

EXPENDITURE OF THE 2014/2015 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FIRST QUARTER (5/1/3) (DIRECTOR: STRATEGY & SOCIAL DEVELOPMENT)

Purpose of the report

To submit a report to Council regarding the expenditure the 2014/2015 Budget for the first quarter as measured by the approved Top Level SDBIP.

Background

Section 52(d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditures and performance in the Budget.

Comments

The relevant documentation **will be supplied separately**.

Recommendation / Aanbeveling

That Council notes the contents of the report.

Dat die Raad kennis neem van die inhoud van die verslag.

Hierdie verslag het voor die Raad gedien op 21 Oktober 2014

This item served before Council on 21 October 2014

Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the report.

Dat die Raad kennis neem van die inhoud van die verslag.

Langeberg Municipality
SDBIP 2014/2015: Top Layer SDBIP Report

Municipal Manager

Ref	KPI	Unit of Measurement	KPI Owner	Annual Target	KPI Calculation Type	Sep-14					Comments	Corrective Measures
						Target	Actual	R				
TL1	Conduct two (2) formal evaluations of directors in terms of their signed agreements	No of formal evaluations completed	Municipal Manager	2	Accumulative	1	0	R			[D1] Evaluation session scheduled for 17 October 2014	[D1] Evaluation session scheduled for 17 October 2014
TL2	Oversee the compilation of the IDP and the submission to Council for approval by end of March 2015	IDP submitted to Council	Municipal Manager	1	Carry Over	0	0	N/A				
TL3	Oversee the compilation of the annual budget to Council for approval by end of May 2015	Budget submitted to council for approval	Municipal Manager	1	Carry Over	0	0	N/A				
TL4	Oversee the submission of monthly Sect 71 of the MFMA before the 10th of the following month	No of Sect 71 reports submitted	Municipal Manager	12	Accumulative	3	3	G				
TL5	Oversee the submission of the Mid-Year Performance Report in terms of Sect 72 of the MFMA to Council	Mid-Year report submitted to Council	Municipal Manager	1	Carry Over	0	0	N/A				
TL6	Oversee the submission of the Annual and Oversight Report to Council by March 2015	Annual report and Oversight Report submitted to Council	Municipal Manager	1	Carry Over	0	0	N/A				
TL7	Submit the Top Layer SDBIP to the Mayor for approval within 14 after the annual budget has been approved	Top Layer SDBIP submitted to the Mayor	Municipal Manager	1	Carry Over	0	0	N/A				
TL8	Develop and update an Audit Action Plan by end of March 2015	Management Action Plan	Municipal Manager	1	Carry Over	0	0	N/A				
TL9	% of Capital Budget Spent on capital projects as identified in the IDP	95% of Capital Budget spent	Municipal Manager	95%	Carry Over	25%	52.19%	B			[D9]52.19% spent	

Summary of Results: Municipal Manager

KPI Not Yet Measured	6
KPI Not Met	1
KPI Almost Met	0
KPI Met	1
KPI Well Met	0
KPI Extremely Well Met	1
Total KPIs	9

Strategic & Social Development

Strategic & Social Development										
Ref	KPI	Unit of Measurement	KPI Owner	Annual Target	KPI Calculation Type	Sep-14				
						Target	Actual	R	Comments	Corrective Measures
TL10	Create job oportunities through Implementing an expanded public works programme	Number of temporary job opportunities created	Director: Strategy & Social Development	220	Accumulative	60	215	B	[D34] 215 Job opportunities created	
TL11	Rreview and submit the Disaster Management Plan for assessment by the District by end May annually	Plan reviewed	Director: Strategy & Social Development	1	Carry Over	0	0	N/A		
TL12	Implement a Disaster Recovery Site by June 2015	Disaster recovery site fully implemented	Director: Strategy & Social Development	1	Carry Over	0	0	N/A		

Summary of Results: Strategic & Social Development

KPI Not Yet Measured	2
KPI Not Met	0
KPI Almost Met	0
KPI Met	0
KPI Well Met	0
KPI Extremely Well Met	1
Total KPIs	3

Corporate Services

Ref	KPI	Unit of Measurement	KPI Owner	Annual Target	KPI Calculation Type	Sep-14				
						Target	Actual	R	Comments	Corrective Measures
TL13	% of the municipal budget spent on implementing its WSP by June 2014	100 % of the municipal budget spent on implementing its WSP by June 2014	Director: Corporate Services	1%	Carry Over	0%	0%	N/A	Spending is in line with targets	
TL14	Number of people from the EE target groups employed in the 3 highest levels of management in compliance with the approved EE plan	Number of people employed in the highest 3 levels of management	Director: Corporate Services	1	Carry Over	0	0	N/A	No appointments made in this level	
TL15	Report monthly to the Municipal Manager on all property contracts	Monthly reports on the property contracts submitted to the Municipal Manager	Director: Corporate Services	12	Accumulative	3	3	G		
TL16	Conduct monthly ward committee meetings to ensure a functional ward committee system	Number of monthly ward committee meetings	Director: Corporate Services	10	Accumulative	3	13	B		

