

**EXPENDITURE OF THE 2017 / 2018 BUDGET MEASURED BY THE TOP LEVEL SDBIP ~ FOURTH QUARTER
(5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)**

Purpose of report

To submit a report to Council regarding the expenditure on the 2017 / 2018 budget for the Fourth Quarter as measured by the approved Top level SDBIP

Background

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the Council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the budget.

Recommendation/ Aanbeveling

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

NOTE: Annexures were distributed as part of the agenda for the Mayco meeting of 24 July 2018 (pg 294 - 311)

**This item served before the Executive Mayoral Committee on 24 July 2018
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 24 Julie 2018
Aanbeveling / Recommendation**

That Council notes the contents of the report.

Dat die Raad kennis neem van die inhoud van die verslag.

* Updated documentation is attached to the agenda for the Council meeting of 31 July 2018 that is being emailed to Councillors.

**Hierdie item het gedien voor 'n Gewone Vergadering van die Raad op 31 Julie 2018
This item served before an Ordinary Meeting of Council on 31 July 2018
Eenparig Besluit / Unanimously Resolved**

That Council notes the contents of the report

Dat die Raad kennis neem van die inhoud van die verslag

Municipal Manager

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Jun-18						Overall Performance for Sep 2017 to Jun 2018		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	Target	Actual	R
TL1	Appointments made in 3 highest levels of management during 2017/18 that comply with the Employment Equity Plan	Number of appointments made in 3 highest levels of management	Appointment letter and approval dates for the filling of the vacancy	1	Accumulative	1	4	B				1	4	B
TL2	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2018 (Actual amount spent on capital projects excluding orders/Total amount budgeted for capital projects)x100	% of capital budget spent	Monthly section 71 reports submitted	90%	Last Value	90%	71.62%	O	[D17] Municipal Manager: Current Capital Budget actually spent on capital expenditure as per capex report. (May 2018) [D17] Municipal Manager: Current Capital Budget actually spent on capital expenditure as per capex report. (June 2018)	[D17] Municipal Manager: True reflection of performance can only be assessed with the submission of the financial statements on 31 August 2018. (June 2018)		90%	71.62%	O
TL3	Conduct two (2) formal evaluations of directors in terms of their signed agreements	Number of formal evaluations conducted	Evaluation report and signed scoring sheets	2	Accumulative	0	0	N/A				2	2	G
TL4	Develop Risk Based Audit Plan and submit to MM and Audit Committee by 30 June 2018	Risk Based Audit Plan submitted to MM and Audit Committee	Minutes of Audit Committee meeting during which risk based audit plan was discussed	1	Carry Over	1	1	G				1	1	G
TL5	Develop an Audit Action Plan by 31 January 2018 from the final management report issued by the AG and submit to MM and Audit Committee for approval	Audit Action Plan developed and submitted to MM and Audit Committee	Proof of submission to the Municipal Manager	1	Carry Over	0	0	N/A				1	1	G
TL102	Spend 90% of the total amount budgeted for the Purchase of Internal Audit Software by 30 June 2018((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	Capex Report	90%	Carry Over	90%	79.24%	O	[D562] Chief Audit Executive: The percentage expenditure as per the CAPEX report. (May 2018) [D562] Chief Audit Executive: The percentage expenditure as per the CAPEX report. (June 2018)			90%	79.24%	O

Summary of Results: Municipal Manager

KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
KPI Not Met	0% <= Actual/Target <= 74.999%	0
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	2
KPI Met	Actual meets Target (Actual/Target = 100%)	3
KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
KPI Extremely Well Met	150.000% <= Actual/Target	1
Total KPIs		6

Strategic & Social Development

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Jun-18						Overall Performance for Sep 2017 to Jun 2018		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	Target	Actual	R
TL6	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2018	Number of Job opportunities created through the Expanded Public Works Programme (EPWP)	Signed appointment contracts	400	Accumulative	100	47	R				400	489	G2
TL7	90% spent of the total amount budgeted for ICT capital projects by June 2018 (Actual expenditure / by approved budget allocation)	% of budget spent	Monthly section 71 reports submitted	90%	Last Value	90%	96.67%	G2				90%	96.67%	G2

