



ADDENDUM

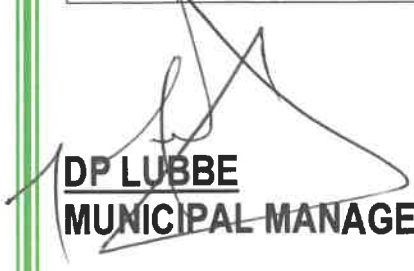
to the
Agenda of the Council Meeting
of **26 March 2025**

...

ADDENDUM

tot die Agenda van die
Raadsvergadering
van **26 Maart 2025**

A4888	APPLICATION FOR DCAS RINGFENCED FUNDING FOR 2026/27 FINANCIAL YEAR (5/15/2/4) (DIRECTOR COMMUNITY SERVICES)	02
A4889	CONSIDERATION OF NOTICE OF URGENT MOTIONS – CLLR JG STEENKAMP (ACTING CHIEF FINANCIAL OFFICER)	90


DP LUBBE
MUNICIPAL MANAGER

APPLICATION FOR DCAS RINGFENCED FUNDING FOR 2026/27 FINANCIAL YEAR (5/15/24) (DIRECTOR COMMUNITY SERVICES)

PURPOSE

Council to consider submission of application for Municipal Infrastructure Grant (MIG) Sports Facilities Funding ring fenced for basic sports infrastructure development purposes.

BACKGROUND

Letter from DSAC on 31 January 2025 has reference.

National Department of Sport Arts and Culture has opened applications for 2026/2027 MIG grant funding. Municipalities can apply for 15 % of the P-component of the MIG funds, ringfenced for sport infrastructure development which closes 31 March 2025.

The 'P' component is the amount allocated for public municipal facilities and comprised 15% of the total MIG allocation. It was further subdivided into public municipal facilities, including community facilities such as community centres and sports facilities, social services, emergency services, parks and open spaces, and public transport; with sport and recreation receiving 5% of the MIG allocation.

The following Project was applied for in 2024 to DSAC, of which R7.4 million was approved for Van Zyl Street Sportsgrounds (subject to final scoping by both provincial and national departments) for 2025/2026 FY, with the project scope as follow:

- Construction of soccer/rugby field with irrigation system,
- 4x cricket practice nets
- Spectator fencing
- Energy efficient lights

It is required that MIG projects should conform to the following:

- To be listed on municipal IDP.
- Confirmation of stakeholder engagement (PPP) to accompany the project applications.
- Council resolution of approval of proposed projects to accompany the MIG application.

The Provincial Department of Sport (DCAS) has been tasked by the National Department to assist with the obtaining of project technical reports and business plans from municipalities for the projects they are applying for, and to assist in reviewing all project applications to ensure projects adhere to basic MIG principles.

Proposed projects:

- McGregor, McGregor Sportsground – Construction of a new pavilion
- Robertson Nkqubela sportsground – Additional soccer field development
- Ashton, Cogmanskloof sportsground – ablution construction behind pavilion
- Robertson, Van Zyl street Sportsground – Cloakroom upgrading and Pavillion refurbishment.
- Robertson, Callie de Wet sportsground – Relocation of current cricket pitch, cloakroom upgrading and pavilion refurbishment.

RECOMMENDATION

1. Council considers endorsing above listed sports facilities projects (no priority order) for application to Western Cape and National Department of Sport Arts and Culture (DSAC) for MIG ringfenced allocation.
2. Community services directorate to prioritise submission of projects based on possible available funding from the provincial and national departments.

Comments: Director Corporate Services

The recommendation to apply for funding is supported. Consideration must also, if funding is approved be given to the protection and safeguarding of the facilities as vandalism does occur.

Comments: Director Economic Social and Integrated Development Services

The inclusion of the listed upgrading projects in the IDP is fully supported.

Rugby is becoming a significant contributor to our tourism industry due to the number of spectators it attracts and its positive impact on the local economy during the rugby season throughout the Langeberg area. Upgrading the facilities will lead to an increase in visitor numbers.

Comments: Director Engineering Services

The application for grant funding is supported. The availability of effective and safe sport facilities is appropriate and relevant in terms of participation as well as attendance of sporting events in Langeberg Municipality. Sport facilities are also an important consideration for visitors and potential investors.

Comments: Chief Financial Officer

The application for grant funding is supported as own funding is limited. Basic sports infrastructure is considered to be revenue generating infrastructure through use of the sports facilities and its positive impact on the local economic activities.

Comments: Municipal Manager

The application for grant funding to DCAS is most welcomed. As is correctly stated in the comments, the upgrading and construction of new facilities will unfortunately introduce new social ills such as vandalism, theft and littering. We will have to budget appropriately in our operational budgets in the future to protect our assets against the scourge of vandalism, theft, littering etc, in respect of security, cleansing and maintenance. The recommendation to Council is supported.

(A4888)



**ADMINISTRATIEWE EN UITVOERENDE KANTOOR
ADMINISTRATIVE AND EXECUTIVE OFFICE
IOFISI YOLAWULO NEYESIQEBA**

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Ons verw nr / Our Ref No 17/8/3/5/2
Isalathiso Sethu

Mike Mgajo

Navrae / Enquiries
Imbuza

29 October 2024

The Chief Executive Officer
Department Sport Arts and Culture
120 Plein Street
CAPE TOWN
8000
Email: NthangeniT@dsac.gov.za

Dear Ms CN Khumalo,

RE: FUNDING ALLOCATION FOR THE UPGRADING OF VAN ZYL STREET SPORT FIELD

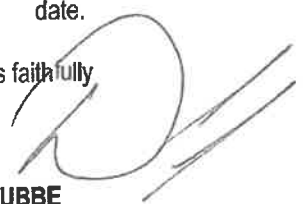
The Langeberg Municipality hereby formally acknowledge receipt of your communication dated 17 October 2024 regarding the allocation of R7.4 million for the upgrading of the Van Zyl Street Sport Field. We appreciated the support and are excited about the improvements planned for the facility. We fully agree with the priorities outlined in your correspondence which include:

- Construction of a soccer/ rugby field with an irrigation system
- Installation of four cricket practice nets
- Spectator fencing and
- Energy efficient lights

Furthermore, we commit to the following:

1. To ensure the project is registered with MIG MIS and ready for implementation for the 2025/26 financial year. That the project be implemented and completed within the same financial year.
2. The municipality will sign a MOU and submit original copies to the Provincial department.
3. The municipality will comply with all MIG conditions.
4. The municipality will ensure that the facility code is designed and constructed as per sport and recreation norms and standards.
5. Any changes in terms of consultation of the scope of works will be communicated in writing to DSAC in consultation with MISA and COGTA (signed letter by the MM stating reasons for change)
6. Municipality will comply with all reporting requirements of the programme (MIG), and the report monthly to DSAC by the 7th of each month.
7. The municipality will ensure that all local and provincial sport councils are part of this project from initiation date.

Yours faithfully


DP LUBBE
MUNICIPAL MANAGER


M MGAJO
DIRECTOR: COMMUNITY SERVICES



Rig alle korrespondensie aan die Munisipale Bestuurder
Address all correspondence to the Municipal Manager
Thumelayonke imbalelwano kumphazi Kamasiyala

Sebastian Van Heerden

From: Kent Mkalipi <Kent.Mkalipi@westerncape.gov.za>
Sent: Monday, 30 September 2024 10:19
To: Mari-Louise Lamprecht; Andre Enslin; Kevin Malan; Celeste Malan; Gary Frank
Cc: Lenchen April; Mike Mgajo
Subject: RE: DCAS application for infrastructure funding 2025/2026

Dear Mari-Louise

Hope this finds you well.

I hereby acknowledge receipt of your applications for the VanZyl Street and Nkqubela sport fields. I will peruse the technical reports and revert back to you. In the meantime please be aware that a meeting with the direct and indirect beneficiaries and those affected by the proposed development is arranged as a Public Participation Process as per DCAS processes for approving applications.

Hope you find the above in order and please do not hesitate to liaise with me for any clarity matters.

Kind regards

Kent Mkalipi

Department of Cultural Affairs and Sport

Sport and Recreation Directorate

Assistant Director: Infrastructure Support

Tel: 021 483 9506

Cell: 074 115 2610

Kent.mkalipi@westerncape.gov.za



From: Mari-Louise Lamprecht <MLamprecht@langeberg.gov.za>
Sent: Monday, September 30, 2024 8:24 AM
To: Andre Enslin <Andre.Enslin@westerncape.gov.za>; Kevin Malan <Kevin.Malan@westerncape.gov.za>; Celeste Malan <Celeste.Malan@westerncape.gov.za>; Kent Mkalipi <Kent.Mkalipi@westerncape.gov.za>; Gary Frank <Gary.Frank@westerncape.gov.za>
Cc: Lenchen April <lApril@langeberg.gov.za>; Mike Mgajo <mmgajo@langeberg.gov.za>
Subject: DCAS application for infrastructure funding 2025/2026

You don't often get email from mlamprecht@langeberg.gov.za. [Learn why this is important](#)

Kind Regards/Vriendelike Groete

Mari-Louise Lamprecht

Secretary – Parks and Amenities
Langeberg Municipality
Private Bag X2
Robertson
6705
023 626 8200 (Office)
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www.langeberg.gov.za



LANGEBERG
MUNICIPALITEIT MUNICIPALITY MABIPALA

"People at the centre of Development"

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MIG-RING FENCED FOR SPORT APPLICATION PROCESS



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Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA

RINGFENCED APPLICATION PROCESS

MIG RINGFENCED PROJECTS DSAC PROCESS

- Step 1: letters or emails together with technical report template sent to provincial Dept for them to communicate with ALL the Municipalities- that the process is open- closing date is **31 March**
- Step 2: receiving technical reports through provincial dept and review and capture received reports at **National-8 April**
- Step 3: arrange for presentations by Municipalities to review the technical reports (Provincial Dept, COGTA, provincial MIG, Municipalities, and all relevant stakeholders such as Confederation or sport council, Misa - invited to the meeting)- **May-July (schedule will be shared)**
- Step 4: Presentation by National Dept to municipalities through Provincial Departments-**May-July**
- Step 5: reviewal of the technical reports based on additional information received during presentation-**May-July**
- Step 6: Capturing of revised technical reports and prepare final list of recommended municipalities- **July**
- Step 7: letter to COGTA and submission of list- **August**
- Step 8: Prepare letters to recommended Municipalities to encourage registration of projects- **August-December**
- Step 9: Gazette by National Treasury, registration and appointment of professional service provider, review designs – **February**

