



**Raadslede van die Raad van die
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering
van die Raad van Langeberg Munisipaliteit wat gehou sal word op

02 MEI 2024 om 10H00

in die **Raadsaal**, Munisipale Kantore, Kerkstraat, Robertson
om oorweging te verleen aan die items op die aangehegte agenda.

...

**Councillors of the Council of the
Langeberg Municipality**

Notice is hereby given of a Council Meeting
of the Municipal Council of the Langeberg Municipality to be held on

02 MAY 2024 at 10H00

in the **Council Chambers**, Municipal Offices,
Church Street, Robertson to discuss the items on the appended agenda.


CLLR • RDL P HESS
SPEAKER

AGENDA

~ 02 MAY 2024 ~

1. Opening / Opening
2. Attendance / Bywoning
3. Applications for leave of Absence / Aansoeke vir verlof tot afwesigheid
4. Approval of Minutes / Goedkeuring van Notule
 - 4.1 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 27 March 2024 at 10h00 in the Council Chambers, Church Street, Robertson 05 - 09
Bekräftiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 27 Maart 2024 om 10h00 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson.
5. Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker
6. Interviews with Delegations / Onderhoude met Afvaardigings
None / Geen
7. Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester
8. Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager
Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder

- 8.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. *Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.*
 - 8.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / *Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.*
 - 8.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / *Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.*
 - 8.4 Other Matters / *Ander Sake*

9. Consideration of Notice of Motions / *Oorweging van Kennisgewing van Mosies*
10. Consideration of Notice of Questions / *Oorweging van Kennisgewing van Vrae*
11. Consideration of Urgent Motions / *Oorweging van Dringende Mosies*
12. Consideration of Reports / *Oorweging van Verslae*

12.1	Reports submitted to Council for consideration (A Items) Verslae voorgelê aan die Raad vir oorweging (A Items)	12
12.2	Reports submitted to Council for consideration (AA Items) Verslae voorgelê aan die Raad vir oorweging (AA-Items)	74
12.3	Reports dealt with in terms of the delegated powers by the Mayoral Committee (B & BB Items) Verslae afgehandel deur die Burgemeesterskomitee in terme van gedelegeerde bevoegdhede (B & BB-Items)	86

A ITEMS

A4692	RESUBMISSION: APPLICATION FOR PERMISSION TO ERECT A FENCE AT THE CUL DE SAC AT THE END OF CEDER AVENUE, ROBERTSON (DIRECTOR CORPORATE SERVICES)	12
A4693	MONTAGU NATURE GARDEN ASSOCIATION: RENEWAL OF LEASE AGREEMENT FOR A REMAINDER OF ERF 1 (±15 HA), MONTAGU (7/2/3/1/4) (DIRECTOR: CORPORATE SERVICES)	15
A4694	DEVELOPMENT OF EXTENSION 12, MONTAGU (5/3/1/2) (DIRECTOR: CORPORATE SERVICES)	21
A4695	QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: JANUARY – MARCH 2024 (9/2/1/9) LED MANAGER	26
A4696	PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD – JANUARY- MARCH 2024 (LED DEPARTMENT) (9/2/1/9)	31
A4697	REVIEW AND UPDATE OF HUMAN SETTLEMENT PLAN (17/5/R) (DIRECTOR: COMMUNITY SERVICES)	39
A4698	COUNCIL APPROVAL: BENIFICIARY ALLOCATION FOR BOEKENHOUTSKLOOF UISP HOUSING PROJECT. (17/5/1) (DIRECTOR COMMUNITY SERVICES)	40
A4699	REPORT ON WATER SUPPLY PROBLEMS EXPERIENCED IN ROBERTSON	44
A4700	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	49
A4701	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)	50
A4702	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	51
A4703	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	52
A4704	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : OFFICE OF THE MUNICIPAL MANAGER (9/2/1) (CHIEF FINANCIAL OFFICER)	53
A4705	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE: CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	54
A4706	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)	55
A4707	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	56
A4708	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	57
A4709	DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)	58
A4710	QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: JANUARY 2024 TO MARCH 2024 (DIRECTOR: FINANCIAL SERVICES (CFO)	59
A4711	FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – MARCH 2024 (9/2/1/3) (CHIEF FINANCIAL OFFICER)	65
A4712	APPROVAL OF THE FIRST REVISION OF THE PAIA MANUAL FOR LANGEBOG MUNICIPALITY (SNR MANAGER: ADMINISTRATIVE SUPPORT)	66

A4713	AMENDMENT OF THE FOLLOWING CONTRACT FOR TENDER 19/2013 THIRD PARTY VENDING SERVICES - SYNTELL) PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBERG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA. (CHIEF FINANCIAL OFFICER)	67
A4714	AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 3 OF 2023 / 2024 (5/14/R) (CHIEF AUDIT EXECUTIVE)	70
A4715	APPOINTMENT / DELEGATION OF A REPRESENTATIVE TO SERVE ON INTERNAL COMMITTEES AND EXTERNAL BODIES (3/1/2 + 3/1/4) (DIRECTOR: CORPORATE SERVICES)	71
A4716	EXPENDITURE ON 2023/2024 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE THIRD QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)	72

RESUBMISSION: APPLICATION FOR PERMISSION TO ERECT A FENCE AT THE CUL DE SAC AT THE END OF CEDER AVENUE, ROBERTSON (DIRECTOR CORPORATE SERVICES)

Purpose of report

To resubmit for consideration an application received from residents in Ceder Avenue, Robertson for permission to erect a fence (*tralie heining*) at the Cul de Sac.

Background

The following is the contents of the application received in the above regard:

"DIE UITVOERENDE BURGEMEESTER

LANGEBERG MUNISIPALITEIT

Geagte Raadsheer van Eeden

I/S CEDARLAAN DOODLOOP DEURGANG

"Ons as inwoners, woonagtig in die onderste gedeelte van Cedarlaan, Robertson, waar die straat doodloop, het 'n geweldige probleem met die gebruik van die straat deur sommige voetgangers. Dit het in die afgelope tyd die ontsnappingsroete geword vir persone wat misdaad pleeg in die "lane". Geen voertuig kan Kerkstraat bereik deur van Cedarlaan gebruik te maak nie.

Die gevolg van voormelde is dat ons as inwoners nie meer veilig voel nie. Ons kinders kan nie hierdie gedeelte van die straat gebruik om op hul fietse te ry nie, as gevolg van vrees dat hul fietse onder hulle uit gesteel sal word. Hierdie gedeelte van die straat word ook gebruik om gesteelde metaal in "wheelybins" te vervoer na die skroothandelaar in Voortrekkerstraat. Misdadigers het al 'n inwoner wat die straat gebruik het om na H Marais te gaan, aangeval en beroof. Dit het vele male ook gebeur dat persone in die straat aangeval word deur ander en hul metaal of hul geld afgeneem word. Die rowers gebruik dan hierdie deel van die straat om te vlug, aangesien, soos reeds gemeld, geen polisievoertuig toegang kan kry to Kerkstraat nie en teen die tyd dat die SAPD, deur gebruik te maak van Dennelaan, Kerkstraat bereik, is die verdagtes reeds weg.

In die lig van genoemde bedreigings, versoek ons as inwoners goedkeuring om 'n tralie heining aan die onderkant van Cedarlaan, by die Cul de Sac op te rig om onself en ons eiendom te beskerm teen die genoemde gevare. Daar sal ook 'n hekkie aangebring word wat oop-en-toegesluit sal word om werkers toegang te verleen om die straat te gebruik. U as munisipaliteit sal ook van so 'n sleutel voorsien word.

Daar is gesprek gevoer met die inwoners van Ficuslaan, waar ook 'n heining opgerig is aan die onderkant van die straat waar die Cul de Sac is, en volgens inligting ingewin, is daar, nadat die heining opgerig is, 'n duidelike afname in diefstal, aanvalle op mense en beskadiging van eiendom.

In die lig van bovermelde, word U versoek om hierdie aansoek asseblief ernstig te oorweeg, aangesien dit vir ons as inwoners 'n saak van erns is."

A location map was attached.

With a previous application the following comments were received:

Comments: Manager: Engineering Services

The Civil engineering department in principle does not have an objection to the above application on condition that a gate be installed to ensure that access to the water and stormwater services can be obtained at all times. A lock will be

provided by the Municipality to lock the gate. An application for wayleave must be applied for prior to the installation of the fence.

Comments: Manager Town Planning

The land in question comprises road reserve and is zoned Transport Zone II (Public Street). The road is already closed to vehicular traffic. Closing the street to pedestrian traffic is likely to merely shift the pedestrian flow to Dennelaan. Council should also consider the desirability (aesthetics along Church Street) and cost - the length of fence would be ±30m i.e. not as simple as fencing off a small pedestrian way.

Comments: Cllr JCJ Coetzee

Ek kan nie verstaan hoedat die aansoek wat 25 Julie 2022 gedateer is, nou eers voorgele word nie. Ek vertrou dat die aansoeker n verskoning en goeie rede aangebied is hiervoor. Ek is ook n inwoner van Cedarlaan en neem daagliks waar hoedat die straat, wat n doodloopstraat is, gebruik word deur misdadige elemente as deurgang en ontsnappingsroete. Ek het, as gevolg van verskeie inbrake en diefstal, reeds groot finansiële uitgawes moes aan gaan om heinings op te rig, veiligheidsligte aan te bring en alarmstelsel te laat installeer. Ek is van mening dat die aanbring van so 'n heining sal bydra tot 'n drastiese vermindering van misdaad in hierdie omgewing. Ek ondersteun dus beslis die aansoek.

Comments: Director Strategy & Social Development

From a social development perspective this request triggers a public consultation process explaining the reasons to the public, and input should also be obtained from the local SAPS.

Comments: Director Community Services

Consideration be given to access by members of the public especially domestic workers utilising the road.

Comments: Director Finance Services

This will have to go for public participation before Council takes a decision as it will have an impact on the larger community.

Comments: Municipal Manager

Given due consideration to the security situation in the street, and also taking note of the comments from the Senior Manager: Engineering Services, as well as the Manager: Town Planning in respect of the effects on Dennelaan, I fully support this matter being submitted for public scrutiny by public participation process, in respect of the intention to close Cedar Avenue.

This item served before an Ordinary Meeting of Council on 31 October 2023 under Item A4607 and was the following decision taken:

That the application received from residents of Cedarlaan, Robertson to erect a fence at the Cul de Sac with Church Street be referred for a public consultation process whereafter the request be resubmitted for further consideration.

Additional Comments: Director: Corporate Services

Public participation process was done. Attached to report as "Annexure A" is the comments and/ or objections received.

The following comments were received.

Comments: Director: Community Services

My recommendation remains the same as previously stated under community services comments.

Comments: Director: Strategy & Social Development

If the public participation indicated no objection COUNCIL should consider approving

Comments: Chief Financial Officer

Taking into consideration the public comments received, council can consider the application.

Comments: SMT (Senior Management Team)

In further considering this matter Council should address the concerns and questions raised in the letter dated 9 December 2023 from EJ du Toit as well as the "*Petisievorm vir probleme en klagte*", dated 16 December 2023.

NOTE: The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 10 April 2024 (pg. 43 – 47)

This item served before the Corporate Services Portfolio Committee on 10 April 2024

Die item het voor die Korporatiewe Dienste Portefeulje Komitee gediën op 10 April 2024

Recommendation / Aanbeveling

1. That the Town Planning Department be requested to draft a policy that will serve as a framework for Council in dealing with the closure of streets with fences ect and gated areas.
2. That as soon as the policy referred to under point 1 has been finally approved by Council, this application relating to Cedar Avenue, Robertson, be considered.

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 25 April 2024

Aanbeveling / Recommendation

1. That the Town Planning Department be requested to draft a policy that will serve as a framework for Council in dealing with the closure of streets with fences ect and gated areas.
2. That as soon as the policy referred to under point 1 has been finally approved by Council, this application relating to Cedar Avenue, Robertson, be considered.

MONTAGU NATURE GARDEN ASSOCIATION: RENEWAL OF LEASE AGREEMENT FOR A REMAINDER OF ERF 1 (±15 HA), MONTAGU (7/2/3/1/4) (DIRECTOR: CORPORATE SERVICES)

Purpose of report

To submit a report to the Mayoral Committee for consideration regarding an application received from Mr B van Niekerk on behalf of Montagu Nature Garden Association.

Background

The following letter was received from Mr B van Niekerk:

" I hope this letter finds you both in good health and high spirits.

I am writing to you as the Chairman of the Montagu Nature Garden Association (MNGA), a registered non-Profit Organization, to formally request the renewal of our lease agreement for the Montagu Nature Garden. As you know, the current lease for 9 year 11 month period, expires on 31 October 2024. Please find attached to this letter all the pages of the signed lease agreement. The MNGA is eager to continue the mutually beneficial partnership we have enjoyed with Langeberg Municipality for many years.

Since taking over the management of the MNGA in 1994, the MNGA has dedicated itself to the conservation, development, and public enjoyment of this valuable piece of land. We have worked hand-in-hand with the Municipality, particularly with the Parks and Nature Conservation Section of the Community Services Department, to ensure that the garden remains a vital part of our community and a attraction for tourists visiting our beautiful region.

Our collective efforts have resulted in the garden being voted one of the most popular tourist attractions in Montagu on Trip Advisor, and we have a thriving volunteer community that passionately contributes to the maintenance and growth of the garden. All funds generated within the garden are reinvested into maintenance and development in alignment with our mission and the Municipality`s support.

We kindly ask that you consider our request to renew the lease, allowing us to continue our work in preserving and enhancing the Montagu Nature Garden. We believe the lease will facilitate our ongoing projects and enable us to pursue exciting new opportunities, such as the proposed Game Reserve expansion.

We can meet at your convenience to discuss the renewal terms and any related matters. Please contact Hugo (082 897 9370) or myself (084 876 9536) or via email at montagunaturegarden@gmail.com

Thank you for your attention to this critical matter and your continued support of the Montagu Nature Garden. We look forward to continuing our partnership to benefit our community and the environment."

Comments:

A location map was attached.

The lease agreement was for a period of 9 years and 11 months started 1 February 2014 and expires on 31 October 2024.

The following comments were received.

Comments: Manager: Civil Engineering Services

The Civil Engineering Department has no objection to the above application.

Comments: Director: Community Service

Renewal of lease agreement supported. Maintenance conditions be reviewed to place an amount on what is regarded as minor and major repairs.

Maintenance below R10 000 be regarded as minor (for the lessee), anything above be major (for the lessor)

Comments: Director: Strategy & Social Development

No objection to the renewal of the contract subject to advertising our intent to lease for a longer period of time.

Comments: Manager: Electrical Engineering Services

No objection from the electrical department. It is requested that the servitude of the electric line on the property be respected.

Comments: Chief Financial Officer

If the lease was done through the SCM process, Section 116(3) of the MFMA is applicable which states:

(3) A contract or agreement procured through the supply chain management policy of the municipality or municipal entity may be amended by the parties, but only after-

- (a) the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case municipal entity, in the council of its parent municipality; and
- (b) the local community-
 - (i) has been given reasonable notice of the intention to amend the contract or agreement; and
 - (ii) has been invited to submit representations to the municipality or municipal entity.

Comments: Manager Town Planning

The application to renew the lease agreement is supported from a land use planning point of view. The area is well used in accordance with the zoning of Open Space Zone III (Nature Conservation area) in terms of the Langeberg Integrated Zoning Scheme, 2018.

Comments: Cllr Felix

Hiermee my ondersteuning vir die betrokke aansoek, in ag genome dat daar aan alle wetlikke vereistes voldoen word.

