

MINUTES OF AN ORDINARY MEETING OF COUNCIL OF THE LANGEBERG MUNICIPALITY
HELD ON 31 AUGUST 2021 AT 10H00 IN THE TOWN HALL
MUNICIPAL OFFICES, CHURCH STREET, ROBERTSON

1. **Opening**

The Speaker welcomed the the Deputy Executive Mayor, Councillors and the Administration to the meeting. Pastor Alex Oosthuizen of the A.F.M, Congregation in Robertson opened the meeting with a scripture and prayer.

2. **Attendance**

Cllr Hess, P	Speaker
Ald Van Eeden, SW	Executive Mayor
Cllr Joubert, GD.....	Deputy Executive Mayor
Ald Burger, JD	Councillor (Member of the Mayco)
Cllr Janse, DB	Councillor (Member of the Mayco)
Cllr Scheffers, EMJ.....	Councillor (Member of the Mayco)
Cllr Van Zyl, SW	Councillor (Member of the Mayco)
Cllr Beginsel, S	Councillor
Cllr Bosjan, E	Councillor
Cllr Grootboom, CJ	Councillor
Cllr Januarie, JJ	Councillor
Cllr Kriel, J	Councillor
Cllr Kuhn, DJW.....	Councillor
Cllr Maflika, JS	Councillor
Cllr Nteta, BH	Councillor
Cllr Prince, LJ	Councillor
Cllr Simpson, OC.....	Councillor
Cllr Swanepoel, LM	Councillor
Cllr Van der Merwe, TM	Councillor
Mr De Klerk, ASA	Municipal Manager
Mr Everson, AWJ	Director Corporate Services
Ms Matthys, CO	Director Strategy & Social Development
Mr Mgajo, M.....	Director Community Services
Mr Shude, M	Director Financial Services
Ms Kotzé, S.....	Manager Administrative Support
Mr Van Heerden, S.....	Clerk Administration

3. 3.1 **Applications for leave of absence / Aansoek om verlof tot afwesigheid**

Cllr Du Plessis, S	Councillor
Cllr Hohlo, EW.....	Councillor
Cllr Shibili, AJ	Councillor
Cllr Van Zyl, JDF	Councillor
Mr Johnson, M	Director Engineering Services

3.2 **Absent without leave / Afwesig sonder verlof**

None / Geen

4. **Goedkeuring van Notule / Approval of Minutes:**

4.1 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 27 July 2021 at 10h25 as Teams meeting

Bekragtiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 27 Julie 2021 om 10h25 as Teams vergadering.

Eenparig Besluit / Unanimously Resolved

That the minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 27 July 2021 be approved and accepted.

- 4.2 Confirmation of the Minutes of an Special Meeting of the Council of Langeberg Municipality held on 25 August 2021 at 11h00 in the Town Hall, Church Street, Robertson

Bekragtiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 25 Augustus 2021 om 11h00 in die Stadsaal, Munisipale Kantore, Kerkstraat, Robertson.

Eenparig Besluit / Unanimously Resolved

That the minutes of an Special Meeting of the Council of Langeberg Municipality held on 25 August 2021 be approved and accepted subject to the following amendment:

**"Item A4198: Application: The Displaying of election posters 2021 – 2022 (17/3/1/6/5)
(Municipal Manager)**

That the decision be amended to read:

.....posters once the registration process; be changed to posters once the voter registration process and election has passed.....

5. **Verklarings en Mededelings deur die Speaker / Statements and Announcements by the Speaker**

6. **Onderhoude met Afvaardigings / Interviews with Delegations**

None / Geen

7. **Verklarings en Mededelings deur die Burgemeester / Statements and Announcements by the Mayor.**

8. **Dringende Aangeleenthede en Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder.**
Urgent Matters and Reports, Statements & Announcements submitted by the Municipal Manager.

