

EXPENDITURE OF THE 2020/2021 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE FOURTH QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)

Purpose of report

To submit a report to Council regarding the expenditure on the 2020/2021 budget for the fourth quarter as measured by the approved Top level SDBIP

Background

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget.

The municipality is currently, in terms of S 126 (1) (a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2021 and the information available for June 2021 is not a true reflection of the financial position of the municipality as a lot of year-end journals and processes must still be finalised which will influence the final financial results. This report represents the progress as at 12 July 2021 with relation to the year-end finalisation of 30 June 2021

Comments:

The relevant documentation will be provided separately.

Recommendation/ Aanbeveling

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

This item served before the Special Executive Mayoral Committee on 26 July 2021

Hierdie item het voor die Spesiale Uitvoerende Burgemeesterskomitee gedien op 26 Julie 2021

Aanbeveling / Recommendation

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

This item served before an Ordinary Meeting of Council on 27 July 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 27 Julie 2021

Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

Langeberg Municipality
2020/21: Top Layer KPI Report

SO1: Facilitate integrated human settlements and improved living conditions of all households

KPI Ref	Responsible Directorate	Strategic Objective	KPI	Unit of Measurement	Source of Evidence	Target Type	Calculation Type	Quarter ending June 2021					Overall Performance for Quarter ending June 2021 to Quarter ending June 2021		
								Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
TL72	Vote 6 - Community Services	SO1: Facilitate integrated human settlements and improved living conditions of all households	Submit completed signed offer to purchase contracts to the Attorneys for registration of Title Deeds	Number of completed signed offer to purchases registered	Notification emails from Attorneys	Number	Accumulative	30	14	R	COVID 19 restrictions effects does not allow direct interaction with families.	COVID 19 restrictions effect does not allow direct interaction with families.	30	14	R

Summary of Results: SO1: Facilitate integrated human settlements and improved living conditions of all households

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		1

SO2: Provide and maintain infrastructure to provide basic services to all citizens

KPI Ref	Responsible Directorate	Strategic Objective	KPI	Unit of Measurement	Source of Evidence	Target Type	Calculation Type	Quarter ending June 2021					Overall Performance for Quarter ending June 2021 to Quarter ending June 2021		
								Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
TL10	Vote 3 - Strategy & Social Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the purchase of equipment for the directorate by 30 June 2021 {(Actual expenditure / Approved budget allocation) x 100}	% of budget spent	Monthly section 71 reports submitted and annual financial statements	Percentage	Last Value	95.00%	95.46%	G2	No corrective measure required	No corrective measure required	95.00%	95.46%	G2
TL11	Vote 3 - Strategy & Social Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted to upgrade ICT Infrastructure by 30 June 2021 {(Actual expenditure / by approved budget allocation) x 100}	% of budget spent	Monthly section 71 reports submitted and annual financial statements	Percentage	Last Value	95.00%	84.70%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	84.70%	O
TL21	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the Reconstruction of Wolhuter Street in Nkqubela by June 2021 {(Actual expenditure /approved budget allocation) x 100}	% of budget spent	Monthly section 71 reports submitted and annual financial statements	Percentage	Last Value	95.00%	99.95%	G2	No corrective measure required	No corrective measure required	95.00%	99.95%	G2
TL22	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the Upgrading of the bus route (August Street) in Nkqubela by June 2021 {(Actual expenditure /approved budget allocation) x 100}	% of budget spent	Monthly section 71 reports submitted and annual financial statements	Percentage	Last Value	95.00%	94.03%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	94.03%	O
TL27	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number of water samples tested) x 100}	% of water samples compliant	Monthly Lab results from AL Abbot	Percentage	Last Value	95.00%	100.00%	G2	No corrective measure required	No corrective measure required	95.00%	100.00%	G2
TL28	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the replacement and repair of street lights by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	99.53%	G2	No corrective measure required	No corrective measure required	95.00%	99.53%	G2
TL30	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for new connections by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	97.57%	G2	No corrective measure required	No corrective measure required	95.00%	97.57%	G2
TL36	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted to replace safety and test equipment by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	87.44%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	87.44%	O
TL37	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrading of filters in Montagu WTW by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	26.60%	R	No valid tenders received after numerous tender attempts	The tender was advertised three times but no award was made. Tender should be re-advertised. This is however dependant on sufficient funding on the capital budget.	95.00%	26.60%	R

