

EXPENDITURE OF THE 2019/2020 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE THIRD QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)

Purpose of report

To submit a report to Council regarding the expenditure on the 2019/ 2020 budget for the third quarter as measured by the approved Top level SDBIP.

Background

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget.

Comments:

The relevant documentation will be provided separately.

Recommendation/ Aanbeveling

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

According to Council Resolution A2999 dated 24 June 2014 the System of Delegations states as follows:

113 Emergency Decision-making

1. *To decide on and acts in cases requiring an immediate decision, in consultation with the Executive Mayor or Deputy Mayor or Speaker. If the Executive Mayor or Deputy Mayor or Speaker is not available, then only in exceptional cases the Municipal Manager may act on his/her own initiative.*
 - a) *This delegation may only be exercised in an emergency or in exceptional circumstances which may severely prejudice and have a detrimental impact on the Municipality and/or its residents, without detracting from the principle of accountability.*
 - b) *This power cannot be delegated or sub-delegated and whenever it is exercised, a report must be submitted to Council as soon as possible.*

This report has been approved by:


ALD H M JANSEN
EXECUTIVE MAYOR


S A MOKWENI
MUNICIPAL MANAGER

Date: 28-04-2020

Date: 25/04/2020

Langeberg Municipality
SDBIP 2019/20: Top Layer KPI Report

SO1: Facilitate integrated human settlements and improved living conditions of all households

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending March 2020					Overall Performance for Quarter ending March 2020 to Quarter ending		
				Target	Actual	R	Departmental	Departmental KPI: Corrective Measures	Target	Actual	R
TL70	Submit 150 completed signed offer to purchase contracts to the attorneys for registration of title deeds by 30 June 2020	Number of completed signed offer to purchase registered	Proof of submission to attorneys	40	22	R	[D481] Manager: Housing Administration: Offer to Purchases Registered = 3 (January 2020) [D481] Manager: Housing Administration: Offer tp		40	22	R

Summary of Results: SO1: Facilitate integrated human settlements and improved living conditions of all households

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <=	1
O	KPI Almost Met	75.000% <= Actual/Target <=	0
G	KPI Met	Actual meets Target	0
G2	KPI Well Met	100.001% <= Actual/Target <=	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		1

SO2: Provide and maintain infrastructure to provide basic services to all citizens

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending March 2020					Overall Performance for Quarter ending March 2020 to Quarter ending		
				Target	Actual	R	Departmental	Departmental KPI: Corrective Measures	Target	Actual	R

TL13	Limit unaccounted electricity to less than 7.5% as at 30 June 2020 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100}	% unaccounted electricity captured in the report	Electricity losses report generated from an Excel database maintained for the calculation of the electricity losses	7.50%	4.02%	B	[D274] Manager: Electrical Engineering Services: The electrical losses for January 2020 is 3.87%. (January 2020) [D274] Manager: Electrical Engineering	[D274] Manager: Electrical Engineering Services: The original target is 7.5%. (March 2020)	7.50%	4.02%	B
TL16	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number of	% of water samples compliant	Monthly Lab results from AL Abbot	95.00%	100.00%	G2	[D277] Manager: Civil Engineering Services: blue drop results (January 2020)		95.00%	100.00%	G2
TL17	Spend 95% of the total amount budgeted for the replacement and repair of street lights by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	84.34%	G2	[D278] Manager: Electrical Engineering Services: 74.88% was spend in January 2020 for the replacement and repairs of street lights. (January 2020) [D278] Manager: Electrical		60.00%	84.34%	G2
TL19	Spend 95% of the total amount budgeted for new connections by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	84.95%	G2	[D280] Manager: Electrical Engineering Services: 100% was spend in January 2020 on new electrical connections. Connections are install recording to applications received. (January 2020) [D280] Manager: Electrical		60.00%	84.95%	G2