TL8	Submit the final reviewed IDP to Council by 31 May 2018	Final IDP submitted to Council	Minutes of council meeting during which reviewed IDP was discussed	1	Carry Over	1	1	G			1	1	G
TL9	Submit the Mid-Year Performance Report in terms of Sect 72 of the MFMA to Council by 31 January 2018	Number of reports submitted to Council	Report and minutes of Council meetings during which the report was discussed	1	Carry Over	0	0	N/A			1	1	G
TL10	Submit the Annual Report to Council by 31 January 2018	Number of reports submitted to Council	Minutes of council meeting during which report was discussed	1	Carry Over	0	0	N/A			1	1	G
TL11	Submit the Oversight Report to Council by 31 March 2018	Number of reports submitted to Council	Minutes of council meeting during which report was discussed	1	Carry Over	0	0	N/A			1	1	G
TL12	Submit the Top Layer SDBIP to the Mayor for approval within 14 days after the annual budget has been approved	Top Layer SDBIP submitted to the Mayor within 14 days after the annual budget has been approved	Acknowledgement of receipt from the Mayor and approved Top layer SDBIP	1	Carry Over	1	1	G			1	1	G
TL96	90% spent of the total amount rolled over for ICT capital projects by September 2017 (Actual expenditure / by approved budget allocation)	% Budget spent	Proof of purchase	90%	Carry Over	0%	0%	N/A			90%	100%	G2

Summary of Results: Strategic & Social Development

KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
KPI Not Met	0% <= Actual/Target <= 74.999%	0
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
KPI Met	Actual meets Target (Actual/Target = 100%)	5
KPI Well Met	100.001% <= Actual/Target <= 149.999%	3
KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs		8

Corporate Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Jun-18						Overall Performance for Sep 2017 to Jun 2018		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	Target	Actual	R
TL13	Percentage of municipality's personnel budget actually spent on implementing its workplace skills plan measured as at 30 June 2018 ((Total Actual Training Expenditure/ Total personnel Budget)x100))	% of municipality's personnel budget actually spent on implementing its workplace skills plan	Report from the Promun financial system	1%	Last Value	1%	0.83%	O	[D193] Director: Corporate Services: To be calculated after 30 June 2018 (April 2018) [D193] Director: Corporate Services: To be reported after 30 June 2018 (May 2018) [D193] Director: Corporate Services: The personnel budget is R 175 637 000.00. The actual skills levy that was deducted in the financial year is R 1461213.63. that amounts to 0.83% (June 2018)	[D193] Director: Corporate Services: We had te report on the actual spending and it depends on teh amount of employees in teh municipality at the time. (June 2018)	[D193] Director: Corporate Services: Proof is on the evidence file and attached - SKILLS LEVY.pdf (June 2018)	1%	0.83%	O
TL14	Facilitate the monthly meetings of ward committees	Number of monthly ward committee meetings held	Minutes of Ward Committee meetings	48	Accumulative	12	24	B				48	70	G2

