



**Raadslede van die Raad van die
Langeberg Munisipaliteit**

Kennis geskied hiermee van 'n Raadsvergadering
van die Raad van Langeberg Munisipaliteit wat gehou sal word op
10 DESEMBER 2025 om 10H00
in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson
om oorweging te verleen aan die items op die aangehegte agenda.

...

**Councillors of the Council of the
Langeberg Municipality**

Notice is hereby given of a Council Meeting
of the Municipal Council of the Langeberg Municipality to be held on
10 DECEMBER 2025 at 10H00
in the Council Chambers, Municipal Offices,
Church Street, Robertson to discuss the items on the appended agenda.

P. Hess

CLLR • RDL P HESS
SPEAKER

AGENDA

~ 10 DESEMBER 2025 ~

1. Opening / Opening
2. Attendance / Bywoning
3. Applications for leave of Absence / Aansoeke vir verlof tot afwesigheid
4. Auditor-General Presentation to Council
5. Approval of Minutes / Goedkeuring van Notule
 - 5.1 Confirmation of the Minutes of a Special Meeting of the Council of Langeberg Municipality held on 20 October 2025 at 10h01 in the Council Chambers, Church Street, Robertson 05 - 09

Bekräftiging van die Notule van 'n Spesiale Vergadering van die Raad van Langeberg Munisipaliteit gehou op 20 Oktober 2025 om 10h01 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson.
 - 5.2 Confirmation of the Minutes of an Ordinary Meeting of the Council of Langeberg Municipality held on 29 October 2025 at 10h02 in the Council Chambers, Church Street, Robertson 10 - 15

Bekräftiging van die Notule van 'n Gewone Vergadering van die Raad van Langeberg Munisipaliteit gehou op 29 Oktober 2025 om 10h02 in die Raadsaal, Munisipale Kantore, Kerkstraat, Robertson.
6. Statements & Announcements by the Speaker / Verklarings & Mededelings deur die Speaker
7. Interviews with Delegations / Onderhoude met Afvaardigings

None / Geen
8. Statements & Announcements by the Mayor / Verklarings & Mededelings deur die Burgemeester
9. Urgent Matters & Reports, Statements & Announcements submitted by the Municipal Manager
Dringende Aangeleenthede & Verslae, Verklarings & Mededelings voorgelê deur die Munisipale Bestuurder

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| <ol style="list-style-type: none">9.1 Matters which must be handled in terms of Section 30(5) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998), as amended. Aforesaid stipulation reads as follows: (5) Before a municipal council takes a decision on any of the following matters it must first require its executive committee or executive mayor, if it has such a committee or mayor, to submit to it a report and recommendation on the matter: (1) any matter mentioned in Section 160(2) of the Constitution; (2) the approval of an integrated development plan for the municipality, and any amendment to that plan; and (3) the appointment and conditions of service of the municipal manager and a head of a department of the municipality. <i>Sake wat hanteer moet word in terme van Artikel 30(5) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig. Voormelde bepaling lees as volg: (5) Alvorens 'n munisipale raad 'n besluit oor enige van die volgende aangeleenthede neem, moet hy eers sy uitvoerende komitee of uitvoerende burgemeester, indien hy so 'n komitee of burgemeester het, versoek om 'n verslag en aanbeveling oor die aangeleentheid aan hom voor te lê: (1) enige aangeleentheid genoem in Artikel 160(2) van die Grondwet; (2) die goedkeuring van 'n geïntegreerde ontwikkelingsplan vir die munisipaliteit, en enige wysigings van daardie plan; (3) die aanstelling en diensvoorwaardes van die munisipale bestuurder en 'n hoof van 'n departement van die munisipaliteit.</i>9.2 Matters which must be handled in terms of Section 32(1) and (2) of the Local Government: Municipal Structures Act, 1998 (Act No 117 of 1998) as amended, and approved per Council Resolution A82 of 19 March 2001. / <i>Sake wat hanteer moet word in terme van die delegasies toegestaan ingevolge Artikel 32(1) en (2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No 117 van 1998), soos gewysig en aanvaar per Raadsbesluit A82 van 19 Maart 2001.</i>9.3 Report on matters of concern by representatives at the Cape Winelands District Municipality. / <i>Rapportering aangaande sake van belang deur verteenwoordigers by die Kaapse Wynland Distrikmunisipaliteit.</i>9.4 Other Matters / <i>Ander Sake</i> |
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10. Consideration of Notice of Motions / Oorweging van Kennisgewing van Mosies

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11. Consideration of Notice of Questions / Oorweging van Kennisgewing van Vrae

None / Geen

12. Consideration of Urgent Motions / Oorweging van Dringende Mosies

None / Geen

13. Consideration of Reports / Oorweging van Verslae

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**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – SEPTEMBER 2025 : DIRECTORATE:
CORPORATE SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include it as a note to the annual financial statements.*

The Report on Deviations for September 2025 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

This item served before the Municipal Public Accounts Committee (MPAC) on 05 November 2025
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 05 November 2025
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES - SEPTEMBER 2025 : DIRECTORATE STRATEGY & SOCIAL DEVELOPMENT (9/2/1) (CHIEF FINANCIAL OFFICER)

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements.*

The Report on Deviations for September 2025 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

This item served before the Municipal Public Accounts Committee (MPAC) on 05 November 2025
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 05 November 2025
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

**DEVIATIONS FROM THE NORMAL PROCUREMENT PROCESSES – SEPTEMBER 2025 : DIRECTORATE
ENGINEERING SERVICES (9/2/1) (CHIEF FINANCIAL OFFICER)**

Purpose of Report

To submit a report on deviations from the normal procurement processes for Council's notification.

Background

Paragraph 27(2) of the Supply Chain Management Policy of Council reads as follows:

- (2) *The Accounting Officer must record the reasons for any deviations in terms of subparagraph 1(a) and 1(b) of this Policy and report them to the next meeting of the Council and include as a note to the annual financial statements. .*

The Report on Deviations for September 2025 was attached to this report.

Aanbeveling / Recommendation

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

This item served before the Municipal Public Accounts Committee (MPAC) on 05 November 2025
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 05 November 2025
Recommendation / Aanbeveling

That the contents of the report on deviations from the procurement processes is noted.

Dat kennis geneem word van die inhoud van die verslag in verband met afwykings van die verkrygingsprosesse.

FRAUD & RISK MANAGEMENT COMMITTEE – FRAUD & RISK MANAGEMENT COMMITTEE REPORT, ANNUAL RISK ASSESSMENT REPORT AND UPDATED RISK REGISTER FOR QUARTER 1 – 2025 / 2026 (5/14/R) (ACTING CHIEF AUDIT EXECUTIVE)

Purpose of report

To submit the Fraud & Risk Management Committee report and the updated risk register for quarter 1 of 2025/26 to Council for noting.

Background

Section 62 (1) (c) (i) of the MFMA states that:

*"The Municipal Manager of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all responsible steps to ensure that the municipality has and maintains effective, efficient and transparent systems of financial and **risk management** and internal control".*

Furthermore, it is also stated in the Risk Management Policy that:

"Council takes an interest in risk management to the extent necessary to obtain comfort that properly established and functioning systems of risk management are in place to protect the Langeberg Municipality against significant risks".

The Fraud & Risk Management Committee (FARMCO) report and the updated risk register for quarter 1 of the 2025/26 financial year were presented to the Audit & Performance Committee on 30 September 2025.

The FARMCO report for quarter 1 of 2025/26 and the updated risk register were attached to this report.

Comments: Director: Community Services

Council to take cognisance of fraud & risk management committee report.

Comments: Director: Corporate Services

The contents of the report is noted and the recommendation is supported.

Comments: Director: Engineering Services

Report is noted and supported.

Comments: Director: Economic, Social and Integrated Development Services

The content of the is noted and supported

Comments: Director: Financial Services

Council to take note of the fraud & risk management committee report.

Comments: Municipal Manager

The recommendation to Council, as submitted, be supported for notification.

Recommendation

That the contents of the Fraud & Risk Management Committee (FARMCO) Report and the updated Risk Register for quarter 1 of the 2025/26 financial year be noted by Council.

This item served before the Municipal Public Accounts Committee (MPAC) on 05 November 2025
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 05 November 2025
Recommendation / Aanbeveling

That the contents of the Fraud & Risk Management Committee (FARMCO) Report and the updated Risk Register for quarter 1 of the 2025/26 financial year be noted by Council.

AUDIT & PERFORMANCE COMMITTEE: SUBMISSION OF THE QUARTERLY REPORT FOR QUARTER 1 OF 2025 / 2026 (5/14/R) (CHIEF AUDIT EXECUTIVE)

Purpose of report

To submit the Audit & Performance Committee report for quarter 1 of the 2025/26 financial year to Council for noting.

Background

In terms of Circular 65 of the Municipal Finance Management Act (MFMA) (Act No. 56 of 2003), the Chairperson of the Audit & Performance Committee will report on a quarterly basis, or more frequently if required, to the Municipal Council on the operations of the Internal Audit Activity and the Audit & Performance Committee. The report should include:

- A summary of the work performed by the Internal Audit Activity and the Audit & Performance Committee against the annual work plan;
- Effectiveness of internal controls and additional measures that must be implemented to address identified risks;
- A summary of key issues dealt with such as significant internal and external audit findings, recommendations and updated status thereof;
- Progress with any investigations and its outcomes;
- Details of meetings and the number of meetings attended by each member; and
- Other matters requested of the Internal Audit Activity and Audit & Performance Committee.

The Audit & Performance Committee report for quarter 1 of 2025/26 was attached to this report.

Comments: Director: Community Services

Council to take cognisance of the report.

Comments: Director: Corporate Services

The contents of the report is noted and the recommendation supported.

Comments: Director: Engineering Services

The content of the report is noted.

Comments: Director: Economic, Social and Integrated Development Services

The content of the report is supported.

Comments: Director: Financial Services

The content of the report is noted and supported for submission to Council

Comments: Municipal Manager

The content of the report is acknowledged with sincere appreciation and the recommendation to Council supported.

Recommendation

That the contents of the Audit & Performance Committee report for quarter 1 of the 2025/26 financial year be noted by Council.

This item served before the Municipal Public Accounts Committee (MPAC) on 05 November 2025
Die item het voor die Munisipale Openbare Rekeninge Komitee (MORK) gedien op 05 November 2025
Recommendation / Aanbeveling

That the contents of the Audit & Performance Committee report for quarter 1 of the 2025/26 financial year be noted by Council.

QUARTERLY REPORT BUILDING PLAN SUBMITTED: JULY 2025 – SEPTEMBER 2025 (9/2/1/5)
(MANAGER: TOWN PLANNING)

Purpose of report

The purpose of this report is to inform the Council about the current & approved building plans in terms of the National Building Regulations and Building Standards Act, Act 103 of 1977, as amended.

Background

The Engineering Portfolio Committee requested that a quarterly report be submitted regarding approved building plans. This information is a summary from the building plan register for July to Sept 2025 and covers Robertson, McGregor, Bonnievale, Ashton, Montagu, and surrounding rural areas.

Comments

Building plan applications are submitted to the Building Control Offices, after which the relevant Departments and Heritage Committees provide comments on the respective applications at weekly meetings held in Montagu & Robertson.

The building plan applications submitted during the period of July / August / September 2025 are set out in the attached Annexure A (extract from full building plan register).

The bulk of the construction work is currently being undertaken in Robertson and Montagu for Additions & Alterations to existing dwellings. Other than residential developments, plans have been lodged for: New Stores, Additions to existing stores, Shop layouts – fire protection plans for ABSA, Hungry Lion and others, New Farm sheds / barns, amendments to previously approved places of worship, conversion of flats to offices, storage units, The Lactalis Waste Water Treatment plant and solar farm, New offices, New pods and additions and alterations to a dance school. The type of building work is grouped in accordance with the occupancy / building classifications as set out in Table 1 of the National Building Regulations and Building Standards Act.

The total floor area of submitted building plans and approximate capital spend at approximately R15 000 per sq m. is summarised in the following table:

<u>Town</u>	<u>M² of new Building Work</u>	<u>Approximate cost of construction work ±R 15 000 p/m²</u>
Robertson	7763 m ²	R116 445 000.00
McGregor	898 m ²	R13 470 000.00
Bonnievale	36 791 m ²	R551 865 000.00
Ashton	74 m ²	R1 110 000.00
Montagu	11862 m ²	R177 930 000.00
TOTAL	57 388 m²	R860 820 000.00

FURTHER STATISTICS ATTACHED AT ANNEXURE A

Comments: Director: Community Services

Council takes cognisance of building plans quarterly report.

Comments: Director: Corporate Services

The contents of the report is noted.

Comments: Director Financial Services (CFO)

Comments: Director Economic, Social & Integrated development

The content of the report is noted

Comments: Director: Engineering Services

The report is noted and supported.

Comments Municipal Manager

Recommendation

That Council note the report, with attached Annexure A, as submitted regarding building plans for the period 01 July 2025 – 30 September 2025.

This item served before the Engineering Services Portfolio Committee on 05 November 2025

Hierdie verslag het voor die Ingenieursdienste Portefeulje Komitee gedien op 05 November 2025

Aanbeveling / Recommendation

That Council note the report, with attached Annexure A, as submitted regarding building plans for the period 01 July 2025 – 30 September 2025.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

That Council note the report, with attached Annexure A, as submitted regarding building plans for the period 01 July 2025 – 30 September 2025.

FEEDBACK TO COUNCIL: EXECUTION OF COUNCIL RESOLUTIONS: JULY – SEPTEMBER 2025 (3/2/1/3)
(MUNICIPAL MANAGER)

PURPOSE OF THE REPORT

To submit a report to Council on the quarterly execution of Council resolutions.

BACKGROUND

Feedback is given to Council about the progress with all decisions taken by Council over the period July to September 2025. See the attached annexures in this regard.

RECOMMENDATION / AANBEVELING

That the contents of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

This item served before the Corporate Services Portfolio Committee on 05 November 2025
Die item het voor die Korporatiewe Dienste Portefeulje Komitee gedien op 05 November 2025
Recommendation / Aanbeveling

That the contents of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

This item served before the Executive Mayoral Committee on 26 November 2025
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025
Aanbeveling / Recommendation

That the contents of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

QUARTERLY REPORT: LOCAL ECONOMIC AND RURAL DEVELOPMENT: JULY – SEPTEMBER 2025
(9/21/9) (MANAGER: LOCAL ECONOMIC AND RURAL DEVELOPMENT)

Purpose of Submission

To submit a Quarterly Progress Report on the Local Economic Development (LED) Department to Council, covering the period July – September 2025.

Background

This report seeks to report the progress of the Local Economic Development Department for the period of July - September 2025.

