



The Langeberg Municipality (Western Cape Province) serves the towns Ashton, Robertson, Montagu, Bonnievale and McGregor in the picturesque Breede River Valley/Klein Karoo area, where people still live close to nature. Applications are hereby invited from persons with the necessary qualifications and experience for appointment in the following positions:

Municipal Manager

The Municipality seeks to appoint a dynamic development specialist as the Municipal Manager, in terms of Section 57 of the Local Government Municipal Systems Act, (Act 32 of 2000). The incumbent reports directly to the Executive Mayor and the position is based on a performance contract. The successful candidate will sign a fixed term contract at a total cost to company, with the Council as well as a performance agreement. This contract can only be for a maximum period of 1 year after the next Local Government election.

Qualifications/ Experience:	A recognized B-Degree in Public Administration / Political Sciences / Social Sciences / Law, or equivalent. A minimum of five (5) years experience at senior management level; Extensive public sector experience and experience in Local Government is essential; Extensive experience in Financial Management, Policy Development and Management, Monitoring, Evaluation and Reporting on Service Delivery; Knowledge and application of Performance Management (preferably in Local Government); Extensive experience in Community Facilitation and Networking; Goal orientated; It will be expected from the successful candidate to adhere to the Municipal Regulations on Minimum Competency levels; Valid Code B Driver's license
Key Performance Areas:	Responsible for corporate and strategic leadership; Ensure the allocation, management and optimization of resources; Facilitation of development of systems/ strategies to handle statutory responsibilities/ determinations in conjunction with applicable legislation; Responsible for organizational performance; Liaise with, consulting and advice to political office-bearers; Creation of systems and procedures to ensure fulfilment of organization values; Managing the municipality and its Finance in conjunction with applicable legislation; Manage the effective utilization of personnel and the promotion of a healthy labour relations in conjunction with applicable labour legislation
Remuneration:	R 1 067 587 – R 1 386 637 per annum (All inclusive package)
Enquiries regarding post:	Contact Ald SW van Eeden, Executive Mayor, at 023 626 8202

Closing date: 23 September 2020 at 12:00. Applications (CV / application form (Annexure C for Snr Managers), qualifications, testimonial(s), ID and driver's licence where applicable) with covering letter must be submitted to the Municipal Manager at **Postal Address:** Private Bag X2, Ashton, 6715; **E-mail:** tcarstens@langeberg.gov.za; **Fax:** (023) 615 1563. Further information is available from the Manager: Human Resources at Tel (023) 615 8035 during normal office hours.

NB: Canvassing of Council members or any member of the Appointment Committee will immediately disqualify applicants. The Municipality is bound by the principles of affirmative action as set out in its Employment Equity Plan. Applicants that have not received any feedback by 30 November 2020 must accept that their applications were unsuccessful. CV's will not be returned. No application will be considered if an application form is not

completed. The application form is on the website (www.langeberg.gov.za) and available at all municipal offices. The Municipality have the right not to make an appointment. All successful candidates' appointments are subject to verification of qualifications and criminal records. It will be expected from the candidates to undergo a thoroughly evaluation. Previous and current employers and references will be contacted. The succesfull candidate will be located in Ashton and appointment will be subjected to the signing of a service and performance contract in accordance with Section 57 of the Municipal Systems Act as well as disclosure of financial interest. The appointment will take place in accordance with the Regulations on Appointments and Service Conditions of Senior Managers.

Ald SW van Eeden
Executive Mayor
Municipal Offices
Private Bag X2
ASHTON 6715



Die Langeberg Munisipaliteit (Wes Kaap Provinsie) bedien die dorpe Ashton, Robertson, Montagu, Bonnievale en McGregor in die skilderagtige Breëriviervallei/Klein Karoogebied, waar mense nog na aan die natuur leef. Aansoeke word hiermee ingewag van persone wat oor die nodige kwalifikasies en ondervinding beskik vir aanstelling in die onderstaande poste:

Munisipale Bestuurder

Die Munisipaliteit poog om 'n dinamiese ontwikkelings spesialis as die Munisipale Bestuurder, in terme van Artikel 57 van die Plaaslike Regering: Munisipale Stelsels Wet, 2000 (Wet 32 van 2000) aan te stel. Die ampsbekleër rapporteer direk aan die Uitvoerende Burgemeester en die posisie is gebaseer op prestasie gebaseerde kontrak. Die suksesvolle kandidaat sal 'n vaste termyn kontrak sowel as 'n prestasie ooreenkoms met die Raad aangaan. Hierdie kontrak is slegs vir 'n maksimum periode van 1 jaar na die volgende Plaaslike Regering verkiesing.