TL20	Spend 95% of the total amount budgeted for the electrification of Kenana by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	52.88%	O	[D281] Manager: Electrical Engineering Services: VE Reticulation completed 280 connections. The contractor is off site, because there are not enough informal houses on stands for them to connect on to the grid. . There are still open stands which cannot be		60.00%	52.88%	O
TL21	Spend 95% of the total amount budgeted for the electrification of McGregor by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	0.17%	R	[D282] Manager: Electrical Engineering Services: The Electrical Contractor will be on site during March 2020 to commence with the electrical installation of the 68 low cost houses. (January 2020)	[D282] Manager: Electrical Engineering Services: Contractors will restart with the projects once the lock down period has ended. (March 2020)	60.00%	0.17%	R
TL24	Spend 95% of the total amount budgeted to replace safety and test equipment by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	91.00%	B	[D285] Manager: Electrical Engineering Services: The order has been send for one energy calibration system and one hi resolution thermal imaging camera. (January 2020) [D285] Manager: Electrical Engineering		60.00%	91.00%	B

TL26	Spend 95% of the total amount budgeted for the replacement of pre-paid meters by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	55.30%	O	[D287] Manager: Electrical Engineering Services: 5.19% was spend in January 2020 on replacement of pre-paid meters bulk supply. R75 000 will be transfered to other votes during the adjustment		60.00%	55.30%	O
TL28	Spend 95% of the total amount budgeted for the construction of paved roads to upgrade gravel roads by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	55.46%	O	[D289] Manager: Civil Engineering Services: CAPEX JAN 2020 (January 2020) [D289] Manager:		60.00%	55.46%	O
TL29	Spend 95% of the total amount budgeted for the rehabilitation/upgrade of existing tar roads in Central Business District of all 5 towns by 30 June 2020 {(Total actual expenditure	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	4.66%	R	[D290] Manager: Civil Engineering Services: CAPEX JAN 2020 (January 2020) [D290] Manager:	[D290] Manager: Civil Engineering Services: Projects will start once the lock down period has ended. (March 2020)	60.00%	4.66%	R
TL30	Spend 95% of the total amount budgeted to replace the 11Kv switchgear of Ashton Main Substation by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	66.44%	G2	[D291] Manager: Electrical Engineering Services: The switch-gear has been delivered and will be install by the end of May 2020. (January 2020) [D291] Manager: Electrical		60.00%	66.44%	G2

TL31	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line in Stockwill by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	92.43%	B	[D292] Manager: Electrical Engineering Services: Four poles must be replace, which will be completed by end of May 2020. (January 2020) [D292] Manager: Electrical		60.00%	92.43%	B
TL32	Spend 95% of the total amount budgeted for the installation of the 11Kv switchgear in Brinks Substation by 30 June 2020 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	91.39%	B	[D293] Manager: Electrical Engineering Services: The Contractor is busy with the installation of the switch-gear. (January 2020) [D293] Manager: Electrical Engineering		60.00%	91.39%	B

TL33	Spend 95% of the total amount budgeted to replace 11Kv Oil Insulated Switchgears by 30 June 2020 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	72.07%	G2	[D294] Manager: Electrical Engineering Services: Switch-gear 1 & 3. The Contractor started with the installation of the switch-gear. Switch-gear 2. This project is completed. (January 2020) [D294] Manager: Electrical Engineering Services: Replace 11 kV Oil Insulated Switch-gear 1 & 3 - the contractor started with the installation of the switch-gear. Replace 11 kV Oil		60.00%	72.07%	G2
TL34	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line to Poortjieskloof by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	92.15%	B	[D295] Manager: Electrical Engineering Services: The rest of the work should be completed by May 2020. (January 2020) [D295] Manager: Electrical		60.00%	92.15%	B