TL15	90% spent of the total amount budgeted for the upgrading and alteration of the municipal offices by 30 June 2018 [(Actual expenditure / Approved budget allocation)x100]	% of budget spent	Report from the Promun financial system	90%	Last Value	90%	50.91%	R	[D195] Director: Corporate Services: Waiting for appeal period to finish to get order number to complete projects (April 2018) [D195] Director: Corporate Services: Budgeted: R200 000.00 Committed: R87 609.69 Total: R173 968.55 R9 262.08 must go to vote number 900874015 (May 2018) [D195] Director: Corporate Services: The above figure is not a true reflection seeing that the Equipment vote was overspent with an amount of R9 262.08 and there are still various orders outstanding for work that has been done (June 2018)	[D195] Director: Corporate Services: The above figure is not a true reflection seeing that the Equipment vote was overspent with an amount of R9 262.08 and there are still various orders outstanding for work that has been done (June 2018)	90%	50.91%	R
TL16	90% spent of the total amount budgeted for the purchase of office equipment by 30 June 2018 [(Actual expenditure / Approved budget allocation)x100]	% of budget spent	Report from the Promun financial system	90%	Last Value	90%	109.27%	G2			90%	109.27%	G2
TL17	90% spent of the total amount budgeted for the upgrading of the Traffic Offices by 30 June 2018 [(Actual expenditure / Approved budget allocation)x100]	% of budget spent	Report from the Promun financial system	90%	Last Value	90%	50.02%	R	[D197] Director: Corporate Services: R1927895.74 on orders issues for materials and labour. Project is progressing very well (April 2018) [D197] Director: Corporate Services: To be reported after 30 June 2018 (May 2018) [D197] Director: Corporate Services: The figures received from finance is not correct (June 2018)	[D197] Director: Corporate Services: The figures received from finance is not correct (June 2018)	90%	50.02%	R
TL105	Construct a security fence at the Robertson Municipal offices by 30 June 2018	Completion certificate	Completion certificate	1	Carry Over	1	1	G			1	1	G

Summary of Results: Corporate Services

KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
KPI Not Met	0% <= Actual/Target <= 74.999%	2
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
KPI Met	Actual meets Target (Actual/Target = 100%)	1
KPI Well Met	100.001% <= Actual/Target <= 149.999%	2
KPI Extremely Well Met	150.000% <= Actual/Target	0
Total KPIs		6

Engineering Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Jun-18						Overall Performance for Sep 2017 to Jun 2018		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	Target	Actual	R

TL59	Limit unaccounted electricity to less than 7.5% as at 30 June 2018 ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) _ 100) (rolling twelve month average)	% unaccounted electricity	Sale of electricity statistics from Finance department	7.50%	Reverse Last Value	7.50%	4.09%	B				7.50%	4.09%	B
TL60	Replace 150 pre-paid meters to reduce energy losses by 30 June 2018	Number of pre-paid meters replaced	Registration of meters on the system	150	Carry Over	150	166	G2				150	166	G2
TL61	Spend 90% of the total amount budgeted for the replacement and repair on the electricity network by June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Carry Over	90%	94.03%	G2				90%	94.03%	G2
TL62	Spend 90% of the total amount budgeted for new connections by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Last Value	90%	92.43%	G2				90%	92.43%	G2
TL63	Spend 90% of the total amount budgeted for the electrification of new houses in McGregor by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Carry Over	90%	64.91%	R	[D297] Director: Engineering Services: The percentage spend in April was 61.21%. Contractor on site. (April 2018) [D297] Director: Engineering Services: The percentage spend in May was 61.21%. ASLA did not complete all the top structures as originally planned. Only 418 top structures were completed by ASLA. All 418 houses are electrified. (May 2018) [D297] Director: Engineering Services: The percentage spend in June was 64.91%. (June 2018)	[D297] Director: Engineering Services: ASLA did not complete all the top structures as originally planned. Only 418 top structures were completed by ASLA. All 418 houses are electrified. (June 2018)		90%	64.91%	R