1. PROGRESS: LOCAL ECONOMIC DEVELOPMENT

1.1 INFORMAL TRADERS

INFORMAL TRADERS

<u>Informal Trading Area</u>	<u>Trading Spaces Available</u>	<u>Number of Traders</u>	<u>Permits issued for JULY 2025</u>	<u>Permits issued for AUGUST 2025</u>	<u>Permits issued for SEPTEMBER 2025</u>
Robertson	66	31	16	12	20
Montagu	18	18	04	01	09
McGregor	14	15	0	0	0
Bonnievale	19	8	04	03	01
Nkqubela	11	6	0	0	0

- A list with Daily and Monthly bookings is submitted to Law Enforcement for follow up and feedback.
- Site visits for complaints and monitoring purposes were conducted on:
 - 04 July 2025 – Site Visit to Hoop Street trading area, Robertson (Fencing of area)
 - 07 July 2025 – Site Visit to Hoop Street trading area, Robertson
 - 18 July 2025 - Site Visit to Montagu trading area for complaints
 - 30 July 2025 – Site visit with IT to Hoop Street Trading Area (Placement of surveillance cameras)
 - 31 July 2025 – Site visit with IT to Montagu & Bonnievale Trading area (Placement of surveillance Cameras)
 - 01 August 2025 - Site Visit at the Montagu trading area
 - 06 August 2025 – Site Visit at the Robertson trading area (received complaints regarding the toilets).
 - 19 August 2025 – Site Visit at the Montagu trading area (reports of a break-in and the gate that was not locked).
 - 03 September 2025 – Site visit at Robertson trading area to check where surveillance cameras will be placed
 - 15 September 2025 – Site visit to Montagu trading area
 - 19 September 2025 – site visit at Robertson trading area
- Updating trading information and assisting clients with information on trading regulations at sites in the Langeberg area.
- Complaints that were received by Montagu and Robertson informal trading area were sent to Call Centre.
- The Langeberg maintenance team completed the painting and numbering of the trading spaces in Hoop Street, Robertson.
- A new map of the Hoop Street trading area has been drawn up with the numbers that have changed
- Hoop Street trading area, complaints regarding double bookings and traders without permits.
- Informed Law Enforcement about illegal traders.
- Two of the stolen power boxes at the Bonnievale Trading area were replaced.

- The other stolen power boxes at the stalls will be replaced once it's more secure.

1.2 SMALL BUSINESS DEVELOPMENT

- Assistance with Small Businesses on an ongoing basis with new company registrations, B-BBEE Certificates, Business advice, Central Suppliers Database (CSD) registration, Langeberg Municipality supplier database and SARS Tax clearance. Informed SMME's on a regular basis when there's funding available from Government.
- SEDFA in partnership with Langeberg Municipality will be available once a month in each town at the Community halls to assist businesses in Langeberg with business advice, training, funding, and information vital to their companies once the SLA with SEDFA is signed. New dates for SEDFA engagements have been sent to the business advisors to confirm if they are available on proposed dates during October – December 2025 for the engagements with local businesses. Service Level Agreement still in process.

1.3 PUBLIC EMPLOYMENT SERVICE ADVOCACY CAMPAIGN

- Langeberg Municipality, in collaboration with the Department of Employment and Labour, successfully hosted a Public Employment Services (PES) Advocacy Campaign in Ashton, Zolani, McGregor, Montagu, Bonnievale, Nkqubela and Robertson from 9 - 25 September 2025. These sessions aimed to inform and guide work seekers about available services, while also offering on-the-spot registration opportunities. The campaign was advertised on the Municipality's social media in order to reach the Langeberg area.
- Work seekers received guidance on career opportunities, the importance of registering as job seekers, and the role of Employment Services of South Africa (ESSA) in connecting them with potential employers. They were also encouraged to bring along their IDs, certificates and CVs to complete their registration.

Attendance:

- Robertson : 50
- Bonnievale : 39
- Ashton : 36
- McGregor : 26
- Montagu : 11
- Nkqubela and Zolani sessions will be rescheduled since the Community Halls were used for Matric exams.



PUBLIC EMPLOYMENT SERVICE ADVOCACY CAMPAIGN

1.4 INTRODUCTION TO SMALL BUSINESS ACADEMY PROGRAMME STELLENBOSCH BUSINESS SCHOOL

- Langeberg Municipality in collaboration with Stellenbosch Business School conducted a 2-day Introductory workshop on their Small Business Academy Programme on 3-4 July 2025 at the Happy Valley Community Hall in Bonnievale. Local SMME's attended.
- The Small Business Academy Programme (SBA) operates over a 9-month period and consists of four block week sessions. This programme has been successfully running since 2013. Each year they train 100 – 120 Small business owners through this programme.
- The business school covered the following costs:
 - Facilitators' Fees

- Catering
- Workshop related expenses
- The Stellenbosch Business School identified businesses during the 2-days course that they would like to assist and develop.



STELLENBOSCH BUSINESS SCHOOL WORKSHOP: BONNIEVALE

1.5 ENTREPRENEURIAL SEED FUND BENEFICIARIES 2025/2026

- The Cape Winelands District Municipality (CWDM), in collaboration with the Langeberg Municipality, is pleased to announce the finalisation of the SEED FUND Equipment Funding Programme for the 2025/2026 financial year.
- Selected beneficiaries of this programme will enter into a Service Level Agreement (SLA) with CWDM and will be enrolled in a structured Mentorship Programme facilitated by a Service Provider appointed by the District Municipality. The distribution of equipment will take place following the signing of the Service Level Agreement (SLA).
- This initiative aims to support emerging entrepreneurs and small businesses by providing the necessary tools and guidance to enhance their operations and contribute to local economic development.
- The following beneficiaries from Langeberg area were approved for the SEED FUND equipment:

No	Contact Details	Business Name	Business Description	Funding Requested for	Funding Amount Requested	Funding Amount Approved
1.	Nigel Bunding 24 Acacia Avenue Ashbury Montagu	Blake's Joinery & Carpentry	Carpentry	Equipment	R29 680.00	R20 000.00
2.	Qunta Alphabet 15 Gqabi Street Nkqubela Robertson	Lichume Tyre Services	Secondhand Tyres	Container, equipment	R74 500.00	R20 000.00
3.	Lestecia Nyitane 2 Mzola Street Nkqubela Robertson	Nospiwa Trading PTY LTD	Food & Events	Kitchen equipment	R30 000.000	R20 000.00
4.	Tracey-Leigh Pekeur 17 Alberta Laan Moreson Robertson	All about Hair	Hair Salon	Equipment	R30 000.00	R20 000.00
5.	Gaynor Fortuin 41 Barry Straat McGregor	Kleinbegin Wassery,Cleaning & Maintenance	Laundry, Construction, Cleaning	Storage Space, laptop, Wi- Fi		R20 000.00

1.6 CONTRACTORS DEVELOPMENT

- The three (3) Contractors that failed the first NHBRC technical test rewrote the test on 08 July 2025, at the Nkqubela Library. Two of the contractors passed their tests and will receive their NHBRC certificates after once off registration payments have been made.

1.7 THUSONG OUTREACH PROGRAMME

- Langeberg Municipality, in collaboration with the Department of Local Government – Western Cape (Thusong Programme), successfully hosted a two-day Thusong Outreach Project on 16–17 July 2025 in the communities of Bonnievale and McGregor.
- The outreach event brought together 25 government and non-governmental agencies, delivering much-needed services and information directly to local residents. Over the course of two days, a total of 502 clients were assisted.
- The majority of enquiries were related to housing applications and municipal accounts and billing issues.
- This outreach initiative significantly improved community access to government services, strengthened intergovernmental collaboration, and promoted inclusive service delivery at grassroots level.



THUSONG OUTREACH PROGRAMME

1.8 CRAFTERS PROGRAMME

- The LED Department in partnership with SEDFA had a 3-day Basic Business training for Crafters on 2 – 4 July 2025. Nineteen (19) Crafters in the Langeberg area attended this training. The training provided a focused and practical foundation in essential entrepreneurial knowledge. The training was designed to equip participants with the tools and confidence to grow their enterprises. The training was facilitated by the SEDFA Business Advisor.
- **Day one** – Introduced the concept of business planning, where participants learned how to set clear goals, identify target customers, and understand the importance of planning for sustainability and growth.
- **Day two** – Focused on practical financial skills, particularly pricing and cashflow management. Participants learned how to cost their products accurately, factor in overheads, and determine profit margins.
- **Day three** – Centered on putting theory into practice. Each participant was tasked with developing and presenting a short business plan based on what they had learned.



CRAFTERS PROGRAMME: ROBERTSON

1.9 DCAS DRAMA FESTIVAL – LANGEBERG SHOWCASE

- Langeberg Municipality in collaboration with Department Cultural Affairs and Sport had a Drama Festival on 25 July 2025 at the Happy Valley Community Hall in Bonnievale. The Mayor opened the event, thanking the youth for ensuring that the arts do not die, and to DCAS for choosing Langeberg for hosting the event. The purpose of the festival is to identify exceptional productions and talent through festival programmes for further development. Six (6) groups from various Municipalities participated. The groups were from De Doorns, Bonnievale, Worcester and Robertson. The local community attended the festival.
- Zitha Nincamile Art Group (Worcester) went through to the finals. The adjudicators were from the Baxter Theatre. The biggest stakeholders in these festivals include Suidoosterfees, Kunste Onbeperk (KKNK), and the Baxter Theatre. All finalists, including from other festivals will take part in the DCAS production workshop in Oudtshoorn in October 2025. They will prepare for their performance that will take place at the Baxter Theatre in January 2026.



DCAS DRAMA FESTIVAL (LANGEBERG SHOWCASE) - BONNIEVALE

1.10 ARTS AND CULTURE DEVELOPMENT

- Two (2) of the Arts and Culture groups have applied for Grant-In-Aid with Langeberg Municipality.

1.11 GRANT-IN-AID PROGRAMME

- The LED and Rural Development department conducted monitoring site visits at 52 NPO organizations in the Langeberg region that received Grant-In-Aid for the 2024/25 financial year.
- The documents requested by these organizations were as follows:
 - Bank statements (confirmation of the 2 amounts received)
 - Proof of items purchased / invoices (stamped)
 - Photos of items bought
- The Grant-In-Aid applications for 2025/26 financial year closed on 29 August 2025. All registered NPO, NGO organizations, Crèches, Sport clubs and schools could apply. Completed applications with all required documentation had to be submitted to any Langeberg Municipality and clearly marked Grant-In-Aid. 71 Applications were received. No late applications will be considered. The Committee evaluated the applications during September 2025 and comments from Ward Councilors were received.

1.12 LANGEBERG YOUTH EXPO

- For the second year running, Langeberg Municipality proudly hosted its annual Youth Expo on 24 July 2025 at the Ashton Town Hall. The event transformed the venue into a vibrant and engaging space designed to inform, inspire, and empower the region's young people.
- The 2025 Youth Expo brought together 32 exhibitors, including government departments, educational institutions, training providers, NGOs, and businesses — all dedicated to promoting youth development. Attendees had the opportunity to interact directly with representatives, explore a wide range of career paths, and gain valuable insights and support related to employment, education, and entrepreneurship.
- The event not only provided practical resources but also created an encouraging environment where youth could envision and take steps toward building their futures.



LANGEBERG YOUTH EXPO – ASHTON

1.13 FOOD SAFETY INFORMATION SESSIONS

- Spaza shop owners in the Langeberg area recently gathered on 17 September 2025 for a successful Food Safety Information Session hosted by the Cape Winelands District Municipality's Municipal Health Services team. The session focused on crucial topics including safe food handling, hygiene practices, compliance with health regulations, business licensing, and available support opportunities. These discussions aimed to empower local entrepreneurs with the knowledge and tools needed to operate safely and legally. By fostering awareness and compliance, the initiative plays a key role in building healthier, safer, and more resilient communities across the district.



ROBERTSON: FOOD SAFETY INFORMATION SESSION

1.14 SUCCESS STORIES – SMME'S

Business Name : Simplicity
Business owner : Nikita Hollenberg
Town : Montagu

Ms. Hollenberg is the owner of Simplicity hair salon in Montagu. She is thinking of expanding to Robertson. She is a qualified hair stylist. She is also registered with SEDFA who provides non-financial support in collaboration with Langeberg Municipality. She received marketing funding through SEDFA and Langeberg Municipality. The marketing funding will be allocated to her during November 2025. The funding is in the form of banners with her logo on, business cards, design of her logo and signage board in front of her Hair Salon.

Ms. Hollenberg also qualified to receive equipment funding worth R25 000.00 from SEED FUND with Cape Winelands District Municipality during 2024/2025 financial year. She received a geyser, tools, flat iron, dryer,

and stock. Langeberg Municipality also assisted with this application. Ms. Hollenberg, branched off into the natural products by making her own hair growth oil. The range is called Growth by Nature and is a huge hit with the clients from Villiersdorp, Grassy Park and Worcester. Werner's Food Market in Montagu is one of the businesses that retails her products. SEDFA assisted in evaluating the products with Quality Control.

Ms. Hollenberg, sells sulphate free shampoo and conditioner by buying her stock in bulk then mixes it herself. Currently the turnover for Salon clients is ±R20 000 / R25 000 per month. The turnover for the growth oil and shampoo is ±R14 000 per month. She is also planning on buying machines to produce natural products for her Growth by Nature range. Langeberg Municipality and SEDFA will assist with this venture.



BUSINESS: SIMPLICITY

Business Name : Bo-Dorp Internet Shop / Gera's Contractors & Cleaning Services
Business owner : Janet Minnaar
Town : Robertson

Mrs. Minnaar completed several short courses and training with SEDFA to develop her business and herself. She first started her business by cleaning houses and offices in Robertson. Mrs. Minnaar then decided to focus on her Contractor business. She attended a 4-day training session with NHBRC and did the technical evaluation test which she passed. Gera's Contractors signed a contract with Langeberg Municipality to install burglar bars at the Traffic Department in Ashton and had a contract with Waterworks.

Recently another company was registered called the Bo-Dorp Internet Shop. She assists the Youth and Scholars with downloading information for assignments, photocopying of Identity documents and CV's. She is planning to purchase more equipment to expand her business to assist the young people in the Langeberg area. She is also assisting SMME's with compliance issues for their businesses. SEDFA, in collaboration with Langeberg Municipality, will assist Mrs. Minnaar with non-financial support and funding applications.

Business Name : Lichume Tyres
Business owner : Phila Alphabet Qunta
Town : Nkqubela, Robertson

Mr. Qunta, the owner of Lichume Tyres, is a registered participant with SEDFA (Small Enterprise Development Finance Agency). He has actively engaged in their workshops, skills development initiatives, and is currently enrolled in their mentorship programme. Through these efforts, Mr. Qunta has grown Lichume Tyres into a thriving business with a strong and loyal customer base. Due to growing demand, Mr. Qunta often operates even on Sundays to accommodate his clients.

Lichume Tyres specialises in:

- Selling high-quality secondhand tyres
- Tyre fittings
- Puncture repairs
- Wheel alignments

Support and Funding Received:

- **SEED FUND Equipment Support:**

Lichume Tyres qualified for equipment funding to the value of R20,000 through the Cape Winelands District Municipality (CWDm). A service provider, appointed by CWDm, is currently sourcing the necessary equipment. Mr. Qunta will also receive ongoing mentorship support as part of this initiative.

- **Marketing Support (SEDFA & Langeberg Municipality):**

Through collaboration between SEDFA and Langeberg Municipality, Mr. Qunta received R15,000 worth of marketing material funding. A service provider was appointed to create:

- A professional logo
- Business signage
- A branded gazebo
- Promotional banners
- Business cards

- **Business Premises and Expansion Plans:**

Currently, Mr. Qunta is renting a space to operate his business. However, due to the absence of formal business hubs in the Langeberg area, he is actively seeking a new and more permanent piece of land to establish and expand Lichume Tyres further.



BUSINESS: LICHUME TYRES

1.15 SEDFA ENGAGEMENTS AND TRAININGS

- The engagement dates for Small Enterprise Development and Finance Agency (SEDFA) have been sent to the SEDFA officials for confirmation. Halls and alternative venues will be booked with the relevant caretakers at the Municipality, after dates are confirmed. The engagements will commence once the SLA are signed with SEDFA.