TL38	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the replacement of pre-paid meters by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	80.28%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	80.28%	O
TL39	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of roads & stormwater (Asbury Montagu, Ashton and Robertson) by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	80.78%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	80.78%	O
TL40	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line to Poortjieskloof by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	95.74%	G2	No corrective measure required	No corrective measure required	95.00%	95.74%	G2
TL41	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted to upgrade the 11Kv Cable Feeder from White Street Substation to Van Zyl Street by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	100.92%	G2	No corrective measure required	No corrective measure required	95.00%	100.92%	G2
TL42	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted to replace the 66Kv Transformers at Robertson Main Substation by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	81.95%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	81.95%	O
TL45	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the refurbishment of old filters at McGregor WTW by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	98.15%	G2	No corrective measure required	No corrective measure required	95.00%	98.15%	G2
TL46	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the palisade fencing for Ashton Landfill site by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	96.17%	G2	No corrective measure required	No corrective measure required	95.00%	96.17%	G2
TL47	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of the water network in Zolani by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	100.00%	G2	No corrective measure required	No corrective measure required	95.00%	100.00%	G2
TL68	Vote 6 - Community Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of the Happy Valley security fencing by 30 June 2021	% of budget spent by 30 June 2021	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	96.97%	G2	No corrective measure required	No corrective measure required	95.00%	96.97%	G2
TL71	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrading of the roads and storm water in Robertson Nkqubela by 30 June 2021	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	100.00%	G2	No corrective measure required	No corrective measure required	95.00%	100.00%	G2
TL73	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the electrification of Kenana by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	9.11%	R		All housing projects were electrified and savings have been incurred on the remaining amount	95.00%	9.11%	R
TL74	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the rehabilitation/upgrade of existing tar roads in Central Business District of all 5 towns by 30 June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	93.50%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	93.50%	O
TL75	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted to replace 11Kv Oil Insulated Switchgears by 30 June 2021 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	0.00%	R		The project was completed	95.00%	0.00%	R

TL76	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted to replace the 66Kv Switchgear (Goudmyn and Le Chasseur Substations) by 30 June 2021 {{Total actual expenditure for the project/Total amount budgeted for the project}x100} % of budget spent Project was rollover from 2019/20 financial year	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	78.34%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	78.34%	O
TL77	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line at Goedemoed by 30 June 2021 {{Total actual expenditure for the project/Total amount budgeted for the project}x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	99.26%	G2	No corrective measure required	No corrective measure required	95.00%	99.26%	G2
TL78	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line at Mc Gregor / Boesmansrivier by 30 June 2021 {{Total actual expenditure for the project/Total amount budgeted for the project}x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	87.55%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	87.55%	O
TL79	Vote 5 - Engineering Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 95% of the total amount budgeted for the upgrade of the 11Kv Line at Buitekantstraat in McGregor by 30 June 2021 {{Total actual expenditure for the project/Total amount budgeted for the project}x100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	95.60%	G2	No corrective measure required	No corrective measure required	95.00%	95.60%	G2
TL80	Vote 6 - Community Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Upgrade the ablution facilities at Van Zyl Street Sports field by 30 June 2021	Ablution facilities at Van Zyl Street Sports field upgraded	Completion certificate	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G
TL81	Vote 6 - Community Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Upgrade the sports ground in McGregor by 30 June 2021	Facilities upgraded at McGregor Sports field constructed	Completion certificate	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G
TL82	Vote 6 - Community Services	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Replace Sand Filter System at Dirty Uys Swimming Pool by 30 June 2021	Sand Filter System at Dirty Uys Swimming Pool replaced	Completion certificate	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G