TL77	Complete the upgrade of the Silwerstrand Bulk Line by 30 June 2018	Project completed by 30 June 2018	Completion certificate	1	Carry Over	1	1	G				1	1	G
TL78	Spend 90% of the total amount budgeted for the replacement and repair of street lights by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Last Value	90%	93.63%	G2				90%	93.63%	G2
TL79	Complete the installation/upgrade of bulk services for Housing Projects in Kanana by 30 June 2018	Project completed by 30 June 2018	Completion certificate	1	Carry Over	1	0	R	[D313] Director: Engineering Services: The Bonnievale project has not commenced and Kenana Project commenced in Nkqubela - Robertson (June 2018)	[D313] Director: Engineering Services: This project Kenana is to be completed in 2018/2019 (June 2018)	[D313] Director: Engineering Services: Capex report and council res (June 2018)	1	0	R
TL80	Complete the integrated zoning scheme for all towns and submit to Council for approval by 30 June 2018	Integrated zoning scheme completed and submitted to Council by 30 June 2018	Meeting minutes	1	Carry Over	1	1	G				1	1	G
TL81	Complete the review of the SDF and submit to Council for approval by 31 March 2018	Review completed and submitted to Council	council resolution	1	Carry Over	0	0	N/A				1	1	G
TL82	Spend 90% the total amount budgeted for the upgrade/rehabilitation of roads by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Carry Over	90%	6.58%	R	[D316] Director: Engineering Services: As at 17 July 2018 we have not yet received the updated CAPEX report indicating final expenditure and hence a true figure could not be given - it is however expected that 100% will be achieved (June 2018)	[D316] Director: Engineering Services: Await updated CAPEX report (June 2018)	[D316] Director: Engineering Services: Updated Capex report - Capital Expenditure Report June 2018 - CHARL.msg (June 2018)	90%	6.58%	R
TL86	Recycle 960 tons of domestic waste by 30 June 2018	Number of tons of domestic waste recycled	Weigh bridge report	960	Accumulative	240	472.4	B				960	1,683.56	B
TL87	80% of effluent samples comply with permit values {(Number of effluent samples that comply with permit values/Number of effluent samples tested)x100}	% of effluent samples compliant	Lab Results	80%	Last Value	80%	81.94%	G2				80%	81.94%	G2
TL88	Spend 90% of the total amount budgeted to replace safety and test equipment by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Carry Over	90%	90.75%	G2				90%	90.75%	G2

TL89	Limit unaccounted water to less than 15% as at 30 June 2018 {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (incl free basic water) / Number of Kiloliters Water Purchased or Purified _ 100)}	% unaccounted water	Sale of water statistics from Finance department	15%	Reverse Last Value	15%	13.52%	B				15%	13.52%	B
TL90	Complete the project for the supply of bulk water to Nkqubela by 31 March 2018	Project completed by 31 March 2018	Completion certificate	1	Carry Over	0	0	N/A				1	1	G
TL91	Complete the project for the repair of leaks at the George Brink Reservoir by 30 June 2018	Project completed	Completion certificate	1	Last Value	1	1	G				1	1	G
TL92	95% of water samples comply with SANS241 micro biological indicators {(Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100}	% of water samples compliant	Lab Results	95%	Last Value	95%	100%	G2				95%	100%	G2
TL93	90% spent of the total amount budgeted for the supply of bulk water to Nkqubela by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% Budget spent	Reports from financial system	90%	Carry Over	100%	98.89%	O	[D553] Director: Engineering Services: Await amended CAPEX report percentage calculated on actual expenditure vs budget of 3 vote numbers (June 2018)	[D553] Director: Engineering Services: Await amended report (June 2018)		100%	98.89%	O
TL95	Construct 2 additional drying beds at the Waste Water Treatment Works in Ashton by 31 December 2017	Number of Drying beds constructed	Completion certificate	2	Carry Over	0	0	N/A				2	2	G
TL98	Provision of ablution facilities in Mandela Square Montagu by 30 June 2018	Number of units installed	Completion certificate	22	Carry Over	22	0	R	[D558] Director: Engineering Services: Work not entirely completed and hence may be rolled over (June 2018)	[D558] Director: Engineering Services: Complete works (June 2018)	[D558] Director: Engineering Services: CAPEX REPORT (June 2018)	22	0	R
TL100	Purchase 1 flatbed truck for Robertson by 30 September 2017	Number of truck delivered	Invoice, delivery note, registration of vehicle	1	Carry Over	0	0	N/A				1	1	G
TL103	Purchase a water tanker by 30 June 2018	Number of water tankers purchased	Proof of purchase	1	Carry Over	1	1	G				1	1	G
TL104	Spend 90% of the total amount budgeted for the purchase of drought relief machinery by 30 June 2018	% of budget spent	Capex Report	90%	Carry Over	90%	0%	R	[D564] Director: Engineering Services: No expenditure required (June 2018)	[D564] Director: Engineering Services: No expenditure required (June 2018)	[D564] Director: Engineering Services: Capex report (June 2018)	90%	0%	R