CONFIRMATION LETTER

Municipalities must attach a letter signed by Municipal Manager confirming the following:

- That the project is already on the IDP, and it is registered, (if not registered when will it be registered)
- Confirmation of stakeholder consultation, Councilor, community members, (attach proof e.g. attendance register),
- That the council approved the project (council resolution),
- EIA issues, if done before please attach proof if not what are the plans,
- Municipality will comply with all the MIG Framework all MIG regulations,
- Municipality will comply with all the reporting requirements of the programme (MIG), and reports will reach DSAC before the 7th of every month. (Template will be sent from DSAC),
- That Municipality will ensure that the Sporting facility codes are Designed and constructed as per sport and recreation NORMS AND STANDARDS,
- The identified project site is a Municipality's land if not approval letter from the current owner eg Nkosi, or farm must be submitted,
- That the approved scope of work will be completed during the financial year and if there are challenges, they will be communicated in writing,
- Municipalities not complying funding will be withdrawn,
- All changes in terms of scope of work will be communicated in writing to DSAC (letter signed by MM stating reasons for change of scope)
- That they will sign the MOU (sent via Provincial Department)

RESPONSIBILITIES

In terms of the MIG framework the provincial departments are responsible for the following

- Provide technical advice as required by a municipality through the feasibility, planning, design, tender and construction phases of a MIG project
- Participate in district appraisal and progress committee meetings
- Evaluate and provide recommendations on sector technical reports before projects are appraised and registered (recommendation/endorsement letter)
- Liaise with Municipalities in terms of funding application through technical reports and follow ups
- Liaise with ringfenced beneficiaries to ensure that MOU'S are signed and submitted to the National Department
- Attend design review meetings
- Arrange and attend Monthly progress reports meetings and Site inspections
- Monitor the projects confirming that the facilities are constructed according to Norms and Standards and approved scope of work
- Ensure that monthly progress reports are submitted on the 7th of every month, consolidated report is sent to National Dept before the 10th



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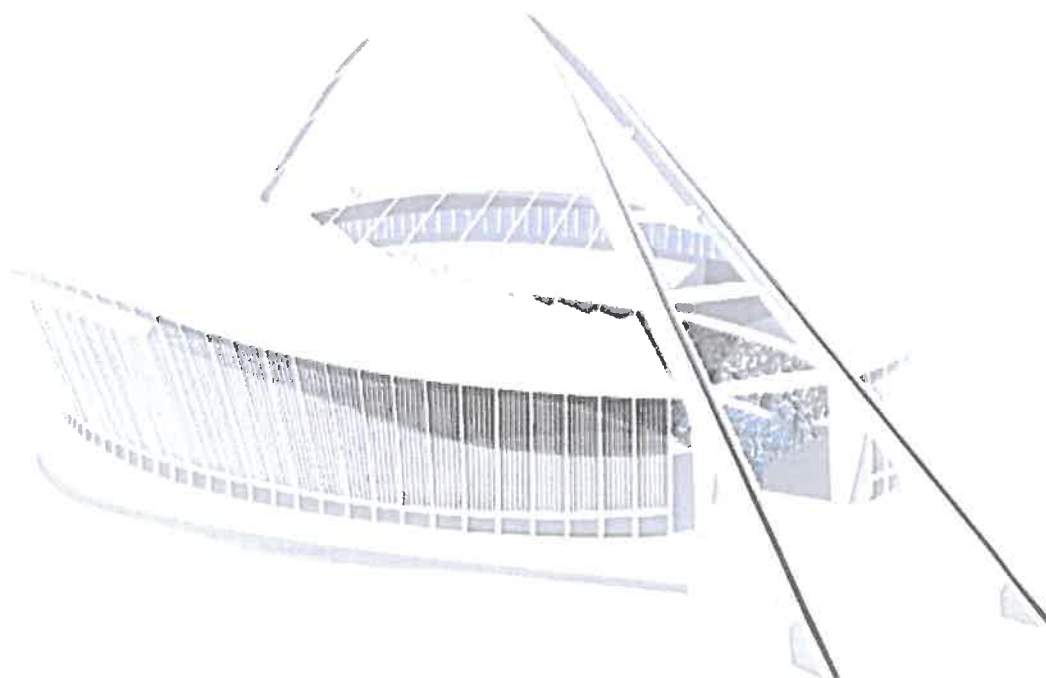


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2026/27

TECHNICAL REPORT



Sport, Arts and Culture with
Ratlou Local Municipality
2026/27

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

RATLOU LOCAL MUNICIPALITY



SETLAGOLE VILLAGE NORTH WEST PROVINCE

PROJECT DESCRIPTION CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

TECHNICAL REPORT (REVISION NO. 0)

Prepared by

Ratlou Local Municipality
Private Bag X209
Madibogo
2772
Date: 29 April 2021

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

Technical report for the construction of Matloding and Lagageng Sports Facility

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CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

Acronyms, Abbreviations and Contacts Details

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List of Abbreviations

Abbreviation	Description
CoGTA	Cooperative Governance and Traditional Affairs
EPWP	Expanded Public Works Programme
IDP	Integrated Development Plan
PSP	Professional Service Provider

Municipal Contact Details:

Designation	Name & Surname	Contacts
Municipal Manager		Tel: Cell: E-mail:
Technical Director		Tel: Cell: E-mail:
Project Management Unit		Tel: Cell: E-mail:

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

Introduction

Ratlou Local Municipality is a Category B municipality under the jurisdiction of Ngaka Modiri Molema District Municipality in the North West Province. The municipality is predominantly rural in nature and it is constituted by about 26 villages and commercial farms. The size of municipal area is 14, 618 km², with a population density of 24.37 per square kilometre and is divided into 14 wards. The municipality has a total population of about 107 339 people, 92% of which are Africans, followed by coloureds and whites, Indians and Asians.

Ratlou Local Municipality is not a Water Service Authority and is utilising MIG to implement Infrastructure Projects such as Internal and Link Roads to help accelerate economic activity and ease of movement. Other projects are related to Waste Management, Community Facilities, Sports and Recreation Facilities.

Council has adopted the IDP for the 2021/2022 with a list of identified needs per ward per village. The Council resolution number is 16/20 of 29/05/2020

Table 1: Location

AREA	No. of HH	LONGITUDE	LATITUDE
Setlagole	21	-26° 17' 35"	25° 7' 5"



Figure 1 google image of sports facility

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

SOCIO ECONOMIC IMPACT

Table 2: Status Quo of Existing Facilities

Facility Name	Location	Nature of Use	State and Status of Use
Setlagole Sports Complex	Setlagole	Various Sporting quotes	Good and in use There is an outdoor gym, artificial turf soccer field, Netball and Tennis ball court, Grand Stands, dressing rooms and ablution
Madibogo-pan Sports Complex	Madibogo-pan	Not in use	-Poor The project was not completed due to limited funding. The facility is enclosed with concrete panel fencing and has only a dressing room
Motsitlane Sports Complex	Motsitlane in Madibogo	Not in use	-Poor -The project was not completed due to limited funding. The facility is enclosed with brick wall fencing and has only a dressing room
Kraaipan Sports Complex	Kraaipan	Soccer Tournaments	-Fair -The facility has got only a soccer field and an incomplete combo court then a set of stand. It is enclosed with brick wall fencing
Mareetsane Sports Complex	Mareetsane	Not in use	-Poor -The project was not completed due to limited funding. The facility is enclosed with brick wall fencing and has only a dressing area
Disaneng Sports Complex	Disaneng	Soccer tournaments	Fair -Has only artificial turf soccer field and a dressing area. It is enclosed with brick wall fencing
Tshidilamolomo Sports Complex	Tshidilamolomo	Not in use	-Poor -Has got only a dressing area and enclosed with concrete panel fencing

*Existing Facilities

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

Table 3: Population

Village	Total Households	Households to Benefit (From Proposed Project)	Total Population	Population to Benefit (From Proposed Project)
Matloding and Logageng	798	798	3987	3987

ECONOMIC IMPACT

Apart from the socio-economic benefits, the proposed project will create a number of job opportunities for the local residents of the municipality. It is estimated that about 51 people will be employed in the project period and there will be a skills transfer program.

Table 4:

GENDER	YOUTH	ADULTS	TOTAL
Male	30	3	33
Female	8	4	12
Disabled	3	3	6
TOTAL	41	10	51

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

TERMS OF REFERENCE

The identified project area is an open space of approximately 3 hectares. The project will include the construction of a soccer field with a gravel athletic track, tennis court, a basketball, ablution facilities, a netball court, a security booth, a store room, a change room and an outdoor gym. This project will be built from the scratch as currently there are no Sporting Facilities at these villages. The villages are remote from other facilities and the local youth resort to substance abuse as means of entertainment.

Below is the status summary of the main components of the facility.

Component	Status (In Use, Not in Use)	State (Poor, Fair, Good)	Recommended Works (Upgrade, Renovate, Construct)
Turf	Not in place	N/A	Construct
Change Room	Not in place	N/A	Construct
Ablution facilities	Not in place	N/A	Construct
Netball Court	Not in place	N/A	Construct
Athletic Track	Not in place	N/A	Construct
Outdoor gym	Not in place	N/A	Construct

The following scope of work is proposed for the project:

- a. Construction of a Football Turf
- b. Construction of a spectator grandstand
- c. Grading of a gravel athletic track
- d. Construction of the Concrete Palisade Wall Fencing
- e. Electrification of the facility (Ablution and change room facility)
- f. Installation of Floodlights
- g. Installation of a turf irrigation system
- h. Construction of Combi-Court
- i. Construction of the tennis field
- j. Construction of the security/ticket booth

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

ALIGNMENT TO STRATEGIC PLAN

The 2020 – 2023 integrated development plan (IDP) for Ratlou Local Municipality has also noted the need for recreational facilities and has provided for such a development in the current 5-year plan. The Construction of Matloding and Lagageng Sports Complex will ensure that the community will have the sporting facility that is in line with all sporting body specifications. This will also open possibilities of unleashing talent in the local community.

PROJECT SCOPE AND METHODOLOGY

The construction period of the project will be implemented over 42 weeks (12 months) with the use of a qualified contractor and a consulting engineering (PSP) for designs and project management. A part of the government job creation, utilisation of labour where possible will be maximised as outlined in the Expanded Public Works Programme (EPWP). The project scope will be as follows:

Construction of Football field (turf)

Since there is no existing football turf, the Topsoil should be removed and an appropriate fertile soil should be imported to allow for good grass growth (Preferable Kikuyu grass).