Comments: Snr Manager: Administrative Support

That the renewal of the existing agreement be approved for the term of 9 years 11 months on the same conditions as this agreement, after a public participation process are completed and the inputs from the ward committee be received.

Comments: Municipal Manager

The recommendation, as submitted to Council, is supported.

Recommendation

1. That it be confirmed that the municipal property is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr B van Niekerk on behalf of Montagu Nature Garden Association to renew the lease for a remainder of erf 1 (± 15 ha), Montagu be approved in principle and the intention of the Municipality to lease the property to Montagu Nature Garden Association for a period of 9 years 11 months be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property for 9 years 11-month to Montagu Nature Garden period be communicated to National Treasury and if no written views or objections were received, lease be proceeded with, subject to the following conditions:
 - 3.1 That the rental amount R300.00 per year will escalate annually with 10%.
 - 3.2 That the Lessee is responsible for the payment of the insurance of the building, which is calculated as a percentage of the municipal insurance portfolio.
 - 3.2 That the Lessee be responsible for the payment of all municipal services rendered to the erf.
 - 3.3 That the Lessor will when water is available provide to the Nature Garden an amount of 100 kilolitres for the months of April to September and 200 kilolitres of water for the months of October to March, taking in consideration the possibility of water restrictions. The excess consumption of water will be recouped from the Lessee.
 - 3.4 That the Lessee be responsible to maintain the building and nature garden area and ensure that it is always kept in a good condition.
 - 3.5 That the Lessee be responsible for the insurance, maintenance, and repairs of the building up to an amount of R 10 000. The Lessor will be responsible for the major maintenance and repairs of the building.
 - 3.6 That the Lessee be responsible for the maintenance of the fences and the removal of garden refuse. The Lessor will be responsible if there are major maintenance to be done to the fences.
 - 3.7 That the Lessee assist the Municipality with the supervision of the employee of the Municipality that will be working at the premises.
 - 3.8 That written permission be obtained in advance from the Lessor before the Lessee may plant or remove any trees, plants, or shrubs from the Nature Garden.
 - 3.9 The Lessee will not without prior written consent from the Lessor, be entitled to make any changes, improvements, or additions to the property. No structure may be erected on the portion of land.
 - 3.10 That the Lessee will ensure that the premises be returned to the Lessor at the end of the lease period in its original status.
 - 3.11 The Lessee indemnifies the Lessor for any responsibility and also any liability that may arise from any action, lawsuits, judicial steps, claims or collections, costs, damage compensation or any other action of whatever nature which might occur from the leasing of the property to Montagu Nature Garden as well as any transaction, action, omission or negligence by the Lessee, his workers or any person under his

control and supervision. This indemnity will also be in effect in respect of third parties and/or their property.

- 3.12 That this renewal cannot create a reasonable expectation of continued / automatic renewal. The Lessee may apply for a further renewal for consideration at the end of this lease agreement.

NOTE: The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 10 April 2024 (pg. 52)

This item served before the Corporate Services Portfolio Committee on 10 April 2024
Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 10 April 2024
Recommendation / Aanbeveling

1. That it be confirmed that the municipal property is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr B van Niekerk on behalf of Montagu Nature Garden Association to renew the lease for a remainder of erf 1 (±15 ha), Montagu be approved in principle and the intention of the Municipality to lease the property to Montagu Nature Garden Association for a period of 9 years 11 months be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property for 9 years 11-month to Montagu Nature Garden period be communicated to National Treasury and if no written views or objections were received, lease be proceeded with, subject to the following conditions:
 - 3.1 That the rental amount R300.00 per year will escalate annually with 10%.
 - 3.2 That the Lessee is responsible for the payment of the insurance of the building, which is calculated as a percentage of the municipal insurance portfolio.
 - 3.3 That the Lessee be responsible for the payment of all municipal services rendered to the erf.
 - 3.4 That the Lessor will when water is available provide to the Nature Garden an amount of 100 kilolitres for the months of April to September and 200 kilolitres of water for the months of October to March, taking in consideration the possibility of water restrictions. The excess consumption of water will be recouped from the Lessee.
 - 3.5 That the Lessee be responsible to maintain the building and nature garden area and ensure that it is always kept in a good condition.
 - 3.6 That the Lessee be responsible for the insurance, maintenance, and repairs of the building up to an amount of R 10 000. The Lessor will be responsible for the major maintenance and repairs of the building.
 - 3.7 That the Lessee be responsible for the maintenance of the fences and the removal of garden refuse. The Lessor will be responsible if there are major maintenance to be done to the fences.
 - 3.8 That the Lessee assist the Municipality with the supervision of the employee of the Municipality that will be working at the premises.
 - 3.9 That written permission be obtained in advance from the Lessor before the Lessee may plant or remove any trees, plants, or shrubs from the Nature Garden.

- 3.10 The Lessee will not without prior written consent from the Lessor, be entitled to make any changes, improvements, or additions to the property. No structure may be erected on the portion of land.
- 3.11 That the Lessee will ensure that the premises be returned to the Lessor at the end of the lease period in its original status.
- 3.12 The Lessee indemnifies the Lessor for any responsibility and also any liability that may arise from any action, lawsuits, judicial steps, claims or collections, costs, damage compensation or any other action of whatever nature which might occur from the leasing of the property to Montagu Nature Garden as well as any transaction, action, omission or negligence by the Lessee, his workers or any person under his control and supervision. This indemnity will also be in effect in respect of third parties and/or their property.
- 3.13 That this renewal cannot create a reasonable expectation of continued / automatic renewal. The Lessee may apply for a further renewal for consideration at the end of this lease agreement.

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024

Aanbeveling / Recommendation

1. That it be confirmed that the municipal property is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr B van Niekerk on behalf of Montagu Nature Garden Association to renew the lease for a remainder of erf 1 (±15 ha), Montagu be approved in principle and the intention of the Municipality to lease the property to Montagu Nature Garden Association for a period of 9 years 11 months be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property for 9 years 11-month to Montagu Nature Garden period be communicated to National Treasury and if no written views or objections were received, lease be proceeded with, subject to the following conditions:
 - 3.1 That the rental amount R300.00 per year will escalate annually with 10%.
 - 3.2 That the Lessee is responsible for the payment of the insurance of the building, which is calculated as a percentage of the municipal insurance portfolio.
 - 3.3 That the Lessee be responsible for the payment of all municipal services rendered to the erf.
 - 3.4 That the Lessor will when water is available provide to the Nature Garden an amount of 100 kilolitres for the months of April to September and 200 kilolitres of water for the months of October to March, taking in consideration the possibility of water restrictions. The excess consumption of water will be recouped from the Lessee.
 - 3.5 That the Lessee be responsible to maintain the building and nature garden area and ensure that it is always kept in a good condition.
 - 3.6 That the Lessee be responsible for the insurance, maintenance, and repairs of the building up to an amount of R 10 000. The Lessor will be responsible for the major maintenance and repairs of the building.
 - 3.7 That the Lessee be responsible for the maintenance of the fences and the removal of garden refuse. The Lessor will be responsible if there are major maintenance to be done to the fences.

- 3.8 That the Lessee assist the Municipality with the supervision of the employee of the Municipality that will be working at the premises.
- 3.9 That written permission be obtained in advance from the Lessor before the Lessee may plant or remove any trees, plants, or shrubs from the Nature Garden.
- 3.10 The Lessee will not without prior written consent from the Lessor, be entitled to make any changes, improvements, or additions to the property. No structure may be erected on the portion of land.
- 3.11 That the Lessee will ensure that the premises be returned to the Lessor at the end of the lease period in its original status.
- 3.12 The Lessee indemnifies the Lessor for any responsibility and also any liability that may arise from any action, lawsuits, judicial steps, claims or collections, costs, damage compensation or any other action of whatever nature which might occur from the leasing of the property to Montagu Nature Garden as well as any transaction, action, omission or negligence by the Lessee, his workers or any person under his control and supervision. This indemnity will also be in effect in respect of third parties and/or their property.
- 3.13 That this renewal cannot create a reasonable expectation of continued / automatic renewal. The Lessee may apply for a further renewal for consideration at the end of this lease agreement.

DEVELOPMENT OF EXTENSION 12, MONTAGU (5/3/1/2) (DIRECTOR: CORPORATE SERVICES)

Purpose of report

To submit to Council for consideration a report on a letter received from G Cillie of GGC.

Background

The property in question was offered for sale to Victoria Road Trust and later Realty Dynamics in 2005 after a public auction.

Attached hereto is a copy of previous report in this regard.

On 27 August 2019 under item AA 480 council resolved as follow:

"That Mr Anton Burski, Director of Reality Dynamix 104 Proprietary / Limited be informed that after considering all the facts surrounding this transaction, the very long delay in taking transfer of the properties and to start the development based on clause 14.4 of the deed of sale signed on 19 and 22 December 2017 respectively and their non-compliance thereto, the agreement has lapsed and all monies paid by the Purchaser are forfeited to the benefit of the Seller."

Comments

The following is the contents of a letter received from Mr Gabie Cillie, Trustee and Founder of GGC Trust 1:

"RE: Development of Extension 12 Montagu

As a Trustee of the GGC Trust 1 (T6364/07) I confirm that I have been in negotiations with the Board of Realty Dynamix 104 (Pty) Ltd with a view to acquiring, or alternatively assist in the disposal of, the control of this company which will enable the Trust or its nominees/assigns to proceed with the contemplated development of Extension 12 Montagu.

This, however, is dependent upon the withdrawal of the pending legal proceedings between the Company and the Council (Case number 5092/2021) which I am informed is presently proceeding and thereafter the support of the development by the Council. I am also aware that the settlement of the matter referred to will require that the Company takes transfer of the said property.

Yours sincerely

Gabrie Gillié

Trustee and founder

GGC Trust 1"

Comments: Manager Town Planning

In the 1970's, a town establishment application was approved for the residential layout shown below. Because some of the erven along Hospital Street (that form part of the original GP) have been developed and registered, the attached SGO-approved GP remains valid. However, an application is still required in terms of the Langeberg Land Use Planning Bylaw, 2015 for a new approval of the land use application that relates to this GP. This application must include a proposed servicing report which addresses the current requirements in terms of water supply, sewage disposal, electricity supply, road standards and stormwater drainage requirements. The EIA regulations will also likely be triggered in terms of the scale of the engineering infrastructure still to be developed, and DEADP is the determining authority in terms of what EIA listed activities are triggered.



After Council sold the property on auction in the 2000's, the buyer proposed to develop a different layout from that above (denser development and incorporating the requirements for a retirement village). Accordingly, they applied to the Municipality for an amended subdivision/rezoning and for the related Environmental Authorization from DEADP. Because development did not commence, and no amended GP was approved, these approvals have lapsed. Any proposed changes to the approved GP will require a new application to amend the GP in terms of the Langeberg Land Use Planning Bylaw, 2015. Similarly to the above, this application will need to include a proposed servicing report and DEADP will be required to confirm what EIA listed activities are triggered.

The above two scenarios follow the same procedures in terms of the Langeberg Land Use Planning Bylaw, 2015, which includes circulation to the relevant Departments, advertisements in the press and notification of immediate neighbours. Depending on the outcome of this process the application must be submitted to either the Director: Engineering Services or the Langeberg Tribunal for a final decision. For a development of this scale, this process could take from 8 to 12 months for a decision, after which the conditions of approval, including the payment of bulk service levies, would need to be met.

Note: The area in question is within the approved urban edge in terms of the Langeberg Spatial Development Framework Plan (2015) and is identified for future residential development.

Comments: Ward Councillor: Cllr JCJ Coetzee

Daar bestaan tans n groot behoefte aan die ontwikkeling van nuwe woonerwe in Montagu. So 'n voorgestelde ontwikkeling kan die behoefte aanspreek.

Comments: Snr Manager: Civil Engineering Services

The applicant must provide a detailed services report for civil engineering services indicating the services requirements for the development as well as the impact of the proposed development on the existing network. The availability of civil engineering services will be dependant on the requirements of the services report and cost for providing available services can be calculated accordingly. Bulk services contributions will be calculated as per the approved tariff structure.

Comments: Manager Electrical Engineering Services

The applicant must provide a services report which addresses the current requirements in terms of electricity supply. If alternative energy sources are considered, it should be pointed out in the report.

Availability of electrical capacity will be determined based on the requirements set out in the report. The cost to make electrical infrastructure available will be calculated (if applicable) and bulk services contributions will be applicable at the prevailing rate.

Comments: Director Community Services

Decision taken at council meeting of 27 August 2019 remain unchanged.

Comments: Director Financial Services

The land was sold on public auction during 2005. NO transfer has taken place to date and with the amendment to the Preferential Procurement Regulations the sale of the land must comply to the new regulations. Thus the land must revert to the Municipality as per the Council decision taken in 2019.

Comments: Director Strategy & Social Development

Council resolved that due to their non-compliance to the conditions of sale, the agreement has lapsed and all monies paid by the Purchaser are forfeited to the benefit of the Seller. I believe only Council can rescind their previous decision I am however of the opinion that due to the changes to procurement processes with regards to land sales this will become an audit query.

Comments: Municipal Manager

The recommendation as submitted, is supported.

Recommendation

1. That the application by G Cillié of GGC that they be allowed to proceed with taking transfer of the Municipal Land, known as Extension 12, Montagu not be approved and that Council decision AA 480 of 27 August 2019 be reconfirmed.
2. That it be confirmed that the area known as Extension 12, Montagu (erven 1657 – 1664, 1673, 1674, 1681, 1682, 1695 – 1698, Montagu) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003).
3. That erven 1657 – 1664, 1673, 1674, 1681, 1682, 1695 – 1698, Montagu (known as Extension 12, Montagu) be sold by way of public tender for development purposes.
4. That the successful tender provide the intended development proposal to the Snr Manager: Civil Engineering Services in order to determine the need for water, stormwater and sewerage, and to the Manager: Electrical Services for electricity needs.
5. That the sale of the land be dependent on the applicant obtaining the appropriate zoning/land use rights and subdivision approval.
6. That the applicant be responsible for lodging all necessary land use development and environmental impact assessment applications at their own cost if applicable.
7. That the applicant / tenderer be responsible for the payment of all services rendered to the portion of land.
8. That the applicant be responsible for the cost involved for rezoning, subdivision, consolidation, surveying, registration of servitudes and registration of the property in his/her name where applicable. The agreement to

sell the land does not oblige the municipality to approve an application for subdivision and rezoning. Such an application will be evaluated in terms of relevant town planning considerations and the agreement to sell must not be regarded as a commitment to approve the application.

9. That the application for subdivision and rezoning be submitted within 6 months from date of the agreement of sale. If subdivision is approved the purchase deal, be finalized within a period of 6 months after approval has been granted for subdivision, failing which the offer will expire irrevocably.