TL35	Spend 95% of the total amount budgeted to replace the 66Kv Switchgear (Goudmyn and Le Chasseur Substations) by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	5.37%	R	[D296] Manager: Electrical Engineering Services: The switchgear was delivered. The project should be completed by May 2020. (January 2020) [D296] Manager: Electrical		60.00%	5.37%	R
TL36	Spend 95% of the total amount budgeted to upgrade Bonnievale Main Substation by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	65.09%	G2	[D297] Manager: Electrical Engineering Services: The switch-gear was delivered December 2019 and the project should be completed by May 2020. (January 2020)		60.00%	65.09%	G2
TL37	Spend 95% of the total amount budgeted to upgrade the 11Kv Cable Feeder from White Street Substation to Van Zyl Street Hospital Substation by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	76.11%	G2	[D298] Manager: Electrical Engineering Services: The cable is installed and the cable must be terminated by May 2020. (January 2020) [D298] Manager: Electrical		60.00%	76.11%	G2

TL39	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line at Goedemoed by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	52.90%	O	[D300] Manager: Electrical Engineering Services: The Goedemoed line is 95% completed. The project will be completed by May 2020. (January 2020) [D300] Manager:		60.00%	52.90%	O
TL40	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line at Mc Gregor / Boesmansrivier by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	0.00%	R	[D301] Manager: Electrical Engineering Services: The project will start in March 2020. (January 2020) [D301] Manager: Electrical Engineering	[D301] Manager: Electrical Engineering Services: Contractors will restart with the projects once the lock down period has ended. (March 2020)	60.00%	0.00%	R
TL41	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line at Buitekantstraat in McGregor by 30 June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	0.00%	R	[D302] Manager: Electrical Engineering Services: The contractor started with project. 60% of the work is done. Work should be completed by May 2020. The contractor must submit their first claim and an order will be submitted during February 2020. (January 2020)	[D302] Manager: Electrical Engineering Services: Contractors will restart with the projects once the lock down period has ended. (March 2020)	60.00%	0.00%	R
TL44	Spend 95% of the total amount budgeted for the upgrade of the public drop-off (McGregor) by 30 June 2020 {(Total actual expenditure for the projects/Total	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	89.40%	G2	[D305] Manager: Solid Waste Management: Spend 89.87% of the total amount	[D305] Manager: Solid Waste Management: None (March 2020)	60.00%	89.40%	G2

TL46	Spend 95% of the total amount budgeted for the upgrading of Muiskraalkop sewerage outflow by 30 June 2020 {(Total actual expenditure for the projects/Total	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	17.95%	R			60.00%	17.95%	R
TL47	Spend 95% of the total amount budgeted for the upgrade of the Ashton MRF by 30 June 2020 {(Total actual expenditure for the projects/Total amount budgeted	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	11.78%	R	[D308] Manager: Solid Waste Management: Spend 11.78% of the total amount	[D308] Manager: Solid Waste Management: Advertisement was placed on 22 February 2020, indicating the closing date as 20 March 2020. We are waiting for the tender document (March 2020)	60.00%	11.78%	R
TL55	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for	Number of residential properties which are billed for water or have pre paid meters	MUN837 report from the Promun financial system	14 500	13 899	O	[D384] Manager: Revenue Services: 13899 Formal HH receive pipe water (March		14 500	13 899	O
TL56	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	MUN837 report from the Promun financial system	15 500	16 501	G2	[D385] Manager: Revenue Services: 16501 Formal HH receive electricity (March 2020)		15 500	16 501	G2
TL57	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets	Number of residential properties which are billed for sanitation/sewerage	MUN837 report from the Promun financial system	14 500	14 425	O	[D386] Manager: Revenue Services: 14425 Formal HH receive sanitation (March 2020)		14 500	14 425	O
TL58	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse	Number of residential properties which are billed for refuse removal	MUN837 report from the Promun financial system	14 500	14 509	G2	[D387] Manager: Revenue Services: 14509 Formal HH receive refuse		14 500	14 509	G2
TL71	Upgrade the ablution facilities at Van Zyl Street Sports field by 30	Ablution facilities at Van Zyl Street Sports field upgraded	Completion certificate	0	0	N/A			0	0	N/A
TL72	Upgrade the sports ground in McGregor by 30 June 2020	Facilities upgraded at McGregor Sports field	Completion certificate	0	0	N/A			0	0	N/A
TL73	Replace Sand Filter System at Dirky Uys Swimming Pool by 30	Sand Filter System at Dirky Uys Swimming Pool replaced	Completion certificate	0	0	N/A			0	0	N/A
TL74	Submit the Sport and Recreation Framework to Council by 30 June	Sport and Recreation Framework submitted	Proof of submission	0	0	N/A			0	0	N/A
TL77	Spend 95% of the total amount budgeted for the Reconstruction of Wolhuter Street in Nkqubela by June 2020 {(Actual expenditure	% of budget spent	Capex Report	50.00%	13.74%	R	[D488] Director: Strategy & Social Development: Project delayed	[D488] Director: Strategy & Social Development: Project will continue once lock down regulations are eased. (March 2020)	50.00%	13.74%	R
TL78	Spend 95% of the total amount budgeted for the Upgrading of the bus route (August Street) in Nkqubela by June 2020 {(Actual expenditure /approved budget	% of budget spent	Capex Report	50.00%	26.26%	R	[D489] Director: Strategy & Social Development: Project delayed due to lock down	[D489] Director: Strategy & Social Development: Project will continue once lock down regulations are eased. (March 2020)	50.00%	26.26%	R