Construction of a spectator grandstand

A spectator grandstand will be constructed into a terraced embankment. This will be done by compacting soil into layers of 150mm for each layer up to 500mm to a density of 93% MOD AASHTO and then using hollow bricks and mortar as a support structure to ensure proper seating arrangement. The grandstand should be designed and constructed to sit a maximum capacity of 500 people.

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

Grading of a gravel athletic track

The gravel athletic track must be graded to an acceptable level to allow for use. The final layer of gravel material should be compacted to 93% MOD AASHTO.

Construction of the Concrete Palisade Wall Fencing

There is currently no existing fence. The construction of the fence will ensure proper control into the facility and it will ensure security of the assets. The proposed concrete palisade fence is 2.4m in height.

Electrification of the facility

Floodlights panels should be erected to ensure that the facility can be used at night. The facility's electrical connection will be connected to a nearby 3 phase connection point. The change house and the ablution facility will also be electrified to allow the efficient use of the facilities.

Installation of a turf irrigation system

The irrigation system of the sports ground will be installed permanently as the system will be installed in the 200mm to 300mm below the final terrace level of the sports ground. This will allow the maximum use of the turf and the type of the irrigation system will prevent any possible theft.

Construction of the Netball Court

The new netball court will be constructed and it will be according to the national standards.

Construction of the Security/Ticket booth

In order to ensure the controlled access into the stadium, this helps to prevent theft of the components of the stadium. The access will be a sliding steel gate which is 6m wide and 2.4 m high.

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

PROJECT COST ESTIMATES

Table 5 (a): Estimated Financial Breakdown

Description	Value
15% P&G's	R 3 329 748.75
Spectator Grandstand	R 3 500 000.00
Construction of the Concrete Palisade Wall	R 900 000.00
Running Track	R 150 000.00
Soccer Field (Turf) Upgrading	R 4 191 576.25
Turf Irrigation System	R 400 000.00
Electrification (Floodlights)	R 6 300 000.0
Security/Ticket Booth	R 75 000.00
Construction of the netball basketball	R 800 000.00
Construction of the tennis courts	R 852 000.00
Ablution Facilities	R 150 000.00
Outdoor gym	R 1 500 000.00
Training	R 50 000.00
Sub Total	R 22 198 325.00
10 % Contingencies	R 2 418 157.50
Total Cost Construction	R 24 418 157.50
Professional Fees	R 2 197 634.175
TOTAL FOR PROJECT (Excl VAT)	R 26 615 791.68
VAT	R 3 992 368.75
TOTAL FOR PROJECT (Incl VAT)	R 30 608 160.43

This project will be implemented within the 2021/2022 financial year.

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

PROPOSED PROJECT PROGRAMME

The following project programme is envisaged to ensure timely completion of the project:

Table 6: Activity Plan

ITEM	ACTIVITY	TARGET DATE FOR COMPLETION
1	Submission of Business Plan	30 April 2021
2	Approval business plan and technical report (CoGTA)	31 May 2021
3	Design and documentation	15 June 2021
4	Tender Period	31 July 2021
5	Tender Awarding	31 August 2021
6	Start of Construction	09 September 2021
7	End of Construction	30 June 2022
8	Retention (12 Months)	30 June 2023

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

SUSTAINABILITY

The municipality has employees that ensure the maintenance and proper usage of such properties. These employees work 8 hours a day 5 days a week to ensure that the fields are kept in a good condition suitable for use.

OPERATION AND MAINTENANCE

Even though the facility will be used by the community at large, the municipality will continue to be responsible for the routine operation and maintenance status of the facility. The envisaged allocations for O&M's for the next 2 financial years will be as follows:

Table 7:

Year	Expected Operating Cost	Expected Maintenance Cost	Total O&M Cost
Year 1	R 9,600.00	R 15,000.00	R 21,900.00
Year 2	R 10,000.00	R 20,000.00	R 30,000.00
Year 3	R 11,000.00	R 22,000.00	R33,000.00
Year 4	R 12,000.00	R 25,000.00	R 37,000.00
Year 5	R 13,000.00	R 30,000.00	R 43,000.00

CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

CONCLUSION

The purpose of this technical report is to request for the approval of the budget to be allocated for the successful implementation of the project of the Construction of Matloding and Logageng Sports ground.

We trust that the above-mentioned information will sufficiently address the requirements of CoGTA and the Department of Sport Arts and Culture.

All construction elements where feasible will be implemented in accordance with EPWP requirements where possible.

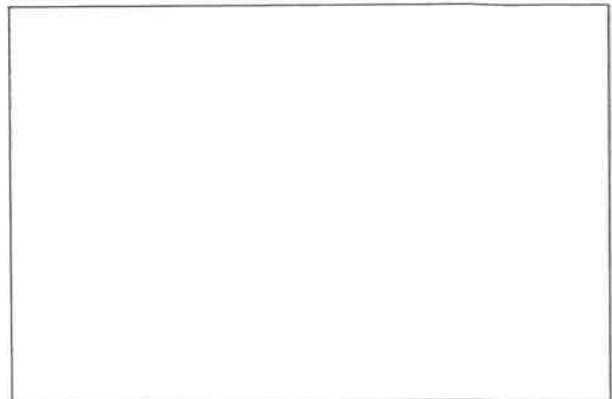
APPROVAL

MR. A. NTSHEKANG

ACTING MUNICIPAL MANAGER

Date: _____

Municipal stamp



CONSTRUCTION OF MATLODING AND LOGAGENG SPORTS FACILITY

APPENDICES

(Attach Any Area Maps, Photos, Proposed Drawings, Geotechnical Results, Etc.)



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REPUBLIC OF SOUTH AFRICA



TECHNICAL REPORT

MIG SPORT RING-FENCED

2025/2026



LANGEBERG
MUNISIPALITEIT MUNICIPALITY MASIPALA

APRIL 2024

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON



PROJECT DESCRIPTION

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

TECHNICAL REPORT

(REVISION NO. 0)

Prepared by:

Langeberg Municipality
Private Bag X2
ASHTON
6705

Date: April 2024

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

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List of Abbreviations

Abbreviation	Description
CoGTA	Cooperative Governance and Traditional Affairs
EPWP	Expanded Public Works Programme
IDP	Integrated Development Plan
PSP	Professional Service Provider

Municipal Contact Details:

Designation	Name & Surname	Contacts
Municipal Manager	Daniël Lubbe	Tel: 023 615 8000 Cell: E-mail: dlubbe@langeberg.gov.za
Technical Director	Vacant	Tel: Cell: E-mail:
Project Management Unit	NW Albertyn	Tel: 023 626 8200 Cell: 082 894 7906 E-mail: nalbertyn@langeberg.gov.za

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

INTRODUCTION

Langeberg Local Municipality is a Category B Municipality under the jurisdiction of Cape Winelands District Municipality in the Western Cape Province. The municipality is predominantly rural in nature, and it is constituted by 5 towns and 1150 commercial farms.

The size of municipal area is 4 517m², with a population density of 22/km² (56/sq mi) and is divided into 12 wards. The Langeberg area has the fourth largest populace in the Cape Winelands District with a population size of 97 724 people, according to Census 2011. The Coloured Community is the dominant population group in the Langeberg area, accounting for 70% of the population; Black Africans comprise 16% of the population while Whites account for 12%.

Table 1: Location



SOCIO ECONOMIC IMPACT

Table 2: Status Quo of Existing Facilities

Facility Name	Location	Nature of Use	State and Status of Use
Callie de Wet Sports ground	Robertson	Various Sporting codes: rugby, cricket, soccer, athletics, netball, squash, Jukskei, schools, NGO's District and provincial tournaments, Bands, Community use.	In operational condition A field, B field, C field area, Athletic track over A & B field, Cricket boundary over A & B field, Netball courts x2, Grandstand/pavilion, under-pavilion cloakrooms and ablution, sports hall with kitchen and bar area available. Sports clubs utilising the facility Rangers RFC, Robertson RFC, Young Proteas RFC Facilities now available: cloakrooms, ablution, pavilion, netball fields, soccer field, cricket, squash. Sporting codes catered for, netball soccer, rugby, cricket, athletics, squash. Number of spectators – 2500 as per pavilion capacity. Number of seating required for construction of pavilion (refurbishment of pavilion) Schools utilising the facility – Logos Private School, Langeberg High school, Devilliers Primary school, Vergesig Primary school, Dagbreek Primary school.

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

Table 3: Population

Village	Total Households	Households to Benefit (From Proposed Project)	Total Population	Population to Benefit (From Proposed Project)
Robertson	14708	14708	21929	21929

ECONOMIC IMPACT

Apart from the socio-economic benefits, the proposed project will create a number of job opportunities for the local residents of the municipality. It is estimated that about 51 people will be employed in the project period and there will be a skills-transfer program.

Table 4:

GENDER	YOUTH	ADULTS	TOTAL
Male	16	19	35
Female	14	0	14
Disabled	1	1	2
TOTAL	30	19	51

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

TERMS OF REFERENCE

The movement of an existing Cricket pitch at the Callie De Wet Sports ground is required as at present Summer (cricket/athletics) and Winter (rugby/soccer) sports codes overlap in seasons. By moving the pitch between the B and C fields will allow for seamless usage of the facility by various sporting codes and will also be conducive to field maintenance.

Below is the status summary of the main components of the facility.

Facility	Component	Status (In Use, Not in Use)	State (Poor, Fair, Good)	Recommended Works (Upgrade, Renovate, Construct)
Callie de Wet Sports ground	The facility is used for major sporting events and is equipped with the following: Rugby / Soccer Fields Netball courts Cricket pitch and nets Badminton courts Spectator Stand Hall with associated facilities Changing rooms	In use	Good	Construction / Renovate and upgrade

ALIGNMENT TO STRATEGIC PLAN

The 2023 – 2024 integrated development plan (IDP) for Langeberg Local Municipality has also noted the need for recreational facilities and has provided for such a development in the current 5-year plan.

The Construction of Sportfield will ensure that the community will have the sporting facility that is in line with all sporting body specifications. This will also open possibilities of unleashing talent in the local community.

PROJECT SCOPE AND METHODOLOGY

Relocation of the existing cricket pitch to between the B and C pitches. Earthworks and releveling of playing surface. Replanting of grass. Relocation and upgrades of high mast sport lighting. Cloakroom / ablution and pavilion refurbishments.