NOTE: The annexure was distributed as part of the agenda for the Corporate Services Portfolio Committee meeting of 10 April 2024 (pg. 57 – 60)

This item served before the Corporate Services Portfolio Committee on 10 April 2024

Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 10 April 2024

Recommendation / Aanbeveling

1. That the application by G Cillié of GGC that they be allowed to proceed with taking transfer of the Municipal Land, known as Extension 12, Montagu not be approved and that Council decision AA 480 of 27 August 2019 be reconfirmed.
2. That it be confirmed that the area known as Extension 12, Montagu (erven 1657 – 1664, 1673, 1674, 1681, 1682, 1695 – 1698, Montagu) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003).
3. That erven 1657 – 1664, 1673, 1674, 1681, 1682, 1695 – 1698, Montagu (known as Extension 12, Montagu) be sold by way of public tender for development purposes.
4. That the successful tender provide the intended development proposal to the Snr Manager: Civil Engineering Services in order to determine the need for water, stormwater and sewerage, and to the Manager: Electrical Services for electricity needs.
5. That the sale of the land be dependent on the applicant obtaining the appropriate zoning/land use rights and subdivision approval.
6. That the applicant be responsible for lodging all necessary land use development and environmental impact assessment applications at their own cost if applicable.
7. That the applicant / tenderer be responsible for the payment of all services rendered to the portion of land.
8. That the applicant be responsible for the cost involved for rezoning, subdivision, consolidation, surveying, registration of servitudes and registration of the property in his/her name where applicable. The agreement to sell the land does not oblige the municipality to approve an application for subdivision and rezoning. Such an application will be evaluated in terms of relevant town planning considerations and the agreement to sell must not be regarded as a commitment to approve the application.
9. That the application for subdivision and rezoning be submitted within 6 months from date of the agreement of sale. If subdivision is approved the purchase deal, be finalized within a period of 6 months after approval has been granted for subdivision, failing which the offer will expire irrevocably.

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024

Aanbeveling / Recommendation

1. That the application by G Cillié of GGC that they be allowed to proceed with taking transfer of the Municipal Land, known as Extension 12, Montagu not be approved and that Council decision AA 480 of 27 August 2019 be reconfirmed.

2. That it be confirmed that the area known as Extension 12, Montagu (erven 1657 – 1664, 1673, 1674, 1681, 1682, 1695 – 1698, Montagu) is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003).
3. That erven 1657 – 1664, 1673, 1674, 1681, 1682, 1695 – 1698, Montagu (known as Extension 12, Montagu) be sold by way of public tender for development purposes.
4. That the successful tender provide the intended development proposal to the Snr Manager: Civil Engineering Services in order to determine the need for water, stormwater and sewerage, and to the Manager: Electrical Services for electricity needs.
5. That the sale of the land be dependent on the applicant obtaining the appropriate zoning/land use rights and subdivision approval.
6. That the applicant be responsible for lodging all necessary land use development and environmental impact assessment applications at their own cost if applicable.
7. That the applicant / tenderer be responsible for the payment of all services rendered to the portion of land.
8. That the applicant be responsible for the cost involved for rezoning, subdivision, consolidation, surveying, registration of servitudes and registration of the property in his/her name where applicable. The agreement to sell the land does not oblige the municipality to approve an application for subdivision and rezoning. Such an application will be evaluated in terms of relevant town planning considerations and the agreement to sell must not be regarded as a commitment to approve the application.
9. That the application for subdivision and rezoning be submitted within 6 months from date of the agreement of sale. If subdivision is approved the purchase deal, be finalized within a period of 6 months after approval has been granted for subdivision, failing which the offer will expire irrevocably.

QUARTERLY REPORT: LOCAL ECONOMIC DEVELOPMENT: JANUARY – MARCH 2024 (9/2/1/9) LED MANAGER

Purpose of Submission

To submit a quarterly progress report on the LED Department to Council for the period JANUARY – MARCH 2024.

Background

This report seeks to report the progress of the LED Department for the period of JANUARY – MARCH 2024.

1. ENTERPRISE DEVELOPMENT PROGRAMME:

1.1 Co-Operatives and Small Businesses

SMALL BUSINESS DEVELOPMENT

- Assists Small Businesses on an ongoing basis with new company registrations, B-BBEE Certificates, advice, Central Suppliers Database (CSD) registration, Langeberg Municipality supplier database and SARS Tax clearance.
- Youth from McGregor, Montagu, Ashton and Zolani will do the Basic Business Management training with SEDA during February/March 2024.
- Funding applications to NYDA (National Youth Development Agency) by the Youth can be done after they receive the Basic Business Management Training Certificate from SEDA.
- The Community Halls for the SEDA Engagements have been booked for February – June 2024 and has started on 8 February 2024.
- SEDA will come to each town one day per month for consultations and an ongoing mentorship for the local businesses.
- Business Basic Training certificates have been hand over to the youth of Bonnievale on 15 February 2024 at the Happy Valley Hall. 10 of the Youth in Bonnievale have received their certificates.
- These Youth will be assisted by SEDA to apply for funding with NYDA.
- SEDA in collaboration with the Langeberg Municipality had a basic business training on 7 March 2024 in Ashton with youth at the AGS Church Hall.
- SEDA in collaboration with Langeberg are planning an engagement with legal Spaza Shops. A Spaza Shop support programme for funding is available. Spaza Shop owners interested in the support need to be registered with CIPC, and have a certificate (letter of approval) by Town planning. They have to pay a certain amount for the letter of approval after Town Planning establish that they have all documents required.

YOUTH IN BUSINESS – ACCREDITED BUSINESS MANAGEMENT TRAINING

- SEDA Business Advisor did Business Management Training with the Bonnievale Youth during December 2023, and they received their certificates on the 15 February 2024 at the Happy Valley Side Hall. These youths that have established businesses or Start-ups can now apply to the National Youth Development Agency (NYDA) for funding. To access funding with NYDA the youth must do a business management course.
- Langeberg in collaboration with SEDA will also did a more detailed 3-day Business Management Course for all interested Youth. The course took place on 26 - 28 March 2024. It was advertised on media platforms for interested youth to contact the LED Department. 11 Youth attended the training. The training was done by Eagle Marketing, a service provider for SEDA. 72 Youths still need to do the training. This will be done during April 2024.
- SEDA in collaboration with the Langeberg Municipality held a basic business training on 8 March 2024 in Ashton with youth at the AGS Church Hall. 10 Businesses attended the training.

AUTOMOTIVE & ARTISAN' S TRAINING

- SEDA in collaboration with Langeberg Municipality are updating the database of Artisans and Automotive businesses. Accredited training will take place to enable them to get into the workplace.
- This will be advertised on media platforms to reach all candidates in the 5 towns.

SITE VISITS TO PROMISING BUSINESSES

- Together with SEDA business Advisor site visit took place to the Elevate Gym, used to be Club Active. A needs assessment was done. New and more visible signage is needed, upgrading of certain equipment, aircon installation and a new and better payment system. Also, Security during winter when it gets dark earlier. The owner contacted and spoke to Discovery and members of Discovery will be able to access a machine that do an analysis of their body fitness.
- The owner plans on renovating a corner for a coffee and water bar. Also, intend to continue selling bodybuilding supplements as the local rugby teams all train there.
- SEDA Business Advisor also contacted Coke to provide a fridge for cooldrinks and water.
- The LED Department arranged more site visits a to transport business in Ashton, CNL Du Toit Transport and Madre Smit in Montagu during April 2024..
- The other promising businesses will also be identified and needs analysis done with SEDA.

UPGRADING OF HOOP STREET, ROBERTSON INFORMAL TRADING AREA

During the previous financial year Montagu and Bonnievale Informal trading areas were upgraded through the Booster Fund by DEDAT. This financial year 2023/24 the Hoop Street, Robertson Informal Trading area will be upgraded through own funding and additional funding from Cape Winelands District Municipality.

Manager LED and Rural Development did presentation of Tender 44/2023: Upgrading of Robertson Informal Trading Facility to the BEC on the 12 December 2023. The Tender was approved by the BAC on 14 December. The final award took place.

The Tender was awarded to POTTS DEVCO Pty (Ltd) on 15 December 2024. A meeting with the Informal Traders took place at the Trading site 23 February 2024 attended by LED Officials, Director Strategy & Social Development Mayor, Cllr Henn, Manager Project Management, Senior Technician Project Management, LED Manager and LED Officials. The Traders were briefed on way forward, alternative trading space and rules to adhere to.

On the 23rd February 2024, the handover of the Trading facility took place. This was attended by the UDS Africa (Consultant), POTTS DEVCO Pty (Ltd), Manager Project Management, Senior Technician Project Management, LED Manager and LED Officials. The Trading area have been closed from 02 March 2024, and the Construction team will start with the upgrading from 04 March 2024 until 12 July 2024.

The Municipality distributed letters to the business owners in Hoop Street to inform them of the upgrading of the trading area and closure of the area from 02 March 2024 till 12 July 2024. The following business owners received letters from the Municipality: U Save, Check Inn, Ackermans, MME Trading, Tino's Fisheries, Madeira Fisheries, Savers Lane, Brito's, and Triple C.

The Hoop Street Informal Traders received permission to trade on the sidewalk in Hoop Street in front of the Trading area and at the Taxi Rank while upgrading are underway.

ESTABLISHMENT OF ZOLANI TRADING AREA

- A meeting has been conducted between the LED Department, Town Planning, Cllr Ndongeni and Informal traders at the entrance to Zolani to look for a possible site to establish an Informal Trading area for the Zolani Traders.
- The Traders requested the braai area and the side walk around the taxi area at the entrance if possible.
- Due processes need to be followed in order to get approval.

NEEDS ANALYSIS WOMEN IN BUSINESS: ROADSHOW

- The LED Department embarked on a roadshow from town to establish the needs of Women in business in each town.

The women in Nkqubela and Robertson, Ashton, Bonnievale will be addressed during April 2024 , as there was no venue available during November /December 2023. McGregor & Montagu were done in November 2023. We compiled the needs and grouped together the women according to the different sectors.

SEDA ENGAGEMENTS & TRAININGS

The following SEDA engagements already took place for 2024:

DATE	TOWN & VENUE	ENGAGEMENT – Systematic Need based Approach
15 February 26 March	Bonnievale Happy Valley Side Hall Andile Dikane – SEDA Swellendam Business Advisor)	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP Funding GAP Assessments Compliance assistance with start ups Strategy Development Mentorship & Coaching
22 February 05 March	Montagu Wilhelm Thys Community Hall Andile Dikane – SEDA Swellendam Business Advisor)	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments Interventions Compliance assistance with start ups Strategy Development Mentorship & Coaching
29 February 20 March	Nkqubela Community Hall (Andile Dikane – SEDA Swellendam Business Advisor)	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments Compliance assistance with start ups Mentorship & Coaching
29 February 20 March	Robertson Community Hall (Civic) Andile Dikane – SEDA Swellendam Business Advisor)	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments Compliance assistance with start ups Mentorship & Coaching Contractor Screening Session
08 February 12 March	McGregor Community Hall (Cheryl Damons – SEDA Worcester Business Advisor)	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments Compliance assistance with start ups Mentorship & Coaching Contractor Screening Session
20 February 08 March	Ashton Barnard Community Hall & Zolani Community Hall	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP

	Andile Dikane – SEDA Swellendam Business Advisor)	GAP Assessments Compliance assistance with start ups Mentorship & Coaching Contractor Screening Session
--	---	--

MEETINGS

- 11 January 2024 – Self-assessment, Individual Performance sessions
- 15 January 2024 – Completion of Individual performance self-assessment
- 25 January 2024 – Meeting with Traders in Zolani Taxi rank
- 26 January 2024 – LED and Rural Development staff meeting
- 02 February 2024 – Meeting with Eunice Ncube and DSD at Nkqubela Bakery
- 23 February 2024 – LED and Rural Development Staff Meeting.
- 23 February 2024 – Site handover at Robertson, Hoop Str trading area with Pr Tech Engineer: Ruaan Siebrits, Neil Albertyn, LED Manager: Inge Cook and LED officials.
- 20 March – Meeting with Zolani Informal Traders
- 28 March – Meeting with Nkqubela Informal Traders

INFORMAL TRADERS

<u>Informal Trading Area</u>	<u>Trading Spaces Available</u>	<u>Number of Traders</u>	<u>Permits issued for JANUARY 2024</u>	<u>Permits issued for FEBRUARY 2024</u>	<u>Permits issued for MARCH 2024</u>
Robertson	66	31	17	14	0
Montagu	18	18	06	06	07
McGregor	14	15	0	0	0
Bonnievale	19	8	05	07	06
Nkqubela	11	6	01	05	12

- A list with Daily and Monthly bookings is submitted daily to Law Enforcement, for follow up and feedback.
- Site visits for complaints and monitoring purposes were conducted on:
 - 19 January 2024 – Site Visit in Montagu
 - 25 January 2023 – Site Visit in Robertson trading area
 - 02 February 2024 – Site Visit in Robertson for monitoring and complaints.
 - 05 February 2024 – Site Visit in Montagu and Bonnievale trading area – complaints received (stole Electric box in stall 7&8)
 - 09 February 2024 - Site Visit in Montagu and Bonnievale. Complaints – selling and use of illegal substances at Bonnievale Trading area.
 - 23 February 2024 – Site Visit at Hoop Street Trading area
 - 08 March 2024 – Site Visit in Montagu trading area
 - 12 March 2024 - Site Visit in Bonnievale regards to complaints (Stolen powerbox and lights)
 - 15 March 2024 – Site Visit at Hoop Street Trading area
 - 28 March 2024 – Distribution of notification for closure of office & timely booking of permits
- Capturing and updating trading information and assisting clients with information on trading regulations at sites in the Langeberg area.
- The Informal Traders need to be moved from the current premises to another place when the Upgrading of the Robertson Trading area commence. All traders have been informed of the start date for the upgrading of the area in Hoop Street.
- Meeting with Robertson and surrounding businesses will take place regarding the Upgrading of the Trading area in Hoop Street, Robertson.

- The handover of the informal trading area to the contractors was held on 23 February 2024 at the Hoop Str trading area.
- Captured Montagu Trading Permit Book **7401 – 7600** and handed it in to Finance. Booked out new Informal Trader Permit book for Montagu (**7801 – 8000**)

ARTS AND CULTURE DEVELOPMENT

- Attached are the Quarterly reports of the Arts and Culture Service Providers for January - March 2024.
- Communication Department were requested to create a flyer/booklet in order to promote the Arts & Culture Service Providers. LED Manager requested the Service Providers to submit a short description of their groups, and special achievements / awards plus 2 or 3 photos.

CONSULTATIONS

- 38 Consultations were done from JANUARY – MARCH 2024.

Assisting with:

- General business procedure information,
- Assistance and information on registration on Central Supplier Database (CSD) and funding procedure.
- Assisting with New Company registration through SwiftReg, SEDA and online.
- Providing information on way forward after registration,
- Youth for Basic business training by SEDA,
- Needs analysis with Women in Business in the Langeberg region,
- Enquiries & complaints from Informal Traders

Recommendation / Aanbeveling

It is recommended that Council note the content of the quarterly report for the period of JANUARY – MARCH 2024.

NOTE: The annexure was distributed as part of the agenda for the Strategy & Social Development Portfolio Committee meeting of 10 April 2024 (pg. 12 – 31)

This item served before the Strategy & Social Development Portfolio Committee on 10 April 2024
Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 10 April 2024
Aanbeveling / Recommendation

1. It is recommended that Council note the content of the quarterly report for the period of JANUARY – MARCH 2024.
2. That the contractor of the informal trading area be given until 12h00, Friday 12 April 2024 to arrive on site, or the contract will be terminated, and action will be instituted against the contractor.

This item served before the Executive Mayoral Committee on 25 April 2024
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024
Aanbeveling / Recommendation

It is recommended that Council note the content of the quarterly report for the period of JANUARY – MARCH 2024.

PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD – JANUARY- MARCH 2024 (LED DEPARTMENT) (9/2/1/9)

Purpose of the report:

To submit a report to Council regarding job opportunities created for the period January - March 2024.

Background

To combat the seasonality of employment, the Municipality has set aside funds through the Poverty Alleviation budget and the EPWP grant, to create temporary work opportunities aimed as a relief for the unemployed. All internal departments are encouraged to employ labour-intensive methods to contribute towards this endeavour.

