

SLEGS VIR KENNISNAME • FOR INFORMATION ONLY

A ITEMS

A4811 APPLICATION TO PURCHASE A PORTION OF ERF 1 (16M²) ADJACENT TO ERF 721, MONTAGU FOR THE INSTALLATION OF AN ELECTRIFYING FENCE (7/2/3/2/2) (ADMINISTRATOR: PROPERTY ADMINISTRATION)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that portion of erf 1 (16m²) adjacent to erf 721, Montagu is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr C Swanepoel to purchase a portion of erf 1 (16m²) adjacent to erf 721, Montagu for the installation of an electrifying fence not be approved.
3. That a portion of erf 1 (16m²) adjacent to erf 721, Montagu for the installation of an electrifying fence be alienated by way of public tender subject to the following conditions applicable for the alienation of municipal property:
 - 3.1 That the selling price be determined based on a reasonable market value certificate.
 - 3.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.
 - 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property where applicable.
 - 3.4 That the buyer be responsible for all related cost to change the boundaries of both properties.
 - 3.5 That the buyer should take care with the fence in the vicinity of overhead electrical lines. The buyer should adhere to the Safety and Installation Requirements of the OHS Act and SANS 102222-3:2016 Standard. A COC shall be issued, and a copy (electronic) made available to the Municipality's Electrical Department.
 - 3.6 That the buyer be responsible for all costs regarding registration of the property in his/her name.

A4812 QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: JULY – SEPTEMBER 2024 (9/2/1/9) LED MANAGER

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

It is recommended that the council note the content of the quarterly report for the period of July – September 2024.

A4813 PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD – JULY – SEPTEMBER 2024 (LED DEPARTMENT) (9/2/1/9)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council notes the content of the Progress Report on Job Opportunities for the period of 1 July – 30 September 2024.

**A4814 PROGRESS REPORT ON ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN
LANGEBERG MUNICIPALITY FOR JULY– SEPTEMBER 2024 (17/5/R) (DIRECTOR:
COMMUNITY SERVICES)**

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.
2. That the last bullet point under Boekenhoutsloof be amended to not complete.

**A4815 RESUBMISSION - SALE OF 10 MUNICIPAL RENTAL HOUSES IN RIVIER STREET,
ROBERTSON (17/5/6/5/3) (COMMUNITY SERVICES)**

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. For council to rescind decision taken on 20 July 2010.
2. For council to uphold to selling price of 20 & 25 March 1996 per item 42.2/209 that the 10 houses in Rivier Street, Robertson be sold to the tenants for R26 000.00 per living unit.
3. Units be included as part of the Title Deed Restoration Program as they are eligible under the EEDBS framework as explained above.
4. Non qualifiers be liable for own transfer cost and purchase price of R26 000.
5. Lease contracts to be completed for each tenant until transfer has been completed.
6. Ownership be granted to all occupants.

**A4816 RE-SUBMISSION – SALE OF MUNICIPAL RENTAL SCHAIFE HOUSES AT WESLEY
STREET, ROBERTSON (17/5/6/5/3) COMMUNITY SERVICES**

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That the twenty-nine Scaife houses as well as the original farmhouse be sold to the current occupiers for R1.00 plus VAT “voetstoots” as agreed to Council Report A428 of the 27 November 2001.
2. Units be included as part of the Title Deed Restoration Program as they are eligible under the EEDBS framework as explained above.
3. To give ownership to current tenants of erven 6462, 6461, 6449, 6450, 6455, 6456 and 4950.
4. To start the regularization process of who will take ownership of erven 6446, 6454, 4949, 4954 and 4955 as per council policy as more than one family resides in the units.
5. To proceed with transfer of erven 6447, 6457, 4948 and 4953 as they already signed deed of sale.

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

It is resolved that the following be done:

1. Appoint a skilled person on contract as soon as possible to repair pumps as and when needed, in all towns for both water and wastewater, when possible, to repair.
2. Appoint a general worker as soon as possible on contract as part of the pump repair team.
3. Submit a revised organogram for Civil Engineering Services to include a pump maintenance and repair unit.
4. The funds for payment of these contract appointments will currently be from the operational budget but included in the salary budget in future. These salaries will be much less than the current cost of appointment of contractors to do emergency repairs, which is mostly done as deviations.
5. Provide dedicated space in the mechanical workshop for pump repairs, with the required hoisting apparatus and specific equipment needed to service and repair pumps.
6. A detailed pump audit be done to confirm the technical details of all pumps, including variables such as location, position, type, size and capacity.
7. The procurement of specific stand-by pump units be included in the budget for the next financial year.