TL80	Spend 95% of the total amount budgeted for the upgrading of the roads and storm water in Robertson Nkqubela by 30 June 2020 {(Total actual expenditure for the project/Total amount	% of budget spent	Capex Report	50.00%	0.00%	R	[D491] Manager: Civil Engineering Services: capex (February 2020) [D491] Manager: Civil Engineering	[D491] Manager: Civil Engineering Services: projects will commence once the lock down period has ended. (March 2020)	50.00%	0.00%	R
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Summary of Results: SO2: Provide and maintain infrastructure to provide basic services to all citizens

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <=	10
O	KPI Almost Met	75.000% <= Actual/Target <=	6
G	KPI Met	Actual meets Target	0
G2	KPI Well Met	100.001% <= Actual/Target <=	10
B	KPI Extremely Well Met	150.000% <= Actual/Target	5
	Total KPIs:		35

SO3: Promote an enabling environment for economic growth and decent employment

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending March 2020					Overall Performance for Quarter ending March 2020 to Quarter ending		
				Target	Actual	R	Departmental	Departmental KPI: Corrective Measures	Target	Actual	R
TL5	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2020	Number of job opportunities created through EPWP by 30 June 2020	Signed appointment contracts	150	207	G2	[D94] Manager: Economic Development: see attached (January 2020) [D94] Manager: Economic	[D94] Manager: Economic Development: see attached (January 2020)	150	207	G2

Summary of Results: SO3: Promote an enabling environment for economic growth and decent employment

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <=	0
O	KPI Almost Met	75.000% <= Actual/Target <=	0
G	KPI Met	Actual meets Target	0
G2	KPI Well Met	100.001% <= Actual/Target <=	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		1

SO4: A responsive and accountable administration

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending March 2020					Overall Performance for Quarter ending March 2020 to Quarter ending		
				Target	Actual	R	Departmental	Departmental KPI: Corrective Measures	Target	Actual	R