This report seeks to inform Council on the number of beneficiaries who benefited from projects for the period January -March 2024. In total 314 number of jobs were created during this period.

LIBRARY'S ASSISTANT (EPWP)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Liezel	Mouries	F	2005-02-06	1	01/01/2024	30/06/2024
2.	Marna	Koker	F	2000-08-21	3	01/01/2024	30/06/2024
3.	Nicole	Jansen	F	2000-01-02	5	01/01/2024	30/06/2024
4.	Durin	Carolus	M	1999-01-24	3	01/01/2024	30/06/2024
5.	Machwena	Dauids	M	1995-04-28	4	01/01/2024	30/06/2024
6.	Jurime	Eysen	M	2004-02-03	6	08/01/2024	30/06/2024
7.	Thimna	Vicane	F	2002-01-19	10	08/01/2024	30/06/2024
8.	Sinisihle	Ngcefe	F	1994/04/12	10	08/01/2024	30/06/2024
9.	Avuyile	Ntsondwa	F	1999-09-16	3	08/02/2024	30/06/2024

CARS WASH PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Greyham	Standfleit	M	2003-07-18	9	16/01/2024	17/01/2024

TEMPORARY WORKER FOR TEAMAKER AND CLEANING (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Sonia	Grobelaar	F	1983-12-26	9	06/01/2024	27/02/2024
2.	Devina	Daniels	F	1985-06-09	3	03/01/2024	19/01/2024
3.	Devina	Daniels	F	1985-06-09	3	23/01/2024	23/01/2024
4.	Devina	Daniels	F	1985-06-09	3	26/01/2024	29/01/2024
5.	Rene	Moos	F	1984-01-09	3	08/01/2024	09/01/2024
6.	Jobre	Faro	M	1989-09-29	9	10/01/2024	12/01/2024
7.	Christine	Maastreit	F	1980-08-12	4	03/01/2024	05/01/2024
8.	Christine	Maastreit	F	1980-08-12	4	24/01/2024	24/01/2024
9.	Lee-Ora	Fieliander	F	1982-06-27	5	15/02/2024	16/02/2024
10.	Lee-Ora	Fieliander	F	1982-06-27	5	21/02/2024	08/03/2024

CALL CENTRE OPERATOR (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Shandre	Booyesen	F	2002-11-02	9	01/01/2024	30/06/2024
2.	Simone	Jordaan	F	2003-08-31	9	01/01/2024	30/06/2024
3.	Leona	Pieterse	F	1999-08-20	9	01/01/2024	30/06/2024
4.	Sasheen	Kana	F	2001-12-30	9	01/01/2024	30/06/2024

ADMINISTRATIVE INTERN HUMAN RESOURCE MANAGEMENT PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Lilyca	Manewill	F	1998-01-30	3	03/01/2024	30/06/2024

CLENANING OF LANGEBOEG OFFICE (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Donevan	September	M	1975-01-20	3	08/01/2024	30/06/2024

SWITCHBOARD OPERATOR (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Nicole	Michaels	F	2002-05-07	9	03/01/2024	05/01/2024

CARE TAKERS PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1	Bongani	Mbanjanas	M	1976/10/20	2	01/01/2024	08/01/2024
2	Arno	Isaacs	M	1991/04/26	6	01/01/2024	08/01/2024
3	Maarman	Plaatjies	M	1978/06/29	7	01/01/2024	08/01/2024
4	Alister	Dube	M	1979/11/02	2	01/01/2024	08/01/2024
5	Johan	Preiss	M	1996/02/14	5	01/01/2024	08/01/2024
6	George	Adams	M	1974/08/05	6	01/01/2024	08/01/2024
7	Willem	Valentyn	M	1971/12/04	3	01/01/2024	08/01/2024
8	John	Siljeur	M	1985/01/27	3	01/01/2024	08/01/2024
9	Kelvin	Mitchell	M	1979/10/05	9	01/01/2024	08/01/2024
10	Stanley	Mayisela	M	1964/02/09	10	01/01/2024	08/01/2024
11	Masonwabe	Gazi	M	1974/01/19	10	01/01/2024	08/01/2024
12	Monde	Xanywa	M	1986/10/14	10	01/01/2024	08/01/2024
13	Zolile	Klaas	M	1968/05/27	10	01/01/2024	08/01/2024
14	Tobani	Nowatsha	M	1977/11/27	10	01/01/2024	08/01/2024
15	Colin	Kleyn	M	1974/02/15	12	01/01/2024	08/01/2024
16	Alfonzo	Lakay	M	1987/07/15	12	01/01/2024	08/01/2024
17	Makhosi	Zweni	M	1967/09/30	10	01/01/2024	08/01/2024
18	Stefrihano	Matthys	M	2000/01/17	4	01/01/2024	08/01/2024
19	Moegamat	ChowGlay	M	1968/05/02	4	01/01/2024	08/01/2024
20	Austin-Lee	Adendorf	M	1998/05/05	4	01/01/2024	08/01/2024
21.	Mziyanda	Dyanty	M	1983-03-20	2	01/01/2024	30/06/2024
22.	Christo	Swanepoel	M	1988-02-07	9	09/01/2024	30/06/2024
23.	Cornell	Beukman	M	1985-10-16	9	09/01/2024	30/06/2024
24.	Clintpn	Harris	M	2001-07-11	9	09/01/2024	30/06/2024
25.	Vusumzi	November	M	1986-10-11	10	09/01/2024	30/06/2024
26.	Francois	Conradie	M	1982-09-21	9	09/01/2024	30/06/2024
27.	James	Jantjies	M	1998-01-14	9	09/01/2024	30/06/2024
28.	Bafana	Fikizolo	M	1986-06-02	10	09/01/2024	30/06/2024
29.	Bonga	Mpini	M	1991-01-17	10	09/01/2024	30/06/2024
30.	Owen	Coetzee	M	1996-07-23	12	09/01/2024	30/06/2024
31	Mbuyiselo	Klaas	M	1973-03-23	10	09/01/2024	30/06/2024
32	Gareth	Maralavck	M	1982-08-02	4	09/01/2024	30/06/2024
33.	Jowan	Moses	M	2005-04-13	4	09/01/2024	30/06/2024
34.	Elton	Mfundisi	M	1998-06-18	4	09/01/2024	30/06/2024
35.	Piet	Slingers	M	1967-03-13	4	09/01/2024	30/06/2024
36.	Lionel	Everson	M	1986-01-02	4	09/01/2024	30/06/2024
37.	Hanzel	Johnson	M	1988-01-31	8	09/01/2024	30/06/2024
38.	Danswill	Plaatjies	M	2001-05-04	1	09/01/2024	30/06/2024
39.	Bernard	Van Wyk	M	1989-11-24	12	09/01/2024	30/06/2024
40.	Danzill	Plaatjies	M	1995-03-29	12	09/01/2024	30/06/2024

41.	Liyolatha	Zweni	M	2004-07-01	10	09/01/2024	30/06/2024
42.	Randall	Newman	M	1986-02-27	12	09/01/2024	30/06/2024
43.	Eduardo	Damon	M	2000-09-19	5	09/01/2024	30/06/2024
44.	Albranco	Fortuin	M	2000-08-31	5	09/01/2024	30/06/2024
45.	Fabian	Fourie	M	1980-08-24	5	09/01/2024	30/06/2024
46.	Purska	Hull	M	1996-07-01	5	09/01/2024	30/06/2024
47.	Ferdi	Raadt	M	2002-06-15	2	09/01/2024	30/06/2024
48.	Daniel	Muller	M	1986-09-21	3	09/01/2024	30/06/2024
49.	Deacon	Manewill	M	2003-08-30	1	09/01/2024	30/06/2024
50.	Monde	Ncapayi	M	1979-07-15	2	09/01/2024	30/06/2024
51.	Arun	Fortuin	M	2003-11-16	3	09/01/2024	30/06/2024
52.	Michael	Mangali	M	1975-09-19	2	09/01/2024	30/06/2024
53.	Mzwthemba	Molose	M	1981-09-08	2	09/01/2024	30/06/2024
54.	Chuma	Ngcongolo	M	1998-10-28	2	09/01/2024	30/06/2024
55.	Luvuyo	Loliwe	M	1978-06-21	2	09/01/2024	30/06/2024
56.	Thobani	Mvumu	M	1974-01-09	2	09/01/2024	30/06/2024
57.	Jerome	Swartz	M	1995-11-19	6	09/01/2024	30/06/2024
58.	Theo-Neil	Van Wyk	M	2000-11-16	3	09/01/2024	30/06/2024
59.	Brondinn	Strydom	M	1989-05-20	7	09/01/2024	30/06/2024
60.	Sakhisizwe	Nkuzo	M	1994-04-28	10	09/01/2024	30/06/2024
61.	Jerone	Abrahams	M	1998-03-19	7	09/01/2024	30/06/2024
62.	Mzikayise	Lebanzi	M	2002-12-23	2	09/01/2024	30/06/2024
63.	Thandisile	Ngwane	M	1986-12-24	2	09/01/2024	30/06/2024
64.	Alexis	Fielies	M	1993-12-04	5	09/01/2024	30/06/2024
65.	Nazlowe	Fielies	M	1996-11-17	3	09/01/2024	30/06/2024
66.	Andries	Plaatjies	M	1959-12-04	9	02/02/2024	30/06/2024
67.	Jacobus	Carolus	M	1987-05-23	9	02/02/2024	30/06/2024
68.	Peter	Willemse	M	1986-07-17	3	09/01/2024	30/06/2024

CLEANING PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Julius	De Koker	M	2003-03-14	7	08/01/2024	30/06/2024
2.	Sinesipho	Luthango	F	2000-08-11	12	08/01/2024	30/06/2024
3.	Sinovuyo	Mayekiso	F	2004-03-11	12	08/01/2024	30/06/2024
4.	Tracy-Lee	Swanepoel	F	1998-03-17	7	08/01/2024	30/06/2024
5.	Elroy	Alexander	M	1995-09-02	7	08/01/2023	30/06/2024
6.	Catherine	Opperman	F	1996-03-09	7	08/01/2024	30/06/2024
7.	Shaniel	Van Zyl	F	2000-01-10	7	08/01/2024	30/06/2024
8.	Nthatisi	Bulane	F	2001-04-08	12	08/01/2024	30/06/2024
9.	Thandiwe	Sempe	F	1990-11-28	12	08/01/2024	30/06/2024
10.	Denmari	Plaatjies	F	2001-11-09	7	08/01/2024	30/06/2024
11.	Ramona	Scheepers	F	1978-03-19	7	08/01/2024	30/06/2024
12.	Jacobus	Maritz	M	1976-12-06	7	08/01/2024	30/06/2024
13.	Keanon	Landsman	M	1998-07-18	7	08/01/2024	30/06/2024
14.	Howard	Fortuin	M	1986-02-28	7	08/01/2024	30/06/2024
15.	JUwayne	Pieterse	M	2002-03-22	7	08/01/2024	30/06/2024
16.	Monique	Peerboom	F	1997-03-12	12	08/01/2024	30/06/2024
17.	Graeme	Baardman	M	1997-10-30	7	08/01/2024	30/06/2024
18.	Cardo	Abdul	M	1983-06-29	7	08/01/2024	30/06/2024
19.	Valicia	Davids	F	1996-08-08	7	08/01/2024	30/06/2024
20.	Annoesha	Moses	F	1993-02-10	12	08/01/2024	30/06/2024
21.	Raynard	Majola	M	1992-12-25	7	08/01/2024	30/06/2024
22.	Jacone	Philander	F	2002-08-05	7	09/01/2024	30/06/2024
23.	Matthew	Lakey	M	1983-03-29	5	08/01/2024	30/06/2024
24.	Edgar	Ruiters	M	1971-08-28	5	08/01/2024	30/06/2024
25.	Ruan	Hull	M	2001-09-07	5	08/01/2024	30/06/2024
26.	Peter-John	Stanfliet	M	1990-12-21	5	08/01/2024	30/06/2024
27.	Eugene	Matika	M	2001-07-27	5	08/01/2024	30/06/2024
28.	Endorich	De Koker	M	2000-02-14	5	08/01/2024	30/06/2024

29	Luwayne	Khani	M	2000-01-11	5	08/01/2024	30/06/2024
30	Jovean	Jordaan	M	1994-03-18	5	08/01/2024	30/06/2024
31.	Dreu-Mell	Munnik	F	2000-05-17	5	08/01/2024	30/06/2024
32.	Marizaane	Peter	F	1999-10-25	5	08/01/2024	30/06/2024
33.	Ikeche	Fielies	F	2003-10-31	5	08/01/2024	30/06/2024
34.	Sophia	Mouries	F	1990-02-16	5	08/01/2024	30/06/2024
35.	Johanna	Hartman	F	1972-08-26	5	08/01/2024	30/06/2024
36.	Dorren	Abrahams	F	1990-09-21	4	08/01/2024	30/06/2024
37.	Abigail	Adendorf	F	1993-04-13	4	08/01/2024	30/06/2024
38.	Marius	Soldaat	M	1972-10-25	4	08/01/2024	30/06/2024
39.	Octavia	Cloete	F	1993-07-29	4	08/01/2024	30/06/2024
40.	Deslynn	Adendorf	F	1999-10-11	4	08/01/2024	30/06/2024
41.	Kelvin	Snyman	M	1986-01-19	4	08/01/2024	30/06/2024
42.	Keanu	Oerson	M	2002-10-31	4	08/01/2024	30/06/2024
43	Franquin	George	M	1998-09-02	4	08/01/2024	30/06/2024
44	Nicole	Van Bilo	F	2001-10-13	4	08/01/2024	30/06/2024
45	John	Witbooi	M	1976-05-01	4	08/01/2024	30/06/2024
46.	Chamay	Steeneverldt	F	1993-04-22	4	08/01/2024	30/06/2024
47	Mancelee	Hendricks	M	1994-02-23	4	08/01/2024	30/06/2024
48	Jackie	Matthews	M	1988-09-20	4	08/01/2024	30/06/2024
49	Doreen	Abrahams	F	1990-09-21	4	08/01/2024	30/06/2024
50	Vintino	Du Toit	M	2003-05-17	4	08/01/2024	30/06/2024
51	Hendrik	Witbooi	M	1966-12-04	4	08/01/2024	30/06/2024
52	Markus	Van Der Berg	M	2004-05-25	8	08/01/2024	30/06/2024
53	Dean-Wyne	Alberts	M	1988-04-19	4	08/01/2024	30/06/2024
54	Jacqueline	De Koker	M	1995-10-26	4	08/01/2024	30/06/2024
55	Virgil	Galant	M	1999-09-20	4	09/01/2024	30/06/2024
56	Gerrit	Abrahams	M	1979-10-13	9	08/01/2024	30/06/2024
57	Ntombovuyo	Mbobo	F	1986-01-05	10	08/01/2024	30/06/2024
58	Beaula	Finiza	F	1994-06-28	10	08/01/2024	30/06/2024
59	Xoliswa	Klaas	F	1970-10-23	10	08/01/2024	30/06/2024
60	Maboyce	Mzondi	M	1962-12-20	10	08/01/2024	30/06/2024
61	Saviour	Jafta	M	1963-04-21	10	08/01/2024	30/06/2024
62	Justin	Jacobs	M	1999-11-05	9	08/01/2024	30/06/2024
63	Christine	November	F	1971-10-29	9	08/01/2024	30/06/2024
64	Yolanda	Khana	F	1979-07-29	9	08/01/2024	30/06/2024
65	Annie	Fortuin	F	1965-04-15	9	08/01/2024	30/06/2024
66	Samuel	Van Der Westhuizen	M	1974-05-23	9	08/01/2024	30/06/2024
67	Johnwin	Ambros	M	2002-09-10	9	08/01/2024	30/06/2024
68	Janine	Stevens	F	1985-10-31	9	08/01/2024	30/06/2024
69	Thandokazi	Skosana	F	1995-06-08	10	08/01/2024	30/06/2024
70	Thozamile	Ndinisa	M	1971-11-14	10	08/01/2024	30/06/2024
71	Nomapha	Mthebe	F	1978-01-24	10	08/01/2024	30/06/2024
72	Lindiwe	Maponopong	F	1973-10-07	10	08/01/2024	30/06/2024
73	Songezo	Nongwe	M	1997-12-14	10	08/01/2024	30/06/2024
74	Buyiswa	Mzini	F	1968-08-19	10	08/01/2024	30/06/2024
75	Jo-hamen	Van Der Merwe	M	2004-10-18	9	08/01/2024	30/06/2024
76	Colinah	Nyayithwa	F	1976-05-28	10	08/01/2024	30/06/2024
77	Charity	Maqoloq	F	1975-11-27	10	08/01/2024	30/06/2024
78	Zolisa	Cona	M	1988-04-16	10	08/01/2024	30/06/2024
79	Azathi	Ntlai	F	1992-06-04	10	08/01/2024	30/06/2024
80	Seliema	Prins	F	1990-03-08	9	08/01/2024	30/06/2024
81	Rethabile	Malao	F	2005-02-21	10	08/01/2024	30/06/2024
82	Lukhanyo	Libalele	M	1982-09-09	10	08/01/2024	30/06/2024
83	Angelo	Syster	M	1995-09-30	9	08/01/2024	30/06/2024
84	Keithan	Ockers	M	2004-04-22	9	08/01/2024	30/06/2024
85	Whynoma	Joseph	F	1994-05-18	6	08/01/2024	30/06/2024
86	Jodrey	Jacobs	M	2004-05-28	1	08/01/2024	30/06/2024
87	Leny	Geduld	F	1998-07-15	6	08/01/2024	30/06/2024
88	Florence	May	F	1977-01-31	3	08/01/2024	30/06/2024