Summary of Results: SO2: Provide and maintain infrastructure to provide basic services to all citizens

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	3
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	9
G	KPI Met	Actual meets Target (Actual/Target = 100%)	3
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	14
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			29

SO3: Promote an enabling environment for economic growth and decent employment

KPI Ref	Responsible Directorate	Strategic Objective	KPI	Unit of Measurement	Source of Evidence	Target Type	Calculation Type	Quarter ending June 2021					Overall Performance for Quarter ending June 2021 to Quarter ending June 2021		
								Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
TL5	Vote 3 - Strategy & Social Development	SO3: Promote an enabling environment for economic growth and decent employment	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2021	Number of job opportunities created through EPWP	Signed appointment contracts	Number	Accumulative	100	72	R	The Municipality has created more EPWP opportunities in Quarter 3 (January- March 2021) (June 2021)	The municipality have targeted to create more EPWP opportunities in Quarter 3 and fewer opportunities in Quarter 4 of the current financial year Top layer SDBIP (2021-2022) (June 2021)	100	72	R

Summary of Results: SO3: Promote an enabling environment for economic growth and decent employment

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs:			1

SO4: A responsive and accountable administration

KPI Ref	Responsible Directorate	Strategic Objective	KPI	Unit of Measurement	Source of Evidence	Target Type	Calculation Type	Quarter ending June 2021						Overall Performance for Quarter ending June 2021 to Quarter ending June 2021		
								Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R	
TL1	Vote 2 - Executive & Council	SO4: A responsive and accountable administration	Conduct two (2) formal evaluations of directors in terms of their signed agreements	Number of formal evaluations conducted	Evaluation report and signed scoring sheets	Number	Accumulative	0	0	N/A			0	0	N/A	
TL2	Vote 2 - Executive & Council	SO4: A responsive and accountable administration	The percentage of the municipal capital budget spent on projects as at 30 June 2021 {(Actual amount spent on capital projects excluding orders/Total amount budgeted for capital projects) x 100}	% of capital budget spent	Monthly section 71 reports submitted and annual financial statements	Percentage	Last Value	95.00%	52.72%	R	The percentage of the municipal capital budget spent is 52.72%. (June 2021)	Performance is dependent on the performance of other departments. (June 2021)	95.00%	52.72%	R	
TL3	Vote 2 - Executive & Council	SO4: A responsive and accountable administration	Develop an Audit Action Plan by 31 March 2021 from the final management report issued by the AG and submit to MM and Audit Committee for approval	Approved Audit Action Plan	Approved Audit Action Plan by MM and AC, minutes of the meeting of AC	Number	Last Value	0	0	N/A			0	0	N/A	
TL4	Vote 2 - Executive & Council	SO4: A responsive and accountable administration	Develop a Risk Based Audit Plan and submit to the MM and Audit Committee by 30 June 2021	Risk Based Audit Plan developed and submitted to MM and Audit Committee	Submission of the Risk Based Audit Plan to MM and Minutes of Audit Committee meeting during which risk based audit plan was discussed	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G	
TL6	Vote 3 - Strategy & Social Development	SO4: A responsive and accountable administration	Submit the final reviewed IDP to Council by 31 May 2021	Final IDP submitted to Council	Minutes of council meeting during which reviewed IDP was discussed	Number	Carry Over	1	1	G	No corrective measure required	No corrective measure required	1	1	G	
TL7	Vote 3 - Strategy & Social Development	SO4: A responsive and accountable administration	Submit the Mid-Year Performance Report in terms of Sect 72 of the MFMA to Council by 31 January 2021	Number of reports submitted to Council	Report and minutes of Council meetings during which the report was discussed	Number	Carry Over	0	0	N/A			0	0	N/A	
TL8	Vote 3 - Strategy & Social Development	SO4: A responsive and accountable administration	Submit the draft Annual Report to Council by 31 March 2021	Number of reports submitted to Council	Draft Annual Report document and Minutes of council meeting during which report was discussed	Number	Carry Over	0	0	N/A			0	0	N/A	
TL9	Vote 3 - Strategy & Social Development	SO4: A responsive and accountable administration	Submit the Oversight Report on the Annual Report to Council by 31 May 2021	Number of reports submitted to Council	Oversight Report document and Minutes of council meeting during which report was discussed	Number	Carry Over	1	1	G	No corrective measure required	No corrective measure required	1	1	G	