**QUARTERLY REPORT BUILDING PLANS SUBMITTED: JULY 2024 – SEPTEMBER 2024
(9/2/1/5) (MANAGER TOWN PLANNING)**

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council notes the report, with attached Annexure A, as submitted regarding building plans for the period 01 July 2024 – 30 September 2024.

**REPORT TO THE PORTFOLIO COMMITTEE REGARDING THE RESPONSES TO
QUESTIONS RAISED BY COUNCILLOR J. STEENKAMP CONCERNING THE ROBERTSON
INFORMAL TRADING AREA**

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That the final report regarding the expenditure on this project serves after the last payment was made and the penalties have been finalized.
2. That Administration include the approval for additional funding made by Council on the report.

**COUNCIL APPROVAL: TO SUBMIT DRAFT HUMAN SETTLEMENT PLAN FOR APPROVAL
(17/5/1) (DIRECTOR COMMUNITY SERVICES)**

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

The draft Human Settlement Plan be first workshopped with all Councillors, after which it be circulated for public participation.

A4821 PROGRAMME OF DATES FOR MEETINGS 2025 ~ SECTION 79 COMMITTEE, SECTION 80 COMMITTEES, EXECUTIVE MAYORAL COMMITTEE AND COUNCIL ~ JANUARY TO DECEMBER 2025 (3/2/3/1) (SNR MANAGER: ADMINISTRATIVE SUPPORT)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That the following dates for the meetings of the Section 79 Committee, Section 80 Committees, MPAC, the Executive Mayoral Committee and Council for 2025 be approved.
2. That the proposed dates be compared with other known dates of meetings that Councillors regularly attend throughout the year, in order to avoid the clashing of meetings.

<u>Section 79 Committee</u> - MPAC <u>Section 80 Committees:</u> Corporate Services, Economic, Social + Integrated Development Services, Community Services, Engineering Services & Finance	<u>EXECUTIVE MAYORAL COMMITTEE</u> At 10h00	<u>COUNCIL MEETING</u> At 10h00	<u>STATUTORY COUNCIL MEETING</u> (Urgent matters) At 10h00
JANUARY 2025			
No Portfolio Committee meetings	No Mayoral Committee meeting	No Council meeting	23 January 2025
01 January 2025 = New Year's Day. Schools reopen on 15 January 2025			
FEBRUARY 2025			
05 February 2025 08h00 - 08h45 = MPAC 08h45 - 09h30 = Engineering Services Committee 09h30 - 10h15 = Corporate Services Committee 10h15 - 11h00 = Econ, Soc & Integrated Development 11h00 - 11h45 = Community Services Committee 19 February 2025 08h00 - 08h45 = Finance Committee	19 February 2025	26 February 2025	
MARCH 2025			
No Portfolio Committee meetings	No Mayoral Committee meeting	26 March 2025	
21 March 2025 = Human Rights Day. Schools close 28 March 2025			
APRIL 2025			
09 April 2025 08h00 - 08h45 = MPAC 08h45 - 09h30 = Engineering Services Committee 09h30 - 10h15 = Corporate Services Committee 10h15 - 11h00 = Econ, Soc & Integrated Development 11h00 - 11h45 = Community Services Committee	23 April 2025	30 April 2025	

