A4563 DISCIPLINARY CASE – CLLR T VAN EEDEN COETZEE (P/L TVE COETZEE) (SPEAKER)**

**This item served before an Ordinary Meeting of Council on 27 June 2023**

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Junie 2023**

**Eenparig Besluit / Unanimously Resolved**

That Council note the disciplinary process and that the matter will be referred to the Disciplinary Committee of Council.

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