

1. Introduction

Afrimat in conjunction with DMR and Langeberg Municipality, calls for expression of interest from prospective bidders within the Langeberg area with the capacity to facilitate and manage the Learners and Drivers

License Programme over a year period commencing in February 2016.

A key priority of Afrimat is the enhancement of economic opportunities and employability options, particularly in marginalized communities. In recognition of the need to assist community members to obtain driver's licenses, which augment employability, Langeberg Municipality will assist the selected candidates to obtain their Learners Licence, and Afrimat will administer the **Driver's License Programme**. Under the programme, 18 community members will benefit from

Afrimat funded training in Code 14 learners license concepts, and or practical driving lessons which will be facilitated by the appointed service provider. The broad objectives of the programme are twofold:

- i) To provide Code 14 (Learner's License) training to the selected beneficiaries, and facilitate the process of obtaining their learner's licenses
- ii) To provide Code 14 practical driving training to selected community members, and facilitate the process of obtaining their driver's licenses

2. Specifications

2.1 Drivers License Programme

Selection of Beneficiaries

The selection of beneficiaries will be the responsibility of the Langeberg Municipality.

Afrimat will reserve the right to appoint the service provider in the area based on the vendor's capacity and resources

Expected Deliverables

Service providers of the Driver's License Programme will be expected to provide practical training that will equip learner drivers to be able to operate a vehicle, and pass the Code 14 Driving Test, and obtain a drivers' license. The following services will be required: **to train 18 candidates**

- i) Facilitation of test bookings for participating beneficiaries at the Traffic Department. This will include collecting photographs and ID copies from the trainees, and upfront payment of required booking fees
- ii) Conducting the required number of driving lessons with the learner driver. Each driving lesson must be a minimum of 1 hour, and learner driver will be expected to sign the trainer's time log sheet
- iii) Facilitation of the testing process, including providing a vehicle for the learner driver on the day of the test.
- iv) Service providers to include at least one more lesson and testing at no charge to Afrimat if candidates fail either learners or drivers testing
- v) Service providers to ensure that a minimum pass rate of 80 % is achieved

Appointed service provider will be expected to sign a Service Level Agreement prior to commencement of service.

Training Times

Each driving lesson shall be a minimum of 1 hour, and a maximum of two lessons may be conducted on one day. Service providers will be expected to be on time. Trainers will be expected to maintain a time log sheet, recording the starting and ending times per lesson, which must be signed by the respective learner driver. The instructors of appointed service providers must have proof of an Instructors Certificate.

Condition of Vehicles

The appointed service provider will be expected to provide registered vehicles with comprehensive insurance and certified as roadworthy.



INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF AFRIMAT AGGREGATES OPERATIONS (PTY) LTD

CLOSING DATE: **29 February 2016** CLOSING TIME: **12H00**

DESCRIPTION: **DRIVING LICENCE PROGRAMME**

BID DOCUMENTS **MUST** BE FAX OR EMAIL TO: 023 342 8717 or EMAIL TO: jacobus.koert@afrimat.co.za

Bidders should ensure that bids are delivered timeously, if the bid is late, it will not be accepted for consideration.

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)



THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR TENDER BEING DISQUALIFIED)

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

CONTACT PERSON

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

FACSIMILE NUMBER CODE NUMBER.....

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN ATTACHED? (MBD 2) YES/NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1) YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?
.....

TOTAL AMOUNT FOR DURATION OF PROJECT TO TRAIN 18 CANDIDATES VAT INCLUSIVE.....



AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) ☐
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS) ☐
A REGISTERED AUDITOR ☐
(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?
YES/NO/N/A (IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS TENDER IS SIGNED
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ANY ENQUIRIES REGARDING THE TENDERING PROCEDURE MAY BE DIRECTED TO:

Company: Afrimat Aggregates Operations (Pty) Ltd

Department: Sustainability

Contact Person: Mr. Jacobus Koert

Tel: 023 342 6026 (08h00-17h00)

Email: jacobus.koert@afrimat.co.za