The following SEDFA engagements took place for 2025:

DATE	TOWN & VENUE	ENGAGEMENT – Systematic Need based Approach
10 September 2025	Montagu	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments Interventions Compliance assistance with start ups Strategy Development Mentorship & Coaching
23 September 2025	Nkqubela	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments

		Compliance assistance with start ups Mentorship & Coaching
23 September 2025	Robertson	One on one consultations Ongoing business assessments with start ups New procurement: • IMEDP GAP Assessments Compliance assistance with start ups Mentorship & Coaching Women in Business Engagements Contractor Screening Session

SEDFA Activities/Interventions			
Clients	Intervention	Area	Business advisor
10 Clients contact office for assistance (SEDFA Engagement)	General Business Marketing and Advice on existing businesses	Montagu	Cheryl Damons
08 Clients contact office for assistance (SEDFA Engagement)	Information on business, funding and training for existing businesses	Robertson	Bochelo Monyela

1.16 MEETINGS AND WORKSHOPS

- 17 July 2025 – Meeting with Department Social Development, Eunice Ncube and Landlord.
- 21 July 2025 – Planning/implementation plan with SEDFA
- 24 July 2025 – Langeberg Youth Expo
- 11 August 2022 – Meeting Mrs. Karen Meiring (Insurance) brief discussion before inspection at the Montagu informal trading area.
- 12 August 2025 – Meeting with Assessor at the Montagu Trading area.
- 03 September 2025 – Mr. Ryno Bouwer (Electrical Engineering Services) surveillance cameras for Hoop Street trading area
- 09 September 2025 – McGregor IEC Outreach Program (7 Stakeholders)
- 09, 10, 11, 15, 16, 25 September 2025 – Department of Employment and Labour information session
- 26 September 2025 - BSC Meeting for T43/2025 & Quotation 14/2025 at Ashton Office

1.17 CONSULTATIONS

- 42 Consultations were done from July – September 2025.

Assisting with:

- General information,
- Assistance and information on CSD and fundings,
- Assisting with New Company registration through (SwiftReg & SEDFA),
- Providing information on the way forward after registration,
- Assistance with new informal trading bookings,
- Enquiries & complaints from Informal Traders,
- Assist shop owners with business licenses,
- Grant-In-Aid invoices and Application for Non-Profit organizations.

Recommendation / Aanbeveling

It is recommended that Council note the content of the quarterly report for the period of July – September 2025.

This item served before the Economic, Social & Integrated Development Services Portfolio Committee on 05 November 2025

Hierdie item het gedien by die Ekonomiese, Sosiale & Geïntegreerde Ontwikkelings Dienste Portefeulje Komitee op 05 November 2025

Aanbeveling / Recommendation

It is recommended that Council note the content of the quarterly report for the period of July – September 2025.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie Item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

It is recommended that Council note the content of the quarterly report for the period of July – September 2025.

PROGRESS REPORT ON ALLOCATED HUMAN SETTLEMENTS PROJECTS WITHIN LANGEBERG MUNICIPALITY FOR JULY – SEPTEMBER 2025 (17/5/R) (DIRECTOR: COMMUNITY SERVICES)

PURPOSE

To update Council of developments on the Langeberg municipal housing pipeline.

PROGRESS ON THE IMPLEMENTATION PLAN

PROJECT READINESS: PROJECTS

IMPLEMENTATION PLAN OF LANGEBERG PROJECTS	PROGRAMME	2023/2024		COMMENTS
		SITES SERVICE D	HOUSE S BUILT	
McGregor	IRDP		10	Ten Subsidy applications have been submitted to the Department of which 8 has been approved and 2 declined. The housing section has submitted an additional two to the department
McGregor informal settlement	UISP			- Remaining 28 families must be relocated to adhere to EA approval conditions that stipulates relocation and rehabilitation of the land. - ASLA has been appointed as Langeberg Municipality's Implementing Agent.
Montagu Mandela Square (173)	UISP	148		- Funding allocation for the 25/26 financial year R7 753 000 - Site handover 30 September 2025 - Occupants are relocated out of the road reserve however it remains a struggle due to limited space within the settlement
Kingna Montagu	IRDP			- Project included in the scope of ASLA - PID application has been submitted to the department
Bonnievale Uitsig (68)	IRDP: TOPS		58	- Project included in the scope of ASLA - PID application has been submitted to the department
Bonnievale Uitsig	10 Flips units			Included in the PID application
Montagu Strydom Street (14)	IRDP: TOPS			- Project will entail the demolition of existing structures and the redevelopment of 14 new structures. - The current site will not be able to accommodate 14 BNG structures. - The housing section with Town planning has identified a possible site within a 2km radius of Strydom Street. - Project has been listed as part ASLA's scope. - Project meetings were conducted with the ward councillor and the occupants to

				provide clarity on the matters outlined above and to communicate the proposed way forward
Robertson Heights	IRDP: TOPS			• R15 000 000 for bulks has been allocated for the 25/26 financial year
Title Deed Restoration Programme			713	• Van Zyl and Hofmeyer have been appointed to facilitate URC Bonnievale subdivision and conveyancing process. • Department has allocated R602 000 for the 25/26 Financial year • Procurement process has been initiated to appoint a conveyancer for outstanding title deeds.

RECOMMENDATION

That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.

This item served before a Community Services Portfolio Committee on 05 November 2025

Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 05 November 2025

Aanbeveling / Recommendation

That the Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

That Council takes cognisance of the current progress project readiness report for the Langeberg Municipality.

REVIEW OF BOOKINGS AND HIRING CONDITIONS – COMMUNITY FACILITIES DEPARTMENT (17/8/R)
(DIRECTOR: COMMUNITY SERVICES)

PURPOSE

To submit the revised *Hiring and Booking Policy* of the Community Facilities Department, incorporating proposed amendments and additions (as per attached draft), for Council's consideration and approval.

BACKGROUND

The current *Hiring and Booking Policy* regulate the use of municipal community halls and sports facilities. Following operational challenges and recent stakeholder engagements, amendments were drafted to improve clarity, enforceability, and alignment with municipal by-laws, safety legislation, and community expectations.

The changes highlighted in the draft (in red and yellow) include:

- Adjustments to booking confirmation and payment deadlines.
- Clearer provisions on refunds, forfeiture of deposits, and use of deposits against arrear municipal accounts.
- Conditions relating to inspection of facilities before and after use.
- Prohibitions on sharing deposits, sub-letting, and separate rental of specific areas (e.g. Callie de Wet bar area).
- Additions to safeguard safety and facility maintenance (e.g. prohibition of glass bottles on sports fields, restrictions on structures, vehicle access, smoking, alcohol sales, etc.).
- Compliance requirements with Disaster Management Plans, Safety at Sports and Recreational Events Act (2010), and National Health Act (2003).
- Amendments to event closing times for both halls and sports fields.
- New requirements regarding opening/closing fees, cleaning responsibilities, and penalties for failure to remove property/equipment.
- Updated facility capacity schedule for halls and sports fields.

DISCUSSION

The revised conditions aim to:

- Enhance safety of patrons, players, and municipal assets.
- Ensure transparent and consistent booking procedures.
- Improve cost recovery and financial accountability.
- Provide clear responsibilities for hirers, including clubs and organisations.
- Align hiring conditions with legislative requirements.

These amendments will strengthen the municipality's ability to manage community facilities effectively and reduce disputes regarding usage and accountability.

FINANCIAL IMPLICATIONS

Implementation of stricter conditions will support cost recovery (e.g. penalties, forfeitures, use of deposits to settle arrears), while also reducing potential repair costs due to clearer accountability.

LEGAL IMPLICATIONS

The amendments align with:

- The Safety at Sports and Recreational Events Act (2010).
- The National Health Act (2003).
- The Tobacco Products Control Act (1983, as amended).

Comments: Director Engineering Services

The content of the report is noted and recommendation supported.

Comments: Director Corporate Services

Seeing that this policy affects the public, Council can only approve it in principle and advertise for comments whereafter it be further considered by Council

Comments: Director Economic, Social and Integrated Development Services

Because this policy may have an external impact, I would propose it be advertised for public comments for the Public to be made aware of the conditions to qualify for free use

Comments: Chief Financial Officer

The content of the report is noted and recommendation supported.

Comments: Municipal Manager

The recommendation as submitted to council is supported.

RECOMMENDATION

It is recommended:

1. That Council approves the revised Hiring and Booking Policy for Community Facilities (as attached).
2. That the revised policy be implemented with effect from 1 July 2026.
3. That all stakeholders, including community organisations and sports clubs, be informed in writing of the updated conditions.
4. That the revised policy be published on the municipal website and made available at all administrative offices for public reference.

This item served before a Community Services Portfolio Committee on 05 November 2025

Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gediens op 05 November 2025

Aanbeveling / Recommendation

It is recommended:

1. That Council approves the revised Hiring and Booking Policy for Community Facilities (as attached).
2. That the revised policy be implemented with effect from 1 July 2026.
3. That all stakeholders, including community organisations and sports clubs, be informed in writing of the updated conditions.
4. That the revised policy be published on the municipal website and made available at all administrative offices for public reference.
5. That the amended bookings and hiring conditions go out on the public participation process, after which it will be resubmitted to Council.

This item served before the Executive Mayoral Committee on 26 November 2025
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025
Aanbeveling / Recommendation

It is recommended:

1. That Council approves the revised Hiring and Booking Policy for Community Facilities (as attached).
2. That the revised policy be implemented with effect from 1 July 2026.
3. That all stakeholders, including community organisations and sports clubs, be informed in writing of the updated conditions.
4. That the revised policy be published on the municipal website and made available at all administrative offices for public reference.
5. That the amended bookings and hiring conditions go out on the public participation process, after which it will be resubmitted to Council.

REVIEW OF FREE USE POLICY – COMMUNITY FACILITIES DEPARTMENT (17/8/R) (DIRECTOR: COMMUNITY SERVICES)

PURPOSE

To submit the revised *Free Use Policy* for Community Facilities for Council's consideration and approval, incorporating the proposed amendments and additions indicated in the draft review.

BACKGROUND

The *Free Use of Community Services Facilities Policy* provides guidelines for when and how municipal community halls, sports grounds, and nature reserves may be made available free of charge.

The policy supports registered non-governmental organisations (NGOs), community-based organisations (CBOs), and non-profit organisations (NPOs), as well as certain schools, ward committees, labour unions, and government departments in their social development and community-building activities.

Upon review, several amendments (highlighted in the draft) were proposed to ensure clarity, consistency, fairness, and improved alignment with the Integrated Development Plan (IDP) process and other municipal procedures.

DISCUSSION

The following changes and clarifications were made in the draft review:

- **Eligibility:** Confirming that only registered NGOs, CBOs, and NPOs operating within the Langeberg municipal jurisdiction are considered for free use, up to four (4) times per year per town, for official community-focused activities.
- **Conditions:**
 - Free use will not be considered where gate or entrance fees are charged.
 - Organisations remain responsible for damages; future use may be reconsidered if damages occur.
 - Municipal hiring and booking conditions remain applicable.
 - Applications must be submitted at least seven (7) working days before the event.
- **Oversight:** Community Facilities Department to obtain comments from the Portfolio Holder within two (2) days of receipt of the application. If no comment is received, the Director: Community Services will proceed with approval/rejection.
- **Exclusions:** Free use will not be granted for church services, political parties, or political aims.
- **Special Categories:**
 - Labour unions functioning within the municipality (SAMWU & IMATU) may access facilities free for official purposes.
 - Ward Committee and special meetings by councillors must be referred to the Speaker for approval.
 - Registered sporting clubs, affiliated to recognised sport federations, allowed free use up to 4 times per year (2x hall, 2x sports field).
 - Schools within the municipal area granted 4x free usage per year (2x hall, 2x sports field), plus free use for Department of Education examinations.
 - Requests by District, Provincial, and National Departments, and sports federations/associations, to be approved by the Municipal Manager in consultation with the Executive Mayor, with recommendations from the Director: Community Services.
- **Monitoring & Review:** The Community Facilities Department will monitor usage and provide monthly reports to the Director: Community Services. Policy to be reviewed annually or as required in line with budget-related policies.

FINANCIAL IMPLICATIONS

The policy limits the frequency of free use to ensure sustainability. However, there will be an indirect financial impact where facility use is granted free of charge. Monitoring mechanisms will mitigate misuse and ensure facilities are available for cost-recovery bookings where appropriate.

LEGAL IMPLICATIONS

The policy aligns with the Municipal Systems Act, relevant by-laws, and supports principles of equitable access and accountability in the use of public resources.

Comments: Director: Engineering Services

The content of the report is noted and recommendation supported.

Comments: Director: Corporate Services

Seeing that this policy affects the public, Council can only approve it in principle and advertise for comments whereafter it be further considered by Council.

Comments: Director: Economic, Social and Integrated Development Services

Because this policy may have an external impact, I would propose it be advertised for public comments for the Public to be made aware of the conditions to qualify for free use.

Comments: Chief Financial Officer

The free use of facilities should be tracked on a regular basis to monitor the financial impact of this policy. The content of the report is noted and recommendation supported.

Comments: Municipal Manager

I am of the opinion that the amendment in respect of Special Categories should also make provision for the IEC in respect of the 2026 Local Government Election, as well as Ward By-elections from time to time. It is incumbent on the Municipal Manager to always sign agreements of utilization of municipal facilities with the IEC. The recommendation as submitted, is supported, inclusive of my aforesaid comment.

RECOMMENDATION

It is recommended that:

1. Council approves the revised Free Use of Community Services Facilities Policy for further input /comments through public participation process.
2. The revised policy be implemented with effect from 1 July 2026.
3. The policy be reviewed annually, or as required, in line with budget-related policies.
4. The Community Facilities Department monitor all free use applications and usage and provide monthly reports to the Director: Community Services.
5. All relevant stakeholders be informed of the revised conditions and compliance requirements.
6. Amendments in respect of special categories should make provision for the IEC in respect of 2026 Local Government Election, as well as by – elections from time to time. It is incumbent on the Municipal Manager to always sign agreements of utilization of municipal facilities by IEC.

This item served before a Community Services Portfolio Committee on 05 November 2025
Hierdie verslag het voor die Gemeenskapsdienste Portefeulje Komitee gedien op 05 November 2025
Aanbeveling / Recommendation

It is recommended that:

1. Council **approves the revised Free Use of Community Services Facilities Policy** for further input /comments through public participation process.
2. The revised policy **be implemented with effect from 1 July 2026.**
3. The policy **be reviewed annually**, or as required, in line with budget-related policies.
4. The Community Facilities Department **monitor all free use applications and usage** and provide monthly reports to the Director: Community Services.
5. All relevant stakeholders **be informed of the revised conditions** and compliance requirements.
6. Amendments in respect of special categories should make provision for the IEC in respect of 2026 Local Government Election, as well as by – elections from time to time. It is incumbent on the Municipal Manager to always sign agreements of utilization of municipal facilities by IEC.

This item served before the Executive Mayoral Committee on 26 November 2025
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025
Aanbeveling / Recommendation

1. That Council **approves the revised Free Use of Community Services Facilities Policy** for further input /comments through public participation process.
2. That the revised policy **be implemented with effect from 1 July 2026.**
3. That the policy **be reviewed annually**, or as required, in line with budget-related policies.
4. That the Community Facilities Department **monitor all free use applications and usage** and provide monthly reports to the Director: Community Services.
5. That all relevant stakeholders **be informed of the revised conditions** and compliance requirements.
6. That amendments in respect of special categories should make provision for the IEC in respect of 2026 Local Government Election, as well as by – elections from time to time. It is incumbent on the Municipal Manager to always sign agreements of utilization of municipal facilities by IEC.