None / Geen

9. **Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies**

None / Geen

10. **Oorweging van Kennisgewing van Vrae / Consideration of Notice of Questions**

11. **Oorweging van Dringende Mosies / Consideration of Urgent Motions**

None / Geen

12. **Oorweging van Verslae / Consideration of Reports:**

- 12.1 **Reports submitted to Council for consideration (A Items)**
Verslae voorgelê aan die Raad vir oorweging (A-Items)

AREAS (1/3/1/1/3) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Enparig Besluit / Unanimously Resolved

1. That Council approve the list of informal trading area listed in the by law
2. That the Langeberg Municipality: Informal Trading By-law be approved with the amendments and be advertised in the Provincial Gazette

A4184 BUSINESS CONTINUITY COMMITTEE: BUSINESS CONTINUITY MANAGEMENT POLICY AND BUSINESS CONTINUITY IMPLEMENTATION PLAN – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Enparig Besluit / Unanimously Resolved

1. That the Business Continuity Management Policy for 2021/22 be approved by Council.
2. That the approved Business Continuity Implementation Plan for 2021/22 be noted by Council

A4185 FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT FOR QUARTER 4 AND RISK REGISTER 2020 / 2021 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Enparig Besluit / Unanimously Resolved

That the contents of the Fraud & Risk Management Committee (FARMCO) Report for Quarter 4 of 2020/21 and the updated Risk Register for 2020/21 be noted by Council.

A4186 AUDIT & PERFORMANCE COMMITTEE: AUDIT & PERFORMANCE COMMITTEE CHARTER, INTERNAL AUDIT CHARTER, INTERNAL AUDIT METHODOLOGY, QUALITY ASSURANCE & IMPROVEMENT PROGRAMME AND MULTI-YEAR ROLLING INTERNAL AUDIT STRATEGY – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Enparig Besluit / Unanimously Resolved

1. That the Audit & Performance Committee Charter and Internal Audit Charter for 2021/22 be approved by Council.
2. That the approved Internal Audit Methodology, Quality Assurance & Improvement Programme and Multi-Year Rolling Internal Audit Strategy for 2021/22 be noted by Council.

A4187 FRAUD & RISK MANAGEMENT COMMITTEE: FRAUD PREVENTION POLICY, FRAUD PREVENTION PLAN & STRATEGY, FRAUD & RISK MANAGEMENT COMMITTEE CHARTER, RISK MANAGEMENT POLICY, RISK MANAGEMENT STRATEGY, RISK IDENTIFICATION & ASSESSMENT METHODOLOGY, AND RISK MANAGEMENT ANNUAL OPERATIONAL PLAN – 2021 / 2022 (5/14/R) (CHIEF AUDIT EXECUTIVE)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Enparig Besluit / Unanimously Resolved

1. That the Fraud Prevention Policy, Fraud & Risk Management Committee Charter and Risk

Management Policy for 2021/22 be approved by Council.

2. That the approved Fraud Prevention Plan & Strategy, Risk Management Strategy, Risk Identification & Assessment Methodology and Risk Management Annual Operational Plan for 2021/22 be noted by Council.

A4188 REQUEST TO NOMINATE A COUNCILLOR TO SERVE ON THE CLINIC COMMITTEE FOR THE COGMANSKLOOF/ZOLANI CLUSTER (17/1/R)(DIRECTOR CORPORATE SERVICES)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

That Cllr Bosjan served on the Clinic Committee for Cogmanskloof / Zolani cluster.

A4189 PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD APRIL- JUNE 2021 (LED DEPARTMENT)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

That Council notes the contents of the Progress Report on Job Opportunities for the period April-June 2021.

A4190 QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: APRIL – JUNE 2021 (9/2/1/9), DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

That Council note the contents of the report for the period April to June 2021.

A4191 MONTHLY REPORTING FROM THE LOCAL TOURISM ASSOCIATIONS – JUNE 2021 (12/2/3/3) DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

That the monthly reports, from the Local Tourism Associations, for June 2021, be noted and approved.

