

# TOURISM ROAD SIGNAGE APPLICATION: A STEP BY STEP GUIDE

All tourism related road signage must comply with the South African Road Traffic Signs Manual in accordance with the National Road Traffic Act, 1996 (Act 93 of 1996). The Tourism Official is the only point of entry in the Langeberg Municipal area for Tourism Road Signage applications.



## CONTACT TOURISM OFFICIAL

Contact Langeberg Municipality's Tourism Official who will explain the application process and provide the necessary documentation to be completed.



## REQUEST WANTED SIGNAGE

The requested signage must comply with the warrants as set out in the South African Road Traffic Signs Manual. If the requested signage complies with the warrants, a site visit will be arranged.



## COMPLETE APPLICATION FORMS

During the site visit the Tourism Official will go through the application forms and explain what is needed from the applicant.



## PAY APPLICATION FEE

The applicable application fee must be paid to Langeberg Municipality and the receipt attached to the completed application in order for application to be processed.



## SUBMIT APPLICATION

The completed application must then be submitted to the Tourism Official to ensure that the application is complete and correct. Copies of the necessary documentation to be attached.



## APPLICATION REVIEW

After submission the application is reviewed by the Town Planning Department: Langeberg Municipality in order to be submitted to the Regional Tourism Liaison Committee (RTLCL).

## PLEASE NOTE THE FOLLOWING:

If the application complies with all the warrants and is signed off by the Town Planning Department: Langeberg Municipality, then only is it submitted to the Regional Tourism Liaison Committee (RTLCL) where it is discussed and approved/rejected. These meetings are held every second month and are attended by the Tourism Official.

- The Provincial Roads Engineer will inform the applicant of the outcome in writing. If approved, the Provincial Roads Engineer will provide the exact specifications for the signage and the list of accredited manufactures.
- Signs may only be manufactured by an accredited manufacturer and may also only include the symbol/s which have been approved.
- Signs that do not conform to the specified designs will not be erected.
- All costs are for the applicant.
- Unauthorized advertisements or "illegal" tourism road signage, applicable to a specific property, will negatively affect an application.

To apply for Tourism Road Signage or any enquiries contact Ms L. Groenewald at 023 626 8221 or email [tourism@langeberg.gov.za](mailto:tourism@langeberg.gov.za) / [lgroenewald@langeberg.gov.za](mailto:lgroenewald@langeberg.gov.za)