TL13	Vote 3 - Strategy & Social Development	SO4: A responsive and accountable administration	Submit the Top Layer SDBIP to the Mayor for approval within 14 days after the annual budget has been approved	Number of Approved Top Layer SDBIP's submitted to the Mayor within 14 days after the annual budget has been approved	Acknowledgement of receipt from the Mayor and approved Top layer SDBIP	Number	Carry Over	1	1	G	No corrective measure required	No corrective measure required	1	1	G	
TL15	Vote 4 - Corporate Services	SO4: A responsive and accountable administration	Percentage of municipality's training budget actually spent on implementing its workplace skills plan measured as at 30 June 2020 ((Total Actual Training Expenditure/ Total Training Budget)x100))	% of municipality's training budget actually spent on implementing its workplace skills plan	PROMUN financial system Annual Budget Variance report(Refer to Promun skills levy vote number)	Percentage	Last Value	1.00%	0.98%	O	All courses planned were completed. Balance not enough for a further course (June 2021)	All courses planned were completed. Balance not enough for a further course (June 2021)	1.00%	0.98%	O	
TL19	Vote 4 - Corporate Services	SO4: A responsive and accountable administration	Number of people from the EE target groups employed in the 3 highest levels of management in compliance with the approved EE plan	Number of people from the EE target groups employed in the highest 3 levels of management	Appointment letter and approval dates for the filling of the vacancy	Number	Accumulative	1	5	B	Director: Financial position, Chief Fire Officer, Manager and Chief Audit Executive were appointed		1	5	B	
TL20	Vote 4 - Corporate Services	SO4: A responsive and accountable administration	Report monthly to the Municipal Manager on all property contracts	Number of reports submitted to the Municipal Manager	Proof of submission to the MM	Number	Accumulative	3	3	G	No corrective measure required	No corrective measure required	3	3	G	
TL24	Vote 5 - Engineering Services	SO4: A responsive and accountable administration	Limit unaccounted electricity to less than 7.5% as at 30 June 2021 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) x 100}	% unaccounted electricity captured in the report	Electricity losses report generated from an Excel database maintained for the calculation of the electricity losses	Percentage	Reverse Last Value	7.50%	5.00%	B	No corrective measure required	No corrective measure required	7.50%	5.00%	B	
TL25	Vote 5 - Engineering Services	SO4: A responsive and accountable administration	Recycle 2000 tons of domestic waste by 30 June 2021	Number of tons of domestic waste recycled	Weighbridge Report	Number	Accumulative	500	529.96	G2	No corrective measure required	No corrective measure required	500	529.96	G2	
TL29	Vote 5 - Engineering Services	SO4: A responsive and accountable administration	Limit unaccounted water to less than 15% as at 30 June 2021 {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified) x 100}	% unaccounted water captured in the report	Water Losses Excel database maintained by the Manager: Civil Engineering Services	Percentage	Reverse Last Value	15.00%	13.36%	B	No corrective measure required	No corrective measure required	15.00%	13.36%	B	
TL34	Vote 5 - Engineering Services	SO4: A responsive and accountable administration	Complete the review of the SDF and submit to Council for approval by 31 May 2021	Number of reviewed SDF's submitted to council	Approved SDF and Agenda of the Council meeting during which SDF was discussed	Number	Last Value	0	1	B	No corrective measure required	No corrective measure required	0	1	B	
TL62	Vote 6 - Community Services	SO4: A responsive and accountable administration	Review the Disaster Management Plan and submit for assessment to the District by 31 May 2021	Plan reviewed and submitted	Submission to the District and Agenda of the Council meeting during which report was discussed	Number	Carry Over	1	1	G	No corrective measure required	No corrective measure required	1	1	G	
TL64	Vote 6 - Community Services	SO4: A responsive and accountable administration	Report montly to the Municipal Manager on the maintenance of parks and cemeteries	Number of reports submitted	Proof of submission to the MM	Number	Accumulative	3	3	G	No corrective measure required	No corrective measure required	3	3	G	
TL65	Vote 6 - Community Services	SO4: A responsive and accountable administration	Report montly to the Municipal Manager on the maintenance of community facilities	Number of reports submitted	Proof of submission to the MM	Number	Accumulative	3	3	G	No corrective measure required	No corrective measure required	3	3	G	
TL66	Vote 6 - Community Services	SO4: A responsive and accountable administration	Upgrade the ablution facilities at Zolani Sports field by 30 June 2021	Number of completion certificates	Completion certificate	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G	