TL1	Conduct two (2) formal evaluations of directors in terms of their signed agreements	Number of formal evaluations conducted	Evaluation report and signed scoring sheets	1	0	R	[D18] Municipal Manager: The Performance	[D18] Municipal Manager: The Performance Evaluation Session was moved to 2 April 2020 (February 2020)	1	0	R
TL2	The percentage of the municipal capital budget spent on projects as at 30 June 2020 {(Actual amount spent on capital projects excluding orders/Total amount	% of capital budget spent	Monthly section 71 reports submitted and annual financial statements	60.00%	40.98%	R	[D19] Municipal Manager: The capital expenditure to date is 40.98%	[D19] Municipal Manager: The capital expenditure to date is 40.98% excluding capital orders of R25707461.04. (March 2020)	60.00%	40.98%	R
TL3	Develop an Audit Action Plan from the final management report issued by the AG and submit to the Municipal Manager (MM) and Audit Committee (AC) for approval	Approved Audit Action Plan submitted to the MM and AC for approval by 31 January 2020	Approved Audit Action Plan by MM and AC, minutes of the meeting of AC	1	1	G	[D20] Chief Audit Executive: The Audit Action Plan was submitted to the MPAC on 12		1	1	G
TL4	Develop a Risk Based Audit Plan and submit to the MM and AC by 30 June 2020	Risk Based Audit Plan developed and submitted to MM and AC by 30 June 2020	Submission of the Risk Based Audit Plan to MM and Minutes of AC meeting during which risk based	0	0	N/A			0	0	N/A
TL6	Submit the final reviewed IDP to Council by 31 May 2020	Final IDP submitted to Council by 31 May 2020	Minutes of council meeting during which reviewed IDP was discussed	0	0	N/A			0	0	N/A
TL7	Submit the Mid-Year Performance Report in terms of Sect 72 of the MFMA to Council by 31 January	Mid-Year Performance Report submitted to Council by 31 January 2020	Report and minutes of Council meetings during which the report was discussed	1	1	G	[D96] Snr. Clerk: Performance management:	[D96] Snr. Clerk: Performance management: 1 (March 2020)	1	1	G
TL8	Submit the draft Annual Report to Council by 31 January 2020	Draft Annual Report submitted to Council by 31 January 2020	Draft Annual Report document and Minutes of council meeting during which report was discussed	1	1	G	[D97] Communications Officer: Draft		1	1	G
TL9	Submit the Oversight Report on the Annual Report to Council by 31 March 2020	Oversight Report on the Annual Report submitted to Council by 31 March 2020	Oversight Report document and Minutes of council meeting during which report was discussed	1	1	G	[D98] Communications Officer: Approved		1	1	G
TL11	Submit the Top Layer SDBIP to the Mayor for approval within 14 days after the annual budget has been	Top Layer SDBIP submitted to the Mayor for approval within 14 days after the annual	Acknowledgement of receipt from the Mayor and approved Top layer SDBIP	0	0	N/A			0	0	N/A
TL12	Spend 95% of the total amount budgeted to upgrade ICT Infrastructure by June 2020 {(Actual expenditure / by	% of budget spent by 30 June 2020	Monthly section 71 reports submitted and annual financial statements	60.00%	99.74%	B			60.00%	99.74%	B
TL14	Recycle 2000 tons of domestic waste by 30 June 2020	Number of tons of domestic waste recycled	Weighbridge Report	500	507.86	G2	[D275] Manager: Solid Waste Management: Recycle 546 tons of domestic waste from 01	[D275] Manager: Solid Waste Management: None (March 2020)	500	507.86	G2
TL18	Limit unaccounted water to less than 15% as at 30 June 2020 {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free	% unaccounted water captured in the report	Water Losses Excel database maintained by the Manager: Civil Engineering Services	15.00%	17.76%	R	[D279] Manager: Civil Engineering Services: Monthly report March 2020 (March		15.00%	17.76%	R
TL22	Complete the review of the SDF and submit to Council for approval	SDF submitted to Council	Approved SDF and Agenda of the Council meeting during which SDF	0	0	N/A			0	0	N/A