A4192 DU PLESSIS FAMILY FUNERAL SERVICES: APPLICATION TO PURCHASE OR LEASE THE MUNICIPAL BUILDING SITUATED ON A PORTION OF ERF1, MONTAGU (7/1/R) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building on a portion of erf1, Montagu is not needed for the provision of the minimum level of basic municipal services (S14 of the MFMA 2003, Act 56 of 2003)

Dat dit bevestig word dat die munisipale gebou geleë op gedeelte van erf 1, Montagu nie benodig word vir die verskaffing van die minimum vlak van basiese dienste nie. (S14 van die MFMA, Wet 56 van 2003)

2. That the application received from Mr S Du Plessis on behalf of Du Plessis family Funeral

Services to purchase or lease the municipal building situated on a portion of erf1, Montagu not be approved.

Dat die aansoek ontvang van Mnr S Du Plessis namens Du Plessis Family Funeral Services vir die koop of huur van die munisipale gebou geleë op gedeelte van erf1, Montagu nie goedgekeur word nie:

3. That the municipal building situated on a portion of erf1, Montagu be alienated “voetstoots” by way of public tender for business purposes subject to the following conditions:

Dat die munisipale gebou geleë op gedeelte van erf1, Montagu ‘voetstoots’ vervreem word per publieke tender vir besigheids doeleindes onderhewig aan die volgende voorwaardes:

- 3.1 That the erf be alienated at a market related price.

Dat die erf verkoop word teen 'n markverwante prys.

- 3.2 That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koopooreenkoms en dat die restant van die koopsom betaalbaar is by registrasie.

- 3.3 That the buyer be responsible for all the connection fees for municipal services rendered to the property.

Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die perseel.

- 3.4 That the buyer be responsible for all costs regarding the property in his/ her name.

Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.

- 3.5 That the purchaser be responsible for all Town Planning cost involved which may include rezoning of the portion of land, subdivision, surveying, registration of servitudes where applicable.

Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering van Gedeelte grond, onderverdeling, landmeter, registrasie van die serwitute waar van toepassing.

- 3.6 That the purchase deal be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.

A4193

APPLICATION TO RENEW THE LEASE OF A MUNICIPAL BUILDING SITUATED ON ERVEN 39, 40 AND 41, NKQUBELA (KNOWN AS NKQUBELA BAKERY) (7/1/4/1/5) (DIRECTOR CORPORATE SERVICES)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal building situated on evern 39, 40 & 41, Nkqubela is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)

Dat dit bevestig word dat die munisipale gebou geleë te erwe 39, 40 & 41, Nkqubela nie benodig word vir die verskaffing van die minimum vlak van basiese munisipale dienste nie. (S14 of the MFMA 2003, Wet 56 van 2003)

2. That the application received from Mr Jonker on behalf of Ms Ncube to renew the lease for the Nkqubela Bakery situated on erven 39, 40 & 41, Nkqubela not be approved and that the agreement not be renewed.

Dat die aansoek vanaf Mnr Jonker namens Me Ncube om die huur vir die Nkqubela Bakkerij geleë op erwe 39, 40 & 41, Nkqubela nie goedgekeur word nie en dat die huurooreenkoms nie verleng word nie.

3. That the municipal building situated on erven 39, 40 & 41, Nkqubela, be alienated by way of public tender at a market related price for business purposes subject to the normal conditions applicable.

Dat die munisipale gebou geleë te erwe 39, 40 & 41, Nkqubela, per publieke tender teen 'n markverwante prys vervreem word vir besigheidsdoeleindes onderworpe aan die normale voorwaardes soos van toepassing.

4. That a deposit of 10% be payable with the signing of the deed of sale and that the remainder of the purchase price be payable with registration.

Dat 'n deposito van 10% betaalbaar sal wees met ondertekening van die koopoooreenkoms en dat die restant van die koopsom betaalbaar is by registrasie.

5. That the purchaser be responsible for all the connection fees for municipal services rendered to the properties.

Dat die koper verantwoordelik sal wees vir alle aansluitingsfooie vir munisipale dienste gelewer aan die persele.