The construction period of the project will be implemented over 8 months. Designs will be undertaken by a suitably qualified Professional Engineering Service Provider procured through a competitive

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

procurement process. A suitably qualified construction contractor with sufficient experience is to be procured by the Langeberg Municipality in accordance with the Municipal Finance Management Act. Job creation, utilisation of labour, use of local subcontractors and material suppliers where possible will be maximised as outlined in the Expanded Public Works Programme (EPWP). The project scope will be as follows:

Relocation of Cricket Pitch to B/C Field Area

The existing grassed cricket pitch will be moved the between the B and C fields and where possible material / grass will be reused. Provision will be made for underground water system that will allow for efficient watering of the playing field The existing B and C pitches will be releveled and regressed where necessary. An efficient irrigation system will be installed to assist with maintenance and the efficient use of water.

High mast sports lighting

Where possible the existing lighting will be moved however it is envisaged that additional lighting will be required which will comply with minimum standards for sports lighting. Energy Efficient technology will be utilised to minimise the use of electricity.

Cloak Rooms Upgrading

The existing cloakrooms require extensive renovations to modernise the facility and to bring the facility to minimum standards. Thie renovations include new rubber floor matting, paining electrical fixtures vandal resistant plumbing hardware ect.

Pavilion Refurbishment

The pavilion seating needs to be repaired and revarnished and minor repairs are to take place on the structure. It is also a requirement that a safety report be drafted by the PSP on the pavilion and other structures on site and this will be included in their scope of works.

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment
Callie de Wet Sportfield – ROBERTSON

PROJECT COST ESTIMATES

Table 5 (a): Estimated Financial Breakdown – in order of the scope.

Description	Value
Relocation of Cricket Pitch to B/C Field Area and Earthworks	R2 000 000.00
Automated irrigation System	R750 000.00
Relocation and upgrade sport lighting	R1 150 000.00
Grass	R500 000.00
Cloakroom upgrades	R1 000 000.00
Pavilion Upgrades	R1 000 000.00
Sub Total	R6 400 000.00
10 % Contingencies	R640 000.00
Total Cost Construction	R7 040 000.00
Professional Fees	R774 400.00
TOTAL FOR PROJECT (Excl. VAT)	R7 814 400.00
VAT	R1 172 160.00
TOTAL FOR PROJECT (Incl. VAT)	R8 986 560.00

This project is planned to be implemented within the 2024/2025 financial year.

PROPOSED PROJECT PROGRAMME

The following project programme is envisaged to ensure timely completion of the project:

Table 6: Activity Plan

ITEM	ACTIVITY	TARGET DATE FOR COMPLETION
1	Submission of Business Plan	
2	Approval business plan and technical report (CoGTA)	
3	Design and documentation	October 2024
4	Tender Period Close	February 2025
5	Tender Awarding	April 2025
6	Start of Construction	July 2025
7	End of Construction	March 2026
8	Retention (12 Months)	March 2027

SUSTAINABILITY

The municipality has employees that ensure the maintenance and proper usage of such properties. These employees work 8 hours a day 5 days a week to ensure that the fields are kept in a good condition suitable for use.

OPERATION AND MAINTENANCE

The municipality remains responsible for the routine operation and maintenance status of all municipal facilities within their municipal area.

Estimated allocations for O&M's for the next 5 financial years will be as follows:

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

Table 7:

Year (4% increase annually)	Expected Operating Cost (without personnel budget)	Expected Maintenance Cost (Contractors/Materials & Supplies)	Total O&M Cost
Year 1	R 1 438 191.00	R 701 659.00	R 2 139 850.00
Year 2	R 1 495 718.64	R 729 725.36	R 2 225 444.00
Year 3	R 1 555 547.39	R 758 914.37	R 2 314 461,76
Year 4	R 1 617 769,29	R 789 270,94	R 2 407 040, 23
Year 5	R 1 682 480,06	R 820 841.78	R 2 503 321.84

Relocation of Cricket Pitch to C Field Area, Cloakrooms Upgrading, Pavilion Refurbishment

Callie de Wet Sportfield – ROBERTSON

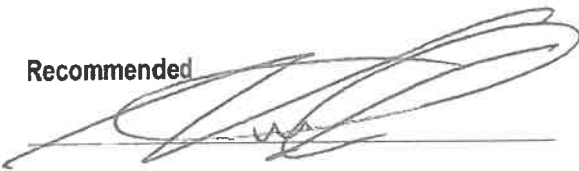
CONCLUSION

The purpose of this technical report is to request for the approval of the budget to be allocated for the successful implementation of the project:

RELOCATION OF CRICKET PITCH TO C FIELD AREA, CLOAKROOMS UPGRADING,
PAVILION REFURBISHMENT CALLIE DE WET SPORTFIELD – ROBERTSON

We trust that the above-mentioned information will sufficiently address the requirements of CoGTA and the Department of Sport Arts and Culture. All construction elements where feasible will be implemented in accordance with EPWP requirements.

Recommended



Mr. NW ALBERTYN

MANAGER: PMU

Date: 26.04.2024.

Recommended



Me. L APRIL

MANAGER: COMMUNITY FACILITIES

Date: 29/04/2024

Recommended for Approval



Mr. M MGAJO

DIRECTOR: COMMUNITY SERVICES

Date: 29/04/24

APPROVED



Mr. D LUBBE

MUNICIPAL MANAGER

Date: 29/4/2024



SPORT, ARTS & CULTURE

Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



TECHNICAL REPORT

MIG SPORT RING-FENCED

2025/2026



APRIL 2024

**A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High
Mast Lights A Field**

VAN ZYL STREET SPORTSGROUND - ROBERTSON



PROJECT DESCRIPTION

**A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High
Mast Lights A Field**

VAN ZYL STREET SPORTSGROUND - ROBERTSON

TECHNICAL REPORT

(REVISION NO. 0)

Prepared by:

Langeberg Municipality
Private Bag X2
ASHTON
6705

Date: April 2024

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

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A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

ACRONYMS, ABBREVIATIONS AND CONTACTS DETAILS

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Table 7	Operation and Maintenance

List of Abbreviations

Abbreviation	Description
CoGTA	Cooperative Governance and Traditional Affairs
EPWP	Expanded Public Works Programme
IDP	Integrated Development Plan
PSP	Professional Service Provider

Municipal Contact Details:

Designation	Name & Surname	Contacts
Municipal Manager	Daniël Lubbe	Tel: 023 615 8000 Cell: E-mail: dlubbe@langeberg.gov.za
Technical Director	Vacant	Tel: Cell: E-mail:
Project Management Unit	NW Albertyn	Tel: 023 626 8200 Cell: 082 894 7906 E-mail: nalbertyn@langeberg.gov.za

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

INTRODUCTION

Langeberg Local Municipality is a Category B Municipality under the jurisdiction of Cape Winelands District Municipality in the Western Cape Province. The municipality is predominantly rural in nature, and it is constituted by 5 towns and 1150 commercial farms.

The size of municipal area is 4 517m², with a population density of 22/km² (56/sq mi) and is divided into 12 wards. The Langeberg area has the fourth largest populace in the Cape Winelands District with a population size of 97 724 people, according to Census 2011. The Coloured Community is the dominant population group in the Langeberg area, accounting for 70% of the population; Black Africans comprise 16% of the population while Whites account for 12%.

Table 1: Location



A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

SOCIO ECONOMIC IMPACT

Table 2: Status Quo of Existing Facilities

Facility Name	Location	Nature of Use	State and Status of Use
Van Zyl Street Sports ground	Robertson	Various Sporting codes: rugby, cricket, soccer, athletics, netball, Schools, NGO's District and Provincial tournaments	In operational condition A, B & C fields (rugby /soccer) available, Tennis and netball courts available, athletic track marked out over A-field areas. Pavilion seating available. Sports clubs utilising the facility Robertson RFC , Rangers RFC, Devilliers Primary school, Vergesig Primary school, Dagbreek Primary school, Blues netball club, Titans Netball club What facilities are now available – cloakrooms, ablution, pavilion, netball fields, rugby field, soccer field. Sporting codes catered for Rugby, netball soccer, athletics, tennis Number of spectators – 3000 as per pavilion capacity. Number of seating required for construction of pavilion (refurbishment of pavilion) Schools utilising the facility - Devilliers Primary school, Vergesig Primary school, Dagbreek Primary school.

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

Table 3: Population

Village	Total Households	Households to Benefit (From Proposed Project)	Total Population	Population to Benefit (From Proposed Project)
Robertson	7856	3664	21929	12573

ECONOMIC IMPACT

Apart from the socio-economic benefits, the proposed project will create a number of job opportunities for the local residents of the municipality. It is estimated that about 19 people will be employed in the project period and there will be a skills-transfer program.

Table 4:

GENDER	YOUTH	ADULTS	TOTAL
Male	8	8	16
Female	1	1	2
Disabled		1	1
TOTAL	9	10	19

TERMS OF REFERENCE

Relevel the A, B and C rugby soccer pitches. Install new grass on A, B and C playing fields. Installation of water wise automated irrigation system. Installation of energy efficient sports lighting. Installation of spectator fencing

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

Below is the status summary of the main components of the facility.

Component	Status (In Use, Not in Use)	State (Poor, Fair, Good)	Recommended Works (Upgrade, Renovate, Construct)
A, B and C rugby/ soccer, tennis, netball, cloakrooms, pavilion	In use	Good	Construct, Renovate/Upgrade

The following scope of work is proposed for the project:

- a. Construction of soccer/ rugby field with irrigation system

ALIGNMENT TO STRATEGIC PLAN

The 2023 – 2024 integrated development plan (IDP) for Langeberg Local Municipality has also noted the need for recreational facilities and has provided for such a development in the current 5-year plan.

The upgrading of Van Zyl Street Sportsground will ensure that the community will have the sporting facility that is in line with all sporting body specifications. This will also open possibilities of unleashing talent in the local community.

PROJECT SCOPE AND METHODOLOGY

The construction period of the project will be implemented over 6 months with the use of a qualified contractor and a consulting engineering (PSP) for designs and project management. A part of the

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

government job creation, utilisation of labour where possible will be maximised as outlined in the Expanded Public Works Programme (EPWP). The project scope will be as follows:

Construction of soccer/rugby field.

This includes the following but is not limited to. Relevel the Existing B and C playing fields. Grass the playing fields. Installation of water wise automated irrigation system. Installation of energy efficient sports lighting. Installation of spectator fencing

PROJECT COST ESTIMATES

Table 5 (a): Estimated Financial Breakdown – in order of the scope.