TL48	Percentage of municipality's personnel budget actually spent on implementing its workplace skills plan measured as at 30 June 2020 {(Total Actual Training	% of municipality's personnel budget actually spent on implementing its workplace skills plan	PROMUN financial system Annual Budget Variance report(Refer to Promun skills levy vote number)	0.00%	0.00%	N/A			0.00%	0.00%	N/A
TL49	Arranged and attend the monthly meetings of ward committees	Number of monthly ward committee meetings held	Minutes of Ward Committee meetings	24	156	B	[D182] Manager: Governance Support: No meetings took place (January 2020) [D182] Manager:	[D182] Manager: Governance Support: None (January 2020) [D182] Manager: Governance Support: None (March 2020)	24	156	B
TL50	Spend 95% of the total amount budgeted for the upgrade and alteration of the municipal offices by 30 June 2020 {(Actual expenditure / Approved budget allocation)x100}	% of budget spent	Report from the Promun financial system	50.00%	12.91%	R	[D183] Manager: Administrative Support: Tender close 7 February 2020 (January 2020) [D183] Manager: Administrative Support: Tender	[D183] Manager: Administrative Support: Quotation was advertised but was not rewarded (March 2020)	50.00%	12.91%	R
TL51	Spend 95% of the total amount budgeted for the purchase of office furniture & office equipment by 30 June 2020 {(Actual expenditure / Approved budget allocation)x100}	% of budget spent	Report from the Promun financial system	50.00%	91.47%	B	[D184] Manager: Administrative Support: Waiting for various order numbers (January 2020) [D184] Manager: Administrative Support: Office		50.00%	91.47%	B
TL52	Number of people from the EE target groups employed in the 3 highest levels of management in compliance with the approved EE	Number of people from the EE target groups employed in the highest 3 levels of management	Appointment letter and approval dates for the filling of the vacancy	0	0	N/A			0	0	N/A
TL53	Report monthly to the Municipal Manager on all property contracts	Number of reports submitted to the Municipal Manager	Proof of submission to the MM	3	2	R	[D186] Manager: Administrative Support: Report was submitted to Director who submit it to MM (January 2020) [D186] Manager: Administrative	[D186] Manager: Administrative Support: Will be submitted once lockdown is uplifted (March 2020)	3	2	R
TL54	Spend 95% of the amount budgeted for the purchase of a Prolazer 4 Speed Camera by 30 June 2020 {(Actual expenditure /	% of the budget spent	Report from the Promun financial system	0.00%	0.00%	N/A			0.00%	0.00%	N/A

TL69	Review the Disaster Management Plan and submit the draft for assessment to the District Municipality by 31 March 2020	Plan reviewed and submitted	Proof of submission to the District	1	0	R	[D480] Manager: Fire and Disaster Management: Letter for MM signature was	[D480] Manager: Fire and Disaster Management: will submit once lock down has ended. (March 2020)	1	0	R
TL75	Submit the Sport Policy to Council by 30 June 2020	Sport Policy submitted	Proof of submission	0	0	N/A			0	0	N/A
TL76	Submit the Land Invasion Policy to Council by 30 June 2020	Land Invasion Policy submitted	Proof of submission	0	0	N/A	[D487] Manager: Housing Administration: Not Applicable		0	0	N/A
TL79	Spend 95% of the total amount budgeted for the purchase of machinery and equipment by June 2020 {(Actual expenditure	% of budget spent	Capex Report	50.00%	0.00%	R	[D490] Senior Network Administrator: All tenders were	[D490] Senior Network Administrator: All tenders will be re-advertised after the lock down (March 2020)	50.00%	0.00%	R

Summary of Results: SO4: A responsive and accountable administration

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	9
R	KPI Not Met	0% <= Actual/Target <=	7
O	KPI Almost Met	75.000% <= Actual/Target <=	0
G	KPI Met	Actual meets Target	4
G2	KPI Well Met	100.001% <= Actual/Target <=	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	3
	Total KPIs:		24