89	Luvuyo	Mambata	M	1986-07-01	2	08/01/2024	30/06/2024
90	Elsie	Strydom	F	1998-06-18	11	08/01/2024	30/06/2024
91	Xavier	Louw	M	2001-02-10	1	08/01/2024	30/06/2024
92	Monique	Hefke	F	1998-06-17	3	08/01/2024	30/06/2024
93	Boniswa	Tikho	F	1984-06-04	2	08/01/2024	30/06/2024
94	Latifa	Swanepoel	F	1989-09-14	3	08/01/2024	30/06/2024
95	Nandipa	Fulani	F	1981-04-09	2	08/01/2024	30/06/2024
96	Thozamile	Nokonya	M	1977-11-15	2	08/01/2024	30/06/2024
97	Miriam	Fulani	F	1964-05-12	2	08/01/2024	30/06/2024
98	Fundiswa	Sizani	F	1980-03-31	2	08/01/2024	30/06/2024
99	Yolandi	Swanepoel	F	1989-05-22	1	08/01/2024	30/06/2024
100	Jacobus	Danster	M	1973-05-15	3	08/01/2024	30/06/2024
101	Jeremy	Jacobs	M	1990-03-23	3	08/01/2024	30/06/2024
102	Gertruide	Fielies	F	1994-03-26	1	08/01/2024	30/06/2024
103	Julien	Wentzel	F	1983-08-02	1	08/01/2024	30/06/2024
104	Martha	Cupido	F	1977-05-29	3	08/01/2024	30/06/2024
105	Caitlyn	Nel	F	1999-07-16	3	08/01/2024	30/06/2024
106	Ronel	Bantom	F	1995-02-15	3	08/01/2024	30/06/2024
107	Chanelgha	Molife	F	1982-12-25	3	08/01/2024	30/06/2024
108	Josef	Jacobs	M	1972-01-12	3	08/01/2024	30/06/2024
109	Letifa	Scheepers	F	1988-05-23	3	08/01/2024	30/06/2024
110	Pumi	April	F	1986-11-23	2	08/01/2024	30/06/2024
111	Thumeka	Skotshi	F	1979-04-17	2	08/01/2024	30/06/2024
112	Siyanda	Golotile	M	1980-05-18	2	08/01/2024	30/06/2024
113	Odwa	Menze	M	2000-09-29	2	08/01/2024	30/06/2024
114	Marencia	Steyn	F	1999/02/16	3	08/01/2024	30/06/2024
115	Hensol	George	M	1985-02-09	11	08/01/2024	30/06/2024
116	Shadell	Rosenkrantz	F	1997-10-30	3	08/01/2024	30/06/2024
117	Eunice	Siyali	F	1972-04-05	2	08/01/2024	30/06/2024
118	Abdol	Hendricks	M	1974-11-06	3	08/01/2024	30/06/2024
119	Henry	Geduld	M	1978-06-17	1	08/01/2024	30/06/2024
120	Jeffin	Lucas	M	1986-02-24	6	08/01/2024	30/06/2024
121	Maruchell	Jaftha	F	1989-08-18	1	08/01/2024	30/06/2024
122	Erica	George	F	2003-11-24	11	08/01/2024	30/06/2024
123	Jeandre	Schippers	M	1999-02-15	1	08/01/2024	30/06/2024
124	Reagan	Wentzel	M	2003-06-03	3	08/01/2024	30/06/2024
125	Adriaan	Jacobs	M	2005-01-26	3	08/01/2024	30/06/2024
126	Andre	Windvogel	M	1987-08-17	1	08/01/2024	30/06/2024
127	Sharonise	Steyn	F	1995-10-23	11	08/01/2024	30/06/2024
128	Lulamile	Madikane	M	1983-04-30	4	19/01/2024	30/06/2024
129	Nolusindiso	Mlityana	F	2003-01-16	4	19/01/2024	30/06/2024
130	Portia	Mavuso	F	1986-11-05	4	19/01/2024	30/06/2024
131	Magrieta	Kuhn	M	1969-12-15	9	30/01/2024	30/06/2024
132	Carla	Jacobs	F	1993/05/22	4	09/01/2024	30/06/2024
133	Mallorie	Siljeur	F	1998/04/03	6	08/01/2024	30/06/2024
134	Xolelwa	Ndoncheni	F	1985/11/11	2	08/01/2024	30/06/2024
135	Nceba	Jaxa	M	1985/12/30	2	08/01/2024	30/06/2024
136	Chantal	Moos	F	1973/02/08	3	08/01/2024	30/06/2024
137	Sue-Ellen	Siljeur	F	1980/04/06	3	08/01/2024	30/06/2024
138	Jesmine	Stuart	F	1985/04/16	12	08/01/2024	30/06/2024
139	Regina	Weavers	F	1972/03/01	7	08/01/2024	30/06/2024
140	Magrieta	Prins	F	1971/11/20	4	08/01/2024	30/06/2024
141	Suzette	Peters	F	1978/04/03	5	08/01/2024	30/06/2024
142	Annette	Lukas	F	1967/03/08	9	08/01/2024	30/06/2024
143	Abraham	Jones	M	1995-09-30	3	12/02/2024	30/06/2024
144	Carlton	Carolus	M	1980-08-02	9	16/02/2024	30/06/2024

IT INTERN PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Darryn	Wagenaar	M	2002-06-18	3	08/01/2024	02/02/2024
2.	Darryn	Wagenaar	M	2002-06-18	3	06/02/2024	30/06/2024

TEMPORARY E-NATIS INTERN PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Sara	Mangcola	F	1993-02-07	10	29/01/2024	30/06/2024

COMPOST PLANT ROBERTSON (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Kwanele	Tukwayo	M	2003/01/09	2	08/01/2024	30/06/2024
2	Nkosiphendule	Tekela	M	2004-01-01	2	08/01/2024	30/06/2024
3	Nathan	Swarts	M	2001/07/18	2	08/01/2024	30/06/2024
4	Akhona	Skotshi	M	2002/10/18	2	08/01/2024	30/06/2024
5	Vuyiseka	Nyamana	F	1983/02/06	2	08/01/2024	30/06/2024

TEMPORARY MAINTENANCE TEAM (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	David	Mafisa	M	1982-03-27	2	22/01/2024	30/06/2024
2.	Naa'im	Fortuin	M	1986-07-05	6	22/01/2024	30/06/2024
3.	John	Markus	M	1967-01-26	1	22/01/2024	30/06/2024
4.	Siyanda	Nentsa	M	1996-01-25	2	08/02/2024	30/06/2024

SAFE GUARD AT CHRIS VAN ZYL HALL IN BONNIEVALE (CAPE WINELANDS GRANT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Jaydion	Davids	M	2000-04-13	4	01/02/2024	30/04/2024
2.	Albert	Pienaar	M	1991-11-12	4	01/02/2024	30/04/2024
3.	Jan	Kuhn	M	1979-10-19	4	01/02/2024	30/04/2024

CALL CENTRE OPERATOR (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Celene	Jones	F	2001-06-23	7	19/02/2024	30/06/2024

HIKING IN JOUBERT PARK PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Catherine	Motsene	F	0987-07-015	12	16/02/2024	30/06/2024

SECURITY AT TRAFFIC DEPARTMENTS (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Mthetheleli	Makaliwa	M	1975-08-14	10	02/02/2024	30/06/2024
2.	Xolani	Hlohlala	M	1996-04-15	2	02/02/2024	30/06/2024
3.	Xolisa	Jwili	M	1988-10-12	10	02/02/2024	30/06/2024
4.	Stephen	Soldaat	M	1978-08-07	12	02/02/2024	30/06/2024
5.	Christian	Beukes	M	1997-04-14	7	02/02/2024	30/06/2024
6.	Vusani	Tsheni	M	1985-06-29	10	01/02/2024	30/06/2024
7.	Thabo	Dywili	M	1983-02-04	10	01/02/2024	30/06/2024
8.	Bonke	Sokhanyile	M	1987-11-05	10	01/02/2024	30/06/2024
9.	Lungile	Gwayishe	M	1981-05-10	10	01/02/2024	30/06/2024

CASHIER AT MCGREGOR OFFICE (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Elizmor	Williams	M	2003-12-30	5	01/02/2024	05/05/2024

TEMPORARY CLERK AT TRAFFIC DEPARTMENT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Nawal	Spochter	F	1999-08-25	9	01/02/2024	30/06/2024

NEW MATERIAL RECOVERY FACILITY WORKER (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Simamkele	Mbutyu	M	1997-10-17	2	01/02/2024	30/06/2024
2.	Siphenkosi	Vumba	M	1994-04-07	10	01/02/2024	30/06/2024
3.	Ntembiso	Ngxulelo	M	1994-08-23	2	01/02/2024	30/06/2024

GENERAL MAINTENANCE ON THE ROAD AND STORM WATER (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Merlon	Prins	M	2005-12-22	4	28/02/2024	30/06/2024
2.	Linol	Visagie	M	1990-07-21	4	28/02/2024	30/06/2024
3.	Anthony	Pekuer	M	2000-11-20	4	28/02/2024	30/06/2024
4.	Riaan	Esthurhuizen	M	1982-04-10	1	28/02/2024	30/06/2024
5.	Sebastiaan	Elias	M	1990-11-15	3	28/02/2024	30/06/2024
6.	Daylin	Joseph	M	1995-09-21	3	28/02/2024	30/06/2024
7.	Jonathan	Jaftha	M	1979-08-11	3	28/02/2024	30/06/2024
8.	Sidwell	Kwinana	M	1996-07-01	2	28/02/2024	30/06/2024
9.	Gelville	Williams	M	1984-03-07	6	28/02/2024	30/06/2024
10.	Elias	Matths	M	1972-05-20	9	07/03/2024	30/06/2024
11.	Thobile	Antonie	M	1966-08-14	9	04/03/2024	30/06/2024
12.	Simphamandla	Nthetha	M	1992-03-27	9	04/03/2024	30/06/2024
13.	Masixole	Nkuzo	M	1986-06-30	10	04/03/2024	30/06/2024
14.	Mackwill	Fourie	M	2001-01-07	5	07/03/2024	30/06/2024
15.	Antoni	Lee	M	1981-10-18	5	11/03/2024	30/06/2024
16.	Cheslin	Cyster	M	2005-01-25	7	11/03/2024	30/06/2024
17.	Jeandre	Bande	M	1988-11-10	7	11/03/2024	30/06/2024
18.	Nico	Jacobus	M	1981-05-03	12	11/03/2024	30/06/2024
19.	Antonie	Scheepers	M	1992-07-27	12	11/03/2024	30/06/2024
20.	Damian	Kamfer	M	2003-12-25	12	11/03/2024	30/06/2024

RECYCLING PROJECT (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Eugene	Rank	M	1988-07-04	9	05/02/2024	28/06/2024
2.	Leonie	Dyers	M	1989-11-03	9	05/02/2024	28/06/2024
3.	Aubrey	Pieterse	M	1968-12-26	9	05/02/2024	28/06/2024
4.	Theodore	Carolus	M	1991-06-11	9	05/02/2024	28/06/2024
5.	Pieter	Hendriks	M	1970-05-17	9	05/02/2024	28/06/2024
6.	Samuel	De Jager	M	1976-03-25	9	05/02/2024	28/02/2024
7.	Peter-Lee	Rhode	M	1983-02-23	9	05/02/2024	28/06/2024
8.	Susana	Marthinus	F	1974-12-26	9	05/02/2024	28/06/2024
9.	Aubrey	Daniels	F	1995-06-24	9	05/02/2024	28/06/2024
10.	Simthandile	Jantjies	M	1987-06-29	10	04/03/2024	30/06/2024
11.	Isak	Jefta	M	1969-07-28	9	07/03/2024	30/06/2024

12.	Theodore	Carolus	M	1991-06-11	9	04/03/2024	30/06/2024
13.	Luvo	Matroos	M	1982-10-12	10	04/03/2024	30/06/2024
14.	Chwayita	Botwe	F	1987-07-08	10	04/03/2024	30/06/2024
15.	Daniel	Swanepoel	M	1970-06-17	9	04/03/2024	30/06/2024
16.	Elizabeth	Lewis	F	1966-02-17	9	04/03/2024	30/06/2024
17.	Luthando	Notwalana	M	2001-05-04	10	04/03/2024	30/06/2024
18.	Nomthandazo	Thelelo	F	1979-09-29	10	04/03/2024	30/06/2024
19.	Mbasa	Spofane	F	2002-10-17	10	04/03/2024	30/06/2024
20.	Unathi	Helele	M	1992-05-31	10	04/03/2024	30/06/2024
21.	Zukiswa	Mpiko	F	1977-07-28	10	04/03/2024	30/06/2024
22.	Phumla	Makhitha	F	1983-05-09	10	04/03/2024	30/06/2024

TEMPORARY WORKER FOR TEAMAKER AND CLEANING (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Jobre	Faro	F	1989-09-29	12	04/03/2024	30/04/2024

TEMPORARY SWITCHBOARD WORKER (LINE DEPARTMENT)

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Monica	Bayman	F	1976-05-29	5	22/03/2024	28/03/2024

GRAND TOTAL: 314 BENEFICIARIES

Recommendation/ Aanbeveling

That Council notes the contents of the Progress Report on Job Opportunities for the period of January – March 2024.