TL 67	Vote 6 - Community Services	SO4: A responsive and accountable administration	Upgrading of cloak rooms at Cogmanskloof Sports ground by 30 June 2021	Number of completion certificates	Completion certificate	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G
TL69	Vote 6 - Community Services	SO4: A responsive and accountable administration	Spend 95% of the total amount budgeted for the upgrade of the Wilhelm Thys Community security fencing by 30 June 2021	% of budget spent by 30 June 2021	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	85.59%	O	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	85.59%	O
TL70	Vote 6 - Community Services	SO4: A responsive and accountable administration	Make alterations to Ablution Building (Gender friendly)-at the fire station by 30 June 2021	Number of completion certificates	Completion certificate	Number	Last Value	1	1	G	No corrective measure required	No corrective measure required	1	1	G

Summary of Results: SO4: A responsive and accountable administration

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	2
G	KPI Met	Actual meets Target (Actual/Target = 100%)	11
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	4
	Total KPIs:		23

SO5: Adherence to all laws and regulations applicable to LG

KPI Ref	Responsible Directorate	Strategic Objective	KPI	Unit of Measurement	Source of Evidence	Target Type	Calculation Type	Quarter ending June 2021					Overall Performance for Quarter ending June 2021 to Quarter ending June 2021		
								Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
TL17	Vote 4 - Corporate Services	SO5: Adherence to all laws and regulations applicable to LG	Spend 95% of the total amount budgeted for the upgrade and alteration of the municipal offices by 30 June 2021 {(Actual expenditure / Approved budget allocation) x 100}	% of budget spent	Report from the Promun financial system	Percentage	Last Value	95.00%	100.00%	G2	No corrective measure required	No corrective measure required	95.00%	100.00%	G2
TL18	Vote 4 - Corporate Services	SO5: Adherence to all laws and regulations applicable to LG	Spend 95% of the total amount budgeted for the purchase of office furniture & office equipment by 30 June 2021 {(Actual expenditure / Approved budget allocation) x 100}	% of budget spent	Report from the Promun financial system	Percentage	Last Value	95.00%	96.93%	G2	No corrective measure required	No corrective measure required	95.00%	96.93%	G2
TL26	Vote 5 - Engineering Services	SO5: Adherence to all laws and regulations applicable to LG	Spend 95% of the total amount budgeted for the replacement and repair on the electricity network by June 2021 {(Total actual expenditure for the project/Total amount budgeted for the project) x 100}	% of budget spent	Monthly CAPEX report received from the Finance Department	Percentage	Last Value	95.00%	65.79%	R	The project was completed and savings have been incurred on the remaining budgeted amount	The project was completed and savings have been incurred on the remaining budgeted amount	95.00%	65.79%	R
TL35	Vote 5 - Engineering Services	SO5: Adherence to all laws and regulations applicable to LG	80% of effluent samples comply with permit values {(Number of effluent samples that comply with permit values/Number of effluent samples tested) x 100}	% of effluent samples compliant	Lab results from AL Abbot	Percentage	Stand-Alone	80.00%	81.48%	G2	The surface aerator number 2 in basin 1 in Montagu Waste Water Treatment Works was faulty. Robertson Waste Water Treatment Works also has a impact on the performance on the effluent compliance due to the fact that the plant is currently operating above its design capacity.	The surface aerator number 2 in basin 1 in Montagu Waste Water Treatment Works was repaired in the last quarter. The corrective measure for the Robertson WWTW is to upgrade the WWTW. Tender for the professional services has been advertised.	80.00%	81.48%	G2
TL48	Vote 1 - Financial Services	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for water or have pre-paid meters as at 30 June 2021	Number of residential properties which are billed for water or have pre paid meters	MUN837 report from the Promun financial system	Number	Last Value	14 500	14 761	G2	No corrective measure required	No corrective measure required	14 500	14 761	G2
TL49	Vote 1 - Financial Services	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters as (Excluding Eskom areas) at 30 June 2021	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	MUN837 report from the Promun financial system	Number	Last Value	16 800	17 729	G2	No corrective measure required	No corrective measure required	16 800	17 729	G2
TL50	Vote 1 - Financial Services	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and which are billed for sanitation/sewerage as at 30 June 2021	Number of residential properties which are billed for sanitation/sewerage	MUN837 report from the Promun financial system	Number	Last Value	14 500	15 027	G2	No corrective measure required	No corrective measure required	14 500	15 027	G2
TL51	Vote 1 - Financial Services	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2021	Number of residential properties which are billed for refuse removal	MUN837 report from the Promun financial system	Number	Last Value	14 500	15 069	G2	No corrective measure required	No corrective measure required	14 500	15 069	G2
TL52	Vote 1 - Financial Services	SO5: Adherence to all laws and regulations applicable to LG	Provide free basic water to indigent households as at 30 June 2021	Number of indigent households receiving free basic water	Mun837 report from the Promun financial system	Number	Reverse Last Value	6 800	6 657	B	No corrective measure required	No corrective measure required	6 800	6 657	B
TL53	Vote 1 - Financial Services	SO5: Adherence to all laws and regulations applicable to LG	Provide free basic electricity to indigent households as at 30 June 2021	Number of indigent households receiving free basic electricity	Mun837 report from the Promun financial system	Number	Reverse Last Value	6 800	6 685	B	No corrective measure required	No corrective measure required	6 800	6 685	B