SO5: Adherence to all laws and regulations applicable to LG

Ref	KPI Name	Description of Unit of Measurement	Source of Evidence	Quarter ending March 2020					Overall Performance for Quarter ending March 2020 to Quarter ending		
				Target	Actual	R	Departmental	Departmental KPI: Corrective Measures	Target	Actual	R
TL15	Spend 95% of the total amount budgeted for the replacement and repair on the electricity network by June 2020 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	60.00%	80.11%	G2	[D276] Manager: Electrical Engineering Services: 67.04% was spend in January 2020 on the replacement and repairs of the network. Funds are spend recording to maintenance. (January 2020) [D276] Manager: Electrical		60.00%	80.11%	G2

TL23	80% of effluent samples comply with permit values {(Number of effluent samples that comply with permit values/Number of effluent	% of effluent samples compliant	Lab results from AL Abbot	80.00%	90.00%	G2	[D284] Manager: Civil Engineering Services: Green drop results		80.00%	90.00%	G2
TL59	Provide free basic water to indigent households as at 30 June	Number of indigent households receiving free basic	Mun837 report from the Promun financial system	6 000	6 600	G2	[D388] Manager: Revenue Services:		6 000	6 600	G2
TL60	Provide free basic electricity to indigent households as at 30 June 2020	Number of indigent households receiving free basic electricity	Mun837 report from the Promun financial system	6 800	6 732	O	[D389] Manager: Revenue Services: 6732 Indigent HH		6 800	6 732	O
TL61	Provide free basic sanitation to indigent households as at 30 June 2020	Number of indigent households receiving free basic sanitation services	Mun837 report from the Promun financial system	6 800	6 614	O	[D390] Manager: Revenue Services: 6614 Indigent HH		6 800	6 614	O
TL62	Provide free basic refuse removal to indigent households as at 30 June 2020	Number of indigent households receiving free basic refuse removal services	Mun837 report from the Promun financial system	6 800	6 620	O	[D391] Manager: Revenue Services: 6620 Indigent HH		6 800	6 620	O
TL63	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2020 (Short Term Borrowing + Bank Overdraft + Short Term Lease +	% of debt coverage	Annual financial statements	0.00%	0.00%	N/A			0.00%	0.00%	N/A
TL64	Financial viability measured in terms of the outstanding service debtors as at 30 June 2020 (Total outstanding service debtors/	% of outstanding service debtors	Annual financial statements	0.00%	0.00%	N/A			0.00%	0.00%	N/A
TL65	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2020 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) +	Number of months it takes to cover fix operating expenditure with available cash	Annual financial statements	0	0	N/A			0	0	N/A
TL66	Submit the final annual budget to Council by 31 May 2020	Final budget submitted to Council	Minutes of council meeting during which the Budget was submitted for approval	0	1	B	[D395] Manager: Budget and Support Services: The target for this KPI must be for		0	1	B

TL67	Submit monthly reports in terms of Section 71 of the MFMA to Council	Number of reports submitted to Council	Minutes of council meeting during which report was discussed	3	3	G	[D396] Manager: Budget and Support Services: Section 71 report has been submitted to Council and sent via e-mail to the Executive Mayor on 14 February 2020 (January 2020) [D396] Manager: Budget and Support Services:		3	3	G
TL68	Achieve a debtor payment percentage of 98% as at 30 June 2020 ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad	Payment % achieved	Annual financial statements	85.00%	97.48%	G2	[D397] Manager: Budget and Support Services: Debt payment for March 2020 was		85.00%	97.48%	G2

Summary of Results: SO5: Adherence to all laws and regulations applicable to LG

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	3
R	KPI Not Met	0% <= Actual/Target <=	0
O	KPI Almost Met	75.000% <= Actual/Target <=	3
G	KPI Met	Actual meets Target	1
G2	KPI Well Met	100.001% <= Actual/Target <=	4
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
	Total KPIs:		12

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	16
R	KPI Not Met	0% <= Actual/Target <=	18
O	KPI Almost Met	75.000% <= Actual/Target <=	9
G	KPI Met	Actual meets Target	5
G2	KPI Well Met	100.001% <= Actual/Target <=	16
B	KPI Extremely Well Met	150.000% <= Actual/Target	9
	Total KPIs:		73