This item served before the Strategy & Social Development Portfolio Committee on 10 April 2024
Hierdie item het gedien by die Strategiese & Sosiale Ontwikkeling Portefeulje Komitee op 10 April 2024
Aanbeveling / Recommendation

That Council notes the contents of the Progress Report on Job Opportunities for the period of January – March 2024.

This item served before the Executive Mayoral Committee on 25 April 2024
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024
Aanbeveling / Recommendation

That Council notes the contents of the Progress Report on Job Opportunities for the period of January – March 2024.

REVIEW AND UPDATE OF HUMAN SETTLEMENT PLAN (17/5/R) (DIRECTOR: COMMUNITY SERVICES)

PURPOSE

For council to take cognisance of the appointment of a service provider to review and update the current human settlement plan.

BACKGROUND

The purpose of a human settlement plan is to develop a cohesive strategy to ensure human settlements are integrated and sustainable. The last developed plan was done in 2014 hence the request to update and review the plan. This will assist the municipality to address its current reality.

Urban-Econ Development Economists was appointed by the Municipality through a open tender process to review and update its Human Settlements Plan.

Attached hereto is the inception report that outlines the following:

1. The technical specifications
2. Objectives and scope of work
3. Legislative and policy context
4. Included in the purpose, components, and guiding principles.

Please note: A survey will be undertaken within informal settlement to ascertain informal housing dynamics.

Recommendation

For council to take cognisance of the appointed service provider to review human settlement plan and find attach process plan with detailed time frames.

NOTE: The annexure was distributed as part of the agenda for the Community Services Portfolio Committee meeting of 10 April 2024 (pg. 06 – 18)

This item served before a Community Services Portfolio Committee on 10 April 2024

Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gediens op 10 April 2024

Aanbeveling / Recommendation

For council to take cognisance of the appointed service provider to review human settlement plan and find attach process plan with detailed time frames.

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 25 April 2024

Aanbeveling / Recommendation

For council to take cognisance of the appointed service provider to review human settlement plan and find attach process plan with detailed time frames.

COUNCIL APPROVAL: BENIFICIARY ALLOCATION FOR BOEKENHOUTSKLOOF UISP HOUSING PROJECT.
(17/5/1) (DIRECTOR COMMUNITY SERVICES)

PURPOSE

To submit a report to Council for approval of beneficiaries list for Boekenhoutskloof on the principles of UISP.

BACKGROUND

The original occupants of Boekenhoutskloof first occupied the old Bonnievale landfill site. Some of the occupants were assisted in the Mountainview IRDP project. Unfortunately, the non-qualifiers remained, and the settlement grew over time. In 2006 a joint effort between the Langeberg Municipality, District Municipality, and the Provincial Department to relocate the squatters to the opposite of the river bank the current site.

The project was approved as a UISP (Upgrading of Informal Settlements). Therefore, the key objective of the UISP is to facilitate a structured in situ upgrading of informal settlement. The method used for Boekenhoutskloof is re-blocking, a technique for re-ordering the settlement by moving and rebuilding shacks to free up space for infrastructure and facilities. This process commenced since the contractor established the site in August 2023. The 1st phase of occupants has successfully been moved out of the road reserve allowing for link services. Hence this allows for the Implementing Agent to proceed to the next step of subsidy administration. This will give the current occupiers the opportunity to complete a subsidy application and ultimately become an owner.

However, the informal settlement has grown significantly over the years with people moving in and out of the settlement. Attached hereto is a list of occupants based on enumeration conducted in 2021. Throughout the relocation process it became clear that a significant amount of people does not appear on the last enumeration.

Discussion

Using the enumeration of households as a basis the project must be set to accommodate all resident households in the upgrade area and provide households with the products for which they qualify as set out in the National Housing Code Part 3 (ownership/ rental agreements). Households outside of the informal settlement/s targeted for upgrade by the project will be only selected for the project in cases where there is an oversupply of final products (serviced sites) in relation to the household composition of the informal settlement. Households which do not qualify for a subsidy product or cannot make the necessary financial contribution will be provided with access to communal/shared services as a minimum with a rental agreement.

Illegal immigrants: These cases should be addressed in collaboration with, and in terms of, the directives of the Department of Home Affairs. Benefits to be awarded could comprise rental accommodation but these persons will not be allowed individual ownership status while they are regarded as illegal immigrants.

Previous owners of residential property, existing owners of residential property and previous beneficiaries of state housing assistance schemes: These beneficiaries may apply for benefits under the programme, but each application should be considered or be allowed to occupy the serviced stands under rental accommodation in the area, if available.

Comments: Director Corporate Services

I note the recommendations in the report but am concerned that point 2 of the recommendation will mean that the Municipality will have to make basic services available, at the cost of the municipality as it has with other areas shown that the people want basic services but are not prepared to pay the costs involved thereof.

Comments: Director Strategy & Social Development

The decision to provide shared services in one area will create the expectation in the other areas and may become costly to maintain. Careful consideration must be given to signing rental agreements without a proper process to monitor adherence to these requirements.

Comments: Director Financial Services

The financial impact is not costed in the report because non-contributing members will have a direct impact on the Municipal resource. Currently the budget of the municipality will not be able to handle such an impact especially since our biggest revenue stream (electricity) is dropping.

Comments: Director Engineering Services

Service provision shall be in accordance with existing policies for Informal Settlement, Backyarders, and Indigents. If these policies exist they should be referred to directly.

Additional comments

Boekenhoutskloof is a UISP project the delivering of A grade serviced (paved roads, underground water and sewerage connected to the municipal grid, and proper stormwater drainage) sites through the subsidy applications to all occupants of the settlement. Therefore, the provision of the services is not done by municipal funds. The financial contribution referred to relates to non-qualifiers who should be afforded the opportunity to buy a serviced site or alternatively rent from the municipality.

The rental agreement will allow the municipality to bill all non-qualifiers with a flat rate for services delivered like refuse removal and connections in the absence of rates and taxes. Additionally, this could be an opportunity to increase revenue as beneficiaries will have electrical connections consequently purchasing electricity.

Thus, the municipality can recover the monthly servicing from the rental revenue to be realized from non-qualifiers.

National Housing Code

1. Policy Intent

This programme is designed to facilitate the in situ upgrading of informal settlements in a structured way. It includes the possible relocation and resettlement of people on a voluntary and co-operative basis as may be appropriate. This programme will not apply to projects embarked upon in terms of any other National Housing Programme or any Provincial Housing Programme that is inconsistent with National Housing Policy, nor will it apply to persons currently occupying informal houses/dwellings in the backyards of formal settlements.

2. Who will be assisted?

The Programme will benefit households and individuals residing in informal settlements and the following individuals will qualify for assistance under this Programme:

- Households that comply with the Housing Subsidy Scheme qualification criteria
- Households/persons with a monthly income exceeding the maximum income limit as approved by the Minister from time to time.
- Households headed by minors, who are not competent to contract in collaboration with the Department of Social Development.
- Persons without dependents.

- Persons who are not first-time homeowners;
- Persons who have previously received housing assistance and who previously owned and/or currently own a residential property. Assistance may be considered on condition that access to the benefits of the programme will be considered on a case-by-case basis to determine the facts and the approval of access in accordance with the provisions of the Implementation Guidelines of the programme; and
- Illegal immigrants on the conditions prescribed by the Department of Home Affairs on a case-by-case basis
- Persons classified as aged: Aged persons who are single without financial dependents may also apply for subsidization. Aged persons can be classified as male and female persons who have attained the minimum age set to qualify for Government's old age social grant. Searches against property registers, the Population Register of the Department of Home Affairs and the National Housing Subsidy Data Base will be required for beneficiaries to gain access to the programme.

3. How to deal with illegal immigrants

In cases where the community survey detects the presence of illegal immigrants, the developer should immediately report the matter to the Department of Home Affairs. The Department of Home Affairs will then investigate the matter and make recommendations to the INCREMENTAL INTERVENTIONS: UPGRADING INFORMAL SETTLEMENTS | PART 3 (OF THE NATIONAL HOUSING CODE) | 2009 40 developer on how to proceed and whether informal occupation rights could be awarded to such persons as an interim measure.

RECOMMENDATION

1. Using the enumeration of households as a basis the project must be set to accommodate all resident households in the upgrade area.
2. Households which do not qualify for a subsidy product or cannot make the necessary financial contribution will be provided with access to communal/shared services as a minimum with a rental agreement.
3. Foreign national households with permits (legal documents to be in South Africa) be provided with access to communal/shared services as a minimum with a rental agreement.

NOTE: The annexure was distributed as part of the agenda for the Community Services Portfolio Committee meeting of 10 April 2024 (pg. 21 – 25)

This item served before a Community Services Portfolio Committee on 10 April 2024

Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 10 April 2024

Aanbeveling / Recommendation

1. Using the enumeration of households as a basis the project must be set to accommodate all resident households in the upgrade area.
2. Households which do not qualify for a subsidy product or cannot make the necessary financial contribution will be provided with access to communal/shared services as a minimum with a rental agreement.
3. Foreign national households with permits (legal documents to be in South Africa) be provided with access to communal/shared services as a minimum with a rental agreement.

NOTE: The annexure was distributed as part of the agenda for the Mayco of 25 April 2024 (pg. 75 – 145)

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024

Aanbeveling / Recommendation

1. Using the enumeration of households as a basis the project must be set to accommodate all resident households in the upgrade area.
2. Households which do not qualify for a subsidy product or cannot make the necessary financial contribution will be provided with access to communal/shared services as a minimum with a rental agreement.
3. Foreign national households with permits (legal documents to be in South Africa) be provided with access to communal/shared services as a minimum with a rental agreement.
4. That all illegal immigrants be reported to the Department of Home Affairs.

REPORT ON WATER SUPPLY PROBLEMS EXPERIENCED IN ROBERTSON

Introduction

During the previous Council meeting held on 28 February 2024, it was resolved that a report be submitted to Council on the problems which arose during January and February 2024 in respect of water supply and water quality in Robertson.

Purpose of Report

The Senior Manager: Civil Engineering, Mr Carel Posthumus and the Stand-in Professional Engineer, Mr Andrew Simmans, under guidance of the Municipal Manager, were the main drafters and contributors to the report, which aims to bring to the attention of Council, the problems experienced during January/February 2024, as well as to give firm recommendations on the way forward.

Background

In the early mornings of the 19th of February 2024 there was a raw water pipe breakage on the raw water supply pipeline from Dassieshoek Dam in the Valley next to the Willem Nels River. This water pipe supplies roughly 60% of the raw water to the Water Treatment works in Robertson. The breakage of the pipe resulted in the water levels in the reservoir to fall from 76% to 43% in a matter of hours for reservoir 1, which is the main reservoir supplying all other reservoirs in Robertson. Annexure A attached provide the graphs indicating the decline in all reservoir levels since the breakage occurred.

The call centre was notified, and a public notice was issued to the residents in Robertson to indicate that irrigation water will be stopped and that residents must use water sparingly until the pipe was repaired.

Due to the difficult terrain an excavator had to be rented in to create an access path to the section of pipe that was damaged. Work to access the pipeline was done from 21 to 24 February 2024. The raw water pipeline was fixed on 26 and 27 February 2024. The pipeline was supplying water to the treatment works from 27 February 2024 at 15:00. Water was supplied gradually to the Water Treatment Plant to ensure that the pipeline was free of air and no leaks were visible.

Management

The management of the reservoir levels is the responsibility of the Superintendent Works in Robertson. During the week of 19 February 2024, the Superintendent was on training. The responsible official during this time was the Artisan Plumber in Robertson. Further to this reservoir levels must be closely monitored by the Process Controllers at the Water Treatment Works to ensure that pumping is done to balance reservoir levels. During afterhours it is the responsibility of standby staff to monitor the levels and inform the Snr Technician Civil Engineering of any problems if it cannot be addressed by the standby team.

During the period when no water was supplied from Dassieshoek Dam all our remaining water sources were combined and added up to approximate 110 litters per second. The demand for the summer months is however approximately 130 litters per second. Loadshedding was a cause for concern due to the fact that only 45 Liters per second was available for treatment due to pumps from Gumgrove dam that was non-operational during loadshedding.

During the week of the 19th and 23rd of February 2024 all the water levels were closely monitored but due to the low supply and high demand and due to the fact that less water was treated than was demanded. Even though the reservoirs were monitored closely, there was a decline in water levels at the reservoirs since the demand was higher than availability.

On 23 February 2024 at 8pm Reservoir 3B ran dry.

Reservoir 3A provided water to reservoir 3B. Reservoir 3B again became empty and reservoir 3A was below 40%. If the water level in reservoir 3A is below 40% it cannot supply water to Reservoir 3B.

Saturday morning around 8 am on the 24th of February 2024 the Snr Technician of Civil Engineering Services Department gave instruction to the standby team to immediately start pumping water from reservoir 2 to reservoir 3.

As the water supply was flowing into the system the supply was only enough to reach to the low-lying houses as it did not even reach the high lying houses due to the interference of loadshedding for 120 minutes around 10am in the morning.

The Snr Technician was then informed by the Snr Manager that there are still households that are without water. The Snr Technician went to reservoir 3 to investigate and evaluate the situation regarding reservoir 3B that was empty but suppose to supply water to the network.

They attempted to supply water from reservoir 3A directly to the supply network by turning the valves. After several attempts by the Snr Technician later that afternoon it was found that there are still areas without water. The Snr Technician and Standby went back to Reservoir 3 to turn the valves back, after which the network started to fill up gradually. (Droeheuwel and Dorpsig). The low level of the reservoir resulted in the water to be discoloured due to the sediment in the reservoir that lifted as water was supplied to the reservoir. On Sunday 25 February 2024 numerous complaints were received of poor water quality due to the low reservoir level. The Snr Manager Civil Engineering Services contacted the Superintendent Works to immediately go to site to ensure that water is supplied directly from Reservoir 3A in order to address this problem. The water supply was successfully diverted directly from Reservoir 3A later that afternoon whereafter the water quality improved.

Nkqubela Reservoir ran dry during the Saturday evening 24 February 2024 due to insufficient water that could be pumped to Nkqubela reservoir. The telemetry system is currently down at the Nkqubela reservoir which means that the level must be manually monitored. Water could only be provided to Nkqubela once reservoirs 2 and 3 had sufficient water. Due to the broken pipeline and constant loadshedding the supply of raw water to the treatment works were insufficient. In order to provide sufficient water to Nkqubela reservoir the booster pumps at the Water Treatment Works as well as the Nkqubela pumps must run together. The booster pumps could not be turned on due to the fact that the reservoir levels were too low. If the booster pumps are switched on the consumption is too high and had to be managed.

Water Quality

Numerous complaints have been received of the water quality within the Roberson area. There have been two water quality issues that has been reported. The first is water quality issues reported prior to the breakage of the Dassieshoek pipeline and the second is the water quality issues that was caused as a result of reservoirs that ran dry due to breakage of the raw water supply pipeline from Dassieshoek Dam. In terms of the first incident the cause of the brown water in Robertson was the high (Fe²⁺) Iron content from Hoops River. Chlorine dosing is used for disinfection and also as an oxidising agent. The iron settles after chlorination in the reservoir and network system. A schedule has been implemented to regularly flush the system to ensure that the system is clean. Chlorination prior to filtration is also currently being investigated as a possible solution. There is however currently a national shortage of 70kg chlorine gas. Alternative chlorination systems are used as backup but are less effective and more difficult to manage.

During the period when the reservoirs run low it also effects the water quality. If the reservoir is low or empty and it is filled the stream of water entering the reservoir lifts the sediment that is fed into the network. A reservoir cleaning programme has been compiled however the reservoirs can only be cleaned out of season (during the winter months).