Summary of Results: Engineering Services

KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
KPI Not Met	0% <= Actual/Target <= 74.999%	5
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
KPI Met	Actual meets Target (Actual/Target = 100%)	8
KPI Well Met	100.001% <= Actual/Target <= 149.999%	7
KPI Extremely Well Met	150.000% <= Actual/Target	3
Total KPIs		24

Financial Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Jun-18						Overall Performance for Sep 2017 to Jun 2018		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	Target	Actual	R
TL18	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for water or have pre paid meters as at 30 June 2018	Number of residential properties which are billed for water or have pre paid meters	Report from the Promun financial system	15,000	Last Value	15,000	14,585	O	[D405] Director: Finance: Formal HH which are billed and have access to water (June 2018)	[D405] Director: Finance: HH with access to water (June 2018)	[D405] Director: Finance: Please see attached - D 405 HH with access to water.pdf (June 2018)	15,000	14,585	O

TL19	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters as (Excluding Eskom areas) at 30 June 2018	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	Report from the Promun financial system	17,000	Last Value	17,000	19,307	G2				17,000	19,307	G2
TL20	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and which are billed for sanitation/sewerage as at 30 June 2018	Number of residential properties which are billed for sanitation/sewerage	Report from the Promun financial system	14,800	Last Value	14,800	15,041	G2				14,800	15,041	G2
TL21	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2018	Number of residential properties which are billed for refuse removal	Report from the Promun financial system	14,600	Last Value	14,600	15,079	G2				14,600	15,079	G2
TL22	Provide free basic water to indigent households as at 30 June 2018	Number of indigent households receiving free basic water	Free basic services report from the financial system	5,000	Last Value	5,000	6,799	G2				5,000	6,799	G2
TL23	Provide free basic electricity to indigent households as at 30 June 2018	Number of indigent households receiving free basic electricity	Free basic services report from the financial system	5,000	Last Value	5,000	7,556	B				5,000	7,556	B
TL24	Provide free basic sanitation to indigent households as at 30 June 2018	Number of indigent households receiving free basic sanitation services	Free basic services report from the financial system	5,000	Last Value	5,000	6,931	G2				5,000	6,931	G2
TL25	Provide free basic refuse removal to indigent households as at 30 June 2018	Number of indigent households receiving free basic refuse removal services	Free basic services report from the financial system	5,000	Last Value	5,000	6,942	G2				5,000	6,942	G2
TL26	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations as at 30 June 2018 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	Annual financial statements	60%	Reverse Last Value	60%	3%	B				60%	3%	B
TL27	Financial viability measured in terms of the outstanding service debtors as at 30 June 2018 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	Annual financial statements	12%	Reverse Last Value	12%	3%	B				12%	3%	B
TL28	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2018 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	Annual financial statements	2.2	Last Value	2.2	3	G2				2.2	3	G2
TL29	Submit the final annual budget to Council by 31 May 2018	Final budget submitted to council	Minutes of council meeting during which the Budget was submitted for approval	1	Carry Over	1	1	G				1	1	G
TL30	Submit monthly reports in terms of Section 71 of the MFMA to Council	Number of reports submitted to Council	Minutes of council meeting during which report was discussed	12	Accumulative	3	3	G				12	12	G
TL31	Achieve a debtor payment percentage of 98% ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved	Section 52 report	98%	Last Value	98%	99%	G2				98%	99%	G2