PROGRESS REPORT ON JOB OPPORTUNITIES CREATED FOR THE PERIOD – JULY- SEPTEMBER 2025
(LED DEPARTMENT) (9/2/1/9)

Purpose of the report:

To report to Council on Employment Opportunities through Poverty Alleviation and EPWP Grant for the period July-September 2025.

Background

To address the issue of seasonal unemployment, the Municipality has allocated funds from the Poverty Alleviation budget and the Expanded Public Works Programme (EPWP) grant. These funds are designated to create temporary work opportunities, providing much-needed relief to unemployed individuals. All internal departments are encouraged to utilize labour-intensive methods to support this initiative.

This report aims to inform the Council of the outcomes achieved from July – September 2025. During this period, 293 a total of jobs was created, benefiting individuals who participated in various projects.

CARE TAKERS AT SPORTFIELDS (COMMUNITY SERVICES DEPARTMENT) OWN FUND

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Siphelo	Jafta	M	1970-01-20	10	01/07/2025	31/07/2025
2.	Ayanda	Nikani	M	1974-05-02	10	01/07/2025	31/07/2025
3.	Howard	Sibunzi	M	1970-11-09	10	01/07/2025	31/07/2025
4.	Thembinkos	Nogenga	M	1969-04-12	10	01/07/2025	31/07/2025
5.	Granville	Matthyse	M	1985-02-18	4	01/07/2025	31/07/2025
6.	Frank	Uiithaler	M	1978-10-17	4	01/07/2025	31/07/2025
7.	Daniel	Stellenberg	M	1971-02-13	9	01/07/2025	31/07/2025
8.	Robin	Hartnick	M	1989-10-01	9	01/07/2025	31/07/2025
9.	Thomas	Davids	M	1970-01-29	9	01/07/2025	31/07/2025
10.	Mervin	Plaatjies	M	1982-05-14	9	01/07/2025	31/07/2025
11.	Ivan-Lee	Scheepers	M	1991-08-25	9	01/07/2025	31/07/2025
12.	Nick	Joseph	M	1969-04-12	9	01/07/2025	31/07/2025
13.	Chrispan	Pokwas	M	1966-06-17	12	01/07/2025	31/07/2025
14.	Marlo	Gertse	M	2000-07-12	12	01/07/2025	31/07/2025
15.	Jowayden	Cupido	M	2003-08-31	12	01/07/2025	31/07/2025
16.	Wilfred	Meyer	M	2006-12-27	12	01/07/2025	31/07/2025
17.	Jeoffrey	Khoba	M	1965-04-11	10	01/07/2025	31/07/2025
18.	Inock	Witbooi	M	1980-05-13	4	01/07/2025	31/07/2025
19.	Ryan	Engelbrecht	M	1997-11-09	4	01/07/2025	31/07/2025
20.	Virne	Bell	M	1997-11-28	4	01/07/2025	31/07/2025
21.	McFaden	Williams	M	2005-06-05	4	01/07/2025	31/07/2025
22.	Euwin-Lee	Windvogel	M	2004-10-14	11	01/07/2025	31/07/2025
23.	Morne	Soldaat	M	1972-08-23	4	01/07/2025	31/07/2025
24.	Marthinus	De Wet	M	1973-10-22	4	01/07/2025	31/07/2025
25.	Niklaas	Pieterse	M	1966-09-04	11	01/07/2025	31/07/2025
26.	Raymond	Saaiman	M	1972-04-17	3	01/07/2025	31/07/2025
27.	Ryan	Carolus	M	1990-03-04	5	01/07/2025	31/07/2025
28.	Josef	Fourie	M	1959-05-07	5	01/07/2025	31/07/2025
29.	Denerie	Hendricks	M	1986-05-11	5	01/07/2025	31/07/2025
30.	Lucian	Munnik	M	2003-09-09	5	01/07/2025	31/07/2025
31.	Alverno	Lekay	M	2002-02-01	5	01/07/2025	31/07/2025
32.	Hlomla	Dayi	M	2003-12-04	2	01/07/2025	31/07/2025
33.	Simbongile	Khimida	M	1976-12-12	2	01/07/2025	31/07/2025

34.	Connie	Betana	M	2001-08-20	2	01/07/2025	31/07/2025
35.	Unathi	Ntsimbi	M	1994-03-05	2	01/07/2025	31/07/2025
36.	Kgolwang	Ntsie	M	1986-01-01	2	01/07/2025	31/07/2025
37.	Arnold	Siljeur	M	1989-10-18	6	01/07/2025	31/07/2025
38.	Jeromio	Johann	M	1995-08-01	1	01/07/2025	31/07/2025
39.	Morne	Erasmus	M	1996-07-26	1	01/07/2025	31/07/2025
40.	Adriaan	Marthinus	M	1984-04-18	1	01/07/2025	31/07/2025
41.	Lourens	Silver	M	1970-11-15	6	01/07/2025	31/07/2025
42.	William	Pieterse	M	1970-08-30	3	01/07/2025	31/07/2025
43.	Marco	Williams	M	1991-07-14	3	01/07/2025	31/07/2025
44.	German	October	M	2004/09/08		01/08/2025	30/09/2025
45.	Siphelo	Jafta	M	1970-01-20	10	01/08/2025	30/09/2025
46.	Ayanda	Nikani	M	1974-05-02	10	01/08/2025	30/09/2025
47.	Howard	Sibunzi	M	1970-11-09	10	01/08/2025	30/09/2025
48.	Thembinkosi	Nogenga	M	1969-04-12	10	01/08/2025	30/09/2025
49.	Granville	Matthyse	M	1985-02-18	4	01/08/2025	30/09/2025
50.	Frank	Uithaler	M	1978-10-17	4	01/08/2025	30/09/2025
51.	Daniel	Stellenberg	M	1971-02-13	9	01/08/2025	30/09/2025
52.	Robin	Hartnick	M	1989-10-01	9	01/08/2025	30/09/2025
53.	Thomas	Davids	M	1970-01-29	9	01/08/2025	30/09/2025
54.	Mervin	Plaatjies	M	1982-05-14	9	01/08/2025	30/09/2025
55.	Ivan-Lee	Scheepers	M	1991-08-25	9	01/08/2025	30/09/2025
56.	Nick	Joseph	M	1969-04-12	9	01/08/2025	30/09/2025
57.	Chrispan	Pokwas	M	1966-06-17	12	01/08/2025	30/09/2025
58.	Marlo	Gertse	M	2000-07-12	12	01/08/2025	30/09/2025
59.	Jowayden	Cupido	M	2003-08-31	12	01/08/2025	30/09/2025
60.	Wilfred	Meyer	M	2006-12-27	12	01/08/2025	30/09/2025
61.	Jeoffrey	Khoba	M	1965-04-11	10	01/08/2025	30/09/2025
62.	Inock	Witbooi	M	1980-05-13	4	01/08/2025	30/09/2025
63.	Ryan	Engelbrecht	M	1997-11-09	4	01/08/2025	30/09/2025
64.	Virne	Bell	M	1997-11-28	4	01/08/2025	30/09/2025
65.	McFaden	Williams	M	2005-06-05	4	01/08/2025	30/09/2025
66.	Euwin-Lee	Windvogel	M	2004-10-14	11	01/08/2025	30/09/2025
67.	Morne	Soldaat	M	1972-08-23	4	01/08/2025	30/09/2025
68.	Marthinus	De Wet	M	1973-10-22	4	01/08/2025	30/09/2025
69.	Niklaas	Pieterse	M	1966-09-04	11	01/08/2025	30/09/2025
70.	Hlomla	Dayi	M	2003-12-04	2	01/08/2025	30/09/2025
71.	Simbongile	Khiminda	M	1976-12-12	2	01/08/2025	30/09/2025
72.	Connie	Betana	M	2001-08-20	2	01/08/2025	30/09/2025
73.	Unathi	Ntsimbi	M	1994-03-05	2	01/08/2025	30/09/2025
74.	Kgolwang	Ntsie	M	1986-01-01	2	01/08/2025	30/09/2025
75.	Arnold	Siljeur	M	1989-10-18	6	01/08/2025	30/09/2025
76.	Jeromio	Johann	M	1995-08-01	1	01/08/2025	30/09/2025
77.	Morne	Erasmus	M	1996-07-26	1	01/08/2025	30/09/2025
78.	Adriaan	Marthinus	M	1984-04-18	1	01/08/2025	30/09/2025
80.	Lourens	Silver	M	1970-11-15	6	01/08/2025	30/09/2025
81.	William	Pietersen	M	1970-08-30	3	01/08/2025	30/09/2025
82.	Marco	Williams	M	1991-07-14	3	01/08/2025	30/09/2025
83.	Renaldo	Tiger	M	1990-09-30	5	01/09/2025	30/04/2026
84.	Reagan	Jager	M	2000-01-18	5	01/09/2025	30/04/2026
85.	Ryno	Majolla	M	1988/07/19	3	01/08/2025	30/09/2025
86.	Neollin	Williams	M	2004/05/16		01/08/2025	30/09/2025
87.	German	October	M	2004/09/08		01/08/2025	30/09/2025

TRAFFIC DEPARTMENT PROJECT (CORPORATE SERVICES DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Khayaletu	Mhlakwana	M	1983-12-11	10	01/07/2025	30/09/2025
2.	Justin	Bezuidenhout	M	2001-10-16	9	01/07/2025	30/09/2025
3.	Christiaan	Beukes	M	1999-04-14	7	01/07/2025	30/09/2025
4.	Andile	Mafeje	M	1976-09-29	2	08/08/2025	30/09/2025
5.	Zwelithini	Jika	M	1996-01-24	2	08/08/2025	30/09/2025
6.	Lonelo	Jacobs	M	1996-10-16	2	06/09/2025	30/09/2025

DATA PROCESOR AT THE PERFORMANCE MANAGEMENT SECTION (ECONOMIC, SOCIAL AND INTEGRATED DEVELOPMENT SERVICES DEPARTMENT) EPWP FUND

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Unathi	Moni	F	1998-03-18	10	01/07/2025	30/06/2026

DATA PROCESOR AT THE LOCAL ECONOMIC DEVELOPMENT PROJECT (ECONOMIC, SOCIAL AND INTEGRATED DEVELOPMENT SERVICES DEPARTMENT) EPWP FUND

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Onela	Anthony	F	1993-07-29	2	01/07/2025	30/06/2026

ICT -INTERN AT THE IT DEPARTMENT (ECONOMIC, SOCIAL AND INTEGRATED DEVELOPMENT SERVICES DEPARTMENT) EPWP FUND

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Uzusiphe	Lesia	M	2000-07-07	10	01/07/2025	30/06/2026

ICT -INTERN AT THE IT DEPARTMENT (ECONOMIC, SOCIAL AND INTEGRATED DEVELOPMENT SERVICES DEPARTMENT) POVERTY ALLEVIATION FUND

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Jayden	Johnson	M	2000-07-18	12	21/07/2025	30/06/2026
2.	Darryn	Wagenaar	M	2002-06-18	6	01/08/2025	30/06/2026

DATA PROCESSOR AT THE MONTAGU HIKING TRAIL (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Chad	Absolom	M	2004-11-9	9	01/07/2025	20/12/2025

CLEANING PROJECT (ENGINEERING DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Mursela	Swanepoel	F	1996-02-22	10	01/07/2025	30/09/2025
2.	Ayanda	Mankayi	M	1971-07-05	2	01/07/2025	30/09/2025
3.	Luvuyo	Loliwe	M	1978-08-21	2	01/07/2025	30/09/2025
4.	Yamkela	Dukashe	M	1985-05-12	2	01/07/2025	30/09/2025
5.	Amanda	Qhangiso	F	1988-04-13	2	01/07/2025	30/09/2025
6.	Phatheka	Begezi	F	1992-12-26	2	01/07/2025	30/09/2025
7.	Olwethu	Mase	M	2003-07-02	2	01/07/2025	30/09/2025
8.	Thandiwe	Mxoyi	F	1974-06-05	2	01/07/2025	30/09/2025
9.	Abongile	Mataka	M	1988-01-07	2	01/07/2025	30/09/2025

10.	Shirmeldy	Afrika	F	2003-01-30	3	01/07/2025	30/09/2025
11.	Neil	Leeuwendaal	M	1960-05-08	1	01/07/2025	30/09/2025
12.	Miguel	Salamon	M	1995-06-21	3	01/07/2025	30/09/2025
13.	Micaela	Afrika	F	2004-08-18		01/07/2025	30/09/2025
14.	Nantacia	Solomons	F	1980-10-23	3	01/07/2025	30/09/2025
15.	Francisca	Barends	F	1993-07-07	6	01/07/2025	30/09/2025
16.	Caylin	Van Rooy	M	2003-03-17	3	01/07/2025	30/09/2025
17.	Marlon	Kleinhans	M	1991-03-30	3	01/07/2025	30/09/2025
18.	Jandre	Stellenberg	M	2003-07-03	6	01/07/2025	30/09/2025
19.	Pelishia	Muller	F	1986-08-27	3	01/07/2025	30/09/2025
20.	Elvania	Jantjies	F	2001-02-25	3	01/07/2025	30/09/2025
21.	Hauzel	Beukman	F	1978-09-02	6	01/07/2025	30/09/2025
22.	Varinay	Jakobs	F	1975-04-23	3	01/07/2025	30/09/2025
23.	Lindelwa	Kamba	F	1987-02-21	2	01/07/2025	30/09/2025
24.	Riskha	Pietersen	F	1999-12-18	3	01/07/2025	30/09/2025
25.	Olivia	October	F	1985-11-16	3	01/07/2025	30/09/2025
26.	Elecia	Jones	F	1979-03-31	3	01/07/2025	30/09/2025
27.	Niklaas	De Villiers	M	1983-07-07	8	01/07/2025	30/09/2025
28.	Maria	Gallant	F	1977-05-26	4	01/07/2025	30/09/2025
29.	Lucretia	Van Der Merwe	F	1994-08-05	4	01/07/2025	30/09/2025
30.	Reagan	Nelson	M	1990-07-12	4	01/07/2025	30/09/2025
31.	Shamiela	Smit	F	1999-09-16	4	01/07/2025	30/09/2025
32.	Elsie	Willemse	F	1984-01-14	4	01/07/2025	30/09/2025
33.	Sina	Conradie	F	1960-09-02	4	01/07/2025	30/09/2025
34.	Elizma	Slingers	F	1990-02-14	4	01/07/2025	30/09/2025
35.	Petronella	Mashila	F	1990-08-25	4	01/07/2025	30/09/2025
36.	Samkelo	Ngubo	M	1993-03-28	4	01/07/2025	30/09/2025
37.	Veronica	Pepa	F	2000-04-19	4	01/07/2025	30/09/2025
38.	Conze	Theodore	M	1994-05-19	4	01/07/2025	30/09/2025
39.	Maria	Lee	F	1979-04-17	5	01/07/2025	30/09/2025
40.	Patricia	Hull	F	1991-02-10	5	01/07/2025	30/09/2025
41.	Nompumelelo	Mbi	F	1982-03-27	5	01/07/2025	30/09/2025
42.	Louivellen	Snyman	M	1994-06-06	5	01/07/2025	30/09/2025
43.	Hemile	Davids	M	1985-12-26	5	01/07/2025	30/09/2025
44.	Terlene	Swanepoel	M	1969-01-06	5	01/07/2025	30/09/2025
45.	Este	De koker	F	2003-11-24	7	01/07/2025	30/09/2025
46.	Graeme	Baardman	M	1997-10-30	12	01/07/2025	30/09/2025
47.	Keenan	Swanepoel	M	1998-04-08	7	01/07/2025	30/09/2025
48.	Karin	Smart	F	1972-07-02	12	01/07/2025	30/09/2025
49.	Cardo	Abdul	M	1983-06-29	7	01/07/2025	30/09/2025
50.	Tracey-Lee	Plaatjies	F	2001-11-03	12	01/07/2025	30/09/2025
51.	Mohammed	Adams	M	2002-09-13	12	01/07/2025	30/09/2025
52.	Jodine	Olivier	F	2005-11-06	7	01/07/2025	30/09/2025
53.	Mark	Stalmeester	M	1995-09-29	12	01/07/2025	30/09/2025
54.	Jeffin	Lucas	M	1986-02-24	6	01/07/2025	30/09/2025
55.	Shuween	Pokwas	F	2006-08-08	7	01/07/2025	30/09/2025
56.	Tracey-Lee	Swanepoel	F	1998-03-17	7	01/07/2025	30/09/2025
57.	Joshanee	Africa	F	2004-04-14	7	01/07/2025	30/09/2025
58.	Leandre	Afrika	F	1994-09-06	12	01/07/2025	30/09/2025
59.	Nwabisa	Dumisani	F	2000-06-08	12	01/07/2025	30/09/2025
60.	Jamon	Fluks	M	2005-07-10	12	01/07/2025	30/09/2025
61.	Marlon	Pekuer	M	1999-09-04	12	01/07/2025	30/09/2025
62.	Nondumiso	Booi	F	1969-11-14	10	01/07/2025	30/09/2025
63.	Junita	London	F	1988-11-12	3	01/07/2025	30/09/2025
64.	Welile	Mabombo	M	1969-06-06	10	01/07/2025	30/09/2025
65.	Franno	Edons	M	1998-06-14	4	01/07/2025	30/09/2025