16 April 2025 10h00 – 10h45 = Finance Committee			
Schools re-open on 08 April 2025, Good Friday = 18 April 2025, Family Day = 21 April 2025, Freedom Day = 27 April 2025 (Freedom Day Observed = 28 April 2025)			
MAY 2025			
21 May 2025 10h00 – 10h45 = Finance Committee	No Mayoral Committee meeting	28 May 2025	
Workers' Day = 01 May 2025			
JUNE 2025			
04 June 2025 08h00 - 08h45 = MPAC 08h45 - 09h30 = Engineering Services Committee 09h30 - 10h15 = Corporate Services Committee 10h15 - 11h00 = Econ, Soc & Integrated Development 11h00 - 11h45 = Community Services Committee 18 June 2025 08h00 – 08h45 = Finance Committee	18 June 2025	25 June 2025	
Schools close 27 June 2025, Youth Day = 16 June 2025			
JULY 2025			
No Portfolio Committee Meetings	No Mayoral Committee Meeting	No Council Meeting	30 July 2025
22 July 2025 = Schools re-open			
AUGUST 2025			
20 August 2025 09h00 – 09h45 = Finance Committee	No Mayoral Committee meeting	22 August 2025	
09 August 2029 = National Women's Day			
SEPTEMBER 2025			
03 September 2025 08h00 - 08h45 = MPAC 08h45 - 09h30 = Engineering Services Committee 09h30 - 10h15 = Corporate Services Committee 10h15 - 11h00 = Econ, Soc & Integrated Development 11h00 - 11h45 = Community Services Committee 17 September 2025 08h00 – 08h45 = Finance Committee	17 September 2025	25 September 2025	
24 September 2025 = Heritage Day			
OCTOBER 2025			
22 October 2025 08h00 – 08h45 = Finance Committee 11h00 – 11h45 = MPAC	22 October 2025	29 October 2025	
Schools close on 03 October 2025 and re-open on 13 October 2025			

NOVEMBER 2025			
05 November 2025 08h00 - 08h45 = MPAC 08h45 - 09h30 = Engineering Services Committee 09h30 - 10h15 = Corporate Services Committee 10h15 - 11h00 = Econ, Soc & Integrated Development 11h00 - 11h45 = Community Services Committee 19 November 2025 10h00 – 10h45 = Finance Committee	26 November 2025	No Council meeting	
DECEMBER 2025			
No Portfolio meetings	No Mayoral Committee meeting	03 December 2025	
Schools close on 12 December 2025, 16 Dec 2025 = Day of Reconciliation. 25 Dec 2025 = Christmas Day. 26 Dec 2025 = Day of Goodwill.			

3. That the dates of the meetings be placed on council's website for Public Notice.
4. Provision be made for quarterly meetings of the Multi Party Women's Committee (Section 79 Committee) as per the requirement from SALGA, in the annual schedule.

A4822 FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – OCTOBER 2024 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

A4823 AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 1 OF 2024 / 2025 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That the contents of the Audit & Performance Committee report for quarter 1 of the 2024/25 financial year be noted by Council.

A4824 FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT, ANNUAL RISK ASSESSMENT REPORT AND UPDATED RISK REGISTER FOR QUARTER 1 – 2024 / 2025 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That the contents of the Fraud & Risk Management Committee (FARMCO) Report and the updated Risk Register for quarter 1 of the 2024/25 financial year be noted by Council.

A4825 DETERMINATION OF THE NUMBER OF COUNCILLORS PER MUNICIPALITY IN THE WESTERN CAPE PROVINCE – P.N. 116/2024 OF PROVINCIAL GAZETTE EXTRAORDINARY 8999 DATED 6 NOVEMBER 2024 (3/3/1) (DIRECTOR CORPORATE SERVICES)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council notes the contents of Local Government Circular C22 of 2024 from the Department of Local Government, Western Cape Government and Provincial Gazette Extraordinary 8999 in P.N. 116/2024 dated 6 November 2024.

A4826 REPORT REDUCTION OF IRRIGATION WATER SUPPLY IN ROBERTSON

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

It is recommended that:

1. Irrigation water be served fortnightly in Robertson. Residents will still be liable to pay the monthly availability charge but will pay a pro-rata rate for consumption.
2. The dam levels be monitored and should sufficient rain fall in the catchment area the supply of irrigation water be restored to weekly supply.

A4827 WATER SERVICES DEVELOPMENT PLAN (WSDP) (civil engineering services)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council approves THE WATER SERVICES DEVELOPMENT PLAN (WSDP) and that the Council Resolution for the approval of the WSDP be forwarded to the Department of Water and Sanitation.

A4828 SUBMISSION OF DRAFT BY-LAW FOR TOWNSHIP ECONOMIES FOR APPROVAL TO ADVERTISE FOR PUBLIC COMMENTS

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

It is recommended that the Council:

1. Approve the Draft By-Law for Township Economies for advertisement.
2. Authorize the Municipal Manager to proceed with the public participation process, including the publication of notices in local newspapers and on the municipal website.
3. Set a period of 60 days for the public to submit their comments and feedback.