6. That the erf only be utilized for the purposes as prescribed in the applicable town- planning scheme.

Dat die perseel slegs aangewend word vir die doeleindes soos voorgeskryf in die toepaslike Dorpaanlegkema.

7. That the purchaser be responsible for all costs regarding the property in his/ her name.

Dat die koper verantwoordelik sal wees vir alle kostes met betrekking tot die eiendom in sy/haar naam.

8. That the purchaser be responsible for all Town Planning cost involved which may include rezoning, subdivision, consolidation, surveying, registration of servitudes where applicable.

Dat die koper verantwoordelik sal wees vir alle Stadsbeplannings koste wat mag insluit hersonering, onderverdeling, konsolidasie, landmeter, registrasie van die serwitute waar van toepassing.

9. That the purchase transaction be finalized within a period of 8 months after allocation of the property, failing which the offer will expire irrevocably.

Dat die kooptransaksie binne 'n periode van 8 maande vanaf datum van toekenning van die erf afgehandel word, by versuim waarvan, die aanbod onherroeplik verval.

10. That Ms Ncube be informed that she is still liable to pay the outstanding municipal account.

Dat Me Ncube ingelig word dat sy nog steeds verantwoordelik is om uitstaande munisipale

rekening te betaal.

11. That the Director: Financial Services and Director: Strategy & Social Development must give reasons for the high outstanding municipal account and how the project and account was monitored.

Dat die Direkteur: Finansiële Dienste en Direkteur: Strategie & Sosiale Dienste redes voorsien vir die hoë munisipale rekening en hoe die projek en rekening gemoniteer was.

12. That a report be submitted to the Corporate Services Portfolio Committee indicating all municipal properties leases out that can possibly be considered for alienation.

Dat 'n verslag aan die Korporatiewe Dienste Portefeulje Komitee voorgehou word met al die munisipale eiendomme wat verhuur word wat moontlik oorweeg kan word om vervreem te word.

A4194 SUBMISSION OF THE 2022 / 2023 BUDGET AND IDP TIME-SCHEDULE (5/1/1) (DIRECTOR STRATEGY AND SOCIAL DEVELOPMENT)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

That the submitted 2022 / 2023 Budget and IDP Time-schedule be approved.

A4195 ROBERTSON TOURISM HERITAGE FESTIVAL (12/2/3/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

1. That the contents of the report be noted
2. That the Robertson Tourism Heritage Festival be supported subject to the approval of Transnet for the property.
3. That the Executive Mayor accept the invitation to open the festival at 09h00 on Friday, 24 September 2021
4. That the following free Municipal services be provided to the Robertson Tourism Heritage Festival
 - a. The removal of solid waste on a daily basis
 - b. The cleaning of Voortrekker Road and sidewalk prior to the festival
 - c. The marketing of the festival on the Municipal social media platforms
 - d. The provision of traffic services during the festival
 - e. That the event application fees and the fees applicable for road closures be waived

A4196 RENEWAL OF LEASE AGREEMENT FOR MUNICIPAL LAND SITUATED AT KEURKLOOF (1.6HA), ROBERTSON (7/2/3/1/5) (PRINCIPAL CLERK: PROPERTY ADMINISTRATION)

*Was
previously
B5711*

This item served before an Ordinary Meeting of Council on 31 August 2021

Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the portions of land is not needed for the provision of the minimum

level of basic municipal services. (S14 of MFMA 2003, Act 56 of 2003)

Dat dit bevestig word dat die gedeeltes grond nie benodig word vir verskaffing van die minimum vi van basiese munisipale dienste nie. (S14 of MFMA 2003, Wet 56 van 2003)

2. That the application received from Mr HE Du Plessis for the renewal of lease agreement for 1.6ha of land situated in Keurkloof, Robertson be approved in principle and the intention of the Municipality to lease the property for a period of 9 years 11 months be advertised for comments.