66.	Busiswa	Ngxingweni	F	1995-12-30	10	01/07/2025	30/09/2025
67.	Frederick	Baadjies	M	1978-10-12	9	01/07/2025	30/09/2025
68.	Susan	Louw	F	1969-10-06	9	01/07/2025	30/09/2025
69.	Rugene	Solomons	M	1993-10-15	9	01/07/2025	30/09/2025
70.	Lanwill	Louw	M	1998-06-16	9	01/07/2025	30/09/2025
71.	Phindiwe	Ndzondo	F	1991-05-31	10	01/07/2025	30/09/2025
72.	Cebisa	Mjoli	F	1979-11-30	10	01/07/2025	30/09/2025
73.	Skhona	Gunuzza	M	1996-03-12	10	01/07/2025	30/09/2025
74.	Michelle	Kallies	F	1975-09-10	9	01/07/2025	30/09/2025
75.	Sanita	Erasmus	F	1995-11-13	9	01/07/2025	30/09/2025
76.	Margaret	Fluks	F	1967-02-28	9	01/07/2025	30/09/2025
77.	Zingiswa	Bunu	F	1971-12-02	10	01/07/2025	30/09/2025
78.	Neliswa	Ngethu	F	1991-09-05	10	01/07/2025	30/09/2025
79.	Hauzel	Beukman	F	1978-09-02	6	01/07/2025	30/09/2025
80.	Joanet	Liebrandt	F	1982-09-27	3	01/07/2025	30/09/2025
81.	Elena	Booyesen	F	1976-02-09	3	01/07/2025	30/09/2025
82.	Magdalena	Van Der Westhuizen	F	1986/04/14	1	01/07/2025	30/09/2025
83.	Byron	Stevens	M	2002-01-29	6	01/07/2025	30/09/2025
84.	Cathriona	Afrika	F	1980-10-11	3	01/07/2025	30/09/2025
85.	Le-Lynne	Januarie	F	2003-04-17	6	01/07/2025	30/09/2025
86.	Veronica	Stellenberg	F	1988-04-17	6	01/07/2025	30/09/2025
87.	Vernon	Brown	M	1991-06-22	9	01/07/2025	30/09/2025
88.	Caylan	Linnen	F	2004-10-06	3	01/07/2025	30/09/2025
89.	Kurtlin	Du Plessis	M	2003-06-15	9	01/07/2025	30/09/2025
90.	Magiel	Tiemie	F	1968-03-20	3	01/07/2025	30/09/2025
91.	Preston	Fortuin	M	2005-01-29	3	01/07/2025	30/09/2025
92.	Katrina	Pretorius	F	1974-09-08	10	01/07/2025	30/09/2025
93.	Zukiswa	Hobe	F	1966-08-30	10	01/07/2025	30/09/2025
94.	Rochelle	Frans	F	1983-01-10	4	01/07/2025	30/09/2025

TEMPORARY SUPERVISOR UNDER THE PUBLIC TOILETS ENGINEERING DEPARTMENT) OWN FUNDS

1.	Frances	Valentyn	F	1995/06/17	1	01/07/2025	31/12/2025
2.	Dorine	Mouries	F	1989/09/26	3	01/07/2025	31/12/2025
3.	Sindiswa	Zweni	F	1986/02/03	2	01/07/2025	31/12/2025
4.	Godfrey	Mlaka	M	1982/05/03	2	01/07/2026	31/12/2025
5.	Charlene	Filander	F	1989-03-06	4	01/07/2025	31/12/2025
6.	Nicole	Gertse	F	1987/12/19	7	01/07/2025	31/12/2025
7.	Suewynne	Plaatjies	M	1989/06/12	12	01/07/2025	31/12/2025
8.	Jan	Klopers	M	1965/03/11	9	01/07/2025	31/12/2025

COMPOST FACILITY, ROBERTSON (ENGINEERING DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Lusindiso	Folotie	M	1984-07-28	2	01/07/2025	19/12/2025
2.	Zimkhitha	Tukwayo	F	1994-08-09	2	01/07/2025	19/12/2025
3.	Winson	Dayimani	M	2003-11-23	2	01/07/2025	19/12/2025
4.	Noxolo	Skisazana	F	1983-02-22	2	01/07/2025	19/12/2025
5.	Daryll	Africa	M	1994-03-14	1	01/07/2025	19/12/2025
6.	Daniel	Muller	M	1986-09-21	3	01/07/2025	19/12/2025

27/4 EMERGENCY CALL CENTER (GOVERNMENT SUPPORT DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	John-will	Newman	M	2002-01-04	6	01/07/2025	31/12/2025
2.	Juvene	Bennet	F	1999-04-06	3	01/07/2025	31/12/2025
3.	Velerey	Adams	F	1994-08-25	3	01/07/2025	31/12/2025
4.	Izak	Julies	M	1995-10-04	6	09/07/2025	31/12/2025

**DATA PROCESSOR FOR THE BOOKING OF COMMUNITY AND SPORTFIELD, BONNIEVALE
(COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS**

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Fransisca	Koert	F	2000-01-30	4	01/07/2025	20/12/2025
2.	Abilen	Pieterse	F	2003-09-24	12	22/07/2025	20/12/2025

**TOURISM INTERN PROJECT (ECONOMIC, SOCIAL AND INTEGRATED DEVELOPMENT SERVICES
DEPARTMENT) OWN FUNDS**

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Emilia	Philander	F	2004-01-12	1	01/07/2025	31/12/2026

**TEMPORARY WORKER FOR TEAMAKER AND CLEANING (CORPORATE SERVICES DEPARTMENT)
OWN FUNDS**

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Ragel	Standaar	F	2001-04-18	6	24/07/2025	30/07/2025

MAINTENANCE ON THE MUNICIPAL BUILDING (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Makhosandile	Simelani	M	1980-03-11	2	07/07/2025	20/12/2025
2.	Sothembela	Sikuni	M	2004-08-18	3	07/07/2025	20/12/2025
3.	Marchall	Standaar	M	1986-12-30	3	07/07/2025	20/12/2025
4.	Peter	Muller	M	1975-01-06	3	07/07/2025	20/12/2025

**NEW MATERIAL RECOVERY FACILITY WORKER (SOLID WASTE MANAGEMENT DEPARTMENT) OWN
FUNDS**

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1	Devon	Jantjies	M	2000-08-23	9	01/07/2025	31/12/2025
2	Derek	Plaatjies	M	1993-05-23	9	01/07/2025	31/12/2025
3	Dallan	Swarts	M	2000-05-03	9	01/07/2025	31/12/2025
4	Ferdie	Oktober	M	1988-11-28	9	01/07/2025	31/12/2025
5	Liz-Mare	Saayman	F	1986-04-20	9	01/07/2025	31/12/2025
6	Aletta	Faas	F	1976-01-07	9	01/07/2025	31/12/2025
7	Linden	De Silva	F	2006-08-12	9	01/07/2025	31/12/2025
8	Shahida	Saptoo	F	1996-12-05	9	01/07/2025	31/12/2025
9	Ruben	Visagie	M	1991-03-14	9	01/07/2025	31/12/2025
10	Waylin	Bailey	M	1998-02-28	9	01/07/2025	31/12/2025
11	Tristan -Lee	Hendriks	M	2000-06-05	9	02/07/2025	31/12/2025
12	Nokulunga	Maqolo	F	1978-07-29	10	15/07/2025	31/12/2025
13	Sonja	Begnse	F	1979-07-14	9	15/07/2025	31/12/2025
14	Noluvuyo	Msoki	F	1983-09-29	10	15/07/2025	31/12/2025
15	Anele	Jantjies	F	1996-08-12	10	25/07/2025	31/12/2025

16	Emly	Slaag	F	1975-04-25	10	28/07/2025	31/12/2025
17	Thandeka	Balangile	F	1982-01-24	10	28/07/2025	31/12/2025
18	Zizipho	Alfred	F	2002-02-17	10	28/07/2025	31/12/2025

TEMPORARY CLERK -eNATIS AND EXAMINER FOR DRIVERS LICENCE (CORPORATE SERVICES DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Anthony	Abrahams	M	1968-03-03	5	01/07/2025	19/12/2025

LIBRARY'S ASSISTANT (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Alizwa	Vuma	F	2005-05-12	10	01/07/2025	20/12/2025
2.	Cherie	Andries	F	2000-11-13	1	01/07/2025	20/12/2025
3.	Patrisca	Adendorf	F	1992-07-30	4	01/07/2025	20/12/2025
4.	Trishana	Wewers	F	2003-06-28	12	01/07/2025	20/12/2025
5.	Liezel	Mouries	F	2005-02-06	7	09/07/2025	20/12/2025

TITLE DEEDS AT THE HOUSING DEPARTMENT (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Monique	Snyman	F	1991-02-19	1	01/07/2025	20/12/2025
2.	Nandipha	Futhela	F	1984-12-17	4	01/07/2025	20/12/2025
3.	Tukelo	Kumeke	F	1999-11-04	10	01/07/2025	20/12/2025
4.	Thandeka	Jafta	F	1992-10-14	2	01/07/2025	20/12/2025

MUNICIPAL MANAGER CLERK PROJECT (COMMUNITY SERVICES DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Shune	Beukman	F	2001-04-18	6	24/07/2025	30/08/2025
2.	Shune	Beukman	F	2001-04-18	6	01/09/2025	19/12/2025

MAINTENANCE OF HIKING TRAILS PROJECT (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Jonathan	Timmie	M	1972-02-17	3	15/09/2025	20/12/2025
2.	Patricia	Liwani	F	1987-07-20	2	15/09/2025	20/12/2025
3.	Nadine	Muller	F	1983-08-17	3	16/09/2025	20/12/2025
4.	Matthew	Muller	M	2002-10-28	1	16/09/2025	20/12/2025
5.	Patrick	Mattheus	M	1969-05-17	3	16/09/2025	20/12/2025

SECRETARY INTERN AT THE FIRE DEPARTMENT PROJECT EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Rozanne	Bothman	F	1990-08-02	1	01/07/2025	20/12/2025

CLEANER AT THE FIRE STATION (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Lorraine	Maarman	F	1983-06-12	10	01/07/2025	20/12/2025
2.	Jasline	Lekay	F	1992-07-04	6	11/08/2025	20/12/2025

TEMPORARY CLERK AT COURT SECTION (CORPORATE SERVICES DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Nawal	Spochter	M	1999-06-02	9	01/07/2025	30/09/2025

TEMPORARY CLERK AT ELECTRICAL DEPARTMENT (ENGINEERING DEPARTMENT) OWN FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1	Kayrin	Groenewald	F	1993-12-06	1	31/07/2025	31/12/2025

GENERAL MAINTENANCE OF ROAD AND STORM WATER (ENGINEERING DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Jonavan	Touty	M	1988-09-01	9	20/08/2025	20/12/2025
2..	Massimo	Daniels	M	2002-03-19	9	20/08/2025	20/12/2025
3.	Enrique	Soldaat	M	2005-04-03	4	20/08/2025	20/12/2025
4.	Ilze	Pietersen	F	1991-08-02	4	20/08/2025	20/12/2025
5.	Zano-Neena	De Koker	M	1990-01-09	4	20/08/2025	20/12/2025
6.	Vizicelo	Grondo	M	1988-10-17	4	20/08/2025	20/12/2025
7.	Cornelius	George	M	2004-10-10	4	20/08/2025	20/12/2025
8.	Jeffrey	Pietersen	M	1990-02-12	12	20/08/2025	20/12/2025
9.	Jurenzo	Botha	M	2005-03-07	12	20/08/2025	20/12/2025
10	Aggrey	Wales	M	2005-11-08	12	20/08/2025	20/12/2025
11	Clyde	Skippers	M	2004-09-17	12	20/08/2025	20/12/2025
12	Reginald	Joseph	M	1987-04-11	12	20/08/2025	20/12/2025
13	Duran	Booyesen	M	2003-01-26	6	02/09/2025	20/12/2025
14	Izette	Baadjie	M	1975-01-15	1	02/09/2025	20/12/2025
15	Patricia	Ngweniso	F	1989-10-07	2	02/09/2025	20/12/2025
16	Eliwense	Evertson	F	1997-08-08	1	02/09/2025	20/12/2025
17	Manase	Mhluzi	M	1974-03-24	2	02/09/2025	20/12/2025
18	Sanele	Alfred	M	2002-06-17	2	02/09/2025	20/12/2025
19	Melikhaya	Vimbe	M	1985-05-28	2	02/09/2025	20/12/2025

MAINTAINING AND CLEANING OF IRRIGATION CHANNELS (ENGINEERING DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Matthews	Rhodes	M	1978-07-11	5	04/08/2025	20/12/2025
2.	Reagan	Arendse	M	1994-02-05	5	04/08/2025	20/12/2025
3.	Errol	Plaatjies	M	1970-05-05	5	04/08/2025	20/12/2025
4.	Thembalethu	Tyandela	M	1993-07-08	5	04/08/2025	20/12/2025
5.	Chraanwin	Sakati	M	2000-06-22	5	20/08/2025	20/12/2025
6.	Hendley	Arendorff	M	2004-06-12	5	20/08/2025	20/12/2025
7.	Jovic	Everson	M	1993-10-09	1	02/09/2025	20/12/2025
8.	Wilfred	Ntandies	M	1987-04-07	2	02/09/2025	20/12/2025

GENERAL MAINTENANCE OF SEWER PURIFICATION AND WATER PURIFICATION WORKS (ENGINEERING DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Nicolaas	Jansen	M	1999-07-09	9	20/08/2025	20/12/2025
2.	Ronaldo	Coetzee	M	2005-09-19	4	20/08/2025	20/12/2025
3.	Paul	Pietersen	M	1987-04-27	6	02/09/2025	20/12/2025

GENERAL WORKER AT COMMANDO BUILDING (ESIDS DEPARTMENT) POVERTY ALLIVATION FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Donovan	September	M	1975-01-20	3	01/08/2025	30/06/2026

DATA PROCESSOR AT THE HUMAN RESOURCES DEPARTMENT (CORPORATE SERVICES DEPARTMENT) POVERTY ALLIVATION FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Jade	De Koker	F	1996-10-28	1	22/09/2025	19/12/2025

GENERAL WORKER AT FIRE AND SAFETY DEPARTMENT (COMMUNITY SERVICES DEPARTMENT) EPWP FUNDS

No.	Name	Surname	Gender	Date of birth	Ward	Start date	End date
1.	Bonisile	Mkwayi	M	1960-04-01	2	25/09/2025	20/12/2025

GRAND TOTAL: 293 BENEFICIARIES

Recommendation/ Aanbeveling

That Council notes the content of the Progress Report on Job Opportunities for the period of July- September 2025.