Description	Value
Earthworks	R950 000.00
Grass	R900 000.00
Energy efficient sports lighting	R1 500 000.00
Automated irrigation system	R900 000.00
Spectator fencing	R850 000.00
Multipurpose sports posts	R240 000.00
Sub Total	R5 340 000.00
10 % Contingencies	R534 000.00
Total Cost Construction	R5 874 000.00
Professional Fees	R528 660.00
TOTAL FOR PROJECT (Excl. VAT)	R6 402 660.00
VAT	R960 399.00
TOTAL FOR PROJECT (Incl. VAT)	R7 363 059.00

This project will be implemented within the 2025/2026 financial year

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

PROPOSED PROJECT PROGRAMME

The following project programme is envisaged to ensure timely completion of the project:

Table 6: Activity Plan

ITEM	ACTIVITY	TARGET DATE FOR COMPLETION
1	Submission of Business Plan	
2	Approval business plan and technical report (CoGTA)	
3	Design and documentation	October 2024
4	Tender Period	February 2025
5	Tender Awarding	April 2025
6	Start of Construction	July 2025
7	End of Construction	December 2025
8	Retention (12 Months)	December 2026

SUSTAINABILITY

The municipality has employees that ensure the maintenance and proper usage of such properties. These employees work 8 hours a day 5days a week to ensure that the fields are kept in a good condition suitable for use.

**A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High
Mast Lights A Field**

VAN ZYL STREET SPORTSGROUND - ROBERTSON

OPERATION AND MAINTENANCE

The municipality remains responsible for the routine operation and maintenance status of all municipal facilities within their municipal area.

Estimated allocations for O&M's for the next 5 financial years will be as follows:

Table 7:

Year	Expected Operating Cost	Expected Maintenance Cost	Total O&M Cost
Year 1	R 1 438 191.00	R 701 659.00	R 2 139 850.00
Year 2	R 1 495 718.64	R 729 725.36	R 2 225 444.00
Year 3	R 1 555 547.39	R 758 914.37	R 2 314 461,76
Year 4	R 1 617 769,29	R 789 270,94	R 2 407 040, 23
Year 5	R 1 682 480,06	R 820 841.78	R 2 503 321.84

A Field Surface Levelling, Cloakroom Upgrading, Pavilion Refurbishment, High Mast Lights A Field

VAN ZYL STREET SPORTSGROUND - ROBERTSON

CONCLUSION

The purpose of this technical report is to request for the approval of the budget to be allocated for the successful implementation of the project of the Upgrading of van Zyl Street Sportsground.

We trust that the above-mentioned information will sufficiently address the requirements of CoGTA and the Department of Sport Arts and Culture.

All construction elements where feasible will be implemented in accordance with EPWP requirements.

RECOMMENDED

Mr. NW ALBERTYN

MANAGER: PMU

Date: 26.04.2024.

RECOMMENDED

Mrs. L APRIL

MANAGER: COMMUNITY FACILITIES

Date: 29/4/2024

RECOMMENDED APPROVAL

Mr. M MGAJO

DIRECTOR: COMMUNITY SERVICES

Date: 29/04/24

APPROVED

Mr. D LUBBE

MUNICIPAL MANAGER

Date: 29/04/2024



TECHNICAL REPORT

MIG SPORT RING-FENCED

2025/2026



APRIL 2024

**Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON**



PROJECT DESCRIPTION

**Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON**

TECHNICAL REPORT

(REVISION NO. 0)

Prepared by:

Langeberg Municipality
Private Bag X2
ASHTON
6705

Date: April 2024

Additional Soccer Field Development

NKQUBELA SPORTSGROUND - ROBERTSON

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Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

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List of Abbreviations

Abbreviation	Description
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EPWP	Expanded Public Works Programme
IDP	Integrated Development Plan
PSP	Professional Service Provider

Municipal Contact Details:

Designation	Name & Surname	Contacts
Municipal Manager	Daniël Lubbe	Tel: 023 615 8000 Cell: E-mail: dlubbe@langeberg.gov.za
Technical Director	Vacant	Tel: Cell: E-mail:
Project Management Unit	NW Albertyn	Tel: 023 626 8200 Cell: 082 894 7906 E-mail: nalbertyn@langeberg.gov.za

Additional Soccer Field Development

NKQUBELA SPORTSGROUND - ROBERTSON

INTRODUCTION

Langeberg Local Municipality is a Category B Municipality under the jurisdiction of Cape Winelands District Municipality in the Western Cape Province. The municipality is predominantly rural in nature, and it is constituted by 5 towns and 1150 commercial farms.

The size of municipal area is 4 517m², with a population density of 22/km² (56/sq mi) and is divided into 12 wards. The Langeberg area has the fourth largest populace in the Cape Winelands District with a population size of 97 724 people, according to Census 2011. The Coloured Community is the dominant population group in the Langeberg area, accounting for 70% of the population; Black Africans comprise 16% of the population while Whites account for 12%.

Table 1: Location



Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

SOCIO ECONOMIC IMPACT

Table 2: Status Quo of Existing Facilities

Facility Name	Location	Nature of Use	State and Status of Use
Nkqubela Sportsground	Robertson	Soccer mainly, netball, schools, NGO's, Community general use.	In operational condition, 1x synthetic soccer field, netball court, space for a second field to be developed, cloakrooms x 4, public ablution. Sports clubs utilising the facility Napoli FC, Peace FC, Golden Sweepers FC, Try Again FC, FC Tigers. What facilities are now available – cloakrooms, ablution, pavilion, netball fields, soccer field. Sporting codes catered for, netball soccer, Number of spectators – 2000 as per pavilion capacity. Number of seating required for construction of pavilion (refurbishment of pavilion) Schools utilising the facility - Nkqubela Primary school, Mashakeke Combined school, Logos Private School

Table 3: Population

Village	Total Households	Households to Benefit (From Proposed Project)	Total Population	Population to Benefit (From Proposed Project)
Robertson	7856	2957	21929	5786

Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

ECONOMIC IMPACT

Apart from the socio-economic benefits, the proposed project will create a number of job opportunities for the local residents of the municipality. It is estimated that about 19 people will be employed in the project period and there will be a skills-transfer program.

Table 4:

GENDER	YOUTH	ADULTS	TOTAL
Male	8	8	16
Female	1	1	2
Disabled	1	-	1
TOTAL	10	9	19

TERMS OF REFERENCE

Develop a grassed soccer / rugby pitch.

Below is the status summary of the main components of the facility.

Component	Status (In Use, Not in Use)	State (Poor, Fair, Good)	Recommended Works (Upgrade, Renovate, Construct)
Synthetic grass soccer pitch, pavilion, changing and ablution facilities, security perimeter walling	In use	Good	Upgrade

Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

ALIGNMENT TO STRATEGIC PLAN

The 2023 – 2024 integrated development plan (IDP) for Langeberg Local Municipality has also noted the need for recreational facilities and has provided for such a development in the current 5-year plan.

The Construction of an additional Soccer Field will ensure that the community will have the sporting facility that is in line with all sporting body specifications. This will also open possibilities of unleashing talent in the local community.

PROJECT SCOPE AND METHODOLOGY

The construction period of the project will be implemented over 6 months with the use of a qualified contractor and a consulting engineering (PSP) for designs and project management. A part of the government job creation, utilisation of labour where possible will be maximised as outlined in the Expanded Public Works Programme (EPWP). The project scope will be as follows:

Construction of soccer/rugby field.

Rip and treat existing material, shape and compact, install subsoil drainage system, grass and include water wise automated irrigation system and spectator fencing.

Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

PROJECT COST ESTIMATES

Table 5 (a): Estimated Financial Breakdown – in order of the scope.

Description	Value
Earthworks	R1450 000.00
Subsoil drainage system	R1 200 000.00
Grass	R300 000.00
Automated irrigation system	R 650 000.00
Spectator fencing	R850 000.00
Soccer posts	R100 000.00
Sub Total	R4 550 000.00
10 % Contingencies	R455 000.00
Total Cost Construction	R4 955 000.00
Professional Fees	R495 500.00
TOTAL FOR PROJECT (Excl. VAT)	R5 450 500,00
VAT	R817 575.00
TOTAL FOR PROJECT (Incl. VAT)	R6 268 075.00

This project will be implemented within the 2025/2026 financial year.

Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

PROPOSED PROJECT PROGRAMME

The following project programme is envisaged to ensure timely completion of the project:

Table 6: Activity Plan

ITEM	ACTIVITY	TARGET DATE FOR COMPLETION
1	Submission of Business Plan	
2	Approval business plan and technical report (CoGTA)	
3	Design and documentation	October 2024
4	Tender Period	February 2025
5	Tender Awarding	April 2025
6	Start of Construction	July 2025
7	End of Construction	December 2025
8	Retention (12 Months)	December 2026

SUSTAINABILITY

The municipality has employees that ensure the maintenance and proper usage of such properties. These employees work 8 hours a day 5 days a week to ensure that the fields are kept in a good condition suitable for use.

Additional Soccer Field Development

NKQUBELA SPORTSGROUND - ROBERTSON

OPERATION AND MAINTENANCE

The municipality remains responsible for the routine operation and maintenance status of all municipal facilities within their municipal area. Estimated allocations for O&M's for the next 5 financial years will be as follows:

Table 7:

Year	Expected Operating Cost	Expected Maintenance Cost	Total O&M Cost
Year 1	R 1 438 191.00	R 701 659.00	R 2 139 850.00
Year 2	R 1 495 718.64	R 729 725.36	R 2 225 444.00
Year 3	R 1 555 547.39	R 758 914.37	R 2 314 461,76
Year 4	R 1 617 769,29	R 789 270,94	R 2 407 040, 23
Year 5	R 1 682 480,06	R 820 841.78	R 2 503 321.84

Additional Soccer Field Development
NKQUBELA SPORTSGROUND - ROBERTSON

CONCLUSION

The purpose of this technical report is to request for the approval of the budget to be allocated for the successful implementation of the project Development of an Additional Soccer Field

We trust that the above-mentioned information will sufficiently address the requirements of CoGTA and the Department of Sport Arts and Culture.

All construction elements where feasible will be implemented in accordance with EPWP requirements.

RECOMMENDED



Mr. NW ALBERTYN

MANAGER: PMU

Date: 26.04.2024.

