

ASLA CONSTRUCTION

Community Liaison Officer (Contract position)

Minimum Requirements

- Grade 12 with the ability to comprehensively read and write in English
- Able to demonstrate or provide evidence of having good relations with the community
- Able to demonstrate or provide evidence of acquired conflict-handling skills
- Knowledge of local community and ability to liaise with them
- Residing in **Ward 12**.

The key duties will include:

- Keep the community informed of project progress and related matters
- Arranging and attending meetings with the community and attending site meetings
- Provide weekly progress reports on duties and labour
- Keep the Contractor informed of relevant community affairs and opinions as well as possible grievances
- Providing daily feedback regarding community concerns to the contractor

Experience/Qualifications that may contribute:

- Previous work experience in the construction industry or in similar role
- In possession of a valid/unendorsed Code B drivers license and own transport
- Able to demonstrate or provide evidence of impartiality
- Have workable knowledge of labour laws and industrial relations

Please note that due to the nature of the position, applicants will have to provide evidence (proof) in their application relating to their involvement in the community. Note that CV's will be shortlisted based on the adherence to the minimum requirements, as well as experience related to the advertised portfolio.

Please note that the Montagu Mandela Square Super-blocking Project might be implemented in sections and as such recruitment of local labour requirements may vary depending on the section to be completed.

Closing date: 12h00 Friday, 29 August 2025

Please submit your applications to reach us by the above-mentioned closing date. Applications may be submitted to the **Montagu Municipal Offices**.

Please consider your application unsuccessful if you have not been contacted within 14 days of the closing date.