



TENDER 77/2018: APPOINTMENT OF A CONSULTANT/PROJECT MANAGER TO DRAW UP SPECIFICATIONS FOR A NEW ERP SYSTEM TO BE INSTALLED AT THE LANGEBERG MUNICIPALITY

Completed bid documents in sealed envelopes clearly marked **TENDER 77/2018: “APPOINTMENT OF A CONSULTANT/PROJECT MANAGER TO DRAW UP SPECIFICATIONS FOR A NEW ERP SYSTEM TO BE INSTALLED AT THE LANGEBERG MUNICIPALITY”**, must be placed in the tender box at the Municipal Offices, 28 Main Road, Ashton before **12:00 on Friday, 23th of August 2019** where after the tender will be opened in public.

Late tenders, tenders received by fax or incomplete tenders will not be accepted. The lowest or any tenders will not necessarily be accepted. Proof of dispatch of a tender will not be regarded as proof of receipt thereof. Tenders will be evaluated according to the Council's Supply Chain Management Policy and the 80/20-point system will apply. The Supply Chain Management Policy can be viewed during normal office hours at the Municipal Offices.

A Compulsory Briefing session will be held on the **14th of August 2019, at the Municipal Offices, 52 Church Street, Robertson from 14:00 in the Council Chambers.**

This will be a 2 envelope competitive bidding process, comprising of a Technical Evaluation process (Functionality Evaluation) and a Price Evaluation process (Price Evaluation). Two separate envelopes must be submitted, clearly marked “Technical Evaluation” and “Price Evaluation”; and should contain the documentation required for the respective evaluation process.

The municipality will at first, only open the envelopes marked as “Technical Evaluation” and evaluate all the Technical Evaluation bid documentation received in terms of the functionality criteria. Bidders scoring less than 85 points out of the 100 in respect of “Functionality”, will be regarded as submitting a non-responsive tender and will be disqualified.

Tender documents may be obtained from Mrs J Buis at Langeberg Municipality ,28 Main Road Ashton during normal office hours as from **the 05th of August 2019 at a non-refundable fee of R 100.00** per set. For further information or any challenges confronted to complete the tender document, can be directed to Mr B Brown on telephone number 023 6158000.

S.A. MOKWENI
MUNICIPAL MANAGER/ MUNISIPALE BESTUURDER