Challenges

There are currently a number of challenges within the Civil Engineering Department. Some of these challenges are:

1. Aging infrastructure – the aging infrastructure result in the increase of customer complaints. This in turn require more frequent repairs that has to be done with the same number of personnel.

2. Backlog in the refurbishment and upgrading of infrastructure – the demand for services has increased over the past years with very little funding allocated to ensure that infrastructure requirements keep up with the growth in demand.
3. Outdated organogram – the existing approved organogram did not provide for the growth of the infrastructure demand. The operation and maintenance teams has also not been increased to provide for the increase in operation and maintenance needs due to the backlog of the refurbishment and upgrading of infrastructure. The work team for Robertson is also almost the same size as the teams for Ashton, Montagu and Bonnievale. A new proposed organogram was submitted to address this problem. This is however dependant on approval and the provision of funding in the new 2024/2025 financial year.
4. Reactive maintenance – due to the huge backlog and constant failure of the infrastructure this result in reactive maintenance. Although planning is done to conduct preventative maintenance it is not always possible to implement due to various reasons such as funding, other more urgent critical matters to attend to and unforeseen circumstances such as flood damages that required immediate attention.
5. Lack of working Digger Loaders – every town is highly dependent on working digger loaders to complete daily operation and maintenance tasks. The constant breakdown of digger loaders has a huge impact on service delivery and places an enormous burden on the department in order to perform. A report was submitted to Council in this regard, but no money was available for the replacement on the Adjustment budget. Funding has been requested on the 2024/25 financial year for this purpose. This is however dependant on the approval for this purpose. As interim arrangement, additional digger loaders have to be rented in at high cost.
6. Planning - Planning, team management, planning to avoid unforeseen issues that might occur to ensure that they are avoided or impact the communities as little as possible are part of the department's duties are very time consuming. The team responsible for this consist of the Senior Manager and three Senior Technicians for the entire Langeberg Municipal area. The reality currently is that all efforts are focused to attend to the current crisis as they arise and to ensure that all machinery and material, breakdowns are attended to and to comply with admirative requirements and processes. The team also has to manage a number of capital projects. The submitted amended organogram has made provision for the shortage of proper technical management staff.
7. Loadshedding – Loadshedding has a continuous negative impact on sustainable provision of services. Water cannot be pumped from raw water sources to reservoirs during loadshedding. Funding has been provided to provide generators at critical positions in the 2023/24 financial year. The tender for this purpose should be awarded soon. It must be noted that the provision of generators places an additional load on the teams as these generators have to be operated and filled with fuel on a daily basis.
8. Shortage of Chlorine Gas – There is a national shortage of chlorine gas. This has a huge impact on water quality. Although alternative systems have been provided these systems are less effective and difficult to manage the dosing rate. The tablets that are used for these systems are also very expensive. Alternative more permanent solutions are currently being investigated.

Comments: Director Corporate Services

The proposed organigram for Civil Engineering Services is a top-heavy structure which could be ill afforded by the municipality. Consequently, the question can rightly be posed as to whether there will be enough work to be performed by the incumbents of these newly created positions. In fact, it would significantly increase the overall pay roll costs of the municipality seriously decrease the operating budget that is in fact needed more to upgrade and maintain the infrastructure of the Municipality. The question needs to be asked why is there this need now to increase the staff establishment of the engineering department with those positions proposed as till ± a year ago the municipality rendered a high level of services with the staff it has. The problem is probably with the management and supervision of the current staff and not creating an empire that Langeberg Municipality will not in the next 10 years be able to afford.

Comments: Director Community Services

Given the description on what happened, it clearly shows it was an incident that could not have been avoided especially in the light of old/ageing infrastructure as experienced all over in Langeberg municipal areas. Condition of ageing infrastructure including vehicles such as digger loaders does severely hamper service delivery departments in timeously attending to issues reported.

With all of the above, issue of infrastructure audit remains a challenge to be undertaken as soon as possible in order to mitigate the problems encountered.

Comments: Director Strategy & Social Development

Based on the concerns raised by Director Corporate Services, it might be beneficial to find alternatives to merely adding more staff. This could include investing in training and development for existing staff. Alternatively reassessing the roles and responsibilities within the engineering department to align with the municipality's budgetary constraints.

Comments: Director Financial Services

Our budget is strained to its limits and the Municipality is barely managing to meet its funded budget requirements. Any new posts added to the organogram will necessitate reallocating funds currently earmarked for operational costs. The Municipality is committed to providing essential services to its community, but our financial resources are stretched to the bone. As such, any decision to create new positions must be carefully evaluated against the impact it will have on our operational capabilities.

Comments: Municipal Manager

1. In respect of the breakage of the Dassieshoek water pipeline, the following needs to be noted:
 - 1.1 The breakage was caused by a rock that fell on the pipeline.
 - 1.2 The Civil Engineering team responded immediately with the repairs of the pipeline.
 - 1.3 Unexpected resistance was however met from the landowner over which land the pipeline crosses, to such an extent that access to the damaged pipeline for the purpose of replacement was denied.
 - 1.4 All negotiations with the landowner failed, which necessitated the Municipality to utilize the services of its legal representative, Mr Ben Esterhuyse from Van Zyl & Hofmeyr Attorneys to legally force the landowner to grant access for repairs to be executed.
 - 1.5 The principle of "one person can not hold an entire community at ransom" was successfully applied to gain access and repair the pipeline.
2. In respect of the shortage of Civil Engineering staff, it needs to be noted that the very same staff that are responsible for new Infrastructure Development (CAPEX), are also the same staff responsible for all operations and maintenance (OPEX). With the aforesaid in mind, only the following new absolute critical positions from the proposed Micro Structure/Organogram have been prioritized and motivated for inclusion in the 2024/2025 operational budget:
 - 2.1 Operational Manager (1);
 - 2.2 Senior Technician (1);
 - 2.3 Electro/Mechanical Technician (1);
 - 2.4 Admin Clerks (5);
 - 2.5 Driver Operator Jetvac/Water Truck (1);
 - 2.6 Artisan/Plumber (1);
 - 2.7 Handyman (1)

3. At the compilation of these comments, the interviews for the vacant position of Director: Engineering Services, have been scheduled for 15 April 2024, and it is sincerely hoped that the position will be successfully filled to bolster the functioning of the Directorate: Engineering Services.
4. In respect of the need for digger loaders, R 5 million has been prioritized in the draft 2024/25 budget for the purchase of 1 digger loader per town (5).
5. The recommendation, as submitted to Council, is supported.

Recommendation

It is recommended that Council considers the content of the report.

This item served before an Engineering Services Portfolio Committee on 10 April 2024
Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 10 April 2024
Aanbeveling / Recommendation

It is recommended that Council considers the content of the report.

This item served before the Executive Mayoral Committee on 25 April 2024
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024
Aanbeveling / Recommendation

It is recommended that Council considers the content of the report.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE:
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for January 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 10)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024

Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024

Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for January 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 12)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024
Die item het voor die Munisipale Openbare Rekening Komitee (MORK) gedien op 10 April 2024
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for January 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 14)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : DIRECTORATE
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for January 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 16 – 20)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024

Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024

Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – JANUARY 2024 : OFFICE OF THE MUNICIPAL MANAGER (9/2/1) (CHIEF FINANCIAL OFFICER)

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for January 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 22)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024

Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024

Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE:
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for February 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 24)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for February 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 26)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024

Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024

Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE
COMMUNITY SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for February 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 28)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024

Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024

Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for February 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 30 – 35)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024

Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024

Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – FEBRUARY 2024 : DIRECTORATE
FINANCIAL SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for February 2024 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report of deviations from the procurement processes be noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

NOTE: The annexure was distributed as part of the agenda for the MPAC Committee meeting of 10 April 2024 (pg. 37)

This item served before the Municipal Public Accounts Committee (MPAC) on 10 April 2024
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 10 April 2024
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY:
JANUARY 2024 TO MARCH 2024 (DIRECTOR: FINANCIAL SERVICES (CFO))**

Purpose of the report

To submit a report to the Executive Mayor for consideration regarding the implementation of the Langeberg Municipality's Supply Chain Management Policy for the second quarter of 2023/2024 financial year (01 January 2024 – 31 March 2024).

Background

Section 4 of the SCM Policy states as follows:

That Council must maintain oversight over the implementation of the Supply Chain Management Policy.
For the purpose of such oversight, the Accounting Officer must: -

- (a) **within 10 days after the end of each quarter, submit a report on the implementation of the Policy to the Executive Mayor;**
- (b) within 30 days after the end of the financial year, submit a report on the implementation of the Policy to the Council;
- (c) whenever there are serious and material problems in the implementation of the Policy, immediately submit a report to the Executive Mayor; and
- (d) make public the reports on the Policy in accordance with section 21A of the Systems Act.

1. Adoption of Policy

The SCM Policy was adopted by Council on 30 May 2023 for implementation in the 2023 / 2024 financial year.

2. Delegation

The following delegations were approved by the Municipal Manager and implemented:

- Delegations to do electronic transfers
- Delegations to sign purchase orders
- Delegations to approve requisitions

3. Sub-delegation

- (1) The Accounting Officer may in terms of section 79 of the Act sub-delegate any supply chain management powers and duties, including those delegated to the Accounting Officer in terms of this Policy, but any such sub-delegation must be consistent with legislation, this Policy and subparagraph (2) of this paragraph.
- (2) The power to make a final award with a transaction value: -
 - (a) above R10 000 000 may not be sub-delegated;
 - (b) of R300 000, but not exceeding R10 000 000, may be sub-delegated but only to a bid adjudication committee of which the chief financial officer is the chairperson and at least 3 (three) senior managers are members and present at the consideration and all are in favour of the award; and
 - (c) up to R300 000 may be sub-delegated to an official.
- (3) This paragraph may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated to make a final award in a competitive bidding process, otherwise than through the committee system provided for in paragraph 8 of this Policy.

4. Supply Chain Management Unit (SCM Unit)

The SCM Unit operates under the Finance Directorate, and the Manager: SCM reports directly to the Chief Financial Officer.

5. AMENDMENT OF SCM POLICY AND PREFERENTIAL PROCUREMENT POLICY- DIRECTOR FINANCIAL SERVICES (CFO)

Background

Government Gazette no. 49863 was issued on the 14th of December 2023 and listed amendments to the SCM regulations which were effective immediately. The gazette is attached to this report.

The Municipality therefore should amend its SCM policy and PP policy to be aligned to the Supply Chain Management Regulations Issued on 14 December 2023.

Amendment of regulation 1 of the Regulations

1. Regulation 1 of the Regulations is hereby amended by the deletion of the definition of “written or verbal quotations”.

Amendment of regulation 12 of the Regulations

2. Regulation 12 of the Regulations is hereby amended—

(a) by the deletion of paragraph (b) of subregulation (1);

(b) by the substitution for paragraphs (c) and (d) of subregulation (1) of the following paragraphs:

“(c) formal written price quotations for procurement of a transaction value over—

(i) **R2000 up to R300 000 (VAT included), in the case of a local municipality;**

(d) a competitive bidding process for—

(i) **procurement above a transaction value of R300 000 (VAT included), in the case of a local municipality;**

(c) by the deletion of subparagraph (i) of paragraph (b) of subregulation (2); and

(d) by the substitution for subparagraph (iii) of paragraph (b) of subregulation (2) of the following subparagraph:

“(iii) a competitive bidding process be followed for any specific procurement of a transaction value lower than the competitive bidding thresholds specified in subregulation (1)(c)(i) to (iii).”

Amendment of regulation 14 of the Regulations

3. Regulation 14 of the Regulations is hereby amended by the substitution for subparagraph (i) of paragraph (a) of subregulation (1) of the following subparagraph:

“(i) to keep a list of accredited prospective providers of goods and services that must be used for the procurement requirements

Deletion of regulation 16 of the Regulations

Amendment of regulation 18 of the Regulations

5. Regulation 18 of the Regulations is hereby amended—

(a) by the substitution for the heading of the following heading: **“Procedures for procuring goods or services through formal written price quotations”;**

(b) by the substitution for the words preceding paragraph (a) of the following words:

“A supply chain management policy must determine the procedure for the procurement of goods or services through formal written price quotations, and must stipulate—”; and

(c) by the substitution for paragraph (c) and (d) of the following paragraphs:

“(c) that the accounting officer must take all reasonable steps to ensure that the procurement of goods and services through formal written price quotations is not abused;”; and

(d) that the accounting officer or chief financial officer must on a monthly basis be notified in writing of all formal written price quotations accepted by an official acting in terms of a subdelegation; and”.

Substitution of regulation 19 of the Regulations

6. Regulation 19 of the Regulations is hereby substituted for the following regulation:

“A supply chain management policy must specify—

(a) that goods or services above a transaction value of—

(i) R300 000 (VAT included), in the case of a local municipality; may be procured by the municipality or municipal entity only through a competitive bidding process, subject to regulation 11(2); and (b) that no requirement for goods or services above an estimated transaction value of—

- (i) R300 000 (VAT included), in the case of a local municipality; may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods or services otherwise than through a competitive bidding process.”

Amendment of regulation 35 of the Regulations

7. Regulation 35 of the regulations is hereby amended by the substitution for subregulations (1) and (2) of the following subregulations:

“(1) A supply chain management policy may allow the accounting officer to procure consulting services provided that any Treasury guidelines in respect of consulting services are taken into account when such procurement is made.

(2) A contract for the provision of consultancy services to a municipality or municipal entity must be procured through competitive bids if—

(a) the value of the contract exceeds—

(i) R300 000 (VAT included), in the case of a local municipality;

; or

(b) the period of the contract exceeds one year.”

6. Range of Procurement processes

(1) The procurement of goods and services will be procured as follows: -

- (a) petty cash purchases up to a transaction value of R 2000.
- (b) formal written quotations where the transaction value is between R 2 000 to R 300 000.
- (c) a competitive bidding process is required for: -

(i) procurement for transactions above a value of R 300 000; and

(ii) the procurement of long-term contracts.

(2) The Accounting Officer may in writing lower, but not increase, the threshold values specified in (1) above.

(3) Goods or services may not be split into parts or items of a lesser value to avoid complying with the requirements of this Policy.

(4) When determining transaction values, the procurement of goods or services consisting of different parts or items must be treated and dealt with as a single transaction.

7. Bid Documents

The bid documents as prescribed by National Treasury include the *General Conditions of Contract*.

8. Bid Committee Structures

The following committees have been established:

- (i) A Bid Specification Committee
- (ii) A Bid Evaluation Committee
- (iii) A Bid Adjudication Committee

COMPOSITION OF COMMITTEES

(i) **Bid Specification Committee** - The Accounting Officer appoints members to the Bid Specification Committee for each tender.

<u>NAMES</u>	<u>DEPARTMENT / SECTION</u>
Line Manager	Manager responsible for the function involved, will serve as Chairperson.
Ms. C. Coetzee	Practitioner: Supply Chain Management

Ms L.J Jass-Holmes	Practitioner: Supply Chain Management
When appropriate	External Specialist Advisor

The following table details the number of Bid Specification Committee meetings held for the quarter under review:

Bid Specification Committee	No. of Meetings	No. of Items	No. of Agendas
Jan 2024 - March 2024	19	27	19

(ii) **Bid Evaluation Committee** - The following members have been appointed by the Accounting Officer:

<u>NAMES</u>	<u>DEPARTMENT / SECTION</u>
Mrs. J. Ladouce	Manager: Income Services (Chairperson)
Mrs. A. Swarts	Manager: IDP, Communication & PMS
Ms. L. Deutenen	Practitioner: Supply Chain Management
Secundi	
Mr Corné Franken	Manager: Expenditure services (Secundi)
Mr. U. Nakasa	Snr Accountant AFS & Reporting

The following table details the number of Bid Evaluation Committee meetings held for the quarter under review.