Summary of Results: Corporate Services

KPI Not Yet Measured	2
KPI Not Met	0
KPI Almost Met	0
KPI Met	1
KPI Well Met	0
KPI Extremely Well Met	1
Total KPIs	4

Engineering Services

Ref	KPI	Unit of Measurement	KPI Owner	Annual Target	KPI Calculation Type	Sep-14					Comments	Corrective Measures
						Target	Actual	R				
TL17	Report quarterly on compliance with the National Waste Management Strategy	Number of reports submitted	Director: Engineering Services	4	Accumulative	1	0	R			[D262] Will be submitted October	[D262] Will be submitted October
TL18	Increase tonnage of domestic waste recycled	Tonnage	Director: Engineering Services	780	Accumulative	190	267.25	G2			[D200] Weighbridge data	
TL19	Limit unaccounted electricity to 7.5%	% of electricity unaccounted for	Director: Engineering Services	7.50%	Reverse Stand-Alone	7.50%	5.96%	B				
TL20	Achieve Blue Drop Status	Blue Drop Status achieved	Director: Engineering Services	50%	Carry Over	0%	0%	N/A				
TL21	Microbiological quality of water to comply with SANS standards	% of water quality	Director: Engineering Services	90%	Carry Over	90%	96.67%	G2			Average for 3 months	
TL22	Limit unaccounted water to 18%	% of water unaccounted for	Director: Engineering Services	18%	Reverse Stand-Alone	18%	12.44%	B				
TL23	Quality of effluent in terms of SANS standards	% quality	Director: Engineering Services	80%	Carry Over	80%	80.67%	G2			Average for 3 months	
TL24	Achieve Green Drop Status	Green Drop Status achieved	Director: Engineering Services	50%	Carry Over	0%	0%	N/A				
TL25	Install services	% of Budget Spent	Director: Engineering Services	100%	Carry Over	0%	25%	B			[D207] Muiskraalkop electrification	
TL26	Construct Bonnievale reservoir and related pipe work	Bonnievale Reservoir and related pipe work constructed by June 2015	Director: Engineering Services	100%	Carry Over	0%	54.49%	B			MIG - FY R1294859 HOUSING - R5700000 Revised Total project - R 23 919 244.25	
TL27	Comply with implementation and reporting requirements on MIG	100% Compliance with implementation and reporting requirements on MIG	Manager: PMU	100%	Carry Over	0%	0%	N/A				
TL28	Submit Grant progress reports to the relevant national and provincial department before the 10th working day of every month	Number of reports submitted before the 10th working day of every month	Manager: Housing Administration	12	Accumulative	3	3	G				
TL29	Spend the total amount budgeted for Sewerage Capital Projects	% of Sewerage Capital Budget Spent	Manager: Water & Sanitation	100%	Carry Over	25%	54%	B			[D211] Roll over project for 2015/16	
TL30	Spend the total amount budgeted for Roads & Streets Capital Projects	% of Roads & Streets Capital Budget Spent	Manager: Roads, Transport & Stormwater	100%	Carry Over	25%	0%	R			[D212] : Roll over project for 2015/16	
TL31	Spend the total amount budgeted for Water Capital Projects	% of Water Capital Budget Spent	Manager: Water & Sanitation	100%	Carry Over	25%	88%	B			[D213] Capex report	
TL32	Spend the total amount budgeted for Solid Waste Capital Projects	% of Cleansing Capital Budget Spent	Director: Engineering Services	100%	Carry Over	25%	1.03%	R			[D263] 1.03% of the total capital budget spent	[D263] Spending will increase in future
TL33	Spend the total amount budgeted for Electrical Engineering Capital Projects	% of Electrical Engineering Capital Budget spent	Manager: Electrical Engineering	100%	Carry Over	25%	64%	B			[D214] Roll over projects from 2013/14 Capex report	
TL34	Spend the total amount budgeted for Housing Capital Projects	% of Housing Capital Budget Spent	Manager: Housing Administration	100%	Carry Over	25%	16.45%	R			[D215] Electrification of Muiskraalkop project Capex report	McGregor Housing project

Summary of Results: Engineering Services

KPI Not Yet Measured	3
KPI Not Met	4
KPI Almost Met	0
KPI Met	1
KPI Well Met	3
KPI Extremely Well Met	7
Total KPIs	18