TL54	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Provide free basic sanitation to indigent households as at 30 June 2021	Number of indigent households receiving free basic sanitation services	Mun837 report from the Promun financial system	Number	Reverse Last Value	6 800	6 673	B	No corrective measure required	No corrective measure required	6 800	6 673	B
TL55	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Provide free basic refuse removal to indigent households as at 30 June 2021	Number of indigent households receiving free basic refuse removal services	Mun837 report from the Promun financial system	Number	Reverse Last Value	6 800	6 682	B	No corrective measure required	No corrective measure required	6 800	6 682	B
TL56	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2021 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue	% of debt coverage	Annual financial statements	Percentage	Reverse Last Value	5.00%	5.00%	G	Actual to be corrected when AFS will be submitted (June 2021)	[D395] Director: Finance: The municipality is currently, in terms of S 126 (1) (a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2021 and the information available for June 2021 is not a true reflection of the financial position of the municipality as a lot of year-end journals and processes must still be finalised which will influence the final financial results. This report represents the progress as at 14 July 2021 in relation to the year-end finalisation of 30 June 2021. (June 2021)	5.00%	5.00%	G
TL57	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Financial viability measured in terms of the outstanding service debtors as at 30 June 2021 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	Annual financial statements	Percentage	Reverse Last Value	12.00%	9.14%	B	Source of evidence is the ratios as part of the Section 71 and 52(d) (June 2021)	The municipality is currently, in terms of S 126 (1) (a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2021 and the information available for June 2021 is not a true reflection of the financial position of the municipality as a lot of year-end journals and processes must still be finalised which will influence the final financial results. This report represents the progress as at 14 July 2021 in relation to the year-end finalisation of 30 June 2021. (June 2021)	12.00%	9.14%	B
TL58	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2021 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excl	Number of months it takes to cover fix operating expenditure with available cash	Annual financial statements	Number	Last Value	2.20	3.70	B	The Cash / Cost Coverage ratio decreased to 3,70% in the month ended 30 June 2021 from 4,67 in the month ended 31 May 2021. This ratios indicates that the municipality can meet at least its monthly fixed operating commitments from cash and short-term investment without collecting any additional revenue for at least three months. (June 2021)	The municipality is currently, in terms of S 126 (1) (a) of the MFMA, preparing the annual financial statements for the financial period ended 30 June 2021 and the information available for June 2021 is not a true reflection of the financial position of the municipality as a lot of year-end journals and processes must still be finalised which will influence the final financial results. This report represents the progress as at 14 July 2021 in relation to the year-end finalisation of 30 June 2021. (June 2021)	2.20	3.70	B