RECOMMENDED



Mrs. L APRIL

MANAGER: COMMUNITY FACILITIES

Date: 29/4/2024

RECOMMENDED APPROVAL

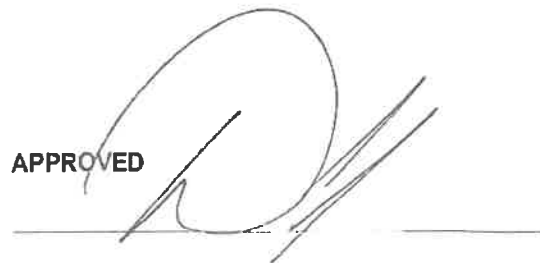


Mr. M MGAJO

DIRECTOR: COMMUNITY SERVICES

Date: 29/04/24

APPROVED



Mr. D LUBBE

MUNICIPAL MANAGER

Date: 29/04/2024



sport, arts & culture

Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



TECHNICAL REPORT

MIG SPORT RING-FENCED

2025/2026



LANGEBERG
MUNISIPALITEIT MUNICIPALITY MASIPALA

APRIL 2024

**CONSTRUCTION OF NEW PAVILION:
MCGREGOR SPORTS FIELD**



PROJECT DESCRIPTION

CONSTRUCTION OF NEW PAVILION MCGREGOR SPORTSFIELD

TECHNICAL REPORT

(REVISION NO. 0)

Prepared by:

Langeberg Municipality
Private Bag X2
ASHTON
6705

Date: April 2024

CONSTRUCTION OF NEW PAVILION: MCGREGOR SPORTS FIELD

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CONSTRUCTION OF NEW PAVILION:

MCGREGOR SPORTS FIELD

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Table 7	Operation and Maintenance

List of Abbreviations

Abbreviation	Description
CoGTA	Cooperative Governance and Traditional Affairs
EPWP	Expanded Public Works Programme
IDP	Integrated Development Plan
PSP	Professional Service Provider

Municipal Contact Details:

Designation	Name & Surname	Contacts
Municipal Manager	Daniël Lubbe	Tel: 023 615 8000 Cell: E-mail: dlubbe@langeberg.gov.za
Technical Director	Vacant	Tel: Cell: E-mail:
Project Management Unit	NW Albertyn	Tel: 023 626 8200 Cell: 082 894 7906 E-mail: nalbertyn@langeberg.gov.za

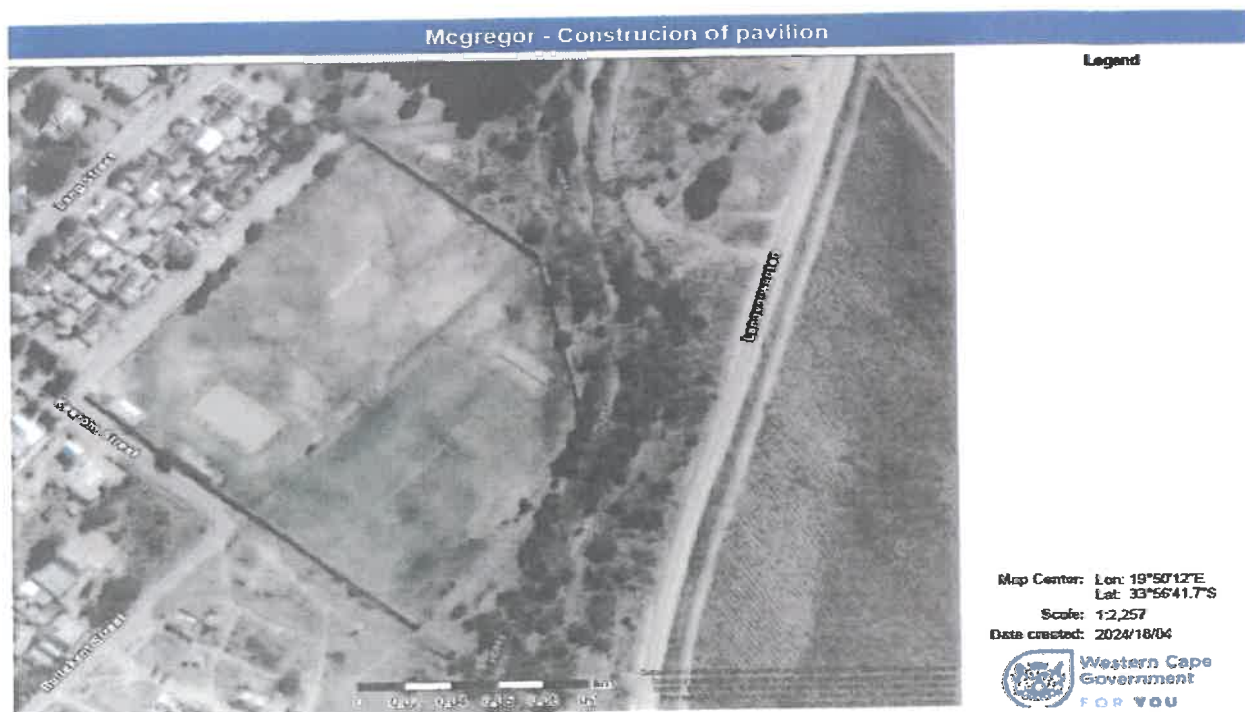
CONSTRUCTION OF NEW PAVILION: MCGREGOR SPORTS FIELD

INTRODUCTION

Langeberg Local Municipality is a Category B Municipality under the jurisdiction of Cape Winelands District Municipality in the Western Cape Province. The municipality is predominantly rural in nature, and it is constituted by 5 towns and 1150 commercial farms.

The size of municipal area is 4 517m², with a population density of 22/km² (56/sq mi) and is divided into 12 wards. The Langeberg area has the fourth largest populace in the Cape Winelands District with a population size of 97 724 people, according to Census 2011. The Coloured Community is the dominant population group in the Langeberg area, accounting for 70% of the population; Black Africans comprise 16% of the population while Whites account for 12%.

Table 1: Location



CONSTRUCTION OF NEW PAVILION:

MCGREGOR SPORTS FIELD

SOCIO ECONOMIC IMPACT

Table 2: Status Quo of Existing Facilities

Facility Name	Location	Nature of Use	State and Status of Use
McGregor Sports Field	McGregor	In Use	Sports clubs utilising the facility: McGregor RFC, Vlakkie Cricket Spring roses, Muspan , McGregor Plaas, McGregor Primary, McGregor High School. Breede Empowerment (NPO) Facilities now available are cloakrooms, ablution, pavilion, netball fields, rugby field, soccer field. Schools utilising the facility - Devilliers Primary school, Vergesig Primary school, Dagbreek Primary school.

Table 3: Population

Village	Total Households	Households to Benefit (From Proposed Project)	Total Population	Population to Benefit (From Proposed Project)
McGregor	829	829	3125	3125

CONSTRUCTION OF NEW PAVILION: MCGREGOR SPORTS FIELD

ECONOMIC IMPACT

Apart from the socio-economic benefits, the proposed project will create a number of job opportunities for the local residents of the municipality. It is estimated that about 14 people will be employed in the project period and there will be a skills-transfer program.

Table 4:

GENDER	YOUTH	ADULTS	TOTAL
Male	7	4	11
Female	2	1	3
Disabled	-	-	-
TOTAL	9	5	14

TERMS OF REFERENCE

At present the facility does not have a spectator stand and this created logistical problems for events with a high spectator turnout.

Below is the status summary of the main components of the facility.

Component	Status (In Use, Not in Use)	State (Poor, Fair, Good)	Recommended Works (Upgrade, Renovate, Construct)
Two Rugby soccer pitches, artificial cricket pitch and netball court, changing facilities and ablution facilities	In use	Fair	Construct

The following scope of work is proposed for the project:

- a. Construction of a spectator grandstand/ seating area (McGregor sportsground)
- b. Increasing both playing surface and runoff on the A field

CONSTRUCTION OF NEW PAVILION:

MCGREGOR SPORTS FIELD

ALIGNMENT TO STRATEGIC PLAN

The 2023 – 2024 integrated development plan (IDP) for Langeberg Local Municipality has also noted the need for recreational facilities and has provided for such a development in the current 5-year plan.

The Construction of a New pavilion at the McGregor Sportfield will ensure that the community will have the sporting facility that is in line with all sporting body specifications. This will also open possibilities of unleashing talent in the local community.

PROJECT SCOPE AND METHODOLOGY

The construction period of the project will be implemented over 4 months with the use of a qualified contractor and a consulting engineering (PSP) for designs and project management. A part of the government job creation, utilisation of labour where possible will be maximised as outlined in the Expanded Public Works Programme (EPWP). The project scope will be as follows:

Construction of new pavilion

A new steel frame structure with a capacity of 900 will be constructed. The structure will be designed in such a way as to provide ease of use and sufficient runoff from the playing surfaces.

Increasing both playing surface and runoff on the A field

Earthworks and retaining structures to increase playing surface and or run-off.

Grassing and irrigation

Installation of water was automated irrigation system and the grassing of newly constructed areas.

CONSTRUCTION OF NEW PAVILION:

MCGREGOR SPORTS FIELD

PROJECT COST ESTIMATES

Table 5 (a): Estimated Financial Breakdown – in order of the Scope.

Description	Value
Construction of new pavilion	R7 000 000.00
Earthworks and retaining structures	R1 500 000.00
Grassing and irrigation	R900 000.00
Sub Total	R9 400 000.00
10 % Contingencies	R940 000.00
Total Cost Construction	R10 340 000.00
Professional Fees	R930 600.00
TOTAL FOR PROJECT (Excl. VAT)	R11 270 600
VAT	R1 690 590.00
TOTAL FOR PROJECT (Incl. VAT)	R12 961 190.00

This project will be implemented within the 2025/2026 financial year.

CONSTRUCTION OF NEW PAVILION:

MCGREGOR SPORTS FIELD

PROPOSED PROJECT PROGRAMME

The following project programme is envisaged to ensure timely completion of the project:

Table 6: Activity Plan

ITEM	ACTIVITY	TARGET DATE FOR COMPLETION
1	Submission of Business Plan	
2	Approval business plan and technical report (CoGTA)	
3	Design and documentation	October 2024
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5	Tender Awarding	April 2025
6	Start of Construction	July 2025
7	End of Construction	October 2025
8	Retention (12 Months)	October 2026

SUSTAINABILITY

The municipality has employees that ensure the maintenance and proper usage of such properties. These employees work 8 hours a day 5days a week to ensure that the fields are kept in a good condition suitable for use.

CONSTRUCTION OF NEW PAVILION:

MCGREGOR SPORTS FIELD

OPERATION AND MAINTENANCE

The Municipality remains responsible for the routine operation and maintenance status of all municipal facilities within their municipal area.