TL32	90% spent of the total amount budgeted for the Security Fence at Centralized Inventory Store in Robertson by 30 June 2018 [(Actual expenditure / Approved budget allocation)x100]	% of budget spent	Report from the Promun financial system	90%	Last Value	90%	100%	G2			90%	100%	G2
TL33	90% spent of the total amount budgeted for the Restoration of Stores by 30 June 2018 [(Actual expenditure / Approved budget allocation)x100]	% of budget spent	Report from the Promun financial system	90%	Last Value	90%	95.14%	G2			90%	95.14%	G2
TL34	90% spent of the total amount budgeted for the vehicle for Stores & Insurance Section by 30 June 2018 [(Actual expenditure / Approved budget allocation)x100]	% of budget spent	Report from the Promun financial system	90%	Last Value	90%	100%	G2			90%	100%	G2

Summary of Results: Financial Services

KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
KPI Not Met	0% <= Actual/Target <= 74.999%	0
KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
KPI Met	Actual meets Target (Actual/Target = 100%)	2
KPI Well Met	100.001% <= Actual/Target <= 149.999%	11
KPI Extremely Well Met	150.000% <= Actual/Target	3
Total KPIs		17

Community Services

Ref	KPI	Unit of Measurement	Source of Evidence	Annual Target	KPI Calculation Type	Jun-18						Overall Performance for Sep 2017 to Jun 2018		
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Departmental Proof of Evidence	Target	Actual	R
TL35	Complete the cemetery study regarding land availability and submit to Council for consideration by 30 June 2018	Study completed and submitted to Council	Meeting minutes	1	Carry Over	1	0	R	[D513] Director: Community Services: CK Rumboll's reviewed Phase 1 report has been submitted to the MM and will be presented to the SMT on 18 July 2018 (June 2018)	[D513] Director: Community Services: CK Rumboll's reviewed Phase 1 report has been submitted to the MM and will be presented to the SMT on 18 July 2018 (June 2018)	[D513] Director: Community Services: CK Rumboll's reviewed Phase 1 report - Proof of SMT presentation.docx (June 2018)	1	0	R
TL36	Spend 90% of the available budget for the upgrade of the road to the Zolani Cemetery by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of the budget spent	Monthly CAPEX report from the Finance department	90%	Carry Over	90%	108.90%	G2				90%	108.90%	G2
TL37	Spend 90 % of the budget allocation/grant funding received on the fencing of Robertson Community Hall by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report from the Finance department	90%	Carry Over	90%	100%	G2				90%	100%	G2



TL38	Spend 90% of the grant funding received for libraries by 30 June 2018 (Total actual expenditure /Total amount received)x100}	% of budget spent	Monthly report submitted to Provincial Library Services	90%	Carry Over	90%	100%	G2				90%	100%	G2
TL39	Hold 120 exhibitions at libraries (1 per town per month) to lodge library awareness programmes during the 2017/18 financial year	Number of exhibitions held	Attendance register	120	Accumulative	30	184	B				120	394	B
TL40	Implement 120 outreach programmes for libraries (1 per town per month) during the 2017/18 financial year	Number of outreach programmes implemented	Attendance register	120	Accumulative	30	178	B				120	413	B
TL41	Report monthly to the Municipal Manager on the implementation of the maintenance plans of the nature reserves	Number of reports submitted	Proof of submission	4	Accumulative	1	1	G				4	5	G2