This item served before the Economic, Social & Integrated Development Services Portfolio Committee on 05 November 2025

Hierdie item het gedien by die Ekonomiese, Sosiale & Geïntegreerde Ontwikkelings Dienste Portefeulje Komitee op 05 November 2025

Aanbeveling / Recommendation

That Council notes the content of the Progress Report on Job Opportunities for the period of July- September 2025.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

That Council notes the content of the Progress Report on Job Opportunities for the period of July- September 2025.

FINANCIAL REPORTING IN TERMS OF SECTION 71 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 – OCTOBER 2025 (9/2/1/3) (CHIEF FINANCIAL OFFICER)

Purpose of report

To submit a report in terms of the Monthly Budget Statement of the Local Government: Municipal Finance Management Act, 2003 to Council for information.

Comments

The report, as submitted to the Executive Mayor, National Treasury and Provincial Treasury, was attached to this report.

Aanbeveling / Recommendation

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

This item served before the Finance Portfolio Committee on 26 November 2025

Hierdie item het gedien voor die Finansies Portefeulje Komitee op 26 November 2025

Recommendation / Aanbeveling

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

That the content of the report be noted.

Dat kennis geneem word van die inhoud van die verslag.

REPORT TO COUNCIL: UTILISATION OF THE CWDM, REGIONAL LANDFILL SITE - (DIRECTOR: ENGINEERING SERVICES)

Executive Summary:

This report assesses the feasibility, compliance, and implications of using the CWDM regional landfill site for the municipality's solid waste disposal. The regional site offers a cost-effective, licensed solution for managing current waste volumes, adhering to the National Environmental Management: Waste Act guidelines. Key considerations include ensuring compliance with minimum operating standards and implementing robust monitoring systems to mitigate environmental and public health risks.

Introduction:

The municipality is responsible for refuse removal and solid waste disposal under the Constitution and the Waste Act. The existing Ashton landfill site is non-compliant. This report evaluates the regional landfill site as a sustainable, long-term solution, outlining the operational plan and necessary actions to ensure responsible waste management.

Background:

The regional landfill is a licensed facility designed to meet the minimum requirements for waste disposal by landfill. It is engineered with leachate management systems and gas extraction infrastructure, crucial for mitigating environmental impact. Utilising this established facility avoids the significant capital expenditure and complex siting process required for developing a new local landfill.

Key Considerations and Analysis:

Legal & Regulatory Compliance - The CWDM regional site holds a valid license, ensuring adherence to national environmental standards. The municipality must ensure its operations align with the site's permit conditions, including waste classification and handling procedures.

Economic Feasibility - Landfilling at the regional site is an economical method for large-volume waste disposal compared to developing alternative infrastructure. Costs involve transportation, disposal fees, and ongoing monitoring contributions.

Environmental Impact - Modern sanitary landfills minimise contamination risks through engineered barriers and leachate management. However, methane emissions remain a concern, which the CWDM site gas extraction system will help address.

Public Health & Social Impact - Proper management at a licensed facility reduces health risks (e.g., pests, odour, water contamination) associated with illegal dumping or unmanaged sites.

Waste Minimisation - Using the landfill should be part of an integrated waste management plan that prioritises reduction, reuse, and recycling efforts to extend the landfill's lifespan.

The advantages of using the CWDM regional landfill:

- Less infrastructure for local municipality to maintain.
- Cost savings because of the benefits from economy of scale.
- Risk is shared with other municipalities and therefore reduced.
- Adds value to volume-based activities e.g. recycling, incineration, waste-to-energy that requires a minimum volume of waste to be cost effective.
- Minimizes the scope of local public objections.
- Facilitates the construction of large landfills that can be managed professionally in a cost-effective manner.
- Capital costs of equipment are more affordable and better utilized.
- Sharing of professional management.
- Improved bargaining power to buy better equipment and systems at lower cost.
- Municipality has greater access to technical resources and expertise.
- Use of large and sophisticated equipment and processes.
- Large landfills allow waste to be stacked to greater heights, which also compares to greater depth of landfilling and results in substantial increase in available airspace.

The disadvantages of the regional landfill:

- Transportation of waste that results in increase in traffic and road wear, and tear and pollution.

Regional Logistics:

- Waste is collected door-to-door and transported with Rear End Loaders (REL's) to Robertson and Ashton transfer stations.
- There are drop-offs for non-collected waste in every town.
- Waste is transported from Robertson and Ashton transfer station to the CWDM regional site with long haul vehicles.

Conclusion:

Utilising the regional landfill site provides a compliant, cost-effective, and immediate solution to the Langeberg municipality's waste disposal needs. By formalising access and implementing the proposed strategies, the council can ensure efficient and environmentally responsible waste management for its residents while working towards more sustainable, long-term solutions.

Comments: Director: Community Services

The report is recommended.

Comments: Director: Corporate Services

The report is noted.

Comments: Director: Economic, Social and Integrated Development Services

The report is noted.

Comments: Engineering Services

The report is supported and recommended.

Comments: Director: Financial Services

The report is supported and recommended.

Comments: Municipal Manager

In view of the fact that the Council of the Cape Winelands District Municipality has finally agreed to pay the full capital cost and interest charges in respect of the establishment of the Regional Landfill Facility in Worcester, it is necessary for Council to approve the recommendation for participation in the initiative, for timeous submission of such resolution to CWDM before office closure for the December/ January Festive Season.

Recommendations:

The following actions are recommended for council approval:

- Establish a formal agreement with the CWDM, detailing terms of access, waste acceptance criteria, and cost structures.
- That Langeberg undertakes to pay the applicable Charges to Cape Winelands consisting of a variable Waste Disposal Tariff per ton of waste disposed (which will include the Rehabilitation Contribution per ton of waste disposed).
- It is noted that the full fixed fee of the regional landfill site, including and specifically the capital portion and the interest on the loan, be fully covered by the Cape Winelands District Municipality, provided that Langeberg Municipality will buy-in for the duration of the Regional Landfill Site
- Langeberg Municipality agrees to the terms set out in the final SLA for the use of the CWDM Regional Landfill Site.
- That the new regional landfill site at Worcester, that is being developed by Cape Winelands Municipality be identified as the preferred alternative for waste disposal for Langeberg Municipality.

This item served before the Special Engineering Services Portfolio Committee on 26 November 2025
Hierdie verslag het voor die Spesiale Ingenieursdienste Portefeulje Komitee gedien op 26 November 2025
Aanbeveling / Recommendation

The following actions are recommended for council approval:

1. Establish a formal agreement with the CWDM, detailing terms of access, waste acceptance criteria, and cost structures.
2. That Langeberg undertakes to pay the applicable Charges to Cape Winelands consisting of a variable Waste Disposal Tariff per ton of waste disposed (which will include the Rehabilitation Contribution per ton of waste disposed).
3. It is noted that the full fixed fee of the regional landfill site, including and specifically the capital portion and the interest on the loan, be fully covered by the Cape Winelands District Municipality, provided that Langeberg Municipality will buy-in for the duration of the Regional Landfill Site.
4. Langeberg Municipality agrees to the terms set out in the final SLA for the use of the CWDM Regional Landfill Site.
5. That the new regional landfill site at Worcester, that is being developed by Cape Winelands Municipality be identified as the preferred alternative for waste disposal for Langeberg Municipality.

This item served before the Executive Mayoral Committee on 26 November 2025
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025
Aanbeveling / Recommendation

The following actions are recommended for council approval:

1. Establish a formal agreement with the CWDM, detailing terms of access, waste acceptance criteria, and cost structures.
2. That Langeberg Municipality undertakes to pay the applicable Charges to Cape Winelands consisting of a variable Waste Disposal Tariff per ton of waste disposed (which will include the Rehabilitation Contribution per ton of waste disposed).
3. That it be noted that the full fixed fee of the regional landfill site, including and specifically the capital portion and the interest on the loan, be fully covered by the Cape Winelands District Municipality, provided that Langeberg Municipality will buy-in for the duration of the Regional Landfill Site.
4. That Langeberg Municipality agrees to the terms set out in the final SLA for the use of the CWDM Regional Landfill Site.
5. That the new regional landfill site at Worcester, that is being developed by Cape Winelands Municipality be identified as the preferred alternative for waste disposal for Langeberg Municipality.

REPORT: APPROVAL OF REVISED WHEELING POLICY AND RELATED AGREEMENTS (DIRECTOR ENGINEERING SERVICES)

PURPOSE

To submit a report for the approval of a revised wheeling policy and the related agreements.

BACKGROUND AND CONTENT

The previously approved wheeling policy contained the expression that some decisions will be made by the Director of Engineering Services, which is not appropriate as it is not included in the delegation of the respective Director. The policy was consequently revised to reflect that these decisions will be made by Langeberg Municipality, which is appropriate and correct in terms of regulation. A wheeling project is initiated by the completion and submission of an application for wheeling, which is available on our public platform as well as from the Department of Electrical Engineering Services. In addition to the revised policy, the following agreements are needed, which are part of the conditions for every Wheeling project:

- A. Connection Agreement for the purpose of wheeling (between Generator and Langeberg Municipality)
- B. Supplement Agreement to Electrical Supply Agreement for the purpose of Wheeling (between Off taker(s) and Langeberg Municipality)
- C. Wheeling Use of System Agreement (between Generator and Langeberg Municipality)

A copy of the power purchase agreement (PPA) between the Generator and Off taker(s) which governs the transaction between the respective parties should also be supplied to Langeberg Municipality. This PPA is however not dictated by Langeberg Municipality.

Comments: Director: Community Services

Council to take cognizance of revised wheeling policy.

Comments: Director: Corporate Services

The contents of the report is noted.

Comments: Director: Economic, Social and Integrated Development Services

The policy is recommended.

Comments: Engineering Services

The policy and agreements are supported and recommended.

Comments: Director: Financial Services

The report is supported and recommended.

Comments: Municipal Manager

The recommendation as submitted to Council, is supported.

RECOMMENDATIONS:

It is recommended that Council approves the revised policy and related agreements.

This item served before the Special Engineering Services Portfolio Committee on 26 November 2025
Hierdie verslag het voor die Spesiale Ingenieursdienste Portefeulje Komitee gedien op 26 November 2025
Aanbeveling / Recommendation

It is recommended that Council approves the revised policy and related agreements.

This item served before the Executive Mayoral Committee on 26 November 2025
Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025
Aanbeveling / Recommendation

That Council approves the revised policy and related agreements.

REQUEST TO BUY OFFICIAL LAPTOP – MR JJ JANUARIE (3/R) (DIRECTOR: CORPORATE SERVICES)

Purpose of report

To submit to Council for consideration an application received from Mr JJ Januarie (previous Councillor) to buy the official LAPTOP.

Background

The following is the contents of an e-mail received from Mr JJ Januarie:

"Goeie middag

Graag wens ek hiermee aansoek te doen vir die koop van LAPTOP wat ek die afgelope 4 jaar gebruik het tot my termyn beeindig het. Dit sal verder waardeer word indien u my die koste verbonde daaraan kan deurgee.

Baie dankie."

Comments

Over a period of five years, a laptop typically experiences significant depreciation, resulting in a minimal actual value by the end of that timeframe. Given that this laptop has already been in use for four years, it would not be practical to allocate it to another councillor or official. Instead, it would be more advisable to sell the laptop to the previous councillor, Mr. JJ Januarie. All official programs and documents need to be removed from the laptop. Additionally, it would be reasonable to allow serving councillors to purchase official laptops at the end of their current term at their carrying value.

Comments: Director: Economic, Social and Integrated Development Services

The following is the comments of the IT Manager:

"BARCODE:	26855
Date of purchase:	18/12/2019
Serial:	5CG9470GVY
Cost:	R 23 853.50
Depreciation:	R 23 004.69
Impairment:	R 0.00
Carrying value:	R 848.81"

Comments: Director Financial Services (CFO)

In terms of section 14 of the MFMA. Disposal of capital assets.—(1) A municipality may not transfer ownership as a result of a sale or other transaction or otherwise permanently dispose of a capital asset needed to provide the minimum level of basic municipal services.

(2) A municipality may transfer ownership or otherwise dispose of a capital asset other than one contemplated in subsection (1), but only after the municipal council, in a meeting open to the public has decided on reasonable grounds that the asset is not needed to provide the minimum level of basic municipal services; and has considered the fair market value of the asset and the economic and community value to be received in exchange for the asset.

Comments: Municipal Manager

The recommendation to Council is supported.

Recommendation

1. That Mr JJ Januarie's application to purchase the official LAPTOP he used during his term as a councillor be approved at its current carrying value.
2. That it be approved that councillors, at the end of their term of office, may purchase the official laptop they used at the carrying value at that time.
3. That all official programs be removed from the LAPTOPS before they are sold to the councillors.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

1. That Mr JJ Januarie's application to purchase the official LAPTOP he used during his term as a councillor be approved at its current carrying value.
2. That it be approved that councillors, at the end of their term of office, may purchase the official laptop they used at the carrying value at that time.
3. That all official programs be removed from the LAPTOPS before they are sold to the councillors.

TABLING OF THE DRAFT ANNUAL REPORT FOR 2024/2025 (5/14/1/1) (DIRECTOR: ECONOMIC, SOCIAL & INTEGRATED DEVELOPMENT SERVICES)

Purpose of report

To submit to the Council the 2024-2025 Draft Annual Report for consideration.

Background

In terms of the Municipal Systems Act, 2000 (Act 32 of 2000), section 46 (1) and (2) and the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), Section 127,129,130, determines that an annual report must be tabled before Council.

The Municipal Systems Act, 2000 (Act 32 of 2000), section 46(1) and (2) reads as follows:

"46. Annual performance reports.—

- (1) A municipality must prepare for each financial year a performance report reflecting—*
 - (a) the performance of the municipality and of each external service provider during that financial year;*
 - (b) a comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and*
 - (c) measures taken to improve performance.*
- (2) An annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act.*

[S. 46 substituted by. s. 6 of Act No. 44 of 2003.]
(Date of commencement of s. 46: 1 July, 2001.)"

The Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) Section 127,129,130 reads as follows:

"127. Submission and tabling of annual reports.