A4829 REPORT: APPROVAL OF THE 2024 LANGEBOEG MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK: REWRITE OF THE 2015 LSDF (MANAGER TOWN PLANNING)04/11/2024

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That Council **approves** the Langeboeg Spatial Development Framework Plan, 2024 as a re-write of the 2015 LSDF in accordance with the Langeboeg Land Use Planning By-law, 2015; the MSA 2000; SPLUMA 2013 and LUPA 2014.
2. That the approved LSDF 2024 be submitted to Council for **adoption** as a core component of the amended IDP and Budget approval for 2025/2026 in terms of the Municipal Systems Act, 32/2000 (MSA), and Council notes the Capital Expenditure Framework

(CEF) as part of the adopted LSDF.

3. That within 10 days of Council's decision to adopt the LSDF 2024, Council must submit a copy of the LSDF to the MEC for Local Government, including a summary of the public participation process and advising how comments have been addressed (MSA Section 32(1)).
4. That within 14 days of Council's decision to adopt the LSDF 2024, Council must give notice of its decision in the media and the Provincial Gazette (SPLUMA Section 20(1)).
5. That a workshop be held for all councillors before the end of March 2025 in which the new maps are explained.

A4830 NOTICE OF MOTION – MOUNTAIN VIEW INFORMAL SETTLEMENT – MONTAGU

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

1. That Council notes the content of the motion.
2. That the motion be referred to the relevant Portfolio Committee meeting in February 2025 to be dealt with.

A4831 DISCIPLINARY CASE: CLLR JG STEENKAMP (P/L JG STEENKAMP) (SPEAKER)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council note the disciplinary process and that the matter will be referred to the Disciplinary Committee of Council.

A4832 ETHICS COMMITTEE (3/1/2 + 3/1/4) (DIRECTOR: CORPORATE SERVICES)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That the current ethics committee remains the same, but that the Speaker be replaced as chairperson by an external qualified person.

A4833 TABLING OF THE DRAFT ANNUAL REPORT FOR 2023/2024 (DIRECTOR: ECONOMIC, SOCIAL & INTEGRATED DEVELOPMENT SERVICES)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That the Draft Annual Report for 2023-2024 be approved in principle by the Council, and that the report be advertised for public comment to ensure oversight.

Dat die Konsep Jaarverslag vir 2023-2024 in beginsel deur die Raad goedgekeur word en dat dit adverteer word vir publieke kommentaar vir oorsigdoeleindes.

A4834 RESUBMISSION – MOTION ON MPAC REPORT OF 7 FEBRUARY 2024 (DIRECTOR: CORPORATE SERVICES)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council note the responses on the Motion on the MPAC report of 7 February 2024 submitted by Cllr T Coetzee.

A4835 RESUBMISSION – NOTICE OF QUESTIONS RECEIVED FROM CLLR T COETZEE (DIRECTOR: CORPORATE SERVICES)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That Council note the responses on the Questions submitted by Cllr T Coetzee.

A4836 APPROVAL OF TENDER 19/2024: COMPILATION AND MAINTENANCE OF THE GENERAL VALUATION AND SUPPLEMENTARY VALUATION ROLL FOR A PERIOD OF 5 YEARS (CHIEF FINANCIAL OFFICER)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

The following are the resolutions presented to Council for approval

1. Council determines that the municipality will secure a significant capital investment or will derive a significant financial economic or financial benefit from the contract;
2. Council approves the entire contract exactly as it is to be executed; and
3. Council authorises the municipal manager to sign the contract on behalf of the municipality.
4. That it be noted that the correct MFMA processes were followed.
5. That Council approve the contract term of 5 years.

A4837 ROLL-OVER FROM 2023/2024 FINANCIAL YEAR– ADJUSTMENTS BUDGET 2024 / 2025 (DIRECTOR: FINANCIAL SERVICES - CFO)

This item served before an Ordinary Meeting of Council on 04 December 2024
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 04 Desember 2024
Eenparig Besluit / Unanimously Resolved

That in respect of:

The Roll-over Adjustment Budget 2024/2025: 04 December 2024

1. Council approves the Adjustment Budget for 2024/2025 financial year as set out in the following:
 - i. Municipal Budget tables B1 – B10
 - ii. Municipal Budget Supporting Documentation SB1 – SB19
2. The Service Delivery Budget Implementation Plan to be amended in line with these adjustments.