Estimated allocations for O&M's for the next 5 financial years will be as follows:

Table 7:

Year	Expected Operating Cost	Expected Maintenance Cost	Total O&M Cost
Year 1	R 1 438 191.00	R 701 659.00	R 2 139 850.00
Year 2	R 1 495 718.64	R 729 725.36	R 2 225 444.00
Year 3	R 1 555 547.39	R 758 914.37	R 2 314 461,76
Year 4	R 1 617 769,29	R 789 270,94	R 2 407 040, 23
Year 5	R 1 682 480,06	R 820 841.78	R 2 503 321.84

CONSTRUCTION OF NEW PAVILION: MCGREGOR SPORTS FIELD

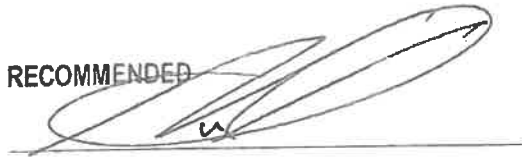
CONCLUSION

The purpose of this technical report is to request for the approval of the budget to be allocated for the successful implementation of the project of the Construction of a New Pavilion at the McGregor Sports field.

We trust that the above-mentioned information will sufficiently address the requirements of CoGTA and the Department of Sport Arts and Culture.

All construction elements where feasible will be implemented in accordance with EPWP requirements.

RECOMMENDED



Mr. NW ALBERTYN

MANAGER: PMU

Date: 26.04.2024

RECOMMENDED



Mrs. L APRIL

MANAGER: COMMUNITY FACILITIES

Date: 29.04.2024

RECOMMENDED APPROVAL

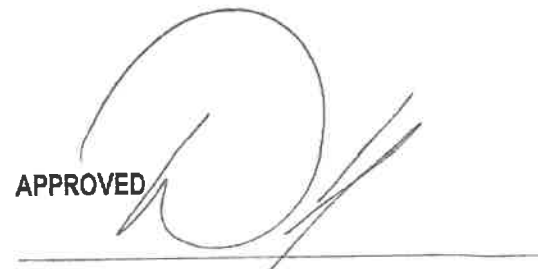


Mr. M MGABE

DIRECTOR: COMMUNITY SERVICES

Date: 29/04/24

APPROVED



Mr. D LUBBE

MUNICIPAL MANAGER

Date: 29/04/2024



sport, arts & culture

Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



TECHNICAL REPORT

MIG SPORT RING-FENCED

2025/2026



LANGEBERG
MUNISIPALITEIT MUNICIPALITY MASIPALA

APRIL 2024

Ablution Construction: Behind Pavilion
Cogmanskloof – ASHTON



PROJECT DESCRIPTION

Ablution Construction: Behind Pavilion
Cogmanskloof – ASHTON

TECHNICAL REPORT
(REVISION NO. 0)

Prepared by:

Langeberg Municipality
Private Bag X2
ASHTON
6705

Date: April 2024

Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

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Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

ACRONYMS, ABBREVIATIONS AND CONTACTS DETAILS

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List of Abbreviations

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PSP	Professional Service Provider

Municipal Contact Details:

Designation	Name & Surname	Contacts
Municipal Manager	Daniël Lubbe	Tel: 023 615 8000 Cell: E-mail: dlubbe@langeberg.gov.za
Technical Director	Vacant	Tel: Cell: E-mail:
Project Management Unit	NW Albertyn	Tel: 023 626 8200 Cell: 082 894 7906 E-mail: nalbertyn@langeberg.gov.za

Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

INTRODUCTION

Langeberg Local Municipality is a Category B Municipality under the jurisdiction of Cape Winelands District Municipality in the Western Cape Province. The municipality is predominantly rural in nature, and it is constituted by 5 towns and 1150 commercial farms.

The size of municipal area is 4 517m², with a population density of 22/km² (56/sq mi) and is divided into 12 wards. The Langeberg area has the fourth largest populace in the Cape Winelands District with a population size of 97 724 people, according to Census 2011. The Coloured Community is the dominant population group in the Langeberg area, accounting for 70% of the population; Black Africans comprise 16% of the population while Whites account for 12%.

Table 1: Location



Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

SOCIO ECONOMIC IMPACT

Table 2: Status Quo of Existing Facilities

Facility Name	Location	Nature of Use	State and Status of Use
Cogmanskloof Sports Ground	Ashton	Rugby, Netball, NGO's, schools, Community general use.	In operational condition, one rugby field, with gravel athletic track, pavilion seating available, male and female cloakrooms, public ablution. Sports clubs utilising the facility Ashton united FC, Young good hope FC H Venter primary, Ashton secondary. What facilities are now available – cloakrooms, ablution, pavilion, netball/tennis athletic track. Sporting codes catered for, netball soccer, rugby, athletics, tennis. Number of spectators – 2000 as per pavilion capacity. Number of seating required for construction of pavilion (refurbishment of pavilion). Schools utilising the facility H Venter primary, Ashton Secondary.

Table 3: Population

Village	Total Households	Households to Benefit (From Proposed Project)	Total Population	Population to Benefit (From Proposed Project)
Ashton	3348	1468	7727	5872

Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

ECONOMIC IMPACT

Apart from the socio-economic benefits, the proposed project will create a number of job opportunities for the local residents of the municipality. It is estimated that about 13 people will be employed in the project period and there will be a skills-transfer program.

Table 4:

GENDER	YOUTH	ADULTS	TOTAL
Male	6	6	12
Female	1	0	1
Disabled	-	-	-
TOTAL	7	6	13

TERMS OF REFERENCE

It is the intention to create adequate ablution facilities for patrons visiting the facility.

Below is the status summary of the main components of the facility.

Component	Status (In Use, Not in Use)	State (Poor, Fair, Good)	Recommended Works (Upgrade, Renovate, Construct)
Rugby pitch, tennis, netball changing rooms, ablution, spectator stand.	In use	Good	Construct

Ablution Construction: Behind Pavilion Cogmanskloof – ASHTON

The following scope of work is proposed for the project:

Construction of ablution for spectators (Cogmanskloof sportsground).

ALIGNMENT TO STRATEGIC PLAN

The 2023 – 2024 integrated development plan (IDP) for Langeberg Local Municipality has also noted the need for recreational facilities and has provided for such a development in the current 5-year plan.

The Construction of Sports Complex will ensure that the community will have the sporting facility that is in line with all sporting body specifications.

PROJECT SCOPE AND METHODOLOGY

The construction period of the project will be implemented over 5 months with the use of a qualified contractor. The Langeberg Municipality are in possession of approved building plans and will utilise the Langeberg Municipalities own project management services for the implementation and project management A part of the government job creation, utilisation of labour where possible will be maximised as outlined in the Expanded Public Works Programme (EPWP). The project scope will be as follows:

Construction of ablution facilities

New ablution facilities will be constructed under the spectator stand. The Langeberg Municipality have approved building plans and provision has been made for both male, female and disabled patrons.

Ablution Construction: Behind Pavilion
Cogmanskloof – ASHTON

PROJECT COST ESTIMATES

Table 5 (a): Estimated Financial Breakdown – in order of the scope.

Description	Value
Construction of new ablution facilities below spectator stand	R2 000 000.00
Sub Total	R2 000 000.00
10 % Contingencies	R200 000.00
Total Cost Construction	R2 200 000.00
Professional Fees	N/A
TOTAL FOR PROJECT (Excl. VAT)	R 2 200 000.00
VAT	R 330 000.00
TOTAL FOR PROJECT (Incl. VAT)	R 2 530 000.00

This project will be implemented within the 2025/2026 financial year.

Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

PROPOSED PROJECT PROGRAMME

The following project programme is envisaged to ensure timely completion of the project:

Table 6: Activity Plan

ITEM	ACTIVITY	TARGET DATE FOR COMPLETION
1	Submission of Business Plan	
2	Approval business plan and technical report (CoGTA)	
3	Design and documentation	October 2024
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5	Tender Awarding	April 2025
6	Start of Construction	July 2025
7	End of Construction	October 2025
8	Retention (12 Months)	October 2026

SUSTAINABILITY

The municipality has employees that ensure the maintenance and proper usage of such properties. These employees work 8 hours a day 5 days a week to ensure that the fields are kept in a good condition suitable for use.

Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

OPERATION AND MAINTENANCE

The municipality remains responsible for the routine operation and maintenance status of all municipal facilities within their municipal area.

Estimated allocations for O&M's for the next 5 financial years will be as follows:

Table 7:

Year (4% increase annually)	Expected Operating Cost (without personnel budget)	Expected Maintenance Cost (Contractors/Materials & Supplies)	Total O&M Cost
Year 1	R 1 438 191.00	R 701 659.00	R 2 139 850.00
Year 2	R 1 495 718.64	R 729 725.36	R 2 225 444.00
Year 3	R 1 555 547.39	R 758 914.37	R 2 314 461,76
Year 4	R 1 617 769,29	R 789 270,94	R 2 407 040, 23
Year 5	R 1 682 480,06	R 820 841.78	R 2 503 321.84

Ablution Construction: Behind Pavilion

Cogmanskloof – ASHTON

CONCLUSION

The purpose of this technical report is to request for the approval of the budget to be allocated for the successful implementation of the project of the Construction of Ablution behind the pavilion at Cogmanskloof Sportfield.

We trust that the above-mentioned information will sufficiently address the requirements of CoGTA and the Department of Sport Arts and Culture. All construction elements where feasible will be implemented in accordance with EPWP requirements.

RECOMMENDED



Mr. NW ALBERTYN

MANAGER: PMU

Date: 26.04.2024.

RECOMMENDED

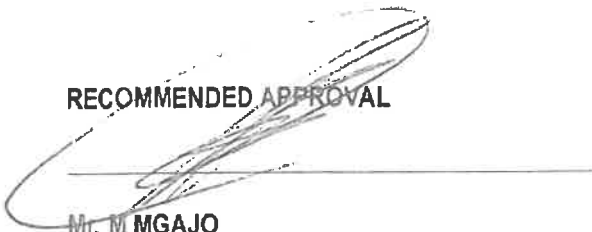


Mrs. L APRIL

MANAGER: COMMUNITY FACILITIES

Date: 29/4/2024

RECOMMENDED APPROVAL



Mr. M MGAJO

DIRECTOR: COMMUNITY SERVICES

Date: 29/04/24

APPROVED



Mr. D LUBBE

MUNICIPAL MANAGER

Date: 29/04/2024



The Head of Department

Provincial Department of Sport, Arts and Culture

REQUEST FOR TECHNICAL REPORT APPLICATION FROM LOCAL MUNICIPALITY FOR MIG SPORT RING-FENCED - 2026/2027

Dear Colleagues,

The Department of Sport, Arts and Culture as a sector Department is expected to support all local municipalities in the country, implementing sport and recreation projects through the baseline MIG and those under ring-fenced Municipal Infrastructure Grant (MIG) for 2026/20267 financial year.