- (1) The accounting officer of a municipal entity must, within six months after the end of a financial year, or on such earlier date as may be agreed between the entity and its parent municipality, submit the entity's annual report for that financial year to the municipal manager of the entity's parent municipality.*
- (2) The mayor of a municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.*
- (3) If the mayor, for whatever reason, is unable to table in the council the annual report of the municipality, or the annual report of any municipal entity under the municipality's sole or shared control, within seven months after the end of the financial year to which the report relates, the mayor must—*
 - (a) promptly submit to the council a written explanation referred to in section 133 (1) (a) setting out the reasons for the delay, together with any components of the annual report listed in section 121 (3) or (4) that are ready; and*
 - (b) submit to the council the outstanding annual report or the outstanding components of the annual report as soon as may be possible.*
- (4) The Auditor-General may submit the financial statements and audit report—*
 - (a) of a municipality directly to the municipal council, the National Treasury, the relevant provincial treasury, the MEC responsible for local government in the province and any prescribed organ of state, if the mayor fails to comply with subsection (2) or (3); or*

- (b) of a municipal entity directly to the parent municipality, the National Treasury, the relevant provincial treasury, the MEC responsible for local government in the province and any prescribed organ of state, if the accounting officer of the entity fails to comply with subsection (1).
- (5) Immediately after an annual report is tabled in the council in terms of subsection (2), the accounting officer of the municipality must—
 - (a) in accordance with section 21A of the Municipal Systems Act—
 - (i) **make public the annual report**; and
 - (ii) invite the **local community to submit representations** in connection with the annual report; and
 - (b) submit the **annual report to the Auditor-General**, the relevant **provincial treasury** and the **provincial department responsible for local government** in the province.
- (6) Subsection (5), with the necessary modifications as the context may require, is also applicable if only components of the annual report are tabled in terms of subsection (3).

(Date of commencement of s. 127: 1 July, 2005.)

130. Council meetings are open to public and certain public officials.—

- (1) The meetings of a municipal council at which an annual report is to be discussed or at which decisions concerning an annual report are to be taken, must be open to the public and any organs of state, and a reasonable time must be allowed—
 - (a) for the discussion of any written submissions received from the local community or organs of state on the annual report; and
 - (b) for members of the local community or any organs of state to address the council.
- (2) Representatives of the Auditor-General are entitled to attend, and to speak at, any council meeting referred to in subsection (1).
- (3) This section, with the necessary modifications as the context may require, is also applicable if only components of the annual report were tabled in terms of section 127 (3).

(Date of commencement of s. 130: 1 July, 2005.)"

Comments of the Municipal Manager

The recommendation as submitted to Council, is supported.

Recommendation / Aanbeveling

That the Draft Annual Report for 2024-2025 be approved in principle by Council and that the report be advertised for public comment for oversight purposes.

Dat die Konsep Jaarverslag vir 2024-2025 in beginsel deur die Raad goedgekeur word en dat dit adverteer word vir publieke kommentaar vir oorsigdoeleindes.

APPOINTMENT AS AN MUNICIPAL ELECTORAL OFFICER FOR LANGEBERG (12/2/1/20)(DIRECTOR CORPORATE SERVICES)

Purpose of report

To submit to Council for consideration a report on the appointment of a MEO for Langeberg.

Background

Council at its meeting of 12 December 2023 under item A4646 resolved as follow:

"That Council having considered the duties and purposes of appointing a Municipal Electoral Officer of the Electoral Commission of South Africa, hereby supports and recommends to the Electoral Commission of South Africa that Mr G Moelich, Senior Manager: Administrative Support as the Municipal Electoral Officer of Langeberg Municipality on the terms and conditions of the Electoral Commission."

Comments

With the next local government elections in 2026, or early 2027, as well as the by-election during February 2026, there need to be a lot of work done and meetings held with all involved parties and organizations with the Manager: Governance Support, Mr Able Brönn's involvement in all 12 wards over many years, it is regarded that Mr Brönn will be best suited to be appointed as the MEO.

Comments: Municipal Manager

The recommendation to Council is supported in full.

Recommendation

That Mr A Brönn, Manager: Governance Support be recommended to the Independent Electoral Commission of South Africa be appointed as the Municipal Electoral Officer of Langeberg on the terms and conditions of the Electoral Commission.

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Aanbeveling / Recommendation

That Mr A Brönn, Manager: Governance Support be recommended to the Independent Electoral Commission of South Africa be appointed as the Municipal Electoral Officer of Langeberg on the terms and conditions of the Electoral Commission.

MOTION: ALD C GROOTBOOM – TRANSFER OF BOSBOU HOUSES IN PANORAMA, ROBERTSON FROM THE DEPARTMENT OF PUBLIC WORKS TO LANGEBOURG MUNICIPALITY (SNR MANAGER: ADMIN SUPPORT)

Alderman C Grootboom put this motion to council for consideration, discussion and resolution to transfer two stands/plots, Erf 2469 (Petunia Street) and Erf 2453 (Orley Street, Robertson) from Department of Public Works to Langeberg Municipality.

The 29 houses on the two plots, are still registered in the name of Department of Public Works and the current tenants are primary retired employees of Cape Nature of which some are already living in the houses for more than thirty (30) years. The residents want to become the owners of the houses.

Alderman Grootboom proposes:

1. That Langeberg Municipality formally approach the Department of Public Works to:
 - 1.1. Transfer the 29 houses on two plots (2469 and 2453, Robertson) to Langeberg Municipality.
 - 1.2. That council reaffirm its commitment, based on resolution taken on 24 October 2022 during an Ordinary Council meeting, listed as a standing item on the Council agenda until the matter is fully resolved.
 - 1.3. After the transfer of the property, that a comprehensive plan be submitted to council on how the matter will be managed internally.

MOTION TO SERVE AT THE LANGEBERG MUNICIPAL COUNCIL MEETING

Date: 10 December 2025

Submitted by:

Alderman Christopher John Grootboom

PR Councillor – People's Democratic Movement (PDM)

Contact Number: 073 252 4135

Email: cgrootboom@langeberg.gov.za

Subject: Transfer of Bosbou Houses in Panorama, Robertson from the Department of Public Works to Langeberg Municipality

I, Alderman Christopher John Grootboom, PR Councillor representing the People's Democratic Movement (PDM), hereby submit this motion for consideration, discussion, and resolution by the Langeberg Municipal Council.

This matter was first brought before Council by former Councillor JJ Januarie on 24 May 2022. The two stands/plots, **Erf 2469 (Petunia Street)** and **Erf 2453 (Orley Street)**, comprising **29 houses**, are still registered in the name of the **Department of Public Works**.

The families residing in these properties are primarily retired employees of CapeNature, with a few still in active service. In certain cases, where the original tenants have passed away, their children or grandchildren now occupy the homes. Most of these families have lived in these houses for **more than thirty (30) years**.

As the Local Government of Langeberg, it is our duty to support these residents in their longstanding desire to become owners of the homes they have known for decades. I am of the view that the Municipality must formally approach the Department of Public Works and request the transfer of both mentioned stands/plots into the name of the Langeberg Municipality.

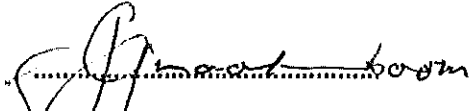
Once the transfer of the properties has been completed, Council—assisted by our Administration—can devise a comprehensive plan on how the matter will be managed internally. I am aware that significant work will be required post-transfer, but taking this first decisive step is essential in bringing hope to people who have been waiting and hoping for many years. This will also demonstrate that Langeberg is a caring Municipality that prioritises the well-being of all its residents.

I therefore respectfully request that Council **reaffirm its commitment**, based on the resolution taken on **24 October 2022** during an Ordinary Council Meeting, and that this motion be listed as a **Standing Item** on the Council Agenda until the matter is fully resolved.

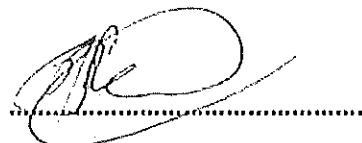
The approval of this motion will provide much-needed hope to the inhabitants of the Bosbou Houses in Panorama, Robertson—especially the elderly and retired residents.

This Motion is fully supported by the **Langeberg Independent Party (LIP)**.

I so move.



Ald Christopher J Grootboom
PR Councillor - PDM



Cllr. Danie September
PR Councillor - LIP

Date: 02 December 2025

ASSESSMENT REPORT ON PROGRESS MADE IN ADDRESSING CRITICAL ISSUES RAISED ON IMPLEMENTATION OF THE ERP PROJECT (DIRECTOR – FINANCIAL SERVICES (CFO))

Purpose of the report

The purpose of this report is to provide an update to Council on the progress made by CCG Systems (Pty) in addressing critical issues raised on the implementation of the Enterprise Resource Planning (ERP) project.

Legal framework

Municipal Finance Management Act, No. 56 of 2003

Implementation of the system

- 115.** (1) The accounting officer of a municipality must - (a) implement the supply chain management policy of the municipality; and (b) take all reasonable steps to ensure that proper mechanisms and separation duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.
(2) No person may impede the accounting officer in fulfilling this responsibility.

Contracts and contract management

- 116.** (1) A contract or agreement procured through the supply chain management system of a municipality must-
(a) be in writing;
(b) stipulate the terms and conditions of the contract or agreement, which must include provisions providing for
(i) the termination of the contract or agreement in the case of non- or underperformance;
(ii) dispute resolution mechanisms to settle disputes between the parties;
(iii) a periodic review of the contract or agreement once every three years in the case of a contract or agreement for longer than three years; and
(iv) any other matters that may be prescribed.
- (2) The accounting officer of a municipality must-
(a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality entity is properly enforced;
(b) monitor on a monthly basis the performance of the contractor under the contract or agreement;
(c) establish capacity in the administration of the municipality-
(i) to assist the accounting officer in carrying out the duties set out in paragraphs (a) and (b)
(ii) to oversee the day-to-day management of the contract or agreement; and
(d) regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.
- (3) A contract or agreement procured through the supply chain management policy may be amended by the parties, but only after-
(a) the reasons for the proposed amendment have been tabled in the council of the municipality; and
(b) the local community-
(i) has been given reasonable notice of the intention to amend the contract or
(ii) has been invited to submit representations to the municipality.

Councillors barred from serving on municipal tender committees

- 117.** No councillor of any municipality may be a member of a municipal bid committee or any other committee evaluating or approving tenders, quotations, contracts or other bids, nor attend any such meeting as an observer.

Interference

- 118.** No person may- (a) interfere with the supply chain management system of a municipality or (b) amend or tamper with any tenders, quotations, contracts or bids after their submission.

Municipal Supply Chain Management Regulations, as amended
Chapter 1 -Establishment And Implementation of Supply Chain Management Policies
2. Supply chain management policies

- (1) Each municipality must in terms of section 111 of the Act, have and implement a supply chain management policy that-
- (a) gives effect to (i) section 217 of the Constitution; and (ii) Part 1 of Chapter 11 and other applicable provisions of the Act.
 - (b) is fair, equitable, transparent, competitive and cost-effective.

Background

Item A4889 already served before an ordinary meeting of Council on 26 March 2025, whereby Council unanimously resolved:

1. That the administration must be allowed to follow their processes to manage and monitor the implementation of the service level agreement and contract with CCG Systems (Pty) Ltd in terms of section 116 of the MFMA, and that the following immediate steps be noted:
 - 1.1 The period of extension requested by CCG ends on 3 April 2025.
 - 1.2 That after 3 April 2025, an assessment will be conducted on progress made by CCG on the critical focus areas as listed in the letter to them.
 - 1.3 The outcome of performance in terms of the assessment will determine the way forward in applying provisions and measures in terms of the contractual agreement.
 - 1.4 That a progress report will be submitted at the next Council meeting.
2. That Council notes the content of this report.

This report should be read in conjunction with items A4889, A4917, A4946, A4979, A5001 and A5009 for context and further background.

Summary of issues raised:

1. Incorrect billing of customer accounts.
2. Difficulty with monthly reconciliations.
3. Incorrect leave balances.
4. Difficulty in generating reports on the PMS module.
5. ICT governance challenges.
6. Turn-around time to enquiries raised by Municipal Staff.

In the meeting that was held on 17 February 2025, the following interventions were proposed and agreed upon to address the issues raised:

No.	Intervention	Progress comments
1.	Deploy and implement a dedicated help desk platform for all staff to log all complaints and/or requests to ensure that there is a centralised and dedicated communication platform.	Activity completed. Help desk was deployed to log queries.
2.	Rollout refresher training to all staff to ensure that they are up-to-date with system upgrades – In progress; this activity is continuous. Refresher training is provided when required by staff.	In progress, this activity is continuous. Refresher training is provided when required by staff.
3.	Complete the process of transferring the take-on balances from the Promun system to SAGE 200 Evolution.	Transfer of the take-on balances from the Promun system to SAGE 200 Evolution was completed.
4.	Allocate skills and resources to the development and set-up of parameters for mSCOA compliant transacting and reporting on the system, such as Software Developers and Business Analysts.	The following skills and resources were allocated to attend to matters raised: • 2 X Senior Developer. • 1 X Lead Developer. • 1 X Business Analyst. • 2 X Senior Consultant. • 1 X Project Manager.
5.	CCG Systems (Pty) Ltd created a sub-project to address these issues and allocated resources to work on addressing the issues raised by the Municipality.	Sub-project still in progress as some issues remain unresolved.

In addition, Langeberg Municipality has placed CCG Systems (Pty) on formal notice in terms of the signed service level agreement. Based on the formal notice, CCG Systems (Pty) was instructed to provide a comprehensive written plan detailing specific steps and timelines to rectify all identified system deficiencies. Herewith, below is the progress report on the comprehensive written plan as of Tuesday, 28 November 2025:

Complete	Action resolved, and Langeberg LIVE proving done.
In Progress	Working towards issue resolution
Planned	Milestone dates planned
N/A	No action required
Approval Required / On hold	Proposed date requiring Langeberg approval

PRIORITY 1 3.1 Billing and Customer Account Management Failures	Development/ Configuration Completion Date	CCG Quality Assurance Testing	Langeberg Change Request (CR) Status (Langeberg User Acceptance Test (UAT) Environment)	E-2-E UAT (CCG & Langeberg)	Langeberg CR Status (LIVE Environment)	LIVE PROVING (Langeberg & CCG)	PROGRESS NOTES 07/07/2025 - 28/11/2025
Incorrect billing on consumer accounts: The system continues to issue accounts with incorrect amounts to residents.	Complete	Complete	Complete	In Progress	Pending	Pending	IN PROGRESS *E-BILLING: INTERGRATIONS Citizen App - Development and Testing for Third Party Integrations (Meter Readings and Citizens App) completed, The API for Citizens App has been deployed on Production Environment and BE is working on finalising development work on their side. Meter Readings - Development and Testing completed. Currently addressing the issue of bulk update of Meter Readings raised on UAT, OUTSTANDING FROM CCG & LANGEBERG * Meter Master Files received from the Municipality did not have Meter Dials. Efforts are currently underway to engage PROMUN and get the Meter Dials for all Meters. PENDING * Flagging of Customers with Indigent Application pending approval to be excluded on auxiliary,
Communication failures: Residents do not receive their accounts via e-mail, despite this functionality being configured in the system	Complete	Complete	Complete	Complete	Complete	Complete	COMPLETED * Email statements being sent out twice: Resolved. NEW * Customer Statements were emailed without authorisation: Added a feature on e-Billing Module that keeps a log of Statements emailing (Date, Time, Username). An Update of the e-Billing Module was done which added an Audit Trail (Log) of Statements Emailing and Limit/restricts Access to Statements emailing.
Payment allocation failures: The system fails to allocate payments received from customers to their accounts timeously, resulting in numerous complaints from residents	Complete	Complete	Complete	Complete	Complete	Complete	Matters resolved, same as previous report.