TL59	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Submit the final annual budget to Council by 31 May 2021	Final budget submitted to Council	Minutes of council meeting during which the Budget was submitted for approval	Number	Carry Over	1	1	G	Final Budget submitted to Council and serve before Council on 25 May 2021 (May 2021)		1	1	G
TL60	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Submit monthly reports in terms of Section 71 of the MFMA to Council	Number of reports submitted to Council	Minutes of council meeting during which report was discussed	Number	Accumulative	3	3	G	No corrective measure required	No corrective measure required	3	3	G
TL61	Vote 1 - Financial Services	S05: Adherence to all laws and regulations applicable to LG	Achieve a debtor payment percentage of 95% as at 30 June 2021 {(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100}	Payment % achieved	Annual financial statements	Percentage	Last Value	95.00%	99.68%	G2	The collection rate increased to 100% in the month ended 30 June 2021 from 97% in the month ended 31 May 2021. The collection ratio of 100% indicates that the municipality's quality of credit control is strong as the municipality ensures that billed revenue is collected from consumers. (June 2021)		95.00%	99.68%	G2

Summary of Results: S05: Adherence to all laws and regulations applicable to LG

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	3
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	8
B	KPI Extremely Well Met	150.000% <= Actual/Target	6
Total KPIs:			18

SO6: Enhanced stakeholder engagements to promote civic education

KPI Ref	Responsible Directorate	Strategic Objective	KPI	Unit of Measurement	Source of Evidence	Target Type	Calculation Type	Quarter ending June 2021					Overall Performance for Quarter ending June 2021 to Quarter ending June 2021		
								Target	Actual	R	Departmental KPI: Performance Comment	Departmental KPI: Corrective Measures	Target	Actual	R
TL14	Vote 3 - Strategy & Social Development	SO6: Enhanced stakeholder engagements to promote civic education	Obtain inputs for IDP and budget process	Proof of inputs received	Proof of inputs received via different sources	Number	Accumulative	2	2	G	Social media platforms were used such as: WhatsApp, SMS, Facebook, twitter; Ward committees, councilors interest groups, email to obtain inputs for the budget and IDP process (June 2021)	No corrective measure required	2	2	G
TL16	Vote 4 - Corporate Services	SO6: Enhanced stakeholder engagements to promote civic education	Arrange and attend the monthly meetings of ward committees	Number of monthly ward committee meetings held	Minutes of Ward Committee meetings	Number	Accumulative	36	36	G	No corrective measure required	No corrective measure required	36	36	G

Summary of Results: SO6: Enhanced stakeholder engagements to promote civic education

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	0
R	KPI Not Met	0% <= Actual/Target <= 74.999%	0
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	2
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
	Total KPIs:		2

Overall Summary of Results

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	7
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	11
G	KPI Met	Actual meets Target (Actual/Target = 100%)	19
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	23
B	KPI Extremely Well Met	150.000% <= Actual/Target	10
	Total KPIs:		74