Considering the above, the Department of Sport, Arts and Culture hereby requests the Provincial Department to assist by sourcing technical reports from all interested local municipalities. In order to ensure fair and equitable distribution, priority will be given to municipalities that will be selected by the Department through the one-on-one diligence process to be conducted together with Provinces and interested municipalities.

Once signed technical reports/ business plans are received and consolidated, municipalities will be invited to present their technical reports/ business plans of work proposed. Municipalities are encouraged to engage the end-users/stakeholders before submitting the technical report.

The MIG Ring-Fenced allocation will form an integral part of the total Municipal Infrastructure Grant (MIG) to be gazetted in the 2026 Division of Revenue Act.

It is kindly requested that the above requested information reaches the Department by or no later than the 31st of March 2025.



REQUEST FOR TECHNICAL REPORT APPLICATION FROM LOCAL MUNICIPALITY FOR MIG SPORT RING-FENCED - 2026/2027

We have attached a typical technical report/business plan that the local municipalities must submit to the provincial department and a power point presentation to guide local municipality with all requirements for implementation of the project.

For more information, you may contact Ms. Nthangeni Tshivhase at (076 117 7222) or NthangeniT@dsac.gov.za and Mr. Songezo Petela at (072 749 7888) or SongezoP@dsac.gov.za

Yours sincerely,

Signed by: Cynthia Ntombifuthi Khumalo
Signed at: 2025-01-31 13:23:04 +02:00
Reason: Witnessing Cynthia Ntombifuthi



NAME: Cynthia Ntombifuthi Khumalo

ADG: DSAC

DATE: 31/01/25



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@SportArtsCultureRSA



sport, arts & culture

Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA

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Department:
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REPUBLIC OF SOUTH AFRICA

Inspiring A Nation Of Winners

CONSIDERATION OF NOTICE OF URGENT MOTIONS – CLLR JG STEENKAMP (ACTING CHIEF FINANCIAL OFFICER)

Purpose of the report

During an ordinary council meeting held on 26 February 2025, Cllr Steenkamp submitted an urgent motion of no confidence in the CCG "SAGE" System currently being used by the Municipality. Upon further deliberations on the urgent motion, as documented in the minutes of the said meeting, it was proposed that an assessment report be tabled before Council after the timeframe given to the service provider expires. The purpose of this report is to provide progress on the implementation of the CCG "SAGE" System.

Legal framework

Municipal Finance Management Act, No. 56 of 2003

Implementation of system

115. (1) The accounting officer of a municipality must - (a) implement the supply chain management policy of the municipality; and (b) take all reasonable steps to ensure that proper mechanisms and separation duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

(2) No person may impede the accounting officer in fulfilling this responsibility.

Contracts and contract management

116. (1) A contract or agreement procured through the supply chain management system of a municipality must- (a) be in writing;

(b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for-

- (i) the termination of the contract or agreement in the case of non- or underperformance;
- (ii) dispute resolution mechanisms to settle disputes between the parties;
- (iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years; and
- (iv) any other matters that may be prescribed.

(2) The accounting officer of a municipality must-

- (a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality entity is properly enforced;
- (b) monitor on a monthly basis the performance of the contractor under the contract or agreement;
- (c) establish capacity in the administration of the municipality-
 - (i) to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b)
 - (ii) to oversee the day-to-day management of the contract or agreement; and
- (d) regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.

(3) A contract or agreement procured through the supply chain management policy may be amended by the parties, but only after-

- (a) the reasons for the proposed amendment have been tabled in the council of the municipality; and
- (b) the local community-
 - (i) has been given reasonable notice of the intention to amend the contract or
 - (ii) has been invited to submit representations to the municipality.

Councillors barred from serving on municipal tender committees

117. No councillor of any municipality may be a member of a municipal bid committee or any other committee evaluating or approving tenders, quotations, contracts or other bids, nor attend any such meeting as an observer.

Interference

118. No person may- (a) interfere with the supply chain management system of a municipality or (b) amend or tamper with any tenders, quotations, contracts or bids after their submission.

Municipal Supply Chain Management Regulations, as amended

Chapter 1 -Establishment And Implementation of Supply Chain Management Policies

2. Supply chain management policies

(1) Each municipality must in terms of section 111 of the Act have and implement a supply chain management policy that-

(a) gives effect to (i) section 217 of the Constitution; and (ii) Part 1 of Chapter 11 and other applicable provisions of the Act.

(b) is fair, equitable, transparent, competitive and cost effective.

Background

Langeberg Municipality appointed CCG Systems (Pty) Ltd for the supply, delivery, implementation and support of an Enterprise Resource Planning (ERP) Systems for a period of 10 Years in February 2023.

Item A4545 served before an ordinary meeting of Council on 30 May 2023 whereby Council unanimously resolved on the APPROVAL OF TENDER 74/2022: ENTERPRISE RESOURCE PLANNING (ERP)/ FINANCIAL MANAGEMENT SYSTEM (FMS) BY MUNICIPAL COUNCIL. The following resolutions were presented to Council for approval:

1. Council determines that the municipality will secure a significant capital investment or will derive a significant financial economic or financial benefit from the contract.
2. Council approves the entire contract exactly as it is to be executed; and
3. Council authorises the municipal manager to sign the contract on behalf of the municipality.
4. That it be noted that the correct MFMA processes were followed.

The implementation started in July 2023 and the SAGE ERP System went Live on 01 July 2024 after migrating all the Municipality's Data as of 30 June 2024. 2023/2024 Financial Year Pre-Audit Trial Balance and Sub-ledger Balances (Customers, Suppliers and Inventory) were migrated.

Teething challenges were experienced upon going live of the new SAGE ERP System as the Municipality started using the system and there were engagements between CCG Systems Management and the Senior Management of the Municipality to address these challenges, with the first engagement in September 2024.

The second engagement was held on 17 February 2025 wherein the Senior management of the Municipality highlighted system operational challenges which they requested to be resolved within 30 Days. The engagement was followed by a written letter to the executive management of CCG Systems (Pty) Ltd with a deadline of 14 March 2025 to resolve all challenges experienced with the implementation of the system. The executive management of CCG Systems (Pty) Ltd acknowledged the issues raised and responded with a request for an extension until 3 April 2025 in the interest of comprehensively addressing all issues and to assess stakeholder acceptance from quality assurance perspective. The Municipality requested that CCG Systems provides the Municipality with a written progress update on addressing the issues raised.

Summary of issues raised

1. Incorrect billing of customer accounts.
2. Difficulty on monthly reconciliations.
3. Incorrect leave balances.

4. Difficulty on generating reports on PMS module.
5. ICT governance challenges.
6. Turn-around time to enquiries raised by Municipal Staff.

In the meeting that was held on 17 February 2025, the following interventions were proposed and agreed upon to address the issues raised:

1. Deploy and implement a dedicated help desk platform for all staff to log all complains and/or requests to ensure that there is a centralized and dedicated communication platform.
2. Rollout refresher training to all staff to ensure that they are up-to date with system upgrades.
3. Complete the process of transferring the take-on balances from Promun system to SAGE 200 Evolution.
4. Allocate skills and resources to the development and set-up of parameters for mSCOA compliant transacting and reporting on the system such as Software Developers and Business Analysts.
5. CCG Systems (Pty) Ltd created a sub-project to address these issues and allocated resources to work on addressing the issues raised by the Municipality.
6. A help desk platform was deployed for utilisation by the Municipality for raising support queries.
7. Refresher trainings are currently being scheduled for staff, started with income department, with the first training sessions having been done on the 19th and 20th of February 2025.

Progress in addressing the issues raised was assessed as follows:

1. Incorrect billing of customer accounts – 60%, challenges still being experienced.
2. Difficulty on monthly reconciliations – 65%, the Trial Balance take-on is done. However, reconciliations are still a challenge
1. Incorrect leave balances – 62%, the developer was on site and indicated the work that has been done. However, this has not been tested yet.
3. Difficulty on generating reports on PMS module – 60%, the server was copied over to test environment for us to test, work being done.
2. ICT governance challenges – 50%, The Sage-Collaborator interface for account details remains non-functional; the profile amendments reports must be changed to show data from 1 July 2024; the Sage 300 (payroll) user backup still needs to be secured; the CCG administration handover to the ICT department remains an open topic due to the issue of the system administration reports and other functions; the Collaborator system database corruption Root Cause Analysis report has not been finalised; The Power Business Intelligence (BI) reporting tool solution is being considered through the change management process; system administrator report – an administrator cleanup is in progress; user access form – a redesign of the user access forms to show explicitly the access level rights must be done; and disaster recovery tests must be attended by both ICT team and CCG technical team monthly – ICT department scheduled for 19 March 2025 and invitation was sent to CCG Systems.
4. Turn-around time to enquiries raised by Municipal Staff – 90%, a help desk platform deployed to staff still being monitored.

In overall, some corrective measures have been implemented but the progress of those corrective measures is still being closely monitored.

Project costs- budget versus actual expenditure incurred to implement project

Contract Amount:	R59 660 684.29 (VAT Inclusive)
Actual Expenditure to date:	R13 511 363.16 (VAT Inclusive)
Budget to date:	R17 840 685.83 (VAT Inclusive)

The expenditure was for implementation fees, annual licence fees, sub-system licence fees, annual support licence fees and user group/development fees. The contract is effective from 1 July 2023 until 30 June 2033.

Comments: Director – Corporate Services

The contents of the report is a correct version of the process with the tender. The recommendation is supported.

Comments: Director – Engineering Services

The content is noted, and recommendations are supported

Comments: Director – Community Services

Content of the report noted.

Comments: Director - Economic, Social and Integrated Development Services

The content of the report is noted

Comments: Municipal Manager

I concur with the content of the report. As this is a Strategic Managerial matter, the progress of CCG is continuously and strategically monitored by the Strategic Management Team (SMT). The related recommendation is supported.

Recommendation

1. That Administration must be allowed to follow their processes to monitor the implementation of the service level agreement and contract with CCG Systems (Pty) Ltd in terms of section 116 of the MFMA.
2. That Council notes the content of this report.