Dat die aansoek vanaf Mnr HE Du Plessis vir die hernuwing van huurooreenkoms vir 1.6ha grond geleë te Keurkloof, Robertson in beginsel goedgekeur word en dat die voorneme van die Munisipaliteit om die eiendom te verhuur vir `n periode van 9 jaar 11 maande, geadverteer word vir kommentaar.

3. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 9 years 11 months be communicated to National Treasury and if no written views or objections were receive , lease be proceeded with, subject to the following conditions:

Dat na die tydperk vir kommentare verstryk het geen besware ontvang is nie, die voorneme van die Munisipaliteit om die eindom te verhuur vir `n periode van 9 jaar 11 maande aan Nasionale Tesourie gekommunikeer word en indien geen geskrewe opinies en besware ontvang word nie, daar voort gegaan word met die verhuring, onderworpe aan die volgende voorwaardes:

- 3.1 That the portion be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determine by the yearly CPIX.

Dat die gedeeltes verhuur word teen `n markverwante tarief. Die huurtarief sal jaarliks eskaleer met `n persentasie wat bepaal word deur die VPI.

- 3.2 That if any Municipal services are utilized it be for the account of the Lessee.

Dat indien enige Munisipale dienste gebruik word, dit vir die rekening van die Huurder sal wees.

- 3.3 That no structures may be erected on the premises without the written approval of the Municipality and may the portion not be used for any form of occupation.

Dat geen strukture op die perseel opgerig mag word sonder die skriftelike goedkeuring van die Munisipaliteit nie en mag die gedeelte nie gebruik word vir enige vorm van bewoning nie.

- 3.4 That the Lessee may not sublet the premises without the written consent of the Lessor.

Dat die Huurder mag nie enige gedeeltes onderverhuur sonder die goedkeuring van die Verhuurder nie.

- 3.5 That the Lessee must apply for irrigation water supply from the Keurkloof water users association for their own account.

Dat die Huurder aansoek moet doen om besproeiingswater van die Keurkloof water gebruikers vereniging en verantwoordelik sal wees vir die koste hieraan verbonde.

- 3.6 That the portions of land be suitable fenced to ensure that the cattle remain on the land at all

times and that the fencing cost as well as the maintenance thereof be for the Lessee.

Dat die gedeeltes behoorlik omhein word om te verseker dat die beeste ten alle tye op die grond bly en die koste hiervan sowel as die instandhouding daarvan deur die Huurder gedra word.

- 3.7 That all cattle be branded and the brand mark with the owner's particulars be submitted to the Municipality for control purposes.

Dat alle beeste gebrandmerk word en dat die brandmerk met die eienaar se besonderhede by die Munisipaliteit ingedien word vir beheer doeleindes.

- 3.8 That all animals be kept and cared for in accordance with the requirements set out by the Department Agriculture and the SPCA.

Dat alle diere aangehou en versorg word volgens die vereistes van die Departement Landbou en die DBV.

- 3.9 That all animals receive additional feed and not be dependant only on natural grazing and that the SPCA monitor that the cattle do indeed receive the additional feed.

Dat alle diere bykomstige voeding ontvang en nie afhanklik van natuurlike weiding sal wees nie en dat die DBV monitor dat die beeste wel addisionele voeding ontvang.

A4197 FINANCIAL REPORTING IN TERMS OF SECTION 71 FOR THE MONTHLY BUDGET STATEMENT & SECTION 52(d) FOR THE QUARTERLY BUDGET ASSESSMENT FOR JUNE 2021 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

This item served before an Ordinary Meeting of Council on 31 August 2021
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

A4201 FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: APRIL – JUNE 2021 (3/2/1/3) (MUNICIPAL MANAGER)

This item served before an Ordinary Meeting of Council on 31 August 2021
Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Augustus 2021
Eenparig Besluit / Unanimously Resolved

That the contents of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

The meeting ended at 10h30.

SPEAKER

DATE