Kwalifikasies/ Ervaring:	'n Erkende B-Graad in Publieke Administrasie / Politieke Wetenskappe / Sosiale Wetenskappe / Regte, of ekwivalent. Minimum van vyf (5) jaar ervaring op senior bestuursvlak; Uitgebreide publieke sektor ervaring en ervaring van Plaaslike Regering is essensieël; Uitgebreide ervaring in Finansiële Bestuur, Beleid Ontwikkeling en Bestuur, Strategiese Beplanning en Implementering, Programbestuur, Monitering, Evaluering en Rapportering van dienslewering, Kennis en toepassing van Prestasiebestuur (Verkieslik in Plaaslike Regering), Uitgebreide ervaring in Gemeenskaps fasilitering en om te netwerk. Doelwit gedrewe; Dit sal ook van die suksesvolle kandidaat verwag word om te voldoen aan die Munisipale Regulasies se Minimum Bevoegdheids vlakke; Geldige Kode B Bestuurderslisensie
Sleutelprestasie gebiede:	Verantwoordelik vir korporatiewe en strategiese leierskap; Versekering van toewysing, bestuur en optimalisering van hulpbronne; Fasilitering van die ontwikkeling van stelsels/ strategieë om statutêre verantwoordelikhede/ bepalinge te hanteer in ooreenstemming met toepaslike wetgewing; Verantwoordelik vir organisatoriese prestasie; Skakeling met, konsultering en advisering aan politieke ampsdraers; Daarstelling van stelsels en prosedures om nakoming van organisasiewaardes te verseker; Bestuur van die Munisipaliteit en sy Finansies in ooreenstemming met toepaslike wetgewing; Bestuur van die effektiewe aanwending van personeel en die bevordering van gesonde arbeidsverhoudinge in ooreenstemming met toepaslike arbeidswetgewing
Vergoeding:	R 1 067 587 – R 1 386 637 per jaar (Alles insluitende pakket)
Navrae met betrekking tot pos:	Skakel Rdh SW van Eeden, Uitvoerende Burgemeester by 023 626 8202

Sluitingsdatum: 23 September 2020 om 12:00. Aansoeke (CV / Aansoekvorm (Aanhangsel C vir Snr Bestuurders), kwalifikasies, getuigskrift(e), ID en Bestuurderslisensie waar van toepassing) met dekbrief moet gestuur word na Ashton Kantoor by **Posadres:** Privaatsak X2, Ashton, 6715; **E-pos:** tcarstens@langeberg.gov.za; **Faks:** (023) 615 1563. Verdere inligting is beskikbaar by die Bestuurder: Menslike Hulpbronne by Ashton Kantoor, Tel (023) 615 8035 tydens normale kantoorure.

NB: Gunsverwing by Raadslede of enige lid van die Aanstellingskomitee sal aansoekers onmiddellik diskwalifiseer. Die Munisipaliteit is gebonde aan die beginsels van regstellende optrede soos uiteengesit in sy Diensbillikheidsplan. Aansoekers wat teen 30 November 2020 nog geen terugvoer gekry het nie, moet aanvaar

dat hulle aansoeke nie geslaag het nie. CV's sal nie terugbesorg word nie. Geen aansoek sal oorweeg word as 'n aansoekvorm nie voltooi is nie. Die aansoekvorm is op die webwerf (www.langeberg.gov.za) en by alle munisipale kantore beskikbaar. Die Munisipaliteit behou die reg voor om geen aanstelling te maak nie. Alle suksesvolle kandidate se aanstellings is onderhewig aan die verifikasie van kwalifikasies en kriminele rekords. Daar sal van kandidate verwag word om aan deeglike evaluering onderwerp te word. Vorige en huidige werkgewers en referente sal gekontak word. Die suksesvolle aansoeker sal by Ashton gestasioneer wees en indiensneming sal onderworpe aan die onderteiking van dienskontrakte en prestasie-ooreenkomste geskied, ingevolge Artikel 57 van die Munisipale Stelselwet asook openbaarmaking van finansiële belange. Die indiensneming sal in ooreenstemming met die Regulasies oor Indiensneming en Diensvoorwaardes van Senior Bestuurders plaasvind.

Rdh SW van Eeden
Uitvoerende Burgemeester
Munisipale kantore
Privaatsak X2
ASHTON 6715