PRIORITY 2 3.2 Financial Reconciliation Deficiencies	Development/ Configuration Completion Date	CCG Quality Assurance Testing	Langeberg Change Request (CR) Status (Langeberg User Acceptance Test (UAT) Environment)	E-2-E UAT (CCG & Langeberg)	Langeberg CR Status (LIVE Environment)	LIVE PROVING (Langeberg & CCG)	PROGRESS NOTES 07/07/2025 - 28/11/2025
Monthly reconciliation failures: The finance director cannot reconcile bank accounts, trade payables, VAT accounts, inventory accounts, property, plant and equipment, and salaries accounts due to incorrect system parameter setup and erroneous transactions							
Creditors Reconciliation	N/A	N/A	N/A	N/A	N/A	Complete	Matters resolved, same as previous report.
Accounts Receivables	N/A	N/A	N/A	N/A	N/A	In Progress Due 2025/11/30	IN PROGRESS *CCG Systems still assist the Municipality with the Receivables Reconciliations. * Reconciliations have been done up to October 2025.
Payroll	N/A	N/A	N/A	N/A	N/A	In Progress Due 2025/11/30	Matters not resolved, same as previous report.
Inventory	Complete	Complete	N/A	N/A	N/A	Complete	Matters resolved, same as previous report.
Data integrity issues: Incorrect leave balances are being rolled forward every month, and incorrect leave credit balances are being allocated to new appointees: 10 Days Sick Leave Credit	Complete	Complete	N/A	N/A	N/A	In Progress	COMPLETED *10 Days Sick Leave Credit Decision from Leave and ESS Rollout Discussion Meeting, was to continue with manual reconciliation of long-service sick leave balances until historical data is fully aligned. * The System has been set up to give the additional 10 Days Sick Leave correctly and the System uses the actual days taken by the Employee in the preceding Leave Cycle and only Leave Days taken from Sage 300 are considered. CCG Systems is able and willing to import historical Sick Leave taken before Take-Ons to be provided by the Municipality for the Calculation to be 100% correct. OUTSTANDING FROM LANGEBERG * ESS Rollout.

Accrual of annual leave at the end of the month.	Complete	Complete	N/A	N/A	N/A	In Progress	COMPLETED * The System has been set up to accrue Leave at the end of the month. The 2 days that are accrued at the end of the month appears on the enquiry, but they are only available to be taken after month end. OUTSTANDING FROM LANGEBERG * ESS Rollout.
PRIORITY 2 3.3 Reporting and Performance Management Failures	Development/ Configuration Completion Date	CCG Quality Assurance Testing	Langeberg Change Request (CR) Status (Langeberg User Acceptance Test (UAT) Environment)	E-2-E UAT (CCG & Langeberg)	Langeberg CR Status (LIVE Environment)	LIVE PROVING (Langeberg & CCG)	PROGRESS NOTES 07/07/2025 - 28/11/2025
PMS module dysfunction: The performance management unit cannot generate performance reports with graphs as required for municipal operations	Complete	Complete	Complete	Complete	Complete	Complete	Matters resolved, same as previous report.
Critical operational reports unavailable: The system fails to generate essential reports required for daily municipal operations	Complete	Complete	Complete	Complete	Complete	Complete	
PRIORITY 3 3.4 ICT Governance Challenges	DEV / Configuration Completion Date	CCG Quality Assurance Testing	Langeberg CR Status (Langeberg UAT Environment)	E-2-E UAT (CCG & Langeberg)	Langeberg CR Status (LIVE Environment)	LIVE PROVING (Langeberg & CCG)	PROGRESS NOTES 07/07/2025 - 28/11/2025
The payment file from Sage 200 for supplier payments is not encrypted.	Completed	Completed	Completed	Completed	Complete	Planned Due 2025/11/30	IN PROGRESS (CCG SYSTEMS) * Development completed and the e-Payables and e-ledger were deployed on Production Environment. * Go Live and Live Proving has been delayed due to challenges being experienced with e-Procurement Module.
No segregation of duties for Supplier Master File Updates (Banking Details).	Completed	Completed	Completed	Completed	Complete	Planned Due 2025/11/30	
No segregation of duties for Journals capturing and processing in the System.	Completed	Completed	Completed	Completed	Complete	Planned Due 2025/11/30	OUTSTANDING FROM LANGEBERG *None
System Architecture is still outstanding.	N/A	Complete	N/A	N/A	N/A	Complete	COMPLETED * The System Architecture has been provided to the Municipality. * Audit Trail Reports have been availed on the System.

The reporting status of the ERP system implementation is that all system modules are operational, with issues being currently addressed. There are also post-system implementation issues which are reported in the modules, General Ledger, Revenue and Billing, Supply Chain Management, Expenditure and Trade Payables, HR and Payroll, Performance Management, and ICT Administration.

Priority has been given to issues affecting revenue and billing, as these were affecting the largest number of external stakeholders of the Municipality. As most of the billing issues have now been resolved, focus will now be more on the other modules to ensure that all issues raised are resolved.

Since February 2025, CCG Systems has been actively engaged in significant development efforts aimed at enhancing the efficiency, performance, and user experience of the ERP system currently deployed at the Municipality. These improvements specifically address issues raised by users following the system's initial implementation. The second batch of developments is nearing completion with some components currently in deployment phase. The developments are focusing on the following modules, not the entire ERP System: e-Billing Module, e-Interest and Arrangements Module, e-Procurement Module, e-Contracts Module, Performance Management Module (hosted under Municipal Planning and Budgeting Module), Supplier/Purchases (e-Payables), e-Inventory, and e-Ledger.

Overall, some corrective measures have been implemented, but the progress of those corrective measures is still being closely monitored. The municipality also prepared and submitted the annual financial statements and the annual performance report to the Auditor-General by 31 August 2025 as required for audit purposes. The audit was completed on 30 November 2025. Priority was given to the audit process for the month of November 2025 to assist with the conclusion thereof.

Project costs- budget versus actual expenditure incurred to implement the project remain the same

Contract Amount:	R59 660 684.29 (VAT Inclusive)
Actual Expenditure to date:	R23 300 421.42 (VAT Inclusive)
Budget to date:	R23 300 421.42 (VAT Inclusive)

The expenditure was for implementation fees, annual licence fees, sub-system licence fees, annual support licence fees, user group/development fees, and disbursement fees. The contract is effective from 1 July 2023 until 30 June 2033.

Comments: Director – Corporate Services

The contents of the report are noted and the recommendation supported.

Comments: Director – Engineering Services

The content of the report is noted and recommendation is supported.

Comments: Director – Community Services

Council to take cognisance of the report

Comments: Director - Economic, Social and Integrated Development Services

Content of the report is noted.

Comments: Municipal Manager

The recommendation to Council is supported.

Recommendation

1. That the administration continues to manage and monitor the implementation of the service level agreement and contract with CCG Systems (Pty) Ltd in terms of section 116 of the MFMA.
2. That a progress report will be submitted at the next ordinary Council meeting.
3. That Council notes the content of this report.

SLEGS VIR KENNISNAME • FOR INFORMATION ONLY

B & BB ITEMS

B5855	RAIMONDI'S TRADING (PTY) LTD: RENEWAL OF LEASE FOR A PORTION OF MUNICIPAL LAND ($\pm 1180\text{M}^2$) WHICH FORMS PART OF THE ROAD RESERVE ADJACENT TO ERF 4540, ROBERTSON FOR PARKING PURPOSES (7/1/4/1/5) (ADMINISTRATOR: PROPERTY ADMINISTRATION)	76
B5856	JACQUI'S HELPING HANDS: APPLICATION TO LEASE A PORTION OF ERF 4003 (125M^2) MONTAGU FOR A SOUP KITCHEN (7/2/3/1/4) (ADMINISTRATOR: PROPERTY ADMINISTRATION)	76
B5858	ROODEZANDT WINES (PTY) LTD RF: RENEWAL OF LEASE AGREEMENT AND/ OR PURCHASE FOR MUNICIPAL LAND (24.2M) BETWEEN ERF 6910 AND ERF 2597, ROBERTSON FOR A PIPELINE BRIDGE STRUCTURE (16/1/R) (ADMINISTRATOR: PROPERTY ADMINISTRATION)	77
B5859	UMSIZA PLANNING: APPLICATION FOR CLOSURE & PURCHASE OF A PORTION OF BARLINKA STREET (4392M^2) AND A PORTION OF A PARK ERF, ALL RE/1 (1835M^2) MONTAGU, (7/2/3/2/4: 16/3/4/4) (ADMINISTRATOR: PROPERTY ADMINISTRATION)	78
B5860	REPORT TO SMT RE REQUESTED PERMISSION FOR BEAUTIFICATION OF MILNER STREET, BONNIEVALE, RECEIVED FROM MS. S. WILLEMSE, BONNIEVALE COMMUNITY POLICING FORUM (SUPERINTENDENT: PARKS AND AMENITIES)	78

B & BB ITEMS

B5855 RAIMONDI'S TRADING (PTY) LTD: RENEWAL OF LEASE FOR A PORTION OF MUNICIPAL LAND (±1180M²) WHICH FORMS PART OF THE ROAD RESERVE ADJACENT TO ERF 4540, ROBERTSON FOR PARKING PURPOSES (7/1/4/1/5) (ADMINISTRATOR: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the municipal land a portion of municipal land (±1180m²) which forms part of the road reserve adjacent to erf 4540, Robertson is not needed for the provision of the minimum level of basic municipal services (s14 of the MFMA 2003, act 56 of 2003)
2. That the application received from Mr. B Raimondi on behalf of Raimondi's to renew their lease agreement for the municipal land a portion of municipal land (±1180m²) which forms part of the road reserve adjacent to erf 4540, Robertson for parking purposes be approved in principle and the intention of the Municipality to lease the property for a period of three (3) years be advertised for comments.
3. That after the period for comments has lapsed and if no written views and/ or valid objections were received, the intention of the Municipality to lease the property to Raimondi's be proceed with, subject to the following conditions:
 - 3.1 That the municipal property a portion of municipal land (±1180m²) which forms part of the road reserve adjacent to erf 4540, Robertson be leased for a three (3) year period at a reasonable market related value per month
 - 3.2 That the rental amount for a portion of municipal land (±1180m²) which forms part of the road reserve adjacent to erf 4540, Robertson will escalate annually with a percentage that will be determined by the yearly CPIX, and the Lessee is responsible for the payment of the insurance of the property.
 - 3.3 That any improvements to be done be in accordance with the minimum specifications set down by the Municipality.
 - 3.4 That the maintenance and fence of the property will be for the account of Raimondi's
 - 3.5 That should it be necessary to upgrade, repair or install, municipal services on the piece of land, the Municipality has a right to do so without being liable for damages.
 - 3.6 That the applicant, Mr. B Raimondi indemnifies the Municipality against claims due to storm water damage they might experience since their property is lower than the surface of the road.

B5856 JACQUI'S HELPING HANDS: APPLICATION TO LEASE A PORTION OF ERF 4003 (125M²) MONTAGU FOR A SOUP KITCHEN (7/2/3/1/4) (ADMINISTRATOR: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the portion of land is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr. F Beukman on behalf of Jacqui's Helping Hands to lease a portion of erf 4003 (125m²) Montagu for a soup kitchen not be approved.

3. That a portion of erf 4003 (125m²) Montagu be leased by way of public tender for a soup kitchen subject to the following conditions:
 - 3.1 That the erf be leased at a market related tariff.
 - 3.2 The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
 - 3.3 That no part of the property be sublet.
 - 3.4 That the tenderer be responsible for the payment of all services rendered to the facility.
 - 3.5 That the tenderer must apply for a water and sewer connection. The cost will be for the account of the applicant.
 - 3.6 That the tenderer must contact the Building Control Department to confirm requirements relating to all structures.
 - 3.7 Seeing that there is a water pipe on the erf, the Superintendent Works must be contacted to indicate the position of the water pipe. The container/s must be placed at least 2 meters from the water pipeline.
 - 3.8 That access to the erf can be provided from Sitrus Avenue.

B5858 ROODEZANDT WINES (PTY) LTD RF: RENEWAL OF LEASE AGREEMENT AND/ OR PURCHASE FOR MUNICIPAL LAND (24.2M) BETWEEN ERF 6910 AND ERF 2597, ROBERTSON FOR A PIPELINE BRIDGE STRUCTURE (16/1/R) (ADMINISTRATOR: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Eenparig Besluit / Unanimously Resolved

1. That it be confirmed that the property is not needed for the provision of the minimum level of basic municipal services. (S14 of the MFMA 2003, Act 56 of 2003)
2. That the application received from Mr A Theron on behalf of Roodezandt Wines (Pty) Ltd RF to purchase portion of erven 6910 and 2597, Robertson for the pipeline bridge structure is not approved due to the following reason:
 - 2.1 That the proposed pipeline bridge structure qualifies as a "building" in terms of the National Building Regulations and would therefore require approval.
3. That the application by Roodezandt Wines (Pty) Ltd RF to renew their lease agreement for the pipeline bridge structure between erven 6910 and 2597, Robertson be approved in principle and the intention of the Municipality to lease the property for a period of 3 years be advertised for comments.
4. That after the period for comments has lapsed and if no objections were received, the intention of the Municipality to lease the property for a period of 3 years to Roodezandt Wines (Pty) Ltd RF be proceeded with, subject to the following conditions:
 - 4.1 That the portion of land for the pipeline bridge structure between erven 6910 and 2597, Robertson be leased at a market related tariff. The rental amount will escalate annually with a percentage that will be determined by the yearly CPIX.
 - 4.2 That the applicant must ensure that the new structure does not interfere with any overhead electrical services.
 - 4.3 That the Lessee be responsible for the maintenance of the portion of land.
 - 4.4 That the Municipality will have unrestricted access to the property.

5. That Mr Theron of Roodezandt Wines be informed that they do not need to apply for the purchase in future as it will not be considered.

B5859 UMSIZA PLANNING: APPLICATION FOR CLOSURE & PURCHASE OF A PORTION OF BARLINKA STREET (4392M²) AND A PORTION OF A PARK ERF, ALL RE/1 (1835M²) MONTAGU, (7/2/3/2/4: 16/3/4/4) (ADMINISTRATOR: PROPERTY ADMINISTRATION)

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Eenparig Besluit / Unanimously Resolved

1. That the application received from Umsiza Planning on behalf of Bussell for closure & purchase of a portion of Barlinka Street (4392m²) and a portion of a park erf, all Re/1 (1835m²) Montagu is not approved taking into consideration comments received from the Director: Strategy & Social Development, "that the Municipality is in the process of tarring a portion the road.
2. That no further applications for the purchase of these portions must be considered.

B5860 REPORT TO SMT RE REQUESTED PERMISSION FOR BEAUTIFICATION OF MILNER STREET, BONNIEVALE, RECEIVED FROM MS. S. WILLEMSE, BONNIEVALE COMMUNITY POLICING FORUM (SUPERINTENDENT: PARKS AND AMENITIES)

This item served before the Executive Mayoral Committee on 26 November 2025

Hierdie item het voor die Uitvoerende Burgemeesterskomitee gedien op 26 November 2025

Eenparig Besluit / Unanimously Resolved

That the report be referred back for consideration after the water situation has improved.

~ oOo ~