Bid Evaluation Committee	No. of Meetings	No. of Items	No. of Agendas
Jan 2024 - March 2024	6	30	6

(iii) **Bid Adjudication Committee** – The following members have been appointed by the Accounting:

<u>NAMES</u>	<u>DEPARTMENT / SECTION</u>
Mr. M. Shude	Chief Financial Officer (Chairperson)
Mr. A.W.J. Everson	Director: Corporate Services
Ms. C.O. Matthys	Director: Strategy & Social Development
Mr. M. Mgajo	Director: Community Services
Vacant post	Director: Engineering Services
Mr. S. Ngcongolo	Manager: Supply Chain Management
Secundi	
Mrs L. Jass-Holmes	Practitioner: Supply Chain Management

The following table details the number of Bid Adjudication Committee meetings held for the quarter under review:

Bid Adjudication Committee	No. of Meetings	No. of Items	No. of Agendas
Jan 2024 - March 2024	6	30	6

9. Verbal price quotations

The procurement of goods or services by means of a verbal quotation referred to in paragraph 14(1)(b) is as follows:-

- (a) a petty cash / one quotation may only be obtained for a transaction of a value of not more than R 2 000 (two thousand rand);
- (b) quotations must be obtained from at least one service provider preferably from, but not limited to, service providers whose names appear on the list of accredited service providers of the Municipality. If quotations are obtained from a service provider who is not listed, such service provider must supply the information as set out in paragraph 16 of this Policy; and
- (c) if a quotation was obtained verbally, the order may only be placed after written confirmation of such quotation and the required information have been received from the service provider.

10. Formal written price quotations

The procurement of goods or services through formal written price quotations referred to in paragraph 14(1)(c) is as follows:-

- (a) quotations must be obtained in writing from the different providers whose names appear on the list of accredited service providers of the Municipality;
- (b) in the case of specialised plant, machinery and vehicles, quotations may be obtained from providers who are not listed, provided that such providers supply the information as set out in paragraph 16 of this Policy;
- (c) *that the accounting officer must take all reasonable steps to ensure that the procurement of goods and services through formal written price quotations is not abused; and*
- (d) *that the accounting officer or chief financial officer must on a monthly basis be notified in writing of all formal written price quotations accepted by an official acting in terms of a subdelegation; and".*
- (e) the names of the service providers and their written quotations must be recorded.

11. Further Procedures: formal written quotations

In addition to paragraph 19, the following must also be taken into account regarding formal written price quotations:-

- (a) that goods or services above a transaction value of—
 - (i) R300 000 (VAT included), in the case of a local municipality, may be procured by the municipality or municipal entity only through a competitive bidding process, subject to regulation 11(2); and (b) that no requirement for goods or services above an estimated transaction value of—
 - (i) R300 000 (VAT included), in the case of a local municipality, may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods or services otherwise than through a competitive bidding process."
- (b) where the quotations have been invited via the notice board and website of the Municipality, no additional quotations need to be obtained should the number of responses be less than 3 quotations;
- (c) when using the list of accredited service providers, the Municipality must:-
 - (i) promote ongoing competition amongst the providers, including by inviting providers to submit quotations on a rotational basis;
 - (ii) promote the objectives of the Broad-Based Black Economic Empowerment Act;
 - (iii) apply the Preferential Procurement Policy Framework Act and any applicable regulations; and
 - (iv) promote the goals as identified by Council;
- (d) the Accounting Officer must take all reasonable steps to ensure that the procurement of goods and services through formal written price quotations is not abused;
- (e) the Accounting Officer must on a monthly basis be notified in writing of all formal written quotations accepted by an official acting in terms of a sub-delegation;
- (f) offers below R 2 000 must be awarded based on petty cash / on quote
- (g) acceptable offers, which are subject to the preference points system (PPPFA and associated regulations), must be awarded to the bidder who scored the highest points;
- (h) a proper record must be kept of the received written quotations;
- (i) the goals of Council must be taken into account before offers/quotations are awarded; and
- (j) in the case of construction works, where required a site inspection may be conducted before the close of the quotation due date to ensure that providers understand the scope of the project and that they comply with the conditions and requirements.

12. Central Supplier Database

Langeberg Municipality is using service providers registered on the Central Supplier Database for all its procurement.

13. Recommendation / Aanbeveling

That the content of the report be noted

Dat kennis geneem word van die inhoud van die verslag

This item served before the Finance Portfolio Committee on 19 April 2024
Hierdie item het gediën voor die Finansies Portefeulje Komitee op 19 April 2024
Recommendation / Aanbeveling

That the content of the report be noted

Dat kennis geneem word van die inhoud van die verslag

This item served before the Executive Mayoral Committee on 25 April 2024
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 25 April 2024
Aanbeveling / Recommendation

That the content of the report be noted

Dat kennis geneem word van die inhoud van die verslag

FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – MARCH 2024 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

Purpose of report

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

Comments

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

Aanbeveling / Recommendation

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

NOTE: The annexure was distributed as part of the agenda for the Finance Portfolio Committee meeting of 19 April 2024 (pg. 16 – 59)

This item served before the Finance Portfolio Committee on 19 April 2024
Hierdie item het gediën voor die Finansies Portefeulje Komitee op 19 April 2024
Recommendation / Aanbeveling

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

This item served before the Executive Mayoral Committee on 25 April 2024
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 25 April 2024
Aanbeveling / Recommendation

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

**APPROVAL OF THE FIRST REVISION OF THE PAIA MANUAL FOR LANGEBERG MUNICIPALITY (SNR
MANAGER: ADMINISTRATIVE SUPPORT)**

Purpose of report

To submit the first revision of the PAIA MANUAL to council for consideration.

Background

Section 14 of the PROMOTION of ACCESS to INFORMATION ACT (2 of 2000) (PAIA) determines that a public body must compile a manual on the functions of, and index of records held by a public body. The Information Officer of a public body must compile the manual in three official languages.

The Information Officer of Langeberg Municipality (Municipal Manager) compiled the first revision of the existing manual and submitted the document with four annexures to the INFORMATION REGULATOR (SOUTH AFRICA) for approval. The Compliance and Monitoring Officer (PAIA) of the Regulator approved the Langeberg Municipality's Manual on 27 March 2024.

Comments: Municipal Manager (as INFORMATION OFFICER)

The recommendation is supported.

Comments: Director Corporate Services (as DEPUTY INFORMATION OFFICER)

The recommendation is supported.

Recommendation

1. That council approves the revised PROMOTION of ACCESS to INFORMATION MANUAL (PAIA Manual) and four Annexures as submitted for Langeberg Municipality.
2. That the document will be translated into Xhosa and Afrikaans and be publicised on Council's Website for public access.

NOTE: The annexure was distributed as part of the agenda for the Mayco of 25 April 2024 (pg. 159 – 193)

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 25 April 2024

Aanbeveling / Recommendation

1. That council approves the revised PROMOTION of ACCESS to INFORMATION MANUAL (PAIA Manual) and four Annexures as submitted for Langeberg Municipality, that was already approved by the Information Regulator.
2. That the document will be translated into Xhosa and Afrikaans and be publicised on Council's Website for public access.

AMENDMENT OF THE FOLLOWING CONTRACT FOR TENDER 19/2013 THIRD PARTY VENDING SERVICES - SYNTELL) PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBERG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA. (CHIEF FINANCIAL OFFICER)

Purpose

To obtain Council's approval to amend the following contract in compliance with section 116(3) of the Municipal Finance Management Act 56 of 2003:

1. TENDER 19/2013: THIRD PARTY VENDING (Syntel – selling of prepaid electricity)

Background

The above-mentioned contract is expiring on 30 June 2024, the Municipality is currently still in process with the TID- Roll over of all Prepaid Electricity meters that must be completed by the end of November 2024.

Syntel was appointed to implement the TID Roll-Over, hence the change in the vending system would place the process in critical state. Syntel has access to the vending system which makes it easier to obtain information directly from the system while conducting the roll-over process of all prepaid meters. It is hereby recommended that the Municipality extends the prepaid vending contract until the 30 June 2025 to accommodate the TID-Roll-Over project.

The objective is to amend the contract to allow the current service provider to deliver the services to the municipality for the following periods:

1. TENDER 19/2013: THRID PARTY VENDING (SYNTELL – SELLING OF PREPAID ELECTRICITY) – 01 July 2024- 30 June 2025

Legal Context

The Municipal Finance Management Act, section 116 (3) states:

“A contract or agreement procured through the supply chain management policy of the municipality or municipal entity may be amended by the parties, but only after—

- a) the reasons for the proposed amendment have been tabled in the council of the municipality or, in the case of a municipal entity, in the council of its parent municipality; and
- b) the local community—
 - i. has been given reasonable notice of the intention to amend the contract or agreement; and
 - ii. has been invited to submit representations to the municipality or municipal entity.”

In compliance with section 116(3)(b) an advert will be placed in the Langeberg Municipality's website , calling on the local community to submit representation within 14 days from the date of the notice.

Financial Implications

Funding is available.

Comments: Municipal Manager

The recommendation to Council is supported.

RECOMMENDATION

That in respect of –

Amendment of the following contract:

PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBERG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA. -TENDER 19/2013 THIRD PARTY VENDING SERVICES (SYNTELL)

1. Council note that in compliance with section 116(3) of the Municipal Finance Management Act 56 of 2003 the following contract:
 - a) TENDER 19/2013: THIRD PARTY VENDING SERVICES (Syntell (Pty) Ltd) be amended to allow the current service provider to deliver the services to the municipality for the periods until 30 June 2025.
2. Council note that reasonable notice will be given to the local community of council's intention to amend the contract as set out in (1) above and.
3. That the local community will be invited to submit representations to the municipality on the intended amendment of the above contract within 14 days from the date the notice appears in the Langeberg Municipality's website.
4. The municipal manager is authorised to evaluate the representation received if any and make a final decision on the amendment of the contracts as per (1) above.

This item served before the Finance Portfolio Committee on 19 April 2024

Hierdie item het gedien voor die Finansies Portefeulje Komitee op 19 April 2024

Recommendation / Aanbeveling

That in respect of –

Amendment of the following contract:

PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBERG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA. -TENDER 19/2013 THIRD PARTY VENDING SERVICES (SYNTELL)

1. Council note that in compliance with section 116(3) of the Municipal Finance Management Act 56 of 2003 the following contract:
 - a) TENDER 19/2013: THIRD PARTY VENDING SERVICES (Syntell (Pty) Ltd) be amended to allow the current service provider to deliver the services to the municipality for the periods until 30 June 2025.
2. Council note that reasonable notice will be given to the local community of council's intention to amend the contract as set out in (1) above and.
3. That the local community will be invited to submit representations to the municipality on the intended amendment of the above contract within 14 days from the date the notice appears in the Langeberg Municipality's website.
4. The municipal manager is authorised to evaluate the representation received if any and make a final decision on the amendment of the contracts as per (1) above.

That in respect of –

Amendment of the following contract:

PROCURED THROUGH THE SUPPLY CHAIN MANAGEMENT POLICY OF LANGEBERG MUNICIPALITY IN COMPLIANCE WITH SECTION 116(3) OF THE MFMA. -TENDER 19/2013 THIRD PARTY VENDING SERVICES (SYNTELL)

1. Council note that in compliance with section 116(3) of the Municipal Finance Management Act 56 of 2003 the following contract:
 - a) TENDER 19/2013: THIRD PARTY VENDING SERVICES (Syntell (Pty) Ltd) be amended to allow the current service provider to deliver the services to the municipality for the periods until 30 June 2025.
2. Council note that reasonable notice will be given to the local community of council's intention to amend the contract as set out in (1) above and.
3. That the local community will be invited to submit representations to the municipality on the intended amendment of the above contract within 14 days from the date the notice appears in the Langeberg Municipality's website.
4. The municipal manager is authorised to evaluate the representation received if any and make a final decision on the amendment of the contracts as per (1) above.

AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 3 OF 2023 / 2024 (5/14/R) (CHIEF AUDIT EXECUTIVE)

Purpose of report

To submit the Audit & Performance Committee report for quarter 3 of the 2023/24 financial year to Council for noting.

Background

In terms of Circular 65 of the Municipal Finance Management Act (MFMA) (Act No. 56 of 2003), the chairperson of the Audit & Performance Committee will report on a quarterly basis, or more frequently if required, to the municipal council on the operations of the Internal Audit Activity and the Audit & Performance Committee. The report should include:

- A summary of the work performed by the Internal Audit Activity and the Audit & Performance Committee against the annual work plan;
- Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- A summary of key issues dealt with such as significant internal and external audit findings, recommendations and updated status thereof;
- Progress with any investigations and its outcomes;
- Details of meetings and the number of meetings attended by each member; and
- Other matters requested of the Internal Audit Activity and Audit & Performance Committee.

The Audit & Performance Committee report for quarter 3 of 2023/24 was attached to this report.

Comments: Municipal Manager

The recommendation as submitted to Council, is supported.

Recommendation

That the contents of the Audit & Performance Committee report for quarter 3 of the 2023/24 financial year be noted by Council.

NOTE: The annexure was distributed as part of the agenda for the Mayco of 25 April 2024 (pg. 197 – 201)

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 25 April 2024

Aanbeveling / Recommendation

That the contents of the Audit & Performance Committee report for quarter 3 of the 2023/24 financial year be noted by Council.

APPOINTMENT / DELEGATION OF A REPRESENTATIVE TO SERVE ON INTERNAL COMMITTEES AND EXTERNAL BODIES (3/1/2 + 3/1/4) (DIRECTOR: CORPORATE SERVICES)

Purpose of report

To submit to Council for consideration a report on the appointment of a representative to serve on internal committees and external bodies left vacant following the death of the late Cllr Owenita Simpson.

Background

Cllr C Baartman has been declared duly elected to replace the late Cllr Simpson as a councillor of Langeberg Municipality.

Cllr C Baardman replaces the late Cllr Simpson on the following Portfolio Committees:

-  Corporate Services
-  Community Services

The external bodies that the late Cllr Simpson represented the Municipality are the following:

-  Cape Winelands District Assessment Committee
-  Women Commissioner

Comments: Municipal Manager

Support the recommendation in the report.

Recommendation

1. That Cllr C Baartman serve as a member of the Corporate Services and Community Services Portfolio Committees.
2. That the following Cllr/s serve as representatives of Council on the following external bodies:
 - 2.1 Cape Winelands District Assessment Committee
Cllr
 - 2.2 Women Commissioner
Cllr

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediens op 25 April 2024

Aanbeveling / Recommendation

That the report be referred to Council for recommendations for representatives to serve on internal committees and external bodies.

EXPENDITURE ON 2023/2024 BUDGET MEASURED BY THE TOP LEVEL SDBIP FOR THE THIRD QUARTER (5/1/3) (DIRECTOR: STRATEGY AND SOCIAL DEVELOPMENT)

Purpose of report

To submit a report to council on the progress made on the implementation of 2023/2024 approved Budget as measured in the approved Top level SDBIP.

Background

Section 52 (d) of the Municipal Finance Management Act, 56 of 2003, requires that a Mayor must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

This report informs Council on a quarterly basis of the expenditure and performance in the Budget.

Comments:

The relevant documentation will be provided separately.

Recommendation

That Council notes the content of the report

This item served before the Executive Mayoral Committee on 25 April 2024

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gediën op 25 April 2024

Aanbeveling / Recommendation

That Council notes the content of the report