Financial Services

Ref	KPI	Unit of Measurement	KPI Owner	Annual Target	KPI Calculation	Sep-14					
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Ref	RFI	Unit of measurement	RFI Owner	Annual target	Type	Target	Actual	R	Comments	Corrective Measures
TL35	Financial viability measured in terms of the available cash to cover fixed operating expenditure	Cost coverage ((Available cash+ investments)/ Monthly fixed operating expenditure	Director: Finance	2.2	Carry Over	0	0	N/A		
TL36	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations	Debt coverage ((Total operating revenue- operating grants received)/debt service payments due within the year)	Director: Finance	60	Carry Over	0	0	N/A		
TL37	Financial viability measured in terms of the outstanding service debtors	Service debtors to revenue -- (Total outstanding service debtors/ revenue received for services)	Director: Finance	12	Carry Over	0	0	N/A		
TL38	Achieve a payment percentage of at least 100%	Payment %	Director: Finance	100%	Carry Over	75%	79.79%	G2	[D302] Payment percentage as at September 2014	
TL39	Maintain the asset register in terms of GRAP	% of asset register maintained	Director: Finance	100%	Carry Over	100%	0%	R	[D303] Asset register reconciliation not yet compile for September 2014	[D303] Director: Finance: We are in the process of compiling the final asset register for the 2013/014 AFS. New assets will be placed on asset register after the financial statements are finalized. Depreciation for the 2014/2015 financial year will only be run in November 2014
TL40	Maintain a clean audit opinion	Audit Opinion	Director: Finance	1	Carry Over	0	0	N/A		
TL41	Resolve all audit issues	% of audit queries for which an action plan was submitted within 10 working days	Director: Finance	90%	Carry Over	90%	0%	R	[D305] No comafs has been received yet	
TL42	Provide 6kl free basic water per indigent household per month in terms of the equitable share requirements	Number of HH receiving free basic water	Manager: Revenue Services	6,000	Stand-Alone	6,500	6,776.33	G2	[D306] HH qualified for indigents and received free basic water (September 2014)	
TL43	Provide free basic sanitation to indigent households in terms of the equitable share requirements	Number of HH receiving free basic sanitation	Manager: Revenue Services	6,000	Stand-Alone	6,500	6,775.67	G2	[D307] HH qualified for indigents and received free basic sanitation	
TL44	Provide 50kwh free basic electricity per indigent household per month in terms of the equitable share requirements	Number of HH receiving free basic electricity	Manager: Revenue Services	6,000	Stand-Alone	6,500	7,214.67	G2	[D308] HH qualified for Indigents and received free basic electricity	
TL45	Provide free basic refuse removal to indigent households in terms of the equitable share requirements	Number of HH receiving free basic refuse removals	Manager: Revenue Services	6,000	Stand-Alone	6,500	6,785.33	G2	[D309] HH qualified for Indigents and received free basic refuse removal	
TL46	Number of formal households with access to the basic level of water	Number of formal households with access to water	Director: Finance	14,660	Carry Over	14,640	14,595	O		[D559] Target to be revised. It has included the informal settlements
TL47	Number of formal households with access to the basic level of sanitation	Number of formal households with access to sanitation	Director: Finance	14,950	Carry Over	14,930	14,792	O		[D560] Target to be revised. It has included the informal settlements
TL48	Number of formal households with access to the basic level of electricity	Number of formal households with access to electricity	Director: Finance	17,050	Carry Over	17,030	16,833	O	[D561] As per financial system less informal settlements	[D561] Target to be revised. It has included the informal settlements

Ref	KPI	Unit of Measurement	KPI Owner	Annual Target	KPI Calculation Type	Sep-14				
						Target	Actual	R	Comments	Corrective Measures
TL49	Number of informal households with access to the basic level of water	Number of informal households with access to water	Director: Finance	55	Carry Over	45	62	G2	[D562] As per report in informal settlements	[D562] Service to be provided
TL50	Number of informal households with access to the basic level of sanitation	Number of informal households with access to sanitation	Director: Finance	75	Carry Over	65	62	O	[D563] As per report in informal settlements	[D563] Service to be provided
TL51	Number of informal households with access to the basic level of electricity	Number of informal households with access to electricity	Director: Finance	265	Carry Over	250	251	G2	[D564] As per report in informal settlements	[D564] Figures are the same as in July 2014

Summary of Results: Financial Services

KPI Not Yet Measured	4
KPI Not Met	2
KPI Almost Met	4
KPI Met	0
KPI Well Met	7
KPI Extremely Well Met	0
Total KPIs	17

Summary of Results

KPI Not Yet Measured	17
KPI Not Met	7
KPI Almost Met	4
KPI Met	3
KPI Well Met	10
KPI Extremely Well Met	10
Total KPIs	51