TL42	Complete the construction of 100 new houses in McGregor by 30 June 2018	Number of houses constructed	Completion certificate & handover certificates	100	Accumulative	100	50	R	[D520] Director: Community Services: 50 Houses completed and handed over - April 2018 (April 2018) [D520] Director: Community Services: All constructed houses were handed over till End April 2018 (May 2018) [D520] Director: Community Services: All constructed houses were handed over (June 2018)	[D520] Director: Community Services: (June 2018)	[D520] Director: Community Services: CoC's and Happy Letters (April 2018) [D520] Director: Community Services: CoC's and Happy Letters (May 2018) [D520] Director: Community Services: CoC's and Happy Letters (June 2018)	100	259	B
TL43	Review the Human Settlement Plan and submit to Council for approval by 31 March 2018	Plan reviewed and submitted	Council resolution	1	Carry Over	0	0	N/A	[D521] Director: Community Services: No Human Settlement Plan Reviewed (April 2018) [D521] Director: Community Services: Human Settlements Plan should be reviewed. (May 2018) [D521] Director: Community Services: No Human Settlement Plan Reviewed (June 2018)		[D521] Director: Community Services: Plan must still be compiled and presented (June 2018)	1	0	R
TL44	Submit 360 completed signed offer to purchase contracts to the attorneys for registration of title deeds by 30 June 2018	Number of completed signed offer to purchase contracts	Letter to attorney as acknowledgment of receipt	360	Accumulative	90	70	O				360	397	G2
TL45	Submit 30 completed signed offer to purchase contracts for pre 1994 rental housing stock to the attorneys for registration of title deeds by 30 June 2018	Number of completed signed offer to purchase contracts	Letter to attorney as acknowledgment of receipt	30	Accumulative	30	15	R	[D523] Director: Community Services: Offer to Purchases for Rental stock are completed after approval for EEDBS are received from DoHS (April 2018) [D523] Director: Community Services: Offer to Purchases for Rental stock are completed after approval for EEDBS are received from DoHS (May 2018) [D523] Director: Community Services: Offer to Purchases for Rental Stock Completed and Submitted to Attorneys = 17 Ashton - 2 Bonnievale - 1 Zolani - 1 Montagu - 7 Robertson - 6 (June 2018)	[D523] Director: Community Services: Awaits EEDBS Approvals from DoHS, then completion of Offer to Purchases for Rental Stock will proceed (June 2018)	[D523] Director: Community Services: Copies of Offer to Purchases and list of EEDBS Approvals received from DoHS (April 2018) [D523] Director: Community Services: Copies of Offer to Purchases and list of EEDBS Approvals received from DoHS (May 2018) [D523] Director: Community Services: Copies of Offer to Purchases and EEDBS Approval list received from DoHS (June 2018)	30	15	R

TL46	Hold quarterly meetings with each informal settlement committee (7 informal settlement committees) during the 2017/18 financial year	Number of quarterly meetings held	Attendance register and minutes of the meeting held	28	Accumulative	7	1	R	[D524] Director: Community Services: No Meetings in Informal Settlements (April 2018) [D524] Director: Community Services: 1 Meeting was held on 22 May 2018 (May 2018) [D524] Director: Community Services: 1 Meeting was held for quarter (22 May 2018: Bonnievale: Boekenhoutskloof Committee) (June 2018)	[D524] Director: Community Services: New meeting dates will be scheduled for the different Informal Settlements (April 2018) [D524] Director: Community Services: New Meeting dates are scheduled for next quarter to conduct counts (June 2018)	[D524] Director: Community Services: Attendance Registers and Minutes of meetings (April 2018) [D524] Director: Community Services: Attendance Registers and Minutes of meetings (May 2018) [D524] Director: Community Services: Attendance Registers and Minutes of meetings (June 2018)	28	2	R
TL47	Conduct quarterly informal household counts during the 2017/18 financial year	Number of quarterly informal household counts conducted	Spreadsheet for each town	28	Accumulative	7	2	R	[D525] Director: Community Services: Household counts conducted in McGregor Plakkerskamp (April 2018) [D525] Director: Community Services: Household counts were conducted in McGregor Plakkers (May 2018) [D525] Director: Community Services: Household counts were conducted in McGregor Informal Settlement, Montagu Mandela Square (June 2018)	[D525] Director: Community Services: 3 x New shackserected in Montagu mandela Square (April 2018) [D525] Director: Community Services: New dates to be schedule to conduct Informal Household counts (June 2018)	[D525] Director: Community Services: Spreadsheet of new households counted (April 2018) [D525] Director: Community Services: Spreadsheet of households counted (May 2018) [D525] Director: Community Services: Spreadsheet of new households counted (June 2018)	28	11	R
TL48	Complete 5 fire risk assessments by 30 June 2018	Number of fire risk assessments completed	Agenda of the Portfolio Committee meeting	5	Accumulative	2	0	R				5	3	R
TL49	Spend 90% of the approved budget for the upgrade of the Fire Brigade Facilities in Ashton by 30 June 2018 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of the budget spent	CAPEX Report	90%	Carry Over	90%	87.99%	O	[D527] Director: Community Services: Update done as per Capex report. (June 2018)	[D527] Director: Community Services: (June 2018)		90%	87.99%	O
TL50	Review the Disaster Management Plan and submit for assessment to the District by 31 May 2018	Plan reviewed and submitted	Confirmation of submission of the Plan	1	Carry Over	1	1	G				1	1	G
TL52	Develop and implement maintenance standards for sport facilities and halls by 30 June 2018	Standards developed and implemented	Proof of submission of the document to accounting officer	1	Carry Over	1	0	R	[D530] Manager: Community Facilities: In process (April 2018)			1	0	R
TL53	Establish Committees for two Sport Facilities by 30 June 2018	Number of committees established	Attendance register and minutes of the meeting held	2	Accumulative	2	0	R				2	4	B







TL54	Complete the upgrade of the cloak rooms at the McGregor Sports Grounds by 30 June 2018	Project completed by 30 June 2018	Completion certificate	1	Carry Over	1	1	G			1	1	G	
TL55	Complete the upgrade of the ablution facilities at Happy Valley Sports Grounds by 30 June 2018	Project completed by 30 June 2018	Completion certificate	1	Carry Over	1	0	R	[D533] Manager: Community Facilities: Wait for Director to approve the order (April 2018)		1	0	R	
TL56	Complete the upgrade of the cloak rooms at the Cogmanskloof Sports Grounds by 30 June 2018	Project completed by 30 June 2018	Completion certificate	1	Carry Over	1	0	R	[D534] Manager: Community Facilities: Prepare report for BAC (April 2018)		1	0	R	
TL57	Develop a swimming pool security and safety plan and submit to the Portfolio Committee for approval by 30 November 2017	Swimming pool security and safety plan developed and submitted	Meeting minutes	1	Carry Over	0	0	N/A			1	1	G	
TL58	Complete the supply and installation of an electronic turnstile at the Dirkie Uys Swimming Pool by 31 October 2017	Project completed by 31 October 2017	Completion certificate	1	Carry Over	0	0	N/A			1	1	G	
TL83	Spend 90% of the available budget on the construction of the Nkqubela sport field by 30 June 2018 {(Total actual expenditure for the project/Total amount budgeted for the project)x100}	% of budget spent	Monthly CAPEX report of the Finance Department	90%	Carry Over	90%	26.79%	R	[D317] Director: Community Services: See June 2018 updating (April 2018) [D317] Director: Community Services: Reporting as per CAPEX. (June 2018)	[D317] Director: Community Services: (June 2018)	[D317] Director: Community Services: - April.2018 .xlsx (April 2018)	90%	26.79%	R
TL99	Purchase 2 vehicles for the Parks division by 30 September 2017	Numbers of vehicles delivered	Invoice, delivery note, registration of vehicle	2	Accumulative	0	0	N/A			2	2	G	
TL101	Purchase a type six all terrain fire truck by 30 June 2018	Number of trucks purchased	Proof of purchase	1	Carry Over	1	1	G	[D561] Manager: Fire and Disaster Management: Truck was purchased. (June 2018)		1	1	G	

Summary of Results: Community Services

	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
	KPI Not Met	0% <= Actual/Target <= 74.999%	10

	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
	KPI Met	Actual meets Target (Actual/Target = 100%)	6
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	5
	KPI Extremely Well Met	150.000% <= Actual/Target	4
Total KPIs			26

Summary of Results

	KPI Not Yet Measured	KPIs with no targets or actuals in the selected period.	0
	KPI Not Met	0% <= Actual/Target <= 74.999%	17
	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	6
	KPI Met	Actual meets Target (Actual/Target = 100%)	25
	KPI Well Met	100.001% <= Actual/Target <= 149.999%	28
	KPI Extremely Well Met	150.000% <= Actual/Target	11
Total KPIs			87

Report generated on 02 August 2018 at 17:39.